

11 June 2025

To:- **Councillors Connolly (Chair), Clark, Cullen, Davis, Dixon, Grant, Hunter, Kilbride and Shields.**

Educational Representatives – Mr. McGuire, Pastor Gall, Rev. Gemmell, Mr. Fullard and Mr. Laird.

All other Members for INFORMATION ONLY

Dear Councillor

CABINET

You are requested to participate in a meeting of the Cabinet to be held **on Tuesday 17 June 2025 at 10.00 a.m.** for the purpose of considering the undernoted business.

This meeting will be held in the County Hall, County Buildings, Ayr on a hybrid basis for Elected Members, will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

Yours sincerely

CATRIONA CAVES
Chief Governance Officer

B U S I N E S S

1. Declarations of Interest.
2. Minutes of previous meeting of 28 May 2025 (copy herewith).
3. Decision Log -
 - (a) Overdue Action – *none*;
 - (b) Actions Listed with Revised Dates – for approval; and
 - (c) Recently Completed Actions.(copies herewith).

4(a)/

4. Education.

- (a) Inspection of Alloway Primary School and Early Years Centre: Education Scotland Report – Submit report by the Depute Chief Executive and Director of Education (copy herewith).
- (b) Inspection of Dalmillig Primary School: Education Scotland Report – Submit report by the Depute Chief Executive and Director of Education (copy herewith).
- (c) Inspection of Doonfoot Primary School and Early Years Centre: Education Scotland Report – Submit report by the Depute Chief Executive and Director of Education (copy herewith).
- (d) Inspection of Ayr Academy: Education Scotland Report – Submit report by the Depute Chief Executive and Director of Education (copy herewith).

5. Buildings, Housing and Environment.

- (a) Memorial Policy – Submit report by the Director of Housing, Operations and Development (copy herewith)
- (b) Girvan Regeneration – Girvan's Story – Submit report by the Director of Housing, Operations and Development (copy herewith).

6. Buildings, Housing and Environment/Finance, HR and ICT.

- (a) Housing Capital Programme 2024/25 – Monitoring Report as at 31 March 2025 – Submit report by the Director of Housing, Operations and Development (copy herewith)

7. Corporate and Strategic.

- (a) Council Plan Actions – Year 3 (2025/2026) - Submit report by the Depute Chief Executive and Director of Education (copy herewith).

8. Sport and Leisure.

- (a) Coylton Tennis Club Community Asset Transfer under Part 5 of the Community Empowerment (Scotland) Act 2015 and Application for Funding from the Advancing Community Assets Fund – Submit report by the Director of Housing, Operations and Development (copy herewith).

9. Tourism, Culture and Rural Affairs.

- (a) Visitor Levy Scheme – Submit report by the Director of Communities and Transformation (copy herewith).

10. Finance, HR and ICT.

- (a) Family Leave – Premature and Neonatal Care Leave and Pay – Submit report by the Chief HR Officer (copy herewith).
- (b) General Services Capital Programme 2024/25 – Monitoring Report as at 31 March 2025 – Submit report by the Director of Housing, Operations and Development (copy herewith)
- (c) Budget Management – Revenue Budgetary Control 2024/25 - Out-turn Statement at 31 March 2025 – Submit report by the Chief Financial Officer (copy herewith).
- (d) Write-offs: Council Tax, Non-Domestic Rates, Customer Invoicing and Housing Benefit Overpayments – Submit report by the Chief Financial Officer (copy herewith).

11. Economic Development/Buildings, Housing and Environment.

- (a) Common Good Consultation on Proposed Lease of Kiosk No 1 and Kiosk No 2, Ayr – Submit report by the Director of Housing, Operations and Development (Members Only).**

12. Consideration of Disclosure of the above confidential report.

For more information on any of the items on this agenda, please telephone
Andrew Gibson, Committee Services on at 01292 272360, at Wellington Square, Ayr or
e-mail: committee.services@south-ayrshire.gov.uk
www.south-ayrshire.gov.uk

Webcasting

Please note: this meeting may be filmed for live and subsequent broadcast via the Council's internet site. At the start of the meeting, it will be confirmed if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during this webcast will be retained in accordance with the Council's published policy, including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally, the press and public will not be filmed. However, by entering the Council Meeting, you are consenting to being filmed and consenting to the use and storage of those images and sound recordings and any information pertaining to you contained in them for webcasting or training purposes and for the purpose of keeping historical records and making those records available to the public. In making use of your information, the Council is processing data which is necessary for the performance of a task carried out in the public interest.

Live streaming and webcasting takes place for all public South Ayrshire Council meetings. By entering a public Council meeting you are consenting to the possibility that your image may be live streamed on our website, be available for viewing online after this meeting, and video and audio recordings will be retained on Council Records. Further information on how we process your personal data can be found at: <https://south-ayrshire.gov.uk/59239>

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee.Services@south-ayrshire.gov.uk

Copyright

All webcast footage is the copyright of South Ayrshire Council. You are therefore not permitted to download footage nor upload it to another website nor take still photographs from this footage and distribute it without the written permission of South Ayrshire Council. Please be aware that video sharing websites require you to have the permission of the copyright owner in order to upload videos to their site.

CABINET

Minutes of a hybrid webcast meeting on 28 May 2025 at 10.00 a.m.

Present

in County Councillors Brian Connolly (Chair), Alec Clark, Ian Davis, Mark Dixon,
Hall: William Grant, Hugh Hunter and Martin Kilbride.

Present

Remotely: Councillor Chris Cullen.

Apology: Councillor Bob Shields.

Attending

in County

Hall: M. Newall, Chief Executive; T. Baulk, Chief Financial Officer; G. Hunter, Assistant Director – Communities; K. Anderson, Assistant Director – Corporate Policy, Strategy and Performance; L. Reid, Assistant Director – Transformation; M. Inglis, Head of Children's Health, Care and Justice Services; A. Gibson, Committee Services Officer; and E. Moore, Committee Services Assistant.

Attending

Remotely: K. Mullen, Service Lead – ICT Operations; and E. Goldie, Co-ordinator – Development Management.

Opening Remarks.

The Chair took the sederunt, confirmed to Members the procedures to conduct this meeting and advised that the meeting was being broadcast live.

1. Declarations of Interest.

There were no declarations of interest by Members of the Cabinet in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

2. Minutes of previous meeting.

The minutes of 29 April 2025 ([issued](#)) were submitted and approved.

As Councillor Kilbride was not in attendance at this meeting, he was not eligible to vote on these minutes. Councillors Cullen and Dixon were not eligible as they were not Members of the Cabinet at that time.

3. Decision Log.

Following discussion and having noted that it would be helpful if relevant narrative was included for the various actions that had been completed, the Cabinet

Decided:

- (1) to note there were no overdue actions;
- (2) to approve the actions listed with revised due dates; and
- (3) to note the recently completed actions.

Economic Development.

4. Coastal Communities Fund

There was submitted a report ([issued](#)) of 14 May 2025 by the Director of Communities and Transformation seeking approval to amend the process for the awarding of Coastal Communities Funding (from Crown Estate net revenues from 2024/25) from which this Council could allocate funding during 2025/26.

Following discussion regarding concerns relating to the proposals, the Cabinet

Decided:

- (1) to approve the amended process for the awarding of Coastal Communities Funding during the financial year 2025/2026; and
- (2) that an update report be presented to the Service and Partnerships Performance Panel, at a later date, to include outcome monitoring on the benefits of the proposals for projects and initiatives.

Health and Social Care.

5. Return Visit by the Care Inspectorate to Cunningham Place Children's House.

There was submitted a report ([issued](#)) of 14 May 2025 by the Head of Children's Health, Care and Justice

- (1) informing what the findings were following the return unannounced visit by the Care Inspectorate on Cunningham Place Children's House; and

- (2) advising that this return inspection was carried out by two Inspectors from the Care Inspectorate on 29 January 2025 and that telephone calls and email correspondence were also carried to stakeholders in relation to the young people who resided at Cunningham Place.

Following a number of issues raised by Members of the Cabinet, including how culture change was measured, training for staff, turnover of staff and the need for senior house staff to identify issues, prior to Inspectors raising concerns and that it being agreed that Members be sent details of the timelines for the actions required, the Cabinet

Decided: having reflected upon the key messages from the most recent Inspection report, to acknowledge the Health and Social Care Partnership progress in delivering on the required Improvement Action Plan and take assurances from the resulting improvement work.

Finance, HR and ICT.

6. Policy – Generative Artificial Intelligence.

There was submitted a report ([issued](#)) of 14 May 2025 by Director of Communities and Transformation seeking approval for an operational Policy for the ethical and responsible use of Generative Artificial Intelligence at South Ayrshire Council.

Following discussion and having noted the importance of communication with staff on the proposals, training, compliance and the issue of data breaches, the Cabinet

Decided:

- (1) to note the work progressed by officers to develop proposals for the Council's use and governance of Generative Artificial intelligence;
- (2) to approve the Policy for Generative Artificial Intelligence at Appendix 1; and
- (3) to agree that the Policy would be reviewed in six months' time.

7. Exclusion of press and public.

The Cabinet resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded during consideration of the remaining item of business on the grounds that they involved the likely disclosure of exempt information in terms of paragraph 1 of Part 1 of Schedule 7A of the Act.

8. Additional Resources – Social Care Support Finance – Revenues and Benefits Services.

There was submitted a report (Members only) of 14 May 2025 by the Depute Chief Executive and Director of Education seeking Members' approval of the use of uncommitted reserves to create new posts within the Social Care Support finance team to accommodate the continued increased demand in the financial administration of a range of social care support services.

Following discussion, the Cabinet

Decided:

- (1) to approve the revised staffing structure, including creation of two new posts as noted in section 4 of the report;
- (2) to approve that the additional net annual cost of £0.151m. be drawn from uncommitted reserves in 2025/26 and thereafter include the revised structural changes in future budget setting processes, and
- (3) to request that the Service Lead - Revenues and Benefits undertake a recruitment exercise to fill the posts.
- (4) to agree that an update be provided in May/June 2026 by way of the Members' Bulletin.

9. Consideration of Disclosure of the above confidential report.

Decided: to authorise the disclosure under Standing Order 32.4 of the following report subject to redaction for GDPR:

- Additional Resources – Social Care Support Finance – Revenues and Benefits.

The meeting ended at 11.10 a.m.

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	21/01/2025	Motorhome Parking Scheme 2025	["HOD"]	Corrie, Jane	North Shore Road (Barassie) Troon amendments	No	02/06/2025	29/08/2025	<p>At the Cabinet meeting on the 29th March 2025, it was agreed that the current due date of 01/04/2025 be amended to 02/06/2025.</p> <p>Due date extended to 29th August to allow further discussions with portfolio holder and local members</p>	Clark, Alec; Cullen, Chris
CAB	28/11/2023	Ayrshire Growth Deal – Roads Enabling Progress Report	["HOD"]	Corrie, Jane	STAG Progress and approval	No	31/05/2025	31/08/2025	<p>At the Cabinet meeting on the 27th August 2024, it was agreed that the current due date of 18/06/2024 be amended to 27/08/2024.</p> <p>At the Cabinet meeting on the 25th September 2024, it was agreed that the current due date of 27/08/2024 be amended to 31/12/2024.</p> <p>A further report regarding the AGD is due to be taken to Council on 13th February 2025 and if approved the development of the STAG and OBC will then be progressed.</p> <p>Report was considered by Cabinet on 6th February 2025 and Case for Change has been submitted to Scottish and UK Governments seeking changes to the overall proposal and the roads proposals. Work has commenced on the STAG & OBC.</p>	Cullen, Chris

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/09/2020	Indicative Ayrshire Regional Spatial Strategy	["HOD"]	Iles, Craig	Consider representations received and adopt RSS	No	31/05/2025	24/12/2025	<p>The RSS has not been able to progress as the relevant Regulations and Guidance documents have yet to be produced by the Scottish Government . They are expected in Spring 2024.</p> <p>At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of the 30/10/2023 be amended to 30/04/2024.</p> <p>At the Cabinet meeting on the 21 May 2024, it was agreed that the current due date of 30/04/2024 be amended to 13/12/2024.</p> <p>At the Cabinet meeting on the 21st January 2025, it was agreed that the current due date of 13/12/2024 be amended to 31/05/2025.</p>	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	15/09/2020	Indicative Ayrshire Regional Spatial Strategy	["HOD"]	Iles, Craig	The RSS has not been able to progress as the relevant Regulations and Guidance documents have yet to be produced by the Scottish Government . They are expected in Spring 2024.	No	31/05/2025	24/12/2025	<p>The RSS has not been able to progress as the relevant Regulations and Guidance documents have yet to be produced by the Scottish Government . They are expected in Spring 2024.</p> <p>At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of 30/10/2023 be amended to 30/04/2024.</p> <p>At the Cabinet meeting on the 21 May 2024, it was agreed that the current due date of 30/04/2024 be amended to 13/12/2024.</p> <p>At the Cabinet meeting on the 21st January 2025, it was agreed that the current due date of 13/12/2024 be amended to 31/05/2025.</p> <p>At the Cabinet meeting on the 18th February 2025, it was agreed that the current due date of 31/05/2025 be amended to 31/05/2025.</p>	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
LP	18/02/2020	Ayrshire Regional Spatial Strategy	["HOD"]	Iles, Craig	Publish draft Ayrshire RSS, submit to Scottish Ministers and undertake consultation	No	31/05/2025	24/12/2025	<p>The RSS has not been able to progress as the relevant Regulations and Guidance documents have yet to be produced by the Scottish Government . They are expected in Spring 2024.</p> <p>At the Cabinet Meeting on 31 October 2023, it was agreed that the current due date of 30/10/2023 be amended to 30/04/2024.</p> <p>At the Cabinet meeting on the 21 May 2024, it was agreed that the current due date of 30/04/2024 be amended to 13/12/2024.</p> <p>At the Cabinet meeting on the 21st January 2025, it was agreed that the current due date of 13/12/2024 be amended to 31/05/2025.</p>	

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	18/02/2020	Ayrshire Regional Spatial Strategy	["HOD"]	Iles, Craig	Consider representations received and adopt RSS	No	31/05/2025	24/12/2025	<p>The RSS has not been able to progress as the relevant Regulations and Guidance documents have yet to be produced by the Scottish Government . They are expected in Spring 2024.</p> <p>At the Cabinet meeting on 31 October 2023, it was agreed that the current due date of 30/10/2023 be amended to 30/04/2024.</p> <p>At the Cabinet meeting on the 21 May 2024, it was agreed that the current due date of 30/04/2024 be amended to 13/12/2024.</p> <p>At the Cabinet meeting on the 21st January 2025, it was agreed that the current due date of 13/12/2024 be amended to 31/05/2025.</p>	

Mtg	Mtg Date	Title of Report	Director ate	Managed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
SAC	23/05/2025	Appointments to Panel and Representatio n on Outside Bodies, Working Groups and COSLA	["CEO"]	Carlaw, Wynne	Implement changes to Elected Member remuneration	Yes	30/05/2025			Connolly, Brian
SAC	23/05/2025	Appointments to Panel and Representatio n on Outside Bodies, Working Groups and COSLA	["CEO"]	Carlaw, Wynne	Publish updated details of membership of Panels and representation on Outside Bodies, Working Groups and COSLA	Yes	30/05/2025			Connolly, Brian

Mtg	Mtg Date	Title of Report	Director ate	Managed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
SAC	23/05/2025	Appointments to Panel and Representatio n on Outside Bodies, Working Groups and COSLA	["CEO"]	Carlaw, Wynne	Notification of nominations/ appointments to all relevant Outside Bodies and COSLA	Yes	30/05/2025			Connolly, Brian
SAC	20/05/2025	Appointment of Provost and Leader	["CEO"]	Carlaw, Wynne	Implement changes to Elected Member remuneration	Yes	30/05/2025			Connolly, Brian

Mtg	Mtg Date	Title of Report	Director ate	Managed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	29/04/2025	HMIE National Thematic Inspection	["ED"]	McRobert s, Lyndsay	Recommendation s contained within the South Ayrshire report should be incorporated into the Directorate service planning for session 2025- 26	Yes	30/06/2025			Grant, William

Mtg	Mtg Date	Title of Report	Director ate	Managed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	18/02/2025	Redesign of Early Years Provision to Reduce Number of Centres Offering Full Year Provision	["ED"]	Valenti, Aileen	Reduction in Early Years Centres offering full year provision	Yes	31/08/2025			Grant, William

Mtg	Mtg Date	Title of Report	Director ate	Managed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	23/04/2024	UK Shared Prosperity Funding (UKSPF) 2022-2025	["CT"]	Hunter, George	Implement the priorities in the reprofiled Investment Plan	Yes	31/05/2025		At the Cabinet meeting on the 21 May 2024, it was agreed that the current due date of 31/05/2024 be amended to 31/05/2025. All 2024 UKSPF projects implemented and further work continuing across year 4 into 2025	Cullen, Chris

Mtg	Mtg Date	Title of Report	Director ate	Managed by	Implementation	Comp lete	Current Due Date	Request ed Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Portfolio Holder
CAB	12/03/2024	Revised Fleet, Travel and Transport Policy 2024	["HOD"]	Ross, Fiona	Each Service will have identified their Fleet Liaison Officer	Yes	30/06/2025		<p>Fleet is continuing to identify FLO's for all the different Services. (03/02/2025)</p> <p>Director has issued email reminding Service Leads / Managers to provide information re their nominated FLO (26/02/2025)</p> <p>Since email mentioned above issued we have had the details of some FLO officers provided but we still have some that have not provided. We will now start to make direct contact with the remaining areas and obtain there nominated FLO details (10/4/25)</p> <p>Continuing to link in with last remaining Services (09/05/25)</p>	Kilbride, Martin

South Ayrshire Council

**Report by Depute Chief Executive and Director of Education
to Cabinet
of 17 June 2025**

**Subject: Inspection of Alloway Primary School and Early Years
Centre: Education Scotland Report**

1. Purpose

- 1.1 The purpose of this report is to inform the Cabinet of the outcome of the Education Scotland Inspection of Alloway Primary School and Early Years Centre.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 considers the contents of the National report by Education Scotland as contained in [Appendix 1](#); and
- 2.1.2 agrees that the main points for action will be addressed by the Headteacher and Quality Improvement Manager.

3. Background

- 3.1 Education Scotland inspectors inspected the school and early years centre in January 2025 and looked at some particular aspects of the school's recent work. The inspection was carried out using the full inspection model. This involves inspectors evaluating leadership of change; learning, teaching and assessment; curriculum (learning pathways); partnerships (impact on learners/ parental engagement); safeguarding; wellbeing, equality and inclusion; and raising attainment and achievement within the school and securing children's progress in the early years centre.
- 3.2 The report for Alloway Primary School and Early Years Centre was published on 25 March 2025.
- 3.3 The inspection of Alloway Primary School and Early Years Centre found the following key strengths:
- The headteacher, ably supported by the senior leadership team, provides staff in the school and nursery with strong leadership and direction. All staff use the school vision meaningfully to drive forward change and encourage all children to be the best they can be.

- Across the school and nursery, children are confident and motivated to do their best. Children in the school have a strong voice in shaping their learning and are highly independent learners.
- Across the school and nursery, staff are ambitious for themselves and children. Together, they demonstrate a strong commitment to improving the quality of learning and teaching. Staff use their agreed 'Alloway Expectations' consistently well to provide children with high-quality learning experiences across the primary stages.
- Across the school and nursery, staff build very positive relationships with children and their families, based firmly on the school values and children's rights. They plan additional supports and interventions carefully, supporting all children to feel included and be kind to each other and adults.
- Across the school, children's high levels of attainment are sustained over time. Staff provide children with a wide range of experiences to learn in different contexts and to celebrate success through their achievements.

3.4 Education Scotland Inspectors agreed the following key points for action with the leadership team of the school and educational services:

- School staff should, as planned continue to develop motivating and challenging learning experiences across the curriculum. Staff should continue to support children to recognise and discuss the skills they are developing through their learning and achievements.
- Nursery practitioners should continue to engage in training and development to further enhance their skills. This should support them to provide increasingly rich learning experiences for children within a stimulating environment.

3.5 The Headteacher of Alloway Primary School and Early Years Centre will link with the Quality Improvement Manager to build on the strengths identified in the inspection report and address the key points for action.

4. Proposals

4.1 It is proposed that the Cabinet notes the key strengths and points for action in the Education Scotland report and agrees to the Headteacher addressing these in conjunction with the Quality Improvement Manager.

4.2 Given the positive nature of the report there will be no further visits by Education Scotland in relation to this inspection.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 Educational Services may be downgraded as part of the Shared Risk Assessment process carried out by the Local Area Network responsible for scrutiny if the service does not address the main points for action.

9. Integrated Impact Assessment (incorporating Equalities)

9.1 The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priority Two of the Council Plan: Live, Work, Learn and Outcome One: Education and lifelong learning.

13. Link to Shaping Our Future Council Yes ☐ No ☒

13.1 Not applicable.

14. Results of Consultation

14.1 There has been no public consultation on the contents of this paper.

14.2 Consultation has taken place with Councillor William Grant, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking

- 15.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Meeting to be arranged with the Headteacher to agree a plan to address the action points contained in the report and monitor progress in conjunction with the planned programme of visits	June 2026	Quality Improvement Manager

Background Papers **None**

Person to Contact **Lyndsay McRoberts, Depute Chief Executive and Director of Education**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 616627
E-mail Lyndsay.McRoberts@south-ayrshire.gov.uk

Date: **4 June 2025**



25 March 2025

Dear Parent/Carer

In January 2025, a team of inspectors from Education Scotland visited Alloway Primary School and Nursery Class. During our visit, we talked to parents/carers and children and worked closely with the headteacher and staff.

The inspection team found the following strengths in the school's work.

- The headteacher, ably supported by the senior leadership team, provides staff in the school and nursery with strong leadership and direction. All staff use the school vision meaningfully to drive forward change and encourage all children to be the best they can be.
- Across the school and nursery, children are confident and motivated to do their best. Children in the school have a strong voice in shaping their learning and are highly independent learners.
- Across the school and nursery, staff are ambitious for themselves and children. Together, they demonstrate a strong commitment to improving the quality of learning and teaching. Staff use their agreed 'Alloway Expectations' consistently well to provide children with high-quality learning experiences across the primary stages.
- Across the school and nursery, staff build very positive relationships with children and their families, based firmly on the school values and children's rights. They plan additional supports and interventions carefully, supporting all children to feel included and be kind to each other and adults.
- Across the school, children's high levels of attainment are sustained over time. Staff provide children with a wide range of experiences to learn in different contexts and to celebrate success through their achievements.

The following areas for improvement were identified and discussed with the headteacher and a representative from South Ayrshire Council.

- School staff should, as planned continue to develop motivating and challenging learning experiences across the curriculum. Staff should continue to support children to recognise and discuss the skills they are developing through their learning and achievements.
- Nursery practitioners should continue to engage in training and development to further enhance their skills. This should support them to provide increasingly rich learning experiences for children within a stimulating environment.

We gathered evidence to enable us to evaluate the school's work using four quality indicators from [How good is our school \(4th edition\)](#) and [How good is our early learning and childcare?](#). Quality indicators help schools, local authorities and inspectors to judge what is working well and what needs to be improved. Following the inspection of each school, the Scottish Government gathers details of our evaluations to keep track of how well Scottish schools are doing.

Here are Education Scotland's evaluations for Alloway Primary School and Nursery Class

Quality indicators for the primary stages	Evaluation
Leadership of change	very good
Learning, teaching and assessment	very good
Ensuring wellbeing, equality and inclusion	very good
Raising attainment and achievement	very good
Descriptions of the evaluations are available from: How good is our school? (4th edition), Appendix 3: The six-point scale	

Quality indicators for the nursery class	Evaluation
Leadership of change	good
Learning, teaching and assessment	good
Ensuring wellbeing, equality and inclusion	very good
Securing children's progress	good
Descriptions of the evaluations are available from: How good is our early learning and childcare? Appendix 1: The six-point scale	

A more detailed document called Summarised Inspection Findings (SIF) will be available on the Education Scotland website at: [Alloway Primary School | Inspection Report | Education Scotland](#)

What happens next?

We are confident that the school has the capacity to continue to improve and so we will make no more visits in connection with this inspection. South Ayrshire Council will inform parents/carers about the school's progress as part of its arrangements for reporting on the quality of its schools.

Helen Mulholland
HM Inspector

South Ayrshire Council

**Report by Depute Chief Executive and Director of Education
to Cabinet
of 17 June 2025**

**Subject: Inspection of Dalmilling Primary School: Education
Scotland Report**

1. Purpose

- 1.1 The purpose of this report is to inform the Cabinet of the outcome of the Education Scotland Inspection of Dalmilling Primary School.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 considers the contents of the National report by Education Scotland as contained in [Appendix 1](#); and
- 2.1.2 agrees that the main points for action will be addressed by the Headteacher and Quality Improvement Officer.

3. Background

- 3.1 Education Scotland inspectors inspected the school in December 2024 and looked at some particular aspects of the school's recent work. The inspection was carried out using the short inspection model. This involves inspectors evaluating learning, teaching and assessment; safeguarding and child protection; and raising attainment and achievement within the school.
- 3.2 The report for Dalmilling Primary School was published on 25 February 2025.
- 3.3 The inspection of Dalmilling Primary School found the following key strengths:
- The warm, welcoming and caring school ethos underpinned by nurturing relationships. Children and staff are kind and support each other well. They are rightly proud of their inclusive school community.
 - The accessible, supportive learning environment and engaging lessons. Senior leaders and teachers use professional learning effectively to inform improvements to teaching. As a result of new approaches, children are motivated about their learning and make increased progress in reading.
 - Strong partnership working between school staff and staff from agencies and local and national organisations. Children benefit from the wide range

of supports, experiences and achievement opportunities provided and develop important skills for life and learning.

- The effective work of all staff to improve school attendance levels. They use a well-considered range of whole school and targeted approaches effectively to ensure as many children as possible are supported to attend. This is positively impacting on outcomes for children.

3.4 Education Scotland Inspectors agreed the following key points for action with the leadership team of the school and educational services:

- Review and develop further approaches to planning and tracking children's progress to ensure that all children receive the most appropriate pace of learning.
- Continue to ensure that targets for children requiring additional support are monitored regularly and lead to improvement. This should include improving how children's progress is measured and recorded.
- Continue to raise attainment in literacy and numeracy across the school.

3.5 The Headteacher of Dalmilling Primary School will link with the Quality Improvement Officer to build on the strengths identified in the inspection report and address the key points for action.

4. Proposals

4.1 It is proposed that the Cabinet notes the key strengths and points for action in the Education Scotland report and agrees to the Headteacher addressing these in conjunction with the Quality Improvement Officer.

4.2 Given the positive nature of the report there will be no further visits by Education Scotland in relation to this inspection.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 ***Risk Implications of Rejecting the Recommendations***

- 8.2.1 Educational Services may be downgraded as part of the Shared Risk Assessment process carried out by the Local Area Network responsible for scrutiny if the service does not address the main points for action.

9. **Integrated Impact Assessment (incorporating Equalities)**

- 9.1 The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. **Sustainable Development Implications**

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. **Options Appraisal**

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. **Link to Council Plan**

- 12.1 The matters referred to in this report contribute to Priority Two of the Council Plan: Live, Work, Learn and Outcome One: Education and lifelong learning.

13. **Link to Shaping Our Future Council** Yes ☐ No ☒

- 13.1 Not applicable.

14. **Results of Consultation**

- 14.1 There has been no public consultation on the contents of this paper.
- 14.2 Consultation has taken place with Councillor William Grant, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

15. **Next Steps for Decision Tracking**

- 15.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Meeting to be arranged with the Headteacher to agree a plan to address the action points contained in the report and monitor progress in conjunction with the planned programme of visits	June 2026	Quality Improvement Officer

Background Papers **None**

Person to Contact **Lyndsay McRoberts, Depute Chief Executive and Director of Education**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 616627
E-mail Lyndsay.McRoberts@south-ayrshire.gov.uk

Date: **4 June 2025**



25 February 2025

Dear Parent/Carer

In December 2024, a team of inspectors from Education Scotland visited Dalmilling Primary School. During our visit, we talked to parents/carers and children and worked closely with the headteacher and staff.

The inspection team found the following strengths in the school's work.

- The warm, welcoming and caring school ethos underpinned by nurturing relationships. Children and staff are kind and support each other well. They are rightly proud of their inclusive school community.
- The accessible, supportive learning environment and engaging lessons. Senior leaders and teachers use professional learning effectively to inform improvements to teaching. As a result of new approaches, children are motivated about their learning and make increased progress in reading.
- Strong partnership working between school staff and staff from agencies and local and national organisations. Children benefit from the wide range of supports, experiences and achievement opportunities provided and develop important skills for life and learning.
- The effective work of all staff to improve school attendance levels. They use a well-considered range of whole school and targeted approaches effectively to ensure as many children as possible are supported to attend. This is positively impacting on outcomes for children.

The following areas for improvement were identified and discussed with the headteacher and a representative from South Ayrshire Council.

- Review and develop further approaches to planning and tracking children's progress to ensure that all children receive the most appropriate pace of learning.
- Continue to ensure that targets for children requiring additional support are monitored regularly and lead to improvement. This should include improving how children's progress is measured and recorded.
- Continue to raise attainment in literacy and numeracy across the school.

We gathered evidence to enable us to evaluate the school's work using quality indicators from [How good is our school? \(4th edition\)](#). Quality indicators help schools, local authorities and inspectors to judge what is working well and what needs to be improved. Following the inspection of each school, the Scottish Government gathers details of our evaluations to keep track of how well Scottish schools are doing.

Here are Education Scotland's evaluations for Dalmilling Primary School

Quality indicators	Evaluation
Learning, teaching and assessment	good
Raising attainment and achievement	good
Descriptions of the evaluations are available from: How good is our school? (4th edition), Appendix 3: The six-point scale	

A more detailed document called Summarised Inspection Findings (SIF) will be available on the Education Scotland website at:
[Dalmilling Primary School | Inspection Report | Education Scotland](#)

What happens next?

We are confident that the school has the capacity to continue to improve and so we will make no more visits in connection with this inspection. South Ayrshire Council will inform parents/carers about the school's progress as part of its arrangements for reporting on the quality of its schools.

Dr. Elizabeth C Montgomery
HM Inspector

South Ayrshire Council

**Report by Depute Chief Executive and Director of Education
to Cabinet
of 17 June 2025**

**Subject: Inspection of Doonfoot Primary School and Early Years
Centre: Education Scotland Report**

1. Purpose

- 1.1 The purpose of this report is to inform the Cabinet of the outcome of the Education Scotland Inspection of Doonfoot Primary School and Early Years Centre.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 considers the contents of the National report by Education Scotland as contained in [Appendix 1](#); and
- 2.1.2 agrees that the main points for action will be addressed by the Headteacher and Quality Improvement Manager.

3. Background

- 3.1 Education Scotland inspectors inspected the school and early years centre in February 2025 and looked at some particular aspects of the school's recent work. The inspection was carried out using the full inspection model. This involves inspectors evaluating leadership of change; learning, teaching and assessment; curriculum (learning pathways); partnerships (impact on learners/ parental engagement); safeguarding; wellbeing, equality and inclusion; and raising attainment and achievement within the school and securing children's progress in the early years centre.
- 3.2 The report for Doonfoot Primary School and Early Years Centre was published on 29 April 2025.
- 3.3 The inspection of Doonfoot Primary School and Early Years Centre found the following key strengths:
- The positive, inclusive and caring ethos that is a strong feature across the school community. This results in confident, respectful and happy children who feel included and proud of their school and setting. Children demonstrate the school values in everyday actions and develop their leadership skills very well through a wide variety of successful groups, clubs and committees.

- The strong and caring leadership of the headteacher. She has identified accurately key priorities, empowers the whole school community and is managing the pace of change very well. The headteacher is aspirational for all children and has a clear, ambitious vision for the school.
- Staff who make very effective use of the local community, partnerships and real-life contexts for learning. This supports children to be motivated and included in the school's vision, 'education without walls'.
- The highly effective teamwork and leadership amongst staff across the school community. All staff are keen to develop their individual and collective skills and knowledge to help improve children's experiences.
- The leadership of the depute manager in the Early Years Centre and the work of the skilled practitioners. This is ensuring children in the EYC experience high-quality early learning and childcare and make very effective progress with their learning.

3.4 Education Scotland Inspectors agreed the following key points for action with the leadership team of the school and educational services:

- Staff should continue to ensure learning and teaching is at the correct pace and set at the right level of difficulty. Staff should continue to extend children's engagement and independence in their learning.
- Senior leaders and staff should raise attainment further for all children across all subject areas. They should ensure children make better progress and build effectively on what they already know.

3.5 The Headteacher of Doonfoot Primary School and Early Years Centre will link with the Quality Improvement Manager to build on the strengths identified in the inspection report and address the key points for action.

4. Proposals

4.1 It is proposed that the Cabinet notes the key strengths and points for action in the Education Scotland report and agrees to the Headteacher addressing these in conjunction with the Quality Improvement Manager.

4.2 Given the positive nature of the report there will be no further visits by Education Scotland in relation to this inspection.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 Educational Services may be downgraded as part of the Shared Risk Assessment process carried out by the Local Area Network responsible for scrutiny if the service does not address the main points for action.

9. Integrated Impact Assessment (incorporating Equalities)

9.1 The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priority Two of the Council Plan: Live, Work, Learn and Outcome One: Education and lifelong learning.

13. Link to Shaping Our Future Council Yes ☐ No ☒

13.1 Not applicable.

14. Results of Consultation

14.1 There has been no public consultation on the contents of this paper.

14.2 Consultation has taken place with Councillor William Grant, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

15/

15. Next Steps for Decision Tracking

- 15.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Meeting to be arranged with the Headteacher to agree a plan to address the action points contained in the report and monitor progress in conjunction with the planned programme of visits	June 2026	Quality Improvement Manager

Background Papers **None**

Person to Contact **Lyndsay McRoberts, Depute Chief Executive and Director of Education**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 616627
E-mail Lyndsay.McRoberts@south-ayrshire.gov.uk

Date: **4 June 2025**



29 April 2025

Dear Parent/Carer

In February 2025, a team of inspectors from Education Scotland visited Doonfoot Primary School and Early Years Centre (EYC). During our visit, we talked to parents/carers and children and worked closely with the headteacher and staff.

The inspection team found the following strengths in the school's work.

- The positive, inclusive and caring ethos that is a strong feature across the whole school community. This results in confident, respectful and happy children who feel included and proud of their school and setting. Children demonstrate the school values in everyday actions and develop their leadership skills very well through a wide variety of successful groups, clubs and committees.
- The strong and caring leadership of the headteacher. She has identified accurately key priorities, empowers the whole school community and is managing the pace of change very well. The headteacher is aspirational for all children and has a clear, ambitious vision for the school.
- Staff who make very effective use of the local community, partnerships and real-life contexts for learning. This supports children to be motivated and included in the school's vision, 'education without walls'.
- The highly effective teamwork and leadership amongst staff across the school community. All staff are keen to develop their individual and collective skills and knowledge to help improve children's experiences.
- The leadership of the depute manager in the Early Years Centre and the work of the skilled practitioners. This is ensuring children in the EYC experience high-quality early learning and childcare and make very effective progress with their learning.

The following areas for improvement were identified and discussed with the headteacher and a representative from South Ayrshire Council.

- Staff should continue to ensure learning and teaching is at the correct pace and set at the right level of difficulty. Staff should continue to extend children's engagement and independence in their learning.
- Senior leaders and staff should raise attainment further for all children across all subject areas. They should ensure children make better progress and build effectively on what they already know.

We gathered evidence to enable us to evaluate the school's work using four quality indicators from [How good is our school \(4th edition\)](#) and [How good is our early learning and childcare?](#). Quality indicators help schools, local authorities and inspectors to judge what is working well and what needs to be improved. Following the inspection of each school, the Scottish Government gathers details of our evaluations to keep track of how well Scottish schools are doing.

Here are Education Scotland's evaluations for Doonfoot Primary School and Early Years Centre

Quality indicators for the primary stages	Evaluation
Leadership of change	very good
Learning, teaching and assessment	good
Ensuring wellbeing, equality and inclusion	very good
Raising attainment and achievement	good
Descriptions of the evaluations are available from: How good is our school? (4th edition) , Appendix 3: The six-point scale	

Quality indicators for the Early Years Centre	Evaluation
Leadership of change	very good
Learning, teaching and assessment	very good
Ensuring wellbeing, equality and inclusion	very good
Securing children's progress	very good
Descriptions of the evaluations are available from: How good is our early learning and childcare? Appendix 1: The six-point scale	

A more detailed document called Summarised Inspection Findings (SIF) will be available on the Education Scotland website at: [Doonfoot Primary School | Inspection Report | Education Scotland](#)

What happens next?

We are confident that the school has the capacity to continue to improve and so we will make no more visits in connection with this inspection. South Ayrshire Council will inform parents/carers about the school's progress as part of its arrangements for reporting on the quality of its schools.

Louise Phillips
HM Inspector

South Ayrshire Council

**Report by Depute Chief Executive and Director of Education
to Cabinet
of 17 June 2025**

Subject: Inspection of Ayr Academy: Education Scotland Report

1. Purpose

- 1.1 The purpose of this report is to inform the Cabinet of the outcome of the Education Scotland Inspection of Ayr Academy.

2. Recommendation

2.1 It is recommended that the Cabinet:

2.1.1 considers the contents of the National report by Education Scotland as contained in [Appendix 1](#); and

2.1.2 agrees that the main points for action will be addressed by the Headteacher and Quality Improvement Officer.

3. Background

- 3.1 Education Scotland inspectors inspected Ayr Academy in November 2024 and looked at some particular aspects of the school's recent work. The inspection was carried out using the full inspection model. This involves inspectors evaluating leadership of change; learning, teaching and assessment; curriculum (learning pathways); partnerships (impact on learners/ parental engagement); safeguarding; ensuring wellbeing, equality and inclusion; and raising attainment and achievement across the school.
- 3.2 The report for Ayr Academy was published on 11 March 2025.
- 3.3 The inspection of Ayr Academy found the following key strengths:
- Relationships between young people, and young people and staff are positive and respectful. As a result, young people have a strong sense of pride in their school and community.
 - The wellbeing of young people lies at the heart of the school for all learners. As a result, young people feel safe, included and well supported.
 - All young people achieve a positive destination when they leave school as a result of ongoing support and advice on future pathways.

3.4 Education Scotland Inspectors agreed the following key points for action with the leadership team of the school and educational services:

- All staff should continue to ensure there is high quality learning and teaching in all lessons. This should include a focus on planning tasks and activities set at the right level of difficulty to meet the learning needs of all young people.
- Senior leaders should further develop approaches to evaluate the work of the school. This will help to ensure that staff at all levels are more confident at applying national standards to all aspects of change and improvement.
- All staff need to work together to raise attainment and aspiration at all stages across the school. This will help to ensure learners achieve outcomes in line with other young people in similar contexts across Scotland.
- Raise attainment in the senior phase, with a particular focus on English, maths and topquality passes across all subjects.

3.5 The Headteacher of Ayr Academy will link with the Quality Improvement Officer to build on the strengths identified in the inspection report and address the key points for action.

4. Proposals

4.1 It is proposed that the Cabinet notes the key strengths and points for action in the Education Scotland report and agrees to the Headteacher addressing these in conjunction with the Quality Improvement Officer.

4.2 As a result of the inspection findings, Education Scotland will return to carry out a further inspection of the school within 18 months. This return visit will allow time for additional support to be provided and time to make the necessary improvements.

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

8.1.1 There are no risks associated with adopting the recommendations.

8.2 ***Risk Implications of Rejecting the Recommendations***

- 8.2.1 Educational Services may be downgraded as part of the Shared Risk Assessment process carried out by the Local Area Network responsible for scrutiny if the service does not address the main points for action.

9. **Integrated Impact Assessment (incorporating Equalities)**

- 9.1 The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. **Sustainable Development Implications**

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. **Options Appraisal**

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. **Link to Council Plan**

- 12.1 The matters referred to in this report contribute to Priority Two of the Council Plan: Live, Work, Learn and Outcome One: Education and lifelong learning.

13. **Link to Shaping Our Future Council** Yes ☐ No ☒

- 13.1 Not applicable.

14. **Results of Consultation**

- 14.1 There has been no public consultation on the contents of this paper.
- 14.2 Consultation has taken place with Councillor William Grant, Portfolio Holder for Education, and the contents of this report reflect any feedback provided.

15. **Next Steps for Decision Tracking**

- 15.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Meeting to be arranged with the Headteacher to agree a plan to address the action points contained in the report and monitor progress in conjunction with the planned programme of visits	June 2026	Quality Improvement Officer

Background Papers **None**

Person to Contact **Lyndsay McRoberts, Depute Chief Executive and Director of Education**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 616627
E-mail Lyndsay.McRoberts@south-ayrshire.gov.uk

Date: **4 June 2025**



11 March 2025

Dear Parent/Carer

In November 2024, a team of inspectors from Education Scotland visited Ayr Academy. During our visit, we talked to parents/carers and young people and worked closely with the headteacher and staff.

The inspection team found the following strengths in the school's work.

- Relationships between young people, and young people and staff are positive and respectful. As a result, young people have a strong sense of pride in their school and community.
- The wellbeing of young people lies at the heart of the school for all learners. As a result, young people feel safe, included and well supported.
- All young people achieve a positive destination when they leave school as a result of ongoing support and advice on future pathways.

The following areas for improvement were identified and discussed with the headteacher and a representative from South Ayrshire Council.

- All staff should continue to ensure there is high quality learning and teaching in all lessons. This should include a focus on planning tasks and activities set at the right level of difficulty to meet the learning needs of all young people.
- Senior leaders should further develop approaches to evaluate the work of the school. This will help to ensure that staff at all levels are more confident at applying national standards to all aspects of change and improvement.
- All staff need to work together to raise attainment and aspiration at all stages across the school. This will help to ensure learners achieve outcomes in line with other young people in similar contexts across Scotland.
- Raise attainment in the senior phase, with a particular focus on English, maths and top-quality passes across all subjects.

We gathered evidence to enable us to evaluate the school's work using four quality indicators from [How good is our school? \(4th edition\)](#). Quality indicators help schools, local authorities and inspectors to judge what is working well and what needs to be improved. Following the inspection of each school, the Scottish Government gathers details of our evaluations to keep track of how well Scottish schools are doing.

Here are Education Scotland's evaluations for Ayr Academy

Quality indicators	Evaluation
Leadership of change	satisfactory
Learning, teaching and assessment	satisfactory
Ensuring wellbeing, equality and inclusion	good
Raising attainment and achievement	weak
Descriptions of the evaluations are available from: How good is our school? (4th edition), Appendix 3: The six-point scale	

A more detailed document called Summarised Inspection Findings (SIF) will be available on the Education Scotland website at:
[Ayr Academy | Inspection Report | Education Scotland](#)

What happens next?

As a result of our inspection findings we think that the school needs additional support and more time to make necessary improvements. We will liaise with South Ayrshire Council regarding the school's capacity to improve. We will return to carry out a further inspection of the school within 18 months of the publication of this letter. We will discuss with South Ayrshire Council the details of this inspection. When we return to inspect the school we will write to you as parents/carers informing you of the progress the school has made.

Carolanne Calderwood
HM Inspector

South Ayrshire Council

**Report by Director of Housing, Operations and Development
to Cabinet
of 17 June 2025**

Subject: Memorial Policy

1. Purpose

- 1.1 The purpose of this report is to seek Elected Members' approval regarding the future management of both existing and new memorial tributes. Additionally, seeking Elected Members' approval of the increased selection of memorials that Neighbourhood Services can offer family and friends wishing to purchase a tribute to commemorate their loved one.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 approves the increased range of tributes, as detailed in [Appendix 1](#), that Neighbourhood Services is able to offer family and friends; and**
- 2.1.2 requests that officers finalise and agree appropriate Terms and Conditions with Legal Services before the tributes identified above are offered to the public.**

3. Background

- 3.1 Currently, the only form of memorial South Ayrshire Council (the Council) provides to family and friends wishing to commemorate a loved one is a bench seat, in a location of their choice. The understanding is that the seat is able to be used by all members of the public and not restricted to the family.
- 3.2 The current process is that the family select either a metal, wooden or recycled plastic seat and a location is agreed between the family and the Council. The family procure the seat, circa £1000, and are responsible for the ongoing maintenance of the seat. There is no fee placed on the family for the leasing of the site occupied.
- 3.3 There is significant administration required to manage each application and in the past year officers have received 150 requests. There is no administration fee placed upon families.
- 3.4 In South Ayrshire there are 'hot spots' that are favoured by families such as Belleisle Walled Garden, Rozelle Estate, and our Promenades. Neighbourhood Services is running out of available space to accommodate the ever-increasing demand for memorial benches.

3.5 Currently there are no clear Terms and Conditions, and that includes a lack of guidance relating to the placement of additional mementoes on or around the seat. As such, we have seats that now have significant additional items such as, soft toys, balloons, flower vases, flower troughs. This in turn is inhibiting the use of the seat by non-family members. While Neighbourhood Services do understand that families wish to continue to commemorate their loved one, our public open spaces are not the appropriate locations to do so.

3.6 For the aforementioned reasons the current system is not sustainable and the new proposals have been developed . This is not an issue that is restricted to the Council. Many Authorities are having to manage the request for memorial benches. Inverclyde and North Ayrshire no longer offer memorial benches. Others have paused the provision, and some only offer these benches in specific locations.

4. Proposals

4.1 Neighbourhood Services (the Service) over the past year have paused the provision of memorial benches and have used this time to review what other Authorities offer and how they are managing the demand for memorials. The Service also wanted to offer families a greater affordable range of ways in which family and friends could commemorate their loved one.

4.2 The Service also felt that it was essential going forward that it identified the locations where the memorials were to be located so mitigating against the further development of 'hot spots'.

4.3 The following provides detail on each of the proposed new options:

- **Memorial Seat Plaque** – Rather than one bench only having one plaque, identified memorial seats will accommodate 6 plaques. Locations will be identified by Neighbourhood Services.
- **Memorial Sculpture Hedge** – the sculpture hedge will form the main feature of a landscaped area which will afford family and friends the ability to visit, sit and reflect on the life of their loved one. Families will be able to purchase a memorial leaf which will be attached to the hedge. We propose to develop a site at each of our promenades together with one in Rozelle Estate.
- **Memorial Blossom Tree** – This feature will be located within the walled Garden of Corsehill Park in Ayr. Families will be able to purchase a memorial flower which will be attached to the tree.
- **Memorial Tree** – Should families wish a living memorial; Neighbourhood Services is offering the option to purchase and plant a tree in one of our parks or public open spaces. Though there will be no option for the provision of a plaque.

4.4 The locations of the memorials are focused on where people most often wish a memorial.

4.5 Families will be able purchase memorial plaques for a period of 5 years at a cost of £250 for that 5 year period, a renewal option will be available. The costs of a

memorial tree will vary depending on size, species and location but will be a minimum of £800, though this would be a lifetime period.

4.6 The fee charged is to ensure Neighbourhood Services recover the cost of the initial investment and to make this service cost neutral.

4.7 Terms and Conditions along with a standard letter of agreement will be sent by the Council to the customer to ensure all terms and conditions are clearly understood prior to commencement. An outline of the terms and conditions found on other Council sites is attached at the end of [Appendix 1](#) – ‘Memorials Available from South Ayrshire Council’ which provides the proposed information for the customer.

5. Legal and Procurement Implications

5.1 Customers will require to agree to the Terms and Conditions relating to memorials and examples have been provided at the end of [Appendix 1](#). These are not exhaustive and legal will consider and finalise terms and conditions before the service is offered to the public..

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 As noted in section 4.5 and 4.6 the fees charged are intended so that the provision of the service is cost neutral.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There is a risk that some families will object to Neighbourhood Services implementing the Terms and conditions that relate to additional commemorative tributes.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There is a risk that we will continue to accept requests for memorial benches, run out of space and not be able to manage the issue of additional tributes at each seat.

9. Integrated Impact Assessment (incorporating Equalities)

9.1 An Integrated Impact Assessment has been carried out on the proposals contained in this report, which identifies potential positive and/ or negative impacts and/ or areas that require further consideration. The IIA Summary Report is attached as [Appendix 2](#) which includes information on any mitigating or follow-up action required.

9.2/

9.2 A copy of the fully completed IIA can be accessed here: [Memorial Policy.xlsm](#)

10. Sustainable Development Implications

10.1 **Considering Strategic Environmental Assessment (SEA)** - This report links directly to the Open Space Strategy, approved in August. An SEA will not be required as the actions of the Open Space Strategy aligns with the National Plan and relevant Legislation.

11. Options Appraisal

11.1 Desk top study has been undertaken to discover the range of memorial available.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to the Council Plan, Priority One, Spaces and Places – Moving around and the environment.

13. Link to Shaping Our Future Council Yes ☒ No ☐

13.1 The matters referred to in this report contribute to the Council's transformation priority area(s): and will deliver cashable/ qualitative/ quantitative benefits.

14. Results of Consultation

14.1 There has been no public consultation on the contents of this report.

14.2 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

15.1 If the recommendations above are approved by Members, the Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
First installation autumn 2025 and continue to roll out with completion of installations summer 2026	31 July 2026	Service Lead – Neighbourhood Services/ Co-ordinator – Grounds and Bereavement

Background Papers None

Person to Contact **Fiona Ross, Service Lead – Neighbourhood Services**
Walker Road, Ayr, KA8 9LE
Phone 01292 612241
E-mail Fiona.ross@south-ayrshire.gov.uk

Elaine Schendel, Co-Ordinator – Grounds and Bereavement,
Walker Road, Ayr, KA8 9LE
Phone 01292 612725
E-mail Elaine.schendel@south-ayrshire.gov.uk

Date: 11 June 2025

Memorials Available from South Ayrshire Council

South Ayrshire Council are now able to provide a range of memorial options for those wishing to commemorate a loved one. This following information will provide detail on each memorial options, locations, and fees.

The Council wish to be able to provide a range of products and locations, to provide families and friends with a selection of memorial options.

We hope that you like the memorial choices and if you wish any further information or to arrange a purchase, please contact Grounds and Bereavement Services via the email address below.

e-mail – grounds.maintenance@south-ayrshire.gov.uk

Terms and Conditions are included at the end of the following information.

Memorial Seat / Bench - Plaque

We have a number of locations where we have memorial bench seating, and each seat will afford up to 6 plaques on each seat. The style and type of seat will be dependent upon the location. Below are images of examples of recycled plastic, metal and wooded.



Memorial Sculpture Hedge / Tree - Plaque

This unique feature provides a special place in which you can commemorate a loved one, with a memorial leaf or leaves. The hedge will form an area where people can come, sit and take time to reflect and share memories of those no longer with us.

Below is a proposed design for Ayr Shorefront. We will also have locations at Troon, Prestwick and Girvan Beaches and also within Rozelle Estate, Ayr.



Memorial Blossom Tree Feature - Plaque

Within the Walled Garden of Corsehill Park, Ayr we can offer Blossom Tree Plaques.

Corsehill Park is the hidden gem of Ayr, in spring it offers a beautiful carpet of spring crocus, the mature trees provide character and the walled garden a quiet sanctuary.



The fee of any of our memorial plaques, leaf or blossom will be granted for a period of 5 years, after the 5 year period has lapsed, there will be an option to extend the time period. The current price for a 5 year period is £250.

Memorial Tree

We also wish to offer a living memorial too, as such we can arrange the purchase and planting of a tree in one of our parks or public open spaces. With this selection to keep as natural as possible there is no option to have a plaque installed.

Planting sites are offered when there is high probability the planted tree will remain undisturbed until maturity, but this cannot be guaranteed.

Should this be a service you are interested in we can discuss options in relation to species selection and location.

The cost of a Memorial Tree will vary depending on species, size and location but will be a minimum of £800 for lifetime.

There will be a Commemorative Tree register in which each tree will be able to be identified using 'What Three Words'. The register will be managed and maintained by South Ayrshire Council.

Example Terms and Conditions

- The location and types of memorials for individuals will be agreed with applicants, subject to the Council's discretion on the location's suitability and capacity.
- A dedication ceremony can be catered for, but the timing and size of such events is at the discretion of South Ayrshire Council. The dedication of a memorial tree will not give the right to determine or influence future management and all commemorative tree positions will be listed for the purpose of maintenance.
- The cost of supply and installation of any memorial will be covered by the applicant and paid for prior to installation.
- South Ayrshire Council will provide, plant, and maintain memorial trees.
- Planting of any commemorative tree will normally take place within the planting season, which is November to February of each year.
- Any young commemorative tree which fails for horticultural reasons in the first year after the initial planting date will be replaced by South Ayrshire Council. Tree damage caused by an act of vandalism will not be replaced by South Ayrshire Council.
- The provision of any memorial plaque, blossom or leaf will be granted for a 5 year period, commencing from the date the plaque, blossom or leaf is fitted after the 5 year period has lapsed there will be the option to extend the period. If the offer of extension is not taken the plaque, blossom or leaf will be removed from the feature.
- The responsibility for the maintenance of any memorial will be that of South Ayrshire Council.
- The Council will accept no responsibility if a memorial is damaged, vandalised, or stolen. The Council reserves the right to remove any damaged memorial (plaque, blossom, leaf or tree) which is deemed to be a hazard or beyond economic repair. The customer will be contacted if this should occur and will be given the option to replace the memorial at full cost or to relinquish.
- While the Council understands the importance of commemorating a loved one, the Council respectfully requests that no wreaths, balloons, flowers, or any other mementoes are placed at a memorial – the memorial plaques are provided to remember the loved one. Any unauthorised mementoes / planting will be removed by the Council.

Integrated Impact Assessment Summary Report

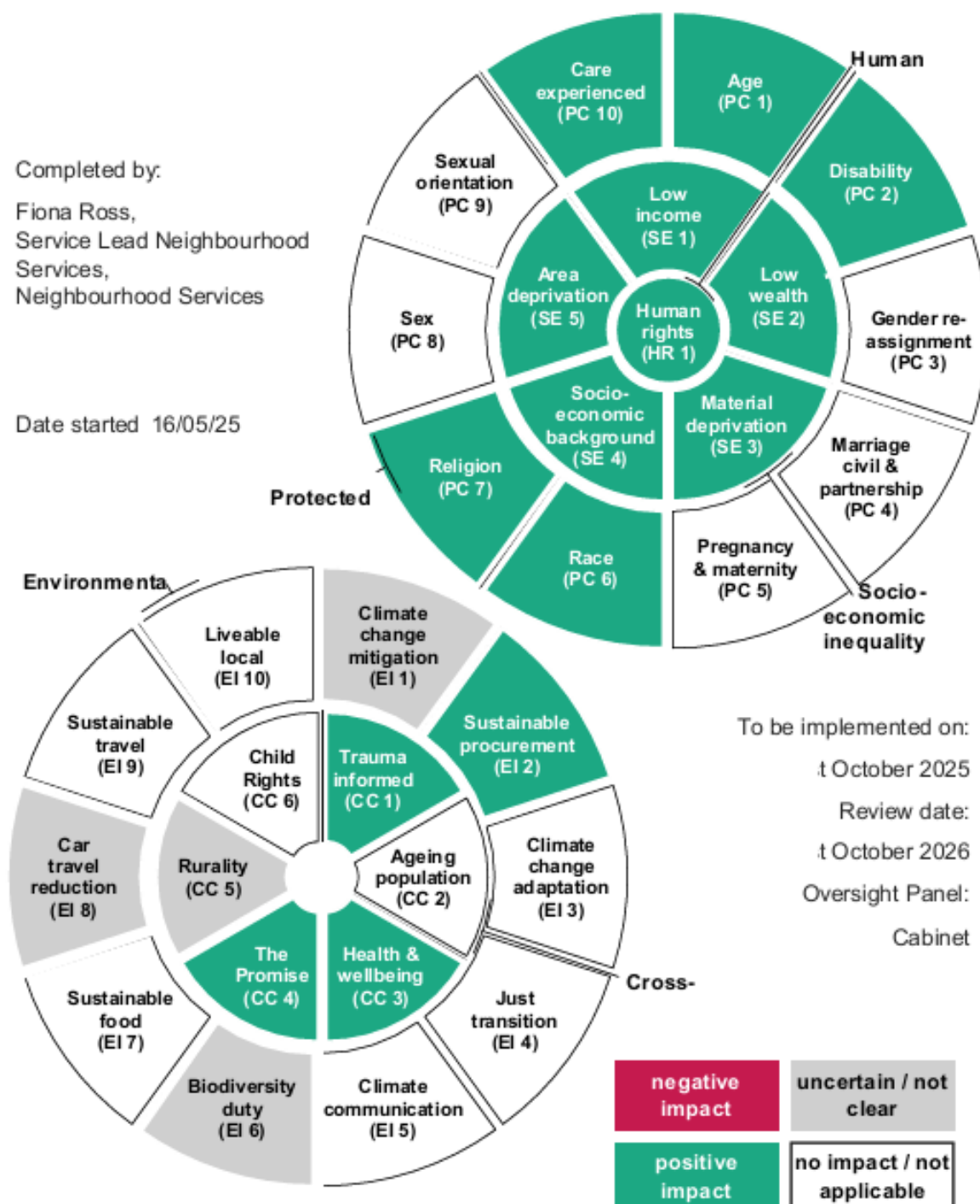
Memorial Policy



Completed by:

Fiona Ross,
Service Lead Neighbourhood
Services,
Neighbourhood Services

Date started 16/05/25



Public sector equality duty

Eliminating unlawful discrimination, harassment, and victimisation?

This policy / memorials are available to all.

Advancing equality of opportunity?

By providing lower cost memorial options than previous memorial options, it is hoped this provision is a more affordable option for low-income bereaved families and mitigate funeral poverty / funeral debt. Bereavement Services will continue to review services to try and mitigate funeral poverty.

Fostering good relations?

Providing shared dedicated space for bereaved families / friends to visit, can form relationships that assist the grieving process.

Consultation declaration

We confirm consultation has been carried out as part of this process.

Mitigating Actions Required (re negative / unclear

ENVIRONMENTAL IMPACTS

EI 1	Climate change mitigation	Potentially less travelling, due to dedicated sites, at present memorial benches have been installed where requested and this covers a large geographical area.
EI 6	Biodiversity duty	Implementation of the policy will measure uptake of memorial options within public open space areas and visitors to these areas.

Mitigating Actions Required (re negative / unclear impacts)

EI 8	Travel less by cars	Unable to determine where family / friends of loved ones would travel from to dedicated memorial sites.
-------------	---------------------	---

CROSS-CUTTING IMPACTS

CC 5	Rurality	Review when implemented.
-------------	----------	--------------------------

(CRWIA)?	no
----------	----

South Ayrshire Council

**Report by Director of Housing, Operations and Development
to Cabinet
of 17 June 2025**

Subject: Girvan Regeneration: Girvan's Story

1. Purpose

- 1.1 The purpose of this report is to seek approval to progress submission of potential regeneration projects ('Girvan's Story') to Stage 2 of the Historic Environment Scotland (HES) and National Lottery Heritage Fund (NLHF) Heritage and Place Programme for match funding. The report also recommends the establishment of a 'Girvan's Story Project Partnership Board' to provide advice on the progression of the recommended projects.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 **notes the progress made in Stage 1 'Development Stage' of the Girvan's Story project;**
- 2.1.2 **agrees to progress the Girvan's Story Project, including preparation and submission of Stage 2 ('Delivery Stage') applications to project funders, Historic Environment Scotland (HES) and National Lottery Heritage Fund (NLHF);**
- 2.1.3 **recognises the Girvan's Story Project Partnership Board as an advisory body as a requirement of external funding bodies and agrees the Terms of Reference for inclusion in the Stage 2 submission;**
- 2.1.4 **agrees allocation of £1,000,000 in match funding from the Girvan Regeneration Budget to be included in the Stage 2 submission for delivery of key projects and activities; and**
- 2.1.5 **authorises the submission of future potential application(s) to the Scottish Government's Regeneration Capital Grant Fund (RCGF) or others as appropriate for funding in regard to the Girvan's Story Project.**

3. Background

- 3.1 At its meeting on 12 December 2024, the Council agreed capital investments budgets and a range of projects. In regard to Girvan Regeneration Projects, a number have been delivered, e.g., 'Girvan Library contribution' and 'Stumpy Tower Corner' (public

realm works) or are in the process of being delivered, e.g., 'Former Bingo Site Regeneration, i.e. Palace Park', whilst others have continued to be developed, e.g., Girvan's Story and concept designs for new public toilets and Biosphere Bikes store.

- 3.2 A number of potential projects have been identified for consideration, including assessment under the Council's Options Appraisal in Section 11, for potential funding through the £1.5M budget available for Girvan Regeneration Projects:
- 3.3 It can be seen in section 11 that the Girvan's Story projects ranks highest when appraised against other potential options. These projects have been assessed and are being recommended by the Council's Capital Asset Management Group.
- 3.4 In order to undertake further diligence, including assessment of Business Cases, in regard to the other potential projects and to ensure that the Girvan's Story projects meet Stage 2 submission deadlines, a subsequent report will be presented to Cabinet in August 2025 with regard to the other potential projects that could be funded through the balance of Girvan Regeneration Funding.

Girvan's Story

- 3.5 A Stage 1 funding application was made to Historic Environment Scotland (HES) Heritage and Place Programme and National Lottery Heritage Fund (NLHF) Grants for Heritage programme in December 2022. The project aims to develop a Regeneration Scheme involving conservation work to a range of significant buildings in Girvan, and a programme of activities and training to encourage engagement with the heritage and the development of traditional skills.
- 3.6 The project received notification from NLHF and HES that the Stage 1 application had been successful and a Development Phase grant of £170,000 was awarded in June 2023. A Lead Project Officer was appointed in September 2023, and Permission to Start granted by funders in December 2023 and January 2024. Additional contributions from the Council of £60,000, approved June 2024, provided a total development stage fund of £230,000.
- 3.7 Since the Development Phase grant award, the Council has worked in partnership with Girvan and District Community Council (the Partners) to develop proposals for the Girvan's Story Project.
- 3.8 A Girvan's Story Partnership Board (Partnership Board) was formed as a requirement of project funders as evidence of community support and buy-in, and is comprised of representatives from key stakeholders. The Partnership Board includes representatives who have a shared purpose to develop, manage and deliver the scheme for the benefit of the area and the local community, and includes:
 - Girvan and District Community Council;
 - Ward 8 Councillors;
 - Adventure Centre for Education (ACE);
 - Girvan Attractions;
 - Friends of McKechnie;
 - UNESCO Biosphere;
 - Girvan Town Team;

- Go Girvan;
- Girvan Youth Trust;
- Scottish Regeneration Forum (SuRF); and
- Lead Project Officer and Thriving Places Coordinator (SAC)

3.9 The Partnership Board currently operates on an informal advisory basis with the intention of formalising it with the implementation of a Terms of Reference which will govern the Partnership Board should a Stage 2 application to funders be approved. A draft Partnership Board Terms of Reference document has been included in [Appendix 1](#).

3.10 Design work has been completed for three priority projects with further owner engagement to identify potential reserve projects (should any priority project be determined not be viable or feasible). The Lead Officer has also been working closely with the charity ACE to develop proposals for the bandstand which is considered to be a priority project.

3.11 Priority buildings have been identified on the combined basis of their historic importance, profile, condition and importance to the community:

- The Bandstand;
- The McKechnie Institute;
- 14-18 Dalrymple Street; and
- Stumpy Jail.

3.12 A small grants fund will also be available for shopfronts and homeowners within a core area of the town.

3.13 A Stage 2 submission to HES and NLHF is due on 6th August 2025, with a decision expected in December 2025. If funding is awarded, a 5-year delivery phase would begin from Spring 2026.

3.14 Capital works will enable provision of training and employment opportunities. Education initiatives and celebration events will increase understanding, civic pride and community cohesion. Pilot projects have been delivered to engage with the community and inform the development of the traditional skills training and heritage activities plan.

3.15 Broad-based costs associated with the priority projects and key activities, including the Council's contribution, have been developed to supplement the Stage 2 application. An estimated Council contribution would leverage circa £4m from project funders:

Project Delivery	Amount
Total Projected Delivery Phase Costs	£5,130,000
SAC match funding contribution	£1,000,000

- 3.16 The project has progressed to date, with the involvement and support of HES and NLHF on the basis that all Key Projects and Activities will be included in the Stage 2 application. The projects are considered as a whole and are not considered as a menu of options, thus there is a risk that if any individual key project or activity is not supported the overall submission will be jeopardised.
- 3.17 The Scottish Government RCGF supports locally developed, place-based regeneration projects that involve local communities, helping to tackle inequalities and deliver inclusive growth in deprived, disadvantaged and fragile remote communities across Scotland. It is considered that RCGF funding, or other appropriate funding sources, could be utilised to supplement and enhance impacts of key projects and activities.

4. Proposals

- 4.1 Members are asked to:
- 4.1.1 approve the preparation and the submission of Stage 2 applications to NLHF and HES in regard to the Girvan's Story project, including allocation of £1,000,000 in match funding from the Girvan Regeneration Projects budget;
 - 4.1.2 approve the draft Girvan's Story Partnership Board Terms of Reference; and
 - 4.1.3 approve in advance the authority to prepare and submit RCGF funding bids, or others as appropriate, to supplement and enhance priority projects and activities.

5. Legal and Procurement Implications

- 5.1 The recommendations in this report are consistent with legal requirements.
- 5.2 The recommendations in this report are consistent with procurement requirements.

6. Financial Implications

- 6.1 The proposed projects meet the Council's regeneration ambitions and thereby through the due diligence process associated with reporting schedules will help deal with and mitigate any potential issues. This will ensure that the projects' Business Plans are robust and kept up to date and continue to show operational viability thus reducing the financial risks.
- 6.2 If successful in the Delivery Phase application, the Council will require to commit match funding for this phase, spread over a 5-year period. This amount is identified as £1,000,000 based on cost estimates to dates for priority projects, key activities to be delivered over the Delivery Phase and staffing costs. Additional funding may be sought through alternative sources, e.g., RCGF to supplement and enhance project impacts.
- 6.3 Any grant awards will be made conditional to satisfaction of Minimum Financial Assistance (MFA) requirements under section 36(1) of the Subsidy Control Act 2022.

7. Human Resources Implications

- 7.1 If approved by funders then Girvan's Story will be resourced in accordance with a project specific staff plan that has been developed.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

- 8.1.1 New risk(s) have been identified and assessed in line with the Council's risk management process. These will be managed within existing operational activities and reference to the status of mitigations will be available through the Housing, Operations and Planning Directorate Risk Register or the SAC Strategic Risk Register.

8.2 *Risk Implications of Rejecting the Recommendations*

- 8.2.1 In the case of Girvan's Story and the Football Pavilion, the risk associated with rejecting the recommendations is the missed opportunity to access match funding.
- 8.2.2 In the case of Girvan's Story, the risk associated with rejecting the recommendation is inability to delivery key packages of work and ultimately the missed opportunity to access significant additional funding and investment for improvements to key buildings and spaces in the town – for example, McKechnie Institute, Stumpy Tower and other priority projects and activities identified in the Development Stage as well as provision of small grants to private owners, and construction skills/ training programmes and the telling of Girvan's Story to instil a sense of identity and pride.

9. Integrated Impact Assessment (incorporating Equalities)

9.1 Our Integrated Impact Assessment (IIA) considers the following areas:

- Public Sector Equality Duty, Human Rights and Fairer Scotland Duty;
- United Nations Convention on the Rights of the Child (UNCRC);
- Sustainability, climate change and biodiversity;
- Potential impact on older people;
- Rural communities;
- Health and wellbeing;
- A trauma informed organisation; and
- The Promise.

9.2 The proposals in this report allow scrutiny of performance. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. Sustainable Development Implications

10.1 *Considering Strategic Environmental Assessment (SEA)* - This report does not propose or seek approval for a plan, policy, programme or strategy or document

otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal (see [Appendix 2](#)) has been carried out in relation to the subject matter of this report. The following table summarises which options were considered and their ranking of preference:

<i>Option</i>	<i>Description</i>	<i>Ranking</i>
Girvan's Story	Heritage regeneration project	1
Girvan Youth Football Pavilion	Refurbished and enhanced pavilion	2
Public Toilets and Bike Store	New facilities and amenities	3

- 11.2 The assessment has focussed on merits within a regeneration context and how they contribute to the betterment of the town, economically, socially, and environmentally. Criteria have been identified and projects have assessed against these, and each project offers valuable benefits. The Girvan's Story project offers the biggest impacts across the various criteria, especially through the opportunity to leverage additional funding and are ranked accordingly.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priorities 1, 2 and 3 of the Council Plan: Spaces and Places/ Moving around and the environment (Outcome 1), Live, Work, Learn (Outcome 2) and Civic and Community Pride (Outcome 3).

13. Link to Shaping Our Future Council Yes ☒ No ☐

- 13.1 The matters referred to in this report contribute to the Council's transformation priority area(s): our assets, and will deliver cashable/ qualitative/ quantitative benefits.

14. Results of Consultation

- 14.1 There has been no public consultation on the contents of this report.
- 14.2 Consultation has taken place with Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and Councillor Alec Clark, Portfolio Holder for Tourism, Culture and Rural Affairs, and the contents of this report reflect any feedback provided.
- 14.3 Consultation has also taken place with the other Local Members, Councillors Alan Lamont and Gavin Scott, and the contents of this report reflect feedback provided.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Implement the recommendations in Girvan's Story, i.e., submit the Stage 2 applications	August 2025	Service Lead – Special Property Projects
Explore opportunities to submit RCGF applications	Ongoing	Service Lead – Special Property Projects

Background Papers **Report to Cabinet of 18 June 2024 – [Maybole and Girvan Regeneration Projects](#)**

Report to South Ayrshire Council of 12 December 2024 – [Proposed Ward Capital Projects – Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026](#)

Person to Contact **Chris Cox, Assistant Director, Planning and Development**
County Buildings, Wellington Square, Ayr KA7 1DR
Phone 01292 612981
E-mail chris.cox@south-ayrshire.gov.uk

Date: 11 June 2025

Girvan's Story Partnership Board Terms of Reference

Document Version: 1

TABLE OF CONTENTS

1.	<u>Background</u>	10
2.	<u>Role of the Girvan's Story Partnership Board</u>	10
3.	<u>Responsibilities of the Project Board Chair</u>	10
4.	<u>Responsibilities of Project Board Members</u>	2
5.	Responsibilities of Project Lead Officer	2
6.	<u>General</u>	11
6.1	<u>Membership</u>	11
6.2	<u>Quorum and Decision-making</u>	12
6.3	<u>Frequency of Meetings</u>	13
6.4	<u>Minutes</u>	13

DRAFT

BACKGROUND

Working with the local community, the Girvan's Story Partnership Board (GSPB) seeks to create an even better town with restored historic buildings, a greater sense of place and civic pride, a strong local economy and a thriving town centre that will better serve the local community, businesses and visitors.

ROLE OF THE GIRVAN'S STORY PARTNERSHIP BOARD

The GSPB is responsible for oversight of the Girvan's Story Project to ensure it is developed in accordance with project objectives, programme and funders' requirements. The Project Lead Officer will support the GSPB in achieving their objectives.

The **GS Partnership Board** will:

- Approve or reject allocation of project finance and grant awards as appropriate.
- Approve or reject any changes to the project likely to impact on deliverables, timelines and budget.
- Assess project progress and ensure appropriate reporting to stakeholders and funders.
- Assist with resolving strategic level issues and risks.
- Ensure best use of the project's assets and resources.
- Ensure the project is aligned to relevant local and national strategies.
- Provide advice and guidance on issues facing the project.
- Review and approve project plan and deliverables.
- Use influence and authority to assist the project in achieving its outcomes.

RESPONSIBILITIES OF THE PARTNERSHIP BOARD CHAIR

The GSPB Chair will be nominated and appointed by members of the Board. Should the Chair be unable to attend a meeting, **a temporary stand-in will be agreed by the other members attending**. Note that the Project Lead Officer should not serve as Chair in the absence of the Project Board Chair.

The responsibilities of the Board Chair are as follows:

- Sets the agenda for each meeting in consultation with the Project Lead Officer.
- Makes the purpose of each meeting clear to members and explains the agenda at the beginning of each meeting.
- Clarifies and summarises what is happening throughout each meeting.
- Keeps the meeting moving by putting time limits on each agenda item and ensuring meetings are concluded in a timely fashion.
- Encourages broad participation from members in discussions of agenda items.
- Ends each meeting with a summary of decisions and assignments.
- Follows up with consistently absent members to determine if they wish to discontinue membership.
- Leads on process to identify new or replacement Board members to ensure the Board includes the required mix of experience and skills.

RESPONSIBILITIES OF PARTNERSHIP BOARD MEMBERS

Individual Partnership Board members have the following responsibilities:

- Understand the project's purpose, objectives and desired outcomes.
- Understand and represent the interests of project stakeholders.
- Seek to ensure the project's overall success.
- Act on opportunities to communicate positively about the project.
- Contribute to sound decision making on all aspects of project oversight and delivery.
- Ensure appropriate scrutiny and management of project finances and risks.
- Check project is aligned with the relevant strategies and policies.
- Actively participate in meetings through attendance, discussion and review of minutes, papers and other Partnership Board documents.
- Support open discussion and debate, encouraging members to voice their insights.

RESPONSIBILITIES OF THE PROJECT LEAD OFFICER

The Project Lead Officer will be responsible for:

- Ensuring day-to-day project delivery in line with project programme and objectives.
- Leadership and management of the Project Staff Team.
- Liaison with, and where appropriate the management, of contractors.
- Ensuring compliance with project funders/funds conditions of grant.
- Identifying new partnership and funding opportunities of benefit to the project.
- Building and maintaining a network of partners and stakeholders.
- Providing regular progress reports to Partnership Board and other stakeholders as appropriate.
- Setting the agenda for Partnership Board meetings in consultation with Chair.
- Ensuring Partnership Board meeting agendas and supporting papers are delivered to members in advance of meetings.

GENERAL

Girvan's Story Partnership Board Membership

The table below lists the current membership of the Partnership Board.

GSPB Membership (at date of signing these TOR)		
Name	Role	Organization
Rhona Walker		GDCC
Jane Willis		GDCC/Girvan Attractions
Chris Saunders		ACE
Pete Cheetham		Girvan Town Team
Marie McNulty		UNESCO Biosphere
Gail McMaster		Girvan Youth Trust

Zanne Domoney-Lyttle		SURF
David Girvan		Girvan Attractions
Alec Clark		Councillor, SAC
Gavin Scott		Councillor, SAC
Alan Lamont		Councillor, SAC
Mark Greaves		SAC
Corene McCrindle		SAC

6.1.1 Number of Partnership Board Members

- Maximum number of Members is 14
- Minimum number of Members is 8

6.1.2 Eligibility

A person will not be eligible to participate in the decision-making process of the Board if they are:

- A member of the project's staff team.

6.1.3 Appointment

Board Members may seek to increase or reduce the maximum or minimum number of the Partnership Board or to add new Members to replace departing Members, to enhance the range of skills on the Board or widen representation from different stakeholders.

- The Board will consider and agree what attributes, skills, knowledge and experience are needed to further the aims and success of the project and Board.
- The Board may at any time appoint any person to be a Member - by way of a resolution passed by majority vote at a Board Meeting.
- Other than in exceptional circumstances, the above GSPB Policy on Recruitment of Partnership Board Members will be followed ahead of the required vote.

1.1.4 Termination of office

A Board Member will automatically cease to hold office if:

- they become incapable for medical reasons of carrying out their duties as a Member - but only if that has continued (or is expected to continue) for a period of more than six months;
- they give the organisation a notice of resignation, signed by them;
- they are absent (without good reason, in the opinion of the Board) from more than three consecutive meetings of the Board - but only if the Board resolves to remove them from office;
- they are removed from office by resolution of the Board on the grounds that they are considered to have committed a material breach of the code of conduct for members.

Quorum and Decision-making

Quorum

The Quorum for a meeting of the Partnership Board is a majority of the Membership. No valid decisions can be taken at a Board Meeting unless a quorum is present. Decision-making Process

- An individual participating in a Board Meeting via an audio or audio-visual link will be deemed to be present in person (or, if they are not a member, will be deemed to be in attendance) at the meeting.
- If at any time the number of Members in office falls below the number stated as the minimum in clause 6.1.1, the remaining Member(s) will have power to fill the vacancies or call a members' meeting - but will not be able to take any other valid decisions.
- The chair of the Partnership Board should act as chairperson of each Board Meeting.
- If the chair of the Partnership Board is not present within 15 minutes after the time at which the meeting was due to start (or is not willing to act as chairperson), the Members present at the meeting must elect (from among themselves) the person who will act as chairperson of that meeting.
- Except for Project Staffs, every Member of the Partnership Board has one vote, which must be given personally.
- All decisions at Board Meetings will be made by majority vote. Members will seek to achieve consensus wherever possible.
- If there is an equal number of votes for and against any resolution, the chairperson of the meeting will be entitled to a second (casting) vote.
- The Board may, at its discretion, allow any person to attend and speak at a Board Meeting notwithstanding that they are not a Member - but on the basis that they must not participate in decision-making.
- A Member must not vote at a Board Meeting) on any resolution which relates to a matter in which they have a personal interest or duty which conflicts (or may conflict) with the interests of the organisation; they must declare an interest and withdraw from the meeting while an item of that nature is being dealt with.
- To facilitate the efficient running of the Board and the Girvan's Story Project, decisions can be made by Members in writing.
- A resolution agreed to in writing (or by e-mail) by a majority of the Members then in office, and entitled to vote on the resolution, will be as valid as if duly passed at a Board Meeting.

Frequency of Meetings

As a guide, meetings will be held monthly but with flexibility to alter the frequency of meetings dependent on project activity and other circumstances. In addition, meetings of sub-groups will be called as required and agreed by the Members.

Minutes

- The Board must ensure that proper minutes are kept in relation to all Board Meetings..
- Minutes will be taken and circulated by the Project Staff Team.
- The minutes must include the names of those present; and (so far as possible) should be signed by the chairperson of the meeting.
- The Board shall make available copies of the minutes to any member of the public requesting them.
- The Board may exclude from any copy minutes made available to a member of the public any material which the Board considers ought properly to be kept confidential - on the grounds that allowing access to such material could cause significant

prejudice to the interests of the organisation or on the basis that the material contains reference to employee or other matters which it would be inappropriate to divulge.

