

South Ayrshire Council

Report by Head of Finance and ICT
to Leadership Panel
of 15 February 2022

**Subject: Budget Management – Revenue Budgetary Control
2021/22 – Position Statement at 31 December 2021**

1. Purpose

- 1.1 The purpose of this report is to present Members with a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2021/22 as at 31 December 2021.

2. Recommendation

2.1 It is recommended that the Panel:

- 2.1.1 notes the revised Directorate budgets following the budget movements outlined in 3.3 below and notes that the impact of Covid-19 has been included in the projections;**
- 2.1.2 approves the return of funding relating to funding previously allocated to Directorates for Covid-19 loss of income/ additional expenditure to Covid-19 reserves, as noted in 4.1.7 and 4.1.8 below;**
- 2.1.3 approves the budget transfers as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.9 below;**
- 2.1.4 approves the requested earmarking of resources to be carried forward to 2022/23 as summarised in 4.1.10; and**
- 2.1.5 otherwise notes the projected in year under-spend of £4.454m after earmarking and inclusive of the latest Covid-19 cost implications.**

3. Background

- 3.1 The budget management report contains overview information including the impact of Covid-19 for the following:
- 3.1.1 General Services Revenue - Appendix 1a to e (*pages 1 to 19*);
- 3.1.2 Housing Revenue Account - Appendix 1f (*pages 20 to 22*); and
- 3.1.3 Common Good Funds - Appendix 1g (*page 23*).
- 3.2 As detailed in the Budget Management – Revenue Budgetary Control 2021/22 – Position Statement at 30 September 2021, presented to the Leadership Panel

(Special) of 30 November 2021, revisions to the 2021/22 revenue budget have been made in terms of corporate allocations, Covid-19 funding allocations and other transfers actioned in line with Financial Regulations rules on budget transfers, resulting in revised planned net expenditure of £299.789m

3.3 Directorate planned spending has since been adjusted to incorporate the following:

3.3.1 additional Covid-19 re-determination funding allocations for:

- (i) £1.450m for low-income pandemic payments;
- (ii) £0.359m for Self-Isolation Support Grants;
- (iii) £0.475m for Family Pandemic payments;
- (iv) £0.200m for Local Self Isolation assistance;
- (v) £0.533m for flexible funding for Financial Insecurity;
- (vi) £0.060m for Co2 monitors; and
- (vii) £0.199m for Tenant Hardship Grant funding.

3.3.2 reduced Covid-19 allocations of £0.135m for school meals funding for December and January holidays.

3.3.3 additional Scottish Government funding of:

- (i) £0.005m for free child burials;
- (ii) £0.039 for instrumental music tuition charges in schools;
- (iii) £1.025m for additional teachers;
- (iv) £0.962m for the expansion of free school meals;
- (v) £0.514 for Scottish child bridging payments;
- (vi) £0.018m for Scottish Disability Assistance;
- (vii) £0.118m for clothing grants;
- (viii) £0.029m for Educational Psychology Trainees;
- (ix) £1.452m for Teacher induction scheme;
- (x) £0.637m for general 2021/22 funding pressures; and
- (xi) £0.050m for the implementation of the National Trauma Training programme;
- (xii) £0.035m for Pavement Parking Ban – road assessment;
- (xiii) £0.017m for Transport Scotland – Parking Prohibitions; and
- (xiv) £0.283m for Community Mental Health and Wellbeing support and services.

3.3.4 additional Scottish Government HSCP funding for:

- (i) £3.520m for winter pressures;
- (ii) £0.057m of recovery and renewal funding for Mental Health Officers; and
- (iii) £0.011m unaccompanied asylum seeking children funding.

3.3.5 other budget transfers that have been actioned as part of the refinement of the Council restructure following the approval of the budgets in March 2021 and other budget transfers between Directorates actioned in line with Financial Regulations rules on budget transfers.

3.4 Table 1 below summarises the revised 2021/22 General Services budget at 31 December 2021 inclusive of the budget adjustments outlined in 3.3 above.

Table 1 – Budget movement

<i>Directorate/ Account</i>	<i>Period 6 Budget</i>	<i>Covid-19 Expenditure/ Funding adjustment (per 3.3.1 and 3.3.2)</i>	<i>Additional SG re-determination (per 3.3.3 and 3.3.4)</i>	<i>Standard annual adjustments (per 3.3.5)</i>	<i>Revised</i>
	£m	£m	£m	£m	£m
CEX	18.208	1.809	0.005	0.057	20.079
PEOPLE	136.193	1.073	3.934	0.992	142.192
PLACE	46.039	0.259	0.608	0.603	47.509
HSC	82.307	-	3.588	0.254	86.149
Misc Services Account	17.042	-	0.637	(2.175)	16.504
Total Expenditure	299.789	3.141	8.772	0.731	312.433
General Revenue Grant	(188.932)	(3.141)	(8.772)	(6.046)	(206.891)
NDRI	(29.404)	-	-	6.046	(23.358)
Council Tax	(60.603)	-	-	-	(60.603)
Use of reserves b/f	(20.850)	-	-	(0.731)	(21.081)
Total Income	(299.789)	(3.141)	(8.772)	(0.731)	(312.433)
Net Expenditure	-	-	-	-	-

3.5 In relation to the integration of Health and Social Care. Table 1 above shows the adjusted 2021/22 budget delegated from the Council to be overseen by the Integration Joint Board (IJB). In addition to this £86.149m a further £8.300m has been allocated via the NHS to the South Ayrshire H&SC partnership from the Scottish Government for Council specific services and is included within Resource Transfer income in Appendix 1b. A further £0.793m is also allocated to the HSCP in terms of the Aids and Adaptation scheme. Appendix 1b provides an overview statement of the current financial budget and projected out-turn position for the Council element for 2021/22.

3.6 As outlined in the Annual Accounts 2020/21, the audited General Services surplus at 31 March 2021, following adjustments agreed with the Councils external auditors, was £37.373m and of this, £28.423m was set aside or earmarked for specific purposes, leaving an uncommitted balance of £8.950m.

3.7 Members approved the Housing Revenue Account budget for 2021/22 on 20 January 2021, with total planned expenditure of £32.750m being met from rents and other income. Since the approval of the 2021/22 budget various budget transfers have been actioned in accordance with Financial Regulations resulting a revised total planned spend of £33.073m. The audited Housing Revenue Account surplus at 31 March 2021 was £14.254m. Of this, £12.067m was to be used to fund capital and revenue expenditure in future years. This left an uncommitted balance of £2.187m at 31 March 2021.

3.8 Members approved the Common Good revenue and capital budgets for 2021/22 on 4 March 2021. The combined unaudited Common Good revenue surplus as at 31 March 2021 for all Common Good Funds was £0.396m.

3.9 CoSLA recently made a revised 2021/22 national pay offer to Union representatives which included the backdating of the offer to 31 January 2021.

3.10 The offer made by CoSLA was in excess of the budgeted inflationary increase held in directorates, however £1.487m of resources are currently held in Miscellaneous Services (employee provisions) funded by additional Scottish Government grant funding received to assist in meeting the cost of the enhanced 2021/22 pay offer. Any shortfall is being met from anticipated in year underspends across the Council.

4. Proposals

4.1 *Overview of Directorate/ Accounts' position as at 31 December 2021*

4.1.1 Appendix 1a to e to this report provides financial performance information in the form of a report for each Directorate/ account for the period to 31 December 2021. The Council's overall General Services revenue position at Period 9, excluding HSCP, is projected to be an in year under-spend of £13.974m prior to earmarking (£4.454m under-spend after earmarking).

4.1.2 Table 2 below provides a summarised position on a Directorate/ account basis and provides:

- (i) the projected out-turn position excluding the remaining impact of Covid-19;
- (ii) Net remaining Covid-19 cost under/(over) spend projections;
- (iii) the overall projected position combining (i) and (ii); and
- (iv) the overall projected position after requested earmarking.

Table 2 – Projected under/(over) spend

<i>Directorate/ Account</i>	<i>Normal Projected under/(over) spend £m</i>	<i>Projected under/(over) spend related to Covid-19 £m</i>	<i>Overall Projected under/(over) spend £m</i>	<i>Earmarking approved/requested £m</i>	<i>Revised under/(over) spend £m</i>
Chief Executive	0.296	0.318	0.614	(0.558)	0.056
People	3.942	4.122	8.064	(7.294)	0.770
Place	1.055	1.091	2.146	(1.668)	0.478
Miscellaneous Services Account	2.269	0.581	2.850	-	2.850
Total Net expenditure	7.562	6.112	13.674	(9.520)	4.154
Council Tax income (see 4.1.5 below)	0.300	-	0.300	-	0.300
Net in year projected surplus	7.862	6.112	13.974	(9.520)	4.454

4.1.3 Table 2, above, indicates an overall under-spend for the year (excluding HSCP) of £13.974m, prior to requested earmarking of £9.520m.

4.1.4 **Council Tax Income Covid-19 impact** – A review of the current collection rates indicates they are approximately 1 per-cent ahead of

current year targets (which factors in the expected impact of Covid-19). It is currently anticipated that if trends continue as expected then Council Tax income will be £0.300m in excess of expectations.

- 4.1.5 **Health and Social Care Partnership** – details of the projected out-turn information can be found within the Financial Monitoring report presented to the last Integration Joint Board (IJB) meeting. Appendix 1b indicates a projected underspend of £3.659m. Of this underspend, £3.251m was agreed to be carried forward by the IJB resulting in a net in-year underspend, after earmarking, of £0.408m. This position assumes that all additional Covid-19 spend will be funded via the Local Mobilisation Plan. IJB general reserves of £4.269m (£3.128m general and £1.141m NHS) were held at the 2020/21 year end, of which £1.234m of investment proposals have been approved by the IJB during the year, leaving an uncommitted balance of £3.035m. Once the in-year underspend of £0.408m is added the projected uncommitted balance at 31 March 2022 rises to £3.443m.
- 4.1.6 The above HSCP projection assumes that £1.092m will be paid to the Council in 2021/22, being the third tranche of four repayments relating to the £3.277m draw from reserves provided to the partnership during 2019/20. In total £1.383m has been repaid in the previous two financial years leaving an outstanding balance of £1.894m to be repaid over two years.
- 4.1.7 **Covid-19 recovery programme** – The Leadership Panel of 15 June 2021 approved a programme of activity to support communities during the recovery from Covid-19. In addition, the panel approved a revised cost impact/loss of income funding requirement for 2022/23. Despite the recent increased restrictions brought about by the Omicron variant, the recovery activity continues. Table 3 below provides a summary of the approved budget for the activity, by Directorate, compared to the projected spend up to 31 March 2022. The underspends identified in the table below are included in the projections at Table 2 above. Requests for the earmarking of the under spends is contained within each appendix and summarised in Table 5 at 4.1.10 below.

Table 3 - Covid-19 activity

	Covid-19 Category	Funding allocated £m	Projected spend to March 2022 £m	Earmarking £m	Returned to Covid- 19 reserve £m
CEX	Loss of Income/addn. exp.	0.794	0.434	0.360	-
People	Loss of Income/addn. exp.	2.838	2.018	0.217	0.603
	Recovery activity	1.949	0.277	1.672	-
Place	Loss of Income/addn. exp.	1.540	1.502	-	0.038
	Recovery activity	1.517	0.769	0.748	-
ARA	Loss of Income/addn. exp.	0.654	0.245	-	0.409
CT Income	Loss of Income/addn. exp.	0.250	0.250	-	-
Total		9.542	5.495	2.997	1.050

- 4.1.8 Table 3 above indicates that £1.050m of funding allocated for loss of income/additional expenditure is no longer needed and will be returned to the Covid-19 reserve to be utilised in future years to mitigate the on-going

impact of the pandemic on Council Services. The required transfers have been included within the Budget Transfers noted in 4.1.9 below.

