

South Ayrshire Council

**Report by Chief Governance Officer
to South Ayrshire Council
of 26 June 2025**

Subject: Schedule of Meetings

1. Purpose

- 1.1 The purpose of this report is to submit for approval a proposed timetable of meetings from August 2026 to April 2027.

2. Recommendation

- 2.1 **It is recommended that the Council approves the timetable of Council, Cabinet and Panel meetings from August 2026 to April 2027 as detailed in [Appendix 1](#).**

3. Background

- 3.1 The Council is required to set a timetable of meetings for itself, Cabinet and Panels.
- 3.2 The next Local Government Election is scheduled to take place on 6 May 2027. The final Council meeting – for approval of minutes – will require to be scheduled by 20 April 2027.

4. Proposals

- 4.1 The Council is asked to consider for approval the proposed timetable of meetings contained in [Appendix 1](#). This has been prepared in accordance with:
- 4.1.1 the current Scheme of Delegation;
- 4.1.2 previous practice in relation to frequency of meetings, and taking account of school holidays where appropriate; and
- 4.1.3 the next Local Government Election scheduled to take place on 6 May 2027.

5. Legal and Procurement Implications

- 5.1 The contents of this report are in compliance with the provision of the Local Government (Scotland) Act 1973, as amended.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Minimal costs for attending meetings, etc, can be met from existing budget.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 In the absence of an approved timetable, the Council will be unable to undertake its business efficiently.

9. Integrated Impact Assessment (incorporating Equalities)

9.1 The proposals in this report do not require to be assessed through an Integrated Impact Assessment.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

13. Link to Shaping Our Future Council Yes No

13.1 Not applicable.

14. Results of Consultation

14.1 There has been no public consultation on the contents of this report.

14.2 Consultation has taken place with Councillor Brian Connolly, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

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15. Next Steps for Decision Tracking Purposes

15.1 If the recommendations above are approved by Members, the Chief Governance Officer will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Publish the meeting timetable	4 July 2025	Service Lead – Democratic Governance

Background Papers [Scheme of Delegation](#)

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Date: 18 June 2025

Proposed Schedule of Meetings

August 2026 to April 2027

Recess			
<i>Schools Close on Tuesday 30 June 2026 and re-open on Tuesday 18 August 2026 (in-service day) Wednesday 19 August 2026 (in-service day) Thursday 20 August 2026 (pupils return)</i>			
2026			
Week 1			
Thursday 20 August	10.00 am	Licensing Board	
Week 2			
Tuesday 25 August	10.00 am	Cabinet	
Wednesday 26 August	10.00 am	Service and Partnerships Performance Panel	
Thursday 27 August	10.00 am	Regulatory Panel – Licensing	
Week 3			
Tuesday 1 September	2.00 pm	Local Review Body	
Wednesday 2 September	10.00 am	Audit and Governance Panel	
Week 4			
Tuesday 8 September	10.00 am	Appeals Panel	
Wednesday 9 September	10.00 am	Regulatory Panel - Planning	
Thursday 10 September	10.00 am	South Ayrshire Council	
Week 5			
Tuesday 15 September	10.00 am	Service and Partnerships Performance Panel	
Thursday 17 September	10.00 am	Licensing Board	
<i>Friday 18 and Monday 21 September 2026 - Public Holidays (subject to confirmation of Ayr Gold Cup date)</i>			
Week 6			
Tuesday 22 September	10.00 am	Cabinet (Education)	
Thursday 24 September	10.00 am	Regulatory Panel – Licensing	
Week 7			
Tuesday 29 September	2.00 pm	Local Review Body	
Wednesday 30 September	10.00 am	Audit and Governance Panel	

