

## South Ayrshire Council

### Report by Head of Legal, HR and Regulatory Services to South Ayrshire Council of 29 June 2023

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**Subject: Representation on and Remits of Working Groups**

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#### **1. Purpose**

- 1.1 The purpose of this report is to seek approval to make alterations to the list of Working Groups.

#### **2. Recommendation**

##### **2.1 It is recommended that the Council:**

**2.1.1 reviews the list of Working Groups and approves the proposed changes to representation (as outlined in [Appendix 1](#)); and**

**2.1.2 approves the amended remits and titles where appropriate.**

#### **3. Background**

- 3.1 The Council is currently represented on a number of external Working Groups and has previously agreed to the formation of a number of internal Member/ Officer Working Groups.

- 3.2 Independent Members have requested a change to their representation on the Planning Liaison Group.

- 3.3 Councillor Peter Henderson has intimated his retiral as Elected Member for Girvan and South Carrick with effect from 30 June 2023.

#### **4. Proposals**

- 4.1 It would be appropriate for the Council to revise Elected Member representation on Working Groups identified in light of the request from the Independent Members and Councillor Henderson's intimation of retiral.

- 4.2 It would also be appropriate for the Council to consider appointing officers to those Working Groups identified as still current and to approve the amended remits and titles where appropriate. Proposed changes are outlined in [Appendix 1](#).

#### **5. Legal and Procurement Implications**

- 5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 There are no financial implications arising from this report.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### **8.1 *Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### **8.2 *Risk Implications of Rejecting the Recommendations***

8.2.1 Rejecting the recommendations may in some cases hinder the efficient operation of Council business.

## **9. Equalities**

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as [Appendix 2](#).

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## **11. Options Appraisal**

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## **12. Link to Council Plan**

12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

## **13. Results of Consultation**

13.1 There has been no consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Martin Dowe, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Head of Legal and Regulatory Services will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Notification of appointments to all relevant external groups and officers	31 July 2023	Service Lead – Democratic Governance

**Background Papers**    **Report to South Ayrshire Council (Special) of 26 May 2022 – [Representation on Working Groups, Etc](#)**

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**Date:** 21 June 2023

**Proposed Changes to the List of Working Groups**

Working Group Title	Proposed Change to Title/ Remit	Reason	Proposed Change of Representation
1st Tier Joint Consultative Committee			Councillor William Grant to replace Councillor Peter Henderson
Ayrshire Growth Deal/ Levelling Up Fund/ Shared Prosperity Fund Member / Officer Working Group	Change of title to <b>External Funding Member/ Officer Working Group</b>	This is to reflect the various external funding streams that become available without being specific about the title of these	Councillor George Weir to replace Councillor Peter Henderson Mike Newall and George Hunter to be added
Best Value Member/ Officer Working Group			Jane Bradley and Lyndsay McRoberts to be added
Community Planning Board			Councillor Julie Dettbarn to replace Councillor Peter Henderson as Chair Jane Bradley and Kevin Anderson to be added
Community Safety Partnership	Remove from list	No longer required – covered by Community Planning Strategic Delivery Partnership	
Community Wealth Building Member/ Officer Working Group			Councillor William Grant to replace Councillor Peter Henderson George Hunter and Jamie Tait to be substituted for Louise Reid and Theo Leijser

<b>Working Group Title</b>	<b>Proposed Change to Title/ Remit</b>	<b>Reason</b>	<b>Proposed Change of Representation</b>
Cost of Living Crisis Member/Officer Working Group	Change of title to <b>Financial Inclusion Member/ Officer Working Group</b>	This is to reflect the wider agenda of sustainable financial inclusion and not a response to what is perceived to be a current crisis.	George Hunter, Gillian Farrell, Nicola Gemmell and Jamie Tait to be added
Equality and Diversity Forum			Kevin Anderson to be added
External Risk Member/ Officer Working Group	Remove from list	No longer required – primarily focused on Brexit	
Gypsy/ Traveller Member/ Officer Working Group			Tom Burns to be added
Lifelong Learning Partnership	Remove from list	No longer required – covered by Local Employability Partnership	
Multi-Agency Partnership to Tackle Violence Against Women and Children			Kevin Anderson to be added
Planning Liaison Group			Councillor Hugh Hunter to replace Councillor Brian Connolly Chris Cox to be substituted for Louise Reid
Significant Capital Projects Member/ Officer Working Group			Mike Newall and George Hunter to be added
Sounding Board for Ayr Town Centre			
South Ayrshire Cycling Forum	Remove from list	No longer required – covered under Sustainable Development Group	
South Ayrshire Local Access Forum			

Working Group Title	Proposed Change to Title/ Remit	Reason	Proposed Change of Representation
Sustainable Development and Climate Change Member/ Officer Working Group	Change of title to <b>Sustainable Development Member/ Officer Working Group</b> ; and merge with <b>South Ayrshire Cycling Forum</b>	Both groups have similar agenda	Councillor Ian Cochrane to replace Councillor Peter Henderson  Jane Bradley, Kevin Anderson and Lorna Jarvie to be substituted for Eileen Howat, Mike Newall, Louise Reid and Kenny Dalrymple
Station Hotel Member/Officer Working			
Trauma Informed Member/Officer Working Group			Kevin Anderson to be added

## South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: <https://www.south-ayrshire.gov.uk/equalities/impact-assessment.aspx>

Further guidance is available here: <https://www.equalityhumanrights.com/en/publication-download/assessing-impact-and-public-sector-equality-duty-guide-public-authorities/>

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. [FSD Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018 and revised in October 2021. See information here: <https://www.gov.scot/publications/fairer-scotland-duty-guidance-public-bodies/>

### 1. Policy details

Policy Title	Representation on and Remit of Working Groups
Lead Officer (Name/Position/Email)	Catriona Caves, Head of Legal and Regulatory Services – catriona.caves@south-ayrshire.gov.uk

**2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts**

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – (issues specific to women & men or girls & boys)	-	-

Community or Groups of People	Negative Impacts	Positive impacts
Sexual Orientation – person’s sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children’s Rights	-	-

**3. What likely impact will this policy have on people experiencing different kinds of social disadvantage i.e. The Fairer Scotland Duty (This section to be completed for any Strategic Decisions). Consideration must be given particularly to children and families.**

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

**4. Do you have evidence or reason to believe that the policy will support the Council to:**

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
<b>Eliminate unlawful discrimination, harassment and victimisation</b>	Low
<b>Advance equality of opportunity</b> between people who share a protected characteristic and those who do not	Low
<b>Foster good relations</b> between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

## 5. Summary Assessment

<b>Is a full Equality Impact Assessment required?</b> (A full Equality Impact Assessment must be carried out if impacts identified as <b>Medium and/or High</b> )	<del>YES</del> <b>NO</b>
<b>Rationale for decision:</b>  <b>This report seeks the Council's approval to appoint or nominate representatives to the List of Working Groups and to approve the proposed amended remits and titles</b> <b>Members' decision on this has no specific equality implications</b>	
<b>Signed :</b> Catriona Caves	<b>Head of Service</b>
<b>Date:</b> 13 April 2023	