- 4.1.9 **Budget Transfers** - Members are asked to consider and approve the budget transfer requests for each Directorate as outlined in Appendix 1a to 1e summarised in total in table 4 below (by Directorate).

Table 4 – Budget Transfers

<i>Directorate/ Account</i>	<i>Dr £m</i>	<i>Cr £m</i>	<i>Appendix ref:</i>
People	0.400	1.003	1c –page 10
Place	1.534	1.981	1d –page 16
Covid-19 Reserve	1.050	-	
Total	2.984	2.984	

- 4.1.10 **Earmarking** - Members are asked to consider and approve the new earmarking request to be carried forward to 2022/23 for each Directorate as outlined in Appendix 1a to 1e summarised in total in the table below (by Directorate). It should be noted that part of this earmarking request is in relation to schools carry forward and may require to be amended in future reports depending on actual spend patterns.

Table 5 – New Period 9 Earmarking

<i>Directorate/ Account</i>	<i>Normal £m</i>	<i>Covid-19 £m</i>	<i>Appendix ref:</i>
CEX	0.198	(0.039)	1a – page 3
People	1.944	2.999	1c – page 10
Place	0.686	0.748	1d –page 16
Total	2.828	3.708	

4.2 **General Services – Summary of Current Financial Revenue Position**

- 4.2.1 The audited 2020/21 Annual Accounts showed an accumulated surplus at 31 March 2021 of £37.763m and of this, £28.423m was set aside or earmarked for specific purposes leaving an uncommitted balance of £8.950m for General Services. Appendix 2 provides detail of the amounts set aside from the accumulated sum together with the impact of the current year directorate net year-end under-spend projections of £4.454m (after earmarking) outlined in Table 2 at 4.1.3 above
- 4.2.2 Table 6 below indicates that a year-end £11.779m uncommitted general services surplus is currently projected at 31 March 2022, excluding any further Covid-19 funding allocations.

Table 6 – General Services accumulated surplus

	£m
Unaudited opening surplus	37.373
Commitments (per Appendix 2)	(28.423)
Uncommitted surplus brought forward	8.950
Directorate 2021/22 projections (per table 3 above)	4.454
Approved 2021/22 reserve commitments	(1.667)
Transfer to Covid-19 reserves (subject to LP approval per 4.1.7)	(1.050)
HSCP repayment (3 of 4)	1.092
Projected accumulated surplus	11.779

4.3 **Housing Revenue Account Balance**

4.3.1 **Summary of Current Financial Position** – as outlined in Appendix 1e the current projected ‘in year’ surplus as at 31 March 2022 is £2.201m. The projected in year surplus will be utilised towards capital investment on Tenants’ Priorities as approved in the Setting of Council House Rent Report approved by Council on 20 January 2021. This action results in the overall revised projected uncommitted surplus for the HRA remaining at £2.187m.

4.4 **Common Good Funds**

4.4.1 **Summary of Current Financial Position** – the current projected accumulated revenue surplus for each individual fund is outlined in Appendix 1g. Overall, at 31 March 2022, a combined projected accumulated revenue surplus of £0.393 is anticipated together with a projected combined capital reserve of £0.569m.

5. **Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. **Financial Implications**

6.1 An accumulated uncommitted surplus of £11.779m is currently projected for General Services, excluding HSCP.

6.2 A £2.187m accumulated uncommitted surplus is projected for the Housing Revenue Account and a combined £0.393m accumulated surplus is currently projected for the Common Good Funds.

7. **Human Resources Implications**

7.1 There are no specific human resource implications arising directly from this report. Any indirect implications are being managed on an operational basis by the Service Directorates.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There are no risks associated with rejecting the recommendations.

9. Equalities

9.1 The proposals in this report have been assessed through the Equality Impact Assessment Scoping process. There are no significant potential positive or negative equality impacts of agreeing the recommendations and therefore an Equalities Impact Assessment is not required. A copy of the Equalities Scoping Assessment is attached as Appendix 3.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Commitment 1 of the Council Plan: Fair and Effective Leadership/ Leadership that promotes fairness.

13. Results of Consultation

13.1 There has been no public consultation on the contents of this report.

13.2 Consultation has taken place with Councillor Brian McGinley, Portfolio Holder for Resources and Performance, and the contents of this report reflect any feedback provided.

14. Next Steps for Decision Tracking Purposes

14.1 If the recommendations above are approved by Members, the Head of Finance and ICT will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.9	28 February 2022	Head of Finance and ICT
Record for future reporting purposes the requested earmarking for carry forward of resources to 2022/23 as outlined in 4.1.10	28 February 2022	Head of Finance and ICT

Background Papers **Report to South Ayrshire Council of 4 March 2021 - [Revenue Estimates 2021/22, Capital Estimates 2021/22 to 2030/31 and Carbon Budget 2021/22](#)**

[Finance Circular 1/2021](#)

[Finance Circular 5/2021](#)

Person to Contact **Tim Baulk, Head of Finance and ICT**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612620
E-mail tim.baulk@south-ayrshire.gov.uk

Date: 8 February 2022

Budget Management Report to 31 December 2021 (Period 9)

Appendix 1

Ref.	Directorate/ Account	Pages
1a	Chief Executive's Strategic Office	1 to 3
1b	Health & Social Care	4
1c	People	5 to 11
1d	Place	12 to 17
1e	Miscellaneous Services Account	18 to 19
1f	Housing Revenue Account	20 to 22
1g	Common Good Funds	23 to 24

This appendix outlines the ***key financial issues*** for each directorate or account (**Tables 1 to 3**), together with ***other financial information*** (**Tables 4 to 8**).

Chief Executive's

Table 1 - Objective Analysis

Actual Expenditure to 31 December £'000	Service	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
268	Chief Executive & Support	454	379	75	0
	Finance and ICT Services:				
137	Head of Finance & ICT Services	82	81	1	0
1,273	Corporate Finance and Accounting	1,897	1,828	69	31
4,717	Revenues and Benefits	3,903	3,837	66	31
2,915	Information and Communication Technology	4,231	3,975	256	221
9,043	Total Finance and ICT Services	10,113	9,721	392	283
	Regulatory Services				
120	Head of Regulatory Services	88	69	19	0
84	Civil Contingencies & Business Continuity	58	38	20	0
1,988	Democratic Governance Services	2,394	2,374	20	0
302	Insurance, Risk & Safety Management	395	392	3	0
433	Legal & Licensing Services	811	752	59	41
1,179	Trading Standards & Environmental Health	1,757	1,722	35	0
627	Employee Services	872	875	(3)	0
589	Human Resources	940	904	36	36
5,322	Total Regulatory Services	7,314	7,125	189	77
1,997	Covid-19 Mobilisation Costs	2,198	2,198	0	0
42	Covid-19 Recovery Costs	0	42	(42)	(42)
16,673	Total Chief Executive's Office	20,079	19,465	614	318

Table 2 - Subjective Analysis

Actual Expenditure to 31 December £'000	Account	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
11,148	Employee costs	17,059	16,685	374	260
174	Property costs	229	207	22	(18)
1,635	Supplies and services costs	1,676	1,715	(39)	58
21	Transport costs	102	43	59	18
802	Administrative costs	606	451	155	0
2,727	Third party payments	3,448	3,369	79	0
21,177	Transfer payments	24,766	24,761	5	0
10	Financing costs	12	12	0	0
37,696	Gross expenditure	47,898	47,243	655	318
(21,023)	Gross income	(27,820)	(27,779)	(41)	0
16,672	Net expenditure	20,079	19,465	614	318

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Chief Executive & Support
75	Chief Executive & Support - it is currently projected that the vacancy management target for the Chief Executive's office will overachieve by £0.015m by the year end due to ongoing vacancies within the service. A budget is held within Chief Executive's office in relation to addressing the implications of Brexit on the Council. Consideration is being given to funding of a temporary post at this time, and it is requested that the projected underspend of £0.049m be earmarked for this purpose.
75	Total projected variance

Projected Variance favourable / (adverse) £'000	Finance and ICT Services
392	<p>Finance and ICT - budgets of £0.495m have been allocated to Finance and ICT for posts and ICT equipment to aid Covid recovery as agreed by Leadership Panel of 15 June 2021. Due to the timing of these allocations and delays in recruitment/spend, it is currently anticipated that an underspend of £0.283m will arise by the year end. Earmarking of £0.323m has previously been requested for continuation of these workstreams in 2022/23, as shown in previously approved requests in Table 5 below. A reduction in earmarking of £0.040m to reflect latest projections is now required and has been included in Table 5 below accordingly.</p> <p>There are various smaller under and overspends throughout the service totalling £0.109m. Included in these is an underspend of £0.035m in relation to training within Corporate Finance. It is requested that £0.010m is earmarked for use in 2022/23 to help address outstanding training requests.</p>
392	Total projected variance

Projected Variance favourable / (adverse) £'000	Regulatory Services
189	<p>Head of Regulatory Services - it is currently anticipated that the vacancy management target for Regulatory Services will be overachieved by £0.019m due to ongoing vacancies within the service.</p> <p>Legal and Licensing Services - income budgets for licensing are currently projected to under recover by £0.042m mainly in relation to licensing fees for births and marriages. Budgets have already been reduced this year to take account of reduced income due to the Covid 19 pandemic but this projection relates to additional recurring under recoveries.</p> <p>A budget of £0.064m was earmarked from 2020/21 financial year to address outstanding work in relation to historic child abuse inquiries. This work has been managed within existing resources to date, however there has been contact from the Inquiry in the past month relating to the Council's response to their ongoing foster care study and there will be additional work and advice required on this over 2022/23, including from Counsel. This may include written statements to the Inquiry and potentially taking part in evidential hearings, although this is not yet clear. It is requested that the full budget is earmarked for use next financial year to address this potential resource requirement.</p> <p>Covid recovery workstreams - budgets of £0.299m were allocated to Regulatory Services for loss of income and posts to aid Covid recovery as agreed by the June Leadership Panel. The recruitment of the posts within legal services and Human resources has been delayed and these budgets are currently expected to underspend by £0.077m by 31 March 2021. Earmarking of £0.076m has previously been requested for continuation of these posts in 2022/23, as shown in previously approved requests in Table 5 below. A increase in earmarking of £0.001m to reflect latest projections for both posts is now required and has been included in Table 5 below accordingly.</p> <p>There are various smaller underspends throughout the service contributing to the total projection.</p>
189	Total projected variance