2026			
Week 8			
Tuesday 6 October	10.00 am	Appeals Panel	
Thursday 8 October	10.00 am	Regulatory Panel - Planning	
Recess - Schools Close on Friday 9 October 2026 and re-open on Monday 19 October 2026 (in-service day) and Tuesday 20 October 2026 (pupils)			
Week 1			
Tuesday 20 October	10.00 am	Service and Partnerships Performance Panel	
Thursday 22 October	10.00 am	Licensing Board	
Week 2			
Tuesday 27 October	10.00 am	Cabinet	
Wednesday 28 October	10.00 am	Regulatory Panel - Licensing	
Thursday 29 October	10.00 am	South Ayrshire Council	
Week 3			
Tuesday 3 November	2.00 pm	Local Review Body	
Wednesday 4 November	10.00 am	Audit and Governance Panel	
Week 4			
Wednesday 11 November	10.00 am	Appeals Panel	
Thursday 12 November	10.00 am	Regulatory Panel - Planning	
Week 5			
Tuesday 17 November	10.00 am	Service and Partnerships Performance Panel	
Thursday 19 November	10.00 am	Licensing Board	
Week 6			
Tuesday 24 November	10.00 am	Cabinet (Education)	
Thursday 26 November	10.00 am	Regulatory Panel – Licensing	
Week 7			
Tuesday 1 December	2.00 pm	Local Review Body	
Wednesday 2 December	10.00 am	Audit and Governance Panel	
Week 8			
Tuesday 8 December	10.00 am	Licensing Board	
Wednesday 9 December	10.00 am	Regulatory Panel (Planning)	
Thursday 10 December	10.00 am	South Ayrshire Council	
Recess - Schools Close on Tuesday 22 December 2025 and re-open on Tuesday 5 January 2027			

2027			
Week 1			
Tuesday 12 January	10.00 am	Service and Partnerships Performance Panel	
Thursday 14 January	10.00 am	Licensing Board	
Week 2			
Tuesday 19 January	10.00 am	Cabinet	
Thursday 21 January	10.00 am	Regulatory Panel – Licensing	
Week 3			
Tuesday 26 January	2.00 pm	Local Review Body	
Wednesday 27 January	10.00 am	Audit and Governance Panel	
Week 4			
Tuesday 2 February	10.00 am	Appeals Panel	
Wednesday 3 February	10.00 am	Regulatory Panel - Planning	
Thursday 4 February	10.00 am	South Ayrshire Council	
Week 5			
Tuesday 9 February	10.00 am	Service and Partnerships Performance Panel	
Thursday 11 February	10.00 am	Licensing Board	
<i>Schools Close on Thursday 11 February 2027 and re-open on Tuesday 16 February 2027 (in-service day), Wednesday 17 February 2027 (pupils return)</i>			
Week 6			
Wednesday 17 February	10.00 am	Cabinet (Education)	
Thursday 18 February	10.00 am	Regulatory Panel - Licensing	
Week 7			
Tuesday 23 February	2.00 pm	Local Review Body	
Wednesday 24 February	10.00 am	Audit and Governance Panel	
Thursday 25 February	10.00 am	South Ayrshire Council (Budget Setting)	
Week 8			
Tuesday 2 March	10.00 am	Appeals Panel	
Thursday 4 March	10.00 am	Regulatory Panel - Planning	
Week 1			
Tuesday 9 March	10.00 am	Service and Partnerships Performance Panel	
Thursday 11 March	10.00 am	Licensing Board	

2027			
Week 2			
Tuesday 16 March	10.00 am	Cabinet	
Thursday 18 March	10.00 am	Regulatory Panel – Licensing	
Week 3			
Tuesday 23 March	2.00 pm	Local Review Body	
Wednesday 24 March	10.00 am	Audit and Governance Panel	
Thursday 25 March	10.00 am	South Ayrshire Council	
<i>Recess - Schools close on Thursday 25 March 2027 and re-open on Monday 12 April 2027</i>			
<i>Friday 26 March 2027 – Public Holiday</i>			
<i>Monday 29 March 2027 – Public Holiday</i>			
Week 4			
Wednesday 14 April	10.00 am	Appeals Panel	
Thursday 15 April	10.00 am	Regulatory Panel - Planning	
Week 5			
Tuesday 20 April	10.00 am	Service and Partnerships Performance Panel	
Thursday 22 April	10.00 am	Licensing Board	
Week 6			
Tuesday 27 April	10.00 am	Regulatory Panel - Licensing	
Wednesday 28 April	9.30 am	Licensing Board (for approval of minutes only)	
Wednesday 28 April	10.00 am	Regulatory Panel - Planning	
Wednesday 28 April	2.00 pm	Local Review Body	
Thursday 29 April	10.00 am	South Ayrshire Council (for approval of minutes only)	
Monday 3 May 2027 – Public Holiday			
Thursday 6 May 2027 - Local Government Election			