

Mtg	Mtg Date	Title of Report	Decision	Council Plan Commitments	PFH	Directorate	Managed by	Implementation	Complete	Current Due Date	Original Due Date(s) [Revised following consultation with PFH]	Notes (any date changes agreed with relevant PFH(s))
SAC	28-Apr-21	Disclosure of Confidential Information	Minute	1	PH	CEO	Catriona Caves	that all Elected Members be consulted on how future confidential reports were considered - <i>addit to rec in report</i>	No	31-Jan-22	31-Dec-21	a consultation is being prepared for issuing to members in January relation to this matter and in relation to inductions and future Councillor training and the responses will be shared in due course.
LP	26-Oct-21	Housing Need and Demand Assessment 2021-2026	Minute	1,2,3,6	PS	PEO	Kevin Anderson	Make amendments as required to attain 'robust and credible' status	No	07-Feb-22	24-Dec-21	Awaiting feedback from SG. 10/1 - Still awaiting feedback from SG
LP	30-Nov-21	Trauma Informed and Responsive South Ayrshire	Minute	1,2,3	JD	PEO	Kevin Anderson	Establish the MOWG and agree Terms of Reference	No	07-Feb-22	05-Jan-22	Trauma Informed Practice Officer due to begin on 14th Jan. MOWG to be established once officer in post.
LP	21-Sep-21	South Lodge Care Home Care Inspectorate Report	Minute	3	JD	HSCP	Billy McLean	Costed proposal for en-suite bathrooms	No	15-Feb-22	31-Oct-21	We are still working with colleagues in building services who have advised that they need more detail with regards to drainage before they can provide a full quote, however they are confident they will be able to do so. I would propose a further update in February with a view to ring fencing money for a floor per year."
LP	24-Aug-21	Purchase of Land at Carrick Campus, Maybole	Minute	2	IC/BMcG	PLA/CEO	Tom Burns/Karen Briggs	Conclude land acquisition	No	01-Mar-22	01-Dec-21	Draft offer to purchase sent to agents on 29-Oct-21 with a request to see their titles. Instructions from Estates is to include entry date of 1-March-22. The sellers have queried the extent of the land required by the Council under a licence, for the purpose of accessing a construction site, during the construction period of 3 years. this is with Tom Burns for discussions with the sellers' agents Savills, who undertook the negotiations.
SAC	02-Sep-21	Standing Orders Relating to Meetings	Minute	1	PH	CEO/PLA	Catriona Caves/Louise Reid	Report outlining changes to Standing Orders relating to planning processes to be submitted to Council	No	03-Mar-22	09-Dec-21	Deferred to 3rd March Council meeting to allow for review by Planning Liaison Group in December.
LP	24-Aug-21	South Ayrshire Council's Active Travel Strategy	Minute	5,6	IC	PLA	Kevin Braidwood	Progress included within Ayrshire Road Alliance Performance Report to the Ayrshire Shared Services Joint Committee	No	08-Mar-22	As per 2021/22 meeting dates	Following the recent conclusion of the approved three month consultation draft publication process, the ARA will revert to Leadership with a final version of the strategy for consideration/ approval.
LP	24-Aug-21	South Ayrshire Council's Active Travel Strategy	Minute	5,6	IC	PLA	Kevin Braidwood	Report to Leadership Panel on any representations received on the consultation draft, and to seek formal Council approval for a finalised Active Travel Strategy taking cognisance of consultation feedback as appropriate	No	08-Mar-22	23-Nov-21	Following the recent conclusion of the approved three month consultation draft publication process, the ARA will revert to Leadership with a final version of the strategy for consideration/ approval.
LP	16-Mar-21	Pan-Ayrshire Community Wealth Building Commission and Anchor Charter	Minute	4	PH	PLA	Theo Leijser	A service specific CWB Workplan will be submitted to the Leadership Panel for approval	No	Mar-22	26-Oct-21	Workplan has been developed through the MOWG and approved on 17 November. It was agreed to prepare a short report for Leadership Panel advising the MOWG's current status with recommendations that members are updated regularly by briefings, events etc. This will close off the Leadership Panel log entry.
LP	26-Oct-21	Levelling Up and Community Renewal Funds	Minute	4,6	PH	PLA	Kevin Carr	Further report to be presented to the Leadership Panel	No	08-Mar-22	18 January 2022	Further update to Leadership Panel deferred to March given new expected opening of round 2 in Spring 2022.
LP	25-May-21	Neighbourhood Services Structure Progress Report	Minute	1 and 6	IC	PLA	Kenny Dalrymple	Resource review of Sustainable Development and Climate Change Structure	No	08-Mar-22	30/10/2021 26/01/22	Work has been undertaken with regards to the review with draft proposals to be discussed prior to submitting to Leadership Panel. With the current structure linked with Fleet Management It is anticipated that it will be presented to 08 March 2022 Leadership Panel.