Projected Variance favourable / (adverse) £'000	Covid-19														
0	<p>Covid-19 Mobilisation Costs - the budget of £2.198m held against Covid 19 Mobilisation relates to the following:-</p> <table border="1"> <thead> <tr> <th>Type of grant</th> <th>£000s</th> </tr> </thead> <tbody> <tr> <td>Discretionary Housing Payments</td> <td>10</td> </tr> <tr> <td>Crisis Grants</td> <td>379</td> </tr> <tr> <td>Administration of Covid grants</td> <td>122</td> </tr> <tr> <td>Low Income Pandemic grants</td> <td>1,369</td> </tr> <tr> <td>Self Isolation Support grants</td> <td>318</td> </tr> <tr> <td>Total</td> <td>2,198</td> </tr> </tbody> </table> <p>It is currently anticipated that these grants will be fully spent by 31st March 2022.</p> <p>(42) Covid-19 Recovery Costs - the anticipated spend for recovery costs for the Chief Executive's directorate relates mainly to ICT costs to ensure home working continues to operate successfully, and to provide smaller items of replacement equipment (e.g. docking stations, screens, phones) for those staff who are returning to work in Council buildings where equipment is being utilised by staff continuing to work at home.</p>	Type of grant	£000s	Discretionary Housing Payments	10	Crisis Grants	379	Administration of Covid grants	122	Low Income Pandemic grants	1,369	Self Isolation Support grants	318	Total	2,198
Type of grant	£000s														
Discretionary Housing Payments	10														
Crisis Grants	379														
Administration of Covid grants	122														
Low Income Pandemic grants	1,369														
Self Isolation Support grants	318														
Total	2,198														
(42)	Total projected variance														

Table 4 - Budget Transfer Requests

Budget Transfer Requests:	DR £'000	CR £'000
None at Period 9		
Total	0	0

Table 5 - Earmarking Requests

Earmarking requests:	Objective/ Subjective	Amount £'000
Previously approved Covid recovery :		
Finance and ICT - Covid recovery posts	Finance and ICT/Employee costs	223
Finance and ICT - Covid recovery ICT equipment	Finance and ICT/Supplies and Services	100
Legal and Licensing - Covid recovery solicitor post	Legal and Licensing/Employee costs	76
Total previously approved		399
New Covid recovery :		
Finance and ICT - Covid recovery posts	Finance and ICT/Employee costs	(40)
Legal and Licensing - Covid recovery solicitor post	Legal and Licensing/Employee costs	(35)
HR and Employee Services - Covid recovery post	HR/Employee Services	36
New Others:		
Brexit funds	Chief Executive's Office - Payments to Agencies	49
Finance and ICT - training underspend	Corporate Finance/Supplies and Services	10
Employee Services - continuation of temp post	Employee Services/Employee Costs	10
Tarbolton Landfill - Legal Costs	Legal and Licensing/supplies and services	10
Historic child abuse cases - earmarked funds	Legal and Licensing/employee costs	64
Regulatory Services - Watson Peat dilapidation costs	Democratic Services/Property Costs	55
Total new requests		159
Total		558
Comments: See comments in Table 3		

Table 6 - Efficiency Savings

Efficiency savings:	Targeted £'000	Anticipated shortfall £'000	Anticipated shortfall due to Covid-19 £'000
Brought forward from 2020/21 - Review staffing levels within democratic support	24	0	0
Review of management structure	167	0	0
Software maintenance contracts	63	0	0
Revenues and benefits	23	0	0
Full year impact Env Health structural efficiencies	13	0	0
Archives service	5	0	0
Revenues and benefits - education grant processing	22	0	0
Revenues and benefits - Phase 2 benefits service review	85	0	0
Reduced software maintenance costs	8	0	0
Democratic Services - council care, hire on the wire, overtime cost recovery, admin & supplies	12	0	0
Legal and licensing admin	1	0	0
Increase external fees by CPI	18	0	0
Total	441	0	0
Comments: Democratic support efficiencies of £0.024m are currently being addressed on a temporary basis via payroll management.			

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Achieved at period 9 £'000	Remaining to be achieved £'000
Payroll Management - Corporate target	537	399	138
Total	537	399	138
Comments: The Directorate payroll management target is currently projected to be over-recovered by £0.034m at the end of the financial year.			

Table 8 - Grant Income

New Grants Received:		
Amount £'000	Grant name/ body	Grant purpose
0		
Comments: Additional amounts notified during the financial year, not included in original budget.		

Social Care

Table 1 - Objective Analysis

Actual Expenditure to 30 December £'000	Service	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
	Community Care Services :				
29,769	Older People	48,069	45,762	2,307	
2,614	Physical Disabilities	3,698	3,868	(170)	
32,383	Total Community Care Services	51,767	49,630	2,137	0
14,335	Children's Services	21,451	20,987	464	
(214)	Justice Services	(4)	(13)	9	
14,122	Total Children and Justice Services	21,447	20,974	473	0
14,026	Learning Disabilities	20,951	20,528	423	
2,262	Mental Health	3,604	3,525	79	
668	Addiction	1,559	1,436	123	
16,956	Total Mental Health Services	26,114	25,489	625	0
2,638	Directorate Services	3,455	3,112	343	
727	Other Services	1,072	1,266	(194)	
0	Vacancy management	(263)	(554)	291	
3,365	Total Support Services	4,264	3,824	440	0
258	Integrated Care Fund/Delayed Discharges	267	283	(16)	
0	Additional Funding Repayment	1,092	1,092	0	
(11,690)	Interagency payments with Health	(22,640)	(22,640)	0	
3,161	Covid-19 Costs	3,838	3,838	0	
58,554	Social Care Sub-total	86,149	82,490	3,659	0
80	Scheme of assistance/Aids and adaptations etc	793	793	0	0
58,634	Final Social Care total	86,942	83,283	3,659	0

Earmarking requests	3,251
---------------------	-------

Health & Social Care - the above table provides an overview statement of the financial budget and projected out-turn position for the Council element of the Integration Joint Board (IJB) for 2021/22 as at 30 December (Period 9). Earmarking of £5.001m is included in the budgets reported, including £3.838m for Covid 19 purposes. The reported position above assumes all additional Covid 19 spend will be funded via the Local Mobilisation Plan. Earmarking of £3.251m will be requested for various items of Scottish Government additional funding and for specific items required for continuation of projects in 2022/23. £4.269m (£3.128m general and £1.141m NHS) of reserves were held at 2020/21 year end, of which £1.234m of investment proposals have been approved by the IJB, leaving a balance of £3.035m. This position will be reported to the IJB meeting in February and further details can be obtained from this more detailed report if required.

People Directorate

Table 1 - Objective Analysis

Actual Expenditure to 31 Dec £'000	Service	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
1,195	Directorate	362	322	40	0
5,231	Community Services and Facilities	10,205	8,723	1,482	1,279
1,411	Corporate and Housing Policy	2,769	1,928	841	361
1,288	Corporate Planning & Improvement	1,602	1,602	0	0
2,617	Education - Early Years	8,850	8,831	19	19
28,293	Education - Learning and Teaching Primary	41,005	39,515	1,490	0
36,930	Education - Learning and Teaching Secondary	48,053	47,550	503	0
9,684	Education - Learning and Teaching Additional Support	14,112	13,658	454	0
1,142	Education Support Services	2,178	1,723	455	375
164	Performance Appraisal & Audit	308	304	4	0
624	Organisational Development & Public Affairs	1,156	922	234	0
1,324	Youth Skills and Employability	2,185	1,404	781	339
991	Customer Services	1,585	1,482	103	91
2,275	Education Recovery - including recruitment of additional teachers and support staff April 21 - June 22 & safe re-opening of schools (less FM cleaning costs £0.679m transferred to Place April 21 - June 22)	4,146	3,169	977	977
879	Addressing Future Need to Support Individuals at Financial Risk Flexible Funding for Level 4 Financial Insecurity	1,754	1,073	681	681
577	Free School Meals - holiday payments	696	696	0	0
1,188	Pandemic Support Payments	1,226	1,226	0	0
95,813	Total People Directorate	142,192	134,128	8,064	4,122

Table 2 - Subjective Analysis

Actual Expenditure to 31 Dec £'000	Account	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
79,374	Employee costs	116,290	110,985	5,305	2,467
19,380	Property costs	25,422	25,080	342	252
2,895	Supplies and services costs	4,739	4,407	332	138
3,275	Transport costs	4,441	4,649	(208)	0
2,070	Administrative costs	2,558	2,401	157	0
10,414	Third party payments	13,798	12,159	1,639	689
555	Transfer payments	589	589	0	0
800	Financing costs	800	800	0	0
118,763	Gross expenditure	168,637	161,070	7,567	3,546
(22,950)	Gross income	(26,445)	(26,942)	497	576
95,813	Net expenditure	142,192	134,128	8,064	4,122

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Directorate
40	Payroll management target - projected to be on-line (refer to Table 7 below).
	Access to Sanitary Products (non-schools) - projected underspend of £0.040m in relation to the funding allocation of £0.056m from Scottish Government. ELT have recently approved the recruitment of a Development Worker post a period of 23 months, who will co-ordinate activity in relation to free access to sanitary products and wider work to mitigate poverty. Members are requested to earmark these funds to be utilised during 2022-24 to fund this post (refer to Table 5 below).
40	Total projected variance

Projected Variance favourable /(adverse) £'000	Community Services and Facilities
1,482	<p>Members approved income target reductions within Community Services and Facilities as part of the COVID-19 Programme of Recovery, to reflect the loss of income due to Scottish Government restrictions resulting in reduced capacity and membership cancellations. These reductions are:-</p> <ul style="list-style-type: none"> - leisure memberships & admissions (£0.439m) - golf memberships & green fees etc (£1.330m) - lets income (£0.090m), and - outdoor learning (£0.191m) - bowling and dam park (£0.057m) - Culture and events (£0.080m) <p>Projected net over-recovery in income of £0.424m, due to the following:</p> <ul style="list-style-type: none"> - £0.081m shortfall in income relating to utility cost recharges to user groups for use of Council community centres, as a result of their lack of financial resources. - £0.050m shortfall in school and hall lets income. - £1.083m additional income above target, within golf memberships and green fees. This is due to higher than anticipated uptake in memberships and the £1.330m reduction to the income target. - £0.528m shortfall in income target within leisure memberships and admissions, primarily as a result of cancellations and ongoing capacity restrictions. <p>Members are requested to approve the return of the net over-recovery, due to loss of income COVID funding of £0.505m to COVID reserves (refer to Table 4 below).</p> <p>Sport and leisure are projected to be underspend by £0.074m within supplies and services and related to funds</p> <p>Payments to agencies are projected to be underspent by £0.010m in relation to VACMA Project. Members have already approved to earmark these underspends to be utilised in next financial year (refer to Table 5 below).</p> <p>Events - projected underspend of £0.200m, primarily due to events not going ahead during COVID pandemic. Members have already approved to earmark £0.010m of this underspend to fund the extended unified bowls programme to July 2022 (refer to Table 5 below).</p> <p>COVID additional expenditure - Members approved £0.011m funding in relation to leisure booking software to provide digital mobile solution for participants and the parents of our swimming, gymnastics and diving lessons ensuring they monitor progress, make payments and move to new levels digitally. However, the go live date has been delayed until 2022/23, therefore Members are requested to earmarking these funds to carry out this update during next financial year (refer to Table 5 below).</p> <p>COVID additional expenditure - Members approved £0.177m funding in relation to golf recovery projects. These projects are projected to underspend by £0.115m, primarily due to closures and recruitment issues. Further disruption is anticipated during 2022/23 and Members are requested to earmark these funds to be utilised during next financial year (refer to Table 5 below).</p> <p>COVID Recovery Projects - Members approved £0.690m in relation to COVID recovery projects within health and wellbeing. However, primarily due to designs for the 'Active Zone' within Craigie Park still to be finalised and delays in programmes being launched, these funds are projected to be £0.648m underspent. Members are requested to earmark these funds to be utilised for these projects during 2022/23 (refer to Table 5 below).</p>
1,482	Total projected variance

