

Mtg	Mtg Date	Title of Report	Decision	Council Plan Commitments	PFH	Directorate	Managed by	Implementation	Complete	Current Due Date	Original Due Date(s) [Revised following consultation with PFH]	Notes (any date changes agreed with relevant PFH(s))	
LP	24-Aug-21	South Ayrshire Council's Active Travel Strategy	Minute	5,6	IC	PLA	Kevin Braidwood	Publication of the Active Travel Strategy as a consultation draft on both ARA and SAC websites, accompanied by a Council press release	Yes	12-Nov-21	30-Aug-21	Active Travel Draft is out for consultation ending 12/11/21	
LP	23-Nov-21	Ayrshire Energy Masterplan	Minute	1,2,4,5,6	IC	PLA	Kenneth Dalrymple	Provide update report to Sustainable Development and Climate Change MOWG	Yes	24-Nov-21		Complete	
LP	23-Nov-21	Wallace Tower – Feature Lighting	Minute	1	IC	PLA	Tom Burns	Arrange implementation in accordance with the schedule outlined in para 4.1	yes	29-Nov-21		Complete	
LP	27-Apr-21	Thriving Places - Placemaking Update	Minute	5	CC	PEO	Kevin Carr	Provide an update to Leadership Panel	Yes	30-Nov-21		Update presented to Leadership Panel.	
LP	15-Jun-21	Allotment Rules and Regulations	Minute	6	IC	PLA	Kenny Dalrymple	to advise Members in how this Council compared to others in Scotland on this matter - <i>additional to recs in report</i>	Yes	30-Nov-21	31-Jul-21	Information has now been shared with members.	
SAC	02-Sep-21	Motion - Trauma Informed South Ayrshire	Minute			JD	PEO	Kevin Anderson	Initial proposals and any associated costs be presented to Leadership Panel within 2 months	Yes	30-Nov-21	Recruitment for post commenced. Paper to go to Nov LP 30 November 2021.	
LP	26-Oct-21	Long-Term Financial Outlook and Medium-Term Financial Plan	Minute	1	BMcG	CEO	Tim Baulk	Develop an external public facing communication plan	Yes	30-Nov-21		Discussions have commenced and draft high level plan developed. Further specific actions now being developed and implemented.	
LP	26-Oct-21	Office Rationalisation	Minute	4,5	BMcG	PLA	Derek Yuille	Execution of the contract documents	yes	30-Nov-21		Contract signed	
LP	23-Nov-21	Annual Climate Change Duty Reporting 2020-21	Minute	1,2,4,5,6	IC	PLA	Kenneth Dalrymple	Completed reporting template nationally to be made publicly available alongside reports of all other public bodies	Yes	30-Nov-21		Complete	
LP	23-Nov-21	Chief Social Work Officer Annual Report	Minute	1	JD	HSCP	Scott Hunter	Submit the annual report to the Scottish Government	Yes	30-Nov-21		sent to SG following approval at LP	
LP	23-Nov-21	Annual Procurement Report 2021	Minute	4	BMcG	PLA	David Alexander	Publication of Annual Procurement Report 2021	Yes	30-Nov-21			
LP	30-Nov-21	Budget Management – Revenue Budgetary Control 2021/22 – Position Statement at 30 September 2021	Minute			BMcG	CEO	Tim Baulk	Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.9	Yes	30-Nov-21		Complete
LP	30-Nov-21	Budget Management – Revenue Budgetary Control 2021/22 – Position Statement at 30 September 2021	Minute			BMcG	CEO	Tim Baulk	Record for future reporting purposes the requested earmarking for carry forward of resources to 2022/23 as outlined in 4.1.10	Yes	30-Nov-21		Complete
LP	30-Nov-21	Strategic Housing Investment Plan (SHIP) – 2022/23 to 2026/27	Minute	2,3,4,6	PS	PEO	Kevin Anderson	Submission of the Strategic Housing Investment Plan (SHIP) in draft format (subject to final clearance) to the Scottish Government	Yes	01-Dec-21			

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LP	23-Nov-21	General Services Capital Programme 2021/22: Monitoring Report as at 30 September 2021	Minute	6	BMcG	PLA	Pauline Bradley	Process adjustments to the General Services Capital Programme	Yes	07-Dec-21		Complete