Options Appraisal

The appraisal table is outlined below, showing the options of delivery vertically in column D and the success criteria horizontally at row 3.

A score is allocated to each option in how well it can achieve the success criteria. In this case, no weighting of scores is provided

Success criteria

Options →	Girvan's Story	Girvan Youth Football Club Pavilion	Public Toilets and Biosphere Bikes Store
Strategic Alignment	The project fully aligns with Council and Scottish Government regeneration priorities, i.e., a place-based approach focusing on town centre regeneration and re-use of historic buildings, 20 minute neighbourhoods, active travel, social cohesion and economic activity.	The project aligns with Council priorities, i.e. investment supports play, sport, wellbeing, youth engagement and community cohesion as well as civic pride.	The project would see investment into public facilities and generally aligns with Council and Government priorities, e.g., supporting a valuable local social enterprise/business and valued community facilities, healthy living, climate resilience, etc.
Score	5	5	5
Economic Impacts	The project will support business directly through investment in key properties that will support job creation. There will also be business support through shopfront grants and indirect benefits through the footfall generation in the town centre aligned to priority project delivery.	Investment would support Girvan Youth Football Club, including employment potential through increased use of the pavilion. Despite being somewhat remote from the town centre, the site is within a 20 minute walk of it supporting other activities, including a variety of sports/uses.	Investment would support the viability of a local business catering to the visitor economy, enabling expansion of operations for the bicycle/outdoor adventure hub, including elements of employability and training. Additional toilets would support the visitor economy as well.
Score	5	2	4
Viability	The Council's contribution of circa £1M would leverage significant external funding, i.e., circa £4M, and investment into key buildings in the town centre, ensuring continuity for community facilities and amenities.	Council investment would demonstrate Council commitment aligned to external funding of circa £1.2M into a key community facility.	Costs for the construction of toilet facilities alone are understood to be at circa £650k. Costs for integrating storage facilities are not known as a brief is yet to be received. The Council would be solely responsible for the funding of the project.
Score	5	5	2
Social & Community Benefits	Investment would support the facilitation of community engagement through heritage & training activities supporting employment prospects and community cohesion as well as investment in landmark buildings, which have evidenced significant amounts of community capital.	The project supports the facilitation of community engagement and cohesion through investment in a key hub in the town. The project also evidences significant health and wellbeing attributes.	Biosphere Bikes is a Community Bike Hub that uses cycling as a tool to have a social impact benefitting the area, creating local employment and training opportunities for all. BB provides activity and engagement which is not only beneficial to health and wellbeing but has positive environmental impacts, helping to cut carbon emissions and contributing to reducing carbon miles travelled.
Score	5	5	5
Risk & Uncertainty	Projects are at development stage and have been provisionally approved by funders. They focus largely on historic buildings, thus potential for issues associated with planning, design, construction and maintenance. Grant funding will be made available to private owners but there is not guarantee of take-up.	The project is at development stage and subject to planning and external funding risks, as well as the Youth Football Club's operational sustainability.	The project has been notionally developed, with a number of locations still under consideration and would be subject to risks associated with planning, design, construction and maintenance. Vandalism would be an ongoing concern and the usage is subject to seasonal fluctuations.
Score	3	3	2
Total Score	23	20	18

Score key

1: Little / no impact

2: Limited impact

3: Likely to achieve some impact

4: Confident the option will fulfill most of criteria

5: Option is near certain to maximise this criteria

South Ayrshire Council

**Report by Director of Housing, Operations and Development
to Cabinet
of 17 June 2025**

**Subject: Housing Capital Programme 2024/25: Monitoring
 Report as at 31 March 2025**

1. Purpose

- 1.1 The purpose of this report is to update Cabinet on the actual capital expenditure and income, together with progress made on the Housing Capital Programme projects as at 31 March 2025 (Period 12), and to agree the changes to budgets in 2024/25 and 2025/26.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 **notes the progress made on the delivery of the Housing Capital Programme to 31 March 2025, resulting in spend of £48.369m, or 98.33%, as detailed in Appendix 1 attached;**
- 2.1.2 **approves the adjustments contained in Appendix 2 attached;**
- 2.1.3 **approves the carry forward of budget from 2024/25 to 2025/26 of £780,390; and**
- 2.1.4 **approves the revised budget for 2025/26 at £58.837m and 2026/27 at £30.901m, as highlighted in Appendix 2.**

3. Background

- 3.1 The Housing Capital Programme for 2024/25 to 2028/29 was approved by South Ayrshire Council of 17 January 2024 through the paper 'Setting of Council House Rents and Other Rents and Charges (2024/25 – 2026/27) and Proposed Revenue Account (HRA) Revenue Budget 2024/25 and Capital Budget (2024/25 – 2028/29)'.
- 3.2 Adjustments were approved by Council of 6th March 2025 and incorporated into the Programme.
- 3.3 The current approved budget for 2024/25 is £49.189m.

4/

4. Proposals

- 4.1 Works are on site for the project Full Internal Modernisation Works to 219 Properties within Ayr (H24130) and are anticipated to complete in June. The contract for Partial Internal Modernisation Works to 195 Properties and Full Modernisation Works to 2 Properties Various Locations (H24133) is on site and is due to complete early in August 2025. A further contract has been let for Full Internal Refurbishment Works - 64 Properties Within Ayr - 2024/25 Programme (H24134) and these works started in May and are anticipated to complete in August 2025.
- 4.2 A number of 2024/25 annual programmes of work have concluded on site, including Addressing Dampness and Condensation, Central Heating Replacement and Replacement Double Glazed Units and Doors.
- 4.3 Surveys have been completed by the Managing Agent for the contract External Fabric Upgrades to 237 Properties - Various Locations (inc. Ayr, Barr, Coylton, Girvan, Kirkmichael, Minishant, Monkton, Prestwick & Troon), including structural, borescope and preliminary ecology surveys. Additional ecological surveys have been organised and the results are anticipated in August and tender documentation will be issued on completion and consideration of this. A contract for Roofing and External Fabric Upgrade Works 37 Nr. Properties at Ayr, Coylton, Minishant and Prestwick (H25112) started on site in February and is due for completion in June 2025.
- 4.4 The programme for 2024/25 for Window Replacement Works is progressing. The contract for Batch 5 - 318 Addresses in Ayr, Coylton, Girvan, Monkton, Prestwick and Troon is complete apart from a number of properties where access issues have been encountered, while the contract for Batch 6 - 415 Addresses in Ayr, Dundonald, Girvan, Loans, Maybole, Mossblown, Prestwick and Troon is due to start on site early June 2025.
- 4.5 A number of projects have been progressed under the Energy Efficiency / HEEPS ABS line, with works now completed at Girvan / Dailly, Kincaidston and Dalmilling / Tarbolton. The Lochside North works are ongoing and planned for completion in late May.
- 4.6 Two of the major new build programmes have now completed. All units at Mainholm in Ayr have now been handed over, as have the units constructed as part of the New Housing Development at St Ninians Primary School Site in Prestwick – Affordable Housing. Works on the new build development at the Site of Former Riverside Flats continues on site. A number of other sites are currently being assessed for future investment.
- 4.7 The project information contained in Appendix 1 has been broken down over the Council wards and a document showing this has been made available to Members in the Members' area (Hub) on The Core (see background papers).
- 4.8 Appendix 2 details budget adjustments being put forward for approval by Cabinet as part of the Period 12 report. These adjustments include (a) internal re-allocations of budgets between projects in 2024/25 and 2025/26; (b) transfers of budgets between 2024/25 and 2025/26 to reflect current profiled spend for projects; leading to (c) a net carry forward of budget from 2024/25 to 2025/26.

- 4.9 As noted in 2.1.2 above, a number of adjustments are being requested to the Programme. This includes (a) re-profiling of budgets from 2024/25 to 2025 in line with current projected spend on specific projects; (b) re-profiling budgets from 2025/26 to 2024/25 to reflect current spend; and (c) re-allocations within projects.

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 Per Table 1 of Appendix 1, at the end of period 12, actual expenditure stood at £48.369m Income for this period stood at £48.369m. Based on the budget of £49.189m, actual expenditure of £48.369m equates to an overall spend of 98.33% at the end of Period 12.
- 6.2 Proposals contained in this report, if approved, would lead to a revised 2025/26 programme of £58.837m and 2027/27 programme of £30.901m.

7. Human Resources Implications

- 7.1 Not applicable

8. Risk

8.1 Risk Implications of Adopting the Recommendations

- 8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

- 8.2.1 The risk associated with rejecting the recommendations are that insufficient funds would exist in financial years 2024/25 and 2025/26, in relevant budget lines to complete planned Housing capital projects.

9. Integrated Impact Assessment (incorporating Equalities)

- 9.1 The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. Sustainable Development Implications

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report as a financial update is being provided.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 2 of the Council Plan: Live, Work, Learn.

13. Link to Shaping Our Future Council Yes ☐ No ☒

- 13.1 Not applicable.

14. Results of Consultation

- 14.1 There has been no public consultation on the contents of this report.
- 14.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and Councillor Martin Kilbride, Portfolio Holder for Buildings, Housing and Environment, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Process adjustments to the Housing Capital Programme	1 July 2025	Service Lead - Corporate Accounting (Treasury / Capital Function)

Background Papers **Report to Council of 6 March 2025 – [Housing Revenue Account \(HRA\) – Revenue Budget 2025/26 and Capital Budget 2025/26 to 2029/30](#)**

[Housing Capital Programme 2024/25 – Period 12 – Ward Analysis](#) (Members Only)

Person to Contact **Pauline Bradley, Service Lead - Professional Design Services
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612858
E-mail pauline.bradley@south-ayrshire.gov.uk**

Date: 10 June 2025

HOUSING CAPITAL MONITORING REPORT PERIOD 12 2024/25

Key Strategic Objective	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Detailed Project Information	2025/26 Approved Budget £	2026/27 Approved Budget £
Major Component Replacement	13,573,575	13,573,575	13,675,715	23,452	See Section on 'Major Component Replacement'	17,749,931	11,380,931
Contingencies	9,000	9,000	0	0	See Section on 'Contingencies'	269,000	269,000
Demolitions	94,504	94,504	26,157	(67,157)	See Section on 'Demolitions'	1,053,334	66,667
Structural and Environmental	2,974,043	2,974,043	3,012,605	59,735	See Section on 'Structural and Environmental'	12,802,030	6,453,721
Other Capital Expenditure	32,538,354	32,538,354	31,654,947	(796,420)	See Section on 'Other Capital Expenditure'	26,182,326	12,730,302
TOTAL PROGRAMME EXPENDITURE	49,189,475	49,189,475	48,369,423	(780,390)		58,056,620	30,900,621
CFCR	5,397,000	5,397,000	5,397,000	0	See Section on 'Income'	3,226,000	3,273,000
Draw on Accumulated Surplus	0	0	0	0	See Section on 'Income'	0	0
Borrowing	34,481,652	34,481,652	33,209,471	(780,390)	See Section on 'Income'	47,571,020	23,711,621
Reserves	0	0	0	0	See Section on 'Income'	0	0
Scottish Government Funding	7,944,855	7,944,855	8,133,395	0	See Section on 'Income'	7,259,600	3,916,000
2nd Homes Council Tax	1,182,281	1,182,281	1,182,281	0	See Section on 'Income'	0	0
Commuted Sums	183,687	183,687	183,687	0	See Section on 'Income'	0	0
Other Income	0	0	263,589	0	See Section on 'Income'	0	0
TOTAL PROGRAMME INCOME	49,189,475	49,189,475	48,369,423	(780,390)		58,056,620	30,900,621

NET EXPENDITURE	0	0	0	0
------------------------	----------	----------	----------	----------

0	0
----------	----------

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - Council of 6th March, 2025								
Major Component Replacements - Allocated	13,557,030	13,557,030	13,675,715	23,452	See Expanded Section	For detailed breakdown, see expanded tab below.	11,468,159	3,880,931
Major Component Replacements - Unallocated	16,545	16,545	0	0	See Expanded Section	For detailed breakdown, see expanded tab below.	6,281,772	7,500,000
TOTALS	13,573,575	13,573,575	13,675,715	23,452			17,749,931	11,380,931

Analysis of Block Allocations - Major Component Replacement

Project Budgets Approved 2024/25: - Council of 6th March, 2025								
2021/22 Modernisation Programme								
Full Internal Modernisations 2020/21 - 136 Nr Properties in Various Locations Throughout South Ayrshire (H20125)	50,000	50,000	46,038	0	Complete	Project completed on site 15th September, 2023. Final account has been agreed and Valuation 7 and Final has now been processed. Request to use underspend on this budget line to add to current funding for other projects made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Kitchen and Boiler Replacement Works 2020/21 - 162 Nr Properties in Various Locations Throughout South Ayrshire (H20126)	1,041	1,041	1,041	0	Complete	Project completed on site on the 20th December, 2022 with final Managing Agent fees charged in the current year.	0	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Partial Internal Modernisation Works - 50 Nr Properties in Girvan (H20127)	25,000	25,000	0	(25,000)	Concept	High level survey data and probable costs were previously provided by the Managing Agent. Based on current information held on properties, this has been refreshed. Request to carry balance of the budget forward to 2025/26 is made through the P12 Capital Monitoring Report to Cabinet of the 17th June 2025.	1,609,111	0
<u>2022/23 Modernisation Programme</u>								
4 Nr Full and 205 Nr Partial Modernisations: Maybole, Tarbolton, Ayr, Kirkoswald and Troon (H23112)	71,168	71,168	84,508	13,340	Ongoing	Main works completed on site in mid-November 2023, with final payments due to be made in November 2025. Additional works are required to replace external lead pipework are ongoing. 1st phase of works (replacement pipework from boundary to property) now complete. 2nd phase of works (Internal connections & valve installation works within properties) nearing completion. Currently awaiting update from Scottish Water for new "public side" connection dates on a plot-by-plot basis. Request to advance part of budget from 2025/25 to 2024/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	250,000	0
266 Nr Kitchen and Boiler Replacements: Ballantrae, Girvan, Mossblown, Ayr, Prestwick and Tarbolton (H23113)	67,286	67,286	(1,320)	(40,920)	Complete	Works completed on site on the 3rd March, 2024. Final account agreed and final payment processed in May 2025. Full amount of budget will not be required. Request to (a) carry £40,020 of the budget forward to 2025/26; and (b) reallocate the balance to other projects is made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Sheltered Housing Complex - 2 - 4 Benmore	28,682	28,682	11,450	(17,232)	Design and Tender	Design proposals have now been agreed and a billing package produced. Tender document has now been issued with a return date of 28th March, 2025. Contract has now been let and pre-start meeting arranged with Programme of Works to follow. Request to carry balance of the budget forward to 2025/26 is made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025. £258 K Required	350,000	0
<u>2023/24 Modernisation Programme</u>								
97 Nr Full Modernisations: Ayr	73,337	73,337	80,973	7,636	Complete	Works completed on site on the 19th April, 2024. The final account is being prepared for agreement with the contractor and payments will be made in financial year 2025/26. Request to advance budget from 2025./26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	50,000	0
221 Nr Kitchen and Heating Replacements: Ayr, Crosshill, Dundonald, Mossblown, Prestwick, Symington & Troon	906,000	906,000	905,389	(611)	Complete	This project started on site on 19th February 2024 and was completed at the end of August, 2024. The final account is now being prepared for agreement with the contractor and payment is due to be made in August, 2025. It is anticipated that including all fees, an additional £25,000 will be required. Request to (a) carry balance of budget forward to 2025/26; and (b) allocate additional budget to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	14,000	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
328 Nr Kitchen and Boiler Replacements: Annbank, Ayr, Ballantrae, Barr, Barrhill, Colmonell, Crosshill, Dailly, Dundonald, Dunure, Kirkmichael, Kirkoswald, Maidens, Maybole, Minishant, Mossblown, Prestwick & Troon	1,789,883	1,789,883	1,711,318	0	Complete	Practical completion was achieved in November, 2024, with final account to be agreed with the contractor and due to be paid in November, 2025. The full budget allocated between 2024/25 and 2025/26 will not be required based on current projections. It is requested through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 that the unused budget in 2024/25 be re-allocated to other projects within the Programme.	250,000	0
<u>2024/25 Modernisation Programme</u>								
Full Internal Modernisation Works – 63Nr Properties (Ayr, Prestwick, Troon, Girvan and Ballantrae)	575,684	575,684	852,983	277,299	On Site	The original project for 'Full Internal Refurbishment Works - 219 Properties Within Ayr - 2024/25 Programme' has now been split into two contracts, 'Full Internal Modernisation Works – 63Nr Properties (Ayr, Prestwick, Troon, Girvan and Ballantrae' and 'Full Internal Refurbishment Works - 64 Properties Within Ayr - 2024/25 Programme'. Contract started on site on the 6th January with anticipated completion by mid-May, 2025. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to advance funding from 2025/26 to fund in year spend.	450,000	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Full Internal Refurbishment Works - 64 Properties Within Ayr - 2024/25 Programme	219,719	219,719	690	(219,029)	Design and Tender	Tender is currently being negotiated and it is anticipated this will be completed to allow for an on site start date of early April, 2025, with the project running through until the end of August, 2025. Request to allocate an estimated budget to this project in 2024/25 and 2025/26 approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,250,000	0
Full Internal Refurbishment Works - 163 Properties Various Locations - 2024/25 Programme	1,557,309	1,557,309	1,615,983	58,674	Complete	Project achieved practical completion in December, 2024 with final payment due to be made in December 2025. It is requested through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 that part of the budget be advanced from 2025/26 to fund expenditure incurred in 2024/25.	300,000	0
Internal Refurbishment Works 2024/25 - 195 Partial & 2 Full	600,000	600,000	687,649	87,649	On Site	Contract has been let and works started on site on the 13th January, 2025 and progressing. It is anticipated these works will run through until early August. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the balance of budget be carried forward to 2025/26.	870,000	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Upgrade Works - 16, Main Street, Ballantrae	50,000	50,000	32,562	(17,438)	Design and Tender	Works are required to internally and externally upgrade a property in Ballantrae. Tender package has been prepared by the Managing Agent and was uploaded to Public Contracts Scotland. Tender was returned on the 4th March, 2025 and the contract has now been awarded. Pre start meeting will now be arranged. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the balance of budget unused in 2024/25 be carried forward to 2025/26.	200,000	0
<u>2025/26 Modernisation Programme</u>								
SAC Int Mods (105Nr Full & 144Nr Partial) Ayr, Prestwick & Troon (H25129)	0	0	13,855	0	Concept	List of 2025/26 modernisation addresses have been passed to the Managing Agent for progression. Initial surveys took place during the period 20th January to 13th February, 2025. Original modernisation projects for 2025/26 have now been re-organised by type of modernisation (full or partial). Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to allocate a provisional budget from the Unallocated Balance to this project in 2025/26.	0	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
SAC Int Mods (157Nr Full & 67Nr Partial) Girvan, Maybole, etc. (H26126)	0	0	580	0	Concept	List of 2025/26 modernisation addresses have been passed to the Managing Agent for progression. Initial surveys took place during the period 13th February to 7th March, 2025. Original modernisation projects for 2025/26 have now been re-organised by type of modernisation (full or partial). Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to allocate a provisional budget from the Unallocated Balance to this project in 2025/26.	0	0
Partial Internal Mods - 35Nr SHUs Millrock, Panrock and Sundrum Park (H26111)	0	0	0	0	Concept	Original modernisation projects for 2025/26 have now been re-organised by type of modernisation (full or partial). Address lists have been passed to the Managing Agent to allow surveys to be undertaken. At this stage, costs are not fully known and a request will be included as part of the next monitoring report to allocate budget to the project from the Major Component Replacement Unallocated Budget line in 2025/26.	0	0
262Nr Full Modernisations - Various Locations 2025/26 Programme (H26112)	0	0	0	0	Concept	Original modernisation projects for 2025/26 have now been re-organised by type of modernisation (full or partial). Address lists have been passed to the Managing Agent to allow surveys to be undertaken. At this stage, costs are not fully known and a request will be included as part of the next monitoring report to allocate budget to the project from the Major Component Replacement Unallocated Budget line in 2025/26.	0	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
105Nr Partial Modernisations - Ayr and Prestwick 2025/26 Programme (H26113)	0	0	0	0	Concept	Original modernisation projects for 2025/26 have now been re-organised by type of modernisation (full or partial). Address lists have been passed to the Managing Agent to allow surveys to be undertaken. At this stage, costs are not fully known and a request will be included as part of the next monitoring report to allocate budget to the project from the Major Component Replacement Unallocated Budget line in 2025/26.	0	0
67Nr Partial Modernisations - Maybole and Girvan 2025/26 Programme (H26114)	0	0	0	0	Concept	Original modernisation projects for 2025/26 have now been re-organised by type of modernisation (full or partial). Address lists have been passed to the Managing Agent to allow surveys to be undertaken. At this stage, costs are not fully known and a request will be included as part of the next monitoring report to allocate budget to the project from the Major Component Replacement Unallocated Budget line in 2025/26.	0	0
Re-instatement Following Fire Damage at 23 St Catherines Road, Ayr	0	0	0	0	Concept	Works will be required to a property following recent fire damage. Reports are being commissioned to assess the required works. At this stage, costs are not fully known and a request will be included as part of the next monitoring report to allocate budget to the project from the Major Component Replacement Unallocated Budget line in 2025/26.	0	0
<u>2024/25 Programmes of Work</u>								

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Addressing Dampness and Condensation Issues as Reported During the Course of the Year	1,500,000	1,500,000	1,949,684	0	Ongoing	Term contract is in place to address dampness and condensation issues reported by tenants. Works are demand led and may be in any ward. To the end of P12 (31st March, 2025), works have been completed to 893 properties, with works identified to a further 189.	650,000	650,000
Capital Element of Works Undertaken In Void Properties (3089)	1,900,000	1,900,000	2,083,574	0	Ongoing	Funding allocated to undertake capital element of works carried out in properties through the voids process. Works are demand led throughout the course of the year and may be in any ward.	1,850,000	1,850,000
Central Heating Replacement - Emergency & Urgent Works	1,800,000	1,800,000	1,483,501	0	Ongoing	Replacement central heating systems required as emergency or urgent jobs. Works are demand led and may be in any ward. To the end of P12 (31st March, 2025), works have been completed to 360 properties.	850,000	850,000

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Cyclical Replacement of Fire and Carbon Monoxide Detectors	150,000	150,000	174,107	0	On Site	Cyclical replacement of fire and carbon monoxide detectors is included within the Council's Electrical Installation Condition Report (EICR) programme, which requires each property to be electrically tested at least every 5 years. Approximately 1,600 council homes are included on the annual EICR/detector replacement programme delivered by Property Maintenance. Sheltered Housing Project recently completed, and further fire and CO detector upgrade programme in amenity housing also completed in 2024/25. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the balance of budget unused to reallocated to other projects within the Programme.	0	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Energy Efficiency / HEEPS ABS Projects	1,515,131	1,515,131	1,545,290	30,159	Complete / Design & Tender / On Site	<p><u>Girvan/Dailly</u> - Works are complete on site. Retention will be released on receipt of post installation documentation from the contractor.</p> <p><u>Kincaidston</u> - Works are complete on site. Retention has now been released.</p> <p><u>Dalmilling and Tarbolton (Swedish Timbers)</u> - Works are now complete and in defects liability period until 25 October, 2025 when retention will be released.</p> <p><u>Lochside North</u> - Works are on site and continuing on programme. Anticipated completion date now the end of May, 2025 due to additional sign up's.</p> <p><u>Chestnut Drive, Troon</u> - Detailed drawings being produced for tendering purposes. Request to advance budget from 2025/26 to 2024/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.</p>	500,000	0
External Works Undertaken on Properties	125,000	125,000	24,009	0	On Site	<p>Funding allocated to undertake major external works identified on properties through the voids and other processes. Works are demand led and may be in any ward.</p> <p>Works are ad-hoc in nature and will be undertaken and recharged during the course of the year.</p> <p>It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that that the budget unused on this line in 2024/25 be re-allocated to other projects.</p>	200,000	0

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Fire and Smoke Alarms - LD2 Compliance Work	69,123	69,123	57,083	(12,040)	Complete	All works have now completed on site with final costs outstanding. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Replacement Double Glazed Units and Doors	387	387	0	0	Complete	Final budget in relation to previous years programme of demand led works to replace double glazed windows and doors in void properties which was progressed throughout the course of year. 2024/25 budget held within Window Replacement Section of the Programme. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that that the budget unused on this line in 2024/25 be re-allocated to other projects.	0	0
Sprinkler, Lift and Fire Alarms - Surveys and Upgrades	50,000	50,000	13,200	(36,800)	On Site	Works ongoing at Lichtenfels Gardens. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Replacement Screens in Flats	150,000	150,000	103,004	(46,996)	Complete / Concept	Works to three mixed tenure blocks in Ayr completed. Remaining budget will be used to replace further screens where work is deemed essential, or as part of future planned holistic external projects. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	551,294	101,294

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Targeted Energy Works In Properties to Achieve Compliance With Energy Efficiency Standard Social Housing (EESH)	20,422	20,422	12,911	(7,511)	Design and Tender	Technical research continues to be undertaken as necessary to determine the most appropriate solutions for maximising energy ratings within property types that are failing EESH or will potentially fail EESH in the future. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	80,000	0
Upgrading of Door Entry Systems	134,117	134,117	121,394	(12,723)	On Site	Door entry upgrade works instructed to 15 communal blocks since 1 April 2024. A new contract was previously let for works covering financial years 2023/24 to 2025/26. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	423,754	189,637
Upgrading of Lock Up Garages	20,000	20,000	4,995	(15,005)	Design and Tender	Significant investment needed to a range of lock up sites across South Ayrshire. Survey of lock up sites in Carrick area taken place via PDS colleagues to determine investment needs, and help inform strategic considerations around the future viability of site lock up assets. Stakeholder engagement to occur on initial rationalisation and investment proposals, and subsequent development of a targeted investment tender to viable sites to follow using available funding resources. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	270,000	40,000

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Replacement PIV's Identified Through FET Programme	100,000	100,000	50,177	0	Ongoing	Cyclical maintenance (replacement as necessary) of any Positive Input Ventilation/extraction fan systems has been included within the Council's Electrical Installation Condition Report (EICR) programme, which requires each property to be electrically tested at least every 5 years. Approximately 1,600 council homes are included on the annual EICR programme delivered by Property Maintenance. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that that the budget unused on this line in 2024/25 be re-allocated to other projects.	500,000	200,000
Stock Conditions Survey - Wallacetown Area	1,741	1,741	1,741	0	Complete	Stock conditions survey Carried out in Wallacetown Area. Request to allocate budget from unallocated Major Component Renewals line below approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Fullarton Avenue SHU - Boiler Replacement 2024/25	6,000	6,000	7,345	0	Legally Committed	Works to replace one boiler at Fullarton Sheltered Housing Unit. Request to allocate additional budget to project made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
	13,557,030	13,557,030	13,675,715	23,452			11,468,159	3,880,931

**Project Budgets Approved 2024/25: -
Council of 6th March, 2025**

--	--	--	--	--	--

--	--

Major Components	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Major Component Replacements - Unallocated 2024/25 & Future Years	16,545	16,545	0	0	N/A	Budget remaining for allocation in 2024/25. Request to (a) use the remaining balance in 2024/25 to fund additional costs elsewhere in the programme; and (b) allocate 2025/25 budget to new projects for this year made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	6,281,772	7,500,000
	16,545	16,545	0	0			6,281,772	7,500,000

Contingencies	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - Council of 6th March, 2025 Contingencies Unallocated 2024/25 & Future Years	9,000	9,000	0	0	N/A	Request was approved through the P3 Capital Monitoring Report to Cabinet of the 27th August, 2024 to reallocate part the contingencies budget in 2024/25 to 'Initial Work for Future Years Projects' in line with similar allocations made in previous years, and also to fund the purchase of a new Housing Asset Management System. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025, to (a) use the remaining balance in 2024/25 to fund additional costs elsewhere in the programme; and (b) allocate part of the 2025/26 balance to 'Housing Asset Management System' line.	269,000	269,000
	9,000	9,000	0	0			269,000	269,000

Demolitions	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - Council of 6th March, 2025								
Demolitions - Unallocated Funding 2024/25 & Future Years	0	0	0	0	Design & Tender	Budget available for allocation in 2025/26 and 2026/27.	133,334	66,667
Demolition of Lockups	39,703	39,703	0	(39,703)	Complete / Design & Tender	Demolition of Phase 1 priority lock-up sites at Central Avenue, Troon, Victoria Street, Ayr, Arcon Court, Mossblown, Cochrane Avenue and Stuart Place, Dundonald are fully complete. A phase 2 lock-up demolition plan has being developed by officers. Demolition of sites at Fenwickland Ave, Dalmellington Rd (Ayr) and Willow Lane, Troon imminent upon confirmation of tender. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	175,000	0
1 - 20 Miller Terrace & 32 - 78 Dailly Road (Even Numbers) Maybole	1,190	1,190	0	0	Complete	Works are now complete on site. Final account has been agreed and payment made. Request to return unused balance in 2024/25 and 2025/26 to the Unallocated Balance above made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	45,000	0

Demolition of Riverside Flats - Block 1	53,611	53,611	26,157	(27,454)	Concept	Demolition of Blocks 2 and 3 now complete. Telecommunications mast still in place on Block 1, which has been made secure and handed back to SAC who are managing security including the metal doors and camera alongside Ashleigh Construction who are situated on the adjacent new build site. Site hold the keys. Demolition works will be carried out once issues with mast are fully resolved. Decommissioning to be carried out w/k 26th May 2025. No date provided as yet for power disconnection. Request made through the P12 Capital Monitoring Report to Cabinet of 17th February to carry the balance of budget forward to 2025/26.	700,000	0
	94,504	94,504	26,157	(67,157)			1,053,334	66,667

Structural and Environmental	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - Council of 6th March, 2025								
<u>New Projects 2025/26</u>								
External Fabric Upgrades to 110 Nr. Properties in Various Locations (inc. Ayr, Coylton, Craigie, Maybole, Prestwick & Troon)	0	0	0	0	Design and Tender	New project for 2025/26. List of addresses have been passed to the Managing Agent and surveys are being arranged. Budget will require to be allocated once costs are known and will be taken from the Unallocated Structural and Environmental Works 2025/26 & Future Years budget line.	0	0
<u>New Projects 2024/25</u>								
External Fabric Upgrades to 237 Properties - Various Locations (inc. Ayr, Barr, Coylton, Girvan, Kirkmichael, Minishant, Monkton, Prestwick & Troon)	400,000	400,000	307,913	(92,087)	Design and Tender	List of 237 addresses has been passed to the Managing Agent who have completed external surveys of all properties. On site structural inspections have also been completed and results returned. It has been agreed that the original address list is to be divided into three separate contracts as follow, and a request to re-allocate budget will be made once probable costs are available. <u>H25121</u> - Contract A - 126 Properties Barr, Girvan and Kirkmichael. Tender documents returned. However, following Preliminary Roost Assessment Surveys for bats, Bat Emergence Surveys require to be undertaken, which will be programmed between April and August 2025. <u>H25122</u> - Contact B - 37 Properties Ayr, Coylton, Minishant, Monkton, Prestwick & Troon. Works started on site in February with a 16 week programme of works. <u>H25123</u> - Contact C - 72 Properties,	4,600,000	0

Social Housing Net Zero Heat Fund 2024/25	50,000	50,000	0	(50,000)	Design and Tender	A revised bid was submitted to Scottish Government on 05/05/25 by officer's for funding to undertake work to 80 hard to treat properties across South Ayrshire through the Net Zero Heat Fund. Awaiting outcome of application from Scottish Government. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	2,650,000	0
Riverside House – Roofing Works 2024	11,500	11,500	11,477	0	Complete	Works are now complete on site. Request to return unused balance to the Unallocated Structural and Environmental budget line made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Disabled Adaptations to Property, Ayr East	0	0	0	0	Concept	Request to allocate budget in 2025/26 to allow disabled adaptations to be undertaken to a property in Ayr East approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	30,000	0
<u>Project Carried From 2023/24</u>								
External Fabric Upgrades to 170 Properties - Maybole and Prestwick	2,403,931	2,403,931	2,624,996	221,065	Complete / Ongoing	Main works completed on site in December, 2024. Additional works identified at the rear access to 4Nr flatted blocks at Minnoch Crescent, Maybole started on site on the 6th January, 2025, and due to complete on site in April, 2025. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	550,000	0
<u>Projects Carried From Previous Years</u>								

External Fabric Upgrades to 167 Properties - Dailly, Prestwick, Troon, Symington & Ayr	75,000	75,000	59,369	0	Complete	Works are complete on site and the final account has been prepared by the Managing Agent. This has now been agreed by the contractor. The final payment should only involve the release of retention. Therefore, it is requested through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025, that the balance of budget on this job be returned to the unallocated Structural and Environmental Works budget below.	0	0
Stabilisation Works at Main Road, Ayr	24,493	24,493	5,250	(19,243)	Legally Committed	Structural engineer has considered proposals for this work and provided a design solution. Works have now been negotiated and costs provided to Housing and owner engagement has taken place. A contractor has been appointed. Permissions from Scottish Water have been given. Anchor systems have undertaken pilot drills which will allow programme dates to be established. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to carry the balance of this budget forward to 2025/26.	70,000	0
Re-roofing and External Fabric Upgrade - 93 Properties in Dundonald & Tarbolton (H20101)	5,519	5,519	0	0	Complete	Credit in relation to older Purchase Order no longer required. Request to return balance of budget to fund other projects within the programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Contract 1: Reroofing & External Fabric Upgrades - 71 Properties Various Locations	1,800	1,800	1,800	0	Complete	Final Valuation (Valuation 15 & Final) paid to contractor. Request to add budget approved through P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0

Contract 2: Reroofing & External Fabric Upgrades - 73 Properties Various Locations	1,800	1,800	1,800	0	Complete	Final Valuation (Valuation 14 & Final) paid to contractor. Request to add budget approved through P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0
<u>Unallocated Balance - 2024/25, 2025/26 & 2026/27 - Structural and Environmental</u>								
Unallocated Structural and Environmental Works 2024/25 & Future Years	0	0	0	0	Other	Budgets available for allocation in future years of the programme. Request made to allocate budget to new projects in 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	4,902,030	6,453,721
	2,974,043	2,974,043	3,012,605	59,735			12,802,030	6,453,721

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - Council of 6th March, 2025								
<i>Sheltered Housing Common Areas</i>	30,681	30,681	11,974	(18,707)	See Expanded Section	For detailed breakdown, see expanded tab below.	215,000	0
<i>Footpaths</i>	20,000	20,000	0	(20,000)	See Expanded Section	For detailed breakdown, see expanded tab below.	100,000	50,000
<i>Buy Back Properties</i>	1,339,681	1,339,681	1,272,473	(67,208)	See Expanded Section	For detailed breakdown, see expanded tab below.	2,650,000	2,400,000
<i>Housing Asset Management System</i>	5,000	5,000	0	(5,000)	See Expanded Section	For detailed breakdown, see expanded tab below.	225,000	0
<i>Window Replacement Programme</i>	1,884,300	1,884,300	1,886,611	2,310	See Expanded Section	For detailed breakdown, see expanded tab below.	5,994,366	3,939,333
<i>Environmental Improvements</i>	162,032	162,032	138,044	(23,988)	See Expanded Section	For detailed breakdown, see expanded tab below.	2,050,839	360,969
<i>New Builds</i>	28,836,660	28,836,660	28,133,170	(663,827)	See Expanded Section	For detailed breakdown, see expanded tab below.	14,717,121	5,750,000
<i>Advance Works / Fees / ICT</i>	260,000	260,000	212,676	0	See Expanded Section	For detailed breakdown, see expanded tab below.	230,000	230,000
	32,538,354	32,538,354	31,654,947	(796,420)			26,182,326	12,730,302

--

Sheltered Housing Common Areas								
Sheltered Housing Common Areas - Unallocated Budget 2024/25	7,500	7,500	0	(7,500)	N/A	Budget available to be allocated to projects in 2024/25 and 2025/26. Request made through the P12 Capital Monitoring Report to 17th June, 2025 to carry balance of budget unused in 2024/25 forward to 2025/25.	50,000	0

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Upgrading External Areas at Sheltered Housing Units	13,181	13,181	8,983	(4,198)	Design and Tender	Dementia friendly garden furniture has been installed at various Sheltered Housing Units to date. Key staff/residents views have been sought around options for use of remaining budget, and appropriate works will be instructed after due consideration. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June that the balance of budget be carried forward to 2025/26.	75,000	0
Analogue to Digital Upgrading Within SHU's	10,000	10,000	2,991	(7,009)	Design and Tender	It has been identified that a number of SHU's require to be upgraded to allow for the forthcoming transfer from analogue to digital services. Work is being planned for delivery via ICT project management colleagues to address these upgrade requirements to relevant housing support communications technology. Request to carry forward balance of budget unused in 2024/25 to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2024.	90,000	0
	30,681	30,681	11,974	(18,707)			215,000	0

Footpaths								
Footpaths Unallocated Budget 2024/25	20,000	20,000	0	(20,000)	Concept	Upgrades to HRA Footpaths/Carparks are undertaken upon notification of need from ARA or Property Maintenance colleagues. No works were identified for 2024/24 and it is requested through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025, that the balance of this budget be carried forward to 2025/26.	100,000	50,000

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
	20,000	20,000	0	(20,000)			100,000	50,000
<u>Buy Back Properties</u>								
Buy Back Properties	1,339,681	1,339,681	1,272,473	(67,208)	Ongoing	Budget to fund the buy back of properties. During the financial year 2024/25, 25 properties have been purchased. This included 18 in Ayr, 1 in Dundonald, 2 in Girvan, 1 in Mossblown, 1 in Prestwick, 1 in Tarbolton and 1 in Troon. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June to carry the balance of budget forward to 2025/26.	2,650,000	2,400,000
	1,339,681	1,339,681	1,272,473	(67,208)			2,650,000	2,400,000
<u>Housing Asset Management System</u>								
Housing Asset Management System	5,000	5,000	0	(5,000)	Design and Tender	Budget to fund the purchase of a Housing Asset Management System. Updated costs and system requirements are currently being prepared. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	225,000	0
	5,000	5,000	0	(5,000)			225,000	0
<u>Window Replacement Programme</u>								
Unallocated Window Replacement Budget 2024/25 & Future Years	0	0	0	0	N/A	Budget available for allocation to projects in 2025/26 & 2026/27.	2,949,366	3,439,333
<u>2025/26 Programme</u>								

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Window Replacement Programme 2025/26 - Batch 7A - 306 Addresses - Various	0	0	0	0	Legally Committed	New window contract to be undertaken by Property Maintenance in 2025/26. Surveys started in April and window units have recently started arriving at the Property Maintenance Depot. In total, works to 21 properties have been completed in 2025/26. At this stage, total costs are not fully known and a request will be included as part of the next monitoring report to allocate budget to the project from the Unallocated Window Replacement Budget line in 2025/26.	0	0
Window Replacement Programme 2025/26 - Batch 7B - 296 Addresses - Various	0	0	0	0	Design and Tender	Works to be tendered for 2025/26 programme. Address list has been passed to the Managing Agent for progression, with survey works starting in May. A request to allocate budget will be made in the next Capital Monitoring Report to Cabinet.	0	0
2024/25 Programme								
Window Replacement Programme 2024/25 - Batch 5 - 318 Addresses in Ayr, Coylton, Girvan, Monkton, Prestwick and Troon	724,300	724,300	877,573	245,831	On Site	All works are now complete apart from 30 properties where there have been access issues. A number of properties have been excluded as works have been completed through routine repair works. The full budget allocated in 2025/26 will not be required and it is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that (a) budget be brought back from 2025/26 to cover the 2024/25 in-year spend; and (b) allocate to other projects requiring further funding within this section of the programme.	500,000	0

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Window Replacement Programme 2024/25 - Batch 6 - 415 Addresses in Ayr, Dundonald, Girvan, Loans, Maybole, Mossblown, Prestwick and Troon	300,000	300,000	56,479	(243,521)	Legally Committed	Contract has recently been let for the contract to supply windows to 415 addresses in various locations. Pre-start meeting has been held and programme of works provided with installations starting on the 7th July, 2025. Request to carry balance of the budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	2,045,000	0
Ad-hoc Window and Door Replacements	500,000	500,000	707,594	0	Complete	Funding allocated to undertake capital element of works carried out in properties through the voids process. Works are demand led throughout the course of the year and may be in any ward. Request to reallocate budget from below projects where budgets are no longer required as works are complete into this project is made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	500,000	500,000
Previous Years Programmes								
Window Replacement Programme 2021/22 - 397 Properties in Ayr, Coynton, Girvan, Mossblown and Troon	0	0	0	0	Complete	Project was completed in 2023/24 but budget line requires to remain in the report as budget was moved from 2024/25 back to 2023/24 through the P12 Capital Monitoring Report.	0	0
Window Replacement Programme 2022/23 - Batch 2 - 223 Addresses in Ayr and Prestwick	10,000	10,000	4,664	0	Complete	All works are now complete. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the balance of budget be reallocated to other projects within this section of the Programme.	0	0

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Window Replacement Programme 2023/24 - 324 Properties in Ayr, Girvan, Maybole, Monkton	220,000	220,000	192,189	0	Complete	All works are now complete. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the balance of budget be reallocated to other projects within this section of the Programme.	0	0
Window Replacement Programme 2022/23 - Batch 3 - 82 Addresses in Ayr and Girvan	115,403	115,403	33,514	0	Complete	All works are now complete. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the balance of budget be reallocated to other projects within this section of the Programme.	0	0
Window Replacement Programme 2023/24 - 82 Addresses in Ayr & Girvan	14,597	14,597	14,597	0	Complete	Charges in relation to previous years project. Request to allocate additional budget from project lines above approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
	1,884,300	1,884,300	1,886,611	2,310			5,994,366	3,939,333
Environmental Improvements								
Environmental Improvements - Uncommitted Funding 2024/25, 2025/26 & 2026/27	8,839	8,839	38,965	0	Concept	It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that part of the budget allocated in 2025/26 be advanced to 2024/25..	1,896,839	360,969

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Alterations to Doune / Mill Burn, Girvan (H20111)	138,000	138,000	95,587	(11,988)	Complete	Works are now complete on site with final account to be agreed and final charges anticipated from the contractor thereafter. The full budget is unlikely to be required and it is requested through the Capital Monitoring Report to Cabinet of 17th June, 2025 that (a) part of the budget remaining in 2024/25 be reallocated to other projects where additional funding is required; and (b) the balance of budget be carried forward to 2025/26.	20,000	0
North Park Court - Upgrade of External Ramps	15,000	15,000	3,000	(12,000)	Design and Tender	Design proposals have now been agreed and a billing package and associated structural engineer design information is currently awaited. Once received, a tender document will be issued. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	85,000	0
Supply/Installation of Eurobin Corrals - Various Locations	193	193	492	0	Complete	Final certificate has now been processed. Request to (a) advance budget from 2025/26 to 2024/25; and (b) release the remaining budget in 2025/26 to the Unallocated Balance within this section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	49,000	0
	162,032	162,032	138,044	(23,988)			2,050,839	360,969
New Builds								
Projects Under Construction								

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
New Build - Mainholm	10,072,326	10,072,326	9,002,916	(1,069,410)	On Site	All 160 units at Mainholm have now been handed over to Housing Management as of 29th January 2025. Ongoing end of years defects will be carried out throughout 2025 with the final sign off expected January 2026. Request to carry balance of budget forward to 2025/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	600,000	0
New Housing Development - Site of Former Riverside Flats, Ayr	10,571,727	10,571,727	11,331,525	759,798	On Site	Works are on programme for completion in September 2025. Delay of first phase handovers is expected due to the delay in the agreement of the electrical wayleave which has now concluded. A further delay in handovers due to future demolition of remaining high rise. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	3,488,868	0
St Ninians Primary School Site - Affordable Housing	7,996,210	7,996,210	7,824,885	(171,325)	On Site	All phased handovers were on programme with the site completed 9th April 2025. Final account will now be agreed and final payments made in 2025/26. Request to carry balance of budget forward to 2025/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	500,000	0
Riverside Block 1 - New Build	137,500	137,500	0	(137,500)	Design and Tender	Budget allocated to works through the Housing Business Plan as approved by Council on the 17th January, 2024. Request to carry balance of budget forward to 2025/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	5,737,500	0
<u>Projects Under Development</u>								

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
New Builds - Unallocated 2024/25 and Future Years	0	0	0	0	Concept	Unallocated budget for 2024/25 as identified through the Housing Business Plan. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024 to allocate against 'New Builds - LDP2 Sites Unallocated 2024/25 and Future Years' line as identified in the Housing Business Plan.	0	0
New Builds - LDP2 Sites Unallocated 2024/25 and Future Years	0	0	0	0	Concept	Unallocated budgets for LDP2 in 2025/26 and 2026/27.	463,068	0
New Build Housing - Feasibility Study Former Cairn PS Site, Maybole	5,745	5,745	5,745	0	Concept	Quantity Surveying and Valuation Office fees in relation to potential new build project. Request to allocate budget from unallocated balance above approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0
North Park Court, Girvan - Accessibility Feasibility Study	1,500	1,500	0	(1,500)	Concept	Fees in relation to potential new build project. Request to allocate budget from unallocated balance above approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024. Further request to carry balance of budget forward to 2025/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Feasibility Study - Affordable Housing Manse Road, Coylton	1,652	1,652	1,652	0	Concept	Payment to Registrars of Scotland in relation to potential new build project. Request to allocate budget from unallocated balance above approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024. Further budget has been added into financial year 2025/26 through the Revenue Budget and Capital Budget 2025/26 to 2029/30 paper approved by Council on the 6th March, 2025.	2,990,000	0
New Build Housing - Feasibility Study - McConnell Square, Girvan	50,000	50,000	5,000	(45,000)	Design and Tender	LMA carrying out feasibility and Clancy carrying out high level drainage surveys. Request to be submitted to carry out an Site Investigation on the site. Request to carry balance of budget forward to 2025/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	4,600,000
New Build Housing - Feasibility Study - Station Road, Girvan	0	0	0	0	Concept	Ongoing discussions with McTaggart's regarding survey works required. Request to carry budget forward to 2025/26 approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Fenwickland Avenue, Ayr	0	0	0	0	Concept	Budget has been added into financial year 2026/27 through the Revenue Budget and Capital Budget 2025/26 to 2029/30 paper approved by Council on the 6th March, 2025.	0	1,150,000
Completed Projects								

Other Capital Expenditure	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actuals at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Waggon Road, Ayr	0	0	1,110	1,110	Complete	Works are now complete and handed over. Final account to be agreed and payments made. Awaiting collateral warranties be provided before this can be concluded. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th March, 2025.	937,685	0
Site of the Former Tarbolton Primary School	0	0	(39,663)	0	Complete	Works are now complete and handed over. Final account agreed and payment made. Credit in relation to older PO no longer required and closed off. Request to return unused budget approved through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
	28,836,660	28,836,660	28,133,170	(663,827)			14,717,121	5,750,000

Advance Works / Fees / ICT								
Initial Work for Future Years Projects	30,000	30,000	4,386	0	N/A	Budget to allow for feasibility works in relation to possible future years projects. Request to use underspend on this budget line to add to current funding for other projects made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Central and Departmental Overheads	230,000	230,000	208,290	0	N/A	Charges made in relation to Central and Departmental Overheads. Request to use underspend on this budget line to add to current funding for other projects made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	230,000	230,000
	260,000	260,000	212,676	0			230,000	230,000

Income

Approved Budget 2024/25	Projected to 31st March, 2025	Actuals at P12	Carried Forward to 2025-26	Key Project Milestone
£	£	£	£	

2025/26 Approved Budget	2026/27 Approved Budget
£	£

Project Budgets Approved 2024/25: - Council of 6th March, 2025
Funding Type
CFCR
<i>Draw on Accumulated Surplus</i>
<i>Borrowing</i>
<i>Reserves</i>
<i>Scottish Government Funding</i>
<i>2nd Homes Council Tax</i>
<i>Commutated Sums</i>
<i>Other Income</i>
TOTAL FUNDING

5,397,000	5,397,000	5,397,000	0	Income
0	0	0		Income
34,481,652	34,481,652	33,209,471	(780,390)	Income
0	0	0		Income
7,944,855	7,944,855	8,133,395	0	Income
1,182,281	1,182,281	1,182,281	0	Income
183,687	183,687	183,687	0	Income
0	0	263,589	0	Income
49,189,471	49,189,475	48,369,423	(780,390)	

3,226,000	3,273,000
0	0
47,571,020	23,711,621
0	0
7,259,600	3,916,000
0	0
0	0
0	0
58,056,620	30,900,621

Request For Budget Adjustments		(Carry Forward) from/to 2024-25	Release Back 2024-25 £	Budget Amendments 2024-25 £	Additional Budget 2024-25 £	Projected 2024-25 Budget £	Revised 2025-26 Budget £	Revised 2026-27 Budget £
Revised Total Budgets as approved by Cabinet of 6th March 2025						49,189,475	58,056,620	30,900,621
1	South Ayrshire Council approved the paper 'Setting of Council House Rents and Other Rents and Charges (2024/25 - 2025/27) and Proposed Housing Revenue Account (HRA) Revenue Budget 2024/25 and Capital Budget (2024/25 - 2028/29)' on the 17th January, 2024. Budget adjustments to the programme have been approved through: - - P9 Capital Monitoring Report approved by Cabinet of the 20th February, 2024; - P12 Capital Monitoring Report approved by Cabinet of the 18th July, 2024; - P3 Capital Monitoring Report approved by Cabinet of the 27th August, 2024; - P6 Capital Monitoring Report approved by Cabinet of the 26th November, 2024; - P9 Capital Monitoring Report approved by Cabinet of the 18th February, 2025; and - Housing Revenue Account (HRA) - Revenue Budget 2025/26 and Capital Budget 2025/26 to 2029/30' approved at Council on the 6th March, 2025. All of the above adjustments have been incorporated to the P12 Capital Monitoring Report presented to Cabinet of the 17th June, 2025.							
2	A number of adjustments to the Programme are requested to reflect the profiling of projects between 2024/25 and 2025/26, with carry forward of budget to 2025/26 being requested as detailed below: - - Partial Internal Modernisation Works - 50 Nr Properties in Girvan (H20127); - 266 Nr Kitchen and Boiler Replacements: Ballantrae, Girvan, Mossblown, Ayr, Prestwick and Tarbolton (H23113); - Sheltered Housing Complex - 2 - 4 Benmore; - 221 Nr Kitchen and Heating Replacements: Ayr, Crosshill, Dundonald, Mossblown, Prestwick, Symington & Troon; - Full Internal Refurbishment Works - 64 Properties Within Ayr - 2024/25 Programme; - Upgrade Works - 16, Main Street, Ballantrae; - Fire and Smoke Alarms - LD2 Compliance Work; - Sprinkler, Lift and Fire Alarms - Surveys and Upgrades; - Replacement Screens in Flats; - Targeted Energy Works In Properties to Achieve Compliance With Energy Efficiency Standard Social Housing (ESSH); - Upgrading of Door Entry Systems; - Upgrading of Lock Up Garages; - Demolition of Lockups; - Demolition of Riverside Flats - Block 1; - External Fabric Upgrades to 237 Properties - Various Locations (inc. Ayr, Barr, Coylton, Girvan, Kirkmichael, Minishant, Monkton, Prestwick & Troon); - Social Housing Net Zero Heat Fund 2024/25;	(25,000) (40,920) (17,232) (611) (219,029) (17,438) (12,040) (36,800) (46,996) (7,511) (12,723) (15,005) (39,703) (27,454) (92,087) (50,000)				(25,000) (40,920) (17,232) (611) (219,029) (17,438) (12,040) (36,800) (46,996) (7,511) (12,723) (15,005) (39,703) (27,454) (92,087) (50,000)	25,000 40,920 17,232 611 219,029 17,438 12,040 36,800 46,996 7,511 12,723 15,005 39,703 27,454 92,087 50,000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

	<ul style="list-style-type: none"> - Stabilisation Works at Main Road, Ayr; - Sheltered Housing Common Areas - Unallocated Budget 2024/25; - Upgrading External Areas at Sheltered Housing Units; - Analogue to Digital Upgrading Within SHU's; - Footpaths Unallocated Budget 2024/25; - Buy Back Properties; - Housing Asset Management System; - Window Replacement Programme 2024/25 - Batch 6 - 415 Addresses in Ayr, Dundonald, Girvan, Loans, Maybole, Mossblown, Prestwick and Troon; - Alterations to Doune / Mill Burn, Girvan (H20111); - North Park Court - Upgrade of External Ramps; - New Build - Mainholm; - St Ninians Primary School Site - Affordable Housing; - Riverside Block 1 - New Build; - North Park Court, Girvan - Accessibility Feasibility Study; and - New Build Housing - Feasibility Study - McConnell Square, Girvan. 	(19,243)				(19,243)	19,243	0
		(7,500)				(7,500)	7,500	0
		(4,198)				(4,198)	4,198	0
		(7,009)				(7,009)	7,009	0
		(20,000)				(20,000)	20,000	0
		(67,208)				(67,208)	67,208	0
		(5,000)				(5,000)	75,000	0
		(243,521)				(243,521)	243,521	0
		(11,988)				(11,988)	11,988	0
		(12,000)				(12,000)	12,000	0
		(1,069,410)				(1,069,410)	1,069,410	0
		(171,325)				(171,325)	171,325	0
		(137,500)				(137,500)	137,500	0
		(1,500)				(1,500)	1,500	0
		(45,000)				(45,000)	45,000	0
3	<p>A number of adjustments to the Programme are requested to reflect the profiling of projects between 2024/25 and 2025/26, with budgets requested to be advanced from 2025/26 as detailed below: -</p> <ul style="list-style-type: none"> '4 Nr Full and 205 Nr Partial Modernisations: Maybole, Tarbolton, Ayr, Kirkoswald and Troon (H23112) - 97 Nr Full Modernisations: Ayr; - Full Internal Modernisation Works – 63Nr Properties (Ayr, Prestwick, Troon, Girvan and Ballantrae; - Full Internal Refurbishment Works - 163 Properties Various Locations - 2024/25 Programme; - Internal Refurbishment Works 2024/25 - 195 Partial & 2 Full; - Energy Efficiency / HEEPS ABS Projects; - External Fabric Upgrades to 170 Properties - Maybole and Prestwick; - Window Replacement Programme 2024/25 - Batch 5 - 318 Addresses in Ayr, Coylton, Girvan, Monkton, Prestwick and Troon' - New Housing Development - Site of Former Riverside Flats, Ayr; and - Waggon Road, Ayr. 	13,340				13,340	(13,340)	0
		7,636				7,636	(7,636)	0
		277,299				277,299	(277,299)	0
		58,674				58,674	(58,674)	0
		87,649				87,649	(87,649)	0
		30,159				30,159	(30,159)	0
		221,065				221,065	(221,065)	0
		245,831				245,831	(245,831)	0
		759,798				759,798	(759,798)	0
		1,110				1,110	(1,110)	0
4	<p>A number of adjustments are requested as (a) there are a number of projects where budgets are no longer required as final accounts have been settled and projects completed; (b) other projects where additional funds are required to complete works; and (c) where budgets are required to be allocated to new projects from unallocated budget lines. Adjustments requested are as detailed below:-</p> <ul style="list-style-type: none"> - Full Internal Modernisations 2020/21 - 136 Nr Properties in Various Locations Throughout South Ayrshire (H20125) - 328 Nr Kitchen and Boiler Replacements: Annbank, Ayr, Ballantrae, Barr, Barrhill, Colmonell, Crosshill, Dailly, Dundonald, Dunure, Kirkmichael, Kirkoswald, Maidens, Maybole, Minishant, Mossblown, Prestwick & Troon; - 266 Nr Kitchen and Boiler Replacements: Ballantrae, Girvan, Mossblown, Ayr, Prestwick and Tarbolton (H23113); 					0	0	0
					(3,962)	(3,962)	0	0
					(78,565)	(78,565)	0	0
					(27,686)	(27,686)	0	0

	<ul style="list-style-type: none"> - SAC Int Mods (105Nr Full & 144Nr Partial) Ayr, Prestwick & Troon (H25129); - SAC Int Mods (157Nr Full & 67Nr Partial) Girvan, Maybole, etc. (H26126); - Addressing Dampness and Condensation Issues as Reported During the Course of the Year; - Capital Element of Works Undertaken In Void Properties (3089); - Central Heating Replacement - Emergency & Urgent Works; - Cyclical Replacement of Fire and Carbon Monoxide Detectors; - Energy Efficiency / HEEPS ABS Projects; - External Works Undertaken on Properties; - Replacement Double Glazed Units and Doors - Replacement PIV's Identified Through FET Programme; - Fullarton Avenue SHU - Boiler Replacement 2024/25; - Major Component Replacements - Unallocated 2024/25 & Future Years; - Contingencies Unallocated 2024/25 & Future Years; - 1 - 20 Miller Terrace & 32 - 78 Dailly Road (Even Numbers) Maybole; - Riverside House – Roofing Works 2024; - External Fabric Upgrades to 167 Properties - Dailly, Prestwick, Troon, Symington & Ayr; - Re-roofing and External Fabric Upgrade - 93 Properties in Dundonald & Tarbolton (H20101); - Unallocated Structural and Environmental Works 2024/25 & Future Years; - Window Replacement Programme 2024/25 - Batch 5 - 318 Addresses in Ayr, Coylton, Girvan, Monkton, Prestwick and Troon; - Ad-hoc Window and Door Replacements; - Window Replacement Programme 2022/23 - Batch 2 - 223 Addresses in Ayr and Prestwick; - Window Replacement Programme 2023/24 - 324 Properties in Ayr, Girvan, Maybole, Monkton; - Window Replacement Programme 2022/23 - Batch 3 - 82 Addresses in Ayr and Girvan; - Environmental Improvements - Uncommitted Funding 2024/25, 2025/26 & 2026/27; - Alterations to Doune / Mill Burn, Girvan (H20111); - Supply/Installation of Eurobin Corrals - Various Locations; - Waggon Road, Ayr; - Site of the Former Tarbolton Primary School; - Initial Work for Future Years Projects; and - Central and Departmental Overheads. 			13,855		13,855	0	0
				580		580	0	0
				449,684		449,684	0	0
				183,574		183,574	0	0
				(316,499)		(316,499)	0	0
				24,107		24,107	0	0
				0		0	1,000,000	1,000,000
				(100,991)		(100,991)	0	0
				(387)		(387)	0	0
				(49,823)		(49,823)	0	0
				1,345		1,345	13,220	0
				(16,545)		(16,545)	(13,220)	0
				(9,000)		(9,000)	(70,000)	0
				(1,190)		(1,190)	0	0
				(23)		(23)	0	0
				(15,631)		(15,631)	0	0
				(5,519)		(5,519)	0	0
				0		0	(1,000,000)	(1,000,000)
				(92,558)		(92,558)	0	0
				207,594		207,594	0	0
				(5,336)		(5,336)	0	0
				(27,811)		(27,811)	0	0
				(81,889)		(81,889)	0	0
				30,126		30,126	0	0
				(30,425)		(30,425)	0	0
				299		299	0	0
				0		0	0	0
			(39,663)			(39,663)	0	0
				(25,614)		(25,614)	0	0
				(21,710)		(21,710)	0	0
5	A number of new projects are being brought forward for 2025/26 as highlighted in the body of Appendix 1. There projects are currently being planned and but at this stage, these are not fully costed. It is intended that the first Capital Monitoring Report for 2025/26 will seek to allocate budgets to projects identified.							
		(780,390)	(39,663)	0	0	(820,053)	780,390	0
TOTAL REVISED BUDGET						48,369,422	58,837,010	30,900,621

South Ayrshire Council

**Report by Depute Chief Executive and Director of Education
to Cabinet
of 17 June 2025**

Subject: Council Plan Actions: Year 3 (2025/2026)

1. Purpose

- 1.1 The purpose of this report is to seek Cabinet approval of the Council Plan Actions (2025/2026) for Year Three of the Council Plan 2023-2028.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 **approves the Council Plan actions for Year 3 (2025/2026) attached as [Appendix 1](#);**
- 2.1.2 **notes that actions for the third year of the Council Plan will be reported to Service and Partnerships Performance Panel during 2025/2026 as agreed within the Performance Management Framework; and**
- 2.1.3 **notes that performance against the Council Plan will also be the subject of the annual report to Council.**

3. Background

- 3.1 The new [Council Plan \(2023-2028\)](#) was agreed by Council in March 2023, and sets out the Council's framework for achieving key strategic outcomes based on three priority areas:
- Spaces and Places;
 - Live, Work and Learn; and
 - Civic and Community Pride.
- 3.2 In addition to the three priority areas noted above, there is also a fourth additional section within the Council Plan incorporating the Council's enabling services.
- 3.3 Council plan actions have a broad aim with clear links to the Council's key priorities. They will generally have longer term goals/objectives, have clearly identified sub actions/activities which deliver the overall action and have clear measurable outcomes.

3.4 A [Performance Management Framework \(PMF\)](#) was developed to coincide with the Council Plan and was approved by Cabinet in June 2023. The PMF sets out the reporting requirements for the Council Plan, with quarterly reports submitted to the Corporate Leadership Team (CLT) and the Service and Partnerships Performance Panel (SPPP) on alternate quarters. This reporting mechanism has been successful for the first two years of the Council Plan with quarterly performance reports produced and submitted to CLT (quarters one and three) and SPPP (quarters two and four).

3.5 As previously agreed, Council plan actions are updated annually to allow for new actions to be incorporated and completed actions to be removed.

4. Proposals

4.1 All services have undertaken an annual review exercise to develop Council Plan actions for the period 2025/2026 and these are attached as [Appendix 1](#).

4.2 Members should note that there are a total of **36 actions** for **year three** of the Council Plan – 6 new actions and 30 actions carried over from year two. The 30 actions carried over from year 2 are a combination of 15 actions which had a longer-term timescale for completion but are on track, and 15 actions where the due date was required to be reassessed (as highlighted in the Year 2 Q4 Performance Report which was submitted to Service and Partnerships Performance Panel on 10 June 2025 with reasons provided for the change in due dates). A summary of actions across each of the Council Plan Priority areas is as follows with further detail provided in [Appendix 1](#):

Priority Area	Actions
Priority 1 - Spaces and Places	16
Priority 2 – Live, Work, Learn	8
Priority 3 – Civic and Community Pride	6
Priority 4 – Efficient and Effective Enabling Services	6
Total Number of Actions	36 in total

4.3 In relation to action reference **PPCP-CP 06 (Develop a Trauma Strategy for the Council)** there has been an amendment to the wording of the strategy. The Trauma Strategy will now be known as a Trauma Roadmap for creating trauma-informed and responsive change in line with [national trauma guidance](#).

5. Legal and Procurement Implications

5.1 The recommendations in this report are consistent with legal requirements.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 Not applicable.

7. Human Resources Implications

7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There are no risks associated with rejecting the recommendations.

9. Integrated Impact Assessment (incorporating Equalities)

9.1 The proposals in this report allow for continuing scrutiny of performance against the Council Plan. The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report as follows:

- [Appendix 1](#) allows for scrutiny of actions plans/performance against the Council Plan.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to all Priorities of the Council Plan.

13. Link to Shaping Our Future Council Yes ☐ No ☒

13.1 Not applicable.

14. Results of Consultation

14.1 There has been no public consultation on the contents of this report.

14.2 Consultation has taken place with Councillor Brian Connolly, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Depute Chief Executive and Director of Education will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Quarter 2 performance reported to Service and Partnerships Performance Panel	31 December 2025	Service Lead – Performance, Community Planning and Sustainability

Background Papers **Report to South Ayrshire Council of 1 March 2023 – [Council Plan 2023-28](#)**

Report to Cabinet of 20 June 2023 – [Performance Management Framework 2023-28](#)

Person to Contact **Kevin Anderson, Assistant Director - Corporate Policy, Strategy and Performance**
County Buildings, Wellington Square, Ayr, KA7 1DR
E-mail kevin.anderson@south-ayrshire.gov.uk

Susan McCardie, Service Lead - Performance, Community Planning and Sustainability
County Buildings, Wellington Square, Ayr, KA7 1DR
E-mail susan.mccardie@south-ayrshire.gov.uk

Date: 4 June 2025

PRIORITY 1 : SPACES AND PLACES

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
DSA-CP 03 Redevelop the two priority courses, Darley and Belleisle, to enable South Ayrshire Council to achieve the agreed strategic outcomes and increase income from visitor and members.	Increase use of the golf course by both members and non-members.	Course architectural works complete. Improved customer feedback. Increase rounds of golf played.	Apr-27	Service Lead - Sport, Leisure and Golf	Professional Design Services Procurement External Contractors.
DSA-CP 07 Transform the Citadel Leisure Centre ensuring customers and staff are supported throughout the transition	Increased income and usage	Displaced user groups provided with alternative options. Communication plan in place. Customers and staff provided with accessible regular updates on progress	Mar-26	Service Lead - Sport, Leisure and Golf	Professional Design Services Communication Team External Consultants
DSA-CP 08 Transform Troon Leisure Centre ensuring customers and staff are supported throughout the transition	Works complete and operational	Displaced user groups provided with alternative options. Communication plan in place. Customers and staff provided with accessible regular updates on progress	Mar-26	Service Lead - Sport, Leisure and Golf	Professional Design Services Communication Team External Consultants
DSA-CP 09 Upgrade the plant and fabric of Prestwick Swimming Pool ensuring customers and staff are supported throughout the transition	Works complete and operational	Displaced user groups provided with alternative options. Communication plan in place. Customers and staff provided with accessible regular updates on progress	Aug-25	Service Lead - Sport, Leisure and Golf	Professional Design Services Communication Team External Consultants
E&R-CP 01 Deliver priority elements of Ayr Town Centre Framework	Accessible Ayr Stage 4 completed, Newmarket Street 'dressing' and Burns Square redesigned to Stage 1 and £220,000 shopfront scheme developed and delivered. Options and associated costs identified and reported submitted to Cabinet on time	Achieving project plan goals outlined within Ayr Town Centre Framework	Mar-28	Service Lead - Special Property Projects	Ayrshire Roads Alliance Thriving Communities Planning Community Wealth Building Waste Services Destination South Ayrshire Newmarket Street Traders SAC Comms

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
FL-CP 01 Continue work on the transition to ultra-low emission car fleet for South Ayrshire	80	80 ultra-low emission vehicles procured	Dec-25	Service Lead - Neighbourhood Services	
GB-CP 01 Delivery of Ash Die Back Plan	700 per year	Number of trees felled	Mar-28	Service Lead - Neighbourhood Services	Comms Team ICT Enterprise
GB-CP 02 Work to procure a site and licence for the treatment of all SAC green/garden waste.	Procure Site by February 2024. Develop site and be operational by June 2025	Own site, obtained planning permission and SEPA licence	Jul-26	Service Lead - Neighbourhood Services	Asset Management Legal Professional Design Services Planning
PBS-CP 02 Continue 4 year programme to develop new Local Development Plan (LDP3)	100%	Submit for a Gateway Check by Scottish Government Reporter	Jun-29	Service Lead - Planning & Building Standards	Housing Service Greenspace ARA, SEPA, Nature Scot, HES, Transport Scotland, various other internal and external consultees
PDS-CP 02 Delivery of the Citadel Refurbishment	Completion date	Project delivered on time and on budget.	Mar-27	Service Lead - Professional Design Services	Various Client Services Sport and Leisure Planning/Building Standards
PDS-CP 04 Plan and deliver Girvan Primary School	Completion date	Project delivered on time and on budget.	Aug-26	Service Lead - Professional Design Services	Education External contractor and design team Planning/Building Standards
PDS-CP 05 Plan and deliver Troon Early Year Centre (Scottish Government 1140 Hours Commitment)	Completion date	Project identified and delivered on time and on budget.	Oct-25	Service Lead - Professional Design Services	Education External contractor and design team Planning/Building Standards
PDS-CP 08 Demolition of Hourstons extension, Arran Mall and leading development options	Completion date	Completion of demolition and agreed strategy for development.	Sep-26	Service Lead - Professional Design Services	Client Service Planning/Building Standards
PDS-CP 10 Delivery of the General Services Capital Programme.	90 – 100% percentage spend achieved on agreed programme.	Percentage of actual versus budget spend of General Services capital programme as of 31 March 2026.	Mar-26	Service Lead - Professional Design Services	Corporate Resources (Finance) Housing Planning/Building Standards
PPCP-CP 07 Deliver nature networks via new Biodiversity Strategy under nature priority	Biodiversity Strategy Agreed and published on CPP webpage	Strategy approved including monitoring framework Success – functional nature networks as reflected in developed measures in strategy	Jan-26	Service Lead - Performance, Community Planning and Sustainability	Local biodiversity and nature partners in the first instance with wider engagement to follow

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
PPCP-CP 08 Coastal Change Adaptation Plan	Case study concluded with new CCAP published and other outcomes met	CCAP published including monitoring framework Success – Communities engaged and responsibilities realised for new approach including ongoing monitoring regimes in place	Aug-25	Service Lead - Performance, Community Planning and Sustainability	Wide multi stakeholder engagement and involvement required with communities, other public bodies and agencies and more

PRIORITY 2 – LIVE, WORK, LEARN

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
E&R-CP 03 Deliver the £1.4 million South Ayrshire elements of the DSIT funded 5G Innovation Regions Project.	Deploy fully functioning private 5G network at Spirit's Aerospace Innovation Centre. Provide improved mobile data access to large scale outdoor events	Implement 3 private sector use cases. Deliver improved network coverage on large scale outdoor events. Deliver enhanced educational experiences utilising digital technologies.	Sep-25	Service Lead - Economy and Regeneration	The Scotland 5G Centre Spirit Aerosystems Ltd Vodafone Farrpoint Ltd SAC Comms
ES-CP 01 Increase the proportion of school accommodation that is in a satisfactory condition and is suitable for its current use (Category A&B)	Increase the proportion of school accommodation that is in a satisfactory condition and is suitable for its current use (Category A&B) above the current figure of 90%.	Increasing the number of A&B rated schools and reducing the number of C rated schools	Mar-28	Service Lead - Education Support Services	Asset Management & Community Asset Transfer Professional Design Services Scottish Government School Estate and ScotXed Teams
PDS-CP 09 Delivery of the Housing Capital Investment Programme for 2025/26.	90 – 100% percentage spend achieved on agreed programme.	Percentage of actual versus budget spend of Housing capital programme as of 31 March 2026.	Mar-26	Service Lead - Professional Design Services	Corporate Resources (Finance) Housing Planning/Building Standards
PDS-CP 13 Delivery of the Riverside New Build Housing Development	Completion Date	Project delivered on time and on budget	May-25	Service Lead - Professional Design Services	Housing
PPCP-CP 05 Development of action plans to support the priority areas identified in the Child Poverty Strategy	Action plans agreed and published on CPP webpage.	Core Child Poverty Working Group will present first iteration of action plan to CP Board by October 2024 with final action plan fully implemented by March 2025	Sep-25	Service Lead - Performance, Community Planning and Sustainability	All Community Planning Partners but led by the Child Poverty Strategy Core Working Group.

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
PPCP-CP 10 Deliver new affordable housing	135 per year	Number of completions	Mar-28	Service Lead - Housing Strategy and Regeneration	Housing Operations Professional Design Services Planning RSL Partners Scottish Govt HSCP External developers Elected members
Working for Wallacetown (Housing Led Regeneration)	This will be a multi-year project with years 1 and 2 looking at feasibility of deliverables as well as providing potential options on practical solutions. future years will be aimed at physical delivery against agreed actions.	This will be a multi-year staged programme and impact will be managed in different stages. Year 1 and 2 outcomes will be measured in creation of a delivery plan.	Mar-27	Service Lead - Housing Strategy and Regeneration	Various internal and external partners including: Housing Services, Planning, Legal, Finance, HSCP, Working for Wallacetown and Ayr North Integrated teams, Elected Members, RSL, Scottish Govt, 3rd sector partners, communities etc.
Solar Farm Development Phase 2	Completion of phase 2 (including, but not exclusively the following: surveys as appropriate (e.g. ecological, GPRS); grid connection deposit; MOU with offtakers; planning application/permission; appointment of consultancy support (as appropriate); and financial modelling to such an extent as to put before Council to seek approval for Phase 3 (EPC, OM) and approval of funding.	Council has sufficient information to make an informed decision on next steps to take (to continue to phase 3 or end project).	Dec-25	Service Lead - Asset Management and Community Asset Transfer	Planning and Building Services Procurement Finance Professional Design Services Communications Transformation

PRIORITY 3 – CIVIC AND COMMUNITY PRIDE

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
DSA-CP 05 Work to promote golf tourism to area using Open Golf Championship in 2024 as a stage for publicity.	An increase in visitor day passes to South Ayrshire golf courses.	Increased visitor numbers both locally and internationally	Dec-25	Service Lead - Sport, Leisure and Golf	
DSA-CP 06 DSA-CP-06 Deliver a safe and well attended International Ayr Show – Festival of Flight on an annual basis for 4 years	Attendances of 100,000 + per year	Attendance figures No major incidents Public Entertainment Licence in place	Mar-26	Service Lead - Destination South Ayrshire	Bronze, Silver and Gold Planning Groups.
E&R-CP 04 Girvan Regeneration Project 'Development Stage'	Submission of Delivery Stage application to HES and NLHF	Complete activities required by funders	Jun-25	Service Lead - Economy and Regeneration	Planning Thriving Communities Ayrshire Roads Alliance Destination South Ayrshire NLHF, HES SAC Comms
E&R-CP 05 Maybole Regeneration Project	Maybole Castle wind and water tight and internal works in progress towards completion for Autumn 2025 RCGF funding for New Stables Lane fully drawn down	Progression against project plan for the Castle and New Stables Lane	Mar-27	Service Lead - Special Property Projects	Professional Design Services Planning Ayrshire Roads Alliance NLHF, HES, NCCBC Ayrshire Housing Association SAC Comms
PPCP-CP 03 Refresh Sustainable Development and Climate Change Strategy	Strategy agreed and published with ongoing monitoring and development mechanisms in place	Target – approved strategy including monitoring and development mechanisms Success – meeting the measures set out in the document	Dec-25	Service Lead - Performance, Community Planning and Sustainability	All Council Services and engagement with wider CPP partners, residents, businesses etc
PPCP-CP 10 Development of Action Plans to support year 2 of the Local Outcomes Improvement Plan	Working together to improve our places to help planet and people thrive and to improve health and wellbeing to support our communities to flourish.	An annual performance report on Year 2 (2025/2026) of the Local Outcomes Improvement Plan will be produced which will measure impact across 14 priority areas (this is in line with the CPP Performance Management Framework).	Dec-25	Service Lead - Performance, Community Planning and Sustainability	All Community Planning Partners

PRIORITY 4 - EFFICIENT AND ENABLING SERVICES

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
PPCP-CP 06 Develop a Trauma Roadmap for creating trauma-informed and responsive change in line with national trauma guidance.	Agreed within the Trauma roadmap – identify high level outcomes and priority areas.	Trauma Roadmap agreed by Trauma Responsive Steering Group.	Sep-25	Service Lead - Performance, Community Planning and Sustainability	All Council Services, HSCP and Community Planning Partners to implement.
R&S-CP 01 Deliver Risk and Safety / Civil Contingencies Service Plan to support Council Plan.	<p>Services demonstrating a reduction of incidents / accidents/ EL, PL claims / motor and property losses.</p> <p>Services evidencing the management of operational risk.</p> <p>Services well trained and prepared to respond to major incidents.</p> <p>Services maintaining robust Civil Contingencies and Business Continuity Plans which are tested regularly.</p>	<p>A corporate reduction of incidents / accidents / property and motor losses therefore reducing risk to service users / employees as well as decreasing financial burden on Council of claims and premiums.</p> <p>Services evidencing the management of operational risk and ability to respond to major incidents or service disruption.</p>	Mar-28	Service Lead - Risk & Safety	All Services
TR-CP 03 Procure and implement a new telephony system based on Service specifications to meet needs of internal and external stakeholders	<p>Upgraded contact centre system</p> <p>Replacement system for Skype for Business implemented before Summer 2025</p>	<p>Multi-channel efficient model to contact the Council</p> <p>A consolidated public contact strategy</p>	Dec-25	Service Lead - Transformation	All Services
PPCP-CP 11 Continued Implementation of the Public Service Improvement Framework (PSIF) process.	We are able to evidence continuing service improvement.	2 services will participate in the PSIF process during 2025/2026.	Mar-26	Service Lead - Performance, Community Planning and Sustainability	Services who participate in the full PSIF process.
CP-CA 01 Review and refresh the Council's Medium Term Financial Plan (MTFP).	Review and refresh the Council's Medium Term Financial Plan (MTFP).	Provide clear direction on how the Council will manage its financial resources in the short to medium term to ensure they are deployed effectively to achieve the Council's priorities and objectives as set out in the Council Plan.	Dec-25	Service Lead - Corporate Accounting	Efficient and Enabling Services

Action	Target	Measuring Success	Timescale	Responsibility	Collaborative Working
ICTOP-CP 02 Create a Cyber Roadmap including business continuity planning; regulatory and legislative compliance, investment levels, overall governance processes and technical security controls.	Cyber Roadmap developed and reviewed on annual basis.	Annual Review	Mar-28	Service Lead - ICT Operations	Efficient and Enabling Services

South Ayrshire Council

**Report by Director of Housing, Operations and Development
to Cabinet
of 17 June 2025**

Subject: Coylton Tennis Club Community Asset Transfer under Part 5 of the Community Empowerment (Scotland) Act 2015 and Application for Funding from the Advancing Community Assets Fund.

1. Purpose

- 1.1 The purpose of this report is to present to the Cabinet the proposal for the Community Asset Transfer of ownership of Coylton Tennis Club, to Coylton LTC SCIO, under Part 5 of the Community Empowerment (Scotland) Act 2015; for a price less than best consideration; and an associated application for funding through the Advancing Community Assets Fund (ACAF).