Projected Variance favourable /(adverse) £'000	Corporate and Housing Policy
841	<p>Corporate and Housing Policy - underspent by £0.841m, primarily within payments to agencies due to the following pilots/projects:-</p> <p>Social Letting Service (SLS) - was approved by Members at LP 26 November 2019 and is one of the aims contained within the RRTP 2019-2024. This scheme is underspent by £0.175m and this funding is required to pay for the startup costs and operational delivery of the SLS over the 3 years. Members are therefore requested to earmark this underspend in order to continue with this scheme in 2022/23 (refer to Table 5 below).</p> <p>Rapid Rehousing Transition Programme - is £0.275m underspent, due to delays in implementation of the programme. The annual funding received by the SG is making it increasingly difficult to recruit and retain staff, particularly in key Housing First posts where continuity of support is vital to tenancy sustainment. Subject to ELT approval, the current underspend and a portion of the 22/23 RRTP allocation will be used to offer existing staff 23 month contract extensions. The posts identified are: RRTP Officer (L9), Housing First Officer (L8 split 50/50 with the HRA) and 4 Housing First Support Workers (L5). Therefore, Members are requested to earmark this underspend to be utilised for these purposes in 2022-24 (refer to Table 5 below).</p> <p>Bad debt provision - projected underspend of £0.030m within bad debts provision.</p>

	Members approved £0.393m in relation to COVID recovery projects within policy, performance and community planning. However, primarily due to recruitment issues and additional Scottish Government funding, these funds are projected to be £0.361m underspent. Members are requested to earmark these funds to be utilised for these projects during 2022/23 (refer to Table 5 below).
841	Total projected variance

Projected Variance favourable /(adverse) £'000	Education - Early Years
19	<p>Projected underspend of £0.400m within employee costs, which relates to specific Scottish Government funding for Early Years Expansion and is primarily due to posts not being filled as planned, as a result of delays within capital works. This is offset by a projected overspend in Early Years Expansion capital related expenditure. Members are therefore requested to approve a temporary budget transfer from the projected underspend within employee costs to fund the capital related expenditure (refer Table 4 below).</p> <p>Members approved £0.024m in relation to COVID recovery project to support parents of babies to reduce social isolation and improve outcomes particularly early language and communication skills in areas of deprivation. However, primarily due to the ongoing restrictions, these funds are projected to be £0.008m underspent. Members are requested to earmark these funds to be utilised for these project during 2022/23 (refer to Table 5 below).</p> <p>Members approved a £0.056m reduction in early years income target relating to selling additional places, as part of the COVID-19 Programme of Recovery (LP 15th June 2021). However, £0.011m is not required and Members are requested to return these to COVID reserves (refer to Table 4 below).</p>
19	Total projected variance

Projected Variance favourable /(adverse) £'000	Education - Learning and Teaching - Primary, Secondary and Additional Support
2,447	<p>Projected net underspend of £2.447m, as a result of:</p> <p>Devolved School Management carry forward - projected underspend on school carry forward budgets of £0.300m, primarily relating to primarily employee costs across academic years. This underspend is subject to schools Devolved School Management Scheme and Members are requested to earmark this underspend to be utilised 2022/23 (refer to Table 5 below). Please note that this underspend will potentially increase depending on the number of ICT orders (HP/XMA) which have been raised, but not fulfilled prior to the year end, due to the unprecedented demand and lack of semi-conductors etc.</p> <p>Pupil Equity Funding - projected underspend of £1.079m. This Scottish Government funding relates to the academic year (August 2021 - August 2022) and has permissible carry forward. Members are requested to earmark this underspend to be utilised in 2022/23 (refer to Table 5 below).</p> <p>Pupil Transport - projected overspend of £0.212m, primarily within ASN which is demand led based on referrals from the Inclusion Group, which are currently under review.</p> <p>Access to Sanitary Products (Schools) - projected underspend of £0.020m in relation to the funding allocation of £0.045m from Scottish Government, to continue the implementation of access to free sanitary products to students in schools, colleges and universities. Members are requested to approve the earmarking of this £0.020m, to fund the recruitment of a Development Worker (refer to Directorate above) during 2022-24 (refer to Table 5 below).</p> <p>Access to Counselling - projected underspend of £0.150m in relation to Scottish Government funding to support the introduction of access to counsellors through schools. The commitment to counselling through schools was to be delivered in 2 phases, with full delivery expected by September 2020, however this has been continuously delayed due to COVID-19 pandemic and the availability of qualified counsellors, resulting in increased waiting lists. Members are requested to approve earmarking from £0.150m to enhance the services to reduce current waiting lists in 2022/23 (refer to Table 5 below).</p> <p>100 day commitment - Scottish Government has a first 100 days commitment to "Fund councils to increase teacher numbers by 1,000 and classroom assistants [pupil support assistants] by 500 derspend of £0.570m. Our share of this funding was £1.025m (21fte teachers and 10 PSA's) and is projected to be £0.570m underspent, due to recruitment delays. SG have confirmed that any underspend can be utilised, to employ further temporary teachers and support staff, in order to support additional capacity and resilience in schools between Christmas and the summer. This would further support the issues experienced by schools due to COVID related absence. Members are requested to approve the earmarking of these funds to be utilised during 2022/23 (refer to Table 5 below).</p> <p>Community Mental Health and Wellbeing Funding - Scottish Government funding projected to be underspent by £0.140m, primarily due to recruitment/contract delays as a result of pandemic. Members are requested to approve the earmarking of these funds to be utilised during 2022/23 (refer to Table 5 below).</p> <p>Support for Additional Support for Learning Implementation - projected underspent by £0.400m, primarily due to recruitment delays as a result of COVID. Members are requested to earmark £0.305m of this underspend, which relates to Scottish Government funding, to support the provision of support staff in schools in this academic year (refer to Table 5 below).</p>

2,447	Total projected variance
Projected Variance favourable / (adverse) £'000	Education - Support Services
455	<p>PPP unitary charge payments projected to be underspent by £0.080m, primarily due to utility reconciliation credits being received.</p> <p>Music Instruction Income - projected to be £0.060m over recovered at the year end. Members approved a temporary reduction of £0.070m in income target to reflect no charging for instrumental music instruction, as part of the COVID-19 Programme of Recovery (LP 15th June 2021). However, Scottish Government also allocated 100 day commitment funding to end charges for instrumental music tuition in schools, therefore only £0.010m of these funds are required. Members are requested to approve the return of £0.060m to COVID reserves (refer to Table 4 below).</p> <p>COVID Recovery Projects - Members approved £0.398m in relation to secondary schools family first project (£0.332m) and school based nature groups (£0.066m). However, due to significant delays in recruitment, these projects are projected to be underspent by £0.315m. Members are requested to earmark these funds to be utilised for these projects during 2022/23 (refer to Table 5 below).</p>
455	Total projected variance
Projected Variance favourable / (adverse) £'000	Performance Appraisal & Audit
4	There are number of small variances across the service.
4	Total projected variance
Projected Variance favourable / (adverse) £'000	Organisational Development & Public Affairs
234	<p>Projected underspend of £0.234m, due to the following:-</p> <ul style="list-style-type: none"> - Graduate Interns £0.047m, which has been delayed due to COVID response. - South Ayrshire Way £0.010m, not utilised due to pandemic. - Employee Engagement £0.120m to be earmarked for Leadership & management development/employee development linked to workforce and succession planning. - Supplies, services and administration costs £0.014m. <p>Members approved the earmarking £0.145m in relation to graduate interns and Employee Engagement to be utilised 2022/23 (refer to Table 5 below) and are now requested to increase earmarking by £0.002m in relation to Graduate Interns and £0.020m in relation to Employee Engagement.</p> <ul style="list-style-type: none"> - Communications funding is projected to underspend by £0.043m. Members are requested to earmark these funds for branding in line with updated council plan 2022-2027 (refer to Table 5 below).
234	Total projected variance
Projected Variance favourable / (adverse) £'000	Youth Skills and Employability
781	<p>Projected underspend of £0.442m, due to:-</p> <ul style="list-style-type: none"> - Employability team is underspent by £0.283m and would request that £0.278m of these funds be utilised for Modern Apprenticeship Programme in 2022/23, in order to recruit more than usual modern apprentices. - Modern Apprenticeship Programme 2021/22 £0.100m, due to delays in starting. - Work Out Experience Programme £0.006m - Parental Employability Programme £0.053m <p>Members have already approved the earmarking of £0.437m in relation to Modern Apprenticeship, Work Out and Parental Employability programmes to allow these programmes to continue in 2022/23 (refer to Table 5 below).</p> <p>Members approved £0.393m in relation to COVID recovery projects within employability and skills. However, primarily due to recruitment issues these funds are projected to be £0.339m underspent. Members are requested to earmark these funds to be utilised for these projects during 2022/23 (refer to Table 5 below).</p>
781	Total projected variance

Projected Variance favourable / (adverse) £'000	Customer Services
103	Information and advice hub were allocated £0.188m for the following COVID recovery projects :- - Administrative support to meet increased enquiries (£0.059m) - Targeted Community Based Education and Outreach Service (£0.129m) However, due to recruitment delays these projects are currently projected to be £0.091m underspent. Members approved the earmarking of £0.091m, to allow these projects to continue in 2022/23 (refer to Table 5 below). The remaining £0.012m relates to small underspends across property and transport costs.
103	Total projected variance

Projected Variance favourable / (adverse) £'000	Covid-19
977	Education Recovery funding comprises:- - Scottish Government grants earmarked from 2021/22 £2.236m, of which £0.620m devolved to schools. - Additional 2021/22 earmarking of £0.164m in relation to energy costs - School COVID resources funding of £0.150m, approved as part of COVID-19 Programme of Recovery (LP 15th June 2021). - EYC practitioners earmarked 2021/22 £0.392m - £1.204m Education Recovery SG funding 2021/22 These funds include the recruitment of additional teachers and support staff (April 21 - June 22) & safe re-opening of schools. Members have already approved to earmark £0.429m of these funds to be utilised for additional costs during the remainder of the 2021/22 academic year (refer Table 5 below). Members are requested to earmark a further £0.521m, in relation to academic year staffing, delays in receiving ICT equipment and to assist in funding maternity leave cover where original guidance received indicated all staff over 28 weeks should work from home. From January 2022 the guidance was updated and all pregnant staff are referred for an Occupational Health Assessment. The assessment is used in conjunction with a personalised risk assessment to determine if the employee can continue to attend work (refer to Table 5 below). COVID additional expenditure - Members approved £0.150m funding in relation to school COVID resources, however these funds are anticipated to underspend by £0.027m and Members are requested to return these unused funds COVID reserves (refer to Table 4 below).
681	The following Scottish Government COVID grants were treated as one and the £1.022m underspend in 2020/21 was earmarked to be utilised during 2021/22 to fund the COVID Response team, self-isolating FSM, hardship payments (based on clothing grant criteria) and fuel poverty payments etc:- - Addressing Future Need to Support Individuals at Financial Risk - Flexible Funding for Level 4 - Financial Insecurity - Local Self Isolation Assistance Service
0	Free School Meals - holidays (Easter, Summer, October, Christmas and February) - this includes the following Scottish Government funding:- - £0.081m Easter 2021 (earmarked from 2020/21) - £0.406m Expansion of Free School Meals (Summer, October, Christmas, February and Easter). Additional resources of £0.209m have also been approved as part of the COVID-19 Programme of Recovery (LP 15th June 2021), to meet the £0.50 shortfall in Free School Meals holiday payments, between SG contribution of £2.50 compared to the SAC £3.00 agreed amount in 2021/22.
0	Family Pandemic Payments :- Four payments are to be made in 2021 in total. To date the first two payments will already have been made; the last two payments are either new or have been increased in value in order to meet the commitment to provide eligible families with £520 in 2021: • The COVID Spring Hardship payment (£100) paid at Easter • The Family Pandemic Payment (£100) paid at Summer • A new Autumn Payment (£160) to be paid in October • And an increased Winter Payment (increased by £60 to £160). Funding allocations of £1.197m based on notional allocations from SG are included, alongside earmarked funds of £0.015m from 2020/21.
1,658	Total projected variance