LP	23-Nov-21	Housing Capital Programme 2021/22: Monitoring Report as at 30 September 2021	Minute	6	BMcG	PLA	Pauline Bradley	Process adjustments to the Housing Capital Programme	Yes	07-Dec-21		Complete
LP	30-Nov-21	Platinum Jubilee Civic Honours Competition – City Status Bid	Minute	5	PH	CEO	Eileen Howat	Submission of bid for City status	Yes	08-Dec-21		Bid submitted and acknowledgement received
LP	25-May-21	Inclusive Economic Growth and Investment Opportunity	Minute	4	CC	PLA	Theo Leijser	Finalise Project costs, Develop business case and negotiate terms for commercial lease	Yes	Dec-21	26-Oct-21	The preparatory development works are continuing. Since relaxing covid19 restrictions, Company X has now been able to visit Scotland and detailed discussion have progressed well. We are now in a position to develop details and negotiate HoT. It is anticipated that report will go before LP/Council in early Dec 2021. Update report discussed at Full Council 9 Dec 21. This action is now superceded by decision from 9 Dec 21.
SAC	15-Nov-21	Review of Management Structure	Minute	1	PH	CEO	Eileen Howat	Submit a list of the changes required to the Scheme of Delegation for Council approval	Yes	09-Dec-21		Changes approved on 9 December 2021
LP	23-Nov-21	ICT Support and Maintenance Contracts	Minute	1	BMcG	PLA	Tim Bauk	Request that Procurement and ICT officers ensure renewal of the contracts listed in Appendix 1 at each contractual renewal date	Yes	10-Dec-21		Annual renewal of each contract will be progressed as they become due following this approval from LP.
SAC	09-Dec-21	Appointments to Panel and Representation on Outside Bodies	Minute	1	PH	CEO	Wynne Carlaw	Implement changes to Elected Member remuneration	Yes	10-Dec-21		
SAC	09-Dec-21	Best Value Assurance Report	Minute	1	PH	CEO	Eileen Howat	A summary of the Council's decisions in respect of the Best Value Assurance Report is sent to the Accounts Commission for approval	Yes	16-Dec-21		Minute extract provided and approved by Accounts Commission
LP	12-Feb-19	All-Weather Sports Pitch at Girvan	Minute		CC	PEO	Pauline Bradley	Co-ordinate with officers from professional Design Services and Legal and Licensing to progress a grounds conditions survey, planning permission and a petition to the Sheriff Court	Yes	17-Dec-21	28-Jun-19/ 28-Jun-20/ 28 Oct 20/ 24 June-21	Planning application has been submitted. It is not yet clear how long the planning process will take place so the due date has been estimated at 4 months Planning have advised this application is likely to be decided in March 2022. Actions are complete: 1. Petition to Sheriff Court; 2. ground surveys carried out; and 3. application for planning permission submitted (see note above).
SAC	09-Dec-21	Appointments to Panel and Representation on Outside Bodies	Minute	1	PH	CEO	Wynne Carlaw	Publish updated details of membership of Panels and representation on Outside Bodies	Yes	17-Dec-21		
SAC	09-Dec-21	Appointments to Panel and Representation on Outside Bodies	Minute	1	PH	CEO	Wynne Carlaw	Notification of representation to the relevant Outside Bodies	Yes	17-Dec-21		
SAC	09-Dec-21	Financial Regulations Review	Minute	1	PH	CEO	Tim Bauk	Financial Regulations to be republished and notified to employees	Yes	17-Dec-21		Financial regulations republished on website and notification of Financial Regulations included in employee communications.

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LP	15-Jun-21	Golf Strategy	Minute	2,3	PH	PEO	Jane Bradley	Begin a programme of repair work to the golf courses and report on progress of these in the report to Council	Yes	31-Dec-21		Programme now under way.