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 approves the transfer of ownership of Coylton Tennis Club, as shown in Appendix 1, under Part 5 of the Community Empowerment (Scotland) Act 2015 to Coylton LTC SCIO for the discounted sum of £3,000 (three thousand pounds) Sterling, having regard to the recommendations made by the Community Asset Transfer Assessment Group (Appendix 2) and in the Best Value Assessment (Appendix 3);
- 2.1.2 considers and agrees the Council's responses to the representations received (Appendix 4) following publication of the Notice of Asset Transfer Request (Appendix 5), approves publication of the responses on the Council website and notification of those who responded to the consultation;
- 2.1.3 notes that, if the applicants wish to proceed with the acquisition, they have a period of 6 months from the date of the decision notice within which to agree the terms of the sale with the Council;
- 2.1.4 in the event of an offer being received, requests the Chief Governance Officer to conclude the sale, in accordance with the recommendations of this report; and

2.1.5 Coylton LTC SCIO's Stage 2 CAT Request Form can be viewed at Appendix 6. Their business plan can be viewed at Appendix 7 and constitution at Appendix 8.

3. Background

- 3.1 Section 82 of the Community Empowerment (Scotland) Act 2015 ('the Act') states that where an asset transfer request is made by a community transfer body (CTB) to the Council, the Council must decide to agree to or refuse the request. Under subsection (5), the Council must agree to the request unless there are reasonable grounds for refusing it.
- 3.2 Coylton LTC SCIO SC052814 has submitted a request to take over ownership of the asset outlined in Appendix 1, located on Hole Road, Coylton. The asset is currently used as tennis courts and associated tennis club facilities. Coylton LTC has made this request through the Community Asset Transfer (CAT) process in accordance with the Act.
- 3.3 Coylton LTC has leased the asset from the Council since 1995 and has operated it as a tennis club. Under the terms of the lease, the Landlord (SAC) is responsible for all maintenance and repair of the playing surface, court markings, court perimeter fencing, drainage, grounds maintenance, net posts, bench seating and floodlighting. The current playing surface on the courts has been in place for 30 years and is now in need of replacement. No Council Departmental budget has been identified to pay for the resurfacing works which are estimated to cost in the region of £157,000 (one hundred and fifty seven thousand pounds).
- 3.4 The proposal from Coylton LTC is to secure grant funding to resurface the courts with associated improvements to fencing, lights and access. The asset will continue to operate as a tennis club, offering access to recreational and competitive sport for all ages.
- 3.5 Coylton LTC is a Scottish Charitable Incorporated Organisation (SCIO) and an eligible community transfer body as required under section 80 of the Act and a community-controlled body as defined in section 77 of the Act. In terms of their Constitution (clause 70.1 - see Appendix 8), on winding up of Coylton LTC, any remaining property or assets shall be given or transferred to such other community body or bodies or charitable group, with purposes closely resembling the purposes of Coylton LTC. Coylton LTC has been a registered charity since September 2023 (and has operated as a constituted tennis club since 1927).
- 3.6 A full title check has been undertaken to confirm South Ayrshire Council is the owner of the asset. The asset is not regarded as Common Good. There are no obligations that restrict or prevent the Council from transferring the asset to Coylton LTC.
- 3.7 In accordance with the Asset Transfer Request (Procedure) (Scotland) Regulations 6 and 7, the Council gave notice of the asset transfer request being made and invited representations on the request from any interested groups or individuals. In total, 85 representations were received: 80 For (in favour of) the transfer proposal, 1 Against and 4 were classed as Neutral. The representations received, comments from Coylton LTC and any response from the Council are shown at Appendix 4.

4. Proposals

- 4.1 Coylton LTC has submitted a formal Community Asset Transfer request to purchase the asset in accordance with the Act. The application form, business plan and constitution submitted by Coylton LTC can be viewed at Appendix 6, Appendix 7 and Appendix 8. The request was validated by the Council on 13 January 2025.
- 4.2 An independent valuation of the asset was undertaken on 26 November 2024 by J&E Shepherd Commercial, Chartered Surveyors, and the opinion of the valuer is that the market value of the requested asset is £10,000 (ten thousand pounds) Sterling (Appendix 9).
- 4.3 Coylton LTC has offered to purchase the asset for £3,000 (three thousand pounds), giving their reasons for requesting a discount of £7,000 on market value as the:
- 4.3.1 Community Benefits Resulting From The Proposal – these are described in Coylton LTC's CAT Stage 2 Request Form (Section 4.2, pages 7-8 of Appendix 6) and were rated as Strong by the CATAG;
- 4.3.2 Cost of Repairs Required to the Asset – a report produced for the Council by the consultancy Professional Sportsturf Design estimated the required works at £183,000. Subsequent quotes obtained by Coylton LTC from reputable contractors have identified a cost of £156,785 (excluding VAT). Under the terms of Coylton LTC's lease, the Landlord (SAC) is responsible for all maintenance and repair of the playing surface. However, no departmental budget has been identified to cover the costs of the resurfacing. The proposed grant amount, therefore, from the Advancing Community Assets Fund (ACAF) is £100,000 (one hundred thousand pounds) towards the costs of court resurfacing and associated works. ACAF grant would be paid post transfer following delivery of the specified works.
- 4.4 The reasons given by Coylton LTC for making the request and the intended use of the asset are summarised below. Further detail is provided on the request in the CAT Stage 2 Request Form at Appendix 6:
- 4.4.1 The existing courts' surface is 30 years old, becoming unsafe and less acceptable for playing competitive tennis. The Council, as the owner/landlord does not have the funds to replace the surface. Taking ownership via CAT, therefore, will allow Coylton LTC to seek grants for the resurfacing works.
- 4.4.2 The asset will continue to operate as a tennis club and courts, there will be no change to the present usage.
- 4.4.3 Other tennis clubs in the Ayrshire area have started to complain about playing competitive matches on the courts because they are not up to modern, and safe, standards. The club is approaching its centenary and if the courts can't be replaced, will have to close. This would be a severe blow to the community and would involve travelling to other parts of Ayrshire to keep playing. It would also mean that younger children would be less likely to take up the sport, since it is always easier to play a sport that is on your doorstep as opposed to having to travel to get to somewhere else.

- 4.5 Coylton LTC has outlined how they consider the proposal will promote or improve the following:
- 4.5.1 Public Health – there will be benefit through members and the general public, across a wide age range, participating in exercise and sport.
 - 4.5.2 Social Wellbeing - through players' social interactions and providing a facility where the community can come together.
 - 4.5.3 Regeneration - the CAT will provide improved facilities for local people and visitors. It is hoped the improved facilities will attract more members and events, helping to increase income.
 - 4.5.4 Reducing Inequalities - the club will provide a local sporting venue for all, accessible for those without the resources to travel outside the village to access opportunities. Membership fees are low in comparison to other local tennis clubs and there will also be a pay-to-play option.
- 4.6 Coylton LTC was established 'to benefit the people of Coylton and surrounding areas, of all ages, with an interest in tennis and the Club's purposes' which are: 1) the advancement of public participation in sport through provision of opportunities for competitive and recreational tennis for all ages and abilities; 2) the provision of recreational facilities, and the organisation of recreational activities with the object of providing sporting, leisure and social opportunities for the community. Membership is open to individuals aged over 18 who are members of the community (Junior Members can join from age 5).
- 4.7 Representations supporting the proposed CAT have been received from Coylton Community Council, Opportunities in Retirement, Tennis Ayrshire, Tennis Scotland and from Thriving Communities' Health and Wellbeing Team.
- 4.8 A Subsidy Control assessment has been undertaken (Appendix 10) due to the requested discount on market value and ACAF grant. The proposal was checked against the Subsidy Control Tests and found that the requested Financial Assistance does not constitute a subsidy as two Limbs of the 4 Limb test are not met.

5. Legal and Procurement Implications

- 5.1 The recommendations in this report are consistent with legal requirements and if Coylton LTC wish to proceed with the purchase, they have a period of 6 months from the date of the CAT decision notice within which to submit to the Council an offer to acquire the property.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 A disposal (via CAT) will remove the Council's liability for future repair and maintenance costs associated with the asset.
- 6.2 The Advancing Community Asset Fund will require to pay a one-off grant of £100,000 (one hundred thousand pounds) to Coylton LTC as a contribution towards the costs of resurfacing the courts. The Advancing Community Assets Fund has sufficient funds to meet this request.

- 6.3 The Council is required to agree to the disposal at less than best consideration. Coylton LTC has offered to purchase the asset for £3,000 (three thousand pounds) against an independent valuation of £10,000 (ten thousand pounds). A Best Value Assessment (Appendix 3) found the disposal at less than best consideration was reasonable due to the proposal's contribution to Public Health, Regeneration, Social Wellbeing and Reducing Inequality.

7. Human Resources Implications

- 7.1 Not applicable.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

- 8.1.1 There is a risk that Coylton LTC will not secure the grant finding required to resurface the courts. However, they have had positive discussions with SportScotland regarding a grant which would be matched to the Council's ACAF contribution. Alternative and additional sources of grant support include the Landfill Communities Fund.

8.2 *Risk Implications of Rejecting the Recommendations*

- 8.2.1 There is a risk that rejecting the proposal would solicit a negative reaction from the community as representations submitted in response to the CAT Public Notice indicate substantial support for the transfer and continuation of tennis club.
- 8.2.2 Coylton LTC can apply to the Council for a review of the decision to reject the proposal. Following this review, if Coylton LTC is still not satisfied with the decision, they have a right of Appeal to the Scottish Ministers.
- 8.2.3 Other risks of rejecting the recommendations emerge from the necessary adoption of an alternative proposal. Assessment of the alternative proposal (Council retains ownership) is provided at Appendix 11. Potential benefit from Coylton LTC proposal found to outweigh alternative.

9. Integrated Impact Assessment (incorporating Equalities)

- 9.1 The proposals in this report have been assessed through the Integrated Impact Assessment process. There are potential positive impacts of agreeing the recommendations. The IIA Summary Report is attached as Appendix 12 and the link to the full IIA is [here](#). No significant negative impacts have been identified.

10. Sustainable Development Implications

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 1 Spaces and Places: Play, Sport and Recreation – the proposal will deliver improved sporting facilities and continued opportunities for the community to play competitive and recreational tennis.

13. Link to Shaping Our Future Council Yes ☒ No ☐

- 13.1 The matters referred to in this report contribute to the Council's transformation priority area: our assets; and will deliver cashable benefits.

14. Results of Consultation

- 14.1 In accordance with Regulation 7 of The Asset Transfer Request (Procedure) (Scotland) Regulations 2016 – a Notice of the asset transfer request was published on line and displayed at the tennis club, inviting anyone with an interest to make representation on the proposal. The public consultation period for this ran from 9:00am 31 January 2025 to 28 February 2025. In total, 85 representations were received: 80 For the transfer proposal, 1 Against and 4 were classed as Neutral. The representations received, comments from Coylton LTC and any response from the Council are shown at Appendix 4.
- 14.2 Consultation has taken place with Councillor Mark Dixon, Portfolio Holder for Sport and Leisure, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

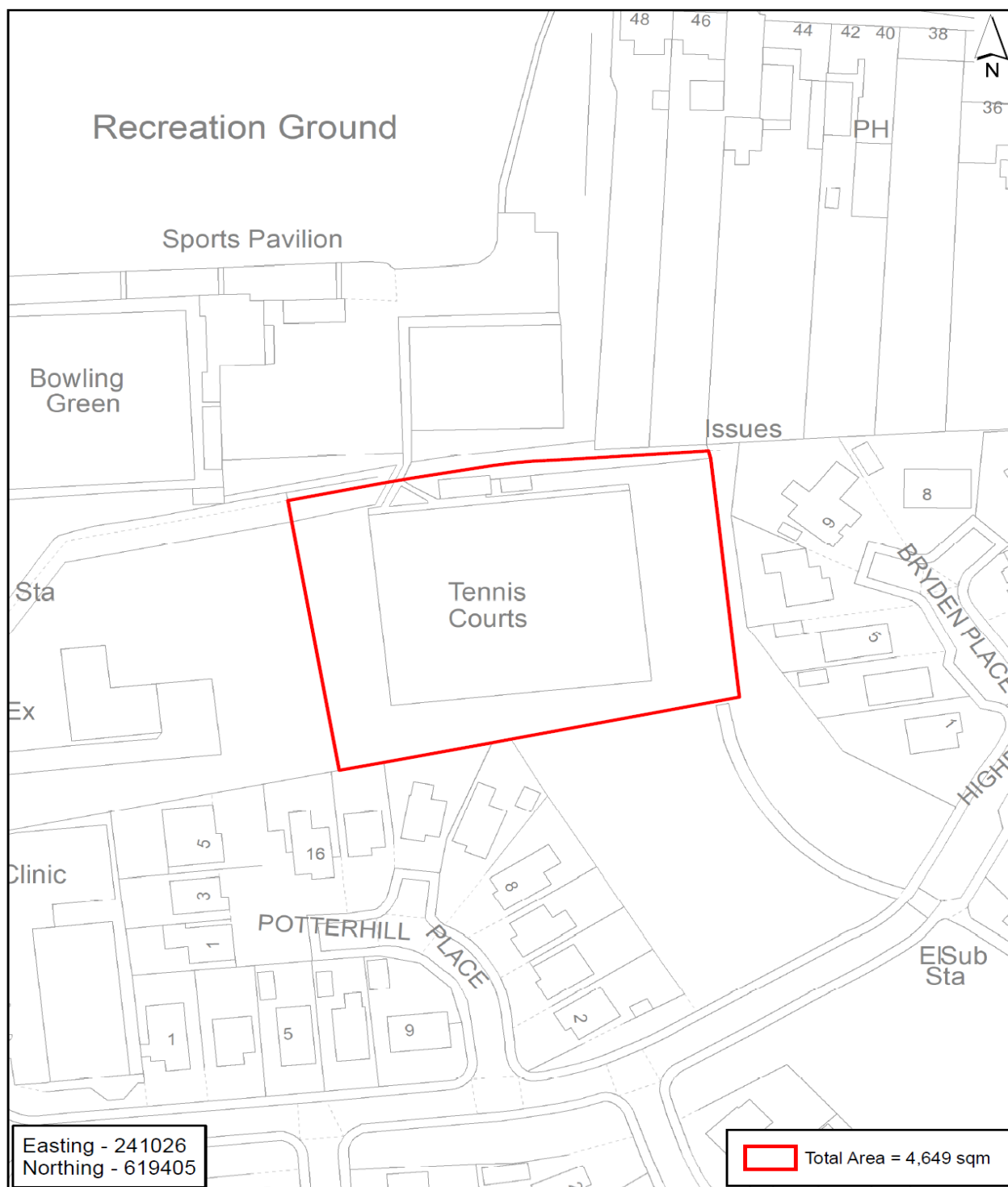
- 15.1 If the recommendations above are approved by Members, the Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Issue Decision notice	12 July 2025	Chief Governance Officer
Conclude the sale in the event of an offer being received and in accordance with the recommendations of the report	31 July 2026	Chief Governance Officer/ Service Lead – Asset Management and Community Asset Transfer

Background Papers **None**

Person to Contact **Tom Burns Service Lead - Asset Management and Community
Asset Transfer**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612845
E-mail tom.burns@south-ayrshire.gov.uk

Date: 9 June 2025



Coylton Tennis Courts, Hole Road, Coylton, KA6 6JL.

Scale 1:1000

COMMUNITY ASSET TRANSFER REQUEST- ASSESSMENT

INTRODUCTION

Purpose

The Leadership Panel, at its meeting on 27th November 2018, adopted a process for dealing with Community Asset Transfer Requests under the Community Empowerment (Scotland) Act 2015. The purpose of the assessment by the Community Asset Transfer Advisory Group (CATAG) is to make recommendations to the Leadership Panel based on the conclusions of the assessment.

Evidence

The assessment will take into consideration evidence submitted in support of the request, representations received and comments on representations. Where necessary, further information will be requested from the applicants. The evidence required by the CATAG will be appropriate to the scale and nature of the project. More detailed information and assurances will be required if a request is for the transfer of ownership for example, than if it is for a lease or for the transfer of other, lesser rights.

Structure of Assessment

The structure of the assessment will consist of the following key areas:

1. Proposal;
2. Community Benefit;
3. Community Support;
4. Ability to Deliver;
5. Local Authority Functions, Local and National Outcomes.

A separate assessment will be made of evidence under each of the key headings to provide an overall rating. Ratings vary from very strong to weak.

A summary of the evidence required to achieve each rating is outlined below:

Evidence	Overview
Very Strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.
Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrate questionable value for money.

NAME OF COMMUNITY TRANSFER BODY (CTB)	Coylton LTC
ASSET REQUESTED	Coylton Tennis Club
WARD	Ward 7 – Maybole, North Carrick & Coylton
MARKET VALUE	£10,000
VALUE OF OFFER	£3,000
PROPOSED DISCOUNT	£7,000
DATE OF APPLICATION VALIDATION	13/01/25
DATE OF CAT ADVISORY GROUP (CATAG) MEETING	19/03/25
DATE OF CABINET MEETING	17/06/25

	Assessment under Section 82 of the Community Asset Transfer (Scotland) Act 2015			
	Assessment Criteria	Evidence from CTB	Additional Evidence/Information	Assessment Rating
1.	<u>Proposal</u>			
1.1	Are the aims and objectives of the proposal clearly defined?	Yes - the tennis courts need to be resurfaced (confirmed by PSD report from March 2024). Visiting clubs have complained about the condition of the courts. Coylton Tennis Club (CTC) plans to take ownership of the tennis club courts and land to attract grants to cover cost of resurfacing.	CAT Stage 2 application section 4.1; Business Plan – Introduction (page 2-4); PSD Report	Very Strong

		Asset will continue to operate on current basis as a tennis club.		
1.2	Are the services to be delivered clearly described and has the CTB explained why the services are required?	<p>Yes - to resurface the tennis courts with associated improvements to fence, access and lighting.</p> <p>This will allow the asset to continue to operate as a tennis club, offering access to recreational and competitive sport for all ages – it is used regularly by the OiR group, junior membership has grown and Active Schools use the facility over the summer. The Club intends to offer membership, pay-to-play and coaching.</p> <p>The local football club has gone, the Community Association has folded and opening hours of the Activity Centre limited.</p>	<p>CAT Stage 2 application sections 4.1 and 4.2.</p> <p>Business Plan – Introduction (pg 2-4); section 6 (page 10-14).</p>	Very Strong
1.3	Has the CTB explained the reasons for requesting the asset and what difference this will make to the delivery of services in the area?	Courts are not up to modern, safe playing standards – if the courts cannot be resurfaced, the Club will have to move or potentially	CAT Stage 2 application section 4.1;	Very Strong

		close. This would result in the Coylton community losing a sports facility and people having to travel outside the village if they wanted to play tennis.	Business Plan – Introduction (page 2-4), section 6 (page 10-14).	
1.4	Would there be potential revenue savings to the Council arising from the proposed asset transfer?	<p>Under the terms of Coylton LTC's lease, the Landlord (SAC) is responsible for all maintenance and repair of the playing surface, court markings, court perimeter fencing, drainage, grounds maintenance, net posts, bench seating and floodlighting.</p> <p>CTC is responsible for replacement of tennis court nets and replacement of bulbs in floodlights. Currently the Club pays rent of £120pa.</p> <p>Council spend on Coylton TC = Weed spray perimeter = £180pa Pressure wash and algaecide = £1500 (last done June 2023).</p> <p>Quotes obtained by the Club for resurfacing and replacement of fittings range from £156k to</p>	<p>Existing Lease – clause 3, 13 and 14.</p> <p>Quotes from contractors.</p> <p>CAT Stage 2 application – section 7.</p> <p>Council spend figures obtained from Neighbourhood Services.</p> <p>DOE Sport quote from December 2024 for synthetic grass surface is Club's preferred option – used in Troon, Irvine and Kilmaronock = £106,785 (excl VAT) + allowance of £50k for smart gate, fencing and lighting = £156,785 (£188,142 incl VAT)</p>	Strong

		£181k (excl of VAT) so potentially a significant capital saving to the Council and removes our future liability for costs associated with the facility.		
1.5	Would there be displacement of similar services in the area if the Council agrees to the request? If so, what would be the feasibility and cost of relocating the services elsewhere? What might be the impact on those who use the services in terms of accessibility, cost, travel etc. if the services are relocated elsewhere?	There will be no displacement. The tennis club has been in existence for almost 100 years and has occupied its current site for 30 years.	CAT Stage 2 application – 2.6 and 4.1	Very strong
	<u>Summary Assessment of Proposal:</u>	The Club wants to continue to operate in its current location and offer access to tennis for members and the wider community but courts need resurfaced. Ownership via CAT will enable the Club to attract grants to resurface the tennis courts.		Very Strong
2.	<u>Community Benefit</u>			
2.1	Would agreeing to the request be likely to promote or improve- (i) Economic development; (ii) Regeneration; (iii) Public health; (iv) Social wellbeing; or	The asset will continue to be used as tennis courts/club delivering community benefits as follows:	CAT Stage 2 application – 4.2; Business Plan – Introduction (page 2-4), section 6 (page 10-14).	Strong

	(v) Environmental wellbeing?	<p>Public Health – benefit from members and the public, from a wide age range, participating in exercise and sport.</p> <p>Social Wellbeing - through players’ social interactions and providing a facility where the community can come together.</p> <p>Regeneration – other local organisations have folded and the opportunities they offered have been lost. The CAT will provide improved facilities for local people and visitors. It is hoped will attract more members and events, helping to increase income.</p>		
2.2	Would agreeing to the request be likely to reduce inequality resulting from socio-economic disadvantage?	<p>Yes – CAT 2 application states: ‘local football club has gone depriving the children of a form of exercise.’ ‘The village Activity Centre has very curtailed opening hours.’ ‘The Community Association has been dissolved and they used to organise</p>	CAT Stage 2 application – 4.2	Strong

		activities for local children.' The club intends to continue to provide a local sporting venue for all, accessible for those without the resources to travel outside the village to access opportunities. There is a fee to become a member (£90pa for adults £20 for Juniors), however, the facilities will offer a pay-to-play option.		
2.3	Are there any other benefits that might arise from a grant of the request?	The Club will install a disabled access gate as part of the refurbishment plans helping to make the courts and tennis in Coylton accessible to a wider section of the community. Access increased through booking court time via ClubSpark system e.g. Fort tennis courts.	Confirmation received via e-mail from Club 6/3/25.	Moderate
2.4	What benefits might arise if the Council adopted an alternative proposal in relation to the asset? <i>Note: In order to assess this, the CATAG should carry out a separate assessment of the benefits of an alternative proposal, including non-financial benefits. An alternative proposal may be another asset transfer request, or another proposal made by the Council. Continuation of the existing use</i>	There is no alternative CAT request, or proposal, from any other group. The alternative would be for the courts to remain in SAC	See Assessment of alternative proposal.	Moderate

	<p>would be an alternative proposal, or, if the asset has been identified for disposal, sale on the open market could be an alternative proposal.</p> <p>THE CATAG UNDERTOOK CONSIDERATION OF THE ALTERNATIVE PROPOSAL HERE</p>	ownership. In that case, the Council would be required to allocate funding for the full cost of resurfacing works.		
2.5	How would any benefits identified under paragraphs 2.1 and 2.3 above compare to the benefits of an alternative proposal?	The alternative proposal is likely to deliver similar benefits. However, no SAC budget has been identified to pay for the necessary resurfacing works and Ward Capital funding is unavailable.	E-mail from Councillors re Ward Funding	Strong
	<p><u>Summary Assessment of Benefits:</u></p> <p>Best Value Assessment here: the CATAG was asked to consider whether the proposal represents best value and the benefits merit the discount?</p>	The CAT proposal is a route to improved facilities and continued operation of the tennis club. The alternative is for the asset to remain in Council ownership – if we cannot identify funding for refurbishment then the courts would have to close.		Strong
3	<u>Community Support</u>			
3.1	Has the CTB demonstrated that there is sufficient demand for the proposal in the local community?	Continuity proposal and representations to public notice indicate strong demand within community for continuation of the facilities. Growth in junior	CAT Stage 2 application – section 4.2 and 5.1. CAT Public Notice report	Strong

		<p>memberships. Loss of the facilities is likely to be viewed negatively by the public. Coylton Community Council is supportive of the proposal and has submitted a representation to the public notice.</p> <p>Letter of support from SAC Thriving Communities Community Sports Hub Officer and from OiR Group.</p> <p>The Club's currently has 100 members which they hope will increase once the courts have been resurfaced.</p>		
3.2	<p>Has the CTB demonstrated that there is sufficient support from the local community for the proposal? Has the CTB followed the National Standards for Community Engagement- https://www.scdc.org.uk/what/national-standards to show their engagement has been effective and inclusive?</p> <p><i>Note: Evidence should be provided of widespread consultation with the local community, local stakeholders and community partners. Details should be provided of who was consulted, how the consultation was done and the responses received. If the CTB represents a community of interest such as an equality group or a sports club, evidence should be provided of how the CTB has</i></p>	<p>A total of 85 representations were received to the CAT Public Notice: 80 For, 4 Neutral and 1 Against the proposal.</p> <p>Have consulted parents of all the Junior Members, bowling club and school. Club issue regular updates on Facebook.</p> <p>Supportive representations received from Coylton</p>	<p>CAT Public Notice report.</p> <p>CAT Stage 2 application – 5.1.</p>	Strong

	<p><i>engaged with local residents who are not part of the community of interest.</i></p> <p><i>If the proposal has attracted substantial opposition and has caused division in the community, it may be detrimental to community cohesion or resilience and may not have a net benefit.</i></p>	Community Council and from Tennis Scotland.		
3.3	Has the CTB provided details of any partnership arrangements required to deliver the proposal?	There are no partnership arrangements required to deliver the proposal. Club is affiliated with The Lawn Tennis Association (LTA), Tennis Scotland, Tennis Ayrshire, Active Schools and South Ayrshire Club Ready.	CAT Stage 2 application – section 5.2; E-mail from Club 6/3/25.	Very Strong
3.4	Has the CTB demonstrated how it will take account of the different needs of the community? Does the proposal demonstrate that the proposal may reduce inequality?	The facilities will continue to be used by the OiR group and by Active Schools. Currently the Club has around 50 Junior Members and many of the adult members are older/retired so provides an opportunity to stay active into later life. Coylton LTC is a registered SCIO, with purposes including public participation in sport for all ages, races and abilities. Club plans to install a disabled access gate.	CAT Stage 2 application – section 4.1 and 4.2.	Very Strong

	<u>Summary Assessment of Community Support</u>	Club has engaged with Community Council, school and other nearby organisations to inform them of CAT plans. Responses to CAT Public Notice are overwhelmingly supportive.		Strong
4	<u>Ability to Deliver</u>			
4.1	Do members of the CTB have appropriate skills, experience and qualifications to run and manage the asset, and deliver the project? If not, does the CTB have plans to engage people who do?	Club has been operating successfully for close to 100 years. Club has a Board of 12 Trustees with Offices and areas of responsibility including: Chair, Secretary, Treasurer, Fundraising, Child Protection & Welfare. Affiliated to sport's governing bodies and registered for South Ayrshire's Club Ready mark.	CAT Stage 2 application – section 4.4	Strong
4.2	Has the CTB demonstrated that it has a clear understanding as to what will be required to manage the asset? For example, has it taken into consideration issues such as insurance and maintenance of the building, utilities, firefighting equipment, energy performance certificate etc.?	Club has been operating for close to 100 years and became a registered SCIO in 2023 – constitution approved by OSCR. It has held a lease and been running the asset in its current form since 1995. Business Plan	CAT Stage 2 application – section 4.4. Business Plan.	Very strong

		<p>created by external consultant to support CAT (paid for with funding from SAC's Community Wealth Building team).</p> <p>Land is owned by SAC but clubhouse was built by the Club.</p> <p>Quotes for resurfacing obtained from qualified contractors.</p>		
4.3	Does the CTB have suitable governance arrangements in place for decision-making to manage the asset and deliver the project, taking into account the scale and nature of the project?	<p>Board of 12 Trustees. AGM held in Feb each year. OSCR submissions are up to date. Affiliated with the Lawn Tennis Association (LTA) and governed by their rules and regulations which are incorporated into the Club's Constitution. Affiliated with Tennis Scotland who provide PVG and safeguarding rules and regulations.</p>	<p>CAT Stage 2 application – section 4.4</p> <p>CAT Additional Information E-mail from the Club 6/3/25.</p>	Strong
4.4	Where relevant, does the CTB have succession plans in place for recruiting new Board members or Trustees in the future?	<p>Club currently has a full Board of 12 Trustees. Board Succession is identified as an important area for Club sustainability in the Business Plan with efforts to</p>	Business Plan – section 5	Moderate

		bring younger members onto Board. Shadowing of existing Board members. Improved facilities are expected to lead to an increase in member numbers providing a greater pool of talent available for Board succession.		
4.5	Has the CTB provided details of its projected income and expenditure and cash flow forecasts? Has the CTB demonstrated there is sufficient projected cash flow to establish that the project is financially viable?	Yes – 5yr financial projections in business plan show a deficit £6k in first year following CAT due to expenses associated with the transfer i.e. legal fees – these can be covered from the Club's reserves of £21k. Small surplus, gradually increasing, from year 2 onwards. Membership fees are currently low in relation to other clubs – intention is to increase Coyllton fees following transfer and resurfacing.	Business Plan – section 7 (pg 19 onwards)	Strong
4.6	Has the CTB identified all the resources required to deliver the benefit? The following should be considered: <ul style="list-style-type: none"> Funding obtained; 	Business plan identifies income streams and full breakdown of expenses. Small deficit projected	Business Plan – section 7. CAT Stage 2 application – section 5 and 6.5.	Strong

	<ul style="list-style-type: none"> • Funding and support required from the Council; • Other sources of funding, such as external grant funding; • Number of employees or volunteers available to maintain the asset and run the project. 	<p>in year 1 following CAT with surpluses from year 2 onwards – assumptions appear realistic and achievable.</p> <p>Resurfacing works will be grant funded – contribution from ACAF and SportScotland – neither yet secured but indications from SportScotland are positive.</p> <p>Full Board of 12 Trustees currently. Board succession identified as an area of focus in business plan – Club is taking steps to bring younger members onto the Board.</p> <p>ACAF request has been assessed against the Best Value Assessment principles. The proposed transfer, facilitated by ACAF grant of £100k will deliver:</p> <ul style="list-style-type: none"> • sustainability for the club and courts • provision of local tennis facilities in the village 		
--	---	---	--	--

		<ul style="list-style-type: none"> • Health improvement through exercise • Social cohesion through community leisure and recreation • Regeneration through improved facilities • Removal of Council liability for future costs 		
4.7	Does the CTB have a viable business plan for any proposed commercial activities, including timescales and targets for delivery of benefits?	Yes. Sources of income generation identified as: Membership Fees, court Hire, Coaching Fees and Competition Fees. Planned one third increase in membership fee (Adult annual membership would increase from £90 to £120pa) following resurfacing of courts – this is still affordable when compared to fees for other tennis clubs which range from £186 to £300pa.	Business plan – section 6	Strong
4.8	Where relevant, has the CTB identified how the proposals will be funded in the longer term? Are these proposals credible and has evidence been provided?	Yes – detailed in Business Plan. Membership fees form core of income – can be supplemented by sponsorship and fundraising if	Business plan – section 6	Strong

		required. Over £20k currently in reserves. Projections appear reasonable and achievable. Business Plan recommends establishment of a Funding Sub-Committee to support on-going fundraising and forward planning for major expenditure.		
4.9	Has the CTB provided details of the monitoring arrangements to be put in place to ensure the project delivers its key objectives and the timescales in which they will be delivered?	<p>Club has identified the following as key indicators of success:</p> <ul style="list-style-type: none"> • Resurfacing of courts • Membership numbers (monitored and recorded by Club) • Court usage (monitored recorded by Club) • Income (monitored recorded by Club) <p>Completing the resurfacing works will have a direct impact on the other indicators.</p>	CAT Stage 2 application – section 4.2	Strong
	<u>Summary assessment of Ability to Deliver</u>	Club currently occupies the site and uses as a tennis facility. They are a registered charity with appropriate governing body		Strong

		affiliations. Board of 12 Trustees. Good understanding of income and expenses.		
5	<u>Local Authority Functions, Local and National Outcomes</u>			
5.1	<p>Would agreeing to the request have an adverse effect on the Council's ability to deliver any of its statutory functions?</p> <p>For example, would the community activities physically interfere with the Council carrying out its functions, or require the Council to put alternative arrangements in place that would substantially increase costs? Do the CTB's proposals conflict with any Council policy? Would the cost of agreeing to the request affect the Council's budget to the extent that it would reduce the Council's ability to deliver its functions, even after taking account of the benefits?</p>	<p>No adverse effect. Asset is currently operated as tennis courts by the Club – this will not change. No conflict with Council policy. Complementary to SAC Plan 2023-28 Priority 1 Spaces & Places – Play, Sport & Recreation.</p> <p>Asset would transfer from Council ownership to the Club so there is potential for perceived loss of public asset. However, Club has been in occupation for decades.</p>		Very Strong
5.2	<p>Are there any obligations that may prevent, restrict or otherwise affect the ability of the Council to agree to the request, whether arising from legislation or otherwise? For example, if the asset forms part of the Common Good, court authority may be required to dispose of the asset; there may be title or planning restrictions which state that the asset may only be used for certain specified purposes. Removal of such restrictions may involve additional costs- should these costs be met by the CTB?</p>	<p>None – title check undertaken by Legal Dept.</p> <p>Asset is not Common Good.</p>	Title report.	Strong

5.3	Will the proposed benefits contribute to achieving the Council's local outcomes and the Scottish Government's National Outcomes?	Yes – Council Plan 2023-28 Priority 1 Spaces & Places – Play, Sport & Recreation. National Outcome – Healthier.		Very Strong
	<u>Summary Assessment of Local Authority Functions, Local and National Outcomes</u>	No detrimental impact on delivery of Council services. Complementary to Council Plan.		Strong
	<u>Final Assessment/ Recommendation:</u>	Based on the above assessment, the Proposal overall is Strong with potential to deliver significant long-term community benefits. CATAG recommendation is to Approve the CAT request, subject to conditions. Detail of conditions will be confirmed in collaboration with Legal but likely to include: <ul style="list-style-type: none"> • A right of pre-emption in favour of the Council providing the opportunity, at our discretion, to protect the discount offered on purchase price. • A clawback condition attached to the ACAF 		Approval subject to conditions

		<p>award to ensure public access to the courts is provided.</p> <ul style="list-style-type: none"> • Installation of disabled access gate and/or other adjustments as required under Equality Act 2010. • Agreement on access rights for club use and public (should include consideration of informal footpath from Garvine Estate). <p>In addition:</p> <p>Club is asked to provide information on its rates for pay-to-play – these should be kept affordable and comparable to other facilities.</p> <p>Likely requirement for contractor's access and site compound during resurfacing works – arrangements for this to be confirmed, licence may be required.</p>		
--	--	---	--	--

Note: *If recommending approval of the request, the CATAG will also require to consider:*

- (i) Where the CTB has offered a price that is below market value, an assessment will be required following the process in the Disposal of Land by Local Authorities (Scotland) Regulations 2010 as to whether the asset should be transferred to the CTB at the price requested; and*
- (iii) The Subsidy Control rules (formerly the EU State Aid rules)- <https://www.gov.scot/publications/scottish-public-finance-manual/subsidy-control/subsidy-control/>; and*
- (iv) The conditions that will apply to the disposal, taking account of the conditions requested by the applicants. If the recommendation is for a disposal for less than market value, consider if conditions to protect the discount should be applied.*

Best Value Assessment

Coylton Tennis Club

INTRODUCTION

Background

This document assesses the extent to which a disposal of South Ayrshire Council land and buildings at less than best consideration that can reasonably be obtained can be justified.

Under the Local Government (Scotland) Act 1973: Section 74 it is a legal requirement that local authorities sell land for the best consideration that can reasonably be obtained, unless section 74(2A) applies, or the disposal is made in accordance with regulations made under section 74(2C).

The legislation recognises that there may be circumstances where local authorities consider it appropriate to dispose of land for a consideration less than the best consideration that can reasonably be obtained. The procedure applies to every disposal of an interest in land including but not limited to sale or lease, or grant of a servitude or other interest over land. It applies whether the disposal is managed on the open market or by private treaty or dealt with internally or by external consultants.

Under The Disposal of Land by Local Authorities (Scotland) Regulations 2010, Local Authorities can dispose of land and assets for a consideration less than the best that can reasonably be obtained provided that:

- a) the local authority is satisfied that the disposal for that consideration is reasonable, and
- b) the disposal is likely to contribute to any of the following purposes:

- i) economic development or regeneration;
- ii) health;
- iii) social well-being; or
- iv) environmental well-being.

Structure of Assessment

The structure of the assessment will consist of the following key areas:

1. Proposal;

Assesses of the principles of the proposal, the extent to which it has clear aims and objectives and the reasons why a disposal at less than best consideration can be justified.

2. Community Benefit;

Assesses how the disposal at less than best consideration that can reasonably be obtained will contribute to one or more of the following: (a) economic development or regeneration; (b) health; (c) social well-being; or (d) environmental well-being. And, any other benefits including possible reductions in socio-economic inequality.

3. Community Engagement

Assesses evidence of demand, need and support in the community and the results of any community engagement and statutory consultation carried out. Should also detail any objections or opposition to the proposals.

4. Ability to Deliver;

Assesses the viability of the proposals and capability of the proposer to deliver sufficient benefits to justify a disposal at less than best consideration.

5. Local Authority Functions, Local and National Outcomes

Assesses the extent to which a disposal at less than best consideration supports the delivery of National and Local objectives and any possible negative impact on these.

6. Financial Implications

Assesses the extent to which a disposal at less than best consideration would impact positively or negatively on SAC's finances and if other benefits proffered outweigh this impact

Assessment scale

Each of the headings above is rated from very strong to weak. An overall assessment rating is also given. A summary of the evidence required to achieve each rating is outlined below:

Evidence	Overview
Very Strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.
Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrate questionable value for money.

NAME OF PROPOSER	Coylton LTC
ASSET	Coylton Tennis Club
WARD	Ward 7 – Maybole, North Carrick & Coylton
MARKET VALUE	£10,000
VALUE OF OFFER	£3,000
PROPOSED DISCOUNT/BEST VALUE CONSIDERATION	£7,000
DATE OF ASSESMENT MEETING	19/03/25
DATE OF LEADERSHIP PANEL	17/06/25
ASSESSMENT BY	Colin Love, Team Leader Community Asset Transfer

	Assessment Criteria	Notes	Assessment Rating
1.	<u>Proposal</u>		
1.1	Are the aims and objectives of the proposal clearly defined?	Yes - the tennis courts need to be resurfaced. Visiting clubs have complained about the condition of the courts. Coylton Tennis Club (CTC) plans to take ownership of the tennis club courts and land to attract grants to cover cost of resurfacing. Asset will continue to operate on current basis as a tennis club.	Very Strong
1.2	Has the proposer explained the reasons for requesting the asset at less than market value and what difference this will make to the delivery of services in the area?	Courts are not up to modern, safe playing standards – if the courts cannot be resurfaced, the Club will have to move or potentially close. This would result in the Coylton community losing a sports facility and people having to travel outside the village if they wanted to play tennis. Under the terms of Coylton LTC's lease, the Landlord (SAC) is responsible for all maintenance and repair of the playing surface, court markings, court perimeter fencing, drainage, grounds maintenance, net posts, bench seating and floodlighting. No Council budget has been identified to pay for the resurfacing works. Club, therefore, is seeking ownership in order to attract grants to ensure the tennis courts remain available to the Coylton community. Club feels that as they are taking on an asset that needs considerable repair, their offer and the discount is reasonable. The cost of resurfacing (between £156k and £181k) is	Very Strong

		significantly higher than the requested discount. Proposal offers a substantial capital saving to the Council and removes our future liability for costs associated with the facility.	
1.3	Would there be displacement of similar services in the area if the Council agrees to the proposal?	There will be no displacement. Coylton LTC has been operating for almost 100 years and has had a lease on the subject asset since 1995.	Very Strong
	<u>Summary Assessment of Proposal:</u>	Aim and objective is clear. Council has not resurfaced courts. Asset therefore is in need of improvement and financial offer from the Club reflects that.	Very Strong
2.	<u>Community Benefit</u>		
2.1	Would agreeing to the disposal be likely to promote or improve- (i) Economic development or regeneration (ii) Public health; (iii) Social wellbeing; or (iv) Environmental wellbeing?	The asset will continue to be used as tennis courts/club delivering community benefits as follows: Public Health – benefit from members and the public participating in exercise and sport. Social Wellbeing - through players' social interactions and providing a facility where the community can come together. Regeneration – other local organisations have folded and the opportunities they offered have been lost. The CAT will provide improved facilities for local people and visitors. It is hoped will attract more members and events, helping to increase income.	Very Strong
2.2	Would agreeing to the disposal be likely to reduce inequality resulting from socio-economic disadvantage?	Yes – the CAT Stage 2 application highlights that the village Activity Centre has curtailed opening hours and the Community Association that used to organise activities for local children has been dissolved. The club intends to continue to provide a local sporting venue for all, accessible for those without the resources to travel outside the village to access opportunities. There is a fee to become a member, however, Coylton LTC annual fees - £90 for an Adult, £20 for Junior are low in comparison to other Clubs (Adult memberships: Prestwick = £300pa, Troon = £200pa, Ayr LTC = £186). In addition, to support affordability the Club will offer a pay-to-play option.	Strong
2.3	Are there any other benefits that might arise from the disposal?	The Club will install a disabled access gate as part of the refurbishment plans helping to make the courts, and tennis in Coylton, accessible to a wider section of the community. Installation of a Clubspark booking/access system similar to Fort tennis courts.	Moderate

		The disposal will empower the community/Club and help to develop their capacity.	
2.4	What benefits might arise if the Council adopted an alternative proposal in relation to the asset?	There is no alternative CAT or other request from any other group. The alternative would be for the courts to remain in SAC ownership. In that case, the Council would be required to allocate funding for the resurfacing works or close the facility.	Strong
2.5	How would any benefits identified under paragraphs 2.1, 2.2 and 2.3 above compare to the benefits of an alternative proposal?	The alternative proposal is likely to deliver similar benefits but at a cost to the Council. However, no SAC budget has been identified to pay for the necessary resurfacing works and Ward Capital funding is unavailable.	Strong
	<u>Summary Assessment of Benefits:</u>	The proposal will deliver health, social and regeneration benefits. The facility will be accessible to a range of ages and abilities. Alternative would be for the Council to pay for repairs or to close the facility.	Strong
3	<u>Community Engagement</u>		
3.1	Has the proposer demonstrated that there is sufficient demand and support for the disposal in the local community?	<p>The Club has engaged with Coylton Community Council, the neighbouring bowling club and the local primary school – all are supportive. Letter of support from SAC Thriving Communities Community Sports Hub Officer and from OiR Group.</p> <p>A total of 85 representations were received to the CAT Public Notice: 78 For, 6 Neutral and 1 Against the proposal.</p>	Strong
3.2	Has SAC undertaken appropriate public consultation?	<p>CAT Public Notice was published on SAC website, sent to Coylton Community Council and put on display at tennis courts from 30th Jan to 28th Feb. Representations are supportive of transfer to Club to enable continuation of tennis facilities: 80 In Favour, 4 Neutral, 1 Against.</p> <p>Representations to CAT Public Notice were in favour of proposal (breakdown provided above). Ward Councillors have been made aware of the application.</p>	Strong

	<u>Summary Assessment of Community Engagement</u>	Club has attempted to engage with key organisations in the community. Representations to Public Notice overwhelmingly in favour.	Strong
4	<u>Ability to deliver</u>		
4.1	Does the proposer have appropriate skills, experience and qualifications to run and manage the asset, and deliver the project? If not, does the proposer have plans to engage people who do?	Club has a Board of 12 Trustees with Offices and areas of responsibility including: Chair, Secretary, Treasurer, Fundraising, Child Protection & Welfare. Affiliated to sport's governing bodies and registered for South Ayrshire's Club Ready mark. Proposed resurfacing works will be undertaken to LTA standards by contractors demonstrating appropriate experience and certification.	Moderate
4.2	Has the proposer demonstrated that it has a clear understanding as to what will be required to manage the asset?	Club has been operating for close to 100 years and became a registered SCIO in 2023. It has held a lease and been running the asset in its current form since 1995. Business Plan created by external consultant to support CAT (paid for with funding from CWB). Business Plan outlines income streams and breakdown of expenses with 5 year cashflow projections including allocations for Insurance, Electricity, Repairs & Maintenance. Land is owned by SAC but clubhouse was built by the Club.	Very Strong
4.3	Does the proposer have suitable governance arrangements in place for decision-making to manage the asset and deliver the project, taking into account the scale and nature of the project?	Board of 12 Trustees. AGM held in Feb each year. OSCR submissions are up to date. Affiliated with the Lawn Tennis Association (LTA) and governed by their rules and regulations which are incorporated into Club Constitution. Affiliated with Tennis Scotland who provides PVG and safeguarding rules and regulations.	Strong
4.5	Has the proposer provided details of its projected income and expenditure and cash flow forecasts? Has the proposer demonstrated there is sufficient projected cash flow to establish that the project is financially viable?	Business Plan includes 5 year cash flow projections. A deficit of £6k is forecast at the end of Year 1 due to additional expenses related to the CAT. There is sufficient income to provide small surplus from Year 2 onwards. Membership fees are currently low in relation to other clubs – intention is to increase Coynton fees following transfer and resurfacing.	Strong

4.6	<p>Has the proposer identified all the resources required to deliver the benefit? The following should be considered:</p> <ul style="list-style-type: none"> • Funding and support required from the Council; • Other sources of funding, such as external grant funding; • Number of employees or volunteers available to maintain the asset and run the project. 	<p>Business plan identifies income streams and full breakdown of expenses – assumptions appear realistic and achievable.</p> <p>Resurfacing works will be grant funded – contribution from ACAF and SportScotland – neither yet secured.</p> <p>and has submitted a representation to the public notice.</p> <p>CL met with SportScotland 10/3/25 – confirmed discussions with Club. Will consider an application to part fund courts with match funding from SAC and/or other sources.</p> <p>The proposed transfer, facilitated by ACAF grant of £100k will deliver:</p> <ul style="list-style-type: none"> • sustainability for the club and courts • provision of local tennis facilities in the village • Health improvement through exercise • Social cohesion through community leisure and recreation • Regeneration through improved facilities • Removal of Council liability for future costs 	Strong
4.8	<p>Where relevant, has the proposer identified how the proposals will be funded in the longer term? Are these proposals credible and has evidence been provided?</p>	<p>Business plan identifies income streams and full breakdown of expenses. Small deficit projected in year 1 following CAT with surpluses from year 2 onwards – assumptions appear realistic and achievable.</p> <p>Resurfacing likely to be required again in 10+ years time – grant funding with contribution from Club reserves.</p>	Strong
	<p><u>Summary assessment of Ability to Deliver</u></p>	<p>Club has been operating the asset for decades with limited input from SAC. Good awareness demonstrated of requirements to run the asset going forward. Transition to ownership will make little difference day-to-day.</p>	Strong
5	<p><u>Local Authority Functions, Local and National Outcomes</u></p>		

5.1	Would agreeing to the disposal have an adverse effect on the Council's ability to deliver any of its statutory functions?	<p>No adverse effect. Asset is currently operated as tennis courts by the Club – this will not change. No conflict with Council policy. Complementary to SAC Plan 2023-28 Priority 1 Spaces & Places – Play, Sport & Recreation.</p> <p>Asset would transfer from Council ownership to the Club so there is potential for perceived loss of public asset. However, Club has been in occupation for decades and intends to operate on the same basis going forward, including public, pay-to-play access.</p>	Very Strong
5.2	Are there any obligations that may prevent, restrict or otherwise affect the ability of the Council to agree to the disposal, whether arising from legislation or otherwise?	<p>None.</p> <p>Title check undertaken by Legal - subject is not common good; Council's Title is 'in good order'.</p>	Strong
5.3	Will the proposed benefits contribute to achieving the Council's local outcomes and the Scottish Government's National Outcomes? To what extent the proposal compatible with the Council's Asset Management Plan?	<p>Yes – Council Plan 2023-28 Priority 1 Spaces & Places – Play, Sport & Recreation.</p> <p>National Outcome – Healthier.</p>	Very Strong
	<u>Summary Assessment of Local Authority Functions, Local and National Outcomes</u>	No adverse impact on Council functions. Supports the Council Plan. Delivers community empowerment and capacity building.	Strong
6	Financial Implications		
6.1	What might the financial impact be on the Local Authority over relevant timescales (e.g. lease period)	Club is offering £3k (£1k per court) against the valuation of £10k.	Moderate

		<p>Courts require to be resurfaced with quotes for the works ranging from £156k - £181k. Club has asked for a contribution of £100k from ACAF and will source match from other sources (SportScotland). Alternatively 1) Council required to pay full amount for resurfacing and running costs; 2) Club folds and facility closes.</p> <p>Proposal therefore will provide modest capital receipt (£3k) with Council requested to provide a one-off grant from ACAF of £100k. This will remove Council liability for all future maintenance costs for the asset.</p>	
6.2	To what extent, if any, do the benefits proposed outweigh any negative financial impact of the disposal?	The chief benefit is the continuation of the tennis club in Coylton which, representations to the CAT Notice indicate, is an important and popular local asset. The Club would argue that the Council should be making significant investment in the courts every 10-15 years. If the courts remain in SAC ownership, the Council will have to pay the full cost of repair and may incur additional future costs. The backlash from the community if the facility closes is likely to be significant. Club paying full £10k value from its reserves would undermine the future financial viability of the organisation.	Strong
	<u>Summary Assessment of Financial Implications</u>	The Council is being asked to make an overall one-off financial contribution of £107k to enable this. This, however, will facilitate the transfer and the sustainability of the Club and facilities. It will also remove the Council's liability for future costs.	Moderate
	<u>Final Assessment/ Recommendation:</u>	Recommend Approval - proposed discount of £7k and requested ACAF grant of £100k. The Club will be responsible for all running costs and for the costs of re-surfacing the courts again in 10-15 years' time. The community will be able to access improved playing facilities in the village of Coylton offering health, social	Strong

		and regeneration benefits. The Club will provide a pay-to-play option and continue to work with partners including OiR and SAC Active Schools.	
	<u>Any additional comments or conditions which are relevant</u>		

Note: *If recommending approval of the proposal;*

(i) The Subsidy Control rules https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1117122/uk-subsidy-control-statutory-guidance.pdf ; and

(ii) *The conditions that will apply to the disposal, taking account of the conditions requested by the applicants. If the recommendation is for a disposal for less than market value, consider if conditions to protect the discount should be applied.*

Appendix 4 - Coylton Tennis Club CAT – Representations to Public Notice

Following receipt of a Community Asset Transfer (CAT) request under Part 5 of the Community Empowerment (Scotland) Act 2015 for Coylton Tennis Club, Hole Road, Coylton, the Council gave notice of the asset transfer request being made and invited representations on the request from any interested groups or individuals.

The CAT proposal seeks to take ownership of the asset, secure grant funding to resurface the courts with associated improvements to fencing, lights and access. The asset will continue to operate as a tennis club, offering access to recreational and competitive sport for all ages.

The opportunity to make a representation was available between 9:00am on Friday 31st January 2025 and 5:00pm on Friday 28th February 2025. A Notice of Asset Transfer Request, providing details on how to make a representation, was erected at the tennis club site in Coylton and was hosted on the South Ayrshire Council website under Current Asset Transfer Requests. A copy of the Notice of Asset Transfer Request was sent to Coylton Community Council. Elected members for the Maybole, North Carrick and Coylton ward were also notified.

As detailed in the table below, a total of 85 representations were received: 80 have been categorised as For (in favour of) the CAT request, 1 is categorised as Against the request and 4 as Neutral (neither For nor Against).

The organisation submitting the Community Asset Transfer request (Coylton LTC SCIO) was given the opportunity to respond to the representations made, where they felt this was appropriate. Their response is included at the end of this document at page 17.

ID	Town, Postcode	Representation	For/ Against/ Neutral	SAC/Coylton LTC Response
01	Ayr, KA7 2QU	Having read the application, I'm puzzled by several things. 1. Application states SAC cannot afford the cost to resurface the courts and other enhancements. That is incorrect. SAC is currently investing £6.3m in golf courses which are making a loss of approx. £200k per year. CTC does not create any loss to SAC, it has simply chosen to prioritise loss making golf over tennis. 2. Belleisle Conservatory is leased to a charity and pays no rent, electricity, water or insurance charges. It has spent only £21k over the last 5 years on repairs & maintenance, and despite the lease stating the charity is responsible for R&M, SAC is now paying £670k to repair the building structure.	Neutral	See Response* below.

		3. If CTC were granted a long term lease then they could apply for external funding in conjunction with SAC. The benefit of this would be no liability for CTC and SAC retains the asset land.		
02	Coylton, KA6 6GB	<p>I fully support this proposal for the tennis club to take ownership of the courts. The club provides a valuable space for people of all ages to stay active, socialise, and enjoy the benefits of sport.</p> <p>Having a secure future for the courts will ensure continued access for the community, encouraging physical activity, wellbeing, and opportunities for young people to develop their skills in a welcoming environment.</p> <p>Approving this proposal will help safeguard an important local facility that promotes health, inclusivity, and community spirit.</p>	For	
03	Not provided - by e-mail	As a member of Coylton Tennis Club, I am writing this email to register my support in the request for the club to purchase Coylton tennis courts and surrounding land	For	
04	Not provided - by e-mail	I am sending a letter of support in as a member of Coylton Tennis club with regards too supporting the club in their request to purchase the tennis courts and the surrounding land.	For	
05	Ayr, KA7 3BE	As a current member of the club I support their initiative to buy and upgrade the courts as I believe a thriving Tennis Club to be an asset to any community Playing outdoor sport must surely be of a benefit to the physical and mental health of people of all ages.	For	
06	Ayr	On behalf of Tennis Ayrshire and South of Scotland Tennis, we fully support this community asset transfer. This move will provide the club with greater financial stability, giving them ownership of an asset that enables long-term planning. It will also allow the club to develop a facility that will benefit hundreds of young, aspiring tennis players for years to come.	For	

		<p>Undoubtedly, this will be a valuable asset to the local community.</p> <p>Furthermore, this transfer will enhance tennis development across the region, providing increased access to high-quality facilities and encouraging greater participation at all levels. By investing in grassroots tennis, we can inspire the next generation of players and strengthen the sport's future in Ayrshire and the South of Scotland.</p>		
07	Ayr, KA6 6JF	I am completing this form in support as a member of Coylton Tennis Club in regards to the CAT application the club have to purchase the courts.	For	
08	Mauchline, KA5 5LS	I am completing this form in support as a member of Coylton Tennis Club in regards to the CAT Application the club have to purchase the courts.	For	
09	Ayr, KA7 2RP	I support Coylton Tennis Club's asset transfer request.	For	
10	Coylton, KA6 6NH	I am completing this form to support Coylton tennis club in regards to the CAT application for purchasing the tennis courts in Coylton. Where my son, other family members and have friends and their children who are members.	For	
11	Not provided	I am a member of Coylton Tennis Club and I am in support of the CAT application which the club has made to purchase the tennis courts/surrounding land.	For	
12	Tarbolton, KA5 5NT	I am writing this in support of Coylton Tennis clubs application for CAT for the Tennis courts as two of my children are members of the club.	For	
13	Coylton, KA6 6NR	My son loves his Tennis and would be very disappointed if the courts were not available in the village	Neutral	
14	Coylton, KA6 6JT	As members of Coylton Tennis Club, myself and my family are in full support of the CAT to purchase the tennis courts. This will allow the club to upgrade the courts and ensure the club continues to be a successful part of the Coylton community.	For	

15	Coylton, KA6 6PS	I am completing this form in support as a member of Coylton Tennis Club in regard's to the CAT application the club have to purchase the courts. This club has helped my son in so many positive ways and would be a real sad loss to our village.	For	
16	Coylton, KA6 6PD	I fully support the CAT. With the club in local hands we will be able to complete an upgrade so we can have the best facilities to attract new members.	For	
17	Not provided - by e-mail	I am sending a letter of support in as a member of Coylton Tennis club in regards to supporting the club in their request to purchase the tennis courts and surrounding land.	For	
18	Ayr, KA7 2RP	I fully support the asset transfer to Coylton Tennis Club. My family has been involved with the tennis club for 30 years and still involved.	For	
19	Dreghorn, KA11 4EJ	This is my notification of my support as a member of Coylton Tennis Club with regards to supporting the club in their efforts to purchase the tennis courts and surrounding land.	For	
20	Coylton, KA6 6HY	I am writing in full support of the CAT transfer of Coylton tennis club. This is a vital asset for our community and has been used for several generations of families and will continue to be used by hundreds more if we are able to purchase these courts then we are able to provide and promote a healthy lifestyle for the community.	For	
21	Ayr, KA7 2RG	Coylton LTC is one of few tennis clubs that not only does a lot for junior and senior tennis alike, but also has a lot of community support. It is the centre of the community in Coylton.	For	
22	Coylton, KA6 6JG	Writing in support of the CAT for Coylton tennis club to enable the facilities to be improved and club to grow. It's such a hugely used and important part of the community that I would see this as an opportunity to secure the future of the club and facilities future generations.	For	

23	Coylton, KA6 6QQ	A great asset to the Village. Our grandsons have had hours of fun and we fully support the transfer of ownership in order that these can be maintained in a good working state.	For	
24	Coylton, KA6 6QQ	<p>The tennis courts are a vital asset to the community of Coylton, these tennis courts provide a space for community interaction and socializing, helping to build relationships and strengthen community ties.</p> <p>Health and Well-being: Tennis is a physical activity that promotes fitness, and mental well-being.</p> <p>Youth Development: Tennis courts offer a structured environment for young people to develop discipline, teamwork, and leadership .</p> <p>Accessibility: Not everyone can afford private clubs or memberships, so community courts offer an affordable option for people of all ages and backgrounds to play the sport.</p>	For	
25	Coylton, KA6 6JL	I fully support this CAT for the Tennis Club. Coylton doesn't have a lot of resources and to lose this would be such a shame.	For	
26	Coylton, KA6 6NZ	The tennis club is a huge asset to the village especially to the children my children spent a lot of time in classes doing tournaments and playing for fun in these days anything that encourages children to be active is a necessity	For	
27	Mauchline, KA5 5HX	I fully support the asset transfer of Coylton Tennis club to allow the facilities to be upgraded and maintained for future generations within the village. This is a key resource for the community used by those not just from the village but wider across Ayrshire.	For	
28	Cumnock, KA18 2LF	I am in support of Coylton tennis club in regards to their request in purchasing the tennis courts and surrounding land.	For	
29	Coylton, KA6 6JW	As Council can no longer take on responsibility of tennis courts in Coylton and the club is willing to do this, I wholeheartedly support them. This tennis club has been in	For	

		village for over 70 years and it would be such a shame to lose this facility.		
30	Mauchline, KA5 5JD	Coylton Tennis Club is a huge asset to the local community and I fully support the CAT. It is a vibrant club that has a large junior membership and two male and two female league teams. The club has a dedicated coach who is doing a wonderful job of developing the skills of our junior members as well as adult beginners and league teams. The transfer of the club to Coylton Tennis Club will allow the club to resurface the courts and therefore allow the club to continue to grow and develop.	For	
31	Prestwick, KA9 1QL	Would be great for the village - has been since I was a child. Great for all ages	For	
32		Coylton tennis club is a great asset to the village and does a lot to promote tennis and a healthy lifestyle for the young people in the village	For	
33	Coylton, KA6 6QL	The tennis courts have been an integral part of our children's lives for many years ,the facility is used by children and adults alike it would be a crying shame to see them go	For	
34	Coylton, KA6 6JL	I fully support the proposals made by Coylton Tennis Club regarding asset transfer. The continued use and maintenance of the courts and surrounded land will ensure no deterioration of facilities and overall aesthetics of the village.	For	
35	Coylton, KA6 6JW	On behalf of Coylton Community Council, I am writing to express our strong support for the proposed asset transfer of the Coylton Tennis Club. The tennis club has been an integral part of the village for many years, providing not only recreational opportunities but also promoting health, well-being, and community cohesion among residents of all ages. The club's long-standing presence highlights its value and significance within Coylton. It plays a vital role in encouraging	For	

		<p>active lifestyles and fostering social connections, both of which contribute positively to the community. The asset transfer would secure the future of this important facility, ensuring that it remains accessible for future generations.</p> <p>Furthermore, with the recent introduction of the SKIO initiative for Coylton, we believe that there will be opportunities for funding that could support the development and ongoing maintenance of the tennis court. This potential funding would further enhance the facility, allowing it to continue serving as a key recreational and social hub for the village.</p> <p>Coylton Community Council fully endorses this asset transfer and urges South Ayrshire Council to recognise the benefits it would bring to our community. We believe that securing the tennis club through this process is essential for sustaining and developing the recreational infrastructure that is so valued by our residents.</p> <p>We look forward to a positive outcome that reflects the best interests of our community.</p>		
36	Coylton, KA6 6NS	<p>The tennis courts and club is a great asset to all the community and would be sorely missed if not allowed to keep going.</p> <p>My nephew uses this facility and it has brought not only his tennis skills on so much but also his social skills and manners. The group who run this club should be awarded for all their efforts on this club and allowed to continue providing the facility's and expertise in this crucial sport in our community</p>	For	
37	Coylton, KA6 6NP	Kids love the tennis	For	
38	Coylton, KA6 6JW	Personally I think the council could pull back funds with alot of areas of Ayr and put it into the upkeep of the tennis counts	Against	During the Council's assessment process for the

		in Coylton, these courts are used/respected by good members of the public, which pay happily towards the upkeeps and repair of their local areas therefore should be priorities over alot of the areas of Ayr considering the residents/locals do not care for their surroundings. This pitch in Coylton has been used and taken care of for many years and with the correct funding from the local council will continue to thrive for many years to come thanks to the respectful participants.		CAT request, we will also consider granting a financial contribution towards the cost of resurfacing the tennis courts.
39	Coylton, KA6 6QP	What area of the grassland is for purchase? Where is the boundary?	Neutral	A plan showing the area covered by the proposed CAT is available to view at https://www.south-ayrshire.gov.uk/article/79725/Coylton-Lawn-Tennis-Club-SCIO-SC052814 A copy of the plan was e-mailed directly to this respondent.
40	Drongan, KA6 6HD	I am supporting the Cat for Coylton Tennis Club. Having helped coach the children for over 20 year I feel it would definitely help the club move forward, now we have a new coach and other members who have there level 1 assistant coach qualification. Playing in the Ayrshire leagues, we need to have decent courts to play on for visiting clubs. Hopefully making it a successful club for the future generations coming through.	For	
41	Coylton, KA6 6LH	I support this transfer and think it's a great addition to the village	For	
42	Coylton, KA6 6GW	Coylton tennis courts are a vital part of the Coylton community. The courts are in use everyday of the week and used by a range of people within the community from children to over 60s. The club is growing and has classes and lessons daily as well as taking part in leagues and competitions. The CAT would allow the club to renew the	For	

		courts which is badly needing done and upgrade the facilities. This is turn will help the club grow and support the players allowing them to perform to their full potential as well as encourage more of the community to become involved.		
43		Coylton tennis club is well used and it would be a shame if it were to close due to the council giving up on it. Fully support the idea of it being taken over by the people of Coylton	For	
44	Coylton, KA6 6GB	My son was a member for most of his school years and I would love to see it been taken over. It is a big part of the village community and would be sadly missed if not available.	For	
45	Coylton, KA6 6JR	Coylton tennis club and courts are great asset to the community giving children a chance to learn tennis . They also can learn locally and not have to trail to Ayr	For	
46	Coylton, KA6 6LD	The tennis club is very important to the residents of the village. It is a place where members of the community can come together and where both their physical and mental health can benefit from friendship and competition.	For	
47	Coylton, KA6 6QF	I fully support this transfer to the community	For	
48	Coylton, KA6 6NZ	As a resident of Coylton I fully support the application by the tennis club to purchase the tennis courts. The courts are well used and it is vital that the village does not lose them.	For	
49	Coylton, KA6 6NL	needs to be maintained and there to promote fitness and health within the village	For	
50	Coylton, KA6 6LA	I support this move with the tennis courts and hope they can be maintained and kept open well into the future , the tennis club and courts have long been an important part of this village , my grandson enjoyed many games there ,I wish the club all the luck in their future endeavour and hope they get the support they deserve , I'm right behind them	For	
51	Not provided - by e-mail	loved and used by locals great asset to community	For	
52	Coylton, KA6 6LH	I fully support this.	For	

53	Coylton, KA6 6NR	I am writing in support of the purchase of "CAT" for the Coylton Tennis Club. This will be a valuable and much needed asset for the club. Good luck for a swift and easy takeover.	For	
54	Coylton, KA6 6JG	I support the CAT to allow the courts to be upgraded which will allow the club to grow, bring in new members and be successful. I have 2 children who are members of coyilton juniors and who I can see going onto play tennis into their adult years. I recently started attending beginners adult lessons. The tennis club is a big part of the village and very well utilised. It is badly needing upgrading if it is to continued being used and a CAT is the only way yo make this happen.	For	
55	Coylton, KA6 6EU	The club is an essential component for the kids around here, always inclusive. The club needs to have decision making powers to upgrade facilities and I am sure they will do a wonderful job here. Thanks	For	
56	Coylton, KA6 6NH	Opportunity for the club to upgrade and maintain the tennis courts in our local village.	For	
57	Coylton, KA6 6LH	I support this application. The tennis club is well known in the community, and has been for many years. It has provided low cost coaching for players of all levels with a very active children's programme. It is a great asset to the village.	For	
58	Coylton, KA6 6NZ	These courts were instrumental for my childhood and fundamental to Coylton and I genuinely deem them as important assets for the village.	For	
59	Coylton, KA6 6PU	I fully support this request to take over Coylton Tennis Club. It is a great community facility at the heart of the village.	For	
60	Coylton, KA6 6JL	I fully support this.	For	
61	Not provided - by e-mail	A true community asset. Opportunities given to children and adults to have fun engaging in the development of tennis skills. Inclusive and accommodating for all. Great community asset used by all ages.	For	

62	Coylton, KA6 6JN	Firstly do not use the tennis club but support it the ladies have done a fantastic job and when I look over the years the potential that has come out of the club is amazing for such a small village.	For	
63	Maybole, KA19 7NU	I am submitting this form as a member of Coylton Tennis Club supporting the club in their request to purchase the tennis courts and surrounding land as part of the CAT process.	For	
64	Coylton, KA6 6JW	I have been a resident of the village for around 40yrs, of these 40yrs I have played at the Coylton Tennis Club courts for around 30 of those years. I learnt to play tennis here, represented the club throughout Ayrshire because of the courts, was a regular district and regional junior singles and doubles participant and have played leisurely here since. They are an integral part of the village and I know are regularly used for both child and adult coaching sessions and hold weekly division matches throughout the summer.	Neutral	
65	Coylton, KA6 5JX	These tennis facilities are a great asset to the community and need to be saved. As long as the agreement is water tight that this land is not to be sold in future for housing or the benefit of individuals but is kept for ever as a community leisure/Green space and is accessible to all, then I am 100% in favour of the community buyout.	For	
66	Coylton, KA6 6QN	I fully support Coylton Tennis Club remaining, Whilst I understand South Ayrshire is under significant financial stress, I appreciate the courts moving to private ownership is the way ahead. I have stayed in the village for 20 years, both my children played at the club, the amount of effort put in by members over the years has been amazing, particularly Morris Thompson, who sadly is no longer with us. I totally support the courts remaining in the village and note that for a small club that doesn't have all the facilities of others, it has an enthusiastic membership and a lot of talented players.	For	

		The courts have always been kept in good order and are an asset to the village.		
67	Coylton, KA6 6LU	I fully support this proposal. The tennis courts are a great facility to have in Coylton. They provide opportunities for health and well-being and bringing the community together. It would be a huge loss to the village if we couldn't access them.	For	
68	Coylton, KA6 6LU	I think purchasing the courts is an excellent idea. It will mean they are properly maintained and utilised.	For	
69	Not provided - by e-mail	We wish to offer our support to the representatives seeking to transfer the ownership of Coylton Tennis courts. This has been a well supported club over the years and huge asset to the community, and enjoyed by family & friends over the years.	For	
70	Not provided - by e-mail	I am writing to confirm that my husband and I certainly support the Club in this endeavour. The Club is a very important asset to this area for adults and children alike.	For	
71	Coylton, KA6 6PF	<p>For several decades, Coylton Tennis Club has been at the centre of the local community, welcoming people of all ages and abilities to the Club and providing opportunities for physical activity and social engagement in a safe environment.</p> <p>Our family moved to Coylton 33 years ago as it offered a wide variety of community activities which our children could be part of, as well as us adults. In particular, Coylton Tennis Club has become a part of our active lives with accessibility and developing the sport within the village. Our children participated in coaching, tournaments, social play and continue to play in their own areas. I participate annually in the local Ayrshire Ladies League.</p>	For	

		<p>It is clear from the business plan that the Club will be able to raise money through membership fees, events and coaching programmes. Furthermore, the Club's charitable status will open it up to opportunities for grants and sponsorships. Therefore, there should be no concerns about how the maintenance of the courts will be funded.</p> <p>Further afield, The Transforming Scotland's Indoor Tennis (TSIT) project in Dumfries and Galloway marks another important landmark in the ongoing work to improve year-round access to tennis across the country providing a base for the sport for Dumfries and Galloway and the many rural communities in the area. The funding from the Transforming Scottish Indoor Tennis fund operated by the LTA, LTA Tennis Foundation, SportScotland and Tennis Scotland, with funding from the local Council shows the commitment of these organisations to support tennis throughout Scotland.</p> <p>Likewise, there is a strong tennis infrastructure in this area but a concerted effort is required to maintain our local club against a challenging financial climate and if the Council is unable to maintain the facility then there would appear to be no option but to take ownership of the courts to allow access to funding through other channels such as the above-mentioned.</p> <p>By owning the courts, Coylton Tennis Club can ensure their long-term viability by improving the facilities, resurfacing courts and installing better lighting. This would also help attract more members to the Club and benefit the local community.</p>		
--	--	--	--	--

		Given the Club's history, transferring ownership of the courts to Coylton Tennis Club is essential to ensuring residents from Coylton and beyond can continue to take advantage of the facilities. We eagerly anticipate the positive impact it will have on our existing members and new players alike. The addition of returning to floodlights and year-round accessibility means that our club can continue to thrive and grow, unimpeded by seasonal changes.		
72	Ayr, KA7 3UD	My son attends Tennis lessons at the club weekly for the past year and has thoroughly enjoyed it. He previously attended another club and made little to no progress in his time there. I support the movement for the club to have their own courts in order to properly offer the whole club what it needs to grow and flourish.	For	
73	Ayr, KA6 6QP	<p>I would like to say that the tennis club in Coylton is of huge benefit to the people of the village and has always been used by a diverse and inclusive number of people of all age groups. It provides health benefits obviously but is a great hub for meeting people and making friends. It's also really important for children who don't have much else in the village and who are always using the facility. It is such an important part of the village run for our community and as such the buy out should be agreed, please.</p> <p>As a cheap club to join it is a valuable and intrinsic part of our village and should be kept as a leisure facility.</p> <p>We have lived in text removed close by the club for 25 years and in that time the courts have been used all the time and even later in the evening so if you work you can still join in. The training sessions for the kids are very busy.</p>	For	

		Not much else to say except that the club is an integral part of the village and should be kept available not just for the members but because the surroundings are used by everyone for walking dogs etc, are surrounded by hedges and trees for local wildlife.		
74	Stair, KA5 5HR	I support the CAT. It is a valued investment for the community and is a great asset that needs to be saved for the community.	For	
75	Not provided - by e-mail	I fully support Coylton buying the tennis courts. The courts are a hub of the community and are used by many people from throughout Ayrshire benefiting their health and wellbeing. Purchasing the courts will also give many people a purpose and sense of community which can only be encouraged and be of benefit to the council.	For	
76	Troon, KA10 6UD	I support the community asset transfer of the tennis courts to ensure their long-term accessibility and improvement. This will benefit existing players and encourage young people to participate at both recreational and competitive levels. Community ownership will enhance facilities, promote physical activity, and strengthen local engagement.	For	
77	Coylton, KA6 6QQ	These courts are well used by children and adults. Anything that gets people active is good.	For	
78	Coylton, KA6 6JR	I support this community transfer and feel it will be best thing for this village asset	For	
79	Troon	As current President of Tennis Scotland I confirm my full support for the proposed CAT. <i>Text removed</i> and her colleagues have done an excellent job in bringing the project to this stage including substantial fundraising. I've absolutely no doubt the new facility when delivered will be a huge asset to the local community.	For	
80	Coylton, KA6 6JF	I agree with Coylton Tennis Club acquiring the courts & adjoining land. It is a valuable asset to the community.	For	

81	Not provided - by e-mail	I agree with Coylton Tennis Club buying the courts and surrounding land	For	
82	Coylton, KA6 6JW	The tennis club is a fantastic opportunity for kids in the community. The club coaches and members all work really hard to make sure the place is well maintained.	For	
83	Ayr, KA6 6EW	I support Coylton Tennis Club in their bid to purchase the tennis courts in Coylton. This is a valuable resource for the village and would be sadly missed.	For	
84	Coylton, KA6 6QL	Fully support the transfer.	For	
85	Opportunities in Retirement (OiR)	Those who have signed below support Coylton Tennis Club in purchasing the land. (see petition attached)	For	
Total Representations = 85. For (In Favour of) the CAT Application = 80 Against = 1 Neutral = 4				

SAC Response to Representation #01

- 1) The Council has approved capital funding for infrastructure improvements to our golf courses, as part of our 10-year Golf Strategy (2022–2032). This funding is specifically dedicated to golf-course infrastructure and does not affect upgrades at other local sports facilities. The Community Asset Transfer (CAT) of Coylton Tennis Club illustrates a collaborative approach to securing alternative options for long-term sustainability of community sports venues in South Ayrshire.
- 2) RENT - The lease with Belleisle Conservatory Ltd (BCL) is that of £1 per annum. It is common when a “peppercorn” rent is agreed that the amount is only paid to the landlord if asked.
INSURANCE – SAC as owner of the building has the structure insured. The insurance recharge for all Council tenants is currently being calculated and will be billed before the end of the year.
WATER – Council is currently looking into the charges in relation to water and sewerage however, in line with all utilities, these will be charged to the tenant in the future.

ELECTRICITY - BCL were the Council's partner in our submission for Heritage Lottery Funding for Belleisle Park, including the Conservatory. When the Conservatory first re-opened, BCL had limited funds so through the ongoing partnership with the group, the Council's Neighbourhood Services paid the electricity bills. Now that the Charity is fully established, the account will be transferred to the group.

3) SAC worked with the Club to consider all the options available. The Club decided to pursue full ownership of the property via the CAT process.

Coylton LTC Response to Representation #01

Yes, point 3 is factually correct insofar as the club won't be eligible for funding since it either a) doesn't have a long term lease or b) own the land. A 25 year lease would be the preferable option but we were told we couldn't have one because we were pursuing a CAT, which we did because we couldn't get a lease.

Purchasing the Tennis Courts

An asset transfer request has been made to **South Ayrshire Council** under Part 5 of the Community Empowerment (Scotland) Act 2015.

The request has been made by **Coylton LTC SCIO (Coylton Lawn Tennis Club SC052814)** and relates to **Coylton Tennis Club, Hole Road, Coylton, KA6 6JL**.

The request is to **purchase** the tennis courts and surrounding land.

The **proposed use** is: continued use as tennis courts and tennis club facilities.

Those who have signed below support **Coylton Tennis Club**
in purchasing the land.

[illegible]

ASSET TRANSFER UNDER THE COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015

NOTICE OF ASSET TRANSFER REQUEST

An asset transfer request has been made to **South Ayrshire Council** under Part 5 of the Community Empowerment (Scotland) Act 2015.

The request has been made by **Coylton LTC SCIO (Coylton Lawn Tennis Club SC052814)** and relates to **Coylton Tennis Club, Hole Road, Coylton, KA6 6JL**.

The request is to **purchase** the tennis courts and surrounding land.

The **proposed use** is: continued use as tennis courts and tennis club facilities.

The documents relating to this request can be viewed online at <https://www.south-ayrshire.gov.uk/community-asset-transfer> or by contacting **cat@south-ayrshire.gov.uk**

Anyone may make representations about this request to **South Ayrshire Council**. Representations must be in writing, by e-mail or by online response as detailed below, and include the name and address of the person making it. A copy of the representation will be provided to the organisation making the request for comment.

A redacted copy of any representations and comments received will be published online at <https://www.south-ayrshire.gov.uk/community-asset-transfer>. Please note that all representations and comments are reviewed by Council officers before they are published on the Council's web pages. This is to ensure that all comments made are neither offensive nor libellous and that their publication also complies with the Data Protection Act.

Representations must be made no later than **28th February 2025 at 5:00pm**. They should be made via the **online response form**, e-mailed to **cat@south-ayrshire.gov.uk** or delivered for the attention of **Colin Love, Team Leader Community Asset Transfer, Asset Management, Housing, Operations & Development Directorate, County Buildings, Wellington Square, Ayr, KA7 1DR**.

General information about the asset transfer scheme is available at <https://www.gov.scot/policies/community-empowerment/asset-transfer/>

South Ayrshire Council's Asset Management and Community Asset Transfer Privacy Notice can be viewed on the Council's website at: www.south-ayrshire.gov.uk/Asset-Management-and-Community-Asset-Transfer-privacy-notice



Stage 2

Community Asset Transfer (CAT) request

IMPORTANT NOTES:

This form must be used by a community controlled body wishing to formally request transfer of a Council-owned asset from South Ayrshire Council under Part 5 of the Community Empowerment (Scotland) Act 2015.

Before and during completion of this application you must refer to the [asset transfer guidance for Community Transfer Bodies provided under the Community Empowerment \(Scotland\) Act 2015](#). Throughout sections of the application, where applicable, relevant guidance page numbers have been provided to assist.

Council officers may require a number of follow-up meetings to discuss the proposal. This is with the aim of better understanding your proposal or to clarify information that has been submitted.

The sections in the form below are designed to inform the Council about the governance of your organisations, your detailed plans for the asset, support from the local community and other interested parties, financial plans and risk management. Information contained within the application form and any supporting documentation submitted will be shared with those involved within the decision-making process and data protection and commercial confidentiality arrangements will apply on such occasions.