LP	24-Aug-21	Services to Gypsy/ Travellers – Potential Sites to Support and Accommodate Gypsy/ Traveller Encampments	Minute	1,6	JD/CC/PS	PLA	Kevin Carr	undertake consultation with all Ward Councillors to identify suitable sites and thereafter report back to Leadership Panel by November 2021. <i>Different to rec in report</i>	No	08-Mar-22	01-Nov-21	Following discussion at the MOWG in December, the paper has been deferred until March to allow exploration of further sites.

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LP	11-Jun-19	Ayr Esplanade Review	Minute		BMcG	PLA	Tom Burns	Install new kiosk facilities	No	30-Mar-22	31/05/2021 and 30/9/21	Notices to quit now withdrawn, while consideration is given to the plan for the future of 3 sites on the esplanade. A public consultation exercise has been undertaken on these sites.
LP	11-Jun-19	Ayr Esplanade Review	Minute		BMcG	PLA	Tom Burns	Terminate lease agreements for kiosks	No	30-Mar-22	30/06/2019 30/06/21 30/9/21	Notices to quit now withdrawn, while consideration is given to the plan for the future of 3 sites on the esplanade. A public consultation exercise has been undertaken on these sites.
LP	27-Apr-21	Strategic Transport Projects Review	Minute	6	IC	PLA	Kevin Braidwood	Submit further update to the Leadership Panel following publication of the Phase 2 Report	No	31-Mar-22	26-Oct-21	An update paper will be prepared for the consideration of Leadership upon the publication of the Phase 2 reports - anticipated to be approved Spring 2022. Members briefings will be prepared and disseminated for any pertinent information released in the interim period.
LP	17-Sep-19	Review of Rozelle House	Minute		BMcG	PLA	Tom Burns	Carry out essential external repairs to Rozelle House	No	31-Mar-22	6/30/2021, 11/30/2021	Works commenced as planned although scope of works have increased but are progressing well. Work due to complete Spring 2022.
LP	25-May-21	Sale of South Lodge, Belleisle Park, Doonfoot Road, Ayr	Minute	6	BMcG	PLA	Tom Burns please advise the Clerk when report in part can be made public	Missives to be concluded	No	31-Mar-22	01/10/2021, 30-Nov-21	Draft qualified acceptance and minute of agreement prepared. Progressing with purchaser's solicitor, but the drafting has been complex and the terms of the drafts are still being negotiated and adjusted. Legal documents are currently with the purchaser's solicitor. Due date has been amended and PFH advised.
LP	24-Aug-21	Transfer of the Site of the John Pollock Centre to the Housing Revenue Account	Minute	6	PS BMcG/IC	PLA / CEO	Derek Yuille/Tom Burns/ Karen Briggs	to be continued to allow the development to a policy for asset transfer between General Services and Housing Revenue Account to be considered at a meeting of the Council in October 2021. thereafter reported back to Leadership Panel. <i>Different to rec in report</i>	No	31-Mar-22	20-Sep-21	policy and paper delayed pending further discussions with portfolio holders
LP	24-Aug-21	Proposed Lease Agreement, Carrick Academy, Maybole	Minute	3	IC	PLA	Tom Burns / Karen Briggs	Agreement to be concluded	No	31-Mar-22	21-Dec-21	Draft lease granting replacement access rights issued to Armed Forces Reserves and Cadets and response awaited. Timescale for response is not in Council control therefore amended due date and advised PFH accordingly.
LP	25-May-21	Sale of 3 Drybridge Road, Dundonald	Minute	4	BMcG	PLA	Tom Burns please advise the Clerk when report in part can be made public	Sale to be concluded	No	31-Mar-22	30/10/2021, 31/12/21	Progressing transaction with purchaser's solicitor but taking longer than anticipated and the drafts are still with the solicitor. Due date has therefore been adjusted and PFH advised.
LP	15-Jun-21	Sale of Land at Fernbank, Prestwick	Minute	4	IC	PLA	Tom Burns please advise the Clerk when report in part can be made public	Sale to be concluded	No	31-Mar-22	31/10/2021, 31/12/21	Progressing with purchaser's solicitor and negotiations ongoing but not yet concluded. Legal documents are still with the purchaser's solicitor. Due date accordingly amended and PFH advised.
LP	27-Oct-20	Sale of Land at Queens Terrace, Maybole	Minute	1	IC	CEO	Tom Burns	Sale to be concluded	No	31-Mar-22	15/03/2021 , 31/3/21, 31/5/21, 31/7/21, 30/9/21, 31/12/2021	Ayrshire Housing has asked to purchase a larger area of land than initially approved. A further report to LP will be required in due course but are awaiting new valuation from District Valuer and due date has been amended to reflect this. No active instructions at present.
