

Early Learning and Childcare

Admissions Information & Application Form (Age 3-5) 2019



South Ayrshire Council is committed to providing a high quality early years experience for every child. This is a crucial stage in a child's development and helps children to learn as they play.

A good quality early years experience builds on the valuable learning that takes place in and around the home, prepares children to start primary school and develops the learning and other essential skills which they will rely on in later life.

Additional admissions information can be found at the back of the application form.

How and When do I Apply?

Registration takes place the week of 25th February 2019. A copy of your child's birth certificate and proof of address is required to complete registration.

Personal Details

Child's Details:

Forename:.....

Surname:

Known as:.....

Gender: Male Female DOB:

 District No. Year Entry No.

Birth Certificate No.:

Address Details: – Proof of address is required in the form of a council tax notice or utility bill

Home Address:

Town:

Postcode:..... Local Authority:

Previous Early Years Centre: – Please give details of previous early years centre/playgroup attended

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Parents can make a maximum of 3 choices between Section 1,2 or 3. These can be made between Centres offering 600 hours, 1140 hours or funded providers.

Section 1. Listed below are the Early Years Centres offering 600 hours of early learning and childcare.

| Please choose your Early Years Centre in order of preference 1st, 2nd, 3rd. Please circle the option requested. | Early Years Centre Offering 600 hrs | Option 1 Term Time 3hr 10min sessions Mon-Fri mornings | Option 2 Term Time 3hr 10min sessions Mon-Fri afternoons | Option 3 Term Time (8.40am- 3.40pm) Mon and Tues (8.40am- 11.50pm) Wed (please note times may vary) | Option 4 Term Time (12.30pm- 3.40pm) Wed (8.40am- 3.40pm) Thurs and Fri (please note times may vary) |
|--|--|---|---|---|---|
| | Alloway 01292 612490 | ✓ | ✓ | ✓ | ✓ |
| | Coylton 01292 612491 | ✓ | ✓ | ✓ | ✓ |
| | Dundonald 01292 690075 | ✓ | ✓ | ✓ | ✓ |
| | Forehill 01292 612461 | ✓ | ✓ | ✓ | ✓ |
| | Glenburn 01292 473452 | ✓ | ✓ | ✓ | ✓ |
| | Heathfield 01292 612123 | ✓ | ✓ | ✓ | ✓ |
| | Kincaidston 01292 612492 | ✓ | ✓ | ✓ | ✓ |
| | Kingcase 01292 473451 | ✓ | ✓ | ✓ | ✓ |
| | Monkton 01292 473456 | ✓ | ✓ | ✓ | ✓ |
| | St Ninian's 01292 473457 | ✓ | ✓ | ✓ | ✓ |
| | Struthers 01292 690073 | ✓ | ✓ | ✓ | ✓ |
| | Symington 01292 690074 | ✓ | ✓ | ✓ | ✓ |
| | Troon 01292 690069 | ✓ | ✓ | ✓ | ✓ |
| | Wallacetown 01292 612164 | ✓ | ✓ | ✓ | ✓ |

Section 2. Listed below are the Early Years Centres offering 1140 hours of funded early

| <p>Please choose your Early Years Centre in order of preference 1st, 2nd, 3rd.</p> <p>Please circle the option requested.</p> | <p>Early Years Centre Offering 1140 hrs</p> | <p>Option 5 (50 weeks) 8 a.m.-12.30 p.m. Monday-Friday</p> | <p>Option 6 (50 weeks) 1.15 p.m.-5.45 p.m. Monday – Friday</p> |
|---|---|--|--|
| | Annbank 01292 612493 | ✓ | ✓ |
| | Ballantrae 01465 716803 | | |
| | Barassie 01292 690072 | | |
| | Barr 01465 716804 | | |
| | Barrhill 01465 716805 | | |
| | Braehead 01292 612713 | | |
| | Cairn 01655 885802 | ✓ | ✓ |
| | Cherry Tree 01292 612037 | ✓ | ✓ |
| | Colmonell 01465 716806 | | |
| | Crosshill 01655 885803 | | |
| | Dailly 01465 716807 | | |
| | Doonfoot 01292 612702 | ✓ | ✓ |
| | Fisherton 01292 612049 | | |
| | Gardenrose 01655 885804 | | |
| | Girvan 01465 716802 | ✓ | ✓ |
| | Kirkmichael 01655 885805 | | |
| | Maidens 01655 885806 | | |
| | Muirhead 01292 690033 | | |
| | Newton 01292 612714 | | |
| | Space Place 01292 473468 | ✓ | ✓ |
| | Straiton 01655 885808 | | |
| | Tarbolton 01292 612152 | | |

learning, a year earlier than the national roll out in August 2020.