LP	15-Jun-21	Golf Strategy	Minute	2,3	PH	PEO	Jane Bradley	With the MOWG, develop a detailed strategy for Golf and a future operating model and present this to Council	Yes	31-Dec-21		Presented to Council in December 2021.
LP	23-Nov-21	Naming of New Community Campus and Non-Denominational Primary School, Maybole	Minute	2	WG	PEO	Douglas Hutchison	Inform the Scottish Government and wider stakeholders of the new name for the community campus and non-denominational primary school and early years centre	Yes	31-Dec-21		Action complete
LP	23-Nov-21	Naming of New Community Campus and Non-Denominational Primary School, Maybole	Minute	2	WG	PEO	Douglas Hutchison	Progress the registration of the new non-denominational primary school and early years centre under the new name of Culzean Primary School and Early Years Centre	Yes	31-Dec-21		Action complete
LP	23-Nov-21	Naming of New School Campus and Early Years Centre – Prestwick	Minute	2	WG	PEO	Douglas Hutchison	Inform the Scottish Government and the wider community of the new campus name	Yes	31-Dec-21		Action complete
LP	23-Nov-21	Naming of New School Campus and Early Years Centre – Prestwick	Minute	2	WG	PEO	Douglas Hutchison	Progress the registration of the new early Years centre under the new name of Prestwick North Early Years Centre	Yes	31-Dec-21		Action complete
SAC	09-Dec-21	South Ayrshire Council's Annual Performance Report 2020/21	Minute		PH	PEO	Kevin Anderson	Publish the Annual Performance Report 2020/21 online	Yes	31-Dec-21		
SAC	09-Dec-21	Inclusive Economic Growth and Investment Opportunity - Update	Minute	4	CC	PLA	Theo Leijser	Design Team fully operational	Yes	31-Dec-21		Procurement of design team completed. Contract issued on 11/01/22. Action complete
LP	30-Nov-21	Community Council Elections	Minute	1	PH	PEO	Jamie Tait	Adopt and establish the revised Scheme documentation	Yes	10-Jan-22		Yes the new estab
LP	26-Nov-19	Affordable Housing - Proposals for New Developments	Minute		PS	PLA	Derek Yuille	Submit further report to Leadership Panel in advance of Financial Close for the projects	Yes	18-Jan-22	15-Jun-21	Reports submitted to 18 Jan LP
LP	09-Feb-21	Improving Biodiversity in South Ayrshire	Minute	6	IC	PLA	Kenny Dalrymple	Report evaluation of pilot to Leadership Panel	Yes	25-Jan-22	23-Nov-22	Paper presented to LP January 2022.
LP	16-Mar-21	Waste Strategy 2021/31	Minute	6	IC	PLA	Kenny Dalrymple	Present recommendations to the LP on the location of a new site for the processing of waste and the expansion of the green waste composting programme	Yes	31-Jan-22	31-Dec-21	Paper presented to LP January 2022.
LP	26-Oct-21	The South Ayrshire Way Strategic Change Programme – Preparing for the Future	Minute	6	PH	PLA	Louise Reid	update to Leadership Panel in January 2022 - addit to rec in report	Yes	31-Jan-22		Complete - being reported to January Panel
SAC	09-Dec-21	Best Value Assurance Report	Minute	1	PH	CEO	Eileen Howat	A summary of the Council's decisions in respect of the Best Value Assurance Report is published	Yes	31-Jan-22		Published w/e 24 and 31 December 2021

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LP	23-Nov-21	Update on Pupil Equity Fund and Scottish Attainment Challenge - Submit report by the Depute Chief Executive and Director	Minute	2	WG	PEO	Douglas Hutchison	Annual update on progress to Panel	Yes	31-Nov-22		Action complete
LP	23-Nov-21	Wallace Tower – Feature Lighting	Minute	1	IC	PLA	Tom Burns	Application process to be developed that will allow charities to apply to have the various buildings lit up and that requests could be considered on a rational basis	yes	TBC		Complete