If you are applying for a capital grant within your application then please read the Advancing Community Assets Fund guidance before making your request.

We also provide additional information on our website www.south-ayrshire.gov.uk/community-asset-transfer.

For assistance in completing this form or if you have any questions regarding a Community Asset Transfer and development grant, please contact:

Colin Love, Community Asset Transfer Team Leader

South Ayrshire Council

E-mail: colin.love@south-ayrshire.gov.uk **Telephone:** 01292 559347


**THIS IS AN ASSET TRANSFER REQUEST MADE UNDER PART 5 OF THE
COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015**

SECTION 1: ORGANISATION INFORMATION

Please provide details of the Organisation making the request	
1.1 Name of Organisation (Community controlled body):	Coylton LTC
1.2 Address of Organisation (this should be the registered address, if you have one):	Coylton Tennis Club Hole Road Coylton KA6 6JL
1.3 Contact Name:	██████████
1.4 Position in Organisation:	Secretary
1.5 Correspondence address:	██████████ ██████
1.6 Postcode:	██████
1.7 Telephone Number:	██████████
1.8 Email address: Do you agree that correspondence in relation to this asset transfer request may be sent by email to the email address given above?	YES – coyltontennis@gmail.com Yes <i>You can ask South Ayrshire Council to stop sending correspondence by e-mail, or change the e-mail address, by telling us at any time, by giving 5 working days' notice.</i>
1.9 Website address (if applicable):	https://clubspark.lta.org.uk/CoyltonLTC

1.10 Social media links e.g. Facebook, Twitter	https://www.facebook.com/coylton.tennis	
1.11 Please indicate what type of Organisation you are, along with the official number (if applicable): (see pages 11-15 of guidance)	Company Limited by Guarantee and its company number is:	
	Scottish Charitable Incorporated Organisation (SCIO) and its charity number is:	SCIO - Charity no. SC052814
	Community Benefit Society (BenCom) and its registered number is:	
	Voluntary or Unincorporated Organisation (no number)	
	Other: Please specify:	
1.12 Please indicate what type of Community controlled body you are (see pages 11-15 of guidance) Please tick only <u>one</u>		
Community Controlled Body (see pages 11-14 of guidance)	Yes	
Your Organisation is individually designated as a community controlled body by Scottish Ministers (see page 14-15 of guidance) <i>If yes, please give the title and date of the designation order:</i>		
Your Organisation falls within a class of bodies which has been designated as community transfer bodies by Scottish Ministers (See pages 14-15 of guidance). If yes, what class of bodies does it fall within?		

Please include a copy of the Organisation's constitution, articles of association or registered rules with your application submission

2.1 Provide the name (if it has one), address and postcode of the asset:	Tennis Club, Hole Road, Coylton, KA6 6JL
2.2 Provide the name of the landlord or owner of the asset:	South Ayrshire Council
2.3 Is the asset for a building or land or both?	Land (the club owns the clubhouse which sits on the land)
2.4 Provide the UPRN (Unique Property Reference Number) if known (this will be given in the Council's register of land)	B89040/0000/0/00001
2.5 Map Reference /Boundary Plan <i>Provide a map or boundary plan – this could be a google street view with the land and/or property you wish to enquire about indicated. This is to ensure all parties are clear on the nature of the request.</i>	 Map ref: 55.443135, -4.515631
2.6 If there are any restrictions on the use or development of the land, please explain how your project will comply with these: <i>Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.</i>	The land the courts and clubhouse occupy have been in existence for 30 years and there is no planned expansion or further impact on the area.

SECTION 3: TYPE OF REQUEST, PAYMENT AND CONDITIONS

3.1 Please indicate what type of request is being made (see pages 30-31 of guidance):	For ownership (under section 79(2)(a)) go to section 3.2A below	Ownership
	For lease (under section 79(2)(b)(i)) go to section 3.2B below	
	For other rights (under section 79(2)(b)(ii)) go to section 3.2C below	
3.2A – Request for ownership What price are you prepared to pay for the land and/or building requested (see parts 11 & 12 of guidance) <i>Please attach a note setting out any other terms and conditions you wish to apply to the request with the application submission.</i> Have you sought an independent financial assessment of the value for the land/property? <i>If so, please identify the source and the estimated value</i>	Proposed price: £3000, based on £1000 per court on hearsay from other clubs Source: Shepherd Commercial Estimated Value: £10,000	
3.2B – Request for lease: What is the length of lease you are requesting? How much rent are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per year (see parts 11 & 12 of guidance) <i>Please attach a note setting out any other terms and conditions you wish to apply to the request with the application submission.</i>		

<p>3.2C – Request for other rights: What are the rights you are requesting?</p> <p>Do you propose to make any payment for these rights?</p> <p>If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per year.</p> <p><i>Please attach a note setting out any other terms and conditions you wish to apply to the request with the application submission.</i></p>	Yes/No
	Proposed price: £

SECTION 4: COMMUNITY PROPOSAL

<p>4.1 Detail the reasons for making this asset transfer request and how the land and/or building will be used (see pages 30-33 of guidance)</p> <p><i>This section should include:</i></p> <ul style="list-style-type: none"> • Describe the vision, aims and objectives of your proposal to take on the asset • Why there is a need for the particular asset requested and why this specific building or land being requested is necessary or particularly suitable for your proposal • Please set out how the land or building will be used and what activities (in general terms) will take place there • Detail any development or changes you plan to make to the land or building • Any other information you consider relevant <ul style="list-style-type: none"> • Coylton Tennis Club was formed to benefit the people of Coylton and surrounding areas, of all ages, with an interest in tennis and to support the Club's purposes which are as follows: the advancement of public participation in sport through the provision of opportunities for competitive and recreational tennis for all ages, race and abilities, the provision of recreational facilities, and the organisation of recreational activities with the object of providing sporting, leisure and social opportunities for our community.

- The current courts are 30 years old and following many years of neglect by the council, are becoming unsafe and less acceptable for competition playing. The council, who own the courts, do not have the funds to replace them, so we have been told the only way to do this is to buy the courts as a CAT which will release some separate funding and allow the club to approach other bodies to make up the shortfall in funds needed to replace the courts and bring them up to standard.
- The tennis courts will be kept as tennis courts, so there will be no change to the present usage.
- No other development apart from replacing the courts with a new surface, netting, lighting etc. All of this will take place within the existing court area and will not expand the footprint in any way.
- Other tennis clubs in the Ayrshire area have started to complain about playing competitive matches on the courts because they are not up to modern, and safe, standards. The club is approaching its 100 year centennial and if the courts couldn't be replaced, the club would have to close. This would be a severe blow to the community and would involve travelling to other parts of Ayrshire to keep playing. It would also mean that younger children would be less likely to take up the sport, since it is always easier to play a sport that is on your doorstep as opposed to having to travel to get to somewhere else.
- The courts are also used by the Opportunities in Retirement group on a weekly basis throughout summer, and Active Schools also use the courts to run free sessions during the summer as well.
- South Ayrshire Council's group, Active Schools, uses the courts over the summer for members of the public to play for free.
- The courts are used to provide coaching from a professional coach for both adults and juniors alike, at separate times.
- The local schools have had their pupils use the courts in the past and the club is hoping to continue that use once the courts are brought more up to date.

4.2 Set out the benefits that you consider will arise if the asset transfer request is approved (see pages 30-33,41-44 of [guidance](#))

This section should include:

- Describe the current use of the asset and detail the benefits that your proposal will bring that you consider will replace the benefits of its existing use

- How the project will benefit your community, and others including how it will promote or improve economic development, regeneration, public health, social wellbeing or environmental wellbeing and reduce inequalities
 - Describe how your organisation intend to evidence the benefits arising from the proposal
 - Any other information you consider relevant
- The asset is used as tennis courts, and that use will not change.
 - This will continue to help the health of the public due to the exercise they will benefit from playing in the courts;
 - The social wellbeing of the community and the members will increase due to their interactions with each other from participating in friendly and socially acceptable activities;
 - Since there will be no change to the existing use, there will be no detrimental effect to the environment and the grassed areas can only help to this as well;
 - The local football club has gone depriving the children of a form of exercise and many have joined the tennis club as a result of this which is excellent news;
 - The village Activity Centre has very curtailed opening hours and which have been steadily decreasing over the years which means the tennis club can again help children and adults who wish to remain active;
 - The village Community Association has been dissolved and they used to organise activities for the local children, so again the tennis club can help to fill this void
 - The club would be able to continue to provide a sporting venue for all, old and young alike and currently has members from 5 years of age to 85 years of age, and be able to take part in Tennis Scotland competitions which is a healthy way for children to grow into adults. The Opportunities in Retirement group (OiR) use the courts over the summer months for retired people. Last week there were over 20 adults who attended. If the courts couldn't be replaced or were closed, this is another group who would lose out on keeping active through tennis. Active Schools also use the courts over the summer.
 - A growth in junior memberships shows that the club is thriving and providing a real benefit to its players and local families. In fact, pre-Wimbledon, the club's junior register has grown thanks to the running of several events to encourage people to come along to the club.
 - A growth of membership, court usage, and income will all provide evidence of the continued growth of the club. Harder to prove will be the impact on health across the community and any possible fall in crime rates.

4.3 What negative consequences (if any) may occur if your request is agreed to and how would you propose to minimise these (see page 33 & 45 of [guidance](#))

This section should include:

- Detail any potential negative consequences identified for the local economy, environment, or any group of people and explain how you will reduce or remove these
 - Any other information you consider relevant
-
- There will be no change to the usage or footprint of the existing area so there will be no negative consequences if the request is agreed. There will be major negative consequences if the request is refused, however, as this will impact not only the club itself, but also the OiR group and Active Schools and any expansion of other school activities we are looking into.

4.4 Describe how your organisation will be able to manage the asset and achieve your objectives (see pages 32-33 of guidance)

This section should include:

- Provide detail of the structure of your organisation
 - Evidence the strength of leadership, skills, experience and capacity to deliver of your Board and staff of your organisation to maximise the prospects of the asset. If the skills are not currently in place, describe how you intend to address this
 - Detail the business fit between the core objectives of your organisation and the proposed use of the asset
 - Describe how you operate your organisation including how often meetings are held, how you communicate with members and stakeholders etc.
 - Evidence of track record of previous project delivery
 - Whether you intend to use professional advisers, etc.
 - Any other information you consider relevant
-
- The club was granted SCIO status last September 2023, and has a robust constitution in place which has also been accepted by the OSC.
 - The club has a 12 strong board of trustees and holds an AGM in the February of each year, followed by normal meetings to discuss proposals, events and so on. Smaller decisions are taken electronically, but any decision needs to have a majority vote in favour, as per the constitution.

The trustees are:

██████████ – Junior Coach

██████████ – Secretary

[REDACTED] – Chair
 [REDACTED] – Men’s Team Captain
 [REDACTED] – Housekeeping
 [REDACTED] – Junior Convenor and trainee coach
 [REDACTED] – Treasurer
 [REDACTED] – Vice Chair
 [REDACTED] – Ladies Team Captain
 [REDACTED] – Fundraiser and trainee coach
 [REDACTED] – Child Protection and Welfare Officer
 [REDACTED] – Men’s Team Captain

- The club has had a business plan created by an independent advisor, [REDACTED], which shows the club is financially healthy and will continue to grow over the years to come. This plan has also been passed to Colin Love of SAC for his records also. Quotes have been received from recognised and experienced contractors with years of experience in this field and they are used to delivering work to the industry standards expected.
- The only evidence of track record of previous project delivery is that the club is still functioning after almost 100 years. We have contingency planning in place so the club can still function if something untoward happens, like the death of a member.

SECTION 5: SUPPORT

5.1 Provide evidence of how you know that your proposals are supported by and meet the needs of the wider community and South Ayrshire. You should describe the level and nature of support for the asset transfer request from your community and, if relevant, from others (see page 33-34 of [guidance](#))

This section should include:

- Evidence from a range of activities undertaken to engage with your community, such as public meetings, community surveys, community action planning or charrette etc.
- Detail evidence of any support from local Councillors, Community Council, other community leaders and other relevant parties
- You are encouraged to include information on the total number of people in the community and how many of them are members of the organisation to provide context for the level of support.
- You may also wish to include other support you are receiving for example from another local community or organisations or national organisations.

- Details of any identified concerns or objections within your community in relation to the proposal that you are aware of and what steps have been taken to address and overcome these.
- Any other information you consider relevant

Provide copies of the evidence of support with your application

- The Chair and Secretary have communications open with the Community Council and they know of our plans to pursue the CAT process and are happy for this to go ahead. They do not foresee any issues.
- We have advised all of the parents of club members and no-one has raised any objections. South Ayrshire Council Active Schools ran a weekly session for children during the 5 weeks of July 2024 and the Chair and Secretary took the opportunity to talk to the parents about the plans for the courts, and the parents were universally pleased that the courts would continue to be available. Some expressed concerns about the possible closure of the Activity Centre and the impact that would have on their children and them so to know the courts would remain open was well received. The number of children varied from 10 to around 30 on one session with the corresponding number of parents who dropped off and collected their children. The organisers of the events took the names of the children, but not the adults.
- We have spoken with the leaders of the nearby bowling club and they are in agreement to go ahead.
- We are approaching the school to gain a letter showing their approval.
- We run frequent notices on Facebook to let everyone know what the plans are and no-one has raised an objection.
- South Ayrshire Council, under the leadership of Colin Love, are very keen for the club to pursue the CAT process and to help us gain funding to carry out the necessary work needed.

5.2 Provide details of any current or proposed partnership working arrangements with other organisations in developing and/or delivering your proposal

This section should include:

- Detail at what stage the partnership is
 - Who are the partners
 - Are there written agreements in place, if so please provide a copy with the application
 - Any other information you consider relevant
-
- The club is not working in commercial partnership with any other organisation. However, being a tennis club, the club is affiliated with The Lawn Tennis Association (LTA), Tennis Scotland, Tennis Ayrshire, Active Schools and South Ayrshire Club Ready. The club is also involved in the discussions with Coylton Community Council for the village to become a SCIO (like Dunure) to benefit the entire community and which would also allow it to approach for larger funding opportunities as well. The club Chair has also put forward suggestions about merging one of the Ayr clubs (Ayr Carrick) with Coylton, which would increase memberships and court usage again. A merger of this sort could make Coylton one of the best clubs in South Ayrshire for developing children through sport.

SECTION 6 : FINANCIAL INFORMATION

6.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land and/or building, and your proposed use of the asset (see page 33 of [guidance](#))

This section should include:

- Your calculations of the costs associated with the transfer of the land or building and your future use of it, including any redevelopment, on-going maintenance and the costs of your activities.
 - Provide an explanation how you have established the cost e.g. estimates, quotes etc.
 - All proposed income and investment should be detailed, including volunteer hours and donations/fundraising activities.
 - Are the sources of income sustainable, i.e. likely to persist over the next few years, or are short-term, or will there be a need for subsidy from another source for example public funds?
 - If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants. Please indicate whether grant fund applications have been secured or are currently pending and the related dates.
 - If your organisation has ever been investigated on the basis of poor financial management or failure to demonstrate good organisational governance please provide details.
 - Any other information you consider relevant
-
- The club has a healthy bank balance and more than enough to cover the amount discussed above. The club's membership fees is enough to cover all of the running costs and leave a surplus (refer to the

club accounts), but once the property is owned outright, it will allow the club to be able to pursue funding from external sources. At the moment, the club doesn't have a lease, and funders will not advance any money unless there is a minimum of a 5 year lease in place, and more usually, a 25 year lease, or the club is owned by the club.

- For the calculations of costs, please refer to the attached Business Plan. The Business Plan shows a an expected increase in revenue over the next 5 years which is enough to secure the financial needs of ownership.

Please provide a copy of your most recent account/income and expenditure with your application submission

6.2 ONLY for organisations formed within the last twelve months unable to submit accounts:	
6.2a When was the organisation formed?	
6.2b What is your projected annual income for 2020/2021?	
6.2c What is your projected annual expenditure for 2020/2021?	
6.3 Does the organisation hold a bank account? If so please provide full details (name of bank, address, sort code, account number etc.)	
Bank name:	██████████
Bank address:	██
Sort code:	████████
Account number:	████████

6.4 Is your organisation currently in receipt of funding from <u>any</u> public body, South Ayrshire Council, The National Lottery funding or similar organisations? If so, please list these here with the amounts awarded and dates (last three calendar years only)		
<i>Funder</i>	<i>Amount of award</i>	<i>Period of award</i>
No		

6.5 How do you plan to finance any development or refurbishment costs, on-going repairs, caretaking, cleaning, maintenance, insurance, rates and other running costs?

This section should include:

- Details on any works you plan to undertake post-acquisition and information on your plan for sustaining the asset
 - Detail your plans for mitigation if negative issues arise concerning cash-flow, liquidity or financial capacity issues that may impact on delivery of the proposal.
 - How you intend to continue to operate should any income related to the proposal not be generated as planned.
 - What your plans for the proposed asset would be should your organisation incur operational difficulties or ceases trading.
 - Any other information you consider relevant
- The club aims to secure £100,000 from the council's fund which is designed for this purpose. With that as a basis, the club will approach potential funders to cover the rest of the costs for refurbishment of the courts. Some likely sources are: Landfill Communities Fund, Lottery, Weir Trust. The club has also engaged with SAC's External Funding Officer and Community Wealth Building team.
 - The club has been in conversation with SportScotland and they have indicated that we could apply for a grant of £100,000 when they reopen applications in April 2025.
 - The club will continue to pursue funders for money for general use, maintenance and future projects which are not known at the moment.
 - The club's business plan lays out various routes open to the club to pursue funding.
 - A solar farm is intending to build near Coylton and the club has been made aware that a large sum of money in the order of £1M will become available to various organisations in the area. With ownership and a business plan, the club will bid for a share of this.

6.6 Please provide details of contingency plans that you have in place.

This section should include :

- Detail your plans for mitigation if negative issues arise concerning cash-flow, liquidity or financial capacity issues that may impact on delivery of the proposal.
- How you intend to continue to operate should any income related to the proposal not be generated as planned.

- What your plans for the proposed asset would be should your organisation incur operational difficulties or ceases trading.
- Any other information you consider relevant

- If negative issues arise concerning cash-flow, the club could:
 - Raise subscriptions – they are currently the lowest in Ayrshire with some clubs charging more than three times for membership.
 - Increase the amount of funding applications to gather more funds
 - Apply to the National Lottery for funding
- See above
- If the organisation incurs operational difficulties or ceases trading, suggestions would be elicited from the Trustees according to the current constitution which has been accepted by OSCR.

The club's finances and reporting responsibilities are laid out in the Constitution, are reported annually at the AGM and are audited, as appropriate, by a qualified examiner or auditor.

SECTION 7: ADVANCING COMMUNITY ASSETS FUND – CAPITAL GRANT REQUEST

APPLICANTS MAY APPLY TO THE ADVANCING COMMUNITY ASSETS FUND FOR CAPITAL WORKS, RELEVANT TO THE CONDITION OF THE ASSET BEING REQUESTED ONLY

7.1 Do you wish to apply for a capital grant?	Y
--	----------

7.2 How much capital grant are you applying for?	£100,000
---	-----------------

Item	Cost (£)	Have estimates/quotes been sought?
<i>Provide a <u>detailed</u> cost breakdown itemising expected expenditure that you require the development grant for:</i>	<i>Please advise if each cost is inclusive or exclusive of VAT</i>	<i>If yes please submit copies with the application</i>
Replace worn out courts and fittings with new courts and fittings	£ [REDACTED] ex-VAT (this quote is over a year old)	Y – [REDACTED] ([REDACTED] - Proposals.pdf)
Replace worn out courts and fittings with new courts and fittings	£ [REDACTED] ex-VAT	Y – [REDACTED] ([REDACTED].pdf)
Replace worn out courts and fittings with new courts and fittings	£ [REDACTED] ex-VAT (this quote is almost 1 year old)	Y – [REDACTED] (Coylton Tennis Club - [REDACTED] Quotation.pdf)
Fit electronic keypads, floodlighting etc. to bring courts up to date with others and to cover any unforeseen contingencies	Approx. £ [REDACTED]	Y – verbal only from the 3 contractors above
		Y
		Y
		Y
	Total: £	

Please provide a copy of your business case/plan with your application submission

SECTION 8: RISK/SOCIAL IMPACT

8.1 Please outline whether any other organisation/business in your area will be affected by your proposals and what barriers or challenges to your project succeeding you have identified.

This section should include:

- Detail your plans for mitigation if negative issues arise concerning cash-flow, liquidity or financial capacity issues that may impact on delivery of the proposal.
 - Any other information you consider relevant
-
- The club has been in existence for almost 100 years, and in its present location for 30 years, and there will be no change to the area at all.
 - The club has sought approval from the community and the local clubs, such as the bowling club, the church, the community council, etc., and informed them of the club's plans at various meetings. No one has voiced any objections and all have been in agreement with the decision to pursue the CAT process. We do not have supporting documents for this, but again, having been running for almost 100 years without any issues, it seems unlikely that any will arise. The club will however, attempt to gain letters of support from the school, church and so on when the school returns from the summer holiday break, if necessary.

DECLARATION
We, the undersigned on behalf of the community controlled body as noted at section 1, make an asset transfer request as specified in this form.

We confirm that we have read and understood the [Scottish Government Guidance for Community Transfer Bodies under the Community Empowerment \(Scotland\) Act 2105.](#)

We declare that the information provided in this form and any enclosed accompanying documents are correct.

I confirm that if there are any significant changes to the application or the proposal, South Ayrshire Council will be informed immediately.




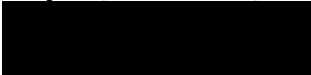



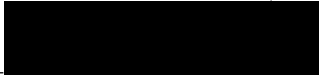
Where the Organisation provides any personal data (as defined in the Data Protection Act 1998) to South Ayrshire Council in connection with this, the Council will use that personal data for such purposes as outlined here. It may share that personal data with other regulators (including the Council's and Organisation's external auditors, HMRC and law enforcement agencies) as well as with the Council's Elected Members and Senior Officers. The personal data may be checked with other Council Services for accuracy, to prevent or detect fraud or maximise the Council's

revenues. It may be shared with other public bodies for the same purposes. The Organisation undertakes to ensure that all persons whose personal data are (or are to be) disclosed to the Council are duly notified of this fact.

Where the Organisation processes (or will process) personal data (as defined in the Data Protection Act 1998), it hereby confirms that it has (or will acquire) a valid Notification with the Information Commissioner covering its processing of personal data, including in that Notification the disclosure of personal data to the Council. This requirement shall not apply if the Organisation is, by virtue of the Data Protection (Notification and Notification Fees) Regulations 2000 as amended, exempt from the requirement to notify.

Two office-bearers (board members, charity trustees or committee members) of the community controlled body must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud.

This form and all supporting documentation will be made available online for any interested person to read and comment on. Personal information will be redacted in line with data protection before the form is made available.

1st office bearer	
Name:	
Address:	
Date:	
Position:	Secretary
Signature:	 
2nd office bearer	
Name:	
Address:	
Date:	
Position:	Chair
Signature:	 

CHECKLIST OF ACCOMPANYING DOCUMENTS

<p>Please provide details of all documents which you are including with your proposal. All documents submitted electronically should be named clearly referencing the name of your organisation e.g. ABCorg/Business Plan2020, ABCorg/Constitution etc</p>	
<p>Section 1 Organisation information</p> <ul style="list-style-type: none"> You must attach your organisation's current constitution, articles of association or registered rules Any other information you consider relevant 	<p>Title of document/s attached:</p> <p>Coylton LTC Constitution.pdf</p>
<p>Section 2 Asset information</p> <ul style="list-style-type: none"> Include any relevant maps, drawings or description of the land/building requested and any development or change you plan to do to the asset Any other information you consider relevant 	<p>Title of document/s attached</p> <p>Google map of courts and clubhouse.jpg</p>
<p>Section 3 Type of request, payment & conditions</p> <ul style="list-style-type: none"> Include specific details of any terms and conditions that you wish to be applied to the request Any other information you consider relevant 	<p>Title of document/s attached</p>
<p>Section 4 Community proposal</p> <ul style="list-style-type: none"> Include any documentation such as market research and analysis, feasibility study, options appraisal etc. You may wish to include examples of previous projects that you have successfully delivered and/or letters of support from partner/s that you are/will be working with. Any other information you consider relevant 	<p>Title of document/s attached</p>
<p>Section 5 Support</p> <ul style="list-style-type: none"> Include evidence of the level and nature of community support for the asset transfer, this may include letters of support, copies of surveys undertaken etc. Any other information you consider relevant 	<p>Title of document/s attached</p> <p>No documents are attached because the club has been operational for almost 100 years without concern. However, the club will aim to get letters of support from relevant organisations if necessary.</p>

<p>Section 6 Financial information</p> <ul style="list-style-type: none"> • Provide a copy of the current business plan, copies of the last 3 months bank statements and any evidence of funding or loans secured to date • . Any other information you consider relevant 	<p>Title of document/s attached</p> <p>Coylton LTC - Business Plan 2024 - Final.pdf</p>
<p>Section 8 – Risk/Social Impact</p> <ul style="list-style-type: none"> • Include any risk analysis/assessment undertaken and how you will counter any risk identified. • Any other information you consider relevant 	<p>Title of document/s attached :</p> <p>No risk analysis has been done because there is no intended change in use, layout, or change of structure.</p>



Coylton Tennis Club

Community Asset Transfer: Tennis Courts & Surrounding Land, Coylton

Business Plan

[REDACTED]

E: [REDACTED]
M: [REDACTED]

GAP Communications

[REDACTED]
[REDACTED]
[REDACTED]

May 2024

Terminology:

For readability, the terms ‘courts’ or ‘facility’ will be used to describe the area of land containing the actual tennis courts, the clubhouse and an area of surrounding land.

1.0 Introduction

Coylton Tennis Club (CTC) currently lease three tennis courts and an area of surrounding land, on which their clubhouse is based, from South Ayrshire Council. The courts are sited at the Coylton Activity Centre which is mainly owned by South Ayrshire Council.

While the courts *look* to be in reasonable condition, they need some basic maintenance (regular pressure washing) and access & lighting sorted out while CTC raises funds for the more important need – resurfacing.

The courts have never been resurfaced since they were installed in 1995 (29 years ago). The lack of resurfacing means the courts are neither to modern playing standards nor to competition standard which limits income generation.

Tennis courts need regular resurfacing (roughly every 15-20 years) to ensure a true playing surface and to keep them to competition standard. As with all sports surfaces, technology has changed over the years and clubs need to keep up. Resurfacing is not cheap: the Club has been quoted a figure of £175,000 including VAT for the work.

In addition to the resurfacing work, the lighting and the tennis court area fencing also require attention. If the CAT goes ahead, there may also be a need for a perimeter fence to designate the Club’s land. An overall figure of £250,000 including VAT has been suggested for the entire project.

At the moment, the electricity and water supply to the Clubhouse and the courts comes from the nearby Coylton Activity Centre. There are issues with the power supply in particular: the Activity Centre’s closing time means the power can be switched off at times when CTC need it to remain on. As part of the CAT, these utilities will need to be moved to separate meters which are in CTC’s control so CTC can be billed directly by the supply company.

Power, in particular, will need to be moved into CTC’s control: the current situation is extremely frustrating to the Club and is limiting growth (See Section 3.0).

CTC has been advised by **sportscotland** and other funders that, before funders will look at funding new courts, it needs to have either:

- A robust lease with a substantial term of occupancy for the courts: the minimum funders will accept is 7 years with a preference for much longer leases, 21 being mentioned, OR
- Outright ownership of the land the courts sit on.

The majority of income comes from membership fees, fees for tennis lessons and court fees from casual users. Court usage is included in the membership fee. Until very recently, coaching was provided by a volunteer and no or a minimal charge was made. A Level 3 coach has now been retained: he can, and does, deliver private coaching on an 1-1 or 1 to many basis.

At the moment, CTC does not charge the coach court fees for his use of the courts & tennis equipment nor do they take a fixed fee/percentage of each lesson booked: it was suggested they do so.

There is little other income although there are ideas in the pipeline.

The current condition of the courts precludes raising membership fees and court fees for those who are non-members and who play at Coylton on an ad hoc basis. Once the courts have been re-surfaced, charges will be able to rise substantially: members are being prepared for an uplift of at least 1/3rd to over £120.00/year, against the current adult playing member fee of £95.00.

Comparable local annual membership fees (all adult playing member) are:

Prestwick Tennis Club	£300.00
Troon Tennis Club	£200.00
Ayr Lawn Tennis Club	£186.00
Ayr Carrick Tennis Club	£120.00 ¹

In terms of facilities and number of courts, Prestwick is a different league from other local clubs. It has had significant investment (from grants and other funding) and is regarded as 'State of the Art'. They have between 8-10 courts split 4 indoor, 4 outdoor and 2 outdoor with lights plus a gym and social facilities. They also own the Ayr Fort Club where there are 6 tennis courts.

[REDACTED]

Of the competitive clubs to Coylton, [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

In terms of facilities, court numbers and court 'playability', the clubs would rank as follows:

1. [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Coylton Tennis Club is actively seeking new members at all levels.

There is a strong Junior section where children learn to play tennis and start to compete. As with all sports, there is a drop off at age 15-16 when exams loom large. Members come back post-university into the adult section.

¹ Ayr Carrick Tennis Club (ACTC) charge £60.00 for a 6 month New Member membership providing the person has not been a member of the Club in the last 10 years. No Adult Membership fee is given. To ensure parity with those clubs who quote annual memberships, the ACTC has been quoted for a full year.

Tennis lessons, both fully private and through the Club, are offered. The Club charges for these lessons.

CTC have recently become a charity. The rationale behind becoming a charity was twofold:

- Charitable status makes it easier to obtain grant and other funding for projects, programmes and capital works like re-surfacing the tennis courts
- Rates and, with some exceptions, water rates are not paid by charities

There may be the opportunity for CTC to acquire the tennis courts and surrounding land through a Community Asset Transfer (CAT) of the facility from South Ayrshire Council (SAC).

This Business Plan is to support the CTC on their journey towards a CAT through helping them assess whether a CAT is viable or not.

In terms of timing, CTC would like to have the new courts in place for the 2027 season as that is their centenary year.

2.0 Community Asset Transfers: Some Notes

Councils are increasingly cash-strapped and maintaining community buildings and assets such as village halls, sports fields, community centres, schools, libraries and local offices is expensive. Moving the day-to-day running of such facilities to local community groups, through asset transfers, removes the facility's cost base from the council to the group taking on the building or facility – which is why CATs are attractive to councils and other public bodies.

As life has changed, what were well used community buildings/facilities can become redundant. These buildings/facilities may be offered up for a CAT.

In many CATs, the transferring council retains full ownership of the asset but saves, often considerable, sums of money by reducing its own overheads. However, depending on the asset, more councils are now willing to consider an outright sale to a community group as this removes the asset – and any ongoing or future liabilities - completely from their books.

Councils are very risk averse and put what might seem like a tortuous process in place to achieve a CAT. They do this as the historic track record of successful general-purpose community owned buildings following CATs has been poor. CATs to special interest groups, often sports or religious groups, tend to fare better. There are still failures in these groups but those failures are much lower in number and *tend* to be driven by factors external to the CAT.

Councils are, not unexpectedly, extremely reluctant to take back or bail out buildings/facilities which have failed.

Councils now recognise that a robust, realistic and sustainable business case has to be made by a community group (general purpose or specialist) wanting to take on a building/facility under a CAT. With the general tightening up of funding, each business case is now examined more stringently and very marginal cases actively discouraged.

In addition to their own business case for taking over a building or a sports facility, community groups have to show that they are not threatening the viability of other community buildings or sports facilities. It is no good a

community group/club moving to building A, if by doing so the viability of their existing premises, building B, comes under threat.

Councils are extremely sharp on displacement from other viable buildings or sports facilities – mainly as they often own the “other” building/facility too.

If community groups do not take over buildings/sports facilities, those buildings/sports facilities may (only if the local council can afford it) be re-developed to be suitable for modern use (which can include demolition and re-building), sold commercially or demolished/the ground re-purposed.

Commercial sale and demolition/ground re-purposing are usually the last resort if no other use can be found for a building/facility.

However, current economic circumstances are such that councils, generally, are moving towards commercial sale and/or demolition/ground re-purposing far faster than they have in the past. Both commercial sale and demolition/ground re-purposing create cash for the council, either through the price paid for the land or the reduced maintenance of an empty site. Indeed, some councils are now sending buildings, sports facilities and land with a high commercial value straight to commercial sale.

3.0 The Proposed Facility & Surroundings

The site under consideration is the land on which the three tennis courts, the clubhouse & storage shed sit and some surrounding access land.

Note: the storage shed shown on the image had been demolished just before this work took place as it was at end of life. It is to be replaced shortly.

The site boundaries have not yet been determined but the area under consideration for the CAT is likely to fall within that shown within the red shape on the image. The clubhouse is the longer of the two buildings within the red shape.

It is understood:

- The open green space to the bottom right of the image is not owned by the Council. It is owned by the developers of the surrounding housing estates and maintained as community land.
- South Ayrshire Council own the land to the top of the picture, including the Activity Centre (light coloured rooved building), the bowling green and the bowler’s clubhouse.
 - The building outlined in yellow is a former pavilion. Long disused, there has been talk of demolishing it to create more car parking but nothing has ever come of this.
 - The football pitch was gifted to Coynton: it is maintained by the Council but, in the complex situations where gifted assets come under Council control, may not be owned by them.
- The building and land to the left of the tennis courts (as viewed in the image), No 20 Hole Road, is a telephone exchange, which is thought to still be in use.
- Full foot and vehicle access will remain in perpetuity to the courts from the Activity Centre.
- There may be rights of way for pedestrians over the land: CTC would need to reassure themselves on these rights of way and how they may affect any fencing which needs to be erected around the site.

There are a number of maintenance and utility supply issues which must be resolved before the CAT can take place. At present:

- The electric supply to the courts and to the clubhouse come from the Activity Centre
 - There are issues with the floodlighting which affect the Club's ability to use the courts after dark. These are:
 - There is a 'token in the slot' mechanism to get the courts floodlighting to work which is located at the pavilion. However, this mechanism is faulty. At present, one token machine only gives 5-10 minutes of lighting; the other stays on for over 2 hours.
 - Half of the court lights were replaced with LED lights: the remainder are the old-style orange incandescent floodlights. This means there are two different colours of lighting on the courts which makes it very challenging to play under lights.
 - The lights can be controlled from the Activity Centre. The Centre only operates from Thursday to Sunday and closes at 8.00pm and, when it closes, it switches the lights off – regardless of whether or not CTC's members are still playing. This is immensely frustrating for CTC.
 - CTC has no access to the Centre or its alarm codes to over-ride the switch off.
 - Water comes from the Activity Centre too:
 - There is an issue with rain water coming off the Activity Centre roof causing the floor in the Clubhouse to flood: water comes up through the lavatory. The Clubhouse sits lower than the run-off pipe which cause the issue. The permanent solution for the Council is to sort the drainage from the Activity Centre roof and/or work with CTC to raise the Clubhouse above the run-off pipe. An interim 'quick fix' fix for CTC is to have a non-return valve fitted to their lavatory drainage – this has been promised by the Council but has not yet been fitted.
- There has been no general maintenance to the courts for at least 5 years: as they are not on a full-repairing lease, CTC are reliant on the Council for smaller general maintenance tasks like pressure washing the courts, fixing issues with the access gate and other simple tasks.

As with many community facilities where a club uses and runs part of the hard infrastructure, 'workarounds' have been done: mainly on access to the courts (bookings for the courts & physical access) and access to the lighting. These workarounds would need to be fixed (if they are part of the hard infrastructure) or reworked in some way if they are part of the 'soft' infrastructure.

Very strongly recommended that CTC:

- Insist that all the promised maintenance is completed before the CAT takes place as part of the conditions of transfer.
- Have both the water and electricity put on to their own meters in the control of CTC as part of the conditions of transfer.
 - Having your own meters will make it much easier to have the court floodlighting under your own control.
- Have the drainage issue at the clubhouse sorted either through fitting a non-return valve as necessary or having the clubhouse raised above the drain level, again as part of the conditions of transfer.

The car parking areas are not included in the transfer. However, CTC will receive a licence to occupy and use the car parks associated with the Coylton Activity Centre on the same terms as they receive now.



3.1 A Development Site?

The site might be attractive to developers – particularly if the land and building at 20 Hole Road could be acquired so giving direct access to Hole Road.

With the move to digital communications, the *function* of telephone exchanges is relatively easy to move so making the large buildings which housed analogue mechanical switching gear redundant. BT/Openreach do sell off redundant telephone exchanges and the size of plot would make this an attractive buy.

20 Hole Road is a substantial site on its own: combining it and the land the tennis courts sit on and building at the same density as the surrounding estates, between 17 and 20 homes might be able to be constructed on the land. This size of site can be very attractive for a smaller developer.

Permeating the possibilities and assuming CTC does **NOT** own the land the courts sit on at the time of approach by a developer, there may be four potential impacts for CTC:

1. None whatsoever: the developer builds on the 20 Hole Road site only; CTC retain access to the courts and everyone is happy.
2. In addition to the 20 Hole Road site, the developer wants the tennis courts too. The Council sells to them at a commercial price.
 - a. This would leave CTC wholly displaced with no courts. This scenario is very unlikely as the Council *should* offer CTC first refusal, ideally at a discount to the commercial price.
3. Building on the above scenario: the developer wants the tennis courts too and the Council sells to them but with an enforced condition of sale that CTC gets a new set of courts and clubhouse elsewhere in Coylton. The Council is happy as it has a win-win situation and CTC are very happy with their new courts. The developer, though, is not happy. It has extra cost which may wipe out the profits on the site
4. CTC buy the land from BT and build more courts on it or use the land for parking.

While scenarios 2 & 3 are thought very unlikely, if Coylton continues to grow, CTC should bear in mind the site might have a substantial commercial value in the future.

Coming out of this, and thinking very long-term, CTC might want to contact BT's estates department and say 'If it ever comes up for sale . . . we may be/are interested'. Even if CTC flattened the building and used it as parking, the Club then has a presence on the roadside and is not dependent on the Council for access.

3.2 The CAT Offer

For most CATs a wholly independent condition and valuation survey is recommended so that the organisation taking over the building/sports facility knows exactly what they are letting themselves in for.

However, in South Ayrshire, the Council commission – and pay for – a fully independent, third party delivered condition survey on the building/sports facility: this survey is shared in its entirety with the organisation proposing to take over the building.

If this survey shows any major works need doing before a CAT can take place, and which would impact on the ability of the community organisation to run the building/sports facility successfully in the future, South Ayrshire Council *may* (and it is a 'may') give the community organisation a grant from the Advancing Community Assets fund towards the work.

Following the condition survey, an independent valuation survey is done at Stage II of a CAT application.

This survey is paid for jointly (50:50) by the Council and the community organisation. The cost to the community organisation is usually about £1,500 + VAT (£1,800 overall). CTC would need to budget funds for this survey.

A Second Bidder?

While it is not the case at Coylton, if a second community organisation wanted to make an offer for the Courts and the surrounding land, the process would be as in the following example:

If Organisation A applies first and then Organisation B applies a month later:

- A's application is taken through the CAT process to the point just before a decision is made (the deliberation).
 - When B applies for a CAT, Organisation A is advised there is a second application and their, Organisation A's, application will be held until B's has been considered.
- A's application is then held while B's application is considered
- Once the full deliberation is done for both Organisations, a final decision is made by SAC and the organisations are advised accordingly.
 - SAC will base their decision on which organisation has the 'strongest case' both in terms of finances and community involvement: this can be organisation B.

At time of writing (May 2024), there are no other organisations interested in the courts and surrounding land.

4.0 Community Consultation & Engagement

The majority of CAT transfers require the organisation interested in taking over a building/sport facility to have completed an extensive community consultation which:

- Lays out that organisation's plans for the building/sports facility they are looking to take over
- Shows that the community is supportive of the transfer
- Shows that enough income can be generated from the community to support the building both now and in the future.

For some CATs where the building/sports facility is being taken over by a specialist group (e.g., a sports group, church or a disability organisation), simply consulting with the *'community who will use the asset'* may be sufficient for the application. Other CAT's require the wider community to be consulted.

Advice should be sought from the responsible officer at SAC as to whether consultation with those already using the courts or supporting the Tennis Club through other mechanisms (e.g. parents of children learning to play tennis at CTC) will be sufficient to demonstrate community consultation. If not, wider community consultation will be needed.

It is understood that wider community consultation would be needed: at a minimum, consultation must take place with the following:

- Neighbouring properties – this is a **'Must Consult'** and outcomes of this consultation will need to be evidenced as part of the CAT application
- Key local groups including the Community Council and the schools
- The wider Coylton community

If needed, CTC can also swiftly source and contact:

- Other tennis clubs whose members may choose to come and compete at CTC.
- Community Groups who might want to use the courts and learn to play tennis – this would build on the current Opportunities in Retirement usage. Target organisations might include e.g., brownies, guides, Scouts, youth groups, other older peoples' groups and similar

CTC has a substantial bank of members and volunteers who are willing to:

- Take part in informing, consulting and engaging the local community
- Distribute leaflets/surveys to all homes in the area
- Run community consultation events/workshops to explain CTC's plans to the wider community.

5.0 Board Succession & Governance

In all community groups undertaking CATs or large capital projects, councils and funders need to know there is a robust governance and a robust succession plan in place.

CATs/projects can be started by far-seeing and highly motivated individuals. Over time, though, those individuals can drop away from an organisation so strong structures covering governance and succession need to be in place.

CTC has already identified succession planning as an issue and is actively taking steps to bring younger board members in to both ensure services are delivered and club longevity. A parent is now running the Junior section and, through that, has become part of the main board.

As a sports organisation, CTC uses the governance guidelines developed by its governing body – the Lawn Tennis Association – and the umbrella body for sport in Scotland, **sportscotland**. With the move to a charity, further guidance on good governance and succession planning is available.

6.0 Income Generation including Grants, Funding and Loans

6.1 Income Generation

The majority of income generated will be through:

1. Membership fees,
2. Court hire fees by non-members
 - a. Regular bookings
 - b. Pay & Play
3. Coaching fees
 - a. Directly paid to CTC and
 - b. Paid by the coaches to use the facilities at CTC
4. Competition fees

Membership Fees: the current adult playing membership is £95.00 a year. In addition, there are a range of junior, country and other memberships which complicate the overall picture.

For simplicity in the financial planning, and in agreement with CTC, an overall membership fee figure of £3,000 a year has been taken. This is based on a 2022/2023 membership income average.

Once the courts have been re-surfaced, charges will be able to rise substantially: members are being prepared for an uplift of at least 1/3rd to over £120.00/year, against the current adult playing member fee of £95.00.

The £3,000 figure will be used as the baseline going forward and will be uplifted by both inflation (4.0%) and the resurfaced courts uplift in Year 2 (30.0%).

CTC expect there to be no drop off of members at the new rates. The rise in fee is being well-trailed and members are fully aware they are playing tennis at Coylton ‘on the cheap’ when compared to the majority of other local clubs.

In terms of the business plan, the income will be:

Year 1 (pre-refurbishment)	£3,000
Year 2 (post refurbishment: 4.0% inflation + 30% uplift)	£4,056
Year 3 (inflation only)	£4,218

In addition, once the new courts are in place, overall membership is expected to increase across the board. In agreement with CTC, income to the equivalent of 10 new adult playing members has been added in from Year 2 onwards to account for these new members. This will generate another £1,200 per year of income.

Court Fees: there are one or two regular bookings for the courts from non-members.

The group Opportunities in Retirement use the courts occasionally and make an annual donation of £150.00 for usage. This annual donation will be carried forward into the financials.

The Active Schools programme through SAC also use the courts to promote tennis as a sport to children: at the moment, this is not charged for as SAC own the courts. A charge may be made going forward but this is unlikely as CTC wish to promote tennis as a sport.

The coach also books the courts for wholly private lessons outwith those arranged through CTC. Court charges by CTC to the coach will be discussed under coaching.

Pay & Play: at the moment, casual players – who do not want to be members but who would like to use the courts to play - cannot simply ‘pay & play’.

Ostensibly, one of the current courts has to be available for public use but it is almost impossible to book and use that court.

- It cannot be booked through the Activity Centre’s booking engine as there is no mechanism to do so – it was missed out when the booking engine was set up;
- The Activity Centre cannot take cash so someone cannot just turn up and pay and, finally,
- There is no easy way to physically access the courts.

With the move to digital, a ‘pay & play’ mechanism is very easy for a tennis club to set up and operate and CTC are keen to do this as part of the refurbishment. The service would be completely automated: potential users would pay online and would be given a code for the courts’ gate key-pad and, if necessary, the floodlighting. By using QR codes at the courts’ gate, players could – literally – just turn up and play when the courts were empty.

CTC have no idea what to charge an hour for pay & play. In agreement with CTC a figure of £10.00/session has been taken for this business plan and a nominal 20 sessions allowed for generating an income of £200.00 over the tennis season.

It is accepted these figures could be very much understating demand: there is always a Wimbledon rush to the tennis courts which could see 20 sessions being booked in one week.

Coaching Fees: Historically, as coaching was provided by a volunteer member, no or very minimal fees were charged. A professional coach is now associated with the Club.

It is understood the volunteer would only coach on the basis that any fees charged were minimal as this would encourage local participation. CTC are unsure as to whether that aim was ever achieved. Coaching fees – mainly for juniors - generated about £400.00/year for CTC.

2024 is being regarded as a trial in terms of using a professional coach and CTC accept they may not get the cost/demand balance correct in Year 1.

For coaching associated with the Club, CTC are aiming for:

Year 1 of professional coaching	Cost-neutral to CTC
Year 2 of professional coaching	Small surplus for CTC
Year 3 of professional coaching	Larger surplus for CTC

Prior to the professional coach was brought in, parents were advised coaching fees would go up from a nominal £2.00 per child per 1 hour session to a more realistic level of £4.00 per child per hour. Parents now pay in a block rather than for individual sessions which is further helping cashflow.

When compared to other sports tuition/coaching, CTC think there is scope for the children/Juniors fee to rise further to a maximum of about £7.00 per child per session.

With the move to using a professional coach for season 2024, fees have already risen which will increase the amount brought in from coaching fees. However, the downside is extra expense in paying for the coach, who charges £25.00/hr.

Coaching for group coaching sessions under the CTC banner is charged as follows:

Adult beginners	£5.00/hr
Children/Juniors	£4.00/hr
Team Members	£5.00 per 1.5 hour session – the fee is reduced as they come to more sessions

There is no minimum for a class to run. The maximum is for a coaching class is 12 children or adults.

The professional coach charges CTC £25.00/hr regardless of who is being coached. He is not contracted to CTC and is currently working between CTC and the newly established Irvine Tennis Club. He is keen to do more coaching at CTC if the demand is there.

At present, he has increased his hours to 7.5 a week over the 40 week tennis season. If this number of hours continues over the season, the charge to CTC is £7,500.

A challenge is that no one quite knows how many people will turn up to any given coaching session. As word is going round about the quality of coaching now being offered, more people are coming for coaching.

The breakeven numbers (the number of people needed to cover the professional coach's fee) for coaching are:

Group	Charge	Break Even Number	Coach fee
Children/Juniors	£4.00	6.25	£25.00
Beginner Adults	£5.00	5	£25.00
Team Players	£5.00	7.5	£37.50

At time of writing (May 2024), both the Children/Juniors and the 'Team Players' coaching covers costs for the majority of sessions. Bad weather does affect the number of children/juniors & Beginner Adults turning up for coaching. The Beginner Adults may or may not break even.

Given that 2024 is a trial and there is no history to base the business plan on, it is challenging to know where the **Club** coaching income and costs will be at the end of season 2024.

In agreement with CTC, the following figures have been taken for coaching income and coaching fees (excluding any allowances for inflation after Year 3 – allowed at 5%):

Year	Position Aimed for:	Coaching INCOME	Coaching EXPENDITURE
1	Cost Neutral	£7,500	£7,500
2	Small Surplus	£8,000	£7,800
3	Larger Surplus	£9,000	£8,190

The Level 3 coach associated with CTC can also take wholly private lessons to both members and non-members. CTC are not involved with these at all other than facilitating court time.

At present, for these wholly private lessons, CTC make no charge to the coach for court time, electricity or the costs of using CTC equipment.

It was recommended CTC should charge the coach to use the courts, for the electricity and for using CTC equipment to teach private lessons – otherwise the coach is using CTC facilities and actively costing CTC money (power/equipment usage) for no benefit to the Club.

The argument that 'My clients might join CTC' is not a valid basis on which to give free use of the facilities. CTC do need to be a bit ruthless and look after their own interests first.

CTC may also wish to consider taking a fee (% or flat fee per lesson) from the coach. There is a parallel with private gyms who charge personal trainers a fee to use their facilities for the personal trainer's private clients.

For the purposes of the financials, it is assumed a flat fee of £5.00 is taken off every private coaching session given by the coach and 100 private sessions are given over the tennis season. This would start in Year 1 and continue on.

Competition Fees: competitions allow keen tennis players to meet new opposition. They also allow clubs to show off their facilities and generate income.

While the playing calendar is relatively full already, CTC think they could put in 3 competitions a year. This will, though, depend on the target audience for the competition and how many actually turn up to play.

Based on the fees charged by other clubs, the model would be for a two tier entry fee at £15.00 for a member and £21.00 for a non-member, which would include a light lunch.

The average entry would be about 20 people: split 50.0% members and 50.0% non-members, this would generate an income of £360.00 per competition. Costs are estimated at a maximum of £150.00 – which covers lunch, trophies and any other costs.

Three competitions a year could generate £630.00 per year income after costs are paid.

Other Income Generation

With the CAT potentially coming up, CTC are looking to build their income away from membership income.

There is a very small amount of income from merchandise sales to juniors at no more than £100.00 a year. CTC are very aware they could build sales in this area and are actively looking to do so.

An annual open day raffle generates about £100.00 a year.

This business plan will assume both of these income generating activities continue. In agreement with CTC, merchandise sales will double in Year 1 of the business plan from £100.00 to £200.00 and then increase by £50.00 a year in subsequent years.

There is little to no other income generation.

Ideas under discussion to generate income include the following:

Regular Gifts or Pledges by Members

There are no regular gifts made to the Club or pledges by members.

CTC could take learning from other organisations who have introduced pledge schemes whereby members pledge a nominal sum of money, say £1.00, via electronic payment every week to their organisation. One organisation known to the consultant receives about £200.00 a month (£2,400 a year) through such a scheme. Their rationale – which is absolutely correct - was ‘No one misses £1.00 a week’.

100 people giving £1.00 a week is £5,200 a year for very little effort.

While accessibility is widening, tennis tends to be a sport played by the more affluent. Now CTC is a charity, it could ask members to make a regular gift – either through straight donation or via payroll giving - to the Club, encouraging members to Gift Aid the money.

For some more affluent members or members who are business owners, this could also be tax efficient.

A Lottery

CTC would like to introduce a lottery where 50% of the income is distributed as prizes and 50% retained to help meet costs. CTC believe the mechanism will be popular with the local community and could, over the years, generate substantial levels of income.

However, CTC think a ‘Coylton Lottery’ would be more inclusive; would not split loyalties for people who belong to more than one organisation in Coylton as to which lottery they participate in, and would

generate more income for all the organisations in Coylton. To that end, they would prefer to partner with other organisations for a wider lottery.

A deadline should be set for the wider lottery to happen: if it hasn't been started by X date, then CTC start their own lottery.

Advertising Boards

CTC could take learning from the Bowling Club and, when their own fences are installed, take advertising boards/banners. A charge would be made for the boards/banners' presence – 5 adverts at £60.00 an advert a year is £300.00 of relatively easy earnings.

Sponsorship

Adding sponsorship into the Club's income generating activities may also be possible. This may be overall sponsorship or for an event or for a Club activity.

6.2 Grant/Funding Income Received

A small amount of grant income is received. This varies from year to year and has been assumed at £250.00 a year for each year of the business plan.

NOTE: this grant income is outwith any grant income/funding associated with the courts refurbishment capital project.

6.3 Notes on Grants, Funding and Loans

Capital grant funding will be needed for any future works: in particular, the regular resurfacing of the courts.

This will need to be done every 10 to 15 years or so and CTC will need to find a substantial amount to do this work. Commentary is made on building reserves through establishing a 'Capital Fund' in Section 6.4.

As noted earlier, the surfaces have – to an extent – been neglected over the past 25 years or so and a major remedial programme for the surfaces, lights and fencing is needed to bring the courts back to competition standard.

Once they are all back to standard, which will be a c£250,000 (including VAT) programme, future works may not necessarily be as expensive.

Capital grants and funding are still available as are 'project' grants for a variety of discrete, fixed time period projects and commentary is made on this aspect below.

If needed, sourcing capital grant funding would be the obvious starting point. While applying for grant funding is time consuming, it does have the advantage that the vast majority of grants (unless there are special circumstances – see later) do not need to be paid back.

Capital work can be "relatively easy" to fund providing the facility is sustainable and a user base is identified. If needed, it is likely that a 'cocktail' of funding from a variety of sources would be used for particular projects.

Funders are aware that groups and charities have been using project grants as a way to cover some of their running costs. Funders are now asking more searching questions at application and refusing to fund projects where they suspect funding is being used for everyday running costs.

The National Lottery, the Robertson Trust and other charitable trusts who support grassroots sport could be approached for funding for capital projects. Capital support may be possible through a mixture of applications to charitable trusts, funders and philanthropic individuals. CTC may, with reservations, retain a professional fundraiser to help in securing the money.

If CTC needs to apply for funding, a strong financial case has to be made with full financial projections which show that:

1. The work being undertaken will meet an identified need, and
2. The facility is capable of sustaining itself once the grant-funded work is completed.

The funding landscape has changed dramatically in recent years. Funders are now much more focused on whether a project can become self-sustaining once their support has ended so projects now have to show they are, or can become sustainable within a reasonable timeframe.

Before any grants were taken, CTC would need to assure itself that there were no ‘conditions’ or ‘burdens’ on the grants which might hamper their further development plans.

Grants could be repayable on, for example:

1. The sale of the building/facility
2. Remain as a burden on the building/facility if it is sold on
3. Change of use away from community use
 - a. Change of use: e.g., from day centre to leisure centre
 - b. Closure of the facility
 - c. Remain as a burden if CTC folds or goes into liquidation.

Examples of the first condition being enforced exist. A long-empty pub local to the consultant was developed, using substantial grant funding, as a community interest company ‘owned’ heritage centre. The centre failed (it was never open!) and grant conditions meant the building had to be sold on as a heritage centre or the seller/buyer has to pay back the grants in full (thought to be in the region of £186,000).

Before seeking funding, CTC should prepare an outline proposal of no more than 2 pages A4 which distils down and articulates their reasons for needing the grant, what is delivered from the facility and the size and scope of the community they serve. This will help the organisation select funders to approach so saving time and effort.

It is very strongly recommended the Board establish a ‘Funding Sub-Committee’ to wholly focus on fundraising for major expenditure (larger capital, project and revenue grants), through:

- **The identification of potential funders**
- **Preparation & submission of funding applications**
- **Creating major gifting opportunities for wealthy local individuals and other philanthropists**
- **Linking with organisations who can support making, or provide knowledge for, funding applications like Voluntary Action South Ayrshire (VASA), the LTA and the South Ayrshire Council External Funding Team.**

It would also be recommended CTC took advantage of the opportunities many major capital funders offer, of having an informal chat with the funder to float the idea past them for their opinion as to whether it would be

something they would fund and to what level. Funders also run workshops and offer training for those applying to their funds: these should be attended wherever possible.

Funders are also receptive to organisations asking for advice when application forms are being filled in.

6.3.1 Approaching Funders

The best method of approaching funders is to treat the raising of funds as a discrete job in its own right and allocate time and resource to preparing to apply, and actually making applications. If CTC has one or two people on the Funding Sub-Committee who develop this skillset, it would stand them in good stead.

Applications are a process and making them suits people who are process-led and who have a facility for thorough, methodical work.

Many applications fail simply because the applying organisations:

- Haven't done their homework on the fund and what it funds
- Haven't, for larger grants, informally approached the funder to see whether their project might be funded
- Haven't supplied the proper documentation
- Are not showing commitment by putting in a percentage of their own money to the project
- Haven't answered the question that has been asked (aka read the question), and, finally,
- Haven't provided enough information for the funder to make a decision.

Making the first major application will be the worst – once that one is done, CTC will have a bank of information it can carry forward to the next application so increasing its learning as it goes.

If funding is needed, CTC should avoid falling into the trap of applying to just one funder at once – with the time taken for funds to respond or make a decision, the organisation will need multiple applications to different funders on the go so that the fundraising element does not extend out indefinitely.

CTC should always ask for feedback on an application. For applications which failed to secure funding it is useful to know why as this allows applications to be reviewed and, if the reason for failure was fundamental, adapt future applications to suit.

Perhaps more important, is knowing why an application was **successful**; knowing this allows the organisation to build on its knowledge of what did 'tick the box' for that funder and so may 'tick the box' for other funders.

6.3.2 Loan Funding

Third sector/social purpose or even commercial loan funding should be considered should there be a funding gap.

Social purpose lenders such as Social Investment Scotland and banks who specialise in the third sector such as Triodos and Unity Trust could be approached to fill any funding gap. Commercial banks should be approached too: in a slow commercial lending market, they may be more willing to lend at competitive rates.

The Lawn Tennis Association (LTA) will make loans to clubs for projects: these are repayable over 5 years and, at the moment, CTC simply cannot afford to borrow.

For some organisations undertaking larger projects, the balance between starting the project ‘now’ and having to spend 3-5 years fundraising before the project starts can make commercial lending attractive.

6.4 Reserves

More and more funders are insisting that organisations which take on or build fixed assets, including land and buildings – which would include structures like the tennis courts, must hold substantial reserves to ensure continuity of operation.

Often an organisation may need to be holding enough reserves to cover at least 6, probably 12, months running costs as a condition of receiving any funding.

It is strongly recommended an interest bearing ‘Capital Fund’ is set up for significant future expenditure such as the court re-surfacing or, potentially, purchasing the Hole Road site from BT/Openreach.

Money in a Capital Fund can then be used as ‘matched funding’ for capital projects. If organisation can offer substantial levels of matched funding, other funding can be easier to obtain.

To build a Capital Fund, CTC need to actively fundraise regularly and consistently throughout a year both from members and the wider community. Weekly pledges, raffles, race nights, sponsored tennis matches all contribute as would asking members to make donations. As a charity, donations can now be Gift Aided which adds a minimum of a 25% uplift for CTC.

CTC has c£22,000 of reserves at time of writing: the organisation is aware reserves need to be built to help with the capital costs of resurfacing the tennis courts and is looking for methods to increase fundraising.

CTC are also aware that once the first refurbishment has been completed, they will need to:

1. Think long term and plan for the next round of refurbishment/re-surfacing in c20 years.
2. Continue to build reserves for that next round in 20 years’ time. The more CTC has in reserves, the easier it tends to be to obtain funding.
 - a. Based on today’s cost estimates (£250,000 including VAT) where CTC have reserves of £21,131, c9.0%, of the overall estimated cost, building reserves of between 15% and 50% of the estimated overall costs would be recommended. 15% is £37,500 reserves and 50% is £125,000.

While these figures look large, over 20 years, the amount per year to be added to the reserves (excluding any uplift for inflation or reduction for investment growth) is relatively modest.

To build to 15% over 20 years, CTC needs to put aside £1,875 a year

To build to 50% over 20 years, CTC needs to put aside £6,250 per year

If CTC has 85 adult members, the Club could ask members to make a gift to the Capital Fund each year. Looking at each level above.

To build to 15% over 20 years, CTC needs to put aside £1,875 a year: this divided by 85 members is a gift of £22.06 per member per year over 20 years – a very modest sum indeed.

The comparable figure for the 50% level is £6,250 ÷ 85 members = £73.53.

A target figure of a minimum addition of £3,000 a year to reserves could be set.

3. Invest those reserves so some growth on reserves is obtained: far too many organisations are over-cautious about investing their reserves parking them in low or no interest accounts. Over the long term, this caution means their reserves are eroded by inflation.
4. Recognise why the money is being set aside (focus on the end goal) and resist the urge to spend it 'because it's there'. Many organisations 'dip into' their reserves for relatively small sums when funding could have been found from somewhere else, gradually depleting those reserves. A board focus on the 'end goal' over the years is needed.

7.0 Financial Projections

7.1 Notes and Assumptions to the Financials Projections

7.1.1 General Assumptions

The CAT takes place in Month 1 of Year 2 and all the refurbishment work is completed for the start of the tennis season.

Up until that point, CTC will pay rent at the current level to SAC. After that point, no rent will be payable as CTC will own the tennis courts and surrounding ground.

Charitable status is maintained meaning rates are not payable once the CAT is complete and CTC own the site.

Water rate exemptions up to a 100% relief may also be possible. Broadly (and CTC need to check the details), the qualifying criteria are:

- The organisation must be a charity registered with OSCR with an income below £300,000
- The organisation must NOT:
 - Hold a permanent alcohol licence for the premises (occasional licenses are fine),
 - Sell new or second hand merchandise (either directly or through distance selling) as the primary activity of the organisation
 - Have any part of the premises available for short or long term rental
 - Operate a café, restaurant or dining place open to the public for more than 20 hours a week

The Opening Balance for the Cashflow forecast was provided by CTC and was £21,691.38 as at 25th April 2024. It has been rounded to £21,700.00

Inflation has been taken as 'cost neutral'.

This means that if everything CTC buys goes up by 4.0% per year, CTC then puts its charges up by 4.0% a year – effectively cancelling the inflation out.

However, in agreement with CTC, all **costs** were raised by £5.00 a month every month after Year 1.

VAT: CTC is not VAT registered so VAT is a direct cost to the organisation. All figures show are, therefore, VAT inclusive.

Money is being put aside – and has been for a number of years – to fund the Club’s 100th Birthday Celebrations in 2027. This money will not be considered in this business plan.

7.1.2 Income Generation

The table below summarises the income projections for each income generating* area pre and post-refurbishment, including inflation at 4.0% per year after Year 1. *This does not include grant income.

Area	Year 1	Year 2	Year 3
Tennis Income			
Membership Fees: Current Members	£3,000	£4,056	£4,218
Membership Fees: New Members	£0	£1,200	£1,248
Court Fees: Regular Bookings	£150	£150	£150
Court Fees: Pay & Play	£0	£200	£250
Coaching Fees	£7,500	£8,000	£9,000
Coach Charge for Court use etc.	£500	£520	£541
Competitions	£0	£1,080	£1,123
Sub-Total	£11,100	£15,206	£16,530
Non-Tennis Income			
Merchandise	£100	£200	£250
Open Day Raffle	£100	£100	£100
Sub-Total	£200	£300	£350
Total	£11,350	£15,506	£16,880

No other income is predicted in this business plan.

As noted in Section 6.1, CTC could choose to add in one, some or all of the following to their income generating activities.

- Regular gifting or a weekly pledge from members
- A lottery
- Advertising boards similar to those at the bowling club
- Sponsorship

Active Fundraising has been included in the financial projections start at £500.00 per year in Year 1 and then rising by £100.00 a year every subsequent year.

Grants, Donations & Loans

As noted in Section 6.2, grants of £250.00 a year every year have been allowed for.

CTC are very unlikely to take any loans during the lifetime of this plan.

7.1.3 Regular Expenditure

1. Current Annual Running Costs were provided by CTC as follows:

Area	Cost
Court Rental	£120.00
Insurance	£1030.00
Electric	£936.00
Subscription: Lawn Tennis Association	£460.00
Subscription: South Ayrshire Tennis	£225.00
Clubhouse Running Costs	£965.00
Equipment & Coaching	£1,050.00
Trophies	£288.00
Total	£5,074.00

It is believed that the electricity costs may drop when CTC takes over its own meters: however, for the purposes of this plan, the electricity charge has been kept at the same level.

Coaching costs at £7,500 a year will be added into the overall expenditure as will purchases of Merchandise.

Merchandise will be assumed to be a straight 100% mark-up i.e. buy in at £10.00 to sell at £20.00.

2. Additional Running Costs, once the CAT is in place, have been identified as:
 - a. **Water Rates:** these would normal be payable by CTC but, as it is a charity, a 100% exemption should be possible. Therefore, no water rates are included for the site.
 - b. **Cleaning & Grass Cutting:** at the moment, all clubhouse cleaning is done by volunteers so the costs are minimal.

An area of grassed land & paths will be included in the CAT area: these are currently mowed by the Council but, after the CAT, CTC will need to mow the grass and maintain the paths. CTC will have to choose whether it does this work itself using volunteers or whether it chooses to retain a contractor to do the work.

For the purposes of this business plan, it is assumed a contractor is used and a sum of £50.00 a month is set aside all year round for regular mowing in the summer.

- c. **Printing & Stationery:** these costs will be low as so much is now done online. A nominal amount of £10.00 per month has been allocated.

- d. **Repairs & Maintenance:** money needs to be allocated every month to cover ongoing repairs and maintenance like boiler servicing, appliance PAT testing, maintaining the courts etc.. At present, maintenance is a mixture of Council supplied, from specialist companies serving the tennis market or on a voluntary basis by members.

CTC has consulted Troon Tennis Club who operate a similar structure over 6 courts: Troon has advised allowing £1,000 ex VAT a year, split into two lumps sums covering start of season work and end of season work.

- e. **Accountancy Fees:** CTC is a charity so it will need to submit annual accounts to OSCR and may need accountants to prepare and submit those accounts. As the accounts are likely to be very simple, a sum of £600.00 (£500.00 + VAT) has been allocated for this each and every year.

The financial year end is December so the accountancy fees will be payable one month later in Month 1. of the following year.

- f. **Legal Fees:** No regular legal costs are anticipated. The legal costs associated with the CAT are covered in the next section.
- g. **Sundry Costs:** a small monthly amount, £10.00, has been allowed every month for sundry costs which are not captured elsewhere.

7.1.4 Costs Associated with the CAT

There will some one-off costs associated with the CAT, mainly professional fees.

The two main sets of fees identified are:

1. **Legal Fees:** there will be legal fees associated with the CAT. A sum of £2,000 + VAT (£3,000 in total) has been allocated for both sets of fees. They will be one-off costs and incurred in Year 1.
2. **Surveyor Fees:** a fee of c£1,500 plus VAT (£1,800 in total) will be charged to CTC as their share (50%) of the Valuation Survey which is carried out at Stage II in the CAT process. Again, this cost is incurred in Year 1.
3. No capital projects are included in these projections: SAC require to know CTC can support the CAT from its everyday income so capital projects are not included. It is assumed they will need their own business plan/financial projections prepared for funding applications.

