

# Litter Picking Storage Privacy Notice

When you register with South Ayrshire Council to take part in our Litter Picking Project you will need to provide us with some personal data.

## How we will use the information about you?

Your personal information will be used to set up access for you to our litter picking equipment containers which are located throughout South Ayrshire. You can access these containers by logging onto our website. The first time you log on you will be asked to provide personal data if you consent to take part in the Council's litter picking project. You will then be allocated an 'Access Code' which is required to open the storage container to access the litter picking equipment. On any future visits you wish to litter pick, you will only need to input your email address to obtain the current 'Access Code' for the area you wish to litter pick in.

We will also use your information to contact you should the need arise, such as to follow up on missing equipment or damage.

## What is the legal basis for using/sharing your information

The legal basis for collecting your personal data is consent. As we are processing your information based on your consent, you have the right to withdraw your consent, in whole or in part, at any time. The consequences of withdrawing your consent ~~will be you can no longer volunteer for this project will be explained to you in any particular case.~~ Should you wish to withdraw your consent please email us at [Sustainable.Development@south-ayrshire.gov.uk](mailto:Sustainable.Development@south-ayrshire.gov.uk)

~~Withdrawing your consent will mean that the Council cannot provide this service to you.~~

## Who we share your information with?

Your information will be held securely and will only be accessed by Neighbourhood Services staff. We will not share your personal information with anyone.

## What are my rights?

Where you have provided your personal information through giving your consent for the purposes of applying to obtain an access code to a litter picking storage container, you do not have the right to object to the processing of your personal information. However, you do have the following rights and can ask us to:

- erase your personal information;
- correct your personal data if it is inaccurate;
- complete your personal data if it is incomplete; or
- restrict the processing of your personal information in certain circumstances.

## If you have a complaint

If you are unhappy with the way the Council has dealt with your personal data, you can complain to the Council's Data Protection Officer:

Data Protection Officer, Information Governance Team, Legal & Democratic Services, County Buildings, Wellington Square, Ayr KA7 1DR

Email: [DataProtection@south-ayrshire.gov.uk](mailto:DataProtection@south-ayrshire.gov.uk) | Telephone: 01292 612223

If you remain dissatisfied, you have the right to complain to the Information Commissioner:

Information Commissioner's Office, 45 Melville Street, Edinburgh, EH3 7HL

Email: [scotland@ico.org.uk](mailto:scotland@ico.org.uk). | Telephone: 0131 244 9001 | (<https://ico.org.uk/for-the-public/>)

## If you have no Internet Access

Please contact us at the above postal address or telephone number if you wish a copy of any of the above information and you do not have access to the internet. We will provide you with a hard copy of the information.