LP	16-Mar-21	Funding Request for the Ayr Gaiety Partnership	Minute	6	CC	CEO	Tim Bauk please advise the Clerk when report can be made public in part - Not to be released unless Head of Legal determines otherwise - confidential agreements/ arrangements	Implement the Leadership Panel decision with respect to the funding request	No	31-Mar-22	30-April-21, 31- May-21, 31-Oct-21, 31-Dec-21	All legal draft documents have been prepared and are with the solicitor for AGP. The loan has not been issued yet as there is documentation with the security holders for signature, but one of the funders required a change so this is with AGP's solicitor. The due date has therefore been amended and PFH advised.
LP	24-Nov-20	Performance Review of Common Good Funds	Minute	1	BMcG	PLA	Tom Burns	Further annual update report to be submitted to Leadership Panel	No	31-Mar-22	1/18/2022, 11/23/2021	Following discussions with the Chief Executive it is proposed this action is amended to report to the Council's Leadership Panel in January 2022. This is to allow further internal discussions with Legal and Finance and provide the PFH on the report at an early stage in order that they can consider the potential outcomes.

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LP	15-Jun-21	Ayr Esplanade	Minute	5	BMcG	PLA / CEO	Derek Yuille / Tom Burns / Karen Briggs	Further report to Leadership Panel with the outcomes of the Counsel's Opinion in relation to the former putting green and funding options for consideration	No	31-Mar-22	18-Jan-22	Report deferred to March as agreed with Leader and PFH's
LP	29-Oct-19	New Lease for Craigie Caravan Park, Ayr	Minute		BMcG	PLA	Tom Burns - please advise the Clerk when report can be made public	Conclude new lease agreement with the Caravan Club Ltd	No	31-Mar-22	30-Apr-20, 30-Nov-20, 31-Jan-21, 27-Apr-21 30-Jun-21, 1/30/2021	The Caravan Club advised they prefer annual rent calculated on the basis of occupancy levels as per the existing lease as originally approved by LP as opposed to a fixed market rent with 5 yearly reviews as preferred by the Council. Awaiting confirmation from Caravan Club that it is willing to proceed on the basis of a market rent with a tenant only break option every 5 years following the rent review.
LP	15-Jun-21	Proposed Lease Agreement for New Police Office at Carrick Campus, Maybole	Minute	5	BMcG	PLA	Tom Burns / Derek Yuille please advise the Clerk when report in part can be made public	Lease agreement to be concluded	No	31-Mar-22	30-Jan-22	Draft formal offer and lease issued to Police Scotland and response awaited. Timescale outwith Council control, so due date has been amended to reflect this and PFH advised.
LP	15-Sep-20	Completion of the Review and Amendment of the Scheme for Establishment of Community Councils	Minute		PH	PEO	Mike Newall	Issue the updated Scheme to Community Councils and publish on the Council website	No	31-Mar-22	30/09/2020, 25/11/20 15/2/21 and 30-Jun-21	The revised Scheme will be ratified and established at the conclusion of the Community Council elections that are proposed to take place between January and March 2022
LP	15-Sep-20	Completion of the Review and Amendment of the Scheme for Establishment of Community Councils	Minute		PH	PEO	Mike Newall	Issue the new additional Guidance document to Community Councils	No	31-Mar-22	30/10/2020, 25/11/20 15/2/21 and 30-Jun-21	The revised Scheme will be ratified and established at the conclusion of the Community Council elections that are proposed to take place between January and March 2022
SAC	01-Sep-20	Modified Proposed Replacement South Ayrshire Local Development Plan	Minute		IC	PLA	Craig Iles	Report to Council on examination outcome and implications for Adoption of LDP2	No	31-Mar-22	31-Jul-21	The MPLDP2 is still in Examination and it will not be possible to report until this is complete which will be later this year.
LP	17-Mar-20	Fleet Transport Update	Minute		IC	PLA	Kenny Dalrymple	Consult with Trade Unions and staff with regards the pre-authorisation of Grey vehicle usage	No	24-Apr-22	30/06/2020 and 24/09/21	This action has currently been deferred pending the outcome of the Future Operating Model and the Councils approach to green recovery.
LP	25-May-21	Neighbourhood Services Structure Progress Report	Minute	1 and 6	IC	PLA	Kenny Dalrymple	Options Appraisal of the future delivery of the Fleet Management Service	No	30-Apr-22	30/11/2022 25/01/22	After consultation with the PH it was agreed to put back the due date to allow sufficient time to undertake a detailed review.