7.2 Financial Projections – 5 Years

7.2.1 Year One

YEAR ONE - Month	1	2	3	4	5	6	7	8	9	10	11	12	Total
INCOME													
Tennis Income													
Membership Fees: Current Members	0	0	2,000	500	500	0	0	0	0	0	0	0	3,000
Membership Fees: New Members	0	0	0	0	0	0	0	0	0	0	0	0	0
Court Fees: Regular Bookings	0	0	0	0	50	0	0	50	0	50	0	0	150
Court Fees: Pay & Play	0	0	0	0	0	0	0	0	0	0	0	0	0
Coaching Fees	0	0	750	750	750	750	750	750	750	750	750	750	7,500
Coach Charge for Court Use	0	0	50	50	50	50	50	50	50	50	50	50	500
Competitions	0	0	0	0	0	0	0	0	0	0	0	0	0
Merchandise	0	0	20	20	20	20	20	0	0	0	0	0	100
Open Day Raffle	0	0	0	0	0	0	100	0	0	0	0	0	100
Sub Total: Trading	0	0	2,820	1,320	1,370	820	920	850	800	850	800	800	11,350
Grants, Donations & Loans													
Grants	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations to CTC	0	25	0	50	0	25	50	0	50	0	50	0	250
Active Fundraising	0	0	0	0	0	0	250	0	150	0	100	0	500
Loans	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	25	0	50	0	25	300	0	200	0	150	0	750
TOTAL INCOME	0	25	2,820	1,370	1,370	845	1,220	850	1,000	850	950	800	12,100

EXPENDITURE	1	2	3	4	5	6	7	8	9	10	11	12	Total
Wages & Salaries: Employees													
Wages & Salaries:	0	0	0	0	0	0	0	0	0	0	0	0	0
Pensions	0	0	0	0	0	0	0	0	0	0	0	0	0
Employers' NI	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Wages & Salaries Employees	0	0	0	0	0	0	0	0	0	0	0	0	0
Overheads EX VAT:													
Rent Tennis Courts	10	10	10	10	10	10	10	10	10	10	10	10	120
Water Rates	0	0	0	0	0	0	0	0	0	0	0	0	0
Light & Heat (Electric)	78	78	78	78	78	78	78	78	78	78	78	78	936
Clubhouse Running Costs	80	80	80	80	80	80	80	80	80	80	82	83	965
Merchandise	0	0	0	0	0	0	0	0	0	0	0	0	0
Cleaning & Grass Cutting	0	0	0	0	0	0	0	0	0	0	0	0	0
Subscription: South Ayrshire Tennis	0	0	225	0	0	0	0	0	0	0	0	0	225
Subscription: Lawn Tennis Association	0	0	460	0	0	0	0	0	0	0	0	0	460
Equipment	300	150	300	150	0	50	0	50	0	50	0	0	1,050
Coaching Fees (to Professional Coach)	0	0	750	750	750	750	750	750	750	750	750	750	7,500
Trophies	0	0	0	0	0	0	72	72	0	72	0	72	288
Website (in LTA Subscription)	0	0	0	0	0	0	0	0	0	0	0	0	0
Printing & Stationery	10	10	10	10	10	10	10	10	10	10	10	10	120
Insurance	1,030	0	0	0	0	0	0	0	0	0	0	0	1,030
Repairs & Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0
Accountancy Fees	0	0	0	0	600	0	0	0	0	0	0	0	600
Legal Costs	0	0	0	0	0	0	0	0	0	0	0	0	0
Sundry Costs	10	10	10	10	10	10	10	10	10	10	10	10	120
Sub Total: Overheads	1,518	338	1,923	1,088	1,538	988	1,010	1,060	938	1,060	940	1,013	13,414
Total: Regular Expenditure	1,518	338	1,923	1,088	1,538	988	1,010	1,060	938	1,060	940	1,013	13,414

CAT & Capital Expenditure Costs	1	2	3	4	5	6	7	8	9	10	11	12	Total
Non-Capital Expenditure													
Valuation Survey	0	0	0	0	0	0	0	0	0	1,800	0	0	1,800
Legal Fees	0	0	0	0	0	0	0	0	0	1,000	1,000	1,000	3,000
Sub-Total: Non-Capital Expenditure	0	0	0	0	0	0	0	0	0	2,800	1,000	1,000	4,800
Capital Expenditure:													
Project 1	0	0	0	0	0	0	0	0	0	0	0	0	0
Project 2	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE (INC VAT)	1,518	338	1,923	1,088	1,538	988	1,010	1,060	938	3,860	1,940	2,013	18,214
Cashflow and VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Opening Balance	21,700	20,182	19,869	20,766	21,048	20,880	20,737	20,947	20,737	20,799	17,789	16,799	
Net Cashflow	(1,518)	(313)	897	282	(168)	(143)	210	(210)	62	(3,010)	(990)	(1,213)	
Closing Balance	20,182	19,869	20,766	21,048	20,880	20,737	20,947	20,737	20,799	17,789	16,799	15,586	15,586
Summary Income & Expenditure Table: Inc VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Total Income		25	2,820	1,370	1,370	845	1,220	850	1,000	850	950	800	12,100
Total Expenditure	1,518	338	1,923	1,088	1,538	988	1,010	1,060	938	3,860	1,940	2,013	18,214
Income minus Expenditure	-1,518	-313	897	282	-168	-143	210	-210	62	-3,010	-990	-1,213	-6,114

Year Two

YEAR TWO - Month	1	2	3	4	5	6	7	8	9	10	11	12	Total
INCOME													
Tennis Income													
Membership Fees: Current Members	0	0	2,500	850	706	0	0	0	0	0	0	0	4,056
Membership Fees: New Members	0	0	600	400	200	0	0	0	0	0	0	0	1,200
Court Fees: Regular Bookings	0	0	0	0	50	0	0	50	0	50	0	0	150
Court Fees: Pay & Play	0	0	0	0	50	50	50	50	0	0	0	0	200
Coaching Fees	0	0	800	800	800	800	800	800	800	800	800	800	8,000
Coach Charge for Court Use	0	0	50	50	50	55	55	55	55	50	50	50	520
Competitions	0	0	0	0	360	0	360	0	360	0	0	0	1,080
Merchandise	0	0	40	40	40	40	40	0	0	0	0	0	200
Open Day Raffle	0	0	0	0	0	0	100	0	0	0	0	0	100
Sub Total: Trading	0	0	3,990	2,140	2,256	945	1,405	955	1,215	900	850	850	15,506
Grants, Donations & Loans													
Grants	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations to CTC	0	25	0	50	0	25	50	0	50	0	50	0	250
Active Fundraising	0	0	150	0	0	250	0	0	100	0	0	100	600
Loans	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	25	150	50	0	275	50	0	150	0	50	100	850
TOTAL INCOME	0	25	4,140	2,190	2,256	1,220	1,455	955	1,365	900	900	950	16,356

EXPENDITURE	1	2	3	4	5	6	7	8	9	10	11	12	Total
Wages & Salaries: Employees													
Wages & Salaries:	0	0	0	0	0	0	0	0	0	0	0	0	0
Pensions	0	0	0	0	0	0	0	0	0	0	0	0	0
Employers' NI	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Wages & Salaries Employees	0	0	0	0	0	0	0	0	0	0	0	0	0
Overheads EX VAT:													
Rent Tennis Courts	0	0	0	0	0	0	0	0	0	0	0	0	0
Water Rates	0	0	0	0	0	0	0	0	0	0	0	0	0
Light & Heat (Electric)	83	83	83	83	83	83	83	83	83	83	83	83	996
Clubhouse Running Costs	85	85	85	85	85	85	85	85	85	85	85	85	1,020
Merchandise	0	100	0	0	0	0	0	0	0	0	0	0	100
Cleaning & Grass Cutting	50	50	50	50	50	50	50	50	50	50	50	50	600
Subscription: South Ayrshire Tennis	0	0	230	0	0	0	0	0	0	0	0	0	230
Subscription: Lawn Tennis Association	0	0	465	0	0	0	0	0	0	0	0	0	465
Equipment	305	155	305	155	0	55	0	55	0	55	0	0	1,085
Coaching Fees (to Professional Coach)	0	0	780	780	780	780	780	780	780	780	780	780	7,800
Trophies	0	0	0	0	0	0	77	77	0	77	0	77	308
Website (in LTA Subscription)	0	0	0	0	0	0	0	0	0	0	0	0	0
Printing & Stationery	10	10	10	10	10	10	10	10	10	10	10	10	120
Insurance	1,050	0	0	0	0	0	0	0	0	0	0	0	1,050
Repairs & Maintenance	0	625	0	0	0	0	0	0	0	0	625	0	1,250
Accountancy Fees	0	0	0	0	600	0	0	0	0	0	0	0	600
Legal Costs	0	0	0	0	0	0	0	0	0	0	0	0	0
Sundry Costs	15	15	15	15	15	15	15	15	15	15	15	15	180
Sub Total: Overheads	1,598	1,123	2,023	1,178	1,623	1,078	1,100	1,155	1,023	1,155	1,648	1,100	15,804
Total: Regular Expenditure	1,598	1,123	2,023	1,178	1,623	1,078	1,100	1,155	1,023	1,155	1,648	1,100	15,804

CAT & Capital Expenditure Costs	1	2	3	4	5	6	7	8	9	10	11	12	Total
Non-Capital Expenditure													
Valuation Survey	0	0	0	0	0	0	0	0	0	0	0	0	0
Legal Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total: Non-Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure:													
Project 1	0	0	0	0	0	0	0	0	0	0	0	0	0
Project 2	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE (INC VAT)	1,598	1,123	2,023	1,178	1,623	1,078	1,100	1,155	1,023	1,155	1,648	1,100	15,804
Cashflow and VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Opening Balance	15,086	13,488	12,390	14,507	15,519	16,152	16,294	16,649	16,449	16,791	16,536	15,788	
Net Cashflow	(1,598)	(1,098)	2,117	1,012	633	142	355	(200)	342	(255)	(748)	(150)	
Closing Balance	13,488	12,390	14,507	15,519	16,152	16,294	16,649	16,449	16,791	16,536	15,788	15,638	15,638
Summary Income & Expenditure Table: Inc VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Total Income	-	25	4,140	2,190	2,256	1,220	1,455	955	1,365	900	900	950	16,356
Total Expenditure	1,598	1,123	2,023	1,178	1,623	1,078	1,100	1,155	1,023	1,155	1,648	1,100	15,804
Income minus Expenditure	-1,598	-1,098	2,117	1,012	633	142	355	-200	342	-255	-748	-150	552

Year Three

YEAR THREE - Month	1	2	3	4	5	6	7	8	9	10	11	12	Total
INCOME													
Tennis Income													
Membership Fees: Current Members	0	0	2,570	900	748	0	0	0	0	0	0	0	4,218
Membership Fees: New Members	0	0	624	424	200	0	0	0	0	0	0	0	1,248
Court Fees: Regular Bookings	0	0	0	0	50	0	0	50	0	50	0	0	150
Court Fees: Pay & Play	0	0	0	0	60	60	60	50	20	0	0	0	250
Coaching Fees	0	0	900	900	900	900	900	900	900	900	900	900	9,000
Coach Charge for Court Use	0	0	56	55	55	60	55	55	55	50	50	50	541
Competitions	0	0	0	0	360	0	390	0	373	0	0	0	1,123
Merchandise	0	0	50	50	50	50	50	0	0	0	0	0	250
Open Day Raffle	0	0	0	0	0	0	100	0	0	0	0	0	100
Sub Total: Trading	0	0	4,200	2,329	2,423	1,070	1,555	1,055	1,348	1,000	950	950	16,880
Grants, Donations & Loans													
Grants	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations to CTC	0	25	0	50	0	25	50	0	50	0	50	0	250
Active Fundraising	0	0	150	0	0	250	0	0	150	0	0	150	700
Loans	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	25	150	50	0	275	50	0	200	0	50	150	950
TOTAL INCOME	0	25	4,350	2,379	2,423	1,345	1,605	1,055	1,548	1,000	1,000	1,100	17,830

EXPENDITURE	1	2	3	4	5	6	7	8	9	10	11	12	Total
Wages & Salaries: Employees													
Wages & Salaries:	0	0	0	0	0	0	0	0	0	0	0	0	0
Pensions	0	0	0	0	0	0	0	0	0	0	0	0	0
Employers' NI	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Wages & Salaries Employees	0	0	0	0	0	0	0	0	0	0	0	0	0
Overheads EX VAT:													
Rent Tennis Courts	0	0	0	0	0	0	0	0	0	0	0	0	0
Water Rates	0	0	0	0	0	0	0	0	0	0	0	0	0
Light & Heat (Electric)	88	88	88	88	88	88	88	88	88	88	88	88	1,056
Clubhouse Running Costs	90	90	90	90	90	90	90	90	90	90	90	90	1,080
Merchandise	0	125	0	0	0	0	0	0	0	0	0	0	125
Cleaning & Grass Cutting	55	55	55	55	55	55	55	55	55	55	55	55	660
Subscription: South Ayrshire Tennis	0	0	240	0	0	0	0	0	0	0	0	0	240
Subscription: Lawn Tennis Association	0	0	475	0	0	0	0	0	0	0	0	0	475
Equipment	310	160	310	160	0	60	0	60	0	60	0	0	1,120
Coaching Fees (to Professional Coach)	0	0	819	819	819	819	819	819	819	819	819	819	8,190
Trophies	0	0	0	0	0	0	83	83	0	83	0	83	332
Website (in LTA Subscription)	0	0	0	0	0	0	0	0	0	0	0	0	0
Printing & Stationery	13	13	13	13	13	13	13	13	13	13	13	13	156
Insurance	1,060	0	0	0	0	0	0	0	0	0	0	0	1,060
Repairs & Maintenance	0	625	0	0	0	0	0	0	0	0	625	0	1,250
Accountancy Fees	0	0	0	0	600	0	0	0	0	0	0	0	600
Legal Costs	0	0	0	0	0	0	0	0	0	0	0	0	0
Sundry Costs	20	20	20	20	20	20	20	20	20	20	20	20	240
Sub Total: Overheads	1,636	1,176	2,110	1,245	1,685	1,145	1,168	1,228	1,085	1,228	1,710	1,168	16,584
Total: Regular Expenditure	1,636	1,176	2,110	1,245	1,685	1,145	1,168	1,228	1,085	1,228	1,710	1,168	16,584

CAT & Capital Expenditure Costs	1	2	3	4	5	6	7	8	9	10	11	12	Total
Non-Capital Expenditure													
Valuation Survey	0	0	0	0	0	0	0	0	0	0	0	0	0
Legal Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total: Non-Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure:													
Project 1	0	0	0	0	0	0	0	0	0	0	0	0	0
Project 2	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE (INC VAT)	1,636	1,176	2,110	1,245	1,685	1,145	1,168	1,228	1,085	1,228	1,710	1,168	16,584
Cashflow and VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Opening Balance	15,638	14,002	12,851	15,091	16,225	16,963	17,163	17,600	17,427	17,890	17,662	16,952	
Net Cashflow	(1,636)	(1,151)	2,240	1,134	738	200	437	(173)	463	(228)	(710)	(68)	
Closing Balance	14,002	12,851	15,091	16,225	16,963	17,163	17,600	17,427	17,890	17,662	16,952	16,884	16,884
Summary Income & Expenditure Table: Inc VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Total Income	-	25	4,350	2,379	2,423	1,345	1,605	1,055	1,548	1,000	1,000	1,100	17,830
Total Expenditure	1,636	1,176	2,110	1,245	1,685	1,145	1,168	1,228	1,085	1,228	1,710	1,168	16,584
Income minus Expenditure	-1,636	-1,151	2,240	1,134	738	200	437	-173	463	-228	-710	-68	1,246

Year Four

YEAR FOUR - Month	1	2	3	4	5	6	7	8	9	10	11	12	Total
INCOME													
Tennis Income													
Membership Fees: Current Members	0	0	2,800	900	730	0	0	0	0	0	0	0	4,430
Membership Fees: New Members	0	0	650	500	160	0	0	0	0	0	0	0	1,310
Court Fees: Regular Bookings	0	0	0	0	50	0	0	50	0	50	0	0	150
Court Fees: Pay & Play	0	0	0	0	60	60	60	60	60	0	0	0	300
Coaching Fees	0	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	10,000
Coach Charge for Court Use	0	0	60	60	60	60	60	60	60	60	60	60	600
Competitions	0	0	0	0	400	0	400	0	400	0	0	0	1,200
Merchandise	0	0	60	60	60	60	60	0	0	0	0	0	300
Open Day Raffle	0	0	0	0	0	0	150	0	0	0	0	0	150
Sub Total: Trading	0	0	4,570	2,520	2,520	1,180	1,730	1,170	1,520	1,110	1,060	1,060	18,440
Grants, Donations & Loans													
Grants	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations to CTC	0	30	0	60	0	30	60	0	60	0	60	0	300
Active Fundraising	0	0	175	0	0	250	0	0	200	0	0	175	800
Loans	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	30	175	60	0	280	60	0	260	0	60	175	1,100
TOTAL INCOME	0	30	4,745	2,580	2,520	1,460	1,790	1,170	1,780	1,110	1,120	1,235	19,540

EXPENDITURE	1	2	3	4	5	6	7	8	9	10	11	12	Total
Wages & Salaries: Employees													
Wages & Salaries:	0	0	0	0	0	0	0	0	0	0	0	0	0
Pensions	0	0	0	0	0	0	0	0	0	0	0	0	0
Employers' NI	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Wages & Salaries Employees	0	0	0	0	0	0	0	0	0	0	0	0	0
Overheads EX VAT:													
Rent Tennis Courts	0	0	0	0	0	0	0	0	0	0	0	0	0
Water Rates	0	0	0	0	0	0	0	0	0	0	0	0	0
Light & Heat (Electric)	93	93	93	93	93	93	93	93	93	93	93	93	1,116
Clubhouse Running Costs	95	95	95	95	95	95	95	95	95	95	95	95	1,140
Merchandise	0	150	0	0	0	0	0	0	0	0	0	0	150
Cleaning & Grass Cutting	60	60	60	60	60	60	60	60	60	60	60	60	720
Subscription: South Ayrshire Tennis	0	0	260	0	0	0	0	0	0	0	0	0	260
Subscription: Lawn Tennis Association	0	0	500	0	0	0	0	0	0	0	0	0	500
Equipment	315	165	315	165	0	60	0	60	0	60	0	0	1,140
Coaching Fees (to Professional Coach)	0	0	861	861	861	861	861	861	861	861	861	861	8,610
Trophies	0	0	0	0	0	0	88	88	0	88	0	88	352
Website (in LTA Subscription)	0	0	0	0	0	0	0	0	0	0	0	0	0
Printing & Stationery	15	15	15	15	15	15	15	15	15	15	15	15	180
Insurance	1,100	0	0	0	0	0	0	0	0	0	0	0	1,100
Repairs & Maintenance	0	660	0	0	0	0	0	0	0	0	660	0	1,320
Accountancy Fees	0	0	0	0	650	0	0	0	0	0	0	0	650
Legal Costs	0	0	0	0	0	0	0	0	0	0	0	0	0
Sundry Costs	25	25	25	25	25	25	25	25	25	25	25	25	300
Sub Total: Overheads	1,703	1,263	2,224	1,314	1,799	1,209	1,237	1,297	1,149	1,297	1,809	1,237	17,538
Total: Regular Expenditure	1,703	1,263	2,224	1,314	1,799	1,209	1,237	1,297	1,149	1,297	1,809	1,237	17,538

CAT & Capital Expenditure Costs	1	2	3	4	5	6	7	8	9	10	11	12	Total
Non-Capital Expenditure													
Valuation Survey	0	0	0	0	0	0	0	0	0	0	0	0	0
Legal Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total: Non-Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure:													
Project 1	0	0	0	0	0	0	0	0	0	0	0	0	0
Project 2	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE (INC VAT)	1,703	1,263	2,224	1,314	1,799	1,209	1,237	1,297	1,149	1,297	1,809	1,237	17,538
Cashflow and VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Opening Balance	16,884	15,181	13,948	16,469	17,735	18,456	18,707	19,260	19,133	19,764	19,577	18,888	
Net Cashflow	(1,703)	(1,233)	2,521	1,266	721	251	553	(127)	631	(187)	(689)	(2)	
Closing Balance	15,181	13,948	16,469	17,735	18,456	18,707	19,260	19,133	19,764	19,577	18,888	18,886	18,886
Summary Income & Expenditure Table: Inc VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Total Income	-	30	4,745	2,580	2,520	1,460	1,790	1,170	1,780	1,110	1,120	1,235	19,540
Total Expenditure	1,703	1,263	2,224	1,314	1,799	1,209	1,237	1,297	1,149	1,297	1,809	1,237	17,538
Income minus Expenditure	-1,703	-1,233	2,521	1,266	721	251	553	-127	631	-187	-689	- 2	2,002

Year Five

YEAR FIVE- Month	1	2	3	4	5	6	7	8	9	10	11	12	Total
INCOME													
Tennis Income													
Membership Fees: Current Members	0	0	2,900	1,000	750	0	0	0	0	0	0	0	4,650
Membership Fees: New Members	0	0	650	500	160	0	0	0	0	0	0	0	1,310
Court Fees: Regular Bookings	0	0	0	0	75	0	0	75	0	75	0	0	225
Court Fees: Pay & Play	0	0	0	0	70	70	70	70	70	0	0	0	350
Coaching Fees	0	0	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	1,100	11,000
Coach Charge for Court Use	0	0	65	65	65	65	65	65	65	65	65	65	650
Competitions	0	0	0	0	410	0	410	0	410	0	0	0	1,230
Merchandise	0	0	70	70	70	70	70	0	0	0	0	0	350
Open Day Raffle	0	0	0	0	0	0	165	0	0	0	0	0	165
Sub Total: Trading	0	0	4,785	2,735	2,700	1,305	1,880	1,310	1,645	1,240	1,165	1,165	19,930
Grants, Donations & Loans													
Grants	0	0	0	0	0	0	0	0	0	0	0	0	0
Donations to CTC	0	35	0	65	0	35	65	0	65	0	65	0	330
Active Fundraising	0	0	200	0	0	300	0	0	200	0	0	200	900
Loans	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	35	200	65	0	335	65	0	265	0	65	200	1,230
TOTAL INCOME	0	35	4,985	2,800	2,700	1,640	1,945	1,310	1,910	1,240	1,230	1,365	21,160

EXPENDITURE	1	2	3	4	5	6	7	8	9	10	11	12	Total
Wages & Salaries: Employees													
Wages & Salaries:	0	0	0	0	0	0	0	0	0	0	0	0	0
Pensions	0	0	0	0	0	0	0	0	0	0	0	0	0
Employers' NI	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Wages & Salaries Employees	0	0	0	0	0	0	0	0	0	0	0	0	0
Overheads EX VAT:													
Rent Tennis Courts	0	0	0	0	0	0	0	0	0	0	0	0	0
Water Rates	0	0	0	0	0	0	0	0	0	0	0	0	0
Light & Heat (Electric)	95	95	95	95	95	95	95	95	95	95	95	95	1,140
Clubhouse Running Costs	100	100	100	100	100	100	100	100	100	100	100	100	1,200
Merchandise	0	175	0	0	0	0	0	0	0	0	0	0	175
Cleaning & Grass Cutting	65	65	65	65	65	65	65	65	65	65	65	65	780
Subscription: South Ayrshire Tennis	0	0	275	0	0	0	0	0	0	0	0	0	275
Subscription: Lawn Tennis Association	0	0	525	0	0	0	0	0	0	0	0	0	525
Equipment	320	170	320	170	0	65	0	65	0	60	0	0	1,170
Coaching Fees (to Professional Coach)	0	0	904	904	904	904	904	904	904	904	904	904	9,040
Trophies	0	0	0	0	0	0	93	93	0	93	0	93	372
Website (in LTA Subscription)	0	0	0	0	0	0	0	0	0	0	0	0	0
Printing & Stationery	15	15	15	15	15	15	15	15	15	15	15	15	180
Insurance	1,200	0	0	0	0	0	0	0	0	0	0	0	1,200
Repairs & Maintenance	0	670	0	0	0	0	0	0	0	0	670	0	1,340
Accountancy Fees	0	0	0	0	650	0	0	0	0	0	0	0	650
Legal Costs	0	0	0	0	0	0	0	0	0	0	0	0	0
Sundry Costs	25	25	25	25	25	25	25	25	25	25	25	25	300
Sub Total: Overheads	1,820	1,315	2,324	1,374	1,854	1,269	1,297	1,362	1,204	1,357	1,874	1,297	18,347
Total: Regular Expenditure	1,820	1,315	2,324	1,374	1,854	1,269	1,297	1,362	1,204	1,357	1,874	1,297	18,347

CAT & Capital Expenditure Costs	1	2	3	4	5	6	7	8	9	10	11	12	Total
Non-Capital Expenditure													
Valuation Survey	0	0	0	0	0	0	0	0	0	0	0	0	0
Legal Fees	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total: Non-Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
Capital Expenditure:													
Project 1	0	0	0	0	0	0	0	0	0	0	0	0	0
Project 2	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub Total: Capital Expenditure	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURE (INC VAT)	1,820	1,315	2,324	1,374	1,854	1,269	1,297	1,362	1,204	1,357	1,874	1,297	18,347
Cashflow and VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Opening Balance	18,886	17,066	15,786	18,447	19,873	20,719	21,090	21,738	21,686	22,392	22,275	21,631	
Net Cashflow	(1,820)	(1,280)	2,661	1,426	846	371	648	(52)	706	(117)	(644)	68	
Closing Balance	17,066	15,786	18,447	19,873	20,719	21,090	21,738	21,686	22,392	22,275	21,631	21,699	21,699
Summary Income & Expenditure Table: Inc VAT	1	2	3	4	5	6	7	8	9	10	11	12	Total
Total Income	-	35	4,985	2,800	2,700	1,640	1,945	1,310	1,910	1,240	1,230	1,365	21,160
Total Expenditure	1,820	1,315	2,324	1,374	1,854	1,269	1,297	1,362	1,204	1,357	1,874	1,297	18,347
Income minus Expenditure	-1,820	-1,280	2,661	1,426	846	371	648	-52	706	-117	-644	68	2,813

7.2.4 Surplus & Deficit to End Year 5

Income	Year 1	Year 1	Year 1	Year 2	Year 2	Year 2	Year 3	Year 3	Year 3	Year 4	Year 4	Year 4	Year 5	Year 5	Year 5
Tennis Income	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Membership Fees: Current Members	3,000			4,056			4,218			4,430			4,650		
Membership Fees: New Members	0			1,200			1,248			1,310			1,310		
Court Fees: Regular Bookings	150			150			150			150			225		
Court Fees: Pay & Play	0			200			250			300			350		
Coaching Fees	7,500			8,000			9,000			10,000			11,000		
Coach Charge for Court Use	500			520			541			600			650		
Competitions	0			1,080			1,123			1,200			1,230		
Merchandise	100			200			250			300			350		
Open Day Raffle	100	11,350		100	15,206		100	16,530		150	17,990		165	19,415	
Grants, Loans & Donations															
Grants	0			0			0			0			0		
Donations to CTC	250			250			250			300			330		
Active Fundraising	500			600			700			800			900		
Loans	0	750		0	850		0	950		0	1,100		0	1,230	
Gross Surplus			12,100			16,056			17,480			19,090			20,645
Overheads	Year 1	Year 1	Year 1	Year 2	Year 2	Year 2	Year 3	Year 3	Year 3	Year 4	Year 4	Year 4	Year 5	Year 5	Year 5
Rent Tennis Courts	120			0			0			0			0		
Water Rates	0			0			0			0			0		
Light & Heat (Electric)	936			996			1,056			1,116			1,140		
Clubhouse Running Costs	965			1,020			1,080			1,140			1,200		
Merchandise	0			100			125			150			175		
Cleaning & Grass Cutting	0			600			660			720			780		
Subscription: South Ayrshire Tennis	225			230			240			260			275		
Subscription: Lawn Tennis Association	460			465			475			500			525		
Equipment	1,050			1,085			1,120			1,140			1,170		
Coaching Fees (to Professional Coach)	7,500			7,800			8,190			8,610			9,040		
Trophies	288			308			332			352			372		
Website (in LTA Subscription)	0			0			0			0			0		
Printing & Stationery	120			120			156			180			180		
Insurance	1,030			1,050			1,060			1,100			1,200		
Repairs & Maintenance	0			1,250			1,250			1,320			1,340		
Accountancy Fees	600			600			600			650			650		
Legal Costs	0			0			0			0			0		
Sundry Costs	120	13,414		180	12,604		240	16,584		300	17,538		300	18,347	
CAT & Capital Expenditure Costs															

Valuation Survey	1,800			0			0			0			0		
Legal Fees	3,000	4,800		0	0		0	0		0	0		0	0	
Capital Expenditure:															
Project 1	0			0			0			0			0		
			18,214			15,804			16,584			17,538			18,347
Projected Net Surplus/(Deficit)			(6,114)			252			896			1,552			2,298



GAP Communications work is delivered at a point in time and takes into account the circumstances surrounding your project at that point in time. We cannot guarantee that changes will not occur which will affect the information we have provided to you. GAP Communications will not be liable for any action taken or not taken in reliance on the information we provided to you and any such action is taken at your own risk.

GAP Communications will not be liable to you for any economic losses (including, without limitation, loss of revenues, profits, contracts, business or anticipated savings), any loss of goodwill or reputation, or any special, indirect or consequential damages (however arising, including through negligence) arising out of or in connection with your use of the information provided by us

CONSTITUTION OF

Coylton LTC

SCIO

Scottish Charity No – SC052814

CONSTITUTION OF

Coylton LTC

SCIO SC052814

CONTENTS		
GENERAL	Definitions, Name, Registered Office, Community Definition & Purposes, Powers, General Structure	Clauses 1-6
MEMBERS	Membership, Application for membership, Membership Subscriptions, Liability of Members, Cessation of Members, Register of Members, Associates	Clauses 7-19
DECISION-MAKING BY MEMBERS	General Meetings, Annual General Meeting, Notice, Chairperson, Quorum, Voting, Resolutions, Meeting Adjournment	Clauses 20-31 Schedule 1
BOARD (CHARITY TRUSTEES)	Organisation Management, Interim Board, Composition, Appointment, Elected, Appointed Charity Trustees, Vacancy, General Duties, Code of Conduct, Register of Trustees, Termination of Charity Trustees	Clauses 32-47
DECISION-MAKING BY CHARITY TRUSTEES	Chairperson & Vice-Chairperson, Board Meetings, Voting, Sub Committees	Clauses 48-56
ADMINISTRATION & FINANCE	Constraints on Payments, Personal Interests, Office Bearers, Finances & Accounts, Notices, Records of Meetings, Indemnity, Alteration to Clauses, Dissolution	Clauses 57-70
LTA Disciplinary Code	The Lawn Tennis Association Code	Addendum I
LTA Code of Conduct	The Lawn Tennis Association Code	Addendum II

Charities and Trustee Investment (Scotland) Act 2005

**Constitution
of
Coylton LTC**

In this constitution, the following definitions apply throughout:

- **"2005 Act"** means the Charities and Trustee Investment (Scotland) Act 2005 and every statutory modification and re-enactment thereof for the time being in force.
- **"AGM"** means an Annual General Meeting.
- **"Board"** means the Board of Charity Trustees.
- **"Charity"** means a body entered in the Scottish Charity Register as defined under section 106 of Charities and Trustee Investment (Scotland) Act 2005.
- **"Charity Trustees"** means the persons having the general control and management of the Organisation.
- **"Clauses"** means any clause.
- **"Clear days"**, in relation to notice of a meeting, means a period excluding the day when notice is given and the day of the meeting.
- **"Community"** has the meaning given in clause 4.
- **"GM"** means a General Meeting.
- **"Group"** means those other organisations (incorporated or not) that are not this organisation.
- **"Individual"** means a human/person.
- **"Members"** means those individuals and groups who have joined this organisation.
- **"Organisation"** means the SCIO whose constitution this is.
- **"OSCR"** means the Office of the Scottish Charity Regulator.
- **"Property"** means any property, assets or rights, heritable or moveable, wherever situated in the world.
- **"SCIO"** means Scottish Charitable Incorporated Organisation.
- **"them"** and **"their"** refer to individuals or groups (either he, she or they).
- **"in writing"** includes email, social media, website posts and any other form of electronic communications.

Words in the singular include the plural and words in the plural include the singular.

These Clauses supersede any model clauses. Any words or expressions defined in the 2005 Act shall, if not inconsistent with the subject or context, bear the same meanings in the Clauses.

The Schedule to these Clauses is deemed to form an integral part of these Clauses.

	NAME
1	The name of the organisation is Coylton LTC SCIO ("the Organisation").
2	The Organisation will, upon registration, be a Scottish Charitable Incorporated Organisation (SCIO).
	REGISTERED OFFICE
3	The principal office of the organisation will be in Scotland (and must remain in Scotland).
	DEFINITION OF COMMUNITY AND PURPOSES
4	The Organisation has been formed to benefit the people of Coylton and surrounding areas, of all ages, with an interest in tennis and support the Club's purposes (the "Community"). Our purposes are as follows (the "Purposes"):
4.1	the advancement of public participation in sport through provision of opportunities for competitive and recreational tennis for all ages and abilities,
4.2	the provision of recreational facilities, and the organisation of recreational activities with the object of providing sporting, leisure and social opportunities for our community.
	POWERS
5	The SCIO has power to do anything which is calculated to further its purposes or is conducive or incidental to doing so. In particular, (but without limiting the range of powers available under the 2005 Act), the SCIO has power:
5.1	to encourage and develop a spirit of voluntary or other commitment by, or co-operation with, individuals, unincorporated associations, societies, federations, partnerships, corporate bodies, agencies, undertakings, local authorities, unions, co-operatives, trusts and others and any groups or groupings thereof willing to assist the Organisation to achieve the Purposes;
5.2	to promote and carry out research, surveys and investigations and to promote, develop and manage initiatives, projects and programmes;
5.3	to provide advice, consultancy, training, tuition, expertise and assistance;
5.4	to prepare, organise, promote and implement training courses, exhibitions, lectures, seminars, conferences, events and workshops, to collect, collate, disseminate and exchange information and to prepare, produce, edit, publish, exhibit and distribute clauses, pamphlets, books and other publications, tapes, motion and still pictures, music and drama and other materials, all in any medium;
5.5	to purchase, take on lease, hire, or otherwise acquire any property suitable for the organisation;
5.6	to construct, convert, improve, develop, conserve, maintain, alter and demolish any buildings or erections whether of a permanent or temporary nature, and manage and

	operate (or arrange for the professional or other appropriate management and operation of) the organisation's property;
5.7	to sell, let, hire, license, give in exchange and otherwise dispose of all or any part of the property of the organisation;
5.8	to establish and administer a building fund or funds or guarantee fund or funds or endowment fund or funds;
5.9	to employ, contract with, train and pay such staff (whether employed or self-employed) as are considered appropriate for the proper conduct of the activities of the organisation;
5.10	to take such steps as may be deemed appropriate for the purpose of raising funds for the activities of the organisation;
5.11	to accept subscriptions, grants, donations, gifts, legacies and endowments of all kinds, either absolutely, conditionally or in trust;
5.12	to borrow or raise money for the Purposes and to give security in support of any such borrowings by the organisation and/or in support of any obligations undertaken by the organisation;
5.13	to set aside funds not immediately required as a reserve or for specific purposes;
5.14	to invest any funds which are not immediately required for the activities of the organisation in such investments as may be considered appropriate, which may be held in the name of a nominee organisation under the instructions of the Board of Trustees, and to dispose of, and vary, such investments;
5.15	to make grants or loans of money and to give guarantees;
5.16	to establish, manage and/or support any other charity, and to make donations for any charitable purpose falling within the purposes;
5.17	to establish, operate and administer and/or otherwise acquire any separate trading organisation or association, whether charitable or not;
5.18	to enter into any arrangement with any organisation, government or authority which may be advantageous for the purposes of the activities of the organisation and to enter into any arrangement for co-operation, mutual assistance, or sharing profit with any charitable organisation;
5.19	to enter into contracts to provide services to or on behalf of others;
5.20	to effect insurance of all kinds (which may include indemnity insurance in respect of Trustees and employees);
5.21	to oppose, or object to, any application or proceedings which may prejudice the interests of the organisation;
5.22	to pay the costs of forming the organisation and its subsequent development;
5.23	to carry out the Purposes as principal, agent, contractor, trustee or in any other capacity.

	GENERAL STRUCTURE OF THE ORGANISATION
6	The organisation is composed of:
6.1	Members (composed of Ordinary Members and Junior Members);
6.2	Associates (composed of Individuals and Groups wishing to support the Purposes who are not members of the Community).
6.3	Charity Trustees (composed of Elected Charity Trustees and Appointed Charity Trustees following the first GM).
	MEMBERSHIP
7	The members of the organisation shall consist of those individuals who made the application for registration of the organisation and such other individuals and groups as are admitted to membership under the following clauses.
8	The organisation shall have not fewer than 20 members at any time; and
8.1	In the event that the number of members falls below 20 the Board may conduct only essential business other than taking steps to ensure the admission of sufficient Ordinary Members to achieve the minimum number.
9	Membership of the organisation is open to:
9.1	Individuals aged 18 or over who (and groups which) are members of the Community ("Ordinary Members"); and
9.2	Individuals aged over 5 and up to 18 who are members of the Community ("Junior Members"). (Members under the age of 15 are not eligible to serve as Charity Trustees).
9.3	If an Individual or group ceases to fulfil the criteria within clause 9.1 or 9.2, that Individual or group must inform the Organisation. The Organisation may choose to reclassify a Junior Member as an Ordinary Member.
	APPLICATION FOR MEMBERSHIP
10	No Individual or Group may become a Member unless that Individual or Group has submitted a written or electronic application for membership in the form prescribed by the Charity Trustees and a member of the Charity Trustees has approved the application. An application submitted by a Group must be signed on behalf of that Group.
10.1	The Charity Trustees shall consider applications for membership promptly. The Charity Trustees shall assess each application to determine whether the applicant meets the criteria for becoming an Ordinary Member or Junior Member.
11	Membership of the organisation may not be transferred by a member.
	MEMBERSHIP SUBSCRIPTIONS

12	Members shall be required to pay an annual membership subscription, except for Honorary Members who are granted that status by the Board for outstanding contributions to the Organisation.
12.1	Annual subscriptions (if any) shall be set by Members at the AGM. Different rates may be set for Ordinary Members and Junior Members.
12.2	Any Individual or Organisation who/which ceases to be a Member shall not be entitled to a refund of their/its membership subscription.
	LIABILITY OF MEMBERS
13	The members of the organisation have no liability to pay any sums to help to meet the debts (or other liabilities) of the organisation if it is wound up; accordingly, if the organisation is unable to meet its debts, the members will not be held responsible.
14	The members and Charity Trustees have certain legal duties under the Charities and Trustee Investment (Scotland) Act 2005; and clause 14 does not exclude (or limit) any personal liabilities they might incur if they are in breach of those duties or in breach of other legal obligations or duties that apply to them personally.
	CESSATION OF MEMBERSHIP
15	A member shall cease to be a member if:
15.1	that Member sends a written notice of resignation to registered office of the Organisation, or if they do not renew their membership online; they will cease to be a member as from the time when the notice is received by the organisation or if their membership lapses beyond a 56 day renewal date;
15.2	a resolution that that Member be expelled (where that Member's conduct, in their/its capacity as a Member, has been detrimental to the effective functioning of the Organisation) is passed by special resolution at a GM (notice of which shall state: (a) the full text of the resolution proposed; and (b) the grounds on which it is proposed) at which the Member is entitled to be heard;
15.3	in the case of an Individual, that Individual has died (membership of the Organisation not being transferable);
15.4	in the case of a group, that group goes into receivership or liquidation, or is dissolved or otherwise ceases to exist (membership of the Organisation not being transferable);
15.5	where the Member is a Charity Trustee of the Organisation, that Member has failed to comply with the code of conduct for Trustees in a manner which would result in them ceasing to be a Trustee and a member.
	REGISTER OF MEMBERS
16	The Board must keep a register of members, setting out for each current member: their full name; (a) their address; and (b) the date on which they were registered as a member of the organisation.
16.1	Where any member is not an individual, the register must also contain: (a) any other name by which the member is known;

	<p>(b) the principal contact for the member;</p> <p>(c) any number assigned to it in the Scottish Charity Register, if it is a charity; and</p> <p>(d) any number with which it is registered as a company, if it is a company.</p>
16.2	<p>For each former member the register must set out, for at least six years from the date on they ceased to be a member:</p> <p>(a) their name; and</p> <p>(b) the date on which they ceased to be a member.</p>
16.3	<p>The Board must ensure that the register of members is updated within 28 days of receiving notice of any change.</p>
16.4	<p>If a member or Charity Trustee of the Organisation requests a copy of the register of members, the Board must ensure that a copy is supplied to them within 28 days, providing the request is reasonable. If the request is made by a member (rather than a Charity Trustee), the Board may provide a copy which has the addresses blanked out.</p>
	ASSOCIATES
17	<p>Individuals and Groups wishing to support the Purposes who are not members of the Community may become associates of the Organisation ("Associates"). Associates may attend and speak at GMs but may not participate in such meetings for voting or quorum purposes.</p>
17.1	<p>No Individual or Group may become an Associate unless that Individual or Group has submitted a written application to become an Associate in the form prescribed by the Charity Trustees and the Charity Trustees have approved the application. An application submitted by a Group must be signed on behalf of that Group.</p>
17.2	<p>The Charity Trustees shall consider applications for associateship promptly. The Charity Trustees shall assess each application to determine whether the applicant meets the criteria for becoming an Associate.</p>
18	<p>The Charity Trustees shall cause a register of associates to be maintained containing:</p> <p>(a) the name and address of each Associate;</p> <p>(b) the date on which each Individual or Group was registered as an Associate; and</p> <p>(c) the date at which any Individual or Organisation ceased to be an Associate.</p>
19	<p>An Associate shall cease to be an Associate if:</p>
19.1	<p>that Associate sends a written notice of resignation to the Organisation;</p>
19.2	<p>that Associate becomes a member of the Community;</p>
19.3	<p>a resolution that that Associate be expelled from being an Associate (where that Associate's conduct, in their capacity as Associate, has been detrimental to the effective functioning of the Organisation) is passed by special resolution at a GM (notice of which shall state: (a) the full text of the resolution proposed; and (b) the grounds on which it is proposed) at which the Associate is entitled to be heard);</p>
19.4	<p>in the case of an Individual:</p> <p>(a) that Individual becomes insolvent or apparently insolvent or makes any arrangement with their creditors; or</p>

	(b) that Individual has died; or
19.5	in the case of a Group, that Group goes into receivership or liquidation, or is dissolved or otherwise ceases to exist.
	GENERAL MEETINGS (Meetings of the Members)
20	The Board may call a GM at any time and must call a GM within 28 days of a valid request. To be valid, the request may be made by the Chairperson, Vice-Chairperson or other members of the Board, or by at least 5% of the members.
	ANNUAL GENERAL MEETING
21	The Board shall convene one GM a year as an AGM. An AGM need not be held during the calendar year during which the Organisation is incorporated, provided an AGM is held within 15 months of the date of incorporation. Thereafter, not more than 15 months shall elapse between one AGM and the next.
21.1	The business of each AGM shall include: <ul style="list-style-type: none"> (a) a report by the Chairperson on the activities of the Organisation; (b) the election of Elected Charity Trustees; (c) the fixing of annual subscriptions; (d) consideration of the accounts of the Organisation; (e) a report of the auditor if applicable; and (f) the appointment of the auditor if applicable.
	NOTICE OF GENERAL MEETINGS
22	Subject to the terms of clause 67, notice of a GM shall be given as follows:
22.1	At least 14 Clear Days' notice must be given of any GM.
22.2	The notice must specify the place, date and time of the GM, the general nature of business to be dealt with at the meeting; and <ul style="list-style-type: none"> (a) in the case of a resolution to alter the constitution, must set out the exact terms of the proposed alteration(s); and (b) in the case of any special resolution (as defined in clause 30) must set out the exact terms of the resolution; and (c) be agreed by a majority of the Board at meeting.
22.3	Notice of every members' meeting must be given, or communicated online, to all the members of the organisation, and to all the Charity Trustees; but the accidental omission to give notice to one or more members will not invalidate the proceedings at the meeting.
	CHAIRPERSON OF GENERAL MEETINGS
23	<ul style="list-style-type: none"> (a) The Chairperson of the organisation shall act as Chairperson of each GM. (b) If the Chairperson is not present or willing to do so the Vice-Chairperson of the organisation shall act as Chairperson of the GM. (c) If neither the Chairperson nor the Vice-Chairperson is present or willing to act as Chairperson of the GM within 15 minutes after the time at which it was due to start, the

	Charity Trustees present shall elect from among themselves one of the Elected Charity Trustees who will act as Chairperson of that GM.
	QUORUM AT GENERAL MEETINGS
24	The quorum for a GM shall be the greater of: (a) 10 Members; or (b) 10% of the Members, present in person. No business shall be dealt with at any GM unless a quorum is present.
24.1	If a quorum is not present within 15 minutes after the time at which the GM was due to start (or if, during a GM, a quorum ceases to be present) the GM shall be adjourned until such time, date and place as may be fixed by the Chairperson of the GM.
24.2	The Board may make arrangements in advance of a GM to allow members (or their proxies) to fully participate remotely, so long as all those participating in the meeting can communicate with each other; and all Members (or their proxies) may vote during the meeting. A Member or proxy participating remotely by such means shall be deemed to be present in person at the GM.
	VOTING AT GENERAL MEETINGS
25	The Chairperson of the meeting shall endeavour to achieve consensus wherever possible but, if necessary, questions arising shall be decided by being put to the vote.
25.1	Each Member shall have one vote, to be exercised in person, by a show of hands.
25.2	A secret ballot may be demanded by: (a) the chairperson of the GM; or (b) at least two Members present at the GM, before a show of hands and must be taken immediately and in such manner as the chairperson of the GM directs. The result of a secret ballot shall be declared at that GM.
26	There shall be no ability for proxy voting.
27	In the event of an equal number of votes for and against any resolution, the Chairperson of the meeting shall have a vote in their capacity as a member of the organisation.
	RESOLUTIONS
28	At any GM an Ordinary Resolution put to the vote of the meeting may be passed by a simple majority of the Members voting (in person or by proxy).
29	Certain resolutions must be passed as Special Resolutions, including resolutions: a) to alter the name of the Organisation; or b) to amend the Purposes; or c) to amend these Clauses; or d) to wind up the Organisation in terms of clause 72. At any GM a Special Resolution put to the vote of the meeting may be passed by not less than two thirds of the Members voting (in person or by proxy).

30	Ordinary and Special Resolutions may be passed in writing, rather than at a General Meeting, and shall have effect as if they had been passed at a GM, provided the terms of this Clause are followed.
30.1	An Ordinary Resolution may be passed in writing if signed by a simple majority of all the Members.
30.2	A Special Resolution to wind up the Organisation may be passed in writing if signed by all the Members.
30.3	Any other Special Resolution may be passed in writing if signed by not less than two thirds of all the Members.
30.4	Written resolutions must be sent to all Members at the same time (the "Circulation Date") in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed), or by means of a website.
30.5	Written resolutions must be accompanied by a statement informing the Member: <ul style="list-style-type: none"> (a) how to signify agreement to the resolution; (b) how to return the signed resolution to the Organisation (in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed)); (c) the date by which the resolution must be passed if it is not to lapse (that is, the date which is 28 days after the Circulation Date); and (d) that they will not be deemed to have agreed to the resolution if they fail to reply.
30.6	A written resolution may consist of several documents in the same form, each signed by or on behalf of one or more Members.
30.7	Once a Member has signed and returned a written resolution in agreement thereto, that Members' agreement is irrevocable.
30.8	The Members may require the Organisation to circulate a written resolution.
30.8.1	The resolution must be requested by at least 5% of the Members. Requests must be in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed), must identify the resolution and may be accompanied by a statement not exceeding 1,000 words which the Organisation will also be required to circulate.
30.8.2	The Board may reject the resolution but must provide reasons for doing so to the members requesting the resolution.
30.8.3	If accepted, the Organisation must circulate the resolution and any accompanying statement within 21 days, and may require the requesting Members to cover the expenses it incurs circulating the resolution.
MEETING ADJOURNMENT	
31	The Chairperson of the GM may, with the consent of a majority of the Members voting (in person or by proxy), adjourn the General Meeting to such time, date and place as the Chairperson may determine.
ORGANISATION MANAGEMENT	

32	The affairs, property and funds of the organisation shall be directed and managed by a Board of Charity Trustees. The Board:
32.1	shall set the strategy and policy of the Organisation;
32.2	shall, where no employees or managers are appointed, be responsible for the day-to-day management of the Organisation;
32.3	shall hold regular meetings between each AGM, meeting as often as necessary to despatch all business of the Organisation;
32.4	shall monitor the financial position of the Organisation;
32.5	shall direct and manage the affairs and Property of the Organisation;
32.6	shall generally control and supervise the activities of the Organisation;
32.7	may, on behalf of the Organisation, do all acts which may be performed by the Organisation (other than those required to be performed by the Members at a GM);
32.8	may exercise the powers of the Organisation; and
32.9	may not also be paid employees of the Organisation.
	INTERIM BOARD
33	Upon incorporation of the organisation, the individuals who signed the Charity Trustee declaration forms which accompanied the application for incorporation of the organisation shall be deemed to have been appointed by the members as Charity Trustees with effect from the date of incorporation of the Organisation.
33.1	The Interim Board shall retire at the first GM, which shall be held as soon as practicable following incorporation, but shall remain eligible for re-election (the period of office between the date of incorporation and the date of the first GM not being regarded as a "term of office" for the purposes of clause 24.6).
	COMPOSITION OF THE BOARD OF CHARITY TRUSTEES
34	The number of Charity Trustees shall be not less than 3 and the total number of Charity Trustees shall not be more than 12.
	APPOINTMENT OF CHARITY TRUSTEES
35	From and after the first General Meeting of the organisation, the Board shall comprise the following individual persons (a majority of whom shall always be Elected Charity Trustees):
35.1	up to 12 individual persons elected as Charity Trustees by the Members in accordance with clause 37 ("the Elected Charity Trustees"), who must themselves be Ordinary Members; and
35.2	up to 5 individual persons (in total) appointed by nomination and acceptance at a GM in accordance with clause 38 ("the Appointed Charity Trustees"). Total number of

	Appointed Trustees must not outnumber Elected Trustees. Total number of all Trustees cannot exceed 12; and
35.3	Employees of the organisation may not be nominated as or become Charity Trustees.
	ELECTED CHARITY TRUSTEES
36	At the first General Meeting of the Organisation, the Members shall elect up to 12 individual Ordinary Members as Elected Charity Trustees.
36.1	Elected Charity Trustees must be nominated at a GM by at least two Members. Such nominations must contain confirmation from the nominee that they are willing to act as an Elected Charity Trustee at the GM, or must be delivered to the registered office or email of the Organisation at most seven days following the GM.
36.2	Each Member has one vote for each vacancy in the Elected Charity Trustees on the Board.
36.3	Provided the first GM is not also the first AGM, there shall be no changes in the Charity Trustees at the first AGM (except to fill any vacancies left following the first GM or caused by retirements since the first GM).
36.4	At the second and subsequent AGMs, one third of the Elected Charity Trustees (rounding up where required) shall retire from office but will be eligible for re-election.
36.5	Trustees will be eligible for re-election.
36.6	The Elected Charity Trustee(s) to retire at an AGM shall be those who have been longest in office since their election/re-election (unless other Elected Charity Trustee(s) have agreed to retire at that AGM). As between Individuals who were appointed as Elected Charity Trustees on the same date, the Elected Charity Trustee(s) to retire shall be agreed between the Individuals appointed on the same date or determined by lot.
	APPOINTED CHARITY TRUSTEES
37	Subject to clause 35, up to 5 individuals may be appointed by the Elected Charity Trustees, in respect of which the following shall apply:
37.1	Nominations, which must contain confirmation from the nominee that they are willing to act as an Appointed Charity Trustee, must be delivered to the registered office or email address of the Organisation at least two days before the first GM or AGM. If no new nomination is delivered in accordance with this clause, any Charity Trustee previously appointed shall remain in office.
37.2	For the avoidance of doubt, an Appointed Charity Trustee may attend but may not vote at Board meetings (subject to clause 63).
37.3	The Elected Charity Trustees, or the group that proposed the Appointee (or its successors), may appoint or remove its Appointed Charity Trustee at any time, by written notice or to the email address of the Organisation, to that effect delivered to the Registered Office or to the email address of the Organisation not less than 2 days before the change is to take effect.
	VACANCY

38	The Board may from time to time fill any casual vacancy arising as a result of the retiral (or deemed retiral for any reason) of any Elected Charity Trustee from or after the date of such retiral or deemed retiral until the next AGM.
CHARITY TRUSTEES – GENERAL DUTIES	
39	Each of the Charity Trustees has a duty, in exercising functions as a Charity Trustee, to act in the interests of the organisation; and, in particular, must:
39.1	seek, in good faith, to ensure that the organisation acts in a manner which is in accordance with its purposes;
39.2	act with the care and diligence which it is reasonable to expect of a person who is managing the affairs of another person;
39.3	in circumstances giving rise to the possibility of a conflict of interest between the organisation and any other party, put the interests of the organisation before that of the other party; where any other duty prevents them from doing so, disclose the conflicting interest to the organisation and refrain from participating in any deliberation or decision of the other Charity Trustees with regard to the matter in question;
39.4	ensure that the organisation complies with any direction, requirement, notice or duty imposed under or by virtue of the Charities and Trustee Investment (Scotland) Act 2005.
40	In addition to the duties outlined in clause 41, all of the Charity Trustees must take such steps as are reasonably practicable for the purpose of ensuring:
40.1	that any breach of any of those duties by a Charity Trustee is corrected by the Charity Trustee concerned and not repeated; and
40.2	that any Charity Trustee who has been in serious and persistent breach of those duties is removed as a Charity Trustee.
41	Provided they have declared their interest - and have not voted on the question of whether or not the organisation should enter into the arrangement - a Charity Trustee will not be debarred from entering into an arrangement with the group in which they have a personal interest; and (subject to clause 61 and to the provisions relating to remuneration for services contained in the Charities and Trustee Investment (Scotland) Act 2005), they may retain any personal benefit which arises from that arrangement.
42	No Charity Trustee may serve as an employee (full time or part time) of the organisation; and no Charity Trustee may be given any remuneration by the organisation for carrying out their duties as a Charity Trustee (subject to clause 61 and to the provisions relating to remuneration for services contained in the Charities and Trustee Investment (Scotland) Act 2005).
43	The Charity Trustees may be paid all travelling and other expenses reasonably incurred by them in connection with carrying out their duties; this may include expenses relating to their attendance at meetings.
CODE OF CONDUCT FOR CHARITY TRUSTEES	
44	Each of the Charity Trustees shall comply with the code of conduct (incorporating detailed rules on conflict of interest) prescribed by the Board from time to time.

44.1	The code of conduct shall be supplemental to the provisions relating to the conduct of Charity Trustees contained in this constitution and the duties imposed on Charity Trustees under the Charities and Trustee Investment (Scotland) Act 2005; and all relevant provisions of this constitution shall be interpreted and applied in accordance with the provisions of the code of conduct in force from time to time.
44.2	Charity Trustees shall also be bound by the LTA Disciplinary Code and the LTA Code of Conduct as published and as updated by the LTA (see Addendum 1 and 2) except where such observance would cause a conflict, in which case the Organisation's Code of Conduct takes precedence.
REGISTER OF CHARITY TRUSTEES	
45	The Board must keep a register of Charity Trustees, setting out for each current Charity Trustee: <ul style="list-style-type: none"> a) the name of the Charity Trustee; b) the address of the Charity Trustee; c) the date on which they were appointed as a Charity Trustee; and d) any office held by them in the organisation.
45.1	Where a Charity Trustee is not an individual the register must also contain: <ul style="list-style-type: none"> a) Any other name by which the Charity Trustee is known; b) the principal contact for the Charity Trustee; c) any number assigned to it in the Scottish Charity Register (if it is a charity); and d) any number with which it is registered as a company, if it is a company.
45.2	Where the Charity Trustee is appointed by OSCR under section 70A of the 2005 Act it must be recorded in the register.
45.3	For each former Charity Trustee the register must set out, for at least 6 years from the date on which they ceased to be a Charity Trustee: <ul style="list-style-type: none"> a) the name of the Charity Trustee; b) any office held by the Charity Trustee in the Organisation; and c) the date on which they ceased to be a Charity Trustee.
45.4	The Board must ensure that the register of Charity Trustees is updated within 28 days of receiving notice of any change.
45.5	If any person requests a copy of the register of Charity Trustees, the Board must ensure that a copy is supplied to them within 28 days, providing the request is reasonable; if the request is made by a person who is not a Charity Trustee of the Organisation, the Board may provide a copy which has the name and address of any of the Charity Trustees blanked out. The name of a Charity Trustee may only be blanked out if the Organisation is satisfied that including that information is likely to jeopardise the safety or security of any person or premises.
TERMINATION OF CHARITY TRUSTEES OFFICE	
46	A Charity Trustee will automatically cease to hold office if: -
46.1	they give the Organisation a verbal or written notice of resignation, witnessed or signed by them;

46.2	they become an employee of the Organisation;
46.3	in the case of a Charity Trustee elected under clause 37) they cease to be a member of the Organisation;
46.4	in the case of a Charity Trustee appointed under clause 38) they cease to be a member of the appointing group;
46.5	they become disqualified from being a Charity Trustee under the Charities and Trustee Investment (Scotland) Act 2005;
46.6	they are absent (without good reason, in the opinion of the Board) from more than three consecutive meetings of the Board - but only if the Board resolves to remove them from office;
46.7	they become incapable for medical reasons of carrying out their duties as a Charity Trustee - but only if that has continued (or is expected to continue) for a period of more than six months;
46.8	they are removed from office by resolution of the Board on the grounds that they are considered to have committed a material breach of the code of conduct for Charity Trustees (as referred to in clauses 46); or the LTA Disciplinary Code; or LTA Code of Conduct;
46.9	they are removed from office by resolution of the Board on the grounds that they are considered to have been in serious or persistent breach of their duties under section 66(1) or (2) of the 2005 Act;
46.10	they become prohibited from being a Charity Trustee by virtue of section 69(2) of the 2005 Act;
46.11	they commit any offence under section 53 of the 2005 Act.
47	Clauses 46.8 and 46.9 apply only if the following conditions are met:
47.1	the Charity Trustee who is subject of the resolution is given reasonable prior written notice of the grounds upon which the resolution for removal is to be proposed;
47.2	the Charity Trustee concerned is given the opportunity to address the meeting at which the resolution is proposed prior to the resolution being put to a vote; and
47.3	at least two thirds of the Charity Trustees then in office vote in favour of the resolution.
CHAIRPERSON AND VICE-CHAIRPERSON	
48	<p>The Board shall meet as soon as practicable meeting immediately after each AGM or following the resignation of the existing Chairperson/Vice-Chairperson to appoint:</p> <ul style="list-style-type: none"> (a) an Elected Charity Trustee to chair Board meetings and GMs (the "Chairperson"), and (b) an Elected Charity Trustee to chair Board meetings and GMs in the event that the Chairperson is not present and willing to do so (the "Vice Chairperson"), (c) an Elected Charity Trustee to act as Secretary to maintain records and minutes of meetings and handle correspondence for the Organisation.

48.1	<p>In the event that:</p> <p>(a) the Chairperson is not present and willing to act within 15 minutes of the time at which the GM/Board meeting is due to start, or no Chairperson is currently appointed; and</p> <p>(b) the Vice-Chairperson is not present and willing to act within 15 minutes of the time at which the GM/Board meeting is due to start, or no Vice-Chairperson is currently appointed,</p> <p>the Charity Trustees present must appoint an Elected Charity Trustee to chair the GM/Board meeting.</p>
BOARD MEETINGS	
49	The quorum for Board meetings shall be not less than 50% of all the Trustees, a majority of whom are Elected Charity Trustees. No business shall be dealt with at a Board meeting unless such a quorum is present.
49.1	A Charity Trustee shall not be counted in the quorum at a meeting (or at least the relevant part thereof) in relation to a resolution on which, whether because of personal interest or otherwise, they are not entitled to vote.
49.2	The Board may make any arrangements in advance of any Board meeting to allow members to fully participate in such meetings so long as all those participating in the meeting can clearly comprehend each other; a member participating in any such means other than in person shall be deemed to be present in person at the Board meeting.
50	7 Clear Days' notice in writing shall be given of any meeting of the Board at which a decision in relation to any of the matters referred to in clause 30 is to be made, which notice shall be accompanied by an agenda and any papers relevant to the matter to be decided.
50.1	All other Board meetings shall require not less than 7 days' prior notice, unless all Charity Trustees agree unanimously in writing to dispense with such notice on any specific occasion.
50.2	On the request of a Charity Trustee the Chairperson shall summon a meeting of the Board by notice served upon all Charity Trustees, to take place at a reasonably convenient time and date.
51	No alteration of the Clauses and no direction given by Special Resolution shall invalidate any prior act of the Board which would have been valid if that alteration had not been made or that direction had not been given.
52	The Board may act notwithstanding any vacancy in it, but where the number of Charity Trustees falls below the minimum number specified in clause 35, it may not conduct any business other than to appoint sufficient Charity Trustees to match or exceed that minimum.
53	The Board may invite or allow any person to attend and speak, but not to vote, at any meeting of the Board or of its sub-committees.
54	The Board may from time to time promulgate, review and amend any Ancillary Regulations, Guidelines and/or Policies, subordinate at all times to these Clauses, as it deems necessary and appropriate to provide additional explanation, guidance and governance to members/Charity Trustees.
VOTING AT BOARD MEETINGS	

55	The Chairperson of the Board meeting shall endeavour to achieve consensus wherever possible but, if necessary, questions arising shall be decided by being put to the vote,
55.1	Each Charity Trustee present (and who is eligible to vote) has one vote. In the event of an equal number of votes for and against any resolution at a Board meeting, the Chairperson of the meeting shall have a casting vote as well as a deliberative vote.
55.2	A resolution in writing shall be as valid and effectual as if it had been passed at a meeting of the Board or of a sub-committee. A resolution may consist of one or several documents in the same form each signed by one or more Charity Trustees or members of any relative sub-committee as appropriate.
	SUB-COMMITTEES
56	The Board may delegate any of its powers to sub-committees, each consisting of not less than one Charity Trustee and such other person or persons as it thinks fit or which it delegates to the committee to appoint.
56.1	Any sub-committee so formed shall, in the exercise of the powers so delegated, conform to any remit and regulations imposed on it by the Board. The meetings and proceedings of any such sub-committee shall be governed by the provisions of these Clauses for regulating the meetings and proceedings of the Board so far as applicable and so far as they are not superseded by any regulations made by the Board.
56.2	Each sub-committee shall ensure the regular and prompt circulation of, the minutes of its meetings to all Charity Trustees.
	CONSTRAINTS ON PAYMENTS/BENEFITS TO MEMBERS AND CHARITY TRUSTEES
57	The income and property of the Organisation shall be applied solely towards promoting the Purposes and do not belong to the members. Any surplus income or assets of the Organisation are to be applied for the benefit of the Community.
58	No part of the income or property of the Organisation shall be paid or transferred (directly or indirectly) to the members of the Organisation, or to any other individual, whether by way of dividend, bonus or otherwise, except in the circumstances provided for in clause 61.
59	No benefit (whether in money or in kind) shall be given by the Organisation to any member or Charity Trustee except the possibility of:
59.1	repayment of out-of-pocket expenses (subject to prior agreement by the Board);
59.2	reasonable remuneration in return for specific services actually rendered to the Organisation (in the case of a Charity Trustee such services must not be of a management nature normally carried out by a Trustee of an Organisation);
59.3	repayment for the purchase of, but not exclusively, tennis balls and other items as needed by the Organisation to maintain its standards and safety.
60	Where any payment is made under clause 59, the terms of clause 61 must be observed.
	PERSONAL INTERESTS & CONFLICTS OF INTEREST

61	Whenever a Charity Trustee finds that there is a personal interest, as defined in sub-clauses 63.3 and 63.4, they have a duty to declare this to the Board meeting in question.
61.1	A Charity trustee must not vote at a Board meeting (or at a meeting of a sub-committee) on any resolution which relates to a matter in which they has a personal interest or duty which conflicts (or may conflict) with the interests of the SCIO.
61.2	It will be up to the Chairperson of the meeting in question to determine: <ul style="list-style-type: none"> (a) whether the potential or real conflict simply be noted in the Minutes of any relevant meeting, or (b) whether the Charity Trustee in question, whilst being permitted to remain in the meeting in question, must not partake in discussions or decisions relating to such matter, or (c) whether the Charity Trustee in question should be required to be absent during that particular element of the meeting. Where a Charity Trustee leaves, or is required to leave, the meeting they no longer form part of the quorum for that meeting.
61.3	An interest held by an individual who is "connected" with the Charity trustee under section 68(2) of the Charities and Trustee Investment (Scotland) Act 2005 (husband/wife, partner, child, parent, brother/sister etc) shall be deemed to be held by that Charity trustee;
61.4	A Charity trustee will be deemed to have a personal interest in relation to a particular matter if a body in relation to which they are an employee, director, member of the management committee, officer or elected representative has an interest in that matter.
61.5	The Board shall determine from time to time what interests shall be relevant interests and shall ensure that a Register of Notices of Relevant Interests is maintained, which shall be open for inspection by both the Board and members of the Organisation and, with the express prior written approval of the Charity Trustee or employee concerned, by members of the public.
OFFICER BEARERS	
62	The Board may appoint office bearers for such term and upon such terms and conditions as they think fit. Any officer bearer may be removed by the Board at any time.
62.1	The Board may appoint a treasurer for such term and upon such terms and conditions as they think fit. The treasurer may be removed by the Board at any time. The treasurer may be required to attend Board and sub-committee meetings but: <ul style="list-style-type: none"> (a) may not participate in such meetings for voting or quorum purposes unless they are also a Charity Trustee; (b) may not attend meetings (or parts of meetings) at which their remuneration or employment is to be discussed; and (c) (if the treasurer is not a Charity Trustee) may not attend meetings at which confidential matters are to be discussed.
FINANCES & ACCOUNTS	
63	The Treasurer shall determine:

63.1	which banks or building societies the bank accounts of the Organisation shall be opened with;
63.2	how bank accounts shall be maintained and operated; and
63.3	how cheques and other negotiable instruments, and receipts for monies paid to the Organisation, shall be signed, drawn, accepted, endorsed or otherwise executed.
64	The Treasurer shall cause accounting records to be kept for the Organisation in accordance with the requirements of the 2005 Act and other relevant legislation.
64.1	The accounting records shall be maintained by the Treasurer (if there is one) and overseen by the Principal Officer (if there is one), or otherwise by, or as determined by, the Treasurer. Such records shall be kept at such place or places as the Treasurer thinks fit and shall always be open to the inspection of the Trustees.
64.2	The Board must prepare annual accounts, complying with all relevant statutory requirements, and must ensure the accounts are examined or audited, as appropriate, by a qualified examiner or auditor.
64.3	At each AGM, the Treasurer shall provide the members with a copy of the accounts for the period since the last preceding accounting reference date (or, in the case of the first account, since the incorporation of the Organisation). The accounts shall be accompanied by proper reports of the Treasurer.
64.4	Copies of such accounts shall be kept as hard copies and electronically, not less than 7 clear days before the date of the Annual General Meeting, be delivered or sent to all members, Charity Trustees, the Office Bearers and the auditor, or otherwise be available for inspection on the website or other location of the Organisation (with all members, Charity Trustees, the Organisation Secretary and the auditor being made aware that they are so available for inspection there).
NOTICES	
65	The Organisation may serve a notice on a Member in hard copy (addressed to the address given for that Member in the register of members, and posted or hand-delivered) or electronic form (faxed or e-mailed). A notice is deemed to have been served on the day following the day on which it is hand-delivered, posted faxed or e-mailed.
66	The Organisation may communicate with a Member by electronic means (including fax and e-mail) unless the Member has requested that communications from the Organisation be sent in hard copy. The Organisation may publish notifications by means of a website provided the Organisation has advised Members of this and taken reasonable steps to notify Members who have informed the Organisation that they do not have internet access.
RECORDS OF MEETINGS	
67	The Board shall cause minutes to be made of all appointments of officers made by it and of the proceedings of all General Meetings and of all Board meetings and of sub-committees, including the names of those present, and all business transacted at such meetings and any such minutes of any meeting, if purporting to be signed after approval, either by the Chairperson of such meeting, or by the Chairperson of the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated.

	INDEMNITY
68	Subject to the terms of the 2005 Act and without prejudice to any other indemnity, the Charity Trustees, or member of any sub-committee, the Organisation Office Bearers and all employees of the Organisation may be indemnified out of the funds of the Organisation against any loss or liability (including the costs of defending successfully any court proceedings) which he, she or they may incur or sustain, in connection with or on behalf of the Organisation.
	ALTERATION TO THE CLAUSES
69	Subject to the terms of this clause, this constitution may be altered by a Special Resolution of the members passed in accordance with clause 30 or 31.3
69.1	Any changes to the purposes set out in clause 4 are subject to written consent being obtained from OSCR (and its successors) in terms of section 16 of the Charities and Trustee Investment (Scotland) Act 2005
69.2	The Board must notify OSCR (and its successors) of any changes to the constitution not relating to the purposes, in terms of section 17 of The Charities and Trustee Investment (Scotland) Act 2005
	DISSOLUTION
70	The Organisation may be wound up or dissolved only on the passing of a Special Resolution for that purpose in accordance with clauses 30 and 31.4, and subject to written consent being obtained from OSCR.
70.1	<p>If, on the winding-up of the Organisation, any property or assets remains after satisfaction of all its debts and liabilities, such property shall be given or transferred to such other community body or bodies or charitable group, which has purposes which resemble closely the purposes of the Organisation, as may be:</p> <ul style="list-style-type: none"> (a) determined by not less than two thirds of the Ordinary Members of the Organisation voting (in person or by proxy) at a General Meeting called specifically (but not necessarily exclusively) for the purpose; and (b) approved by OSCR (and its successors).

Addendum I	
Disciplinary Code	The Lawn Tennis Association Code (https://www.lta.org.uk/4afe42/siteassets/about-lta/file/lta-disciplinary-code-with-effect-from-1-january-2023.pdf) and as updated by them.
Addendum II	
Code of Conduct	The Lawn Tennis Association Code (https://www.lta.org.uk/494b8d/siteassets/about-lta/file/lta-code-of-conduct.pdf) and as updated by them.

Summary Valuation

shepherd.co.uk



Coylton Tennis Club, Hole Road, Coylton, KA6 6JL

Client:

South Ayrshire Council

Date of Valuation:

26 November 2024

TABLE OF CONTENTS

1.0	Confirmation of Instructions
2.0	Location
3.0	Description
4.0	Areas
5.0	Services
6.0	State of Repair
7.0	Statutory Enquiries
8.0	Tenure
9.0	Environmental Considerations
10.0	Valuations
11.0	Special Valuation Assumptions
12.0	Limitation and Publication
Appendix 1	Terms and Conditions of Engagement
Appendix 2	Location Plan
Appendix 3	Site Plan
Appendix 4	Definitions of Value
Appendix 5	Scope of Work and Valuation Assumptions

1. CONFIRMATION OF INSTRUCTIONS

1.1 Introduction

We refer to your instructions of 28 October 2024 and our Terms and Conditions of Engagement dated 26 November 2024 a copy of which is reproduced in Appendix 1. We understand that a Summary Valuation is sufficient for current purposes and that a more detailed Valuation Report is not required.

In accordance with these instructions, an inspection of the property was undertaken by [REDACTED] BA (Hons) MSc MRICS, acting as an external valuer on 26 November 2024. The extent of the inspection carried out is as described in the attached Scope of Work and Valuation Assumptions and any specific limitations will be outlined within this summary report.

We can confirm [REDACTED] BA (Hons) MSc MRICS (an RICS Registered Valuer) has the necessary knowledge and expertise to provide the advice required.

This report has been prepared in accordance with the RICS - Global Standards 2022 incorporating the IVSC International Valuation Standards.

1.2 Date of Valuation

26 November 2024

1.3 Conflict of Interest

We are not aware of any conflict of interest that would preclude us from providing the valuation advice requested.

1.4 Professional Indemnity

J & E Shepherd maintain Professional Indemnity Insurance with Zurich Insurance plc and others with a limit of indemnity set at a level which is proportionate to the instruction as fully outlined within the Terms and conditions of Engagement previously provided and appended to this report.

1.5 Purpose of Valuation

This summary report is provided for Community Asset Transfer purposes.

Whilst this report may be suitable for secured lending purposes, any lender wishing to rely upon its contents should instruct this Firm to prepare a further report which addresses the lenders specific reporting assumptions and requirements.

1.6 Interest Valued

Heritable (Scottish equivalent of English Freehold).

1.7 Basis of Value

Our Valuation has been prepared to determine Market Value with vacant possession.

1.8 Sources of Information

For the purpose of this valuation we have considered and relied upon a range of information provided to us which we have assumed to be true and correct.

1.9 Scope of Work and Valuation Assumptions

The scope of work and valuation assumptions adopted for the purposes of this report are set out in Appendix 5.

2. LOCATION

Coylton is a small, but expanding, residential village situated on the A70 trunk route, located 5 miles east of Ayr and 12 miles west of Cumnock. The village has a residential population in the region of 3,000 persons with a local South Ayrshire catchment in excess of 120,000 persons.

The village has a limited range of local shopping facilities; however, Ayr is the main retail and administrative centre for the South Ayrshire Council area.

Specifically, the subjects are situated off Hole Road, a mainly residential area, with Coylton Recreation Grounds and Sports Pavilion to the north, Bryden Place to the east and Potterhill Place to the south.

On and off street parking is available in close proximity to the subjects.

The location of the property is shown on the appended Location Plan within Appendix 2.

3. DESCRIPTION

The buildings are described for accuracy of what is on site presently, but for the purposes of the valuation we are valuing the land only, with the building on the site being erected by the Tenant.

The subjects comprise the premises used by Coylton Lawn Tennis club which was established almost 100 years ago.

The site is fairly regularly shaped and comprises a tennis court facility to include three lined tennis courts surfaced in a polymeric material, tennis nets and floodlighting. The perimeter is bound by metal wire mesh fencing together with grass verging and a concrete slabbed pathway facing the entrance to the courts.

The clubhouse is of single storey modern, insulated profile metal construction with pitched roof and pedestrian entry via a single doorway to the side elevation. It comprises basic storage and changing facilities together with WC, to comprise with one toilet and whb. This building is not included for the purposes of the valuation.

There is no dedicated parking, with most of the club members using the parking facilities at the nearby Sports Pavillion.

4. AREAS

We estimate the overall site area to be 0.47 hectares (1.15 acres).

This should be checked with reference to the Title Plan.

5. SERVICES

The property is understood and assumed to connect to mains supplies of water and electricity. Drainage is understood and assumed to be into the main public sewer.

None of the systems, circuits or services have been checked or tested for the purpose of this report.

6. STATE OF REPAIR

Not applicable as we are valuing the land only.

7. STATUTORY ENQUIRIES

7.1 Structure and Local Plan

The subjects are covered by the South Ayrshire Local Development Plan which was adopted on 31st August 2022. Within said Plan the subjects are zoned for open plan/amenity pace, although the surrounding area is mainly residential in nature.

7.2 Current Planning Use/Consent(s)

The subjects are currently used as a community Tennis club and accordingly we have assumed that the subjects will benefit from an unrestricted Class 11 (assembly/leisure) consent, all in terms of the Town and Country Planning (Use Classes) (Scotland) Order 1997. Should this prove not to be the case, then it is assumed that a Certificate of Established Use can be demonstrated or otherwise the values reported herein may be impacted.

7.3 Rateable Value

£10,900

The poundage rate for the financial year 2024/2025 is 49.8 pence for properties with a Rateable Value up to £51,000. For properties with a Rateable Value between £51,001 and £100,000 the rate is 54.5 pence and 55.9 for properties with a Rateable Value in excess of £100,001.

7.4 Other Matters

When arriving at our valuations we have assumed that the property has an unimpeded right of access onto an adopted highway and that any/all necessary licences and consents are in place for usage and any alterations. We have assumed that the subjects comply with all relevant legislation including (but not exclusively) the Fire (Scotland) Act 2005 and The Equality Act 2010 and that if/when listed or in a conservation area that there would be no issues which would impact on value. This should however be checked and changes may impact on the values reported.

We have disregarded the ground lease considerations, which we understand are running on Tacit Relocation, and the building erected on site due to the purposes of the valuation as the existing occupier are exploring full ownership via the Community Asset Transfer process, and any ground lease would extinguish at the point of transfer of the heritable interest.

8. TENURE

Assumed Heritable (Scottish equivalent of English Freehold). We have not had sight of a report on title and assume that the title deeds contain no onerous or restrictive conditions and that the existing use complies fully with current planning law.

9. ENVIRONMENTAL CONSIDERATIONS

We have carried out no environmental investigations and we have assumed that there is no existence of contamination or site/ground condition issues which would affect value. Similarly we have assumed that there are no Asbestos, Radon Gas, Japanese Knotweed or other invasive species issues that would affect value.

We have not had sight of the EPC for the property and for the purposes of this summary have assumed there are no issues in this regard.

When arriving at our valuations we have assumed that there is no history of flooding, no flood issues that would impact on the property and that the property can obtain insurance. Should this not prove to be correct it may impact on the values reported herein and we would recommend further checks are made.

We have made no investigations with regard to whether the property is within an area where coal mining has taken place and for the purposes of this summary we have assumed that there are no issues or risk of movement from underground mine workings in this regard however would recommend that further checks are made.

We reserve the right to amend our valuations on sight of any further information with regard to any of these items as noted herein and above.

10. VALUATIONS

Our valuation(s) have been prepared in accordance with the Royal Institution of Chartered Surveyors (RICS) - Global Standards 2022 incorporating the IVSC International Valuation Standards. Any departures from this will be clearly stipulated within our report. All valuations will be carried out under the definitions of the various valuation bases set out by the RICS, which are appended.

10.1 Market Value

We are of the opinion that the Market Value of the property with vacant possession as at 26 November 2024, may be fairly stated as being in the sum of

£10,000 (TEN THOUSAND POUNDS)

In line with RICS Red Book guidance, we remind the client that in undertaking any valuation exercise the degree of subjectivity involved varies significantly as will the degree of certainty (that is, the probability that the valuer's opinion would be the same as the price achieved by an actual sale at the valuation date). These variations are generally very minor with an accurate figure being produced through the use of comparables however variations can arise due to inherent features of the property, the market place, economy or the quality of comparable information available.

In the case of the subject property(ies), as at the date of valuation, transaction volumes, relevant evidence or other information are at an adequate level upon which to base an opinion of value. Accordingly our valuation is not reported as being subject to 'Material Valuation Uncertainty' as set out in VPS 3 and VPGA 10 of the RICS Valuation - Global Standards.

For the avoidance of doubt, the inclusion of this explanatory note (and where applicable) the 'Material Valuation Uncertainty' declaration above does not mean that the valuation(s) cannot be relied upon. Rather, the declaration has been included to ensure transparency and to provide further insight as to the market context under which the valuation opinion(s) was prepared.

The above mentioned valuation figure makes no allowance for any effect on value of the imposition of Value Added Tax on some property transactions.

11. SPECIAL VALUATION ASSUMPTIONS

When arriving at our valuations we have assumed that there are no defects pertaining to the site which would impact on the values noted herein.

We assume the subjects have the benefit of a clean marketable and fundable Title. Rights of access and legal wayleaves over the site should be verified and should further information be provided to us we reserve the right to revisit our valuation if appropriate.

12. LIMITATION AND PUBLICATION

This valuation report is prepared solely for the use of the named client. No responsibility is accepted to any other party for the whole or any part of its contents. It may be disclosed to other professional advisors assisting in respect of the purpose for which the valuation is prepared.

Neither whole nor any part of this valuation report, nor any reference thereto may be included in any published document, without the valuer's written approval over the form and context which it may appear.

We trust that this report will be satisfactory for your present purposes.

Yours faithfully

[Redacted Signature]

Inspected and Prepared By
[Redacted] (Hons) MSc MRICS
Associate
RICS Number: 1205826
For and on behalf of J & E Shepherd
Chartered Surveyors

18 December 2024

[Redacted Signature]

Approved By
[Redacted] BSc MRICS
Partner
RICS Number: 0070497
For and on behalf of J & E Shepherd
Chartered Surveyors

18 December 2024

22 Miller Road, Ayr KA7 2AY
T: 01292 267987
E: [Redacted]

(LL/JM)

APPENDIX 1 - TERMS AND CONDITIONS OF ENGAGEMENT

Commercial Summary Valuation Report

Terms and Conditions of Engagement

J & E Shepherd, 22 Miller Road, Ayr, KA7 2AY



To: Mr Colin Love
 Date: 26th November 2024
 Dear Sir

We write to confirm your instructions to inspect and provide a summary valuation report of the property at:-

PROPERTY TO BE VALUED:	Land at Tennis Club, Hole Road, Coylton, Ayr, KA6 6JL
INTEREST TO BE VALUED:	Heritable (Scottish equivalent of English Freehold) interest
PURPOSE OF VALUATION:	Internal Purposes

The instruction is based on the following information and is subject to the undemoted Terms and Conditions of Engagement.

INSTRUCTING PARTY:	Mr Colin Love, Team Leader (Community Asset Transfer), South Ayrshire Council
CLIENT:	South Ayrshire Council
PRICE QUOTED/AGREED:	N/A
CLASSIFICATION OF PROPERTY:	Land
STATUS OF VALUER:	RICS Registered External Valuer
DATE OF VALUATION:	As at date of Valuation Report
SPECIAL ASSUMPTIONS:	None
INFORMATION TO BE RELIED UPON:	As Provided
REPORT TYPE:	Summary Valuation Report
SURVEYOR:	[REDACTED] BA (Hons) MSc, MRICS, RICS-Registered Valuer
ACCESS ARRANGEMENTS:	Via Occupier

FEE [REDACTED] exclusive of VAT plus any agreed additional costs/fees associated with separate specialist investigations.

Unless otherwise agreed, the fee invoice will be made out in the name of the instructing party who will be liable for payment. It is expected that payment will be received within 14 days of issue.

In the event of our fee for the services provided in terms of this Contract, V.A.T. thereon and/or outlays incurred on your behalf in connection therewith not being settled within our standard settlement terms of 14 days, we reserve the right:-

1. To instruct Solicitors, Debt Collection Agents or other third parties to endeavour to collect said fees, V.A.T. and outlays for us. It is a specific condition of our accepting instructions from you that in the event of said Solicitors, Debt Collection Agents or third parties being instructed by us, you will be liable to reimburse us for the whole fees and other costs charged by them to us and thereby incurred in that connection; and
2. To exercise our statutory right under the Late Payment of Commercial Debts (Interest) Act, 1998 as amended by the Late Payment of Commercial Debts Regulations, 2002 and any subsequent legislation to claim interest and compensation for debt recovery costs under such legislation.

THE VALUER: J & E Shepherd, Chartered Surveyors at the address shown above.

Summary Valuation Report

You understand that the Summary Valuation Report provides a brief overview of the property only together with a valuation. It does not provide detail on the property or its condition, nor does it provide a market commentary, comment on demand or market conditions or comparable information. If any of this information is required then a more detailed report should be instructed.

Terms and Conditions of Engagement

We are not aware of any conflict of interest that would preclude us from providing the valuation advice requested. The Valuer shall inspect the property to be valued and shall provide a written summary report and valuation. Unless the property is to be valued as part of an operational entity the valuation shall not include trade fixtures and fittings, tenant's improvements, plant and machinery unless specifically agreed in writing.

Following discussion with the instructing party and/or client it is understood that the valuation is required for **Internal purposes**. On this understanding the Valuer will assess the valuation on the basis of **Market Value**. The summary valuation report is not suited for secured lending purposes and cannot be relied on for same.

The valuation will be undertaken in accordance with the RICS – Global Standards 2022 incorporating the IVSC International Valuation Standards and on the basis of our Scope of Work and Valuation Assumptions attached and appended to the report. Compliance with these standards and external inspection of the report may be required during investigation by the RICS for the purposes of administration of the Institutions conduct and disciplinary regulations.

The valuation report is prepared solely for the use of The Client. No responsibility is accepted to any other party for the whole or any part of its contents. It may be disclosed to another professional advisor assisting in respect of the purpose for which this valuation is prepared. Neither the whole nor any part of the Report, nor reference thereto may be included in any published document, without the Valuers written approval over the form and context in which it may appear.

Commercial Summary Valuation Report

Terms and Conditions of Engagement

J & E Shepherd, 22 Miller Road, Ayr, KA7 2AY



Energy Performance Certificate

If you provide us with an EPC produced by anyone other than J & E Shepherd you agree we may treat it as having been prepared using best practice and accurate. Otherwise unless instructed to provide one, we will presume that there are no matters covered by an EPC which would affect the property's value.

Consumer Contracts

If you are a consumer you have a right to cancel your contract with us under the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 ("Regulations") if your contract with us is an off-premises or distance contract. Please read this information carefully.

You have the right to cancel an off-premises or distance contract with us without giving any reason. The cancellation period will expire at the end of 14 days after the day on which you receive these terms and conditions. To exercise the right to cancel, you must inform us of your decision to cancel this contract by a clear statement (e.g. a letter sent by post, fax or e-mail to us at the address on the letter enclosing these terms). To meet the cancellation deadline, it is sufficient for you to send your communication concerning your exercise of the right to cancel before the cancellation period has expired.

If you exercise your right to cancel, we will reimburse to you all payments received from you pursuant to this letter of engagement. We will make the reimbursement without undue delay, and not later than 14 days after the day on which we are informed about your decision to cancel the contract. We will make the reimbursement using the same means of payment as you used to make the payment to us, unless you have expressly agreed otherwise. In any event, you will not incur any fees as a result of the reimbursement.

If you requested us to begin the performance of services during the cancellation period (see below), you are liable to pay us an amount which is in proportion to what has been performed until you have communicated to us your cancellation of this contract, in comparison with the full coverage of the contract.

In terms of the Regulations, we cannot start to provide services to you under this letter of engagement during the cancellation period unless you expressly request us to do so. If you ask us to supply services during the cancellation period you will lose your right to cancel your contract with us if, having made the request, the services are fully performed during the cancellation period; and if you exercise your right to cancel during the cancellation period, and the services have been partly performed, you will be liable to pay us an amount which is in proportion to what has been performed until you have communicated to us your cancellation of this contract, in comparison with the full coverage of the contract.

Privacy Policy

In the course of providing services to you, we may collect or receive personal data or sensitive personal data relating to you and (where the client is a company) your employees, officers, and shareholders or (where the client is an individual) members of your family. In line with the new EU General Data Protection Regulation (GDPR) we have updated our Privacy Policy to provide detailed information on how we use and protect personal information and your rights in relation to this. The updated Privacy Policy can be viewed in full at www.shepherd.co.uk/information/privacy-policy. If you have any questions, queries or requests, please contact us at dataprotection@shepherd.co.uk and we will endeavour to respond to you as quickly as possible.

Money Laundering Regulations

We are obliged in certain circumstances to identify our clients in accordance with the requirements of the Money Laundering Regulations 2007. We are likely to request from you, and retain some information and documentation for these purposes and/or make searches of appropriate databases electronically. For the avoidance of doubt, searches may also be conducted on directors and "beneficial owners" of the client as is required by the legislation. If satisfactory evidence of your identity is not provided within a reasonable time, there may be circumstances in which we are not able to proceed with the instructions.

The provision of certain of our services is business in the regulated sector under the Proceeds of Crime Act 2002 and, as such, we may be required to comply with this legislation which includes provisions that may require us to make a money laundering disclosure in relation to information we obtain as part of our normal work. It is not our practice to inform you when such a disclosure is made or the reasons for it because of the restrictions imposed by the tipping off provisions of the legislation.

Limitation of Liability

Neither party will be liable for any loss of profit (other than in respect of our fees, costs or charges), loss of business or goodwill, or for any special, indirect or consequential loss or damage suffered by the other (including as a result of an action brought by a third party), save that nothing in these Terms of Engagement will exclude or restrict any liability which either party may have for death or personal injury arising out of negligence, fraudulent misrepresentation or any other liability which cannot be restricted or excluded by law. We will not be liable for any loss which may occur as a result of your reliance on a subsequent valuation in, among other things, any discharge of any loan or advance of further funds.

We will not be liable for any loss as a result of your receipt of any information, data or communications supplied or sent by us electronically, where through no fault of our own the relevant information, data or communication has been corrupted or otherwise modified as a result of it being supplied or sent electronically. You will be responsible for ensuring that any materials you provide or send us by any electronic medium and/or by computer disk are, and remain, virus free.

Subject to the above, our total liability in contract, including negligence or breach statutory duty, misrepresentation, restitution or otherwise, arising in connection with the performance or contemplated performance of this appointment or otherwise under the Terms of Engagement, unless otherwise agreed in writing, be on the basis of a liability cap set at a level which is proportionate to the instruction as follows:

Market Value of the Property as Existing	Liability Capped at:
£250,000 and below	£5,000
£250,001 to £500,000	£10,000
£500,001 to £1,000,000	£20,000
£1,000,000 or above	25% of any loss attributable to us after the application of the following provisions on just and equitable shares, up to a maximum of £250,000

Commercial Summary Valuation Report

Terms and Conditions of Engagement

J & E Shepherd, 22 Miller Road, Ayr, KA7 2AY



Without prejudice to any other exclusion or limitation of liability, damages, loss, expense or costs our liability if any for any loss or damage ('the loss and damage') under this Appointment shall not exceed such sum as it would be just and equitable for us to pay having regard to the extent of our responsibility for the loss or damage and on the assumptions that:

- all other consultants, contractors, sub-contractors, project managers and advisers engaged in connection with the transaction have provided contractual undertakings on terms no less onerous than those set out here;
- there are no exclusions of or limitations of liability nor joint insurance or coinsurance provisions between you and any other party referred to in this clause and any such other party who is responsible to any extent for the loss and damage is contractually liable to you for the loss and damage; and
- all the parties referred to in this clause have paid you such proportion of the loss and damage which it would be just and equitable for them to pay having regard to the extent of their responsibility for the loss and damage.