Table 4 - Budget Transfer Requests

Budget Transfer Requests:		DR £'000	CR £'000
1	Early Years - employee costs		
	Early Years - third party payments	400	
	Underspend in employee costs utilised to fund capital related expenditure.		400
2	Return of unused loss of income / additional expenditure COVID		
	Early years - unused loss of income		11
	Community Services and Facilities - loss of income		505
	Music instruction		60
	School COVID resources		27
	COVID - reserves	603	
Total		1,003	1,003

Table 5 - Earmarking Requests

Earmarking requests:	Objective/ Subjective	Amount £'000
Previously approved (Period 3):		
School Pupil Equity Fund	Education - various	1,079
School Carry Forwards	Education - various	150
Scottish Government COVID Education Recovery	Education - additional teachers	429
Previously approved (Period 6):		
VACMA Project	Culture - payments to agencies	10
Unified Bowls Programme	Events - payments to agencies	10
Graduate Interns	Organisational Development - employee costs	45
Covid Recovery Projects	Organisational Development - employee costs	91
Employee Engagement	Organisational Development - employee costs	100
Modern Apprenticeship Programme 22/23	Employability & Skills - employee costs	278
Modern Apprenticeship Programme 21/22	Employability & Skills - employee costs	100
Work Out Work Experience Programme	Employability & Skills - employee costs	6
Parental Employability Support Fund	Employability & Skills - employee costs	53
TOTAL previously approved		2,351
New requests:		
Corporate and Housing Policy	Social Letting Service (SLS)	175
Corporate and Housing Policy	Rapid Rehousing Transition Programme	275
Policy, Performance and Community Planning	COVID recovery projects	361
Community Services and Facilities	Prestwick Pool gym equipment	74
Community Services and Facilities	COVID recovery additional expenditure	126
Community Services and Facilities	COVID recovery projects - health and wellbeing	648
Education - Early Years	COVID recovery projects	8
School Carry Forwards	Education - various	150
Access to Counselling - SG funding	Education - Secondary Schools	150
Additional Support for Learning Implementation - PSA's	Education - Learning and Teaching Additional	305
Period Poverty - non-schools	Directorate - supplies and services	40
Period Poverty - schools	Schools - supplies and services	20
Scottish Government 100 day commitment	Education - additional teachers & PSA's	570
Education - Learning and Teaching Additional Support	Community Health and Wellbeing Funding	140
Education Support Services	COVID recovery projects	315
Graduate Interns	Organisational Development - employee costs	2
Organisational Development	Branding - supplies and services	43
Employability and Skills	COVID recovery projects	339
Scottish Government COVID Education Recovery	Education - additional teachers	521
SG Financial insecurity Funding	Financial insecurity funding	681
		4,943
Total requests		7,294
Comments:		

Table 6 - Efficiency Savings

Efficiency savings:	Targeted £'000	Anticipated shortfall £'000	Shortfall due to Covid-19 £'000
Reconfiguration of central Education Quality Improvement Team - 21/22 full year impact	21	21	21
2020/21 agreed staff changes - 2021/22 full year impact	189	0	0
Merge Corporate and Housing Policy team with Corporate Planning and Improvement team - 2021/22 full year impact	27	0	0
Review of the Libraries, Museums and Galleries service which will include a reduction or reconfiguration of staffing levels - 2021/22 full year impact	50	50	50
Thematic review of the Community Safety and Engagement, CLD, Health and Wellbeing and Employability and Skills - 2021/22 full year impact	100	100	100
Introduction of a new category of enhanced Membership which provides additional benefits to Members for an increase in their annual season ticket cost - 2021/22 full	30	30	30
Introduction of Sundries/Refreshment Cart at Troon Links and Belleisle Park - 2021/22 full year impact	35	35	35
Reduction in Central School Support Budgets	10	0	0
Reduction in Career Long Professional Learning budgets	10	0	0
Reduction in the devolved budgets to schools in relation to non-employee costs	82	0	0
Reduce contribution to annual cost of modern apprentices	20	0	0
Corporate Planning Improvement & Housing Policy restructure/review	41	10	10
Cancel LAGAN contract from April 2021 as no longer required	24	0	0
Total	639	246	246
Comments: These shortfalls have all been included within the above projections			

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Achieved at period 9 £'000	Remaining to be achieved £'000
Payroll Management - Corporate target	2,813	1,719	1,094
Total	2,813	1,719	1,094
Comments: The Directorate payroll management target is projected to be achieved. However, please note that the teachers pay award for 2021/22 has not yet been set, which could potentially reduce the amount available for payroll turnover.			

Table 8 - Grant Income

New Grants Received:		
Amount		
36	Dumfries & Galloway Council	SWEIC
3	Edina Trust	Science Resources
5	Creative Scotland	Arts & Culture VACAP
1	Museums & Galleries Scotland	COP26 Rising Waters
6	Scottish Library Information Service	Jock Tamson's Bairns
21	Scottish Library Information Service	Climate for Change
31	Scottish Library Information Service	SLIC Read Woke Primaries
2	NHS Ayrshire & Arran	Weight Management Programme
183	Sports Scotland	Active Schools / Comm Sports Hubs
125	Scottish Government	Attainment Challenge
2,877	Scottish Government	Pupil Equity Fund
7	Scottish Education	Creative Learning Network Fund
2,052	Scottish Government	Unitary Charge
264	Scottish Government	LEADER
1,266	Scottish Government	HEEPS
25	Education Scotland	STEM
25	Scottish Government	Education Maintenance Allowance
48	Scottish Government	Social Care Thanks You
93	European Social Fund	ESF Management
464	European Social Fund	ESF Pipeline
14	Scottish Government	Opportunities for all - no-one left behind
25	Scottish Enterprise	Modern Apprentice Grant
7,573		
Comments: Additional amounts notified during the financial year, not included in original budget.		

Place Directorate

Table 1 - Objective Analysis

Actual Expenditure to 30 December £'000	Service	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
11,220	Directorate	2,965	2,965	0	0
4,389	Asset Management and Community Asset Transfer	5,975	5,780	195	(104)
7,140	Ayrshire Roads Alliance/SPT	8,858	8,858	0	409
633	Economy & Regeneration	2,244	1,782	462	0
6,906	Facilities Management	9,992	9,561	431	98
2,509	Housing Services	1,584	1,149	435	197
10,730	Neighbourhood Services	14,945	14,659	286	491
1,892	Planning and Building Standards	1,186	901	285	0
410	Procurement	622	624	(2)	0
(53)	Professional Design Services	(558)	(628)	70	0
1,177	Property Maintenance	(303)	(287)	(16)	0
3	Special Property Projects	0	0	0	0
46,956	Total Place Directorate	47,510	45,364	2,146	1,091

Table 2 - Subjective Analysis

Actual Expenditure to 30 December £'000	Service	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
23,749	Employee costs	32,836	31,682	1,154	366
6,243	Property costs	6,879	7,216	(337)	(104)
9,626	Supplies and services costs	12,407	12,859	(452)	420
4,498	Transport costs	5,111	5,776	(665)	0
896	Administrative costs	942	913	29	0
21,864	Third party payments	18,849	18,431	418	409
87	Financing costs	90	87	3	0
66,963	Gross expenditure	77,114	76,964	150	1,091
(20,007)	Gross income	(29,604)	(31,601)	1,997	0
46,956	Net expenditure	47,510	45,364	2,146	1,091

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Directorate
0	No material variances to report The Directorate is currently working with partner Agencies to determine the financial impact of the incident at Gorse Park, Kincaidston and will report to Members in due course of the total cost to the Council. The current spend for the Directorate is £0.168m and it is anticipated that when the Health & Safety Executive conclude the investigation and determine liability the Council will be in a position to fully recover these costs.
0	Total variance

Projected Variance favourable /(adverse) £'000	Asset Management & Community Asset Transfer
195	Asset Management - projected underspend of £0.195m as a result of ; Employee Costs - projected underspend of £0.095m due to current vacancies. Property Costs - projected underspend of £0.067m due to; projected underspends of £0.037m in property repair costs and £0.085m in utility costs across Council properties offset by a projected overspend of £0.055m in Central Repairs Account based on the current level of work being carried out. Third Party Payments - projected underspend of £0.050m in energy survey costs related to employee vacancies as staff not in post to arrange surveys. Income - projected under-recovery of £0.017m in rental income and fees.
195	Total variance

Projected Variance favourable /(adverse) £'000	Ayrshire Roads Alliance/SPT
0	<p>Ayrshire Roads Alliance/SPT - projected online.</p> <p>Supplies and services costs - projected overspend of £0.409m. Management are currently reviewing issues at the Roads depots that require essential spend, the increased costs of materials and the potential impact of increased cost of disposal of bitumen due to legislative changes. At period 9 the projected overspend is £0.409m</p> <p>Income - projected over-recovery of £0.409m. The anticipated shortfall in car parking income and fees being funded by the Covid-19 Programme of Recovery funding is £0.409m less than expected and this amount will be returned to the Covid-19 reserve.</p> <p>Members are requested to approve a Budget Transfer Request (Table 4 below) to transfer the unused covid funding of £0.409m to Council Reserves</p>
0	Total variance

Projected Variance favourable /(adverse) £'000	Economy & Regeneration
462	<p>Economy and Regeneration - projected underspend of £0.462m as a result of;</p> <p>Employee costs - projected underspend of £0.062m due to current vacancies</p> <p>Third party payments - projected underspend of £0.400m as a result of the delay in progress and start-up of Scottish space and telecomms project (£0.300m), Grow Ayrshire food and drinks programme (£0.050m) and Pan-Ayrshire Ayrshire Engineering Alliance project (£0.050m). Members are requested to approve this underspend to be earmarked for carry forward to 2022/23 to deliver the approved projects (Table 5 below)</p>
462	Total variance

Projected Variance favourable /(adverse) £'000	Facilities Management
431	<p>Facilities Management - projected underspend of £0.431m as a result of;</p> <p>Employee costs - projected underspend of £0.104m due to current vacancies. Members are requested to approve a Budget Transfer Request (Table 4 below) to transfer the underspend in Covid-19 Programme of Recovery funding of £0.098m to Council Reserves</p> <p>Property costs - projected overspend of £0.069m mainly as a result of increased cost and level of spend in cleaning and domestic supplies across all Council properties</p> <p>Supplies & Services costs - projected underspend of £0.286m in food costs due to continued reduced school meals provision as a result of covid-19. It is expected that the service will return to normal levels during February as the impact of covid-19 eases</p> <p>Administrative costs - projected underspend of £0.043m across various small budget lines</p> <p>Income - projected over-recovery of £0.067m due to the positive impact of the Government funding for the Primary Universal Free School Meals expansion programme for all P4 and P5 pupils.</p> <p>Members are requested to approve a Budget Transfer Request (Table 4 below) to use the over-recovery of income to fund the related increased property costs</p>
431	Total variance

Projected Variance favourable /(adverse) £'000	Housing Services
--	------------------