| | Option 7 (50 weeks) 8 a.m.-5.00 p.m. Monday and Tuesday. 8 a.m.-12.30 p.m. Wednesday | Option 8 (50 weeks) 1.15 p.m.-5.45 p.m. Wednesday 8 a.m.-5.00 p.m. Thursday and Friday | Option 9 Term Time (30 hrs per week) 9 a.m.-3 p.m |
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| | ✓ | ✓ | ✓ |
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Section 3. Listed below are Funded Providers offering 600 hours of early learning and childcare

Please see South Ayrshire Council website for the most up to date list of funded providers. Please contact the provider direct for details of sessions available.

| Please choose your Early Years Centre in order of preference 1st, 2nd, 3rd choices | Early Years Centre | |
|--|---------------------------------|--------------|
| | Alphabet Yard | 01292 260444 |
| | Busy Bees Nursery | 01292 268452 |
| | Coylton Community Nursery | 01292 570539 |
| | Doonvale Private Nursery | 01292 440400 |
| | Granny Smiths | 01292 316606 |
| | Kirtonholme at Owl and Pussycat | 01292 266976 |
| | Marina View | 01292 317031 |
| | Pine Trees | 01292 475372 |
| | Riverbank Nursery | 01292 268014 |
| | The Meadows | 01292 521182 |
| | Wellington School | 01292 269321 |
| | Rosemary Logie (Childminding) | 07964 668230 |

| Preferences | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| | Mon | Tue | Wed | Thurs | Fri |
| Days required <i>(please tick)</i> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| AM/PM <i>(please indicate preference)</i> | AM <input type="radio"/> | AM <input type="radio"/> | AM <input type="radio"/> | AM <input type="radio"/> | AM <input type="radio"/> |
| | PM <input type="radio"/> | PM <input type="radio"/> | PM <input type="radio"/> | PM <input type="radio"/> | PM <input type="radio"/> |
| | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Please indicate below if you are willing to accept an alternative option at your 1st choice Early Years Centre. Please tick below which option(s) you are willing to accept.

If you do not choose an alternative option your application will be moved to your second choice Early Years Centre.

| Option | Please tick |
|-------------------------------------|-------------|
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |
| 6 | |
| 7 | |
| 8 | |
| 9 | |
| No please move to my 2nd choice EYC | |

On occasion parents may wish to choose a split place between 2 Early Years Centres. If you require a split place please indicate below.

| Preferences | Early Years Centre 1 | Early Years Centre 2 |
|-------------|----------------------|----------------------|
| 1st choice | | |
| 2nd choice | | |
| 3rd choice | | |

| Preferences | Early Years Centre 1 | | | | | Early Years Centre 2 (only if split placement requested) | | | | |
|--|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|---------------------------------|---|---------------------------------|---------------------------------|-----------------------------------|---------------------------------|
| Days required <i>(please tick)</i> | Mon <input type="checkbox"/> | Tue <input type="checkbox"/> | Wed <input type="checkbox"/> | Thurs <input type="checkbox"/> | Fri <input type="checkbox"/> | Mon <input type="checkbox"/> | Tue <input type="checkbox"/> | Wed <input type="checkbox"/> | Thurs <input type="checkbox"/> | Fri <input type="checkbox"/> |
| AM/PM <i>(please indicate preference)</i> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> | AM <input type="checkbox"/> |
| | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> | PM <input type="checkbox"/> |

Intended Primary School: – *Please give details of the primary school you intend to send your child to, if known*

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Other children in the family

| Name | Age | Early Years Centre/School attending |
|------|-----|-------------------------------------|
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The offer of a place in an Early Years Centre does not provide priority entry to Primary 1. Places for Primary 1 will be allocated in line with South Ayrshire Council's Admissions Policy for primary schools.

How we will use information about you and your child

The information you have provided will be used for the purposes of dealing with your application for registration/enrolment and for teaching, assessment and other administrative purposes. The Council may check the information you have given with other information we hold and may share your information with other Council Services and other local authorities in connection with this application, to check the accuracy of the information you have provided; to prevent or detect fraud or crime; and/or to protect public funds.

If you would like further details about how the information about you and/or your child will be used by the Council, please contact: Educational Services on 01292 612281.

Preferences

It is not always possible to offer a place in your first choice Early Years Centre. In the rare cases where we are unable to offer you a place at any of the Early Years Centres of your choice you will receive a letter asking you to contact South Ayrshire Council's Educational Services on 01292 612281 to discuss an alternative placement.

Parental Declaration

I confirm that I have not applied to any other Early Years Centre or Funded Provider for a funded Early Learning and Childcare place for the above child. More than one application may delay the allocation of a place. I understand places will be allocated in line with South Ayrshire Council's Admissions Policy Priorities for 600 and 1140 hours.