Claims shall be brought only against the firm of J&E Shepherd and no liability shall rest with any individual partner (save through J&E Shepherd), employee or agent of J & E Shepherd.

Should any part of this section be held to be unenforceable for any reason, the remainder of the agreement and this section shall remain in full force and effect.

Complaints Procedure

In accordance with the Royal Institution of Chartered Surveyors Rules of Conduct, J&E Shepherd, Chartered Surveyors operate a formal procedure to deal with complaints from clients and others. Our Complaints Handling Procedure is intended to:-

Provide certainty for both the company and individuals; Ensure a fair and transparent process is adhered to; Enable a written policy to be provided on request, to satisfy the expectations of external consumers and the RICS.

Full details of our Complaints Handling Procedure are available from Complaints@shepherd.co.uk.

If you remain dissatisfied with any aspect of our handling of your complaint, then we will attempt to resolve this promptly through negotiations and otherwise agree to enter into mediation via the Surveyors Ombudsman Services-Property (OS-P), an independent service set up to adjudicate on disputes between Chartered Surveyor firms and consumers.

Governing law

This agreement shall be governed by and construed in accordance with the law of Scotland and is subject to the exclusive jurisdiction of the Scottish Courts.

Confirmation of instruction

Please check that the terms incorporate your instructions and sign below and return to us to confirm instructions. If we do not hear from you by return, we shall assume that all matters are in order and we will proceed with the instructions as detailed herein.

Signature: _____	Date: 02/12/24
------------------	----------------

DEFINITION OF VALUE

The agreed basis of valuation is as noted on page one of these terms, which is defined in the RICS Valuation Standards and is reproduced below:

Market Rent

The estimated amount for which a property would be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's-length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

Market Value

The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's-length transaction after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

Existing Use Value

The estimated amount for which an asset should exchange on the valuation date between a willing buyer and a willing seller in an arm's-length transaction after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion, assuming that the buyer is granted vacant possession of all parts of the asset required by the business, and disregarding potential alternative uses and any other characteristics of the asset that would cause its Market Value to differ from that needed to replace the remaining service potential at least cost.

Worth and Investment Value

The value of an asset to the owner or a prospective owner for individual investment or operational objectives.

Fair Value

The estimated price for the transfer of an asset or a liability between identified knowledgeable and willing parties that reflects the respective interests of those parties.

SCOPE OF WORK AND VALUATION ASSUMPTIONS

The Valuer has inspected the property for the purpose of providing an opinion of Market Value and/or Market Rent as indicated. The valuer has undertaken a visual inspection of so much of the exterior and interior of the property as was accessible safely and without undue difficulty. The inspection was carried out whilst standing at ground level within the boundaries of the site and adjacent public communal areas and whilst standing at the various floor levels.

REPAIR AND CONDITION

This report constitutes a valuation and not a building survey. The Valuer was under no duty to carry out a building survey or to inspect those parts of the property that are covered, unoccupied or inaccessible or to raise boards, move any fixtures, fittings or contents or to arrange for the testing of heating or other services. It has been assumed that all services, and any associated controls or systems, are in working order and free from defect. Roof works and sub-floor areas were only inspected where readily available and safe access was available.

Comments, if any, on the physical condition of the foundations, walls, floors, ceilings, roof or roof voids, roof coverings, chimneys, gutters, drains, pipes, bins and windows etc., must be read in this context. If further information is required a separate survey with respect to these items or to other parts of the property would then need to be specifically instructed in writing.

In undertaking the inspection, the general state of repair and condition of the property has been taken into account. The inspection was not a building or structural survey and this report is not intended to detail minor defects which do not materially affect value. However, minor defects are mentioned in the report, they should be regarded as indicative and not an exhaustive list of defects. For the purposes of the valuation, it is assumed that the property is in a reasonable repair.

Woodwork or other parts of the property, which were covered, unoccupied or inaccessible, have not been inspected and we are therefore unable to report that such parts of the property are free from rot, beetle or other defects.

STATUTORY ENQUIRIES

We have not secured a written planning history from the local authority nor have we made formal enquiries to other relevant bodies. The information contained within this report therefore represents our findings based on verbal enquiries with the relevant statutory bodies and investigations thought appropriate. Whilst the information provided is taken to be accurate, we have assumed that a full planning history and further formal enquiries will be conducted by your legal advisors. Any discrepancy should be immediately notified to ourselves in order that we may advise whether this may impact our valuations reported.

Unless stated otherwise within this report and in the absence of any information to the contrary, we have assumed that:

All buildings have been erected either prior to planning control, or in accordance with planning permissions, and have the benefit of permanent planning consents or existing use rights for their current use.

The property is not adversely affected by town planning or road proposals.

All alterations, additions or extensions to the property have received all necessary Town Planning Consents, Building Authority Approvals (Building Warrants) and Completion Certificates.

The property complies with all relevant statutory and local authority requirements, including but not limited to Fire Regulations, The Equality Act, The Control of Asbestos Act, The Licensing Scotland Act, Health and Safety Regulations, Environmental Health Regulations and similar.

FUTURES & FITTINGS

Unless otherwise specified the following items are excluded, except in the case of Trading Related valuations where they are specifically included, unless stated to the contrary:

All items of process plant and machinery, tooling and other equipment not primarily serving the building, cranes, hoists, conveyors, elevators, structures which were ancillary to, or form part of an item of process plant and machinery, sewerage plant primarily concerned with treating trade effluents, air conditioning forming part of a computer installation or primarily serving plant.

In the case of trading related valuations, all items of trade equipment and fittings currently present within the property that are necessary for the continued operation of the business are assumed to be owned outright (unless otherwise stated) and included with the sale of the business. No tests have been undertaken to establish the operation of the trade fixtures and fittings which are assumed to be in good working order.

INFORMATION SOURCES

All information provided to the valuer by the client and/or the clients professional advisors or any other party is assumed to be complete and correct.

TITLE, TENURE AND TENANCIES

It is assumed that there are no encumbrances or unduly onerous restrictions, easements, servitudes, outgoings, conditions or other burdens that would have an adverse effect upon the value of the property and that a good and marketable title is held.

We do not generally have access to all leases, title deeds, or other legal documents relating to the property.

Any information recorded in this report represents our understanding of the relevant documents provided. We should emphasise that the interpretation of the documents of title (including relevant deeds, leases and planning consents), is the responsibility of your legal advisors.

Unless otherwise stated and in the absence of any information to the contrary, we have assumed that:

a. There are no tenants improvements that will materially affect our opinion of the rent that would be obtained at next review or lease renewal.

b. The tenants will meet their obligations under their leases and are responsible for insuring the property or reimbursing the cost of insurance to the landlords, payment of business rates, and all repairs, whether directly or by means of a service charge.

c. There are no user restrictions or other restrictive covenants in leases which would adversely affect value.

d. Where appropriate, permission to assign the interest being valued would not be withheld by the landlord.

e. Vacant possession can be secured for all accommodation let on a temporary basis, serviced occupancy etc.

Where we have not conducted credit enquiries on the financial status of any of the tenants, we have, reflected our general understanding of the likely perception of the tenants in the marketplace. Accordingly, purchasers should satisfy themselves of the financial strength of the tenants prior to purchase.

GROUND AND ENVIRONMENTAL INVESTIGATIONS

We will not carry out or commission a site investigation or geophysical or geophysical survey. We will, therefore, not be able to give any opinion or assurance or guarantee that the ground has sufficient load bearing strength to support any of the existing constructions or any other constructions that may be erected in the future. We also cannot give any opinion or assurance or guarantee that there are no underground minerals or other workings beneath the site or in its vicinity nor that there is no fault or dislocation underground that might affect the property or any construction thereon. We have, unless otherwise stated, assumed that there are no abnormal site or ground conditions, nor archaeological remains present which might adversely affect the current or future occupation, development or value of the property.

We will not undertake or commission an environmental assessment to establish whether contamination exists or may exist. We will not carry out any detailed investigation into past or present uses, either of the property or of any neighbouring land, to establish whether there is any contamination or potential for contamination of the subject property from these uses or properties.

Therefore, for the purposes of our valuation Report, unless definitive information to the contrary is made available to us, we will normally assume that no contamination exists in relation to the property which would affect value.

Should it be established subsequently that contamination exists at the property or on any neighbouring land, or that the premises have been or are being put to a contaminative use, this might reduce the value(s) set out in the report. You should therefore inform us of this immediately and we will reconsider our opinion of value accordingly.

Similarly we have assumed there are no EPC, asbestos, Radon gas, Japanese Knotweed, Invasive species or flooding issues that would affect value. We reserve the right to amend our valuations on sight of any further information with regard to any of these items as noted herein and above.

No tests have been carried out to determine whether or not any deleterious or hazardous building materials including (but not limited to) asbestos, composite paneling and flammable insulation have been incorporated in the construction or subsequent alterations of the premises. We have, unless otherwise stated, assumed that there are no deleterious or hazardous materials within the property which might adversely affect the current or future occupation, development or value of the property. Specifically the valuer has not carried out an Asbestos Inspection and has not acted as an Asbestos Inspector in completing the valuation inspection of the Property that may fall within the current control of Asbestos at Work Regulations. No enquiry has been made with the Duty Holder, as defined in the Control of Asbestos in the Workplace Regulations, of the existence of an Asbestos Register, or of any Plan for the Management of Asbestos.

REINSTATEMENT COST ASSESSMENT

Any reinstatement figure indicated within this report is provided for guidance purposes only, as a formal estimate for insurance purposes can only be given by a Quantity Surveyor or other person with sufficient current experience of replacement costs.

Unless otherwise stated, the calculation is based upon the building in its present form including the cost of demolition, site clearance and professional fees but excluding:

- VAT
- Loss of rent or turnover
- Cost of alternative accommodation for the reinstatement period
- Any other consequential loss

TAXATION

We have not been advised whether the property is needed for value Added Tax (VAT). For the avoidance of doubt, all values stated in this report are exclusive of VAT and take no account of any liability for it or any other form of taxation that may arise upon the disposal or acquisition of the property.

SITE BOUNDARIES

Markings highlighted on any appended plans indicate the approximate extent of the site inspected as understood or as indicated to us during our visit to the property. No guarantee can be given as to whether this corresponds to that over which the title is held. It remains the responsibility of your legal advisors to confirm the legal boundaries and the applying to the property.

Should any of the assumptions or any additional stated assumptions prove to be incorrect (or inappropriate), we reserve the right to revise our opinion(s) of value accordingly.

The foregoing Instruction Acknowledgement and Conditions of Engagement sets out the basis upon which we are to prepare our report and valuation of the property at the Property To Be Valued noted herein.

Please check that these incorporate your instructions and if we do not hear from you by return, we shall assume that all matters are in order and we will proceed with instructions as outlined herein.

If appropriate, please post a copy of this Instruction Acknowledgement and Conditions of Engagement to your client.

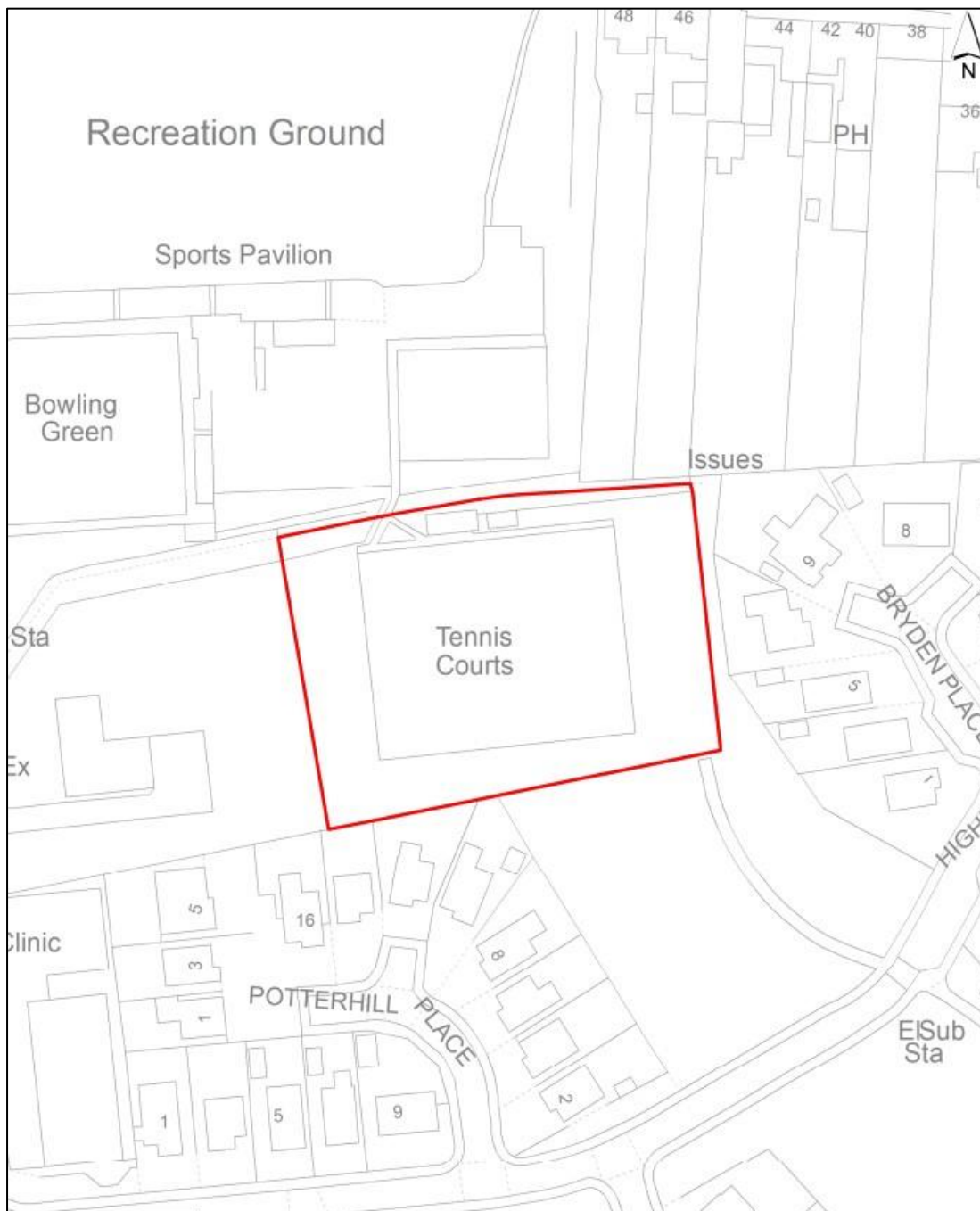
Yours faithfully

J & F Shepherd

J & F Shepherd

APPENDIX 2 - LOCATION PLAN



APPENDIX 3 - SITE PLAN

APPENDIX 4 - DEFINITIONS OF VALUE

Market Rent

The estimated amount for which an interest in real property should be leased on the valuation date, between a willing lessor and a willing lessee on appropriate lease terms in an arm's-length transaction after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

Market Value

The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's-length transaction after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.

Existing Use Value

The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's-length transaction, after proper marketing and where the parties had acted knowledgeably, prudently and without compulsion - assuming that the buyer is granted vacant possession of all parts of the asset required by the business, and disregarding potential alternative uses and any other characteristics of the asset that would cause its Market Value to differ from that needed to replace the remaining service potential at least cost.

Worth and Investment Value

The value of an asset to the owner or a prospective owner for individual investment or operational objectives.

Fair Value

The estimated price for the transfer of an asset or a liability between identified knowledgeable and willing parties that reflect the respective interests of those parties.

APPENDIX 5 – SCOPE OF WORK AND VALUATION ASSUMPTIONS

General

This summary provides a brief overview for information purposes only and excludes much information that would normally be found within a full report and the contents and values should be considered in this light. The Valuer has inspected the property for the purpose of providing an opinion of Market Value and/or Market Rental only, all as instructed. The Valuer has undertaken a visual inspection of so much of the exterior and interior of the property as was accessible safely and without undue difficulty. The inspection was carried out whilst standing at ground level within the boundaries of the site and adjacent public/communal areas and whilst standing at the various floor levels.

Repair and Condition

This report constitutes a valuation and not a building survey. The Valuer was under no duty to carry out a building survey or to inspect those parts of the property that are covered, unexposed or inaccessible or to raise boards, move any fixtures, fittings or contents or to arrange for the testing of heating or other services. It has been assumed that all services, and any associated controls or software, are in working order and free from defect. Roof voids and sub-floor areas were only inspected where readily available and safe access was available.

Comments, if any, on the physical condition of the foundations, walls, floors, ceilings, roof or roof voids, roof coverings, chimneys, gutters, drains, pipes, tanks and services etc., must be read in this context. If further information is required a separate survey with respect to these items or to other parts of the property related thereto must be specifically instructed in writing.

In undertaking the inspection, the general state of repair and condition of the property has been taken into account. The inspection was not a Building or Structural survey, and this report is not intended to detail minor defects which do not materially affect value. If, however, minor defects are mentioned in the report, they should be regarded as indicative and not an exhaustive list of defects. For the purposes of the Valuation, it is assumed that the property is in a reasonable repair.

Woodwork or other parts of the property, which were covered, unexposed or inaccessible, have not been inspected and we are therefore unable to report that such parts of the property are free from rot, beetle or other defects.

Statutory Enquiries

We have not secured a written planning history from the local authority, nor have we made formal enquiries to other relevant bodies. The information contained within this summary therefore represents our findings based on verbal enquiries with the relevant statutory bodies and investigations thought appropriate. Whilst the information provided is taken to be accurate, we have assumed that a full planning history and further formal enquiries will be conducted by your legal advisors. Any discrepancy should be immediately notified to ourselves in order that we may advise whether this may impact our valuation(s) reported.

Unless stated otherwise within this summary and in the absence of any information to the contrary, we have assumed that:

- (a) all buildings have been erected either prior to planning control, or in accordance with planning permissions, and have the benefit of permanent planning consents or existing use rights for their current use.
- (b) the property is not adversely affected by town planning or road proposals.
- (c) all alterations, additions or extension to the property have received all necessary Town Planning Consents, Building Authority Approvals (Building Warrants) and Completion Certificates.
- (d) the property complies with all relevant statutory and local authority requirements, including but not limited to Fire Regulations, The Equality Act, The Control of Asbestos Act, The Licensing Scotland Act, Health and Safety Regulations, Environmental Health Regulations and similar.

Fixtures and Fittings

Unless otherwise specified the following items are excluded, unless stated to the contrary:

All items of process plant and machinery, tooling and other equipment not primarily serving the building, cranes, hoists, conveyors, elevators, structures which were ancillary to, or form part of an item of process plant and machinery, sewerage plant primarily concerned with treating trade effluents, air conditioning forming part of a computer installation or primarily serving plant.

No tests have been undertaken to establish the operation of the fixtures and fittings which are assumed to be in good working order.

Information Sources

All information provided to the valuer by the client and/or the client's professional advisors, or any other party is assumed to be complete and correct.

Title, Tenure and Tenancies

It is assumed that there are no encumbrances or unduly onerous restrictions, easements, servitudes, outgoings, conditions or other burdens that would have an adverse effect upon the value of the property and that a good and marketable title is held.

Unless otherwise stated within this summary, we have assumed that a full, unimpeded access to an adopted highway is in place for the property.

We do not generally have access to all leases, title deeds, or other legal documents relating to the property. Any information recorded in this summary represents our understanding of the relevant documents provided. We should emphasise that the interpretation of the documents of title (including relevant deeds, leases and planning consents), is the responsibility of your legal advisor and we reserve the right to amend our valuations on sight of formal reports.

Unless otherwise stated and in the absence of any information to the contrary, we have assumed that:

- a) There are no tenant's improvements that will materially affect our opinion of the rent that would be obtained at rent review or lease renewal.
- b) The tenants will meet their obligations under their leases and are responsible for insuring the property or reimbursing the cost of insurance to the landlords, payment of business rates, and all repairs, whether directly or by means of a service charge.
- c) There are no user restrictions or other restrictive covenants in leases which would adversely affect value.
- d) Where appropriate, permission to assign the interest being valued would not be withheld by the landlord.
- e) Vacant possession can be secured for all accommodation let on a temporary basis, serviced occupancy etc.

Where we have not conducted credit enquiries on the financial status of any of the tenants, we have, reflected our general understanding of the likely perception of the tenants in the marketplace. Accordingly, purchasers should satisfy themselves of the financial strength of the tenants prior to purchase.

Ground and Environmental Investigations

We will not carry out or commission a site investigation or geographical or geophysical survey. We will, therefore, not be able to give any opinion or assurance or guarantee that the ground has sufficient load bearing strength to support any of the existing constructions or any other constructions that may be erected in the future. We also cannot give any opinion or assurance or guarantee that there are/have been no underground mineral, coal mining or other workings beneath the site or in its vicinity nor that there is no fault or disability underground that might affect the property or any construction thereon. We have, unless otherwise stated, assumed that there are no abnormal site or ground conditions, nor archaeological remains present which might adversely affect the current or future occupation, development or value of the property.

We will not undertake or commission an environmental assessment to establish whether contamination exists or may exist. We will not carry out any detailed investigation into past or present uses, either of the property or of any neighbouring land, to establish whether there is any contamination or potential for contamination of the subject property from these uses or properties.

Therefore, for the purposes of our Summary Valuation, unless definitive information to the contrary is made available to us, we will normally assume that no contamination exists in relation to the property which would affect value.

Should it be established subsequently that contamination exists at the property or on any neighbouring land, or that the premises have been or are being put to a contaminative use, this might reduce the value(s) set out in the summary. You should therefore inform us of this immediately and we will reconsider our opinion of value accordingly.

Similarly, we have assumed there are no EPC, asbestos, Radon gas, Japanese Knotweed, invasive species or flooding issues that would affect value. We reserve the right to amend our valuations on sight of any further information with regard to any of these items as noted herein and above.

No tests have been carried out to determine whether or not any deleterious or hazardous building materials including (but not limited to) asbestos, composite panelling and flammable insulation have been incorporated in the construction or subsequent alterations of the premises. We have, unless otherwise stated, assumed that there are no deleterious or hazardous materials within the property which might adversely affect the current or future occupation, development or value of the property. Specifically, the Valuer has not carried out an Asbestos Inspection and has not acted as an Asbestos Inspector in completing the valuation inspection of the Property that may fall within the current control of Asbestos at Work Regulations. No enquiry has been made with the Duty Holder, as defined in the Control of Asbestos in the Workplace Regulations, of the existence of an Asbestos Register, or of any Plan for the Management of Asbestos.

Taxation

We have not been advised whether the property is elected for Value Added Tax (VAT). For the avoidance of doubt, all values stated in this summary are exclusive of VAT and take no account of any liability for it or any other form of taxation that may arise upon the disposal or acquisition of the property.

Site Boundaries

Markings highlighted on any appended plans indicate the approximate extent of the site inspected as understood or as indicated to us during our visit to the property. No guarantee can be given as to whether this corresponds to that over which the title is held. It remains the responsibility of your legal advisor to confirm the legal boundaries and title applying to the property.

Should any of the assumptions or any additional stated assumptions prove to be incorrect (or inappropriate); we reserve the right to revise our opinion(s) of value accordingly.

Coylton Tennis Club CAT Proposal – Subsidy Control Assessment

1.0 UK Subsidy Control Regime

- 1.1 The subsidy control regime (under the Subsidy Control Act 2022) does not apply to all types of financial assistance given by public authorities. In the early stages of decision-making, it is therefore key that public authorities assess whether the financial assistance that is given falls under the definition of a subsidy that is set out in the Act. (*Statutory Guidance for the United Kingdom Subsidy Control Regime, section 2.1*)
- 1.2 The definition of a subsidy consists of a four-limbed test, of which **each condition must be met in order for the financial assistance to constitute a subsidy**. (*Guidance, section 2.3*)
- 1.3 Financial assistance is a wide concept including any kind of support or market transaction that is considered to have a financial value for the recipient. It can include (*Guidance, section 2.5*):
 - a direct transfer of funds (such as a grant, a loan or an equity investment);
 - a contingent transfer of funds (such as a loan or rent guarantee);
 - the forgoing of revenue that is otherwise due (such as a tax relief or exemption);
 - the provision of goods or services (either as a benefit-in-kind where no payment is received, or where payment is received); or
 - the purchase of goods or services (where payment is given in return).

2.0 Coylton LTC CAT Request

- 2.1 Coylton Lawn Tennis Club (Coylton LTC) has submitted a Community Asset Transfer (CAT) request, under Part 5 of the Community Empowerment Act (Scotland) 2015 to take over ownership of the Coylton tennis courts and surrounding ground.
- 2.2 The CAT proposal from the Coylton LTC is to secure grant funding to resurface the courts with associated improvements to fencing, lights and access. Coylton LTC will continue to operate the asset as tennis courts and tennis club facilities.
- 2.3 An independent valuation of the asset was undertaken on 26th November 2024 by J&E Shepherd, Surveyors, and the opinion of the valuer is that the market value of the requested asset is £10,000 (ten thousand pounds).
- 2.4 Coylton LTC has offered to purchase the asset for £3,000 (three thousand pounds), giving their reasons for requesting a discount of £7,000 on market value as the:
 - 2.4.1 Community Benefits resulting from the asset transfer
 - 2.4.2 Cost of essential repairs required to the asset (see 2.6 - 2.7 below)

- 2.5** In addition to the requested discount (see 2.4 above), Coylton LTC has requested a grant from the Council's Advancing Community Assets Fund (ACAF) of £100,000 (one hundred thousand pounds) to carry out repairs to the asset.
- 2.6** Coylton LTC has leased the asset from the Council since 1995 and has operated it as a tennis club during that time. Under the terms of the lease, the Landlord (SAC) is responsible for all maintenance and repair of the playing surface, court markings, court perimeter fencing, drainage, grounds maintenance, net posts, bench seating and floodlighting. The current playing surface on the courts has been in place for 30 years and is now in need of replacement. No Council Departmental budget has been identified to pay for the resurfacing works which are estimated to cost in the region of £157,000 (one hundred and fifty seven thousand pounds).
- 2.7** A report produced for the Council by the consultancy: Professional Sportsturf Design, estimated the cost of required repairs to the tennis club facilities at £183,000. Subsequent quotes obtained by Coylton LTC from reputable contractors have identified costs ranging from of £156,000 to £181,000 (excl VAT). Coylton LTC's preference is for a synthetic grass surface at an estimated cost of £107,000 plus an allowance of £50,000 for smart gate, fencing and lighting, giving a total cost of £157,000 (excl VAT). The proposed grant amount, therefore, from the ACAF is £100,000 (one hundred thousand pounds) towards the costs of court resurfacing and associated works.
- 2.8** The proposed value of financial assistance from the Council to Coylton LTC in support of their CAT proposal, therefore, is £107,000 (one hundred and seven thousand pounds), combining the discount and ACAF grant.

3.0 Is it a subsidy? The four-limbed test.

- 3.1** Financial assistance will be considered a subsidy where it satisfies all four of the following 'limbs' of the test contained in the Act. The Guidance states it is important to emphasise that there are many examples of financial assistance that satisfy one or more limbs, but not all four – these are therefore not subsidies.

3.2 Coylton Tennis Club CAT - Subsidy Control Four-Limbed Test of Financial Assistance	
Limb A: The financial assistance is given, directly or indirectly, from public resources by a public authority. Public authorities include any entity which exercises functions of a public nature. Public resources include public funds that are administered by the UK Government, the devolved governments, or local authorities, whether they are given directly, through other	<p>This test is met.</p> <p>The proposed financial assistance comes from public resources and is provided by South Ayrshire Council directly to Coylton LTC.</p>

<p>public bodies (e.g., agencies), or through private bodies.</p>	
<p>Limb B: The financial assistance confers an economic advantage on one or more enterprises. This limb has two components. Firstly, the recipient of the assistance must be an enterprise: any entity (that is, any person, or groups of persons under common control) that is engaged in an economic activity, which means offering goods and services on a market. If the recipient is engaged in both economic and non-economic activity, it should be considered an enterprise only in relation to its economic activity.</p> <p>Secondly, it must confer economic advantage, meaning that the financial assistance is provided on favourable terms. Financial assistance will not confer an economic advantage if it could reasonably be considered to have been given on the same terms as it could have been obtained on the market. This is known as the Commercial Market Operator (CMO) principle.</p>	<p><u>This test is not met.</u></p> <p>Firstly - economic activity entails the offering of goods or services on a market. The activity does not have to generate profits to constitute an economic activity. Therefore, public, or private bodies that operate on a voluntary or non-profit basis, such as charities, can also constitute an enterprise, where they offer goods and services on a market. (Guidance, Section 15, Annex 1).</p> <p>The CTB provides paid for coaching sessions from which it aims to make a financial surplus. However, the Guidance (Section 15, Annex 1, para 15.9) states: ‘Bodies may perform economic activities which are ancillary to a primary non-economic activity. Where it is shown that economic activities are intrinsically linked or are directly related and necessary for the performance of the non-economic activity, and where such economic activities are limited in scope, such activities will not be caught under the subsidy control regime’. Further, para 15.34 states: ‘a members’ sports club that does not operate on the market may set reasonable membership fees without being considered an enterprise’.</p> <p>Secondly – the financial assistance is offered as a) discount on the purchase price of the asset which is not repayable; b) a grant towards the costs of capital works to the asset. The grant attracts no interest and would only be repayable in the event the CTB fails to comply with the conditions of grant. The terms are more favourable to the CTB, therefore, than what it might expect to achieve on a repayable loan.</p> <p>As only one component is met, overall this limb of the test is not met.</p>

<p>Limb C: The financial assistance is specific, such that it benefits one or more enterprises over one or more enterprises with respect to the production of goods or provision of services. This definition covers financial assistance that is provided directly or indirectly to specific beneficiaries determined on a discretionary basis by the public authority, as well as assistance that benefits (directly or indirectly) only enterprises in a particular sector, industry, or area, or with certain characteristics.</p>	<p>This test is met.</p> <p>Circumstances where specific assistance exists include where authorities have discretion in deciding which enterprises can benefit from financial assistance. In the case of Coylton LTC, the decision on whether to award the requested discount and grant is at the discretion of Cabinet.</p>
<p>Limb D: The financial assistance has, or is capable of having, an effect on competition or investment within the UK, or on trade or investment between the UK and another country or territory, or both. Financial assistance envisaged by public authorities must be capable of producing a relevant effect, such that it is capable of having a genuine, adverse effect that is more than incidental or hypothetical on competition or investment in the UK, or international trade or investment, in order to constitute a subsidy.</p>	<p><u>This test is not met.</u></p> <p>The financial assistance will not affect competition or investment within the UK, nor trade or investment between the UK and another country.</p> <p>Coylton is a rural village. Coylton LTC operates on a not-for-profit basis, seeking to provide tennis playing facilities for the local community at an affordable rate. The next closest tennis club is more than 5 miles away.</p> <p>The proposed financial assistance will have no more than an incidental or hypothetical effect on competition or investment. It will enable continuation of tennis provision in Coylton with the aim of enhancing public health, social wellbeing and tackling socio-economic disadvantage. Any financial surplus that is generated will be used by Coylton LTC to further its charitable purposes.</p>

COMMUNITY ASSET TRANSFER REQUEST- ALTERNATIVE PROPOSAL ASSESSMENT

INTRODUCTION

Purpose

The Leadership Panel, at its meeting on 27th November 2018, adopted a process for dealing with Community Asset Transfer Requests under the Community Empowerment (Scotland) Act 2015. The purpose of the assessment by the Community Asset Transfer Advisory Group (CATAG) is to make recommendations to the Leadership Panel based on the conclusions of the assessment.

Evidence

The assessment will take into consideration evidence submitted in support of the request, representations received and comments on representations. Where necessary, further information will be requested from the applicants. The evidence required by the CATAG will be appropriate to the scale and nature of the project. More detailed information and assurances will be required if a request is for the transfer of ownership for example, than if it is for a lease or for the transfer of other, lesser rights.

Structure of Assessment

The structure of the assessment will consist of the following key areas:

1. Proposal;
2. Community Benefit;
3. Community Support;
4. Ability to Deliver;
5. Local Authority Functions, Local and National Outcomes.

A separate assessment will be made of evidence under each of the key headings to provide an overall rating. Ratings vary from very strong to weak.

A summary of the evidence required to achieve each rating is outlined below:

Evidence	Overview
Very Strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.
Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrate questionable value for money.

NAME OF COMMUNITY TRANSFER BODY (CTB)	NA – Assessment of Alternative Proposal for asset to remain in SAC ownership and leased to Coylton LTC or another appropriate organisation.
ASSET REQUESTED	Coylton Tennis Club
WARD	Maybole, North Carrick & Coylton
MARKET VALUE	£10,000
VALUE OF OFFER	NA
PROPOSED DISCOUNT	NA
DATE OF APPLICATION VALIDATION	NA
DATE OF CAT ADVISORY GROUP MEETING	28/03/25
DATE OF CABINET MEETING	17/06/25

	Assessment under Section 82 of the Community Asset Transfer (Scotland) Act 2015			
	Assessment Criteria	Evidence from CTB	Additional Evidence/Information	Assessment Rating
1.	<u>Proposal</u>			
1.1	Are the aims and objectives of the proposal clearly defined?	Yes – asset remains in SAC ownership and is leased to Coylton LTC or another suitable organisation. If leased under FRI terms, tenant would become responsible for all running costs.	Continuation of current arrangement.	Very Strong
1.2	Are the services to be delivered clearly described and has the CTB explained why the services are required?	Asset would continue to be used as tennis courts/tennis club.		Strong

1.3	Has the CTB explained the reasons for requesting the asset and what difference this will make to the delivery of services in the area?	This proposal is the alternative to agreeing the request from Coylton LTC for transfer of ownership. No difference to services.	Continuation of current arrangement, however, the facilities and in particular the courts' surface is in need of replacement.	Strong
1.4	Would there be potential revenue savings to the Council arising from the proposed asset transfer?	Council would be required to pay the cost of resurfacing the courts – no Council budget has been identified. Saving to Council if leased on FRI terms but this is likely to be less attractive to Club. Courts will require to be resurfaced again in 10-15 years – who will pay for that?		Moderate
1.5	Would there be displacement of similar services in the area if the Council agrees to the request? If so, what would be the feasibility and cost of relocating the services elsewhere? What might be the impact on those who use the services in terms of accessibility, cost, travel etc. if the services are relocated elsewhere?	Proposal would enable continued provision of tennis facilities in Coylton. If SAC chooses not to invest in courts, facility is likely to close meaning Coylton would lose the facilities.		Moderate
	<u>Summary Assessment of Proposal:</u>	Council retains ownership and leases courts to Tennis Club. Funding required for resurfacing now and again in 10-15 years.		Moderate

2.	<u>Community Benefit</u>			
2.1	<p>Would agreeing to the request be likely to promote or improve-</p> <ul style="list-style-type: none"> (i) Economic development; (ii) Regeneration; (iii) Public health; (iv) Social wellbeing; or (v) Environmental wellbeing? 	<p>Health and social wellbeing benefits realised through continued provision of facilities for exercise and recreation. Regeneration through improved facilities. These benefits would only be realised with resurfaced, useable courts.</p>		Strong
2.2	<p>Would agreeing to the request be likely to reduce inequality resulting from socio-economic disadvantage?</p>	<p>Yes – local, affordable, accessible opportunity for sport and recreation without the need to travel outside the village.</p>		Strong
2.3	<p>Are there any other benefits that might arise from a grant of the request?</p>	<p>Installation of a disabled access gate and on-line system for pay-to-play bookings would increase access – additional cost involved.</p>		Strong
2.4	<p>What benefits might arise if the Council adopted an alternative proposal in relation to the asset? <i>Note: In order to assess this, the CATAG should carry out a separate assessment of the benefits of an alternative proposal, including non-financial benefits. An alternative proposal may be another asset transfer request, or another proposal made by the Council. Continuation of the existing use would be an alternative proposal, or, if the asset has been identified for disposal, sale on the open market could be an alternative proposal.</i></p>	<p>CAT proposal from Coylton LTC will deliver community benefits as follows:</p> <p>Public Health – benefit from members and the public from a wide age range, participating in exercise and sport.</p>		Moderate

		<p>Social Wellbeing - through players' social interactions and providing a facility where the community can come together.</p> <p>Regeneration – other local organisations have folded and the opportunities they offered have been lost. The CAT will provide improved facilities for local people and visitors. It is hoped will attract more members and events, helping to increase income.</p> <p>Capacity – CAT process and transfer of all responsibilities for management and maintenance of the asset will build Club's capacity.</p> <p>Community Empowerment – transfer of ownership of asset via managed process can empower the community.</p>		
2.5	How would any benefits identified under paragraphs 2.1 and 2.3 above compare to the benefits of an alternative proposal?	Health, wellbeing and regeneration benefits would be similar. Alternative proposal		Moderate

		<p>would continue the landlord/tenant relationship with SAC ultimately responsible for the asset so reduced capacity building and empowerment benefits.</p> <p>If Club approaches funders for grants e.g. for resurfacing, towards the end of their lease term, funders will insist on a lease of 10yrs plus. There is a danger therefore, that midway through any lease period, we may find ourselves in a similar situation to now.</p>		
	<u>Summary Assessment of Benefits:</u>	Benefits are similar but investment required from SAC and we would remain responsible for future costs.		Moderate
3	<u>Community Support</u>			
3.1	Has the CTB demonstrated that there is sufficient demand for the proposal in the local community?	Representations to CAT Notice indicate demand for the facilities to remain in Coylton. Demand for asset to remain in SAC ownership has not been tested.		Moderate

3.2	<p>Has the CTB demonstrated that there is sufficient support from the local community for the proposal? Has the CTB followed the National Standards for Community Engagement- https://www.scdc.org.uk/what/national-standards to show their engagement has been effective and inclusive?</p> <p><i>Note: Evidence should be provided of widespread consultation with the local community, local stakeholders and community partners. Details should be provided of who was consulted, how the consultation was done and the responses received. If the CTB represents a community of interest such as an equality group or a sports club, evidence should be provided of how the CTB has engaged with local residents who are not part of the community of interest. If the proposal has attracted substantial opposition and has caused division in the community, it may be detrimental to community cohesion or resilience and may not have a net benefit.</i></p>	<p>Representations to the CAT Public Notice are supportive of transfer to Club to enable continuation of tennis facilities. Coylton CC and school also supportive of transfer.</p> <p>Nothing to indicate opposition to on-going Council ownership but not specifically tested.</p> <p>Club has been taken down the CAT route – potential for reputational damage if we change position now.</p>		Moderate
3.3	Has the CTB provided details of any partnership arrangements required to deliver the proposal?	This alternative would require a partnership arrangement/tenant to run the facility.		Strong
3.4	Has the CTB demonstrated how it will take account of the different needs of the community? Does the proposal demonstrate that the proposal may reduce inequality?	It is hoped the facilities will continue to be used by the OiR group and by Active Schools. Currently the Club has around 50 Junior Members and many of the adult members are older/retired.		Strong
	<u>Summary Assessment of Community Support</u>	There is clear demand for the tennis courts from the		Moderate

		community. Support for Council retaining ownership has not been tested. Club has invested time and effort in CAT process so may reflect negatively on Council if we change our position at this stage.		
4	<u>Ability to Deliver</u>			
4.1	Do members of the CTB have appropriate skills, experience and qualifications to run and manage the asset, and deliver the project? If not, does the CTB have plans to engage people who do?	Yes - asset would remain in Council ownership and leased to tenant (Coylton LTC) or managed in-house.		Very Strong
4.2	Has the CTB demonstrated that it has a clear understanding as to what will be required to manage the asset? For example, has it taken into consideration issues such as insurance and maintenance of the building, utilities, firefighting equipment, energy performance certificate etc.?	As landlord, under current lease SAC is responsible for repairs and maintenance but resurfacing has not been done. New lease could be on FRI terms but this will be less attractive to tenant.		Strong
4.3	Does the CTB have suitable governance arrangements in place for decision- making to manage the asset and deliver the project, taking into account the scale and nature of the project?	Yes		Strong
4.4	Where relevant, does the CTB have succession plans in place for recruiting new Board members or Trustees in the future?	Yes		Strong

4.5	Has the CTB provided details of its projected income and expenditure and cash flow forecasts? Has the CTB demonstrated there is sufficient projected cash flow to establish that the project is financially viable?	Club currently pays rent of £120pa. Council spend = Weed spraying - £180pa Power washing - £1500 (last done in 2023) Council required to pay contribution or full cost of resurfacing. No budget and Ward Capital unavailable. Resurfacing required again in 10-15 years' time.		Moderate
4.6	Has the CTB identified all the resources required to deliver the benefit? The following should be considered: <ul style="list-style-type: none"> • Funding obtained; • Funding and support required from the Council; • Other sources of funding, such as external grant funding; • Number of employees or volunteers available to maintain the asset and run the project. 	No budget identified for resurfacing. SportScotland supportive of application form Club post transfer.		Weak
4.7	Does the CTB have a viable business plan for any proposed commercial activities, including timescales and targets for delivery of benefits?	No plan in place.		Weak
4.8	Where relevant, has the CTB identified how the proposals will be funded in the longer term? Are these proposals credible and has evidence been provided?	No long-term funding identified.		Weak

4.9	Has the CTB provided details of the monitoring arrangements to be put in place to ensure the project delivers its key objectives and the timescales in which they will be delivered?	Asset would be operated by tenant/Club.		Moderate
	<u>Summary assessment of Ability to Deliver</u>	SAC would remain as landlord. Asset operated by appropriate tenant. No plan to fund current and future costs.		Moderate
5	<u>Local Authority Functions, Local and National Outcomes</u>			
5.1	Would agreeing to the request have an adverse effect on the Council's ability to deliver any of its statutory functions? For example, would the community activities physically interfere with the Council carrying out its functions, or require the Council to put alternative arrangements in place that would substantially increase costs? Do the CTB's proposals conflict with any Council policy? Would the cost of agreeing to the request affect the Council's budget to the extent that it would reduce the Council's ability to deliver its functions, even after taking account of the benefits?	No direct adverse effect on statutory functions but funding needs to be identified for resurfacing.		Moderate
5.2	Are there any obligations that may prevent, restrict or otherwise affect the ability of the Council to agree to the request, whether arising from legislation or otherwise? For example, if the asset forms part of the Common Good, court authority may be required to dispose of the asset; there may be title or planning restrictions which state that the asset may only be used for certain specified purposes. Removal of such restrictions may involve additional costs- should these costs be met by the CTB?	Community Empowerment Act Part 5 – presumption in favour of CAT request from community.		Weak

5.3	Will the proposed benefits contribute to achieving the Council's local outcomes and the Scottish Government's National Outcomes?	Limited impact		Moderate
	<u>Summary Assessment of Local Authority Functions, Local and National Outcomes</u>	No adverse impact. Continuation of current arrangement but doesn't resolve requirement to resurface and fund courts.		Moderate
	<u>Final Assessment/ Recommendation:</u>	Alternative would deliver broadly equivalent benefits but Council has had the opportunity earlier in this process to decide upon this option. Club has been taken down the CAT route as 'most likely' route to securing funding for resurfacing of courts. Reputational damage, therefore for SAC to change our preference now and no budget has been identified for the required resurfacing.		Refusal

Note: If recommending approval of the request, the CATAG will also require to consider:

(i) Where the CTB has offered a price that is below market value, an assessment will be required following the process in the Disposal of Land by Local Authorities (Scotland) Regulations 2010 as to whether the asset should be transferred to the CTB at the price requested; and

(iii) The Subsidy Control rules (formerly the EU State Aid rules)- <https://www.gov.scot/publications/scottish-public-finance-manual/subsidy-control/subsidy-control/>; and

(iv) The conditions that will apply to the disposal, taking account of the conditions requested by the applicants. If the recommendation is for a disposal for less than market value, consider if conditions to protect the discount should be applied.

Best Value Assessment

Coylton Tennis Club **ALTERNATIVE PROPOSAL**

INTRODUCTION

Background

This document assesses the extent to which a disposal of South Ayrshire Council land and buildings at less than best consideration that can reasonably be obtained can be justified.

Under the Local Government (Scotland) Act 1973: Section 74 it is a legal requirement that local authorities sell land for the best consideration that can reasonably be obtained, unless section 74(2A) applies, or the disposal is made in accordance with regulations made under section 74(2C).

The legislation recognises that there may be circumstances where local authorities consider it appropriate to dispose of land for a consideration less than the best consideration that can reasonably be obtained. The procedure applies to every disposal of an interest in land including but not limited to sale or lease, or grant of a servitude or other interest over land. It applies whether the disposal is managed on the open market or by private treaty or dealt with internally or by external consultants.

Under The Disposal of Land by Local Authorities (Scotland) Regulations 2010, Local Authorities can dispose of land and assets for a consideration less than the best that can reasonably be obtained provided that:

- a) the local authority is satisfied that the disposal for that consideration is reasonable, and
- b) the disposal is likely to contribute to any of the following purposes:
 - i) economic development or regeneration;
 - ii) health;
 - iii) social well-being; or

iv) environmental well-being.

Structure of Assessment

The structure of the assessment will consist of the following key areas:

6. Proposal;

Assesses of the principles of the proposal, the extent to which it has clear aims and objectives and the reasons why a disposal at less than best consideration can be justified.

7. Community Benefit;

Assesses how the disposal at less than best consideration that can reasonably be obtained will contribute to one or more of the following: (a) economic development or regeneration; (b) health; (c) social well-being; or (d) environmental well-being. And, any other benefits including possible reductions in socio-economic inequality.

8. Community Engagement

Assesses evidence of demand, need and support in the community and the results of any community engagement and statutory consultation carried out. Should also detail any objections or opposition to the proposals.

9. Ability to Deliver;

Assesses the viability of the proposals and capability of the proposer to deliver sufficient benefits to justify a disposal at less than best consideration.

10. Local Authority Functions, Local and National Outcomes

Assesses the extent to which a disposal at less than best consideration supports the delivery of National and Local objectives and any possible negative impact on these.

11. Financial Implications

Assesses the extent to which a disposal at less than best consideration would impact positively or negatively on SAC's finances and if other benefits proffered outweigh this impact

Assessment scale

Each of the headings above is rated from very strong to weak. An overall assessment rating is also given. A summary of the evidence required to achieve each rating is outlined below:

Evidence	Overview
Very Strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.
Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrate questionable value for money.

NAME OF PROPOSER	NA - Assessment of Alternative Proposal for asset to remain in SAC ownership and leased to Coylton LTC or another appropriate organisation.
-------------------------	--

ASSET	Coylton Tennis Club
WARD	Ward 7 – Maybole, North Carrick & Coylton
MARKET VALUE	£10,000
VALUE OF OFFER	NA
PROPOSED DISCOUNT/BEST VALUE CONSIDERATION	NA
DATE OF ASSESMENT MEETING	28/03/25
DATE OF CABINET MEETING	17/06/25
ASSESSMENT BY	Colin Love, Team Leader Community Asset Transfer

	Assessment Criteria	Notes	Assessment Rating
1.	<u>Proposal</u>		
1.1	Are the aims and objectives of the proposal clearly defined?	Yes – asset remains in SAC ownership and is leased to Coylton LTC or another suitable organisation. If leased under FRI terms, tenant would become responsible for all running costs. Funding required for resurfacing now (and again in 10-15 years).	Strong
1.2	Has the proposer explained the reasons for requesting the asset at less than market value and what difference this will make to the delivery of services in the area?	This proposal is the alternative to agreeing the request from Coylton LTC for transfer of ownership. No difference to services.	Strong
1.3	Would there be displacement of similar services in the area if the Council agrees to the proposal?	Proposal would enable continued provision of tennis facilities in Coylton. If SAC chooses not to invest in courts, facility is likely to close meaning Coylton would lose the facilities.	Moderate
	<u>Summary Assessment of Proposal:</u>	Council retains ownership and leases courts to Tennis Club. Courts require to be resurfaced now and again in 10-15 years' time.	Moderate
2.	<u>Community Benefit</u>		

2.1	Would agreeing to the disposal be likely to promote or improve- (vi) Economic development or regeneration (vii) Public health; (viii) Social wellbeing; or (ix) Environmental wellbeing?	Health and social wellbeing benefits realised through continued provision of facilities for exercise and recreation. Regeneration through improved facilities.	Strong
2.2	Would agreeing to the disposal be likely to reduce inequality resulting from socio-economic disadvantage?	Yes – local, affordable, accessible opportunity for sport and recreation without the need to travel outside the village.	Strong
2.3	Are there any other benefits that might arise from the disposal?	Installation of a disabled access gate and on-line system for pay-to-play bookings would increase access – additional cost involved.	Strong
2.4	What benefits might arise if the Council adopted an alternative proposal in relation to the asset?	<p>CAT proposal from Coylton LTC will deliver community benefits as follows:</p> <p>Public Health – benefit from members and the public from a wide age range, participating in exercise and sport.</p> <p>Social Wellbeing - through players' social interactions and providing a facility where the community can come together.</p> <p>Regeneration – other local organisations have folded and the opportunities they offered have been lost. The CAT will provide improved facilities for local people and visitors. It is hoped will attract more members and events, helping to increase income.</p> <p>Capacity – CAT process and transfer of all responsibilities for management and maintenance of the asset will build Club's capacity.</p> <p>Community Empowerment – transfer of ownership of asset via managed process can empower the community.</p>	Moderate

2.5	How would any benefits identified under paragraphs 2.1, 2.2 and 2.3 above compare to the benefits of an alternative proposal?	Health, wellbeing and regeneration benefits would be similar. Alternative proposal would continue the landlord/tenant relationship with SAC ultimately responsible for the asset so reduced capacity building and empowerment benefits. If Club approaches funders for grants e.g. for resurfacing, towards the end of their lease term, funders will insist on a lease of 10yrs plus. There is a danger therefore, that midway through any lease period, we may find ourselves in a similar situation to now.	Moderate
	<u>Summary Assessment of Benefits:</u>	Benefits are similar but investment required from SAC and we would remain responsible for future costs.	Moderate
3	<u>Community Engagement</u>		
3.1	Has the proposer demonstrated that there is sufficient demand and support for the disposal in the local community?	Representations to CAT Notice indicate demand for the facilities to remain in Coylton. Demand for asset to remain in SAC ownership has not been tested.	Moderate
3.2	Has SAC undertaken appropriate public consultation?	CAT Public Notice was published on SAC website, sent to Coylton Community Council and put on display at tennis courts from 30 th Jan to 28 th Feb. Representations are supportive of transfer to Club to enable continuation of tennis facilities: 80 In Favour, 4 Neutral, 1 Against. Coylton CC and school also supportive of transfer. Nothing to indicate opposition to on-going Council ownership but not specifically tested. Club has been taken down the CAT route – potential for reputational damage if we change position now.	Moderate
	<u>Summary Assessment of Community Engagement</u>	There is clear demand for the tennis courts from the community. Support for Council retaining ownership has not been tested. Club has invested time and effort in CAT process so may reflect negatively on Council if we change our position at this stage.	Moderate

4	<u>Ability to deliver</u>		
4.1	Does the proposer have appropriate skills, experience and qualifications to run and manage the asset, and deliver the project? If not, does the proposer have plans to engage people who do?	Yes - asset would remain in Council ownership and leased to tenant (Coylton LTC) or managed in-house.	Very Strong
4.2	Has the proposer demonstrated that it has a clear understanding as to what will be required to manage the asset?	As landlord, under current lease SAC is responsible for repairs and maintenance but resurfacing has not been done. New lease could be on FRI terms but this will be less attractive to tenant.	Strong
4.3	Does the proposer have suitable governance arrangements in place for decision-making to manage the asset and deliver the project, taking into account the scale and nature of the project?	Yes.	Strong
4.5	Has the proposer provided details of its projected income and expenditure and cash flow forecasts? Has the proposer demonstrated there is sufficient projected cash flow to establish that the project is financially viable?	Club currently pays rent of £120pa. Council spend = Weed spraying - £180pa Power washing - £1500 (last done in 2023) Council required to pay contribution or full cost of resurfacing. No budget and Ward Capital unavailable. Resurfacing required again in 10-15 years' time.	Moderate
4.6	Has the proposer identified all the resources required to deliver the benefit? The following should be considered:	No SAC budget identified for resurfacing. SportScotland supportive of application form Club post transfer.	Weak

	<ul style="list-style-type: none"> • Funding and support required from the Council; • Other sources of funding, such as external grant funding; • Number of employees or volunteers available to maintain the asset and run the project. 		
4.8	Where relevant, has the proposer identified how the proposals will be funded in the longer term? Are these proposals credible and has evidence been provided?	No long-term SAC funding identified.	Weak
	<u>Summary assessment of Ability to Deliver</u>	SAC would remain as landlord. Asset operated by tenant. No plan to fund current and future costs.	Moderate
5	<u>Local Authority Functions, Local and National Outcomes</u>		
5.1	Would agreeing to the disposal have an adverse effect on the Council's ability to deliver any of its statutory functions?	No direct effect on statutory functions but funding needs to be identified for resurfacing.	Moderate
5.2	Are there any obligations that may prevent, restrict or otherwise affect the ability of the Council to agree to the disposal, whether arising from legislation or otherwise?	Community Empowerment Act Part 5 – presumption in favour of CAT request from community.	Weak
5.3	Will the proposed benefits contribute to achieving the Council's local outcomes and the Scottish Government's	Limited impact	Moderate

	National Outcomes? To what extent the proposal compatible with the Council's Asset Management Plan?		
	<u>Summary Assessment of Local Authority Functions, Local and National Outcomes</u>	No adverse impact. Continuation of current arrangement but doesn't resolve requirement to resurface and fund courts.	Moderate
6	Financial Implications		
6.1	What might the financial impact be on the Local Authority over relevant timescales (e.g. lease period)	Full cost of resurfacing and associated improvements likely to be in the region of £160k.	Weak
6.2	To what extent, if any, do the benefits proposed outweigh any negative financial impact of the disposal?	The Council and community would enjoy fewer benefits, with a greater level of investment.	Weak
	<u>Summary Assessment of Financial Implications</u>	Alternative would cost the Council more initially. A FRI lease would remove our liability for other costs during the lease term. What would be the incentive to the Club to accept the FRI terms.	Weak
	<u>Final Assessment/ Recommendation:</u>	Alternative proposal is likely to cost the Council more, deliver fewer benefits and offer greater uncertainty i.e. what happens at the end of the lease.	Refusal
	<u>Any additional comments or conditions which are relevant</u>		

Note: If recommending approval of the proposal;

(i) The Subsidy Control rules https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1117122/uk-subsidy-control-statutory-guidance.pdf ; and

(ii) The conditions that will apply to the disposal, taking account of the conditions requested by the applicants. If the recommendation is for a disposal for less than market value, consider if conditions to protect the discount should be applied.

Integrated Impact Assessment Summary Report

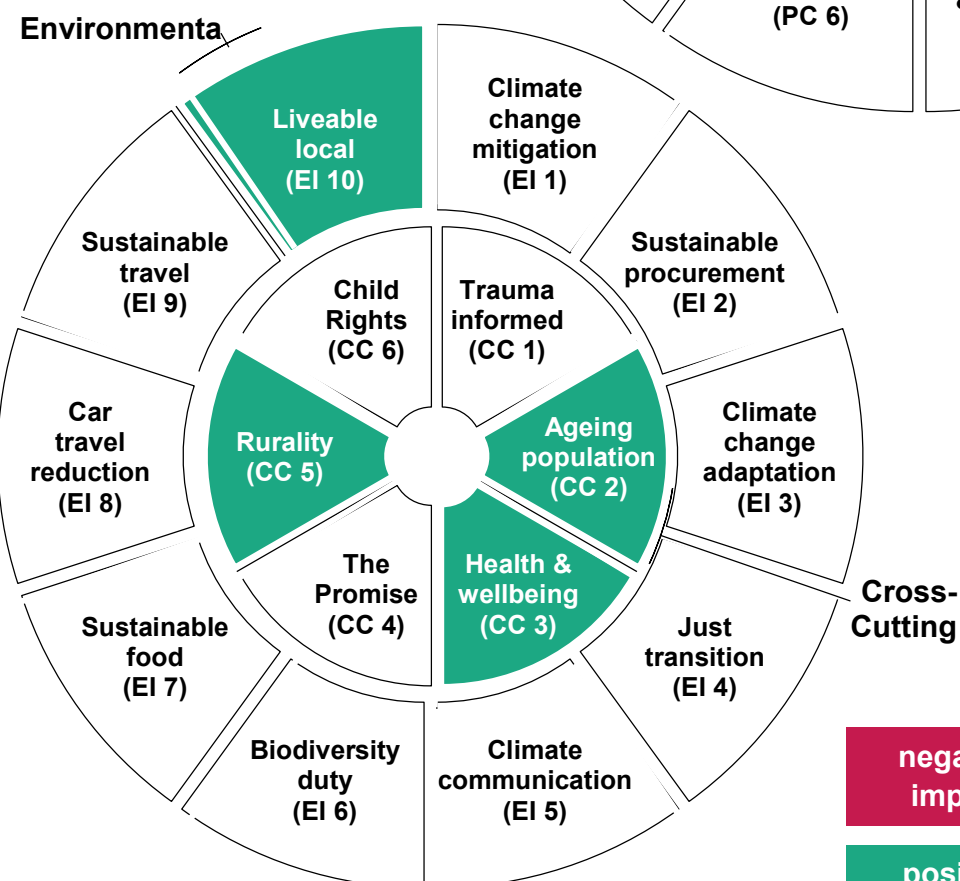
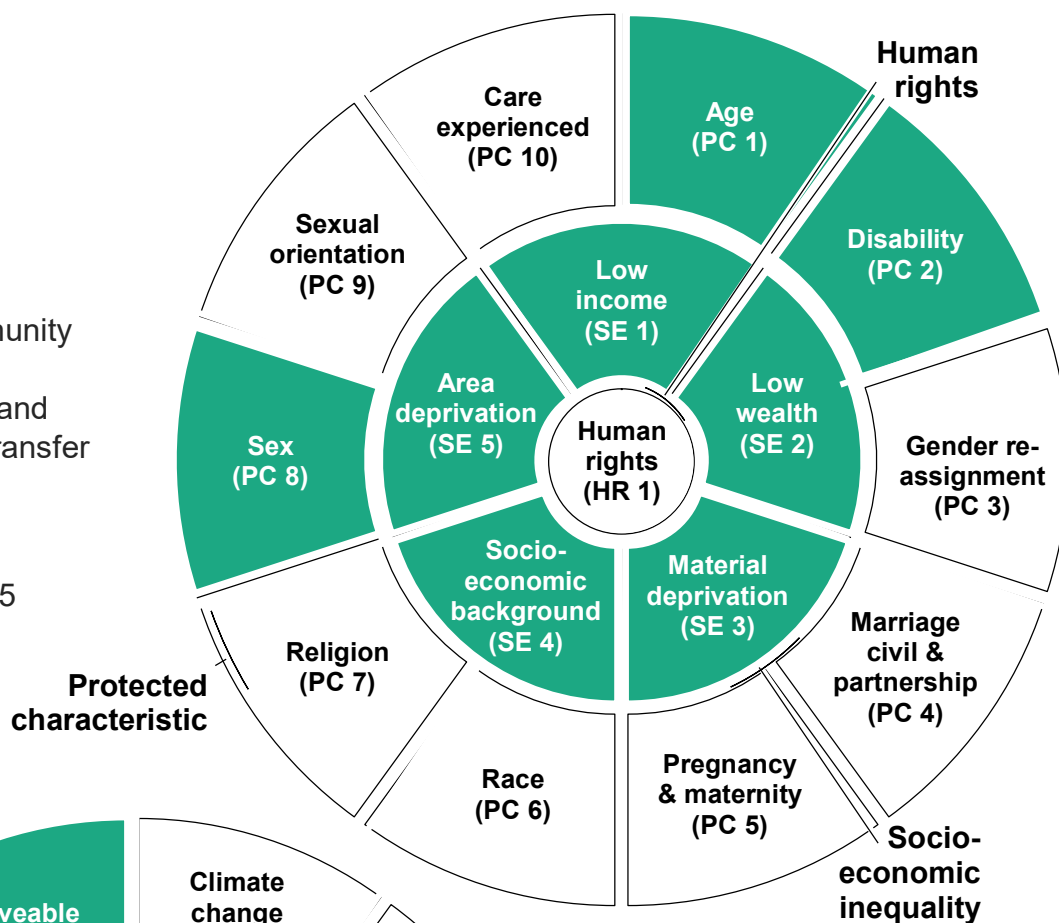
Community Asset Transfer (CAT) of Coylton Tennis Club



Completed by:

Colin Love,
Team Leader Community
Asset Transfer,
Asset Management and
Community Asset Transfer

Date started 23/04/25



To be implemented on:

31/07/26

Review date:

na

Oversight Panel:

na

negative impact	uncertain / not clear
positive impact	no impact / not applicable

Public sector equality duty

Eliminating unlawful discrimination, harassment, and victimisation?

no impact

Advancing equality of opportunity?

Proposal will support equal access to tennis facilities for anyone living in Coylton. Young people, old people, disabled people and those experiencing socio-economic discrimination are expected to benefit particularly.

Fostering good relations?

Proposal will offer an opportunity to enhance community cohesion and offer inter-generational activity.

Consultation declaration

We confirm consultation has been carried out as part of this process.

South Ayrshire Council

**Report by Director of Communities and Transformation
to Cabinet
of 17 June 2025**

Subject: Visitor Levy Scheme

1. Purpose

- 1.1 The purpose of the report is to update Members on feedback received on the Visitor Levy Scheme survey and; to seek approval to delay any proposals to introduce a Visitor Levy scheme in South Ayrshire.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 notes the Visitor Levy survey responses received at [Appendix 1](#);
- 2.1.2 notes the recommendations of the Transformation Board at 3.7 and;
- 2.1.3 agrees to pause any further work to develop a Visitor Levy scheme for South Ayrshire until August 2027, when further evidence will be available to demonstrate the impact of the Scheme on Councils and the visitor economy.

3. Background

- 3.1 The Visitor Levy (Scotland) Act was passed in the Scottish Parliament in May 2024. It received Royal Assent in July 2024. The act gives local authorities in Scotland the power to impose a levy in respect of persons staying in certain types of accommodation overnight.
- 3.2 Currently, three Councils are progressing with the required legislative processes to introduce a Visitor Levy to their areas: City of Edinburgh Council; The Highland Council; and Argyll and Bute Council. City of Edinburgh Council will commence the introduction of a visitor levy and 5% fee on the cost of overnight accommodation on 24 July 2026.
- 3.3 On 21 January 2025, South Ayrshire's Cabinet approved the publishing of a Visitor Levy Survey, open for 12 weeks, seeking feedback from local residents and businesses on the scheme.
- 3.4 The survey closed on 9 May 2025. 502 responses were received, and a summary report is provided at [Appendix 1](#).

- 3.5 Officers have continued to attend meetings of the Visitor Levy Forum – an informally constituted group of Scottish Local Authorities either intending to implement or considering the implementation of the Visitor Levy. Further research and engagement has taken place with national bodies and neighbouring Councils to understand the implications of the introduction of the scheme. A Project Brief has been approved by the Council's Transformation Board, chaired by the Chief Executive, outlining key considerations, delivery objectives and requirements for introducing a Visitor Levy Scheme in South Ayrshire.
- 3.6 An out-of-cycle report was submitted to the Council's Transformation Board on 29 May 2025. Officers considered this update on the Visitor Levy including feedback on the survey, progress of the scheme in other Council areas, and the known benefits, risks and costs of implementation.
- 3.7 The Board agreed to pause any further work to develop a Visitor Levy scheme for South Ayrshire until August 2027 and to remove the Visitor Levy project from the Transformation Portfolio.

4. Proposals

- 4.1 The Cabinet is asked to:
- 4.1.1 note the Visitor Levy Survey responses at [Appendix 1](#);
 - 4.1.2 note the recommendations of the Transformation Board at 3.7; and
 - 4.1.3 agree that officers pause any further work to develop a Visitor Levy scheme for South Ayrshire until August 2027, until such times as the Visitor Levy scheme will have been in operation for 1 year and further evidence will be available to demonstrate the impact of the Scheme on Councils and the visitor economy.

5. Legal and Procurement Implications

- 5.1 The recommendations in this report are consistent with legal requirements.
- 5.2 There are no procurement implications within this report.

6. Financial Implications

- 6.1 There are no financial implications from this report..

7. Human Resources Implications

- 7.1 The introduction of a Visitor Levy Scheme would result in additional resourcing requirements for the Council, including marketing, implementing, managing and monitoring the Scheme.

8. Risk

8.1 Risk Implications of Adopting the Recommendations

- 8.1.1 If the recommendations are adopted, any income potential that the Council could generate from the introduction of a Visitor Levy Scheme is at risk.

8.2 ***Risk Implications of Rejecting the Recommendations***

- 8.2.1 A Risk Register has been developed highlighting financial, legal, economic and reputational risks to the Council in proceeding to introduce a Visitor Levy Scheme at this time.

9. **Integrated Impact Assessment (incorporating Equalities)**

- 9.1 An Integrated Impact Assessment is not required. This report proposes any further work on the development of a Visitor Levy Scheme is paused.

10. **Sustainable Development Implications**

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. **Options Appraisal**

- 11.1 An options appraisal has been carried out in relation to the subject matter of this report. The following table summarises which options were considered and their ranking of preference:

<i>Option</i>	<i>Description</i>	<i>Ranking</i>
1. Pause Visitor Levy Scheme proposal development	Pause the development of a Visitor Levy Scheme. This option reduces risk and cost to the Council.	1 - Preferred option
2. Proceed with the development of a Visitor Levy Scheme	This option introduces an unacceptable level of legal, financial, reputational and operational risk to the Council	2 - Discounted

12. **Link to Council Plan**

- 12.1 The matters referred to in this report contribute to all three priority areas within the Council Plan: • Spaces and Places; • Live, Work and Learn; and • Civic and Community Pride

13. **Link to Shaping Our Future Council** Yes ☒ No ☐

- 13.1 The matters referred to in this report contribute to the Council's transformation priority area: our assets.

14. **Results of Consultation**

- 14.1 Responses to the Visitor Levy Survey are provided at [Appendix 1](#).

- 14.2 Consultation has taken place with Councillor Alec Clark, Portfolio Holder for Tourism, Culture and Rural Affairs and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Director of Communities and Transformation will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
De-prioritise the Visitor Levy project from the transformation portfolio	July 2025	Assistant Director - Transformation
Provide an update to Cabinet on the national roll out of the Visitor Levy Scheme	August 2027	Assistant Director - Communities

Background Papers **Report to Cabinet of 29 August 2023 – [Visitor Levy \(Scotland\) Bill](#)**

Report to Cabinet of 21 January 2025 – [Visitor Levy Survey](#)

Person to Contact **Louise Reid, Assistant Director - Transformation**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612032
E-mail Louise.Reid@south-ayrshire.gov.uk

George Hunter, Assistant Director - Communities
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612994
E-mail George.Hunter@south-ayrshire.gov.uk

Date: 6 June 2025

Appendix 1 Have Your Say Visitor Levy Survey – Results

1. Background

On 21 January 2025, South Ayrshire's Cabinet approved the publishing of a Visitor Levy Survey and the questions that would be asked, seeking feedback from local residents and businesses on the potential to introduce the scheme in South Ayrshire. This survey opened on 14th February, closing on 9th May 2025. The survey was available online and in paper copy at South Ayrshire venues.

During this period **502** responses were received through the Council's online communications channels. No responses were received via paper forms which were available through local libraries. Separate representations were also received outside of the formal survey from The Association of Scotland's Self-Caterers (ASSC) and the Federation of Small Businesses (FSB) and these are also noted in this report.

The survey and the potential for introducing a Visitor Levy to this area was also promoted across the Council's social media channels with messaging and videos explaining the Levy and encouraging participation shared during the period the survey was live. The sentiment expressed across social media is also reflected in this report.

2. Breakdown of responses and awareness

The majority of responses received to the survey (**401** or **80%**) came from local residents. Accommodation providers and other businesses were the next largest group to respond with **72%** of this group only operating in this area. The breakdown of responses is noted in Figure 1 below.

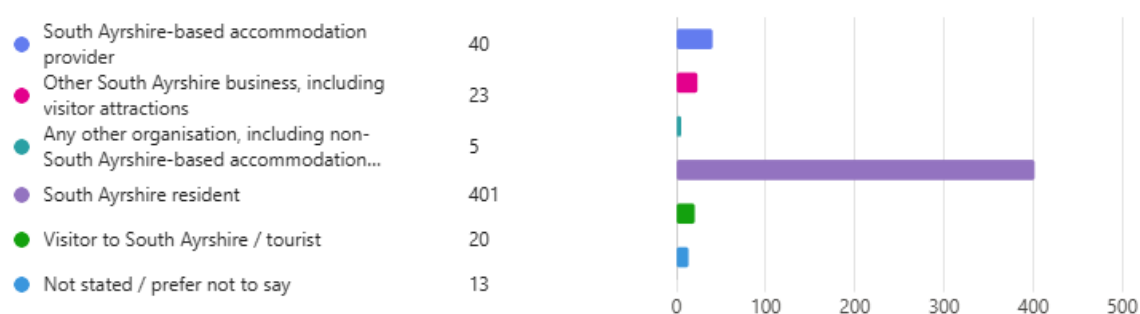


Figure 1: Breakdown of responses by type

Figure 2 shows most respondents had heard about the Visitor Levy with almost **35%** stating they were very familiar with the concept. Almost all (**96%**) stated they had some level of awareness or familiarity with the scheme.



Figure 2: Awareness of respondents to the concept of a Visitor Levy

3. Support for a Visitor Levy in South Ayrshire

The survey asked respondents to rate their general support for introducing a Visitor Levy in South Ayrshire. The question was scored on a scale of 1 to 5, where 4 and 5 are somewhat in favour or totally in favour and 1 and 2 were totally against or somewhat against respectively.

The results of this question are shown in Figure 3 and show **79.5%** of the respondents to be somewhat against or totally against the Council considering a Levy in this area.

Only **15%** of respondents expressed a favourable opinion on a Levy.

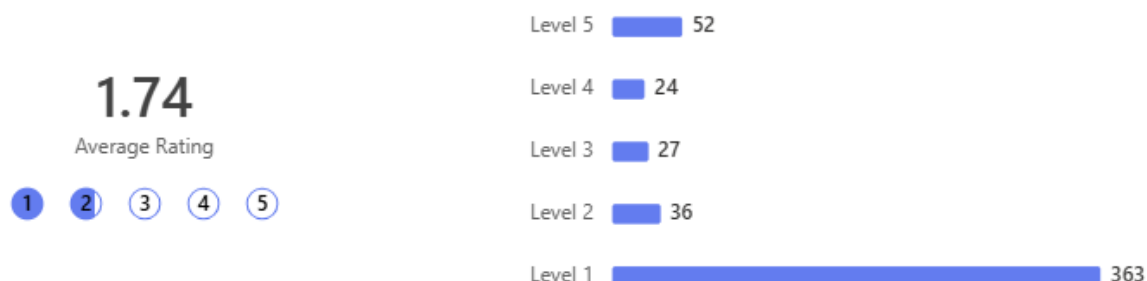


Figure 3: Support for introducing a Visitor Levy in South Ayrshire

An optional follow-up question allowed respondents to provide a reason for their rating.

The sentiment from those in favour of the Levy was that this was becoming more commonplace elsewhere, particular in Europe, and that it would bring valuable investment to the tourism and leisure sector in the area. Favourable comments on the scheme were typified in the following examples:

“People going to France, Spain and many other countries are used to paying a tourist tax. It has been introduced elsewhere in the UK and the council can’t keep asking ratepayers for more.”

“It will generate income for the area and hopefully keep council tax lower for residents.”

“Need to raise funds to improve the public realm for residents and visitors.”

“Money brought in by the levy would go towards upkeep and maintenance of local area.”

“Widely utilised approach by tourist destinations to maintain and develop tourist infrastructure and services.”

The majority of respondents opposed to a Levy felt that an additional charge would deter visitors from coming to South Ayrshire. This sentiment was often supported with a negative view of the area and Ayr in particular. The following sample comments against the scheme clearly demonstrate this view:

“We need to encourage visitors not put them off for goodness sake.”

“I don’t believe that Ayrshire is attractive enough as a destination to warrant a tourist tax/levy. I can see how this works in very popular places like Barcelona or Athens. If this was inevitable I would look to delay it until surrounding areas have introduced the tax.”

“I think we need to encourage visitors rather than penalise them...This is not Edinburgh where they have huge numbers of visitors...we need to make things more attractive to visitors and this sends completely the wrong message.”

“I oppose, we need visitors, this will reduce visitor numbers.”

“My industry is already struggling, in recent years administrative obligations have increased significantly. National Insurance has increased, across the board costs are increasing. My

industry is highly reliant on customer relationships so having to collect an unpopular tax will hurt those relationships.”

Looking closer at these results, and considering only accommodation providers and other businesses, shows **90.5%** of respondents in these groups are somewhat or totally against a Levy for South Ayrshire. As noted earlier, **72%** of business respondents operate solely in South Ayrshire and the responses to these 2 questions would imply that businesses believe a Levy would have a negative impact to them and the local tourism economy.

4. Responses that inform a Proposal

If South Ayrshire Council decided to go ahead with a Visitor Levy then it would be required to develop and publish a local Scheme proposal and engage in formal consultation with the local community prior to implementation. The remainder of the questions in the survey were primarily designed to inform development of a local Scheme proposal should the Council decide to pursue this.

4.1 Percentage Levy Charge

The Visitor Levy legislation establishes that the charge should be a percentage of the cost for a stay in tourism accommodation. A Council has the delegated power to set what this will be for their area and the survey asked respondents what percentage they think would be right with the results from this shown in Figure 4.

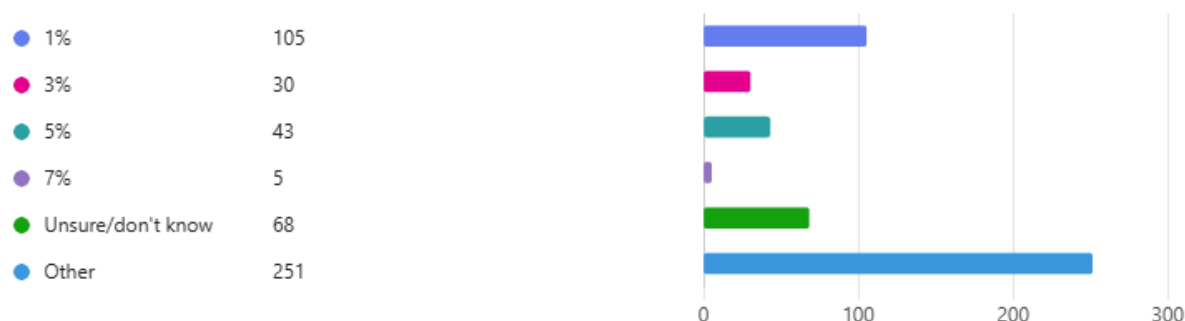


Figure 4: If a visitor levy were to be proposed for South Ayrshire, what level should the charge be?

The largest response was for “Other” on **50%** followed by “1%” favoured by **21%** of respondents. A deeper dive in the free text comments on the 50% of respondents noted a common view that any levy should be a flat fee rather than a percentage. This choice is not open to the Council as the legislation states the charge must be a percentage.

4.2 Exemptions

The Visitor Levy legislation allows the Council to exempt specific accommodation providers and the survey asked respondents what type should qualify for this. Results from this shown in Figure 5.

This question allowed respondents to select multiple choices and the results from this are not wholly conclusive with “Hostels” and “Camping site or caravans” being the most favoured to qualify for any exemption.

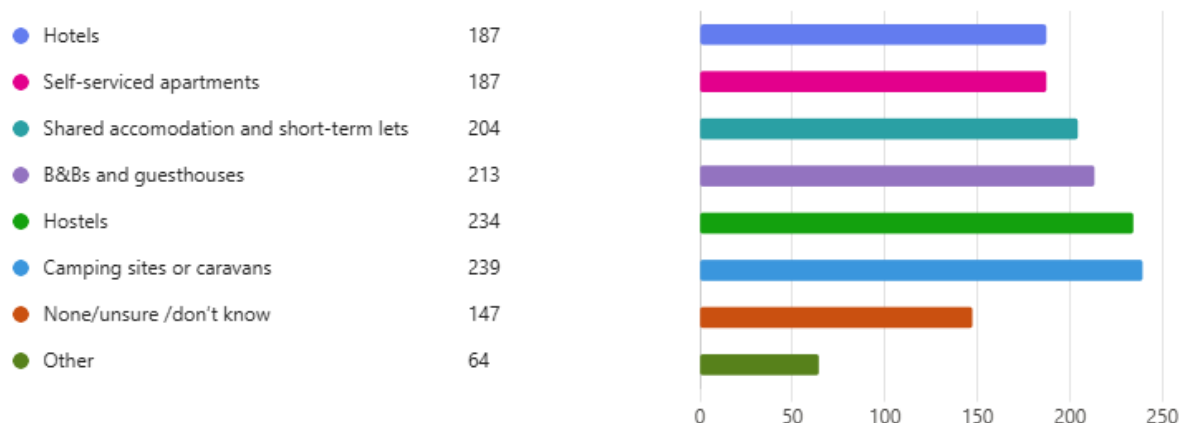


Figure 5: Types of paid accommodation that should be exempted from this charge

4.3 Maximum number of nights

Another local variation permitted in the legislation is to set a cap on the maximum number of nights that a Levy may apply to. The legislative intention in this is to reduce the total cost for long-stay guests. The survey asked if a cap should apply in a Scheme in South Ayrshire. Responses to this question are shown in Figure 6 with the majority (40%) unsure if this should apply.