435	<p>Housing Services - projected underspend of £0.435m as a result of;</p> <p>Employee Costs - projected underspend of £0.102m due to current vacancies. Due to delays recruiting for the posts funded by the Covid-19 Programme of Recovery funding, Members are requested to approve earmarking of £0.072m of this underspend for carry forward to 2022/23 to carry out this work (Table 5 below)</p> <p>Property Costs - projected overspend of £0.065m. This relates to unlets (£0.040m) and increased cleaning supplies (£0.025m), all as a result of the increased demand for temporary homeless accommodation. This is offset by the corresponding over-recovery of income noted below</p> <p>Supplies & Services - projected overspend of £0.045m. This relates to increased furniture costs (£0.030m) and increased removal & storage costs (£0.015m) as a result of the increased demand for temporary homeless accommodation. This is offset by the corresponding over-recovery of income noted below.</p> <p>Third Party Payments - projected underspend of £0.113m. An underspend of £0.125m relates to the Covid-19 Programme of Recovery funding for mixed tenure properties which has been delayed and Members are requested to approve earmarking of this underspend for carry forward to 2022/23 to carry out this work (Table 5 below). This is partly offset by a projected overspend due to the increased use of bed & breakfast (£0.012m) properties as a result of the increased demand for temporary homeless accommodation. This is offset by the corresponding over-recovery of income noted below.</p> <p>Income - projected over recovery of £0.330m. This relates to an increased number of temporary accommodation units being utilised from the HRA stock which has been necessary to meet increased demand for homeless accommodation.</p> <p>Members are requested to approve a Budget Transfer Request (Table 4 below) to use the over-recovery of income to fund the related increased property costs, supplies and services and third party payments noted above due to the increased demand for temporary homeless accommodation.</p>
435	Total variance

Projected Variance favourable / (adverse) £'000	Neighbourhood Services
286	<p>Neighbourhood Services - projected underspend of £0.286m as a result of;</p> <p>Employee costs - projected underspend of £0.457m due to current vacancies. Members approved £0.100m of this underspend be earmarked for carry forward to fund the 2 year Waste Strategy Implementation post. The appointment has been made and the increased cost of £0.036m is requested to be added to the previously approved amount (Table 5 below). Due to delays in recruitment the Covid-19 Programme of Recovery funding for Place based teams is projected to underspend by £0.256m and Members are requested to approve this to be earmarked for carry forward to be used in 2022/23 (Table 5 below). Members are also requested to approve the Budget Transfer Request of £0.026m (Table 4 below) to transfer Covid-19 Programme of Recovery funding from Council Reserves to meet the increased cost of seasonal workers due to the impact of covid-19</p> <p>Property costs - projected underspend of £0.047m as a result of reduced repair and maintenance costs</p> <p>Supplies & Services costs - projected overspend of £0.019m. Projected overspends due to restocking of bins and PPE (£0.090m), the purchase and maintenance of skips and equipment (£0.055m) and the increased cost of subcontractors for street cleaning and weedspraying (£0.125m) and various small overspends (£0.044m). This is offset by a projected underspend of £0.295m due to delays in the Covid-19 Programme of Recovery project for promenade and shorefront improvements. Members are requested to approve this underspend to be earmarked for carry forward to be used in 2022/23 to complete this project (Table 5 below)</p> <p>Transport costs - projected overspend of £0.665m mainly due to increased sweeper hire (£0.370m), repair costs (£0.115m) and increased fuel costs (£0.180m). Members are requested to approve a Budget Transfer Request of £0.034m (Table 4 below) to transfer Covid-19 Programme of Recovery funding from Council Reserves to meet the increased cost of sweeper hire due to covid-19</p> <p>Administrative costs - projected underspend of £0.024m across various small budget lines</p> <p>Third Party Payments - projected underspend of £0.315m within waste recycling costs (£0.123m) and grounds maintenance private contract charges (£0.192m)</p> <p>Income - projected over-recovery of £0.127m in relation to current levels of bereavement income (£0.063m) and commercial waste income (£0.064m)</p> <p>Members are requested to approve a Budget Transfer Request (Table 4 below) to use the underspend in third party payments to fund the overspend in supplies & services costs.</p> <p>In addition members are requested to approve earmarking of £0.250m to be carried forward to undertake initial survey work and resultant urgent works relating to Ash Tree dieback pending further discussions that need to take place at a national level (Table 5 below).</p>
286	Total variance

Projected Variance favourable / (adverse) £'000	Planning & Building Standards
285	<p>Planning & Building Standards - projected underspend of £0.285m as a result of ;</p> <p>Employee costs - projected underspend of £0.293m due to current vacancies</p> <p>Third Party Payments - projected overspend of £0.057m due to the continued use of temporary agency workers to deal with workload capacity gaps caused by vacancies</p> <p>Income - projected over-recovery of £0.049m due to the increased volume of applications and fees</p> <p>Members are requested to approve a Budget Transfer Request (Table 4 below) to use the employee costs underspends of £0.057m noted above to fund temporary agency workers required to deal with the increased level of BW applications</p>
285	Total variance

Projected Variance favourable / (adverse) £'000	Procurement
(2)	<p>Procurement - projected overspend of £0.002m as a result of;</p> <p>Employee costs - projected underspend of £0.070m as a result of part year vacancies now filled following the recent service structure review</p> <p>Administrative costs - projected underspend of £0.006m within various small budget lines across the service</p> <p>Income - projected under-recovery of contract rebate income of £0.078m</p>
(2)	Total variance

Projected Variance favourable / (adverse) £'000	Professional Design Services
70	<p>Professional Design Services - projected underspend of £0.070m as a result of ;</p> <p>Employee costs - projected underspend of £0.070m due to current vacancies</p>
70	Total variance

Projected Variance favourable / (adverse) £'000	Property Maintenance
(16)	<p>Property Maintenance Service - projected overspend of £0.016m as a result of ;</p> <p>Employee Costs - projected overspend of £0.088m. This is due to the unbudgeted pay award backdated to January 2021 and previous approved Budget Transfer Request</p> <p>Supplies & Services - projected overspend of £0.743m. This is due to an increased use of sub contractors on capital jobs.</p> <p>Administrative Costs - projected overspend of £0.014m, which is mainly due to the cost of new mobile phones.</p> <p>Third Party Payments - projected overspend of £0.068m due to increased spend on Agency payments, and Covid related PPE.</p> <p>Income - projected over recovery of £0.897m due to the current level of jobs being carried out.</p> <p>Members are requested to approve a Budget Transfer Request (Table 4 below) to use the over-recovery of income to fund the related increased employee costs, supplies and services, administrative costs and third party payments noted above.</p>
(16)	Total variance

Projected Variance favourable / (adverse) £'000	Special Property Projects
0	No material variance to report.
0	Total variance

Table 4 - Budget Transfer Requests

Budget Transfer Requests:		DR £'000	CR £'000
1	<i>Housing/Property Costs</i>	65	
	<i>Housing/Supplies & Services</i>	45	
	<i>Housing/Third Party Payments</i>	12	
	<i>Housing/Income</i>		122
	Use over recovery of income to fund related increased costs as a result of increased demand for temporary accommodation		
2	<i>Property Maintenance/Employee Costs</i>	88	
	<i>Property Maintenance/Supplies & Services</i>	743	
	<i>Property Maintenance/Administrative Costs</i>	14	
	<i>Property Maintenance/Third Party Payments</i>	68	
	<i>Property Maintenance/Income</i>		913
	Use over recovery of income to fund costs related to the increased number of jobs being carried out		
3	<i>Building Standards/Agency Payments</i>	57	
	<i>Building Standards/Employee costs</i>		57
	Use underspend due to vacancies to fund agency workers to meet ongoing workload demands		

4	Facilities Management/ Supplies & Services	67	
	Facilities Management/Income		67
	Use over-recovery of income to fund increased cost of cleaning supplies		
5	Neighbourhood Services/ Supplies & Services	315	
	Neighbourhood Services/Third Party Payments		315
	Use third party payments underspend to fund increased cost of bins, PPE, street cleaning and skips		
6	Covid-19 reserve	447	
	Neighbourhood Services/Transport costs	34	
	Neighbourhood Services/Employee costs	26	
	Facilities Management/Employee costs		98
	ARA/Third party payments		409
	Return of unused loss of income / additional expenditure COVID		
Total		1,981	1,981

Table 5 - Earmarking Requests

	Objective/ Subjective	Amount £'000
Previously approved:		
Fund 4 FTE temporary posts for Homeless Temporary Accommodation to support and process the increased level of those presenting as homeless	Housing/Income	134
Waste Strategy implementation 2 year post approved 2020/21	Neighbourhood Services/Employee costs	100
Total		234
New requests:		
Waste Strategy implementation 2 year post approved 2020/21 - appointment now made at Level 13 requiring increased funding	Neighbourhood Services/Employee costs	36
Ash tree dieback - initial survey and emergency works	Neighbourhood Services/Supplies & services costs	250
Covid-19 Programme of Recovery - Neighbourhood Services - Promenade and Shorefront Improvement	Neighbourhood Services/Supplies & services costs	295
Covid-19 Programme of Recovery - Neighbourhood Services - Place based teams	Neighbourhood Services/Employee costs	256
Covid-19 Programme of Recovery - Housing Services - Homeless prevention	Housing Services/Employee costs	39
Covid-19 Programme of Recovery - Housing Services - Anti-Social Behaviour	Housing Services/Employee costs	33
Covid-19 Programme of Recovery - Housing Services - Mixed Tenure Capital improvements	Housing Services/Third party payments	125
Economy & Regeneration - Scottish Space and telecomms sector development costs	Economy & Regeneration/Third party payments	300
Economy & Regeneration - Grow Ayrshire - Pan-Ayrshire food and drinks programme	Economy & Regeneration/Third party payments	50
Economy & Regeneration - Ayrshire Engineering Alliance - delays in programme delivery	Economy & Regeneration/Third party payments	50
Total		1,434
Overall Earmarking		1,668

Table 6 - Efficiency Savings

Efficiency savings:	Targeted £'000	Anticipated shortfall £'000	Shortfall due to Covid-19 £'000
AM & CAT - Reduction in property management costs with the demolition of Burns House in 2020 – 2021/22 full year impact	48	0	0
AM & CAT - Reduction in property management costs with the demolition of the John Pollock Centre – 2021/22 full year impact	106	106	0
FM - Reduced budgets following closure of the John Pollock Centre – 2021/22 full year impact	40	30	30
FM - Standardise cleaning productivity rates across all Primary and Secondary	65	65	65
NS - Reduction in transport costs across Council depts following a review by fleet management of use of hired vehicles – 2021/22 full year impact	65	65	0
Planning and Building Services service review	44	0	0
Housing - Contribution from over recovery of rental income from Homeless Temporary Accommodation (Temporary for 2021/22 only).	550	0	0
NS - Remove organist fees at crematorium following installation of media platform.	19	9	0

NS - Increase Bereavement charges	40	0	0
NS - Introduce Return to Service charge for bins that have not been presented or contaminated - £25 for first item	30	0	0
NS - Commercial Waste Service price increase	45	45	45
NS - Reduction in residual waste tonnage.	50	0	0
Procurement - Reduction in the number of remittance slips that are printed and posted from our mailing supplier.	3	0	0
AM & CAT - Rationalisation of Office Accommodation in Ayr (Newton House).	55	0	0
AM & CAT - Lease of small office space to public sector partner organisation within County Buildings.	12	0	0
AM & CAT - Reduce admin costs and supplies & services.	6	0	0
NS - Increase use of electric vehicles (3 year saving based on funding allocation).	65	0	0
FM - Conclusion of Police Scotland cleaning contract and redeployment of staff.	95	0	0
FM - General budget reductions based on current underspends.	18	0	0
FM - Close County Buildings Canteen and introduce a cost neutral service such as hot/cold vending (Temporary for 2021/22).	16	16	16
FM - Remove remaining Burns House budgets following closure and redeploy staff.	36	0	0
FM - Reduce budgets following Office Rationalisation in Ayr (Newton House) and redeploy staff.	27	0	0
FM - Remove budgets following closure of John Pollock Centre and redeploy staff.	40	30	30
ARA - General Service redesign across a number of areas of spend.	293	0	0
Total	1,768	366	186
Comments:			