LP	15-Sep-20	South Ayrshire Council Parking Strategy 2020-2024	Minute		IC	PLA	Kevin Braidwood	Implementation of the South Ayrshire Council Parking Strategy 2020-2024 - subject to local consultation and the amendment to free parking times - different to rec in report	No	30-Jun-22	01/06/2021, 30/09/21	Postponed until after the elections
LP	26-Nov-19	Democratic Support - Savings Proposal and Wider Service Review	Minute		BMcG	CEO	Wynne Carlaw	Service Review of Democratic Support	No	30-Jun-22	30/06/2020 and 31/03/21, 30/11/21	Partial saving achieved via deletion of part time post. Consideration of further efficiencies paused due to Covid-19, An extension to 30 November 2021 has been granted by Cllr McGinley. 10/1/22-Resolution of remaining balance under discussion.
LP	25-Aug-20	VAT Recovery Funds - Member Priorities	Minute		BMcG	PLA	Kenny Dalrymple	Implement play and recreation projects	No	30-Jun-22	31/12/2020 and 31/03/21	An update of the VAT projects in relation to play and recreation was emailed to Elected Members on 16 September 2021 regarding the projects within their individual wards.
LP	27-Oct-20	Oracle Enterprise Business Suite Review	Minute	1	BMcG	CEO	Tim Baulk	Progress with procurement and implementation	No	30-Nov-22	30-Mar-22	Implementation phase now initiated. Go live anticipated November 2022.

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LP	18-Feb-20	Civic Government (Scotland) Act 1982 – Proposed Licensing of Sexual Entertainment Venues	Minute		PS	CEO	Karen Briggs	additional to rec in report - Matter be reported back to SAC in December 2020 -	No	16-Dec-22	30/08/2021 and 10-Dec-21	Report approved at February 2021 Leadership Panel. Work to commence consultation had to be delayed due to the urgent priority work during 2021 to process and administer the various Scottish Government covid support grants for taxi/PH drivers and operators. Subsequent to this, officers anticipate further delay into 2022 in engagement and consideration with consultees such as Police Scotland Public Health, who continue to have to prioritise other matters as a result of the pandemic. Due date has therefore been amended with approval of PFH Councillor Saxton.
LP	09-Feb-21	Civic Government (Scotland) Act 1982 – Licensing of Sexual Entertainment Venues	Minute	6	PS	CEO	Catriona Caves	Report to Leadership Panel on consultation	No	16-Dec-22	23/11/2021 and 10/12/21	Report approved at February 2021 Leadership Panel. Work to commence consultation had to be delayed due to the urgent priority work during 2021 to process and administer the various Scottish Government covid support grants for taxi/PH drivers and operators. Subsequent to this, officers anticipate further delay into 2022 in engagement and consideration with consultees such as Police Scotland Public Health, who continue to have to prioritise other matters as a result of the pandemic. Due date has therefore been amended with approval of PFH Councillor Saxton.
LP	09-Feb-21	Civic Government (Scotland) Act 1982 – Licensing of Sexual Entertainment Venues	Minute	6	PS	CEO	Karen Briggs	Consultation commenced	No	16-Dec-22	30/08/2021 and 10/12/21	Report approved at February 2021 Leadership Panel. Work to commence consultation had to be delayed due to the urgent priority work during 2021 to process and administer the various Scottish Government covid support grants for taxi/PH drivers and operators. Subsequent to this, officers anticipate further delay into 2022 in engagement and consideration with consultees such as Police Scotland Public Health, who continue to have to prioritise other matters as a result of the pandemic. Due date has therefore been amended with approval of PFH Councillor Saxton.
LP	15-Sep-20	Indicative Ayrshire Regional Spatial Strategy	Minute		IC	PLA	Craig Iles	Continue engagement with other Ayrshire authorities and wider stakeholders to develop and refine the iARSS, and produce a consultative draft Ayrshire RSS	No	01-Feb-23	30-Sep-21	Indicative Strategy approved by all three Councils. The three Councils are currently working on the draft RSS; however, the deadline for submission of the full RSS has not been conveyed to the Council by the Government. After consultation with North and East Ayrshire Councils, a realistic date would be February 2023.
LP	24-Aug-21	Inclusive Economic Growth and Investment Opportunity - Update	Minute	4	CC	PLA	Theo Leijser	Bring forward further report for Leadership Panel detailing project cost, commercial lease and implementation programme	No	15th February 2022	26-Oct-21	Timing of this paper has changed in line with project developments and requirements.
LP	14-Feb-17	1-20 Miller Terrace & 32-78 Dailly Road (even numbers), Maybole	Minute		PS/BMcG	PLA	Kevin Carr	Demolish and landscape land at 1-20 Miller Terrace and 32-78 Dailly Road, Maybole	No	26/02/22	30-Apr-20, 30-Nov-20, 31-Jan-21, 27-Apr-21, 31-May-21	The Architects and Engineers have now completed assessment of the sites and have drafted options. Officers have asked for further clarification on some points and on receipt will arrange briefing session with local members.