Figure 6: Should number of nights be capped to a maximum

A follow-up question, only presented to those who selected “Yes” to the previous question, asked if a cap was introduced, after how many nights should a charge be capped at. 68% of those who wanted a maximum nights cap felt this should be set at 3 nights and this is noted in Figure 7.



Figure 7: How many nights should a charge be capped

4.4 Funding priorities

The Act requires a local authority operating a visitor levy scheme to use the net proceeds of the scheme to develop, support and sustain facilities and services for or used by visitors to a local authority area for leisure or business purposes. This would mean facilities and services which are used by visitors as well as residents could receive funding from a visitor levy, depending on the local authority's assessment of whether the facility or service is substantially used by visitors.

South Ayrshire Council would set out how these proceeds would be spent with input from a Visitor Levy Forum made up of tourism businesses and local communities and the survey asked respondents to select the top 3 where they think the priorities for this Forum should be. The results from this question, shown in Figure 8, highlight a preference for spending on street cleaning and bin collections, events and parks and green spaces.

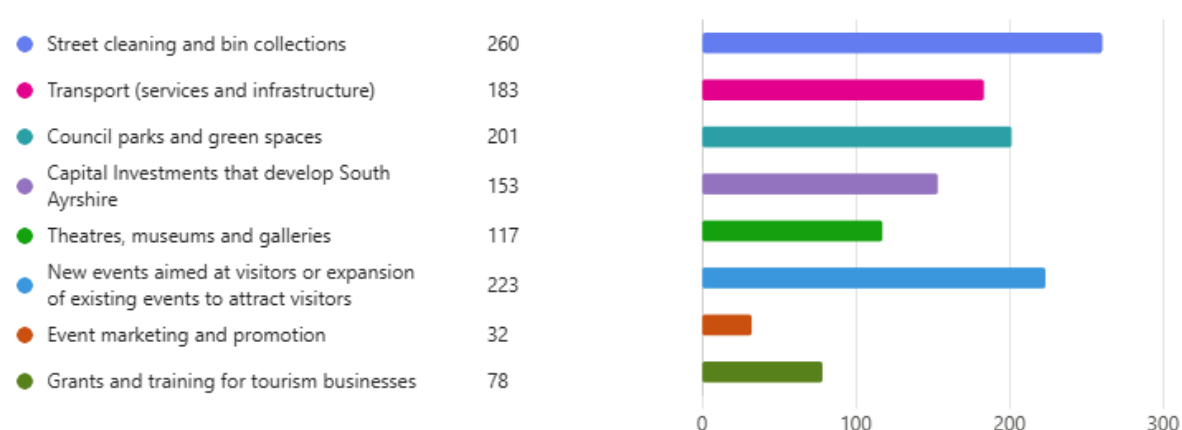


Figure 8: Priority areas to receive funding from the revenue raised

4.5 Visitor Levy Investment Fund

A Visitor Levy investment fund is a financial mechanism that could be used by the Council to reinvest the funds generated from the Levy into local infrastructure, facilities, and services that benefit both visitors and the local community. The survey asked respondents if they thought South Ayrshire Council should consider creating a Visitor Levy Investment Fund for the area with the results from this shown in Figure 9.



Figure 9: Should South Ayrshire Council consider creating a Visitor Levy Investment Fund

While **38%** thought this should be considered, **37%** were unsure or didn't know; suggesting communication would need to take place on the purpose and outcomes from any investment fund if a Scheme for South Ayrshire was proposed.

An optional question, only presented to those who selected "Yes" to the question on an investment fund, asked what local tourism services and facilities a Visitor Levy Investment Fund should support. The answer to this question was not presented in the form of a range of

options but allowed the respondent to enter their own response. The following sample comments illustrate where the majority of respondents wished the focus of any Fund to be:

“Marketing campaigns to promote Ayrshire as an overnight and holiday destination (since it is overnight accommodation providers who would collect the tax).”

“Do better advertising like D&G. The south Ayrshire online presence is woeful in comparison.”

“Invest in infrastructure to support the visitors to the area and ensure that they obtain the best experience they can whilst in South Ayrshire. There should be additionality so that the money paid into the fund is used to its best and offers more than sustaining the current public realm - which will attract visitors and encourage them to return.”

“Marketing and promotion of the local area. Expanding on existing events and encouraging event planners to choose South Ayrshire through support grants or access to different properties or venues that pay into the Levy fund.”

“Visitor amenities - public toilets, green spaces, parks, theatres and galleries.”

4.6 Visitor Levy Forum

If a decision was reached to implement a Levy in this area, then a South Ayrshire Visitor Levy Forum would have to be considered as part of the Scheme proposal. A Visitor Levy Forum would help ensure that businesses, communities and organisations related to the visitor economy have a robust mechanism to conduct effective ongoing engagement with the Council once a Visitor Levy scheme has been introduced.

The final questions in the survey asked about a Visitor Levy Forum, initially asking what the role of this group should be. Multiple choices were permitted in this response and the results are shown in Figure 10 with monitoring the impacts on the local economy and recommending spending priorities being the highest rated responses.

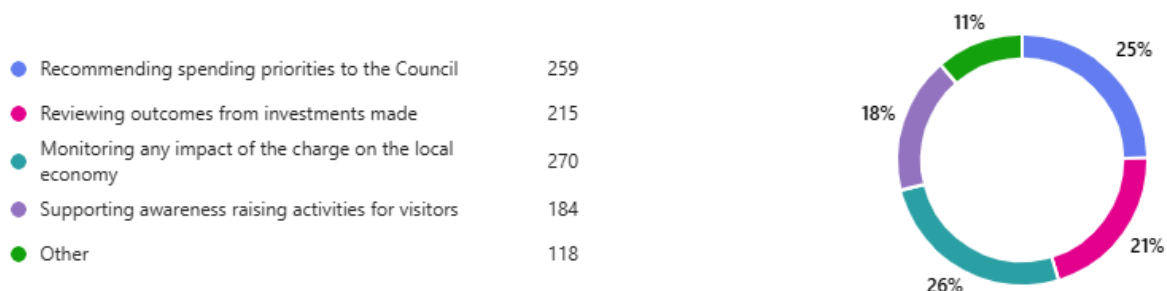


Figure 10: Role of a Visitor Levy Forum

Following up on the role of a Forum, respondents were given multiple options on who should be represented in this group and these results are shown in Figure 11. These show a preference for local representation from communities and business.

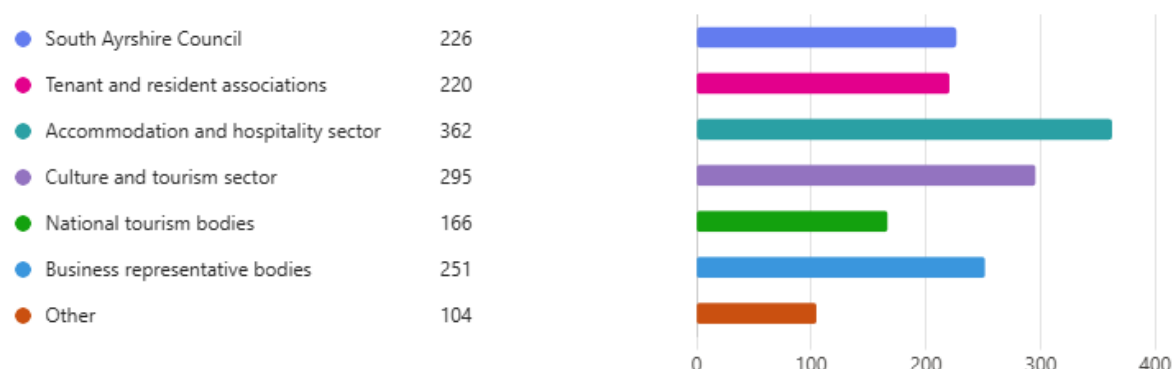


Figure 11: Who should be involved in a Visitor Levy Forum

5. Other representations

Direct representations were also made via email from The Association of Scotland's Self-Caterers (ASSC) and the Federation of Small Businesses (FSB). These did not directly answer every question in the survey but present the view of both of these organisations to the Visitor Levy in general and the specific impacts on their local members and the local economy.

Both organisations urged caution with moving forward, recommending further work is undertaken before a proposal for a Levy across South Ayrshire is brought forward.

The Association of Scotland's Self-Caterers (ASSC) stated position is that they oppose a visitor levy for South Ayrshire given the negative impact it will have on affected businesses, including self-catering, who are already subject to an accumulated regulatory burden through recent policies over short-term let licensing and planning. They also highlight the current challenging economic climate and the additional burden a Levy would place on their members. Their response also expresses concerns about the “emerging complexity of the current charging model” with the Association advocating for a flat fee rather than percentage and a better collection process.

While the ASSC remain fully committed to working with the Council on any proposal to ensure that any final plans work effectively for tourism, affected businesses, visitors and the local community, they do not believe that the Council should take forward a full public consultation on this matter and instead pause our plans for a Levy.

The Federation of Small Businesses (FSB) view is that a Levy has the potential to provide meaningful investment in the area’s tourism infrastructure, but its implementation must be fair, proportionate, and carefully considered. Small and micro accommodation providers, who the FSB say form the backbone of South Ayrshire’s tourism accommodation, must not be disproportionately burdened by administrative or financial costs. The FSB support the approach taken in Edinburgh to reimburse accommodation providers a percentage of the Levy to lessen the financial impact of its collection though they expressed the view that the current level was not enough.

The FSB also expressed concern, supported by engagement with local accommodation providers, about the potential negative impact on visitor numbers and the local economy from a Levy. They requested that a new South Ayrshire-specific local economic impact assessment is carried out, detailing scenarios for different levy rates, to provide a clearer understanding of its potential impact.

The response from the FSB then goes on to support a cap on the length of stay, highlighting the risk that since South Ayrshire's neighbouring local authorities have no plans to introduce a visitor levy at the moment, accommodation in our area will be less price-competitive, and that might put it at a disadvantage when businesses and workers look at the price gaps across the area.

The FSB submission also expressed their surprise that options such as "Street cleaning and bin collections", "Transport (services and infrastructure)" and "Council parks and green spaces" are included in the consultation question about the potential use of the Visitor Levy revenues. They view these as existing core council services that businesses should already expect in return for their taxes. If the Council did implement a Visitor Levy, the FSB view is that revenues must be used to develop, support and sustain facilities and services for or used by visitors to a local authority area for leisure or business purposes.

The creation of a South Ayrshire Visitor Levy Forum was supported by the FSB with the remit of reviewing all proposals for allocating the revenues raised by the levy. This Forum, in their view, must have strong representation from small businesses. They feel that this will be "key to delivering a balanced and inclusive policy that supports South Ayrshire's long-term tourism ambitions without compromising its vibrant small business community".

Like the ASSC, the FSB would wish to "positively collaborate" with the Council and others should the decision be made to implement a Levy to ensuring their members voices are heard.

6. Social media

The Council's social media channels were primarily used to communicate on a Visitor Levy and promote engagement in the survey. It was not the intention at the outset to use these as a means to collate formal responses to the survey nor to engage in two-way discussions on the Levy. The Have Your Say survey and the Council's communications on a Visitor Levy were also picked up and shared on the social media channels of the various other local media outlets.

The Council's Communications Team did not engage in any discussions on the survey or the Levy. They did, however, monitor sentiment across both Council and local media social media channels and noted that this was even more strongly opposed to the introduction of a Levy than the results and views expressed in the formal survey. It was also observed that the number of social media comments was far greater than the number of responses to the formal survey.

South Ayrshire Council

**Report by Chief HR Officer
to Cabinet
of 17 June 2025**

Subject: Family Leave - Premature and Neonatal Care Leave and Pay

1. Purpose

- 1.1 The purpose of this report is to seek approval to implement the new Premature and Neonatal Care Leave and Pay.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 approves the introduction of the Premature and Neonatal Care Leave and Pay provision; and**
- 2.1.2 approves the revisions made to the Family Leave Policy to incorporate the new provision as contained in Appendix 1.**

3. Background

- 3.1 The Council's Family Leave policy granted additional leave to parents of prematurely born babies, ensuring they had the necessary time off to accommodate the extended hospital care required.
- 3.2 Legislation came into effect on 6 April 2025 introducing statutory Neonatal Care Leave and Pay, subject to eligibility criteria, for babies born on or after the 6 April 2025. Eligible parents can receive up to 12 weeks' Neonatal Care Leave and must take the leave within 68 weeks (just under 16 months) of the baby's birth date. Statutory Neonatal Care Pay is either £187.18 a week or 90% of average weekly earnings (whichever is lower).

4. Proposals

- 4.1 As Neonatal care leave and pay is now statutory, our proposal is to enhance our existing Premature Leave provision of the Neonatal Care Leave and Pay. It should be noted that Neonatal Care covers more scenarios than our previous Premature Leave. Whilst our current premature leave includes hospitalisation of babies born prematurely (before 37th week), Neonatal Care Leave and Pay includes babies who require medical care such as hospital care, medical care after leaving hospital (with ongoing visits or checks arranged by the hospital), palliative or end of life care.

4.2 The current Premature Leave provision is as follows:

For the baby's mother – following on from maternity leave, an additional week of paid Special Leave for the mother for every week of hospitalisation of the baby born prematurely (before 37th week). This will be based from the date the baby is born up to the date the baby is discharged from full time hospital care or has reached the original due date (whichever is the earlier). Extended premature baby leave will be given to the mother at the end of her maternity leave period to enable her to spend quality time with her baby.

For the father, partner or nominated care giver – 2 weeks paid Special Leave on the birth of the baby; this will be in addition to 1 week's maternity support and 1 week's paternity leave.

4.3 The enhanced Neonatal Care Leave and Pay provides eligible parents to take 1-week neonatal care leave for every 7 full consecutive days the baby spends in neonatal care, once their child has been in neonatal care for at least 7 consecutive full days, up to a maximum of 12 weeks.

4.4 The proposal is to enhance the 12-week statutory provision by offering an additional 4 weeks leave if the baby is still in care after 12 weeks. We also recognise that in these circumstances both parents should be able to focus on the baby and support each other and therefore, with the new provision, if both parents are employees of the Council and eligible, they will both be able to take the same amount of leave, rather than having a separate provision for mothers and fathers.

4.5 It is also proposed to enhance the statutory provision by removing eligibility criteria for pay, meaning that as long as employees meet the eligibility for Neonatal care leave, they will have the Statutory Neonatal care pay enhanced to allow employees to receive full normal pay for the leave period up to a maximum of 12 weeks. This provision will apply to employees who are eligible parents and if both parents work for the council they will each receive this entitlement. If an additional 4 weeks are required, due to the baby still receiving care, these will also be paid at full normal pay.

4.6 A table comparing current and proposed provision is available at Appendix 2 along with a copy of the Family Leave Policy (Appendix 1) updated to include the proposed provision at paragraph 2.3 (Page 7 and 8).

5. Legal and Procurement Implications

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. Financial Implications

6.1 There will be financial implications associated with enhancing the provision for babies who remain in care beyond 12 weeks, though these costs cannot be accurately quantified. However, as only a small proportion of babies require neonatal care and an even smaller number remain in care for up to 16 weeks, the overall financial impact is expected to be minimal.

7. Human Resources Implications

7.1 Subject to approval, the Family Leave Policy will be published on the Core.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

8.2.1 There are no risks associated with rejecting the recommendations.

9. Integrated Impact Assessment (incorporating Equalities)

9.1 An Integrated Impact Assessment has been carried out on the proposals contained in this report, which identifies potential positive and/ or negative impacts and/ or areas that require further consideration. The IIA Summary Report is attached as Appendix 3 which includes information on any mitigating or follow-up action required.

9.2 A copy of the fully completed IIA can be accessed [here](#).

10. Sustainable Development Implications

10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

13. Link to Shaping Our Future Council **Yes** ☒ **No** ☐

13.1 The matters referred to in this report contribute to the Council's transformation priority area(s): our workforce; and will deliver qualitative benefits.

13.1 Not applicable.

14. Results of Consultation

14.1 There has been no public consultation on the contents of this report.

- 14.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.
- 14.3 Consultation has taken place with trade union colleagues.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Chief HR Officer will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

Implementation	Due date	Managed by
Publish the Family Leave Policy with the new Neonatal Care Leave and Pay Provision	30 June 2025	Chief HR Officer

Background Papers **None**

Person to Contact **Wendy Wesson, Chief HR Officer**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612186
E-mail wendy.wesson@south-ayrshire.gov.uk

Date: **4 June 2025**

Family Leave Policy

Appendix 1

(MATERNITY, ADOPTION, PATERNITY,
SURROGACY and SHARED PARENTAL
LEAVE)

For Local Government Employees and Chief Officials

Human Resources
May 2025



Contents

Page Number

1	Introduction	4
2	Maternity or Adoption Entitlements (includes Neonatal Care Leave and Pay)	4
3	Notice Requirements Maternity or Adoption	8
4	Commencement of Maternity or Adoption Leave	9
5	Ante-natal care	10
6	Risk Assessment	11
7	Support Leave / Paternity Leave	11
8	Shared Parental Leave	13
9	Parental or Adoptive Leave	17
10	Return to Work	18
11	Sickness Following Leave	19
12	Family Leave General Conditions	20
13	Right of Appeal	21

Appendices

Appendix 1 – Summary of Leave and pay Entitlements	22
Appendix 2 – Terminology	24
Appendix 3 – Additional Information - Adoption	30
Appendix 4 – Additional information - Surrogacy	32

Standard Forms

MAL/FORM/7 – Application for Shared Parental Leave and Pay	27
MAL/FORM/8 – KIT Days Pro Forma	29
MAL/FORM/9 – Split Days Pro Forma	32
MAL/FORM/10 – Notification to Vary Shared Leave	34

Version Control

Version Number	Effective Date	Details of Revision	Responsible Person	Review Date
----------------	----------------	---------------------	--------------------	-------------

1	Nov 2017	Updates to terminology and legislation to include guidance for parents in surrogacy arrangements	L Boyd	April 2018
2	Nov 2018	Update to include Special Leave for Premature Birth and additional info for Career Breaks	L Boyd	July 2018
3	March 2024	Update to Paternity Leave section 7.1 and 7.2 due to new Legislation effective 6 April 2024 and updated to reflect Oracle FUSION.	L Boyd	Dec 2024
4	May 2025	Update to Premature baby leave to include new Neonatal care leave provision.	L Boyd	April 2026

Family Leave Policy (Maternity, Adoption, Surrogacy and Shared Parental Leave)

1. INTRODUCTION

1.1 This policy provides more choice and gives more opportunity for parents and partners to be involved in the care and upbringing of their children. Through the implementation of this policy the Council will:

- Ensure that its employees have the right to access their statutory entitlements to maternity, adoption, paternity, surrogacy and shared parental leave and pay;
- Create conditions which will enable mothers, adopters and partners to take time off work to care for their children and for fathers or partners to take time off work to support the mother or adopter;
- Deal efficiently, fairly and consistently with requests for maternity, adoption, paternity or shared parental leave; and
- Ensure employees are not treated less favourably as a result of exercising their right to maternity, adoption, paternity or shared parental leave and pay.

1.2 This policy applies to Local Government Employees and Chief Officials. For employees on SNCT terms and conditions please refer to Part 2 section 7 of SNCT handbook [Part 2 Section 7 - SNCT Handbook](#).

1.3 For more information or advice on the family leave policy contact HR Policy & Operations:

Email: HR-PolicyOperations@south-ayrshire.gov.uk

For more information or queries on payments for any family leave benefits, please contact the Payroll team:

Email: payrollandpensions@south-ayrshire.gov.uk

Any application forms for Maternity, Adoption, Paternity, Parental, Neonatal Care Leave and Shared Maternity/Adoption Leave must now be submitted via the **Oracle Fusion system**. Guides on how to complete the forms are available [here](#).

2. MATERNITY OR ADOPTION LEAVE, ENTITLEMENTS AND ELIGIBILITY (includes Neonatal Care and Leave)

2.1 MATERNITY AND ADOPTION LEAVE

2.1.1 Maternity:

All pregnant employees are entitled to take up to 52 weeks maternity leave regardless of length of service.

2.1.2 Adoption:

Parents adopting a child up to 18 years of age are entitled to take up to 52 weeks adoption leave regardless of length of service.

In addition, **Dual Prospective Adopters** (fostering for adoption), **Parental Order Parents** (the intended parents in a surrogacy arrangement where they intend to apply for a parental order making them the legal parents of the child) and **Adoption Order Parents** (the intended parents in a surrogacy arrangement where they are not genetically linked to the child but intend to apply for an adoption order making them the child's legal parents (for further information see Appendix 3), are entitled to 52 weeks leave.

2.1.3 An adopter will not qualify for adoption leave and pay if they:

- Arrange a private adoption (e.g. without permission from a UK authority/agency)
- Become a special guardian or kinship carer
- Have a child with the help of a surrogate mother, where the intended parents are not seeking a Parental Order.
- Adopt a family member or stepchild.

2.1.4 Maternity/adoption leave is made up of **26 weeks ordinary maternity/adoption leave and 26 weeks additional maternity/adoption leave**. This additional maternity/adoption leave will start immediately after ordinary maternity/adoption leave.

Only one period of leave will be available to employees irrespective of the number of children born as the result of the same pregnancy or adoption at that time.

2.2 MATERNITY AND ADOPTION ENTITLEMENTS AND ELIGIBILITY:

2.2.1 SCHEME A – EMPLOYEES WITH LESS THAN 26 WEEKS CONTINUOUS SERVICE:

Employees with ***less than 26 weeks continuous service*** (qualifying service):

- by the 15th week before the Expected Week of Childbirth (EWC); or
- by the week in which the employee is notified of being **matched** with a child for adoption by an approved adoption agency,

are entitled to a period of up to 52 weeks **unpaid** maternity/adoption leave.

This leave may be taken anytime from:

- 11 weeks before the date the baby is due; or
- 14 days before the expected date of the child's placement; or when the child starts living with the employee; or when an employee has been matched with a child by a UK Adoption Agency; or when the child arrives in the UK or within 28 days of this date (overseas adoptions) or
- the date of the baby's birth or the day after (parents in surrogacy arrangements).

2.2.2 SCHEME A – ALLOWANCES:

Employees who do not have the qualifying service (i.e. less than 26 weeks continuous service), or do not have the qualifying earnings (i.e. at least average of £118 per week) will not be entitled to Statutory Maternity Pay (SMP) or Statutory Adoption Pay (SAP) nor will they be entitled to Occupational Maternity/Adoption pay.

Within 7 days of the decision that an employee is not entitled to SMP or SAP, the Council will complete an SMP Exclusion Form (SMP1) or a Non-Payment of Statutory Adoption Pay Form (SAP1) and send it to the employee. The employee should complete and forward the appropriate form to the Department for Work and Pensions.

If an employee does not qualify for SMP, they may be eligible for Maternity Allowance which is paid for 39 weeks. Payments can start 11 weeks before the baby is due.

If an employee does not qualify for SAP, they may qualify for other allowances and should discuss their eligibility with the Department for Work and Pensions.

2.2.3 **SCHEME B – EMPLOYEES WITH AT LEAST 26 WEEKS CONTINUOUS SERVICE:**

Employees with ***at least 26 weeks continuous service (qualifying service)***:

- at the 15th week before the EWC; or
- the week in which the employee is notified of being **matched** with a child for adoption by an approved adoption agency,

are entitled to a period of leave not exceeding 52 weeks in total. This leave may be taken anytime from:

- 11 weeks before the date the baby is due; or
- 14 days before the expected date of the child's placement; or when the child starts living with the employee; or when an employee has been matched with a child by a UK Adoption Agency; or when the child arrives in the UK or within 28 days of this date (overseas adoptions) or
- the date of the baby's birth or the day after (parents in surrogacy arrangements).

2.2.4 **SCHEME B – MATERNITY/ADOPTION PAY:**

Employees who have the required service (*26 weeks continuous service with South Ayrshire Council*) and qualifying earnings (*average weekly earnings above the lower earnings limit*) will be entitled to occupational maternity/adoption pay/ statutory maternity/adoption pay as follows:

- 6 weeks at 9/10ths pay inclusive of statutory maternity/adoption pay;
- 12 weeks at 5/10 pay plus statutory maternity/adoption pay or other allowances subject to the total amount not exceeding the employee's full pay;
- 21 weeks at the statutory maternity/adoption pay rate or 90% of the employee's average weekly earnings if this is less than the statutory maternity/adoption pay rate;
- The remaining 13 weeks are unpaid.

These entitlements are summarised in **Appendix 1** and please refer to **Appendix 2** for terminology.

2.2.5 Employees who have 26 weeks continuous local government service **but who do not have the qualifying service with South Ayrshire Council**, will be entitled to occupational maternity/adoption pay but will need to contact their previous employer

to discuss eligibility for statutory pay. Please contact Human Resources for further information.

2.2.6 Employees who are entitled to occupational maternity or adoption pay are required to return to work for a period of **not less than 3 months**. An employee who fails to return to work or returns to work but leaves before having worked for the full 3-month period will be required to repay to the Council 12 weeks at 5/10 pay.

2.2.7 **Temporary employees** should seek further advice from HR on which maternity/adoption scheme, conditions and entitlements apply to them.

2.3 NEONATAL CARE LEAVE AND PAY

With the introduction of Neonatal Care (Leave and Pay) Act 2023 the Council is enhancing its existing premature baby leave as follows:

- **Eligibility for leave:**

The enhanced provision will apply as a day 1 right for eligible parents who are employees of South Ayrshire Council, whose babies were born on or after 6 April 2025 and require 7 or more days of continuous neonatal care in the first 28 days following their birth.

- **Eligible parents :**

the mother or birth parent;

the father;

married to, the civil partner of or partner of the mother or birth parent – this includes same-sex partners;

adopting a child, including fostering to adopt;

intended parents in a surrogacy.

- Each eligible parent will be entitled to a separate amount of leave.

- Parents can take 1 week neonatal care leave for every 7 full consecutive days the baby spends in neonatal care, once their child has been in care for at least 7 consecutive full days. The baby can be admitted to neonatal care up to the age of 28 days.

- **Neonatal care includes:**

Medical care received in Hospital;

Care given to the baby after leaving hospital under the direction of a hospital consultant;

Ongoing monitoring and visits by Health Care professionals arranged by the hospital;

Palliative or end of life care.

- **Leave Available:**

There are 2 tiers of leave available. Tier 1 is for the period when the child is still receiving neonatal care, including 1 week after care has ended. This is likely to happen where a father or partners paternity leave has run out and the baby is still receiving neonatal care. Tier 2 is the period outwith the Tier 1 leave and has to be taken within 68 weeks from the date of the child's birth. Each week of leave is taken in arrears, i.e., parents are not eligible to take leave until the baby has been receiving care for 7 days or more. Leave is in addition to other types of family leave but employees are not able to take 2 types of leave at the same time, e.g., for an employee already on maternity leave, the neonatal care leave would be taken at the end of the maternity leave period and would be regarded as tier 2 leave.

- **How much leave can be taken:**

Minimum of 1 week and maximum of 12 weeks for both parents if they are South Ayrshire Council employees. If the baby is still in care after 12 weeks, there will be an additional 4 weeks available at full normal pay to allow for a maximum of 16 weeks leave. After this period, the employee would be required to use unpaid leave or annual leave or a combination of both.

- **Notice to take leave:**

For tier 1 leave – employees need to let their manager know before they are due to start work on the first day of leave, notice does not need to be in writing.

For tier 2 leave – an employee needs to give 15 days' notice to take a week off and 28 days' notice if the leave to be taken is 2 weeks or more. Tier 2 leave must be taken as consecutive weeks and notice needs to be in writing (where practicable) and include employee name, baby date of birth or placement if adoption, start date of neonatal care, date requesting leave, number of weeks leave, the date neonatal care ended if baby no longer receiving care, and confirmation they are taking leave to care for the baby due to their relationship with the baby.

The Council recognises that this is a stressful time for parents there we will be flexible when employees are giving notice and will allow for someone other than the employee to tell us such as another family member or family friend.

- **Pay available:**

Employees who met the eligibility criteria for Neonatal Care Leave will receive full normal pay for the leave (this includes an element of statutory neonatal care pay), this will be paid for up to a maximum period of 12 weeks or less depending on neonatal care needs of the baby. If an additional 4 weeks are required, as per South Ayrshire Council's additional provision, this will be at full normal pay.

- **Additional information:**

Multiple births – the maximum amount of leave will remain at 12 weeks plus 4 additional weeks if required under the Councils' additional provision.

Adoption – both primary and secondary adopters are eligible, parents need to take leave within 68 weeks from the date the child is placed. If more than one child is adopted, and requires neonatal care, the same principle above will apply where there only 12 weeks leave/pay is available for the parents, plus 4 additional weeks if required under the Councils' additional provision.

Surrogacy – intended parents in a surrogacy arrangement will be eligible for neonatal care leave and pay as described above, if they have applied for a parental order or intend to apply for a parental order within 6 months of the child's birth. The first 7 days will start from the date of birth and leave needs to be taken within 68 weeks from the date of birth.

For further information on Neonatal Care Leave and how to apply on the Oracle FUSION system, please refer to [Oracle Fusion Quick Reference Guides - The Core](#) In addition, the Council offers eligible employees the opportunity to apply for a range of flexible working options, please see the Flexible Working Policy [Flexible working policy - The Core \(south-ayrshire.gov.uk\)](#).

3. MATERNITY OR ADOPTION LEAVE – NOTICE REQUIREMENTS

3.1 An employee should give the earliest possible notice to the Council of

a) her pregnancy; or

- b) notification of being matched with a child for adoption e.g. letter from the agency or matching certificate.

This will enable the Council to take appropriate action including health and safety measures in the case of pregnancy

3.2 Employees should notify their Manager on **Oracle FUSION** of the intention:

- a) to take maternity leave by the 15th week before the EWC unless this is not reasonably practicable;
or

- b) to take adoption leave **within 7 days** of being notified by their adoption agency that the employee has been **matched with a child for adoption** unless this is not reasonably practicable, how much leave is being requested and the date of placement of the child;

or

- c) in a surrogacy arrangement, to take adoption leave at least 15 weeks before the baby's due date, when the baby is due and when they want leave to start, please refer to Appendix 4 for further information.

3.3 If it is not reasonably practicable for a woman to give the required written notice because for example, she has had to go into hospital unexpectedly, she must write to the Council as soon as is reasonably practicable to inform them of the situation.

3.4 The start date of maternity or adoption leave can be changed subject to a **minimum of 28 days' notice being given by the employee.**

3.5 The employee shall also declare, at this time, using **Oracle FUSION**, of her intention to return to work on the expiry of her leave and shall attach a copy of her MATB1 form from her Doctor/Midwife to the Maternity Document of record. If the employee intends to return to work early before the end on the leave period, they are required to give at least 8 weeks' notice, **Oracle FUSION** should be used for this purpose.

3.6 Employees on maternity leave should notify the Council in writing of the actual date of childbirth at the earliest possible date and in any case, within 28 days of the birth.

3.7 The Council shall respond to a woman's notification of her leave plans within 28 days. The Council shall write to the employee, setting out the date on which they are expected to return to work if she takes her full entitlement to maternity/adoption leave.

4. COMMENCEMENT OF MATERNITY OR ADOPTION LEAVE AND PAY

4.1 Maternity:

4.1.1 Maternity Leave cannot start before the beginning of the 11th week before the baby is due.

4.1.2 Maternity Leave will start on the given date unless:

- the baby is born before the leave is due to start, in which case the leave should commence on the day after the actual date of birth of the baby (even if that is before the 11th week before the EWC); or

- an employee is absent from work due to a pregnancy related illness after the beginning of the 4th week before the EWC, in which case the leave will start automatically on the day after the first day of absence following the beginning of the 4th week before the EWC.

4.1.3 The employee must notify her employer as soon as is reasonably practicable of:

- the date of birth, if the baby is born before the date she has notified, or before she has notified a date; or
- absence from work that is wholly or partly because of pregnancy and of the date on which her absence for that reason began.

4.1.4 Women who experience a premature birth or whose babies are stillborn on or after the 25th week of pregnancy still qualify for maternity leave. However, if the baby is stillborn or the mother miscarries on or before the 24th week of pregnancy, the employee is not entitled to maternity pay but will be eligible for sick pay.

4.2 **Adoption:**

4.2.1 An employee can start their adoption leave from up to 2 weeks before the date that the child is placed with them for adoption (i.e. the date the child joins the family).

4.2.2 The adopter may be entitled to take other types of leave, e.g. annual leave, before starting their adoption leave. They may also be eligible for other types of leave, e.g. annual leave or shared parental leave after they have finished their adoption leave- but they must take at least 2 weeks of adoption leave before starting any shared parental leave.

4.2.3 Parents who have a child with the help of a surrogate mother and who do not meet the conditions to apply for a Parental Order (this will include single parents and parents who have no genetic link to the child) or who meet the conditions but don't intend to apply for a Parental Order, aren't eligible for adoption leave and pay.

4.2.4 Where an adoption placement ends for any reason during the adoption leave, the employee should notify Human Resources. Where the adoption placement ends within the first 26 weeks of adoption leave, the employee will be entitled to remain absent from work until the end of the 26 week period. Where the adoption placement ends after the 26th week of adoption leave, the employee will be entitled to remain absent for up to 8 weeks after the end of the placement or until the end of the adoption leave period whichever is sooner. Notification of the intended return date should be given in accordance with section 10 below.

4.2.5 Where an expected placement does not take place but adoption leave has already started further adoption leave and pay will be available for 8 weeks following the date of notification that the child will not be placed.

5. **ANTE – NATAL CARE AND PRE ADOPTION MEETINGS**

5.1 **ANTE – NATAL CARE**

Pregnant employees are entitled to reasonable time off with pay to attend ante-natal appointments. Except for the first appointment, an employee must be prepared to show the Council:

- a certificate from a registered medical practitioner, registered midwife or registered health visitor confirming that you are pregnant; and

- an appointment card or some other document showing that an appointment has been made.
- 5.2 Partners of expectant mothers and Parental Order parents in a surrogacy arrangement can take reasonable time off to attend **up to two unpaid** antenatal appointments. An employee must be prepared to show an appointment card or some other document showing that an appointment has been made.
- 5.3 Ante-natal care not only includes medical examinations but also dental appointments, relaxation and parent craft classes.
- 5.4 **PRE – ADOPTION MEETINGS**

In the period between being notified of a match and the child being placed for adoption, the main adopter can take reasonable time off to attend up to **five paid pre-adoption appointments** and where it is a joint adoption, an adopter's partner can attend **two unpaid pre-adoption appointments**. The employee must be prepared to show evidence of appointments.

6. RISK ASSESSMENT

- 6.1 In carrying out risk assessments, specific consideration must be given to the risks posed to new and expectant mothers. If the risks cannot be avoided by other means, it will be necessary to alter working conditions or hours, offer suitable alternative work, or if that is not possible to give the worker paid leave for as long as necessary to protect the health and safety of herself and of her child. Additional information is provided by the Guidance for New and expectant Mothers which is available here [New and Expectant Mothers at Work Standard Dec 2023.pdf](#).
- 6.2 Employees also have a duty to be responsible for their own health and safety and should take care to avoid any undue risks both at home and at work.
- 6.3 Women who have recently given birth or are breastfeeding will be provided with adequate rest, meal and refreshment breaks. In addition, every effort will be made to provide a room for them to express milk and facilities for storage. Further advice on this can be obtained from the Council's Occupational Health Service.

7. SUPPORT LEAVE AND PATERNITY LEAVE (MATERNITY OR ADOPTION)

7.1 SUPPORT LEAVE (MATERNITY OR ADOPTION)

- 7.1.1 Support Leave (Maternity or Adoption) of five days (pro-rated for part time employees) is available to the nominated carer of an expectant mother or adopter at or around the time of the birth or placement. The nominated carer is the person nominated by the mother or adopter.

Support Leave (Maternity or Adoption) may be taken during the period 1 week before and 3 weeks after the child's birth or placement.

Leave must be taken as a 'week' and odd days cannot be taken.

If an employee wishes to apply for Maternity Support Leave, they can do so by making a Special Leave application on Oracle FUSION, guidance on how to do this can be found here: [PowerPoint SAW Presentation \(south-ayrshire.gov.uk\)](#)

7.1.2 Criteria:

To qualify for Support Leave (Maternity or Adoption) an employee must:

- Have worked for the Council or another Local Authority for 26 continuous weeks leading into:
 - a) The 15th week before the baby is due; or
 - b) The week in which the adopter is notified of being matched with the child;
- Be the nominated carer of the expectant Mother or adopter;
- Have, or expect to have, responsibility for the child's upbringing.

Only one period of leave will be available to employees irrespective of the number of children born as the result of the same pregnancy or placed for adoption at that time.

7.1.3 **Payment:**

Eligible employees, who meet the criteria set out above, will receive **full normal pay**.

7.2 **PATERNITY LEAVE (MATERNITY OR ADOPTION)**

- 7.2.1 Employees who are eligible and meet the criteria set out below are entitled to choose to take **one week** or **two weeks** Paternity Leave (pro-rata for part time employees).

Paternity Leave (Maternity or Adoption) can start any day of the week (but not before the baby is born) and has to finish within 52 weeks of the baby's birth or placement (or 56 days if the baby's birth or placement is on or before 6th April 2024).

Leave must be taken as 1 week; or 1 block of 2 weeks; or 2 separate 1 week blocks and odd days cannot be taken.

Only one period of leave will be available to employees irrespective of the number of children born as the result of the same pregnancy or placed for adoption at that time.

7.2.2 **Criteria:**

To qualify for Paternity Leave (Maternity or Adoption) an employee must:

- Have worked for **South Ayrshire Council for 26 continuous weeks** leading into:
 - a) The 15th week before the baby is due; or
 - b) The week in which the adopter is notified of being matched with the child

and
- Be the biological father of the child or the partner of the child's mother or adopter; or
- Be the partner of the dual approved adopter or in the case of joint dual approved adoptions, the parent who will **not** take the adoption leave, or
- Be one of the Parental Order parents (the parent that doesn't take adoption leave and pay).

(In the case of joint adoptions, the adopter that claims adoption leave and/or pay will not be eligible for paternity leave and pay and the adopter that claims paternity leave

and/or pay will not be eligible for adoption leave and/or pay, please refer to Appendix 3 for further information),

and

- Have or expect to have responsibility for the child's upbringing.

7.2.3 Notification:

An employee will be required to inform the Council of their intention to take paternity leave by:

- a) The 15th week before the baby is due; or
- b) The week in which the adopter is notified of being matched with the child

and will do so by **applying on Oracle FUSION**, where they will attach a copy of the MAT B1 certificate (Maternity) or the matching certificate (Adoption). Guidance on how to do this is available here: [PowerPoint SAW Presentation \(south-ayrshire.gov.uk\)](https://www.south-ayrshire.gov.uk/powerpoint-saw-presentation)

7.2.4 Payment:

Eligible employees will receive either 1 week of full pay (Statutory Paternity Pay (SPP) and Occupational Paternity pay (OPP) or Statutory Adoption Pay (SAP) and Occupational Adoption Pay (OAP). The second week will be at Statutory Paternity or Adoption pay only.

7.2.5 In cases where an employee is the father or partner of the birth mother of the child but does not meet all the eligibility criteria for Paternity Leave and Pay, they may meet the eligibility criteria to apply for **1 weeks Support Leave** as detailed in 7.1 above. If the employee wishes to take additional time off or does not meet the criteria for Support Leave, they will need to apply for unpaid leave or annual leave.

7.2.6 A father or partner who meets all the eligibility criteria for Paternity Leave and Pay is not able to take Maternity Support Leave in addition to their Paternity Leave.

7.2.7 There may also be other specific eligibility criteria that apply to Adoption and Surrogacy, please contact the Payroll team if you have any queries:

Email: payrollandpensions@south-ayrshire.gov.uk

8. SHARED PARENTAL LEAVE

8.1 Under the Children and Families Act 2014, working parents (eligible mothers, fathers, partners and adopters) are able to share time off work after their child is born or placed for adoption with them. The Shared Parental Leave and Pay Regulations apply to babies born or adopted on or after 5 April 2015.

8.2 On this date, Shared Parental Leave (SPL) and statutory shared parental pay (ShPP) replaced statutory additional paternity leave and additional paternity pay which ceased to exist after 4 April 2015.

8.3 Under the new legislation, an eligible mother or adopter can choose to end their maternity / adoption leave early (this is known as "curtailing" maternity or adoption leave) and with their partner or the child's father, can opt for shared parental leave, e.g. a mother could end her maternity leave after 12 weeks, leaving 40 weeks in total available for shared parental leave.

Similarly, an eligible mother or adopter can choose to bring their maternity or adoption pay or maternity allowance to an end early and any untaken statutory pay will become available as statutory shared parental pay.

- 8.4 Under the new rules, mothers will still be required take at least the **initial two week** compulsory maternity leave following the birth and adopters will be required to take at least 2 weeks adoption leave following the child's placement, therefore parents can share up to 50 weeks leave and 37 weeks of statutory pay.

The number of weeks available is calculated using the mothers / adopters entitlement to maternity/adoption leave of 52 weeks, if they then reduce their maternity/adoption leave entitlement then they and/or their partner may opt in to the shared parental leave system and take any remaining weeks as shared parental leave. The 52 week period during which SPL can be taken is fixed and cannot be extended. Any entitlement to SPL that is not taken within that period will be lost.

- 8.5 If both the mother and the father are eligible, they can share the leave at the same time or separately and will need to decide how to divide leave and pay entitlement between them. Leave or pay taken by one parent will reduce the pool of leave and pay that is available to the other parent. **The total shared time must not exceed what is jointly available to them.** In calculating the leave taken if part of a week is taken, it will count as a full week.
- 8.6 Under the Council's policy, fathers will still be entitled to 1 week of maternity support leave and 1 week of paternity leave straight after a child's birth.

8.7 ELIGIBILITY

- 8.7.1 To qualify for shared parental leave and pay, the child's mother or adoptive parent must be eligible for either maternity leave or pay; maternity allowance; or adoption leave or pay and must share the main responsibility for caring for the child with the child's father or her partner.
- 8.7.2 In addition, a parent seeking to take shared parental leave must have worked for the Council for at least 26 weeks' continuous service at the relevant date (at the end of the 15th week before the expected week of childbirth or the notified week of adoption) and still be employed in the week before the shared parental leave is due to start.
- 8.7.3 The other parent wishing to take shared parental leave (who must be the partner of the employee) must also have worked for an employer for 26 weeks (not necessarily continuously) in the 66 weeks leading up to the baby's due date/matching date (as at 5 April 2015) and have earned an average of at least £30 a week in 13 of the 66 weeks.
- 8.7.4 To qualify for shared parental pay, the parent must also have earned an average salary of the lower earnings limit (currently £118) for 8 weeks prior to the 15th week before the expected week of childbirth or date of adoption.

In addition to the above, parents are required to give the correct notice.

- 8.7.5 **Surrogacy arrangements** – if the intended parents have applied, or intend to apply for a "parental order" then subject to meeting qualifying conditions, the nominated "primary" adopter will be entitled to take adoption leave and pay and to end their adoption leave early and move onto shared parental leave.

8.8 SHARED PARENTAL PAY

- 8.8.1 Eligible employees may be entitled to take 37 weeks shared parental pay while taking shared parental leave. The amount of weeks available will depend on the amount by which the mother/adoption reduces their maternity/adoption pay period or maternity allowance period.

Statutory Shared parental pay is paid at the current statutory rate or 90% of an employee's average weekly earnings, whichever is lower.

- 8.8.2 If the mother/adoption ends their maternity/adoption leave during the first 18 weeks whilst in receipt of occupational/statutory maternity/adoption pay to opt into shared parental leave, the remainder of the statutory/enhanced maternity/adoption pay will become shared parental pay, provided the shared parental leave is taken during that 18 week period.
- 8.8.3 Where both parents are employed by the Council and the mother/adoption ends their maternity/adoption leave during the first 18 weeks and the other parent opts into shared parental leave then the other parent will be entitled to receive the enhanced pay for shared parental leave taken within that 18 week period.

8.9 APPLYING FOR SHARED PARENTAL LEAVE

- 8.9.1 Parents who qualify for the right will need to decide if shared parental leave is the best option for them. It is for the mother or primary adopter to decide whether to end their maternity or adoption leave early and opt into shared parental leave taking account of such things as each parent's eligibility; how much leave they are entitled to take and any financial implications. Parents can opt into shared parental leave at any time so long as there is some untaken maternity/adoption leave to share.
- 8.9.2 An employee opting for shared parental leave must notify the Council of their entitlement and must book the leave they wish to take giving **at least 8 weeks' notice**; **Oracle FUSION** should be used for this purpose, guidance is available here: [PowerPoint SAW Presentation \(south-ayrshire.gov.uk\)](https://www.south-ayrshire.gov.uk/powerpoint-saw-presentation). While the notice to end maternity/adoption leave can be given before or after the birth/placement, if it is given afterwards the notice is binding. However, if the notice is given before, there is a 6 week window after the child's birth/adoption, during which the mother/primary adopter who has previously stated she intends to take shared leave can change her mind and decide to remain on maternity/adoption leave.
- 8.9.3 An eligible employee can give the Council up to 3 separate notices (including the initial request and two further notifications or changes) during the 52 weeks. (Any variation or cancellation notification made by the employee including notice to return to work early will usually count as a new notification.)
- 8.9.4 Each notice can be for a continuous block of leave which the Council cannot refuse or the notice may be for a discontinuous pattern of leave involving different periods of leave which the Council can refuse. e.g. if someone asks for two-six week periods of leave, the Council can insist that it is taken as a single 12 week block from the employees chosen start date or the employee has the option to withdraw their notice.
- 8.9.5 Leave must be taken in complete weeks and the minimum period that can be taken is 1 week. Where leave is taken in blocks, 8 weeks' notice is required for each block. The 8 weeks' notice includes a two week discussion period between the Council and employees. At this point, employees should provide an indication of the pattern of their intended leave, but they will not be bound by it. It is beneficial for the employee and the Council to discuss and attempt to agree the way in which the different blocks

of leave can be taken however employees are encouraged to take leave in blocks of at least 4 weeks.

- 8.9.6 If a child is born more than 8 weeks early the notice period can be shorter.
- 8.9.7 An employee is permitted to vary or cancel an agreed and booked period of shared parental leave provided they advise the Council in writing at **least 8 weeks** before the date of the variation. Any new start date cannot be sooner than 8 weeks from the date of the variation request. Any variation will be confirmed in writing by the Council.
- 8.9.8 Where an employee is entitled to and wishes to take shared parental leave, they must provide the Council with a notice of entitlement. The employee must also provide the Council with a signed declaration from their partner which must include confirmation of:
- Their partners name, address and NI number
 - That they are the mother/adopter of the child or they are the father of the child or are the spouse civil partner or partner of the mother/adopter;
 - That they satisfy the employment and income qualifying requirements and that they agree to the other parent taking shared parental leave and pay;
 - That they consent to the Council processing the information contained in the declaration form;
 - That they will immediately inform their partner should they cease to satisfy the eligibility conditions.

8.9.10 The Council may within 14 days of the SPL entitlement notification, request:

- The name and business address of the partner's employer;
- in the case of biological parents, a copy of the child's birth certificate;
- in the case of an adopted child, documentary evidence of the name and address of the adoption agency, the date on which they were notified of having been matched with the child and the date on which the agency expects to place the child for adoption.

The employee has a further 14 days to provide this information.

8.10 **RESPONDING TO A NOTIFICATION FOR SHARED PARENTAL LEAVE**

Once a shared parental leave application has been received, it will be dealt with as soon as possible and a response provided no later than 14 days after the leave request was made.

All notices for continuous leave will be confirmed in writing. All requests for discontinuous leave will be carefully considered on a case by case basis in line with service needs. Requests may be granted in full or in part, e.g. the Council may propose a modified version of the request and seek to agree this with the employee. If no agreement can be reached the employee can either withdraw the request within 15 days of giving it or can take the leave in a continuous block.

8.11 **REFUSING LEAVE OR PAY**

If an employee doesn't qualify for leave and pay the Council will respond to them in writing within 28 days of their request.

8.12 WHEN CAN SHARED PARENTAL LEAVE START

Shared parental leave can start after the mother or adopter has returned to work or while the mother or adopter is still on maternity or adoption leave, if she has given binding notice to end her leave, e.g. a mother goes on maternity leave 10 weeks before her baby is born and decides that she will take 16 weeks of maternity leave and gives the Council the correct notice. As the mother has given binding notice, her partner can start shared parental leave as soon as the baby has been born as long as they too have given the correct notice.

The mother or adopter may be able to change their decision to end maternity or adoption leave within 6 weeks of the child's birth and decide to remain on maternity or adoption leave. At this point, the partner's entitlement to shared parental leave stops.

8.13 WHEN CAN SHARED PARENTAL LEAVE END

Shared Parental Leave must end no later than 1 year after the birth/placement of the child. Any shared parental leave not taken by the first birthday or first anniversary of placement for adoption is lost.

8.14 FRAUDULENT CLAIMS

Where there is suspicion that fraudulent information may have been provided, or where the Council has been informed by the HMRC that a fraudulent claim was made, the issue will be investigated in accordance with the Council's Disciplinary Policy and Procedure.

9. PARENTAL OR ADOPTIVE LEAVE

9.1 Parental and adoptive leave is a right to take unpaid time off work to look after a child or make arrangements for the child's welfare. Entitlement will be available for employees who have at least one year's continuous service with the Council or other Local Authority, at the date of the requested leave and are deemed to be the "responsible" person in terms of caring arrangements for the child.

9.2 An employee has the right to up to 18 weeks unpaid parental or adoptive leave for each child and up to 18 weeks unpaid leave if the child has a disability. Entitlement is pro-rated for part time workers;

9.3 Employees can choose to take parental leave up until the child's or adopted child's 18th birthday.

9.4 Both parents or both adopters or one parent or adopter plus his/her partner are eligible for parental or adoptive leave.

9.5 Parental and adoptive leave must be taken in multiples of one week except where the child has a disability. Where a child has a disability leave can be taken a day at a time however where a part of an employee's working week is taken as Parental or Adoptive Leave it will count as a full week of her/his entitlement.

9.6 A maximum of 4 weeks in any year can be taken in respect of any one child, although the Head of Employee and Customer Services can agree requests to exceed this in exceptional circumstances.

9.7 Other than in the following circumstances an employee is required to give either 4 weeks' notice or notice that is twice the amount of leave the employee wishes to take, whichever is the greatest:

- Where leave is to be taken immediately after the birth, an employee needs to give the Council 21 days' notice before the beginning of the expected week of childbirth;
 - In the case of adoption 21 days' notice of the expected week of placement. In cases where this is not possible, an adoptive parent should give notice as soon as reasonably practicable.
- 9.8 Where the requested dates cannot be accommodated alternative dates will be offered. These alternative dates will be within 6 months of the original dates.
- 9.9 Oracle Fusion should be used for this purpose, guidance is available here: [PowerPoint SAW Presentation \(south-ayrshire.gov.uk\)](https://www.south-ayrshire.gov.uk/PowerPointSAWPresentation).

10. RETURNING TO WORK

- 10.1 An employee who intends to return to work at the end of her full maternity or adoption leave entitlement is not legally required to give any further notification to the Council. However, to ensure that pay is not affected, it is advisable for the employee to complete their return date on Oracle FUSION.
- 10.2 An employee who wants to return to work before the end of her maternity/adoption leave will need to give the Council at least **8 weeks' notice** of the date she wants to return to work. However, it is unlawful for a mother to work in the 2 weeks after the birth of her child and in the case of adoption, the employee must take at least 2 weeks of adoption leave. Oracle FUSION should be used for this purpose and should detail return to work arrangements. Accrued leave should be discussed with your line manager.
- 10.3 During these compulsory statutory leave periods, an employee is unable to return to work therefore they are unable to trigger entitlement to shared parental leave/pay. Further information on Shared Parental Leave and Pay is detailed in section 8 above.
- 10.4. Employees who are entitled to occupational maternity or adoption pay are required to return to work for a period of **not less than 3 months**. An employee who fails to return to work or returns to work but leaves before having worked for the full **3-month period will be required to repay to the Council 12 weeks at 5/10 pay**.
- 10.5 An employee on shared parental leave will have been advised in writing of the end date of any leave. The employee is expected to return on the next working day after this date unless they notify the Council otherwise. Any late return to work without prior authorisation will be treated as an unauthorised absence. If the employee wishes to return to work earlier than the expected return date, they must provide a written notice to vary the leave and must give at least 8 weeks' notice of their date of early return. This will count as one of the employee's notifications (see section 8.9.3).
- 10.6 Where an employee has terminated her employment due to pregnancy or childbirth but her baby does not survive, she may be entitled to return to work.
- 10.7 **THE RIGHT TO RETAIN A JOB**
- An employee maintains the right to return to the same job after returning from any period of leave that includes maternity, paternity, adoption and shared parental leave that totals 26 weeks or less in aggregate; even if the leave is taken in discontinuous blocks. If the period of leave exceeds 26 weeks, the employee has the right to return to the same job, or if that is not reasonably practicable, a similar job.
- 10.8 If an employee wishes to apply for a Career Break following maternity/adoption leave,

please refer to the Special Leave policy for further information.

11. SICKNESS FOLLOWING MATERNITY, ADOPTION OR SHARED PARENTAL LEAVE

- 11.1 When an employee has terminated her maternity or adoption leave by giving notice that she intends to return to work and later submits a medical certificate, the employee will be deemed to be on sickness absence and the normal procedures, as outlined in the Framework for Maximising Attendance at Work, will apply.
- 11.2 If an employee on shared parental leave is unable to return to work due to sickness or injury, the Council's Maximising Attendance at Work Policy will apply.

12. FAMILY LEAVE GENERAL TERMS AND CONDITIONS DURING MATERNITY, ADOPTION AND SHARED PARENTAL LEAVE

12.1 PENSION CONTRIBUTIONS

Pension contributions during maternity, adoption and shared parental leave will continue to be deducted whilst the employee is still in pay. However, if an employee wishes to buy lost pension for the period of unpaid leave they can do so by purchasing an Additional Pension Contribution (APC) contract within 30 days of returning to work. Further information is available by contacting pensions@south-ayrshire.gov.uk

12.2 KEEPING IN TOUCH (KIT) DAYS AND SHARED PARENTAL LEAVE IN TOUCH (SPLIT) DAYS

12.2.1 KIT DAYS

During maternity, additional paternity or adoption leave it can be helpful for an employee to keep in touch with the workplace. Employees are entitled to return to work for up to 10 days without bringing their statutory leave and pay to an end. Work means any work done under the contract of employment and may include training or any activity undertaken for the purposes of keeping in touch with the workplace. This could include attending the workplace to discuss a return to work. This does not confer any right on an employer to require that any work be carried out during the leave period, nor any right on an employee to work during the leave period. Any days work carried out shall not have the effect of extending the total duration of the statutory leave period. There must be an agreement between the employee and their manager on what work is to be done and when the work will be carried out.

In order to arrange keeping in touch days, line managers and employees should discuss possible arrangements. No undue pressure should be put on the employee to agree to keeping in touch days. Days at work will be paid as normal pay, which will be an amount inclusive of any related allowances and normally, a day's work will be the normal hours or shift pattern at the employee's workplace.

Any hours worked on a particular day (even if a part day or a couple of hours) for the purposes of keeping in touch (KIT) will amount to one whole KIT day and one KIT day should be deducted from the total accordingly. The payment for a KIT day will be paid at the normal hourly rate for the exact number of hours worked. KIT days should be recorded on **MAL/FORM/8** which is then submitted to employee services to process payment.

12.2.2 SPLIT DAYS

In addition to KIT days, parents who opt for shared parental leave will also be entitled to have up to 20 additional KIT – style days called “Shared Parental Leave in Touch

(or SPLIT) days. These days will operate on the same basis as KIT days (as detailed above).

With agreement, employees may use SPLIT days to effect a gradual return to work by the employee towards the end of a long period of shared parental leave or to trial a possible flexible working pattern. SPLIT days should be recorded on **MAL/FORM/9**.

12.3 RETROSPECTIVE PAY AWARDS

12.3.1 If the council implements a pay award that is effective:

- during the relevant period for calculating SMP or SAP i.e. the 8 week period ending with a) the last normal pay day before the end of the 15th week in advance of the expected week of childbirth; or b) the week in which the employee is notified of being matched with a child for adoption (the relevant period); or
- after the relevant period, but before maternity or adoption leave starts; or
- during ordinary maternity or adoption leave; or
- during additional maternity or adoption leave.

The employee's average weekly earnings will be recalculated taking account of the pay rise, and arrears paid where appropriate.

12.3.2 As a result of a pay rise, some employees may qualify for SMP or SAP for the first time if their earnings were previously below the lower earnings limit in which case the employee will be paid the difference between maternity/adoption Allowance already paid and the SMP/SAP that is due.

12.3.3 If an employee wishes the Council to consider a specific claim for arrears of SMP/SAP that may be due as a result of pay rises awarded in the past the following applies:

- *For former employees:* a claim must have been made within 6 months of their leaving employment.
- *For current employees:* where an employee believes that a pay increase should have been taken into account she can then make a claim for arrears to be paid. This claim should be made within 6 years of SMP/SAP being paid and she can then request that the Council recalculate the SMP/SAP.
- If a claim is made in respect of a period where the Council does not have the necessary records (employers only need to keep SMP/SAP records for three years) the employee may be entitled to a recalculation, provided she can provide sufficient evidence to substantiate her claim in order to allow the Council to recalculate any SMP/SAP due.
- Where part of an employee's maternity/adoption pay falls within the six year period the employee may be entitled to a recalculation, provided she can substantiate her claim. In these circumstances she will only be entitled to receive any enhanced payments for those weeks within the maternity/adoption pay period that fall within the six years from the date of her claim.

12.4 **Continuity of Service** – Maternity, adoption, paternity leave or shared parental leave taken will not break continuity of service. An employee's contract of employment will

continue during the period of leave, unless either party expressly terminates it by dismissal or resignation.

- 12.5 **Salary Sacrifice Scheme** – Participation in Salary Sacrifice Schemes will have an impact on an employee's entitlement to Statutory Maternity/Adoption/Shared Parental Pay as this is calculated on the employee's reduced salary. Employees should seek further advice from Human Resources on how it affects them.

- 12.6 **Right to Return** – The right to return to the same job at the end of the leave period will be maintained for employees returning from any period of leave that includes maternity, paternity adoption and shared leave that totals 26 weeks or less in aggregate (even if the leave is taken in discontinuous blocks); or 4 weeks or less parental leave.

Any subsequent leave will attract the right to return to the same job, or if that is not reasonably practicable a similar job on terms and conditions no less favourable. If an employee refuses to take the similar job, the Council can accept this as the employee's resignation.

- 12.7 **Sick Leave** – Leave will not be treated as sick leave and will not be taken into account in calculating an employee's sick pay entitlement under the sickness allowance pay scheme.

- 12.8 **Annual leave and public holiday** – entitlement will continue to accrue during the periods of Leave covered by this Policy.

- 12.9 **Flexible Working** – the Council has a Flexible Working Policy which builds on its commitment to support employees involved in the care of their children. This Policy is available here: [Flexible working policy - The Core \(south-ayrshire.gov.uk\)](https://www.south-ayrshire.gov.uk/flexible-working-policy).

13. RIGHT OF APPEAL

- 13.1 Should any employee feel aggrieved over a decision connected with the operation of this policy, there is a right of appeal through the Council's Grievance procedure.

APPENDIX 1

**SUMMARY OF LEAVE AND PAY ENTITLEMENTS
(MATERNITY OR ADOPTION)**

SCHEME A: EMPLOYEE HAS LESS THAN 26 WEEKS CONTINUOUS SERVICE		
Length of Service	Length of Maternity/Adoption Leave	Payment Due
<p>Employee with less than 26 weeks' continuous service by the 15th week before the Expected Week of Childbirth (EWC); or</p> <p>The week in which the employee is notified of being matched with a child for adoption.</p> <p>If employee has over 26 weeks service but does not meet earnings qualification – scheme A applies.</p>	<p>Ordinary Maternity/Adoption Leave:</p> <ul style="list-style-type: none"> Up to 26 weeks leave unpaid <p>Additional Maternity/Adoption Leave:</p> <ul style="list-style-type: none"> Up to 26 weeks leave unpaid 	<p>The period of ordinary and additional maternity/adoption leave is unpaid.</p> <p>The Department for Work and Pensions can advise on what allowances the employee may be eligible for.</p>
SCHEME B: EMPLOYEE HAS AT LEAST 26 WEEKS CONTINUOUS SERVICE		
Length of Service	Length of Maternity/Adoption Leave	Payment Due
<p>Employee with at least 26 week's continuous service by</p> <p>the beginning of 15th week before EWC;</p> <p>or</p> <p>The week in which the employee is notified of being matched with a child.</p>	<p>Up to 52 weeks in total.</p> <p>Ordinary Maternity/Adoption Leave:</p> <ul style="list-style-type: none"> Up to 26 weeks <p>Additional maternity/adoption leave:</p> <ul style="list-style-type: none"> Up to 26 weeks * <p>*The last 13 weeks of Additional Maternity/Adoption leave will be unpaid.</p>	<p>6 weeks @ 9/10ths pay</p> <p>12 weeks @ 5/10ths pay plus statutory maternity/adoption pay</p> <p>21 weeks @ SMP/SAP rate (or 90% of average weekly earnings if this is less)</p> <p>Remaining 13 weeks are unpaid.</p>

Employee with at least 26 week's continuous local government service but less than 26 weeks with South Ayrshire Council.	<p>Up to 52 weeks in total.</p> <p>Ordinary Maternity/Adoption Leave:</p> <ul style="list-style-type: none">• Up to 26 weeks <p>Additional maternity/adoption leave:</p> <ul style="list-style-type: none">• Up to 26 weeks * <p>*The last 13 weeks of Additional Maternity/Adoption leave will be unpaid.</p>	Occupational pay as above but Statutory Pay from previous employer
--	--	--

APPENDIX 2

TERMINOLOGY

TITLE	DURATION	PAY	ELIGIBILITY	POLICY REFERENCE	ORACLE FUSION /FORM
Ordinary Maternity or Adoption Leave	First 26 weeks (from total of 52)	Can be paid or unpaid depending on length of continuous service (e.g. less or more than 26 weeks)	All pregnant employees and adoptive parents of children up to 18 years of age are entitled to take up to 52 weeks leave, regardless of length of service.	2.2.1 – Scheme A – less than 26 weeks continuous service	Oracle FUSION – Maternity Document of Record
Additional Maternity or Adoption Leave	Additional 26 weeks (from total of 52)	Criteria for payment outlined under Scheme A / Scheme B		2.2.3. – Scheme B – more than 26 weeks continuous service Appendix 1	
Support Leave (Maternity or Adoption)	5 days (pro-rated for part time employees) To be taken 1 week before to 3 weeks after child's birth or placement Odd days cannot be taken.	Employees who meet the criteria will receive full normal pay.	Available to the child's father or the partner or nominated carer of an expectant mother or adopter at or around the time of birth or placement. Employees require 26 weeks service	Section 7.1	Oracle FUSION – Special Leave

Paternity Leave	A further one week in addition to Support Leave (pro-rated for part time employees). Odd days cannot be taken.	Employees who meet the criteria will receive Statutory Paternity Pay or Statutory Adoption Pay.	See 5.2.5 (page15)	Section 7.2	Oracle FUSION– Application for Paternity Leave
Shared Parental Leave	Parents can share up to 50 weeks leave and 37 weeks' pay	Statutory shared parental leave and pay will be based on 52 weeks (reduced by any element of maternity leave/pay received by the mother).	For an employee to be eligible for shared parental leave, they must have 26 weeks' continuous service at the relevant date (at the end of the 15 th before the expected week of childbirth or the notified week of adoption) The employee's partner must also have 26 weeks' continuous service and meet the minimum earnings test.	Section 8	MAL/FORM 7

Parental or Adoptive Leave	Up to 18 weeks unpaid leave for each		One year's continuous service at the date of	Section 9	Oracle FUSION – Special Leave
-----------------------------------	--------------------------------------	--	--	-----------	----------------------------------

	child and up to 18 weeks unpaid leave if the child has a disability. Pro-rated for part time workers.	Parental or Adoptive Leave is unpaid.	requested leave and are deemed to be the “responsible” person in terms of caring arrangements for the child.		
Keeping in Touch (KIT) Days	10 days for the employee on maternity leave	KIT day will be paid at the normal hourly rate for the exact number of hours worked.	Employees on maternity, adoption or additional paternity leave.	12.2.1	MAL/FORM/8
SPLIT days	20 days (for each parent on shared parental leave)			12.2.2	MAL/FORM/9

Definition of Partner – the child’s biological father or the partner of the mother/adopter. This can be a spouse, civil partner or a partner who is living in an enduring relationship with the mother and child.

Definition of Qualifying Week and Qualifying Earnings – the qualifying week is the 15th week (Sunday to Saturday) before the week the baby is due. Qualifying earnings are worked out over an 8 week period leading up to the qualifying week and during this period.

MAL/FORM/7 - APPLICATION FOR SHARED PARENTAL LEAVE AND PAY – Employee Declaration

This declaration should be completed and attached your Shared Parental Leave Request DoR in Oracle FUSION **at least 8 weeks** before the date on which you intend to take Shared Parental Leave.

EMPLOYEE DETAILS:	
Name:	
Designation:	
Continuous service date:	
Salary:	
Directorate/Service:	
Work Location:	
NI Number:	
Home Address:	
Home Telephone Number:	
Work Telephone Number:	
Employee Number:	
DETAILS FOR THE SHARING PARTNER:	
Name:	
Home Address:	
Home Telephone Number:	
Name and business address of employer:	

Name and telephone number of business contact:	
NI Number:	
Commencement date with employer:	
Salary:	
Work Telephone Number:	
Employee Number (if available):	

EMPLOYEE DECLARATION:

I confirm that I meet the employment and earnings test for Shared Parental Leave and that the information I have provided is to the best of my knowledge accurate.

I am the mother/adopter of the child:

☐

I am the father/spouse/civil partner or partner of the mother/adopter:

☐

The leave I am requesting is to enable both myself and my partner to care for the child(ren).

If I cease to be eligible for leave I will inform the Council.

SIGNATURE**DATE**

PARTNERS DECLARATION:

I am the mother/adopter/father of the child:

☐
☐

I am the Spouse/civil partner or partner of the mother/adopter:

I confirm that I meet the employment and earnings test and at the date of the child's birth or placement for adoption I have the main responsibility for the child along with the employee.

I consent to the amount of shared parental leave that the employee intends to take.

If I cease to be eligible for leave I will inform my partner.

I consent to the Council processing the information contained in this form.

SIGNATURE**DATE**

CHILDS BIRTH/ADOPTION CERTIFICATE:

I confirm that I have attached a copy of the child's birth certificate / adoption certificate to this declaration. ☐ (tick box to confirm copy attached)

MAL/FORM/8 - KEEPING IN TOUCH (KIT) DAYS PRO FORMA

EMPLOYEE DETAILS:	
Name:	
Designation:	
Directorate/Service:	
Work Location:	
NI Number:	
Home Address:	
Home Telephone Number:	
Work Telephone Number:	
Employee Number:	
DETAILS OF KIT DAYS:	
Date of commencement of Maternity Leave/Adoption Leave/Additional Paternity Leave	
Date(s) of Attendance at work for the purposes of a KIT day:	
Number of hours worked on KIT day:	
Number of KIT days remaining:	
Note: Any hours worked on a particular day for the purpose of keeping in touch will amount to one whole KIT day and should be deducted from the total accordingly. Payment will be at normal hourly rate for the number of hours worked.	

EMPLOYEE DECLARATION:

I certify that I have worked the hours specified above for the purposes of a KIT day.

**EMPLOYEE
SIGNATURE:**

DATE:

APPROVED Manager:

DATE:

Please send to payroll@south-ayrshire.gov.uk for processing.

It is our responsibility to keep your information safe. To find out what to expect when the Council collects your personal information, please visit our website- <https://www.south-ayrshire.gov.uk/personal-information/>



MAL/FORM/9

SHARED PARENTAL LEAVE IN TOUCH (SPLIT) DAYS PRO FORMA

EMPLOYEE DETAILS:	
Name:	
Designation:	
Directorate/Service:	
Work Location:	
NI Number:	
Home Address:	
Home Telephone Number:	
Work Telephone Number:	
Employee Number:	
DETAILS OF SHARED PARENTAL LEAVE IN TOUCH (SPLIT) DAYS:	
Date of commencement of Maternity Leave/Adoption Leave/Additional Paternity Leave:	
Date(s) of Attendance at work for the purposes of a SPLIT day:	
Number of hours worked on SPLIT day:	
Number of SPLIT days remaining:	
<p>Note: Any hours worked on a particular day for the purpose of Shared Parental Leave in touch (split) days will amount to one whole SPLIT day and should be deducted from the total accordingly. Payment will be at normal hourly rate for the number of hours worked.</p>	

EMPLOYEE DECLARATION:

I certify that I have worked the hours specified above for the purposes of a SPLIT day.

**EMPLOYEE
SIGNATURE:**

DATE:

MANAGER APPROVAL: _____

DATE: _____

Please submit to payroll@south-ayrshire.gov.uk. This form is used to record your SPLIT days. It will be securely stored in your personnel file where only authorised personnel will have access to it. It is our responsibility to keep your information safe. To find out what to expect when the Council collects your personal information, please visit our website- <https://www.south-ayrshire.gov.uk/personal-information/>



MAL/FORM/10

NOTIFICATION TO VARY AGREED SHARED PARENTAL LEAVE

This application should be completed and submitted to your Line Manager for onward transmission to payroll@south-ayrshire.gov.uk at least 8 weeks before the date on which you intend to vary/cancel your agreed shared leave.

You are permitted to submit only 3 notices to book/vary leave. Your original application to book shared parental leave will count as 1 of the 3 permitted notifications, you will be permitted to make a further 2 variations. If you are applying to return early from a period of shared parental leave, it will count as 1 of your 3 notifications.

EMPLOYEE DETAILS:	
Name:	
Designation:	
Directorate/Service:	
Work Location:	
NI Number:	
Home Address:	
Home Telephone Number:	
Work Telephone Number:	
Employee Number:	
DETAILS OF ORIGINAL AGREED LEAVE – START AND END DATES:	
PROPOSED VARIATION TO SHARED PARENTAL LEAVE ARRANGEMENTS:	
NUMBER OF WEEKS LEAVE AND PAY REMAINING FOLLOWING THE VARIATION:	

EMPLOYEE AND PARTNERS DECLARATION:

With reference to the requirements of this policy, I hereby give at least 8 weeks' notice of the date on which I intend to vary shared parental leave arrangements and that my partner consents to the change.

EMPLOYEE
SIGNATURE
PARTNER
SIGNATURE
MANAGER
APPROVAL

DATE

DATE

DATE

This form is used to record your Maternity/Adoption Leave. It will be securely stored in your personnel file where only authorised personnel will have access to it. To find out what to expect when the Council collects your personal information, please visit our website- <https://www.south-ayrshire.gov.uk/personal-information/>

APPENDIX 3**ADOPTION – FURTHER INFORMATION****1. Adoptions from Overseas**

To qualify for adoption leave and/or pay an “overseas adopter” must:

- Tell the Council the date of the official notification and the estimated date that the child will arrive in Great Britain. This must be done within 28 days of receipt of the official notification.
- Tell the Council the actual date the child arrives in Great Britain within 28 days of this date
- Give the Council at least 28 days’ notice of when they want to start their adoption leave and pay (leave and pay can only be taken from when the child enters Great Britain).

To qualify for adoption leave the employee must also give the Council proof of the adoption.

An employee can start their adoption leave from up to 2 weeks before the date that the child joins the family but they can’t start their adoption leave until the child is in Great Britain.

The official notification is permission from a UK authority for an adoption from abroad.

2. Joint Overseas Adoptions

As with other types of adoption, where a couple are adopting a child from overseas and they are both potentially eligible for adoption leave and pay they will need to decide which one of them will take the leave and pay. The overseas adopter who will take adoption leave and pay must confirm that they will not take paternity leave and/or pay

Proof of adoption for overseas adoptions

The employee must give to the Council:

- Their name and address
- A copy of the official notification
- The date on which the child is expected to enter Great Britain or date of entry if the child is already here.
- Evidence of the date the child arrived in Great Britain within 28 days of that date.
- A declaration that the employee is taking adoption leave and/or pay, not paternity leave and/or pay.

3. Paternity Leave – Adoption

Different rules apply to dual approved adopters, Parental Order parents and adoptions from overseas. In the case of dual approved prospective adoptions “notified of a match” means that the employee has been notified by the local authority that a child will be placed with them in accordance with section 22C of the Children Act 1989. In the case of Parental Order parents, the parental order parent must be eligible for and intend to apply for a Parental Order in respect of the child and expect a Parental Order to be made and have elected to receive statutory paternity pay, be married to, the civil partner or the partner of the Parental Order parent and have the main responsibility for the care of the child. In the case of adoptions from overseas the official notification is permission from a UK authority for an adoption from abroad. This is provided by or on

behalf of the relevant British authority (i.e. the authority that is prepared to issue a certificate to the relevant overseas authority in connection with the adoption- or has already done so.

APPENDIX 4**SURROGACY – FURTHER INFORMATION**

1. In a surrogacy arrangement, the woman who gives birth will be treated as the mother, however parental responsibility can be transferred by either an adoption or parental order.

A parental order must be applied for to become the legal parents of the child – if the intended parents are genetically related to the baby. Adoption order must be applied for where the intended parents are not genetically related, a registered adoption agency must be used.

2. Shared parental leave may be available subject to the employee meeting eligibility conditions.
3. Ante-natal appointment – employees who intend to apply for a parental order have the right to unpaid time off work to accompany the birth mother to 2 ante-natal appointments.
4. Adoption leave and pay is available to eligible employees who become the legal parents following an application for adoption or parental order, Adoption leave can start on the day of the birth or the day after. Employees must tell the Council at least 15 weeks before the baby is due that they intend to take adoption leave.
5. If the surrogate mother gives birth abroad, parental orders can only be applied for if the intended parents are living in the UK. The parental order will need to be applied for in the UK to transfer rights from the surrogate mother to the intended parents.

	Premature Baby Leave (current provision)	Premature Baby Leave and Neonatal Care (proposed provision) <i>It's a proposed enhancement of our existing Premature Baby Leave as follows in line with the Neonatal Care (Leave and Pay) Act 2023, which came into effect on 6 April 2025.</i>
Eligibility	<p>Day 1 right</p> <p>Eligible Parents:</p> <ul style="list-style-type: none"> •Baby's mother •Father /Partner /nominated care giver <p>Applies to employees with a fixed term or permanent contract (does not apply to supply or agency staff)</p>	<p>It will remain a Day 1 right for employees.</p> <p>Eligible Parents:</p> <ul style="list-style-type: none"> •The mother or birth parent •The father •Married to, the civil partner of or partner of the mother or birth parent – this includes same-sex partners •Adopting a child, including fostering to adopt •Intended parents in a surrogacy <p>Each eligible parent will be entitled to a separate amount of leave. This includes parents who work for the Council.</p> <p>Applies to employees with a fixed term or permanent contract (does not apply to supply or agency staff)</p>
Definition	<p>For the baby's mother – Premature baby leave is additional time off following on from maternity leave, as an additional week of paid Special Leave for the mother for every week of hospitalisation of the baby born prematurely (before 37th week). This will be based from the date the baby is born up to the date the baby is discharged from full time hospital care or has reached the original due date (whichever is the earlier).</p> <p>For the father, partner or nominated care giver – 2 weeks paid Special Leave on the birth of the baby; this will be in addition to 1 week's maternity support and 1 week's paternity leave.</p>	<p>Parents can take 1 week neonatal care leave for every 7 full consecutive days the baby spends in neonatal care, once their child has been in neonatal care for at least 7 consecutive full days. The baby can be admitted to neonatal care up to the age of 28 days.</p> <p>Neonatal care includes:</p> <ul style="list-style-type: none"> •Medical care received in a hospital •Care given to the baby after leaving hospital, under the direction of a consultant •Ongoing monitoring and visits by healthcare professionals arranged by the hospital •Palliative or end-of-life care.
When can leave be taken	<ul style="list-style-type: none"> •Following maternity leave for the mother – one continuous block •Following paternity /maternity support leave for the father/partner/nominated care giver. 	<p>There are 2 tiers of leave available:</p> <ul style="list-style-type: none"> •Tier 1 is for the period when the child is still receiving neonatal care, and including 1 week after the care has ended. •Tier 2 is for the period outside tier 1 and before the end of 68 weeks from the date of the child's birth. •Parents are not eligible for neonatal care leave until their baby has been receiving care for 7 days or more. Each week of leave is taken in arrears. •Parents who are not already on leave might need to take another form of leave for the first 7 days. For example, time off for dependants, annual leave or special leave. •Leave must be taken before the end of 68 weeks from the date of the child's birth. •Leave is in addition to other types of time off (maternity, paternity adoption and shared parental leave), but employees are not able to take 2 types of leave at the same time.
How much leave can be taken	<ul style="list-style-type: none"> •For Baby's mother – leave will provided based on every week of hospitalisation of the baby from birth to 37 weeks or up until the baby is discharged from hospital or has reached the original due date, whichever is earlier •For father/partner/nominated care giver – 2 weeks in addition to paternity leave 	<p>Minimum of 1 week, maximum of 12 weeks for both parents. Our proposal is that if the baby is still in care after the 12 weeks we will offer an additional 4 weeks at full normal pay (to take up to a max of 16) and after that the employee would need to use unpaid leave or annual leave or a combination of both.</p> <p>The baby must be in care for at least 7 consecutive full days. If a parent has already booked statutory parental leave, neonatal care leave can be added to the end of this.</p>

	Premature Baby Leave (current provision)	Premature Baby Leave and Neonatal Care (proposed provision) <i>It's a proposed enhancement of our existing Premature Baby Leave as follows in line with the Neonatal Care (Leave and Pay) Act 2023, which came into effect on 6 April 2025.</i>
Notice Required	No notice stated – no. of weeks leave will be based on notification at the time of birth of neonatal care being required.	<p>Tier 1 For tier 1 leave, employees need to tell their employer before they are due to start work on the first day of leave. This will be after the child has already had 7 consecutive days of neonatal care. Tier 1 leave notice does not have to be in writing.</p> <p>Tier 2 For tier 2 leave, if employees are taking 1 week off, they need to tell their employer at least 15 days before the start date. This week would be after the child has already had 7 consecutive days of neonatal care.</p> <p>If they are taking 2 or more weeks leave, the employee must tell the employer 28 days before the leave starts.</p> <p>Tier 2 leave must be taken as consecutive weeks. This means the time off must be taken in one block and cannot be split.</p> <p>Tier 2 leave must be in writing (where practicable) and Employees must tell us:</p> <ul style="list-style-type: none"> • Their name • The date of the child's birth • The date the child started to receive neonatal care, or each date if the child received neonatal care on 2 or more separate occasions • The date that the care ended if the child is no longer receiving neonatal care • If applicable, the date of the child's placement with the adopter or prospective adopter • If applicable, the date of the child's entry into Great Britain to live with the overseas adopter <p>When a baby needs care it can be upsetting and stressful for parents, especially in the first few weeks. We will be flexible when employees are giving notice and will allow for someone other than the employee to tell us, such as the employee's friend or family member.</p>
Pay	For both parents the leave, is taken as paid special leave at normal pay – for the mother it will be a no. of weeks from the baby's birth to 37 weeks, leaving hospital care or original due date, whichever is earlier, for fathers it will be 2 weeks paid special leave at normal pay. No specific eligibility criteria for pay.	<p>To be eligible for statutory neonatal care pay, (currently £187.18 per week), parents must have 26 weeks of continuous service. The 26 weeks must be completed before the 'relevant week'. They must still be in employment in the week before neonatal care starts.</p> <p>Parents must have earned at least £125 a week on average for 8 weeks before the relevant week. The relevant week depends on any other pay a parent qualifies for.</p> <p>If a parent is also taking statutory maternity or paternity pay, the relevant week is the 15th week before the week the baby is due.</p> <p>For statutory adoption pay or paternity pay for adoption, the relevant week is when they are notified of being matched with the child.</p> <p>Notice requirements for pay will be the same as notice requirements for Leave.</p> <p>Pay - Our proposal are as follows: No eligibility criteria for pay, employees that meet eligibility for Neonatal care leave will have the Statutory Neonatal care pay enhanced to allow employee to receive full normal pay for the leave period up to a maximum of 12 weeks, this will apply to employees who are eligible parents and to both parents if both are Council employees. If an additional 4 weeks are required, due to the baby still receiving care, this will also be paid at full normal pay.</p>

	Premature Baby Leave (current provision)	Premature Baby Leave and Neonatal Care (proposed provision) <i>It's a proposed enhancement of our existing Premature Baby Leave as follows in line with the Neonatal Care (Leave and Pay) Act 2023, which came into effect on 6 April 2025.</i>
Additional Info	Multiple Births: In the event of multiple births same provision as stated in the 'how much leave can be taken' column	Multiple Births: Neonatal Leave cannot be claimed twice by the same employee in respect of multiple births where the babies are receiving care at the same time. Where an employee has more than one child from the same pregnancy receiving neonatal care, the period will run from the first day one of the children starts receiving care until the seventh day after the last child starts receiving care. The maximum amount of leave for that employee remains at 12 weeks. Adoption: Both primary and secondary adopters or single adopters are eligible for neonatal care leave. The first 7 days of neonatal care need to start after the adoption placement date. Parents need to take the leave before the end of 68 weeks from the date the child is placed with the adopter. Overseas adoptions: For overseas adoptions, the leave needs to be taken before the end of 68 weeks from the date the child enters Great Britain. Adopting more than 1 child: Parents can take the same amount of neonatal leave even if they adopt more than 1 baby in the same placement who is taken into neonatal care. For example, twins taken into neonatal care at the same time. If there are multiple but separate adoption placements, then leave can be taken for each child up to a maximum of 12 weeks. Surrogacy: Intended parents in a surrogacy will be eligible for neonatal care leave if they: •have applied for a parental order •intend to apply for a parental order within 6 months of the child's birth Both intended parents are eligible for neonatal care leave. The first 7 days will start from the date of birth. Parents need to take the leave before the end of 68 weeks from the date of birth.