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Achieved at period 9 £'000	Over/(Under) achieved £'000
Payroll Management - Corporate target	940	705	235
Payroll Management - Directorate target	0	0	0
Total	940	705	235

Miscellaneous Services

Table 1 - Objective Analysis

Actual Expenditure to 30 December £'000	Service	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
3,073	Miscellaneous Services	16,504	13,654	2,850	581
3,073	Total Miscellaneous Services	16,504	13,654	2,850	581

Table 2 - Subjective Analysis

Actual Expenditure to 30 December £'000	Account	Full Year Budget 2021/22 £'000	Projected Actual to 31 March £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
0	Debt management charges	12,266	11,281	985	0
0	Investment income	(114)	(194)	80	0
0	Recharges to other services	(1,667)	(1,667)	(0)	0
645	Requisitions and other initiatives	859	859	0	0
500	Contributions to/ from Funds	0	0	0	0
446	Employee provision	2,068	1,114	954	0
162	Fees and subscriptions	416	417	(1)	0
1,444	Other payments	2,637	1,833	805	578
22	Covid-19 Mobilisation Costs	58	47	11	3
3,218	Gross expenditure	16,525	13,690	2,835	581
(145)	Gross income	(21)	(36)	15	0
3,073	Net expenditure	16,504	13,654	2,850	581

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Miscellaneous Services
985	Debt Management Charges/Interest - the full year budget of £12.266m comprises £5.249m for loan principal repayments, £6.837m for interest costs and £0.180m for loans fund expenses based on significant capital spend and borrowing during the financial year. The projected underspend of £0.985m relates to delaying long term borrowing and instead taking advantage of lower short term borrowing rates.
80	Investment income - full year budget of £0.114m is projected to over recover by £0.080m due to higher value than projected investments and interest rates remaining stable.
0	Requisitions and other initiatives - no material projected variances reported
954	Employee provision - CoSLA recently made a revised 2021/22 national pay offer to Union representatives which included the backdating of the offer to 31 January 2021. The offer made by CoSLA was in excess of the budgeted inflationary increase held in directorates, however £1.487m of resources are currently held in Miscellaneous Services to assist in meeting the cost of the enhanced 2021/22 pay offer. Early calculations of the impact of the latest offer indicate that the likely cost, inclusive of the backdating element, will be circa £2.3m and will therefore exceed the combined funding available. The pay uplift for non teaching staff has been actioned in January 2022 and is included with each directorates projections for the year. Teachers payuplifts has yet to be agreed. Any shortfall will require to be met from anticipated in year underspends across the Council. Also held is a budget held for employee costs issues arising during the financial year of £0.056m which will not be utilised this financial year, offset by an anticipated overspend relating to apprenticeship levy costs for general services of (£0.069m).
(1)	Fees and subscriptions - no material projected variances reported
805	Other payments - a projected underspend of £0.805m is anticipated for all other payments. Budgets are held within other payments for Non Domestic Rates (NDR) increases during the financial year. The Scottish Government have continued relief measures due to the Covid pandemic in relation to NDR charges and as a result there is a projected underspend of £0.513m for Council held properties. A further general underspend of £0.036m has also arisen in relation to NDR this financial year. An underspend of £0.364m is projected for utility costs this financial year. Budgets were calculated based on anticipated increases for the year, but contractual arrangements have been put in place until March 2023 which mitigate these increased costs, resulting in the underspend highlighted. The budget held for Pension Increase Act payments, relating to pre South Ayrshire Strathclyde Pension Fund (SPFO) recipients is anticipated to be underspent by £0.042m by the year end. This is recalculated each year by SPFO.

	Corporate efficiency budgets are held within other payments totalling £0.425m, details for which are held at Table 6 below. A shortfall of £0.100m is expected against the ongoing £0.177m corporate procurement target held. Due to homeworking arrangements less employees are now taking enhanced annual leave. This has resulted in an anticipated shortfall of £0.065m this year against the target of £0.2m.
15	Other income - income of £0.083m has been received in relation to the Council's holdings in Freeport Scotland. Similar to previous years, areas of potential spend/development are being sought within Place directorate for this funding and it will be allocated to them as required during the financial year. The projected over recovery relates to Council arranged insurance for leased buildings.
11	Covid 19 - the projected spend includes £0.017m of specific costs in relation to the ongoing rental of the temporary mortuary facility at Prestwick Airport, for which costs are shared with East and North Ayrshire Councils and NHS Ayrshire and Arran. This is offset by an underspend of £0.020m relating to Covid 19 Business Admin grant administration funds not required as a portion of the additional work is being carried out within existing resources.
2,850	Total projected variance

Table 4 - Budget Transfer Requests

Budget Transfer Requests:		DR £'000	CR £'000
Total		0	0

Table 5 - Earmarking Requests

Description	Service/ Account	Amount
No earmarking requests in the current reporting period		
Total		0
Comments:		

Table 6 - Efficiency Savings

Efficiency savings:	Targeted £'000	Anticipated shortfall £'000	Projected Shortfall due to Covid-19 £'000
Procurement (prior year saving) - work is ongoing to identify relevant contracts	(177)	(100)	0
Purchase of holidays - allocation to be carried out across services	(200)	(65)	(65)
Reduced on costs in relation to additional AVCs	(48)	(2)	0
Total	(425)	(167)	(65)
Comments:			
Work is ongoing to identify procurement efficiencies to be allocated against the target of £0.177m. It is anticipated that there will be a shortfall this financial year of approx £0.1m. Due to homeworking arrangements less employees are now taking enhanced annual leave. This has resulted in an anticipated shortfall of £0.065m this year against the target of £0.2m.			

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Achieved at period 9 £'000	Remaining to be achieved £'000
Payroll Management - Corporate target	0	0	0
Payroll Management - Directorate target	0	0	0
Total	0	0	0
Comments:			
No payroll management target was allocated to Miscellaneous Services for 2020/21			

Table 8 - Grant Income

New Grants Received:		
Amount £'000	Grant name/ body	Grant purpose
0		
Comments:		
Additional amounts notified during the financial year, not included in original budget.		

Housing Revenue Account

Table 1 - Objective Analysis

Actual Expenditure to 31 December 2021 £'000	Service	Full Year Budget 2021/22 £'000	Projected Expenditure to 31 March £'000	Projected Variance Fav/(Adv) £'000	Variance due to Covid-19 Fav/(Adv)
605	Housing Revenue Account	0	(2,201)	2,201	0
605		0	(2,201)	2,201	0

Table 2 - Subjective Analysis

Actual Expenditure to 31 December 2021 £'000	Service	Full Year Budget 2021/22 £'000	Projected Expenditure to 31 March £'000	Projected Variance Fav/(Adv) £'000	Variance due to Covid-19 Fav/(Adv) £'000
2,920	Employee costs	4,429	4,129	300	0
8,811	Property costs	12,838	12,233	605	0
174	Supplies and services costs	363	233	130	0
13	Transport costs	90	30	60	0
515	Administrative costs	1,315	760	555	0
133	Support services costs	1,698	1,578	120	0
119	Third party payments	36	24	12	0
62	Transfer payments	71	71	0	0
0	Financing costs	3,754	3,350	404	0
10,126	CFCR	8,479	8,464	15	0
22,873	Gross expenditure	33,073	30,872	2,201	0
(28,726)	Income	(33,073)	(33,073)	0	0
(5,853)	Net expenditure	0	(2,201)	2,201	0

Table 3 - Financial Variance Analysis

Projected Variance favourable / (adverse) £'000	Housing Revenue Account
300	Employee costs - projected underspend of £0.300m due to current vacancies
605	Property Costs - projected underspend of £0.605m. This is due on an underspend of £0.530m in repairs & maintenance of council houses based on the number of jobs being carried out, as well as an underspend of £0.075m in utility costs.
130	Supplies & Services - projected underspend of £0.130m. This is due to underspends in; ICT Hardware (£0.025m), Legal Fees (£0.040m), Removal/Storage Costs (£0.015m), and other various small underspends totalling £0.050m.
60	Transport Costs - projected underspend of £0.060m, due to less use of private contract hire, car mileage allowance, fuel and repairs & maintenance of vehicles.
555	Administrative costs - projected underspend of £0.555m. There are underspends on Photocopying (£0.015m), Stationery (£0.010m), Postage (£0.030m) and Training Courses (£0.025m) as well as less Feasibility & Design Costs for capital projects being charged to revenue (£0.080m). There is a projected underspend of £0.363m in bad debts based on the current level of arrears of council house rental income. There are also various other small underspends totalling £0.032m
120	Support service costs - projected underspend of £0.120m, due to less staff overheads being charged from other services.
12	Third Party Payments and Transfer Payments - projected underspend of £0.012m relating to reduced charges from other council services.
404	Financing costs - net underspend of £0.404 comprising: - Principal, Interest payments and expenses - projected underspend of £0.402m on principal, interest and expenses, which relates to the timing of loan payments and interest rates of temporary loan debt. - Interest income on revenue balances - £0.002m surplus as a result of the Loans Fund exceeding the originally estimated rate of interest on investments.
15	CFCR - projected underspend of £0.015m.
0	Income - projected online.
2,201	Total variance

Comments:

Table 4 - Accumulated Surplus

Accumulated Surplus	Amount £'000	Amount £'000
HRA accumulated surplus as at 1 April 2021	14,254	
Current year projected surplus	2,201	
Minimum working balance	(2,000)	
Projected surplus for the year ended 31 March 2021		14,455
Current commitments:		
Capital:		
Harmonisation of the internal modernisation programme 2020/21 to 2022/23. Approved by Council 28 February 2019 (£1.789m) and Leadership Panel 17 September 2019 (£2.280m). Spend in 2020/21 £0.349m	(3,720)	
Window replacement programme - approved by Council 5 March 2020	(500)	
Increased costs in relation to the approved HRA Capital modernisation programme as a result of COVID-19 approved by Leadership Panel 27 October 2020	(1,805)	
Funding towards the Window Replacement programme - in line with tenant priorities identified from the December 2020 rent consultation approved by Council January 2021	(1,500)	
Fund external wall insulation/external fabric upgrades - in line with tenant priorities identified from the December 2020 rent consultation approved by Council January 2021	(1,400)	
Fund the increased capital element in Void properties costs	(300)	
Current year projected surplus to be committed on Tenants Priorities approved as part of the "Setting of Council House Rent" Report approved by Council 20 January 2021	(2,201)	
<i>The above committed capital projects totalling £11.426m have been added to the HRA Capital Programme. Depending on the timing of capital spend, these projects may in fact be funded from either draw on surplus or borrowings. The current projected draw on HRA surplus for the 2021/22 capital programme commitments above is £6.025m.</i>		
Revenue:		
Welfare reform - mitigating risks to HRA (per Council report of April 2013) - (spend in 2021/22: £0.016m).	(80)	
Transformation within Housing - support costs (spend in 2021/22: £0.000m). Council of 5 March 2020 approved a funding increase of £0.050m	(44)	
Womens Aid Refuge refurbishment (spend in 21/22 of £0.100m)	(100)	
Tenant Participation - support aims of TP Strategy	(30)	
Costs associated with Home Loss Payments at Riverside High Flats and provision for Disturbance Allowance approved by Leadership Panel 26 November 2019 (spend of £0.174m in 21/22)	(470)	
Extending the temporary contracts for the 2 FTE Housing Officers at Grade – Level 7 until 30 September 2022 approved by Leadership Panel 26 November 2019 (spend of £0.041m in 21/22)	(118)	
2020/21 CFCR underspend to be used for financing costs for capital projects in 21/22 approved by Leadership Panel 21 August 2020	(1,000)	
2020/21 Repairs underspend to be used for the backlog of repairs due to COVID-19	(1,000)	
Total current commitments		(14,268)
Uncommitted surplus as at 31 March 2021		187
Comments:		
<p>Welfare Reform - £0.444m was originally set aside to mitigate the risks associated with the impact of welfare reform. Measures implemented thus far include additional contact and follow-up actions with affected tenants. Pro-active prevention work has also increased, including the provision of advice and information to affected tenants and identification of new or additional housing support needs.</p> <p>Since 2014/15 to date, £0.380m has been spent, including £0.016m in the current year. The remaining balance of £0.064m will be used to continue work in this area.</p>		