Signature of Parent/Carer: Date

For Office Use

Birth Certificate Presented: Yes No Copy Taken

Proof of address provided: Yes No Checked by Copy Taken

Date application received Application priority

Early Learning and Childcare – Admissions Information

When is my child eligible?

| | |
|--|--|
| Pre-school children will be eligible if their date of birth is on or between 1 March 2015 and 29 February 2016. | He/she will be eligible for a funded early learning and childcare place from school term commencement date in August. |
| Ante pre-school children will be eligible if their date of birth is on or between 1 March 2016 and 18 August 2016. | He/she will be eligible for a funded early learning and childcare place from school term commencement date in August. |
| Ante pre-school children will be eligible if their date of birth is on or between 19 August 2016 and 28 February 2017. | He/she will be eligible for a funded early learning and childcare place from the beginning of the week after their 3rd birthday. |

Am I guaranteed the centre of my choice?

Places for early learning and childcare are not allocated by catchment areas.

South Ayrshire Council do not have early years provision within every primary school. Where we do not have capacity to offer everyone places in the centre of their choice, places will be allocated in line with our Admissions Policy Priorities for 600 and 1140 hours.

All parents/carers should make **one** application to an Early Years Centre of their choice and state a **second** and **third** choice. Where an Early Years Centre receives more applications than places they will ballot places according to the Admissions Policy Priorities. To ensure the ballot is fair a member of the local community or Parent Council is invited to attend.



Admissions Policy Priorities

In Early Years Centre's offering 600 hours of funded early learning and childcare the priority criteria indicated below will apply:

| | |
|-------------------|---|
| PRIORITY 1 | <i>"Children in need" (Identified by Social Work, Psychological Services, and Health Visitors etc.). A Priority One placement must be initiated by a Request for Assistance Form and where appropriate a Well-being Assessment.</i> |
| PRIORITY 2 | Children who are deferring entry to Primary School. |
| PRIORITY 3 | Children in their pre-school year who reside in South Ayrshire. |
| PRIORITY 4 | Children in their pre-school year who reside out with South Ayrshire but within the catchment area of a South Ayrshire primary school applying to a local authority Early Years Centre. |
| PRIORITY 5 | Ante pre-school children who reside in South Ayrshire whose siblings will be accessing early learning and childcare within the same Centre. |
| PRIORITY 6 | Ante pre-school children who reside in South Ayrshire. |
| PRIORITY 7 | Ante pre-school children who reside out with South Ayrshire but within the catchment area of a South Ayrshire Primary school applying to a local authority Early Years Centre. |
| PRIORITY 8 | Children in their pre-school year who reside out with the boundary of South Ayrshire applying to a local authority Early Years Centre*. |
| PRIORITY 9 | Children in their ante pre-school year who reside out with the boundary of South Ayrshire applying to a local authority Early Years Centre*. |

* Information on the cross boundary protocol for applications made with **funded providers** can be found on South Ayrshire Council website.

Where the Early Years Centre receives more applications than places available a ballot will take place according to admissions priorities.

In those pilot Early Years Centres offering extended hours as part of the implementation of 1140 hours of funded Early Learning and Childcare, where there are more applications than places available the admission criteria indicated below will apply. The priority criteria will be reviewed following the pilot period.

Admissions Policy Priorities for 1140 hours

| | |
|---------------------|--|
| PRIORITY 1 | “Children in need” (<i>identified by Social Work, Psychological Services and Health Visitors etc.</i>). A Priority One placement must be initiated by a Request for Assistance form and where appropriate a Well-being Assessment. |
| PRIORITY 2 | Children who are deferring entry to Primary School. |
| PRIORITY 3* | Children currently attending the Early Years Centre including siblings who will be accessing early learning and childcare in the same centre. |
| PRIORITY 4** | Children in ***SIMD decile 1-2 who reside in South Ayrshire. |
| PRIORITY 5 | Children in ***SIMD decile 3-10 parents/carers in work, study or formal training who reside in South Ayrshire (<i>declaration to be completed</i>). |
| PRIORITY 6 | Children in ***SIMD decile 3-10 parents/carers not in work, study or formal training and who reside in South Ayrshire. |
| PRIORITY 7 | Parents/carers who reside out with the boundary of South Ayrshire Council but within the catchment area of a South Ayrshire primary school. |
| PRIORITY 8 | Parents/carers who reside out with the boundary of South Ayrshire Council. |

* Priority 3: excludes 2 year olds who have purchased sessions.

** Priority 4: there may be circumstances where places are allocated by the Early Years Forum as a result of Requests for Assistance made by Social Work or Health Visitors.

*** The Scottish Index of Multiple Deprivation (SIMD) provides a wealth of information to help improve the understanding about the outcomes and circumstances of people living in Scotland. To find out more information about SIMD visit the link: www2.gov.scot/Topics/Statistics/SIMD

Where the Early Years Centre receives more applications than places available a ballot will take place according to admissions priorities.

If you have any queries regarding registration please contact
South Ayrshire Council's Educational Services on 01292 612281
or email edservicesELC@south-ayrshire.gov.uk