Table 5 - Rent Arrears

	As at 31 March 2021	As at 31 Dec 2021	Movement
Rent Arrears			
Current Tenants – Mainstream	745	1,110	49%
Current Tenants – Homeless	19	54	184%
Former Tenants – Mainstream	425	508	20%
Former Tenants – Homeless	215	247	15%
Total	1,404	1,919	37%
Comments:			
<p>Performance in this area was strong when benchmarked against other Scottish local authorities for 2020/21. Rent arrears is an area of focused activity with a dedicated team managing rent accounts and supporting tenants in arrears. Following Covid-19, the Council took the decision to suspend recovery action for the three-month period from 1 April – 30 June 2020. Officers are maintaining contact with tenants to provide ongoing advice and support to those who are experiencing hardship as a consequence of Covid-19. Every effort is being made to secure repayment arrangements as an alternative to formal recovery action, taking account of the temporary legislative changes introduced by the Scottish Government to provide additional protection to tenants. These place additional duties on the team and extend the recovery process. Consequently, the level of outstanding debt has increased while support and advice is being provided to help tenants reach a repayment plan, resulting in debts being higher and being on accounts for longer periods of time and reducing at a slower rate.</p> <p>Rent arrears typically follow an annual trend of increasing in the first six months of the financial year. For the equivalent period in 2020/21, total current tenants arrears were £1.066m in comparison to £1.164m this year (an increase of £0.098m) while former tenants arrears were £0.686m in comparison to £0.755m this year (an increase of £0.069m).</p>			

Table 6 - Budget Transfer Requests

	DR	CR
N/A		
Total	0	0

Common Good Funds

Table 1 - Objective Analysis

Actual Net Expenditure/ (Income) to 31 December £'000	Common Good Fund	Full Year Budget 2021/22 £'000	Projected Actual to 31 March 2022 £'000	Projected Variance favourable /(adverse) £'000	Projected Variance due to Covid-19 £'000
(69)	Ayr Common Good Fund	0	2	(2)	0
5	Prestwick Common Good Fund	5	(1)	6	0
0	Troon Common Good Fund	0	0	0	0
0	Maybole Common Good Fund	0	0	0	0
51	Girvan Common Good Fund	0	0	0	0
(13)		5	1	4	0

Table 3 - Financial Variance Analysis

Projected Variance favourable /(adverse) £'000	Common Good Fund
(93)	Ayr Common Good Fund: Property Costs: Significant unbudgeted expenditure (approximately £0.080m in 2020/21 and a further £0.071m 2021/22 year-to-date) continues to be incurred in relation to the fire-damaged properties on Ayr High Street. A full-year overspend of £0.100m is currently projected; however this continues to be offset by insurance recovery income and accordingly no net impact on the overall projected outturn position is anticipated. That overspend is partly reduced by a projected full-year underspend of £0.007m in respect of grounds maintenance costs.
91	Income: A full year over-recovery of £0.100m is currently projected in relation to unbudgeted insurance recovery income referred to above (see property costs). A further over-recovery of £0.009m is projected in respect of rental income. These over-recoveries are partly offset by a projected under-recovery of £0.025m in respect of unpaid rental income invoices issued to non-current tenants which are at least over one year old. This under-recovery recognises the likelihood that these amounts will not be successfully recovered. Rental income invoices continue to be issued to tenants of occupied properties and although a number of these properties were previously closed due to Covid-19 restrictions, work is ongoing to follow up outstanding invoices with existing tenants.
6	Prestwick Common Good Fund: Property costs: A full-year underspend of approximately £0.001m. Income: A full-year over-recovery of approximately £0.005m is currently projected due to an improvement against the budgeted position, which had been adjusted to allow for the impact of Covid-19 restrictions on tenants.
4	Total projected variance

Table 4 - Accumulated Revenue Reserves

Common Good Fund	Reserves as at 31 March 2021 £'000	Reserves as at 31 December 2021 £'000	Projected Reserves as at 31 March 2022 £'000
Ayr Common Good Fund	96	164	93
Prestwick Common Good Fund	253	248	254
Troon Common Good Fund	35	35	35
Maybole Common Good Fund	2	2	2
Girvan Common Good Fund	9	(41)	9
Total	395	408	393
Comments:			

Table 5 - Accumulated Capital Reserves

Common Good Fund	Reserves as at 31 March 2021 £'000	Reserves as at 31 December 2021 £'000	Projected Reserves as at 31 March 2022 £'000
Ayr Common Good Fund	904	909	534
Prestwick Common Good Fund	35	35	35
Total	939	944	569
Comments:			

**Summary of Current General Services Financial Position
as at 31 December 2021**

	<i>£m</i>	<i>£m</i>
1) Accumulated surplus brought forward from 2020/21		37.373
Funds set aside for specific purposes		
2021/22 budget contribution	0.200	
Affordable homes	1.319	
Workforce change fund	0.998	
Efficiency and Improvement fund	1.794	
Local election fund	0.142	
Transform South Ayrshire	0.017	
Invest in South Ayrshire	0.500	
Community Halls Fund	0.745	
Ayrshire Growth Deal	0.347	
Prestwick Airport	0.060	
Supported Employment/ESF funding	0.966	
Christmas lights	0.012	
Ayr Renaissance	0.026	
Glenburn Temp accommodation	0.022	
Council Covid-19 earmarking	17.660	
General Service earmarking	3.468	28.423
Uncommitted Council surplus brought forward as at 31 March 2021		8.950

	<i>£m</i>	<i>£m</i>
2) Movement in 2021/22		
i) Directorate budget projections:		
Service projections (per Appendix 1)	7.562	
Period 3 and 6 approved earmarking requests	(2.065)	
Period 9 earmarking requests (subject to LP approval)	(2.828)	
Covid-19 specific projections (per Appendix 1)	6.112	
Period 3 and 6 Covid-19 approved earmarking requests	(0.919)	
Period 9 Covid-19 earmarking requests (subject to LP approval)	(3.708)	
ii) Income		
Council Tax (over recovery)	0.300	0.300
Total In year surplus/(deficit)		4.454
iii) Transfer previously allocated Covid-19 funds back to Covid-19 reserves (subject to LP) approval)		(1.050)
iv) Approved 2021/22 reserve commitments (per Leadership Panels of March and October 2021 and December 2021 Council)		(1.667)
v) HSCP repayment 2021/22 (being 3 of 4 profiled repayment)		1.092
Projected uncommitted reserves at 31 March 2022		11.779

South Ayrshire Council Equality Impact Assessment Scoping Template

Equality Impact Assessment is a legal requirement under the Public Sector Duty to promote equality of the Equality Act 2010. Separate guidance has been developed on Equality Impact Assessment's which will guide you through the process and is available to view here: [Equality Impact Assessment including Fairer Scotland Duty](#)

Further guidance is available here: [Assessing impact and the Public Sector Equality Duty: a guide for public authorities \(Scotland\)](#)

The Fairer Scotland Duty ('the Duty'), Part 1 of the Equality Act 2010, came into force in Scotland from 1 April 2018. It places a legal responsibility on Councils to actively consider ('pay due regard to') how we can reduce inequalities of outcome caused by socio-economic disadvantage, when making strategic decisions. See information here: [Interim Guidance for Public Bodies](#) in respect of the Duty, was published by the Scottish Government in March 2018.

1. Policy details

Policy Title	Budget Management – Revenue Budgetary Control 2021/22 – Position Statement at 31 December 2021
Lead Officer (Name/Position/Email)	Tim Baulk, Head of Finance and ICT – tim.baulk@south-ayrshire.gov.uk

2. Which communities, groups of people, employees or thematic groups do you think will be, or potentially could be, impacted upon by the implementation of this policy? Please indicate whether these would be positive or negative impacts

Community or Groups of People	Negative Impacts	Positive impacts
Age – men and women, girls & boys	-	-
Disability	-	-
Gender Reassignment (Trans/Transgender Identity)	-	-
Marriage or Civil Partnership	-	-
Pregnancy and Maternity	-	-
Race – people from different racial groups, (BME) ethnic minorities and Gypsy/Travellers	-	-
Religion or Belief (including lack of belief)	-	-
Sex – gender identity (issues specific to women & men or girls & boys)	-	-
Sexual Orientation – person's sexual orientation i.e. LGBT+, lesbian, gay, bi-sexual, heterosexual/straight	-	-
Thematic Groups: Health, Human Rights & Children's Rights	-	-

3. What likely impact will this policy have on people experiencing different kinds of social disadvantage? (Fairer Scotland Duty). Consideration must be given particularly to children and families.

Socio-Economic Disadvantage	Negative Impacts	Positive impacts
Low Income/Income Poverty – cannot afford to maintain regular payments such as bills, food, clothing	-	-
Low and/or no wealth – enough money to meet Basic living costs and pay bills but have no savings to deal with any unexpected spends and no provision for the future	-	-
Material Deprivation – being unable to access basic goods and services i.e. financial products like life insurance, repair/replace broken electrical goods, warm home, leisure/hobbies	-	-
Area Deprivation – where you live (rural areas), where you work (accessibility of transport)	-	-
Socio-economic Background – social class i.e. parent’s education, employment and income	-	-

4. Do you have evidence or reason to believe that the policy will support the Council to:

General Duty and other Equality Themes Consider the ‘Three Key Needs’ of the Equality Duty	Level of Negative and/or Positive Impact (High, Medium or Low)
Eliminate unlawful discrimination, harassment and victimisation	Low
Advance equality of opportunity between people who share a protected characteristic and those who do not	Low
Foster good relations between people who share a protected characteristic and those who do not. (Does it tackle prejudice and promote a better understanding of equality issues?)	Low
Increase participation of particular communities or groups in public life	Low
Improve the health and wellbeing of particular communities or groups	Low
Promote the human rights of particular communities or groups	Low
Tackle deprivation faced by particular communities or groups	Low

5. Summary Assessment

Is a full Equality Impact Assessment required? (A full Equality Impact Assessment must be carried out if impacts identified as Medium and/or High)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Rationale for decision:	
<p>This report presents Members with a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2021/22 as at 31 December 2021. Their decision on this has no specific equality implications</p>	
Signed : Tim Baulk	Head of Service
Date: 20 January 2022	