Integrated Impact Assessment Summary Report

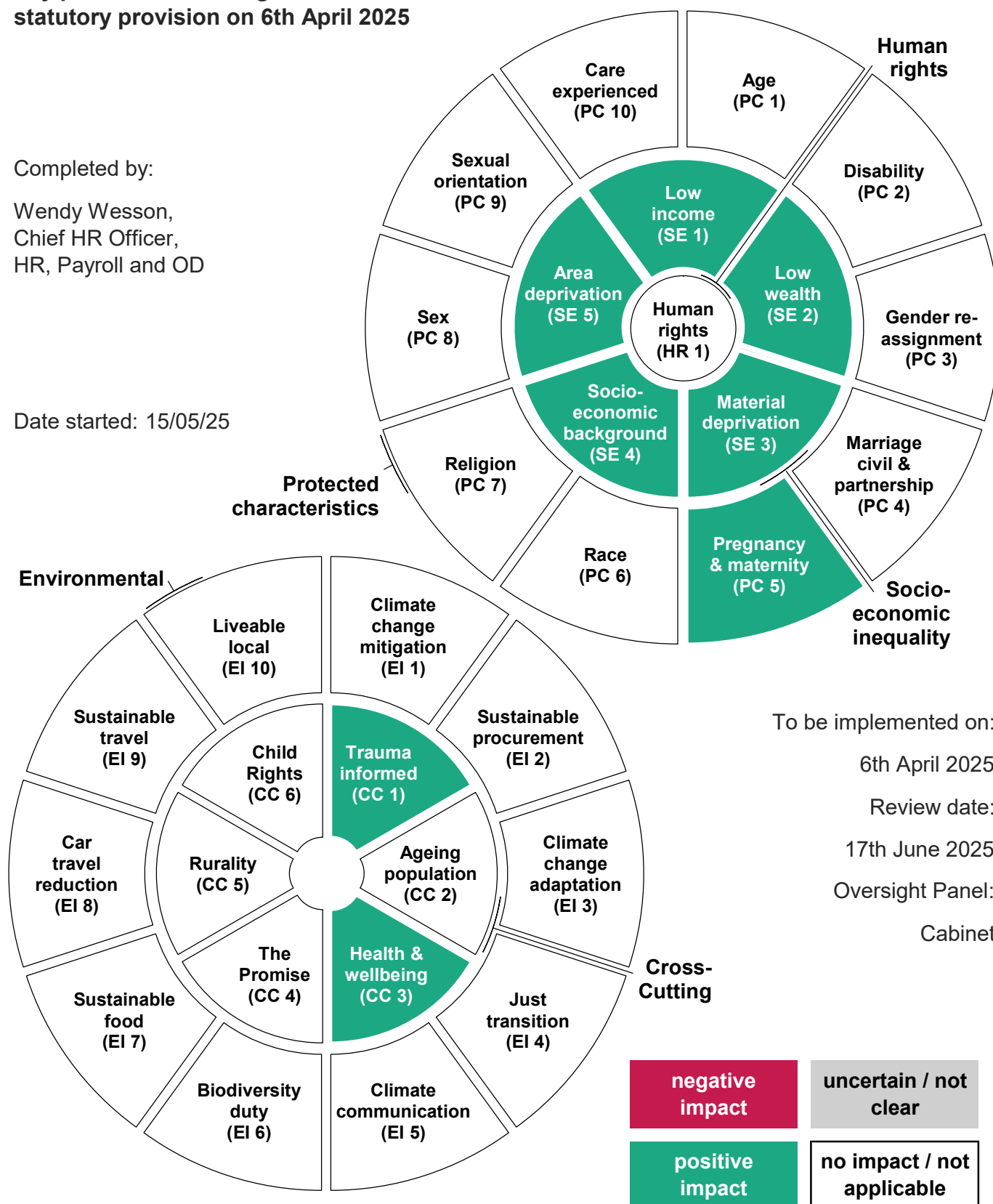
Introduction of Neonatal Care Leave and Pay provision following the launch of the statutory provision on 6th April 2025



Completed by:

Wendy Wesson,
Chief HR Officer,
HR, Payroll and OD

Date started: 15/05/25



To be implemented on:

6th April 2025

Review date:

17th June 2025

Oversight Panel:

Cabinet

Public sector equality duty

Eliminating unlawful discrimination, harassment, and victimisation?

No impact. Our proposed provision does not eliminate or introduce opportunities for discrimination, harassment and victimisation.

Advancing equality of opportunity?

No impact. Our proposed provision does not eliminate or introduce opportunities for discrimination, harassment and victimisation.

Fostering good relations?

No impact. Our proposed provision does not eliminate or introduce opportunities for discrimination, harassment and victimisation.

Consultation declaration

We confirm consultation has been carried out as part of this process.

South Ayrshire Council

**Report by Director of Housing, Operations and Development
to Cabinet
of 17 June 2025**

**Subject: General Services Capital Programme 2024/25:
Monitoring Report as at 31 March 2025**

1. Purpose

- 1.1 The purpose of this report is to update Cabinet on the actual capital expenditure and income, together with progress made on the General Services Capital Programme projects as at 31 March 2025 (Period 12), and to agree the changes to budgets in 2024/25, 2025/26 and 2026/27.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 notes the progress made on the delivery of the General Services Capital Programme to 31 March 2025, resulting in spend of £39.473m, or 86.94%, as detailed in Appendix 1 attached;
- 2.1.2 approves the adjustments contained in Appendix 2 attached;
- 2.1.3 approves the carry forward of budget from 2024/25 to 2025/26 of £5.914m; and
- 2.1.4 approves the revised budget for 2025/26 at £98.358m and 2026/27 at £82.680m, as highlighted in Appendix 2.

3. Background

- 3.1 The General Services Capital Programme for 2024/25 to 2035/36 was approved by South Ayrshire Council of 29 February 2024 through the paper 'Revenue Estimates 2024/25, Capital Estimates 2024/25 to 2035/36 and Carbon Budgets 2024/25'.
- 3.2 Adjustments were approved by Council of 27th February 2025 and incorporated into the Programme.
- 3.3 The current approved budget for 2024/25 is £45.400m.

4/

4. Proposals

4.1 Works Completed

- 4.1.1 Since the last update report to Cabinet in February, projects have completed on site including Coylton PS Playground Markings, Prestwick Academy - Pow Burn, Relocation of Mossblown War Memorial, Stumpy Tower Corner - Public Realm Upgrades, Quay Zone MEP Reinstatement, Marr College (Playing Fields) - 3G Pitch, Glendoune, Girvan - MUGA Improvements (Floodlights) and County Buildings Digital Training Suite Troon Library Relocation.
- 4.1.2 A number of projects have also completed throughout the year under the Programme headings of Equalities, Property Refurbishment, Ayrshire Roads Alliance and ICT.

4.2 Works Ongoing

- 4.2.1 Works are currently on site for projects including Fire Damage Reinstatement Works - 17-21 High Street, Ayr, Belleisle Park - Additional Works, Citadel Refurbishment, Newton Steeple - Re-rendering, Prestwick Pool - AHU and Water Storage Project - Net Zero, Shaw Park Pavilion Fire Reinstatement and Troon Hosier Park - Changing Accommodation.
- 4.2.2 In addition to the above, there are a number of projects that are planned to start during the school summer holiday period, including Doonfoot PS - Alterations to Upper School Classrooms to Form ASN Base, Troon Early Years Centre, Troon PS - Alterations to Classrooms to Form ASN Base, Heathfield PS Cruyff Special Court and Girvan Academy - Theatre Improvements. Asset Management are also undertaking capital works during the summer including Rewiring at McAdam House and Roof Replacement Works at Heathfield Primary School.
- 4.2.3 A number of projects are currently at the tender stage, including Struthers Primary - Classroom Extension, Dalmilling Primary Alterations and Extension and Braehead Primary Outdoor Play Area. It is anticipated that these projects will also start on site during the summer period.
- 4.3 The project information contained in Appendix 1 has been broken down over the Council wards and a document showing this has been made available to Members in the Members' area (Hub) on The Core (see background papers).
- 4.4 Appendix 2 details budget adjustments being put forward for approval by Cabinet as part of the Period 12 report. These adjustments include (i) recognition of new funding awards made; (ii) carry forward of budgets from 2024/25 to 2025/26 to reflect current profiled spend for projects; (iii) advance of budgets from future years of the programme to 2024/25 to reflect current profiled spend for projects; and (iv) internal re-allocations of budgets between projects in 2024/25, 2025/26 and 2026/27.
- 4.5 A net total of £5,914,169 is being requested to be advanced from 2024/25 to 2025/26. The main areas are in relation to Maybole Community Campus (£843,991), Prestwick Regeneration/Heritage Works (£497,750), Troon Regeneration Works (£350,000), Troon Hosier Park - Changing Accommodation (£241,106), Fire Damage Reinstatement Works - 17-21 High Street, Ayr (£650,000), Girvan

Regeneration Projects (£1,003,839), Place Planning and Community Led Projects (£1,161,905), Place Planning and Ayr Ward West/Ayr Town Centre Projects (£653,339) and Promenade and Shorefront Improvement Scheme projects (£218,402).

- 4.6 During 2024/25, staff shortages within Professional Design Services, coupled with the increased number of projects within the Programme, has meant that projects have not progressed as quickly as anticipated. In order to alleviate this, a temporary position has been created within the Service and a member of staff recruited which will assist in progressing projects.

5. Legal and Procurement Implications

- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Financial Implications

- 6.1 Per Table 1 of Appendix 1, at the end of P12, actual expenditure stood at £39.473m Income for this period stood at £39.473m. Based on the budget of £45.400m, actual expenditure of £39.473m equates to an overall spend of 86.94% at the end of Period 12.
- 6.2 Proposals contained in this report, if approved, would lead to a revised 2025/26 programme of £98.358m and 2026/27 programme of £82.680m.

7. Human Resources Implications

- 7.1 Not applicable

8. Risk

8.1 Risk Implications of Adopting the Recommendations

- 8.1.1 There are no risks associated with adopting the recommendations.

8.2 Risk Implications of Rejecting the Recommendations

- 8.2.1 The risk associated with rejecting the recommendations are that insufficient funds would exist in financial years 2024/25, 2025/26 and 2026/27 in relevant budget lines to complete planned General Services capital projects.

9. Integrated Impact Assessment (incorporating Equalities)

- 9.1 The report does not involve proposals for policies, strategies, procedures, processes, financial decisions and activities (including service delivery), both new and at review, that affect the Council's communities and employees, therefore an Integrated Impact Assessment is not required.

10. Sustainable Development Implications

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document

otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report as a financial update is being provided.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 1 of the Council Plan: Spaces and Places

13. Link to Shaping Our Future Council Yes ☐ No ☒

- 13.1 Not applicable.

14. Results of Consultation

- 14.1 There has been no public consultation on the contents of this report.
- 14.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Director of Housing, Operations and Development will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Process adjustments to the General Services Capital Programme	1 July 2025	Service Lead - Corporate Accounting (Treasury / Capital Function)

Background Papers Report to Council of 27 February 2025 – [Revenue Estimates 2025/26, Capital Estimates 2025/26 to 2036/37 and Carbon Budget 2025/26](#)

[General Services Capital Programme 2024/25 – Period 12 – Ward Analysis](#) (Members Only)

Person to Contact Pauline Bradley, Service Lead - Professional Design Services
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612858
E-mail pauline.bradley@south-ayrshire.gov.uk

Date: 10 June 2025

GENERAL SERVICES CAPITAL MONITORING REPORT
PERIOD 12 2024/25

Key Strategic Objective	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Section	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£		£	£
Education Investment	9,070,794	9,070,794	8,186,334	(1,011,420)	See Section on 'Education Investment'	27,005,423	11,160,000
Health & Social Care Investment	1,717,606	1,717,606	1,615,877	53,440	See Section on 'Health and Social Care Investment'	8,074,078	11,100,000
Communities Investment	24,146,603	24,146,603	18,779,363	(5,290,345)	See Section on 'Communities Investment'	39,125,664	25,596,082
Other Investment	10,464,941	10,464,941	10,891,078	334,156	See Section on 'Other Investment'	12,031,693	21,229,384
TOTAL PROGRAMME EXPENDITURE	45,399,944	45,399,944	39,472,652	(5,914,169)		86,236,857	69,085,466
General / Specific Capital Grant	10,530,000	10,530,000	11,238,146	0	See Section on 'General / Specific Capital Grant'	10,535,000	8,000,000
Additional Funding Identified	5,047,255	5,047,255	5,764,491	(273,121)	See Section on 'Additional Funding Identified'	2,646,274	6,750,000
Borrowing	29,822,689	29,822,689	22,470,014	(5,641,048)	See Section on 'Borrowing'	73,055,583	54,335,466
TOTAL PROGRAMME INCOME	45,399,944	45,399,944	39,472,652	(5,914,169)		86,236,857	69,085,466
NET EXPENDITURE	0	0	0	0		0	0

Children and Families

Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update
£	£	£	£		

2025/26 Approved Budget	2026/27 Approved Budget
£	£

**Project Budgets Approved 2024/25: -
- Updated Per Council of 27th February,
2025**

Maybole Community Campus
<i>Early Learning and Childcare - Multi Year Capital Allocations</i>
Dailly Primary School Surplus Plot - Car Park
Girvan All Weather Pitch

3,614,247	3,614,247	2,770,256	(843,991)	Complete	Work are now complete on site. Final account will now be agreed and final payments now anticipated in 2025/26. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.
1,133,981	1,133,981	1,049,783	(84,198)	See Expanded Section	<i>For detailed breakdown, see expanded tab below.</i>
296,000	296,000	283,069	(12,931)	Complete	Works are now complete on site with final account o be agreed and final costs paid. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.
523,810	523,810	346,740	(177,070)	Complete	This project is now complete on site, with final account to be agreed and final payments made thereafter. Glendoune, Girvan - MUGA Improvements are also complete. Request to carry balance forward to 2025/25 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.

0	0
1,585,000	0
30,000	0
100,000	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Girvan Primary School	1,044,178	1,044,178	1,281,053	236,875	Design and Tender	Design proposals have been developed to RIBA Stage 3. Consultants have been appointed direct as project will not be delivered through HubSW. Target completion is 2026. Design proposals are at RIBA Stage 3, tender preparation is underway. Public consultation events was held at the school on the 24th September and the 22nd October as part of the planning application process. The tender return date was 2nd December and Kier Scotland have been appointed. RIBA Stage 4 design now progressing. Request to advance budget from 2025/26 to 2024/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	21,140,000	9,860,000
ICT Replacement in Schools	3,991	3,991	3,949	0	Complete	Final spend on project carried over from 2023/24. Works complete and request to use balance to set against other projects made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
<i>School Refurbishment Programme - Various Projects</i>	<i>1,745,754</i>	<i>1,745,754</i>	<i>1,722,205</i>	<i>(150,552)</i>	<i>See Expanded Section</i>	<i>For detailed breakdown, see expanded tab below.</i>	<i>2,760,056</i>	<i>1,100,000</i>
Shared Campus Project (Glenburn and St Ninian's Primary Schools)	94,478	94,478	52,175	(42,303)	Complete	Project is complete on site. Final account is in the process of being agreed and once this is done, final payments will be made. Request to carry balance of budget forward to 2025/26 is made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Troon Primary School - External Fabric Upgrade	0	0	0	0	Concept	Budget for future years 2025/26 through 2028/29 has been added through the Capital Investment Programme 2025-26 to 2036-37 as approved by Council of 27th February, 2025.	100,000	100,000

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Window and Roof Replacement - Various Projects	360,817	360,817	401,275	40,459	See Expanded Section	For detailed breakdown, see expanded tab below.	90,367	100,000
Phased Expansion of Free School Meals to Primary School Children 2024/25	253,104	253,104	275,395	22,291	On Site	Initial programme of works has been prepared and works have now been completed at St Johns Primary, Troon Primary, Kincaidston Primary, Maidens Primary, Muirhead Primary, Braehead Primary, Tarbolton Primary, Alloway Primary, Heathfield Primary, Kingcase Primary, Symington Primary and Kyle Academy. Further works currently being identified. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,200,000	0
Inspiring School Age Children Spaces Programme (ISACS) 2023/24	434	434	434	0	Complete	Remainder of grant awarded in 2023/24 now fully spent in 2024/25.	0	0
Investment in the Education Estate - New Build Projects	0	0	0	0	Concept	Budget for future years (2027/28 & 2029/30 to 2031/2032) approved through 12 Year Capital Plan as approved by South Ayrshire Council on the 29th February 2024. Budget for future years was removed through the Capital Review approved by Council on the 6th February, 2025 and therefore, this line has been removed from the Programme.	0	0
TOTALS	9,070,794	9,070,794	8,186,334	(1,011,420)			27,005,423	11,160,000

Analysis of Block Allocations - Education Investment

<u>Early Learning and Childcare - Multi Year Capital Allocations</u>								
Early Learning and Childcare - Multi Year Capital Allocations - Unallocated Funding 2024/25	0	0	0	0	Concept	Funding has now been fully allocated to projects in 2024/25. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025, to transfer the £500,000 Unallocated Balance in 2025/26 into the Troon EYC Project.	500,000	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Braehead EYC - External Play Space	1,515	1,515	1,515	0	Design and Tender	Proposals are to extend enclosed play area and fence line at the EYC. Detailed design being progressed for Quick Quote issue late April / Early May. Building warrant is required. The EYC will require alternative play arrangements during the works. Funding has been transferred from Early Years revenue budgets and it is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that income and expenditure budgets of £35,000 be created in 2025/26.	0	0
Doonfoot EYC out door play surface and internal store alterations	0	0	0	0	Concept	PDS to progress proposals in include new outdoor surfacing for bikes and trikes, access path from canopy to outdoor meeting space, alterations to external gates and internal alterations to covert staff wc to store.	0	0
Space Place	18,395	18,395	7,468	(10,927)	Complete	Works are now complete on site with final account to be agreed and payment made thereafter. Final snagging works required to be completed before account can be finalised. Budget is however not expected to be fully utilised and it is requested through the P12 Capital Monitoring Report to Cabinet of the 17th February, 2025 that (a) the balance of the budget be carried forward to 2025/26; and (b) £50,000 of the budget allocated to 2025/26 be transferred to the Troon Early Year Centre project budget.	60,000	0
Struthers Early Years Centre	4,069	4,069	4,177	0	Complete	Works are now complete on site with final invoice having been paid. Request to allocate further budget to project from other projects budgets underspent approved through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Symington Early Years Centre	0	0	0	0	Complete	Works are now complete on site with no further costs due. Request to reallocate budget to other projects approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
Troon Early Years Centre	73,388	73,388	35,647	(37,741)	Design and Tender	Relocation on Troon Primary EYC to the existing Library building. Tender period is now complete and tender checks are ongoing. Project completion is scheduled for the end of 2025. Request to (a) carry balance of budget forward to 2025/26; and (b) allocate additional budget from the Unallocated Budget line above have been made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	925,000	0
Troon Early Years/Troon Library Relocation	600,000	600,000	574,114	(25,886)	On Site	MCW continue to progress works on site. There have been a number of delays due to unknowns with services within the existing building and completion is now anticipated late April 2025. Planning has been approved for the platform lift at the entrance and these works have been instructed. Request to carry balance of budget forward to 2025/26 has been made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	100,000	0
Wallacetown Early Years - Playground Design	260,000	260,000	273,123	0	Complete	Works are complete on site with final account to be agreed and final invoices paid (Defects Liability period ends 25/11/25). Final fees recharged P12. Request to allocate additional budget form underspends within this Section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Wallacetown Early Years - Formation of a New Entrance 2021-22	8,211	8,211	6,231	0	Complete	Works are now complete on site with final invoice paid. Request to allocate balance of budget to projects elsewhere within the Section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Dailly PS (EYC) - External Canopy	114,000	114,000	104,482	(9,518)	Complete	Works are now complete on site with final account to be agreed and final payment to be made thereafter (Defects Liability period ends 27/08/25). Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Troon Cabin Club - Demolition	49,000	49,000	37,622	(126)	Complete	Works are now complete on site with final account to be agreed and final payment to be made thereafter (Defects Liability period ends 22/08/25). Full budget is unlikely to be required and it is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that (a) part of this be used to allocate to other project lines within this section; and (b) that the balance be carried forward to 2025/26.	0	0
Newton Primary EYC - Outdoor Play Area	3,195	3,195	3,195	0	Design and Tender	Proposals include an area for bikes and trikes, resin and tar resurfacing works, storage shed, hobbit hill with tunnel, a canopy shelter and external power / water. Landscape consultant and Structural engineer and QS have been appointed and proposals have been developed to Stage 4 (Tender). Project is now on hold until funding is available.	0	0
Forehill Early Years Centre	2,208	2,208	2,208	0	Complete	Janitors overtime required in relation to rectification of issue with flooring. Request to allocate budget from underspends elsewhere within section approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0

Children and Families

Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update
£	£	£	£		

2025/26 Approved Budget	2026/27 Approved Budget
£	£

1,133,981	1,133,981	1,049,783	(84,198)		

1,585,000	0

<u>School Refurbishment Programme</u>
- School Refurbishment Programme - Unallocated Funding 2024/25 & Future Years
- Annbank EYC Alterations
- Carrick Campus/Maybole Leisure Centre - Equipment

0	0	0	(111,071)	Concept	Request to (a) allocate part of this budget to projects detailed below; and (b) advance budget from 2025/26 made through the P9 Capital Monitoring Report to Cabinet of 18th November, 2025. Further budget allocated in financial years 2025/26 and 2026/27. A number of adjustments are requested through the P12 report, leading to a net budget of £13,857 available to be carried to 2025/26 and this is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.
199,826	199,826	193,080	(6,746)	Complete	Acceptance on Completion received from Building Standards and Practical Completion issued 17/10/24 following completion of remaining works. Final account now to be agreed and final payments made thereafter. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.
72,118	72,118	70,979	(1,139)	Complete	Costs in relation to purchase of equipment. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.

2,030,056	1,100,000
10,000	0
0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Coylton Primary - Reconfiguration of Main Entrance and Reception	0	0	(313)	0	Complete	Works are now complete on site, with final account agreed and final payments made. Credit in relation to older Purchase Order closed as no longer required. Request to return balance to Unallocated Budget above approved through the P12 Capital Monitoring to Cabinet of 17th June, 2025.	0	0
- Dalmilling PS - Hall Extension	25,000	25,000	60,264	35,264	Design and Tender	Currently out to Tender. Project delivery will be a phased approach, with first phase commencing summer 25. Works will include relocating the entrance, extending the hall and a full fit out of the catering kitchen. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to (a) to allocate budget to this project from the Unallocated Balance in 2025/26; and (b) advance part of this to cover the costs incurred in 2024/25.	0	0
- Dalmilling Primary School - R106 Partition	56,672	56,672	56,672	0	Complete	Works are now complete on site with final account agreed and final payments made thereafter. Request to add additional budget from unallocated balance approved through the P9 Capital Monitoring Report to Cabinet of the 18th February, 2025.	0	0
- Demolition of Former Cherry Tree EYC	58,000	58,000	53,026	(4,974)	Complete	Works are now complete on site with final account to be agreed and final payments to be made thereafter. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Reconfiguration/ Upgrade RO87 Doonfoot Primary School	5,948	5,948	5,948	0	Complete	Works are complete. Request to add budget from other project lines underspent in this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Girvan Academy - New Sports Surface (former Tennis Courts)	1,840	1,840	(1,480)	0	Complete	Credit is in relation to overpayment to main supplier. Request to allocate budget unused on this project to other project in this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Girvan Academy - Refurbishment Works (ICT Area / Library)	8,081	8,081	4,450	(3,632)	Complete	Works are now complete on site with final account to be agreed and final payment to be made thereafter. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	50,000	0
- Girvan Primary School - Internal Alterations 2019-20	257	257	257	0	Complete	Final costs in relation to older project. Request to allocate budget from the Unallocated Balance above approved through the P9 Capital Monitoring Report to Cabinet of the 18th February, 2025.	0	0
Girvan Academy - Theatre Improvements	0	0	16,991	16,991	Design and Tender	Tenders were returned 17/04/25 and checks are currently still ongoing. Works are planned to start in June 2025 for completion by new term. Asbestos removal works have been completed ahead of the main contract works. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025, that (a) budget be allocated to this project in 2025/26 from the Unallocated Schools Refurbishment line above; (b) that budget be allocated to the project from Equalities Unallocated in 2025/26; and (c) that part of this is advanced to 2024/25 to fund costs incurred to date.	0	0
- Girvan Academy - Refurbishment of Classroom 4	505	505	0	0	Complete	No further costs anticipated. Request to allocate budget unused on this project to other project in this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Heathfield Primary - Classroom Conversion	0	0	(70)	0	Design and Tender	The budget for the Heathfield Primary School - ASN Base has been coded to the Heathfield Primary - Classroom Conversion code. It was approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, that this be transferred to the correct line. Credit in relation to open and accruing PO. Request to allocate budget unused on this project to other project in this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Heathfield Primary School - ASN Base	564,583	564,583	552,200	(12,383)	Complete	Works are complete on site with final account to be agreed and final payment made thereafter. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	75,000	0
- Kyle Academy - Refurbishment Works 2021/22 (Science Department Upgrade)	5,110	5,110	11,610	0	Complete	Final costs in relation to older project. Request to allocate additional budget from other projects underspent within this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Kyle Academy - Refurbishment Works (Library / ICT Hub Upgrade)	13,612	13,612	1,369	(12,244)	Complete	Works are now complete and final charges due to be made by contractor. Contract is still within the defects liability period. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	50,000	0
- Marr College Playing Fields - Contribution Towards Improving Lighting Between School and Pavilion (ARA led project)	0	0	0	0	Complete	Works are now complete and final charges awaited from the contractor. Request to carry part of budget forward to 2025/26 approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	30,000	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Sacred Heart Primary School - Installation of Heat Recovery Units	7,641	7,641	0	(7,641)	Complete	Works are now complete and final charges due to be made by contractor. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Southcraig Campus - Various Works	191	191	258	0	Complete	Works are complete. Request to allocate additional budget from underspends within this Section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Southcraig Roofing works	110,000	110,000	113,671	0	Complete	Works are now complete on site. Final fees recharged P12. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025, to allocate additional budget from other areas within this section of the Programme underspent.	0	0
- Straiton Primary - School House	0	0	0	0	Complete	Works are complete and no further funding is required. Request to return the remaining balance to the Unallocated Balance line approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
- Symington Primary School	0	0	0	0	Complete	Works are complete and no further funding is required. Request to return the remaining balance to the Unallocated Balance line approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
<u>Schools Refurbishment Projects 2024/25</u>								
- Alloway Primary School - Car Park Extension	17,200	17,200	17,200	0	Complete	Works are now complete on site.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Ayr Grammar PS - SMT Office Conversion	0	0	5,524	0	Complete	Works are now complete on site. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025, to allocate additional budget from other areas within this section of the Programme underspent and further budget from the unallocated budget in 2025/26 to financially complete project.	0	0
- Colmonell PS Roof Repairs 2024/25 – Additional Works (SRB Funded)	15,834	15,834	0	0	Concept	Works are no longer required. Request made through the P12 Capital Monitoring Report to Council of 17th June, 2025 that the budget be returned to the unallocated balance for Schools Refurbishment.	0	0
- Coylton Primary School Playground Markings	10,000	10,000	0	0	Complete	Works have been agreed to be funded from an allocation made under the Ward 7: Maybole, North Carrick and Coylton section of the Programme. Request to return unused budget to the Unallocated Schools Refurbishment line above made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Dailly Primary School Playground Improvements	20,000	20,000	0	(20,000)	Design and Tender	Head Teacher she is engaging with a new outdoor play specialist to agree a scheme, spend will occur during 2025/26. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Dalmilling Primary School - Temporary Hut Removal	24,984	24,984	24,984	0	Complete	Works are now complete on site.	0	0
- Dalmilling Primary School - Internal Re-decoration / Painter Works (Summer 2024)	8,000	8,000	7,371	(629)	Complete	Works are complete on site with final charges awaited. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Kirkmichael Primary School - Changing Room Conversion to Office	25,000	25,000	22,008	(2,992)	Complete	Works are now complete on site. Final account to be agreed and costs charged thereafter. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	5,000	0
- Girvan Academy - Refurbishment of First Floor Business / Computing Suite & Music rooms	4,500	4,500	1,383	(3,117)	Design and Tender	Initial scheme prepared and agreed with Education and School. This will include the music department initially. Costs to be prepared. Works to be carried out Summer 2026. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Girvan Academy - Refurbishment of School Theatre	0	0	0	0	Design and Tender	Tenders were returned 17/04/25 and checks are currently still ongoing. Works are planned to start in June 2025 for completion by new term. Asbestos removal works have been completed ahead of the main contract works	0	0
- Heathfield PS Cruyff Special Court	40,000	40,000	33,130	(6,870)	Legally Committed	Doe Sport North appointed and LOA issued on 11/03/25 . Pre-start to be arranged. Site start has been agreed inline with school summer holidays. Development Agreement has been signed. Request to carry part of budget forward to 2025/26 made through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	350,000	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- ICT Capital Spend 2024/25 - ActivPanels Estate	65,000	65,000	58,181	(6,819)	On Site	The underspend in 20-24/25 is due to the phased implementation approach taken to replace dated interactive panels, the schools are asked to cover the installation costs it was agreed to pause the refresh programme for now and start again when schools have access to their new budgets. Carrying forward this funding will allow us to continue to refresh dated technology in schools without impacting overall project delivery. There is an underspend of £6,819 and it is requested that this is carried forward to 2025/26 through the P12 Capital Monitoring Report being taken to Cabinet of 17th June, 2025.	10,000	0
- Invergarven School Environmental Control Upgrades	40,516	40,516	40,516	0	Complete	Works are complete. Request to add additional budget approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
- Marr College, Troon - New 3G Carpet	127,000	127,000	129,196	(26,192)	Complete	Works are complete on site. Part of works were funded from a grant from the Scottish Football Association and request to amend funding by adding grant and reducing the contribution from the School Refurbishment Budget is made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Portable Appliance Testing in Various Schools 2024/25	44,752	44,752	44,752	0	Complete	Works are complete. Request to add additional budget approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
- Prestwick Academy - Door Fob Security Work	24,000	24,000	17,824	(6,176)	Complete	Works are now complete on site with final charges awaited. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Queen Margaret Academy - New Fencing	2,146	2,146	2,146	0	Complete	Works are complete on site.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Reinstatement of Embankment Pow Burn, Prestwick	15,000	15,000	14,760	(240)	Complete	Issue with the Pow Burn which requires reinstatement works (ARA tender). Works are complete on site with final costs to be charged. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Sacred Heart Primary School - Further HVAC Improvements - Hall & Office Accommodation	42,438	42,438	42,438	0	Complete	Works are now complete on site	0	0
- School Security Improvements	60,000	60,000	54,965	(5,035)	On Site	Works are ongoing to improve security in a number of schools. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Troon PS - Alterations to Classrooms to Form ASN Base	0	0	41,144	41,144	Legally Committed	LOA issued to Westgale on 29/04/25 and pre-start to be arranged. The contractor will have full access to phases 1 and 2 from the 30th June, completing the works 11/08/25. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025, that (a) additional budget be allocated to this project in 2025/26 from the Unallocated Schools Refurbishment line above; and (b) that part of this is advanced to 2024/25 to fund costs incurred to date.	150,000	0
- Developers Contribution - Monkton - Educational Cont. Associated with S75 Agreement for Planning Permission 19-00457-APPM	0	0	1,822	0	Complete	Request to allocate budget from School Refurbishment Programme - Unallocated Funding 2024/25 & Future Years line above made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Doonfoot PS - Alterations to Upper School Classrooms to Form ASN Base	10,000	10,000	19,399	9,399	Legally Committed	Westgale have been appointed for these works. Works will commence 30/06/25. Request to allocate budget from School Refurbishment Programme - Unallocated Funding 2024/25 & Future Years line above made through P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0

Children and Families	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Symington PS - Alterations to Form New Entrance Lobby	10,000	10,000	2,485	(7,515)	Design and Tender	New partition and doors to be erected to form secure entrance lobby. PDS are progressing proposals. Design Team to be appointed. Project to be completed Summer 2026. Request to carry balance of budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 18th June, 2025.	0	0
- Heathfield Primary School - Extension to Dining Hall	10,000	10,000	2,065	(7,935)	Design and Tender	Currently out to Tender. Project delivery will be a phased approach, with first phase commencing summer 25. Works will include relocating the entrance, extending the hall and a full fit out of the catering kitchen. Request to carry balance of budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Muirhead Primary - Classroom Configuration	0	0	0	0	Concept	Request to allocate budget of £8,256 to this project from the School Refurbishment Programme - Unallocated Funding in 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Colmonell PS Pupil Toilet Refurbishment	0	0	0	0	Concept	Request to allocate budget of £6,000 to this project from the School Refurbishment Programme - Unallocated Funding in 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
	1,745,754	1,745,754	1,722,205	(150,552)			2,760,056	1,100,000
Window and Roof Replacement								

Children and Families

Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update
£	£	£	£		

2025/26 Approved Budget	2026/27 Approved Budget
£	£

Window and Roof Replacement - Unallocated Funding 2024/25 & Future Years
<u>Window and Roof Replacement Projects Brought Forward From Previous Years</u>
Girvan Academy - Window Replacement 2022/23
Macadam House Roof Replacement 2022/23
Marr College - Replacement of Bird Netting to Roof
Troon Town Hall - Window Replacement 2022/23
<u>Window and Roof Replacement Projects 2024/25</u>

0	0	0	40,459	Concept	2024/25 budget fully allocated to projects as detailed below. Further budget available for allocation in financial years 2025/26 and 2026/27. Request to (a) advance funding from 2025/26 to 2024/25; and (b) advance funding from 2026/27 to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.
189,240	189,240	211,740	0	Complete	Works are now complete on site. Final fees charged P12. Request to allocate additional budget from other budget lines underspent within the section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.
0	0	0	0	Complete	Works are now complete on site. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to return budget to the Unallocated Balance above.
0	0	0	0	Complete	Works are complete and no further invoices are due. Request approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024, to reallocate this budget to other projects within this section of the Programme.
0	0	1,917	0	Complete	Works are now complete on site. Final fees charged P12. Request to allocate additional budget from other budget lines underspent within the section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.

90,367	100,000
0	0
0	0
0	0
0	0

Children and Families

Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update
£	£	£	£		

2025/26 Approved Budget	2026/27 Approved Budget
£	£

Kyle Academy - Replacement Roof Covering & Skylights 2024/25
Marr College - Roofing Works 24/25
<u>Window and Roof Replacement Projects 2026/26</u>
Heathfield Primary - Roof Replacement 2025/26

153,202	153,202	168,522	0	Complete	Works are now complete on site. Final fees charged P12. Request to allocate additional budget from other budget lines underspent within the section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.
18,375	18,375	19,097	0	Complete	Works are complete. Request to allocate additional budget from other budget lines underspent within the section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.
0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Window and Roof Replacement - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.
360,817	360,817	401,275	40,459		

0	0
0	0
0	0
90,367	100,000

Our Adults and Older People	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - - Updated Per Council of 27th February, 2025								
Scheme of Assistance *1	436,075	436,075	532,678	96,603	Legally Committed	A number of grants have been awarded / paid during 2024/25. Over time, there is a continuing and increasing demand for private sector disabled adaptation grants and this will lead to an increased pressure on budgets which will continue to be monitored going forward. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	800,000	600,000
Community Store - Dukes Road Upgrade	200,000	200,000	184,647	0	Complete	Works complete. Request to allocate balance of funding to other projects made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Hourston's Development	1,063,677	1,063,677	898,553	(25,309)	Legally Committed	A paper was approved by Cabinet 20/06/23 and initial feedback was very positive. The detailed development options and business cases for the current options are to continue to be progressed. The future use will a mixed site including offices, care accommodation and social housing. In relation to the demolition of Arran Mall, a contractor has been appointed works will to commence in June 2025. Asbestos removal works are complete for Hourston's Building. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	6,140,000	10,500,000

Replacement of Carefirst System	17,854	17,854	0	(17,854)	Design and Tender	The Business Case for this has now been approved. The Procurement process is ongoing and it is anticipated that a supplier will be appointed in 2025/26. Request to (a) carry balance of budget from 2024/25 forward to 2025/26; (b) and re-profile budget between 2025/26, 2026/27 and 2027/28 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,134,078	0
	1,717,606	1,717,606	1,615,877	53,440			8,074,078	11,100,000

*1 The Scheme of Assistance Grants are awarded to residents in all wards throughout South Ayrshire.

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - - Updated Per Council of 27th February, 2025								
Ayrshire Roads Alliance - Bridge Works (General)	63,521	63,521	67,420	3,899	Design and Tender	Early design stages for B743/90 Pinmore Bridge Strengthening and A79/40 John Street Railway Bridge Parapets is ongoing. No construction will take place on these projects in 2024/25; it will be design only with the intention of issuing tenders for B743/90 Pinmore Bridge Strengthening in early 2025/26. Design works including options for A79/40 will develop in 2025/26. Estimated spend on design £10,000. Some of this general funding will be required to supplement the budget for the ongoing works at A79/30 Victoria Bridge which has a tender value of £593,087.80 but also has a Compensation Event of £12,720.25 which is valid and additional works of £15,000 have been instructed giving an estimated final valuation of £620,808.05 which is £55,554.05 greater than the £565,254 budget provision. Total spend was estimated in 2024/25 of £65,554.05. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	600,000	0
Victoria Bridge Upgrade Works (including Joint Replacement, Bridge Deck Waterproofing, Corrosion Protection and Concrete Repair Work)	283,658	283,658	378,382	94,724	On Site	Contract has been awarded to W I & A Gilbert. Tender Value £593,087.80. Works are suspended while a new Marine Licence is obtained. Completion date unclear at present. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	281,596	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayrshire Roads Alliance - Millenium and Craigholm Bridges	0	0	0	0	Concept	Budget added to financial years 2025/26 and 2026/27 through 'General Services Revenue Budget 2025-26 and Capital Investment Programme 2025-26 to 2036-37' paper approved by Council on the 27th February, 2025	145,000	145,000
Ayrshire Roads Alliance - Girvan Harbour Jetty Repairs	40,000	40,000	13,157	(26,843)	Design and Tender	Further to completion of a structural assessment including dive survey and sediment transfer model a preferred option has been selected. Marine Consultant Wallace Stone are carrying out detailed design and contract preparation. Design and Contract Documentation preparation is expected to be completed in shortly. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	504,887	0
Ayrshire Roads Alliance - Girvan South Pier Quay Repairs	138,862	138,862	15,241	(123,621)	Design and Tender	Further to completion of a structural assessment including dive survey, a preferred option has been selected. Marine Consultant Wallace Stone are carrying out detailed design and contract preparation. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Ayrshire Roads Alliance - LED Replacement	33,820	33,820	0	0	Complete	LED Programme works are complete. Request to re-profile part of budget to Lighting Capital made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayrshire Roads Alliance - Local Flood Risk Plan	149,334	149,334	66,719	(82,615)	Design and Tender	The Troon Coastal Flood Study - Long List and Short List options have been submitted for this project which following agreement will conclude the study in 2024 with a spend of £152,000. Balance into 2025/26 + 2025/26 budget will fund the Pow Burn flood study. Pow Burn Flood Study has been scoped and will commence once the Troon Flood Study is concluded. Pow Burn Flood study is estimated at £133,970.50 and will be ongoing throughout 2025/26. We also have the Longlands Park Surface Water Management Study which is estimated at £10,000 and will be concluded in 2024/25. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	153,000	64,000
Roads Reconstruction & Improvements	3,637,000	3,637,000	3,552,742	(84,258)	Complete	Current years programme has completed on site. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	1,581,904	2,500,000
Ayrshire Roads Alliance - Street Lighting	222,140	222,140	228,579	(27,381)	On Site	Original Lighting Capital programme is complete. However owing to Scottish Power undergrounding works in Maybole an additional project was added which will be funded from 2025/26 Capital budget. Request to (a) re-allocate budget from LED Replacement; and (b) carry balance of budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	150,000	150,000

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayrshire Roads Alliance - EV Charging Infrastructure	10,912	10,912	0	(10,912)	Design and Tender	Locations for new EV charging units requires to be provided to EAC to allow works to be planned. Identification process ongoing. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	281,000	0
Ayrshire Roads Alliance - C12 Dunure Slope Stabilisation	21,133	21,133	11,599	(9,534)	Design and Tender	Detail design and contract preparation progressing by consultants Fairhurst. Existing budget provision insufficient to procure these works. Planning to partly fund from U49 Littleton Farm project as Dunure is more of a priority. Design to be completed in 2024/25 estimated cost of £14,000. Chosen option estimated at £450,000 construction cost so discussion required regarding budget before issuing tenders. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	130,000	0
Ayrshire Roads Alliance - U49 Littleton Farm Slope Stabilisation Work	0	0	0	0	Other	Budget for this project was removed through the Capital Review Paper approved by Council on the 6th February, 2025.	0	0
Ayrshire Roads Alliance - Facilities to assist with tourist and visitor facilities	40,296	40,296	0	(40,296)	On Site	Works ongoing. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Council of the 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayrshire Roads Alliance - Vehicle Restraint Barriers	27,000	27,000	51,147	24,147	Legally Committed	Contract has been awarded to W I & A Gilbert. Tender Value £26,694.00. Design work ongoing for a 2nd location on the A713. 2nd location will be carried out in 2025/26. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	73,000	50,000
Ayrshire Roads Alliance - Cattle Grid Renewal Programme	0	0	0	0	Concept	Budget added to future years through 'General Services Revenue Budget 2025-26 and Capital Investment Programme 2025-26 to 2036-37' paper approved by Council on the 27th February, 2025	33,600	33,600
Ayrshire Roads Alliance - Ayr Depot	0	0	0	0	Concept	Budget added to 2025/26, as approved through the Capital Review Paper, taken to Special Council of 6th February, 2025.	250,000	0
Tier 1 - Active Travel Infrastructure Plan 2024-25	438,000	438,000	423,437	(14,563)	On Site	Tier 1 programme extends beyond the 24/25 financial year, and a full spend is planned against the allocation. Some elements of the Tier 1 programme are located at or adjacent to schools, and therefore following discussion with Transport Scotland it was agreed these works could take place during the 2025 summer holidays. These works are currently being planned to ensure their completion prior to the start of the next school term. Confirmation received from Scottish Government that this can be carried forward and claimed and request to carry forward budget forward to 2025/26.	250,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Tier 2 - Active Travel Infrastructure Plan 2024-25	430,000	430,000	401,353	(28,647)	On Site	Request to add new grant awarded made through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025. Enabling works on the Dundonald to Barassie Active Travel route currently ongoing, will complete late March Dundonald Cross Signalisation due to start 8th February and due to complete late March. Full spend is anticipated. Confirmation received from Scottish Government that this can be carried forward and claimed and request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th March, 2025.	0	0
Active Travel Tier 1 (was CWSR) 2025/26	0	0	0	0	Concept	Budget added to financial year 2025/26 through 'General Services Revenue Budget 2025-26 and Capital Investment Programme 2025-26 to 2036-37' paper	487,000	
Belleisle Park - Additional Works	49,079	49,079	89,829	40,750	On Site	PDS Supporting Neighbourhood Services. WH Kirkwood were appointed to carry out the main repair works involving the replacement of the glazing and the works started on site 17/02/5. Works are still ongoing due to additional works being required. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	625,000	0
CCTV Public Space Infrastructure	20,424	20,424	6,100	(14,324)	Complete	Works are complete and final charges are outstanding. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 27th June, 2025.	0	0
Cemetery Infrastructure Project	1,214,779	1,214,779	1,224,006	9,227	See Expanded Section	For detailed breakdown, see expanded tab below.	92,773	40,000

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Craigie Additional Sporting Facility	158,305	158,305	155,304	(3,001)	Complete	Final certificate has now been processed and paid. Request to carry balance of budget forward to 2025/26 for final fees made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Follow On From Accessible Ayr (G21523)	778,780	778,780	770,253	0	Complete	Works for 2024/25 are now all complete. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0
Girvan Library Relocation	926,087	926,087	880,984	(45,103)	Complete	Works are now complete on site with final account to be agreed and final payments to be made in 2025/26. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Girvan Pitch	0	0	0	0	Complete	Request to reallocate balance of budget approved through the P6 Capital Monitoring Report to Cabinet of the 26th November, 2024.	0	0
Dolphin House	6,441	6,441	6,441	0	Design and Tender	Feasibility study being undertaken for additional bunkhouse accommodation and upgrade of Dolphin House. Bespoke Hide House Outdoor classroom now installed and in use.	0	0
<i>Girvan Regeneration Projects</i>	<i>1,373,292</i>	<i>1,373,292</i>	<i>369,454</i>	<i>(1,003,839)</i>	<i>See Expanded Section</i>	<i>For detailed breakdown, see expanded tab below.</i>	<i>259,737</i>	<i>750,000</i>
Golf Strategy - Health and Safety Works	0	0	0	0	Complete	Works completed on site in 2023/24. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024 to re-allocate balance of budget to Lochgreen Welfare Facility projects detailed below.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Green Waste / Household Recycling and Waste Transfer Station	147,004	147,004	280,251	133,247	Design and Tender	Albion's initial appointment is now complete for the feasibility stage and the project is being delivered by PDS. An external design team has also been appointed. A full review of the site constraints is underway which will impact the proposals and the aspirations for delivery. Building Standards have been consulted over the proposals and feedback provided from a technical design perspective. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	1,940,000	3,500,000
New Weighbridge Office at Heathfield Waste Recycling Centre, Ayr KA8 9ST	105,000	105,000	89,597	(15,403)	Complete	Works are now complete on site with defects liability period ending on 12/08/25 and final payments made after this point. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Household Bins - Replacement Programme	80,000	80,000	133,829	53,829	On Site	Works are currently ongoing and the £133,829 spent in 2024/25 allowed for the purchase of 7,350 new refuse bins. Request to advance part of budget forward from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	180,000	130,000

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Maybole Town Centre Regeneration - Town Hall	31,871	31,871	26,702	(5,169)	Complete	Original works are complete on site. Anticipated overspend when retention becomes due. Additional improvement works are with PDS for design/costing - these should build on success of refurbishment to better cater for users needs. Request to carry balance of budget unused in 2024/25 forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	170,000	0
Maybole Town Centre Regeneration - Public Realm Improvements to the High Street	43,250	43,250	67,771	24,521	Design and Tender	Project has been managed by Ayrshire roads Alliance since July 2024 with application to Transport Scotland's Active Travel Infrastructure Fund in January 2025. Anticipated additional costs associated to be confirmed. National Heritage Lottery Fund have indicated that SAC resource is required to administer funding. This will be determined following outcome of ATIF application. Request to advance budget from 2025/26 back to 2024/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	300,000	0
Maybole Regeneration Works	0	0	8,989	8,989	Legally Committed	Request to reallocate part of budget to Maybole Regeneration - Project Team per paper approved by Cabinet of 18th June made through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024. Request to advance budget from 2025/26 back to 2024/25 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,222,218	650,000

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Maybole Regeneration – Project Team	85,481	85,481	75,269	(10,212)	Other	Maybole Regeneration Team posts contracts extended to Dec 2025 and Maternity Leave cover as per ELT Staffing Establishment - Ref: 607 - CT - Maybole Regeneration Posts (funded from Maybole Regeneration £2m Capital budget). Request to carry balance of budget unused in 2024/25 forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	50,000	0
Maybole Regeneration – Small Grants Scheme	0	0	0	0	Legally Committed	As per previous update, there have been significant challenges in delivering this scheme. Review of projects undertaken and all except 1 are confirmed to proceed. It is expected that the projects will be in a position to get on site during 2025/26, if not, they will be withdrawn from the project.	131,000	25,000
Nature Restoration Fund 2022/23	263,113	263,113	0	(263,113)	Complete	Works have now all been completed, including (a) a wildflower meadow creation and management scheme; (b) Belleisle wetland project; (c) Wetland scrape creation project; (d) Invasive non-native species control measures; and (e) tree planting at Hayhill, Ayr. Costs to be charged. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Nature Restoration Fund - Edinburgh Process Strand 2023/24	139,984	139,984	131,546	(8,438)	Complete	<p>A number of works have been completed, including (a) Development of a Pollinator Nature Network; (b) a small scale tree planting programme; (c) Tree planting at Dalmling Golf Course; (e) Wildflower meadows; (f) Planting of marram grass at Girvan Golf Course; (g) Purchase of equipment; and (h) a Citizen Science and Green Health project.</p> <p>Project (d) Biodiversity enhancements to the Barassie to Dundonald Active Travel Route where an update from Ayrshire Roads Alliance regarding process to the Barassie to Dundonald Active Travel Route is awaited.</p> <p>Final costs to be charged.</p> <p>Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.</p>	0	0
Nature Restoration Fund - Edinburgh Process Strand - 2024/25	0	0	0	0	Concept	<p>Per a letter from Scottish Government dated August 2024, Scottish Ministers have agreed to a temporary amendment to the current statutory accounting requirements for capital grant, as described in Local Government Finance Circular 3/2018 which will allow local authorities to replace revenue reserves held for capital investment purposes, in order to allow those revenue reserves to be used to fund the 2024-25 local government pay award. This applies to the Nature Restoration Fund award for 2024/25.</p> <p>It was approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024 that this be removed from the capital programme.</p>	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Nature Restoration Fund - Edinburgh Process Strand - 2025/26	0	0	0	0	Concept	Budget of £112,000 was approved for 2025/26 per the capital budgets approved by Council on the 27th February, 2025. A revised funding letter has been received from Scottish Government (25/3/25), increasing the allocation for 2025/26 to £138,000 and it is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that expenditure and income budgets be increased to reflect the revised allocation.	112,000	0
Place Plans	82,564	82,564	78,286	(4,278)	On Site	A number of Place Plan projects have been completed and considerations ongoing for further works to be undertaken. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	500,000	0
Place Planning and Community Led Projects	2,774,659	2,774,659	1,612,752	(1,161,905)	See Expanded Section	For detailed breakdown, see expanded tab below.	2,575,569	911,549
Place Planning and Ayr Ward West/Ayr Town Centre projects	1,251,670	1,251,670	598,330	(653,339)	See Expanded Section	Budgets allocated to projects in the current and future financial years (2024/25 to 2026/27) through the 12 Year Council Plan approved by South Ayrshire Council on the 29th February 2024.	900,000	900,000

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Renewal of Play Parks 2023-24	189,000	189,000	129,887	(59,113)	Complete	An award of £189,000 was made by Scottish Government for the Renewal of Play Parks 2023-24 project. Girvan Play area is now completed. Hosiery Park Troon also completed as are the remaining 2 play areas at Adams Gate and Burns Road in Troon. Final costs to be recharged. Request through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to carry balance of budget forward to 2025/26.	0	0
Renewal of Play Parks 2024-25	83,000	83,000	0	(83,000)	Design and Tender	An award of £283,000 has been made by Scottish Government for the Renewal of Play Parks 2024-25 project. It was originally anticipated that £83k would be spent in 2024/25. This has not been possible and the reason for non spend is all authorities are looking for playground works to be carried out and SAC are competing for the same contractors. Additionally SAC have been undertaking playground works via ward spend . Works will include Craigie Way; Communication Boards, Troon Promenade, Prestwick Shorefront (toddlers); Dailly; Ayr Shore Front will all benefit from Scot Gov Funding though works will take place in 2025/26 financial year. Request made through P12 Capital Monitoring Report to Cabinet of 17th June 2025 to carry balance of budget forward to 2025/26.	200,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Renewal of Play Parks 2025-26	0	0	0	0	Concept	An award of £472,000 has been made by Scottish Government for the Renewal of Play Parks 2025-26 project. Grounds have identified which play areas would benefit from this funding and are now working on prioritise the locations. At that point will liaise with suppliers to price the works for each site. It should be noted that works are not likely to take place till 2026/27 due to the number of projects that are being undertaken from previous year funding together with the scarcity of installers as all LA's are undertaking playground refurbishment with Scot Gov funding	472,000	0
Public Conveniences - Various Projects	595,821	595,821	595,586	(236)	See Expanded Section	For detailed breakdown, see expanded tab below.	0	0
Rozelle House (Grant Funded Works)	0	0	0	0	Complete	Works are now complete on site and no further payments are anticipated. Request to reallocate budget to other projects within the Programme approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0
SPT/Transport Scotland Projects	671,644	671,644	437,259	(20,000)	See Expanded Section	For detailed breakdown, see expanded tab below.	86,000	0
Ayr Town Centre Projects	7,500	7,500	10,000	0	Complete	Works are now completed with final costs recharged. Request to allocate additional budget from underspends elsewhere in the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayr Town Centre Regeneration Works	50,000	50,000	0	(50,000)	Concept	Budget allocated in 2024/25 and future years for works for Ayr Town Centre. Various projects being developed. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	6,950,000	6,000,000
Burns Statue Square - Ayr Town Centre Regeneration	0	0	0	0	Concept	HM Government has recently announced the award of Levelling Up Funding for the Burns Statue Square - Ayr Town centre Regeneration project. Request to recognise project and budgets made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Girvan Palace Park (Former Bingo Hall Site)	30,000	30,000	21,598	(8,402)	Design and Tender	Planning was submitted week ending 7th March. Artist brief developed and SWG3 have carried out mural workshops in collaboration with Ice-Cream Architecture. Site Investigation carried out on 17th March and ground asbestos has been detected. Further surveys have now been commissioned to ascertain extent. Design reviewed to include mitigation measures (i.e. raised beds). Tender to be issued once further surveys are complete and information on the asbestos confirmed. Building warrant to be submitted. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	300,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Scottish Government - Place Based Investment Programme 2022/23	20,265	20,265	925	(19,340)	On Site	A number of Place Based projects have been completed and considerations ongoing for further works to be undertaken. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Scottish Government - Place Based Investment Programme 2023/24	202,000	202,000	163,770	(38,230)	On Site	A number of Place Based projects have been completed and considerations ongoing for further works to be undertaken. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Scottish Government - Place Based Investment Programme 2024/25	186,315	186,315	19,999	(166,316)	On Site	A number of Place Based projects have been completed and considerations ongoing for further works to be undertaken. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	200,000	0
Newton Steeple - Re-rendering	143,113	143,113	178,541	0	On Site	Works are almost complete. Further EOT granted revising the completion date to 30/05/25 due to the additional rot works and structural works to the spire and weathervane. Scaffolding will begin to be removed w/c 26/05/25. SAC Grounds team will carry out remedial works to the island area 2/3rd June coordinating this with the contractor and the road closures in place for the works. Request to fund additional costs required from other budgets within the programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
VAT Recovery Projects	267,713	267,713	89,750	(177,963)	See Expanded Section	For detailed breakdown, see expanded tab below.	0	0
Craigie Park Sport for All Facility Development	11,357	11,357	11,357	0	Complete	Works are now complete on site with financial completion to be agreed and final payments made thereafter. Full budget is unlikely to be required and request approved through the P3 Capital Monitoring Report to Cabinet of 26th November, 2024 to reallocate part of this to other projects.	24,894	0
Refurbishment & Extension to King George V Changing Facilities	366	366	366	0	Complete	Works are now completed with final costs recharged.	0	0
Promenade and Shorefront Improvement Scheme - Unallocated 2024/25, 2025/26 & 2026/27 (See Below)	0	0	0	(218,042)	On Site	Request to allocate budget against projects identified in the paper 'Proposed Ward Capital Projects - Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026' as approved by Council of 12th December, 2024. Request to reallocate budgets to Unallocated from below and carry balance forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1	474,533
Troon Promenade Projects								
Resurfacing of Troon Esplanade With Red Tarmacadam	89,538	89,538	0	(89,538)	Complete	Works complete on site with charges to be made. Request budget of £89,538 be added in line with Ward Capital paper approved 12th December, 2024. Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
BBQ Area on Promenade With Picnic Area	10,000	10,000	0	(10,000)	Concept	Request budget of £10,000 be added in line with Ward Capital paper approved 12th December, 2024. Agreed Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Wind Direction Installations	0	0	4,743	4,743	Complete	Works are complete and awaiting final charges being made. Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	10,000	0
Esplanade - Additional Area to be Resurfaced. Includes Emergency Repairs for Health and Safety Issues	36,120	36,120	0	(36,120)	Complete	Works are complete and awaiting final charges being made. Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Esplanade - Additional Area to be Resurfaced. Phase 2 Resurfacing	222,000	222,000	127,581	(94,419)	Complete	Works are complete and awaiting final charges being made. Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Shore Defence / Structural Stabilisation	50,000	50,000	0	(50,000)	On Site	Works are on site and due for completion in June, 2025. Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Install Lecterns Along Promenade	7,500	7,500	0	(7,500)	Concept	Works to be programmed Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Compostable Toilet at South Beach	30,000	30,000	0	(30,000)	Concept	Start Spring and end Summer 2025. Request to add budget of £30,000 as identified in Ward Capital paper of 12th December, 2024. Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Prestwick Promenade Projects								
Provision of 2Nr Steel Benches at New Prestwick Promenade Playpark	0	0	0	0	Complete	Works completed and charged to financial year 2023/24. Request to move 2025/26 budget back to Unallocated Promenades budget made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,900	0
Provision of 4Nr Steel Picnic Tables at Prestwick Promenade	0	0	0	0	Complete	Works completed and charged to financial year 2023/24. Request to move 2025/26 budget back to Unallocated Promenades budget made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	3,424	0
Prestwick Promenade Surfacing Works	0	0	223,037	223,037	Complete	Works are complete on site. Budget of £224,067 approved and allocated in 2025/26, and will require to be advanced. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	224,067	0
Introduce 'World Destination' Signpost on Prestwick Promenade	0	0	0	0	Design and Tender	Meeting arranged to discuss options. Request to add budget of £5,000 in 2025/26 approved as identified in Ward Capital paper of 12th December, 2024. Request to carry budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	5,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Improve Access at Promenade Children's Playpark for Buggies and Wheelchair Access	0	0	0	0	Concept	Works to be undertaken in conjunction with an upgrade of the toddler play area. Request to add budget of £15,000 in 2025/26 approved as identified in Ward Capital paper of 12th December, 2024.	15,000	0
Ayr West Promenade Projects								
Remove the Watchful and Carry Out Repairs to the Slipway	6,988	6,988	6,988	0	Complete	Works are complete. Request to add budget to reflect costs as identified in the Ward Capital paper of 12th December, 2024. Request to return balance to Unallocated Promenades budget made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Resurfacing of Ayr Promenade with Red Tarmac	226,023	226,023	0	0	Complete	Works completed and charged to financial year 2023/24. Request to move 2024/25 budget back to Unallocated Promenades budget made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Repairs to the Footbridge Over the Slipway	200,000	200,000	207,982	0	On Site	Works are currently 95% complete. Request to allocate additional budget made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Introduce 'World Destination' Signpost on Ayr Promenade	0	0	0	0	Concept	Design concert awaited for all Wards, then signage specific to areas. Request to allocate budget of £5,000 to 2025/26 as detailed in the Ward Capital paper of 12th December, 2024.	5,000	0
Girvan Promenade Projects								
Installation of a New Height Restriction Barrier at the South of the Harbourmaster's Office at Girvan Harbour	0	0	0	0	Complete	Budget included under Girvan Regeneration projects section of the programme. This is to be returned and works funded from the Promenade budget.	10,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
New Shelter (Park Run Start Point at Girvan Harbour)	0	0	200	200	Design and Tender	Start Winter 2025 and completion Spring 2026.- Conditions survey undertaken and awaiting report. Request to allocate budget of £100,000 to 2025/26 in line with Ward Capital paper of 12th December, 2024. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	100,000	0
New Seating at the Shorefront at the Event Area	0	0	0	0	Design and Tender	PDS are currently looking at further options. Request to allocate budget of £10,000 to 2025/26 in line with Ward Capital paper of 12th December, 2024.	100,000	0
Creation of Event Space at the Shorefront With Power Supply and New Surfacing	68,000	68,000	0	(68,000)	On Site	Works are ongoing. Request to allocate budget of £68,000 to 2024/25 in line with Ward Capital paper of 12th December, 2024. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Upgrade of the Memorial Fountain and McCubbin Fountain	0	0	0	0	Concept	Start on site in Winter 2025 and complete in Spring 2026. PDS to progress proposals. Request to allocate budget of £50,000 to 2025/26 in line with Ward Capital paper of 12th December, 2024.	50,000	0
Paving Upgrade on Approach to Memorial Fountain With Water Feature	0	0	0	0	Concept	Start and complete in Summer 2026. To be considered in conjunction with the proposed toilet block and completion of the Quay Zone project. Request to allocate budget of £100,000 to 2025/26 in line with Ward Capital paper of 12th December, 2024 approved.	100,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Prestwick Pool - AHU and Water Storage Project - Net Zero	1,465,000	1,465,000	1,964,141	499,141	On Site	The works have commenced and are progressing well. A temporary roof has been installed which has allowed the external wall and roof cladding to be removed. The new roof cladding has been installed with the PV installation also complete. External cladding works are not underway. The overall completion date is now August 2025. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	1,000,000	0
- Prestwick Regeneration/Heritage Works	500,000	500,000	2,250	(497,750)	Concept	Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	400,000	350,000
- Ayr Esplanade- Inner Harbour Improvements	68,585	68,585	30,799	(37,786)	On Site	Inner harbour projects to repair existing fabric, improve wayfinding, enhance existing artwork to attract tourists and encourage locals to spend more time in the area. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Girvan Esplanade - Adventure Golf Course	100,000	100,000	0	(100,000)	Design and Tender	Design works currently being progressed by PDS. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- International Workers Memorial	5,000	5,000	0	(5,000)	Complete	Works are complete and final invoice to be received. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Ayr Esplanade - Artwork Trail Restoration	10,800	10,800	12,750	0	Design and Tender	Austin Smith Lord appointed to carry out analysis of inner harbour area and existing artworks, provide community consultation for new art work and prepare proposals for interpretation and wayfinding for the artworks. Several meeting have been held with the local residents association. A public engagement event was held in the Citadel on 21st August 2024 and responses are being considered. Request to allocate additional budget made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Floating Pontoons @ River Ayr	30,930	30,930	30,413	0	Complete	Works are now complete on site. Final certificate processed for payment. Request to reallocate budget to other projects within the programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Mixed Tenure Grant	50,000	50,000	0	(50,000)	Design and Tender	Investment to support provision of grants to owners in mixed tenure blocks to ensure the Council meets the Scottish Housing Quality Standard requirements and improves the living standards in neighbourhoods and communities. Various projects currently being considered. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th February, 2025.	150,000	0
- Wetland Creation and Pollinator Corridors Belleisle Golf Course	32,057	32,057	0	(32,057)	Complete	Works are complete on site. Awaiting final account to be agreed. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th February, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Coastal Change Adaptations	20,000	20,000	4,426	(15,574)	On Site	Phase 1 is complete and invoices to the value of £66,725.13 have been passed for payment under PO EAC431299. The phase 2 scope is nearing conclusion and contract award. Programme not agreed yet. Balance will be used for the Ayrshire Coastal Change Adaptation Plan which is the next project and in the Capital Programme. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	149,965	0
- Golf Courses - Enhancements	99,896	99,896	12,613	(87,283)	Design and Tender	See below notes on Belleisle Enhanced Practice Facilities, Belleisle Golf Course Improvements and Darly Golf Course Improvements. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	3,400,000	1,000,000
- Golf Course - Belleisle Enhanced Practice Facilities	150,000	150,000	84,028	(65,973)	Design and Tender	Planning will be required for the enhanced practice facility. Alliance Leisure Services were appointed develop a feasibility report for Belleisle enhanced practice facility and business plan to assist with identifying potential locations for this facility. Public consultation has been carried out and feedback collated. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,188,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Belleisle Golf Course Improvements	50,000	50,000	28,155	(21,845)	Design and Tender	Pangea are progressing proposals to Stage 4 (Tender) Storrier & Donaldson are preparing Tender documents for issue June 2025. Target Site start is September 2025. Planning is not requires, public consultation is complete and ecological assessment and irrigation surveys have been progressed by Golf Service. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Darley Golf Course Improvements	50,000	50,000	18,906	(31,094)	Design and Tender	Pangea are progressing proposals to Stage 4 (Tender) Storrier & Donaldson are preparing Tender documents for issue June 2025. Target Site start is September 2025. Planning is not requires, public consultation is complete and ecological assessment and irrigation surveys have been progressed by Golf Service. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Darley Cottage, Troon - Refurbishment	2,750	2,750	2,750	0	Design and Tender	PDS currently progressing options following measured building survey. Ideas for use have been received from the HT of Marr College c/o Cllr Pollock. PDS have prepared and costed two options, one of which would fit out the building to allow the relocation of the MERC service (currently at the existing Troon Library).No budget has been identified for the works and there is no available Ward spend. Asset Management are currently waiting to hear back from the Marr Trust on the matter.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Citadel Refurbishment	1,682,934	1,682,934	1,708,310	30,284	On Site	Alliance Leisure have been appointed to progress designs to RIBA Stage 2. This will include surveys of the building to determine and fabric repairs and will also identify opportunities to improve and upgrade the facilities within the centre. Proposals have been prepared which will decisions to be made around prioritisation of the works. Phase one likely to include an upgrade of the dry side including re-purposing the games hall and a new entrance with a cafe. Cabinet briefing carried out on 20th February. Alliance Leisure now instructed to progress designs to RIBA Stage 4. The initial works to the roof commenced on 6th January 2025 and the main works have now commenced on site beginning with the new entrance and hall refurbishment. Completion is expected early 2026. Request to advance budget from to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	4,500,000	3,500,000
Citadel - Urgent Roof Repairs	21,085	21,085	21,085	0	Complete	Works are complete on site and final invoices paid.	0	0
Ayr Leisure Facility	25,918	25,918	30,826	0	Complete	Request to add budget from the Citadel Refurbishment line above made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- ARA - Adapting To Climate Change - St Ninian's Park	15,000	15,000	0	(15,000)	Design and Tender	This is a partnership project between Scottish Water and South Ayrshire Council. However the funding element from Scottish Water is not finalised yet and therefore the project scope incomplete Update: Verbal communication only has been received from Scottish Water that at least 50% of the total cost will be funded by them with their consultants designing and supervising and ARA procuring. The projected spend to year end is currently unclear. ARA currently procuring a ground investigation contract for this project. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Leadership Panel of 17th June, 2025.	255,000	150,000
- Troon Swimming Pool - Health & Fitness Extension	150,000	150,000	146,932	(3,068)	Design and Tender	Alliance Leisure have been appointed to progress designs to RIBA Stage 4. This will include surveys of the building to determine any fabric repairs. Initial designs have been prepared for an extension to the current gym, additional studio space and an upgrade of the changing accommodation. Design proposals currently at RIBA stage 3. Request to carry balance of budget forward to 2025/26 made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	998,129	1,372,400

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Troon Hosiery Park - Changing Accommodation	260,000	260,000	18,894	(241,106)	On Site	Design agreed with client. Portacabin appointed to provide a turn key solution. Planning and Building Warrant applications have been submitted. Works are due to start on site in February with completion at the end of March / April 2025. Request to carry balance of budget forward to 2025/26 made through P12 Capital Monitoring report to Cabinet of 17th June, 2025.	250,000	0
- Troon Regeneration Works	350,000	350,000	0	(350,000)	Concept	Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,000,000	650,000
- Lochgreen Golf Course Drainage	1,200	1,200	1,200	0	Complete	Final invoices paid. Request to allocate budget approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
- Lochgreen & Fullarton Greenkeeping Facility	50,000	50,000	25,466	(24,534)	Design and Tender	Portakabin have updated options for a modular solution which were received 05/03/25 for discussion with Client. Quotation for a new power supply has been received from SPEN however this is on hold due to objections raised to the proposed location. A review of alternative locations has been carried out and the next preferred location is under further review by PDS to determine viability. Once a location is agreed, utility connections and site information are to be established. A pre-app discussion should also be held with Planning. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	300,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- The Quay Zone, Girvan - Storm Damage Rectification / Extension	483,726	483,726	590,381	0	On Site	Emtec were appointed (LOA issued) 14/05/25 and prestart held on 19/05/25. Awaiting contractor's programme to confirm start date. Planning and building warrant are now in place. Works include the remaining storm damage reinstatement works (G24984) and a new cafe upgrade with extension. Phase 1 (swimming pool and Gym) will be handed over before the end of December 2025. Request to recognise revised expenditure and income budgets made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,500,000	0
Community Bus Fund 2023/24	0	0	0	0	Legally Committed	Bus has now been ordered by Fleet. Anticipated 10 month lead in time for delivery.	171,000	0
Mobile Library	0	0	0	0	Legally Committed	Bus has now been ordered by Fleet. Anticipated 10 month lead in time for delivery.	27,000	0
Dunure Heritage Project	0	0	0	0	Concept	Budget added to financial years 2025/26 and 2026/27 through 'General Services Revenue Budget 2025-26 and Capital Investment Programme 2025-26 to 2036-37' paper approved by Council on the 27th February, 2025	500,000	2,000,000
Prestwick Steeple Works (subject to consents)	0	0	0	0	Concept	Budget added to financial years 2025/26 and 2026/27 through 'General Services Revenue Budget 2025-26 and Capital Investment Programme 2025-26 to 2036-37' paper approved by Council on the 27th February, 2025	500,000	250,000
	24,146,603	24,146,603	18,779,363	(5,290,345)			39,125,664	25,596,082

Analysis of Block Allocations - Communities Investment

Cemetery Infrastructure Projects								
----------------------------------	--	--	--	--	--	--	--	--

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Cemetery Infrastructure Projects - Funding to Be Allocated 2024/25 & Future Years	0	0	0	55,745	Concept	Unallocated funding is available in financial years 2026/27 and 2027/28. Request to (a) advance funds from 2026/27 to 2024/25 and (b) from 2027/28 to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	40,000
- Ayr Cemetery - Remedial Works to Burial Chambers	213,000	213,000	169,426	(43,574)	Complete	Works complete and final account to be agreed and final charges made. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Ayr Cemetery - Extension to Cremated Remains Section	9,998	9,998	509	0	Complete	Project complete with final charges now made. Request to reallocate budget to other projects within this section of the programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Ballantrae New - Upgrade existing Bothy	0	0	0	0	Concept	This project is currently on hold as current budget and priorities are assessed.	0	0
- Colmonell Cemetery NEW - Re-build Front Walling, Copes & Metal Railings	2,870	2,870	0	0	Complete	Project complete with final charges now made. Request to reallocate budget to other projects within this section of the programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Colmonell New Cemetery - Wall Repairs to Side of Church	0	0	0	0	Concept	Works to be considered in a future year.	0	0
- Crosbie Churchyard - Wall Repairs	8,000	8,000	8,000	0	Complete	Final invoice has been paid.	0	0
- Kirk at Monkton Cemetery (Old) - Wall Repairs	0	0	0	0	Design and Tender	Engineer's Report complete and budget cost prepared.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- New Cemetery, Girvan	0	0	0	0	Concept	A site for a new cemetery is required in Girvan. Bereavement Services to begin dialogue with local landowners to identify potential sites. Initial site identified adjacent to Bynehill Cemetery. PDS to appoint an Engineer to provide a scope and instruct ground investigation works, including groundwater monitoring.	0	0
- Masonhill Crematorium - New Electric Supply to Bothy	37,061	37,061	34,529	0	Complete	Project complete with final charges now made. Request to reallocate budget to other projects within this section of the programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Masonhill Crematorium - Renew Electric Supply for EV Charging Station	4,414	4,414	4,414	0	Complete	Works complete and final charges received. Request to allocate additional budget to project approved through P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0
- Masonhill Crematorium - New Paving and Drainage at the West Lawn Area	0	0	0	0	Complete	Project complete and no further payments due. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate the balance of budget to other projects within this section of the Programme.	0	0
- Masonhill Crematorium - New Paving to Courtyard and Internal Areas	0	0	0	0	Complete	Project complete and no further payments due. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate the balance of budget to other projects within this section of the Programme.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Masonhill Crematorium - Book of Remembrance	27,194	27,194	27,194	0	Complete	Project complete and no further payments due. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate balance of this balance of budget to other projects within this section of the Programme.	0	0
- Monkton & Prestwick New Cemetery (Monkton) - Footpaths at Roundabout	0	0	0	0	Concept	Project requires to be developed and will be taken forward in a future year.	0	0
- Old Dailly Bell Tower	8,360	8,360	3,828	(4,532)	Design and Tender	Meeting held with PDA and Narro in 18/11. Request for revised programme outlining key dates for billing and tender. SMC has been refused as the works will require ecological surveys (bats) This has now been arranged with outcome on place ahead of Tender issue. Tender will be a 2 stage tender with stage 1 going out early Jan and stage 2 Late February/ early March. Scaffolding design to be confirmed by specialist ahead on Tender and quotes have been sought by PDA. A site visit was carried out 20/11/24 and proposals are being developed including a cradle scaffold arrangement due to the extremely poor condition and risk of collapse of the crypts. Grounds Teams to arrange for removal of sycamore and vegetation ahead of works. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	58,785	0
- Pointing Works at Prestwick Old as per HERS Inspection	3,868	3,868	3,868	0	Complete	Works complete and final invoice paid. Request to allocate additional budget to project approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Prestwick Cemetery - Shaw Road	3,822	3,822	0	0	Concept	Discussions regarding exact nature of works required to be held. Request to reallocate this budget to other projects within this section of the programme approved through the P6 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Re-erecting Unstable Headstones over 6'	0	0	0	0	Concept	There are no planned works to be undertaken in the current financial year. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate balance of this balance of budget to other projects within this section of the Programme.	0	0
- Relocation of Mossblown War Memorial	166,058	166,058	192,538	0	Complete	All works were completed in time for last years Remembrance Sunday. The community are very happy with the works undertaken. Request to allocate additional budget form projects elsewhere within in is section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- St Quivox and Dailly Mausolea	0	0	1,588	1,588	Design and Tender	A Conservation Architect has been appointed to prepare condition surveys and estimated costs for repairs works. The mausoleum at St Quivox is Grade 'A' listed. Input also required from a Conservation Engineer, quote awaited from David Narro Associates. A site inspection has been carried out at Dailly and costs are awaited for the required repair works. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	33,988	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- St Quivox Rear Wall	0	0	0	0	Complete	Project complete and no further payments due. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate the balance of budget to other projects within this section of the Programme.	0	0
- Tarbolton Cemetery Wall Repair	482	482	482	0	Complete	Project complete and final invoice submitted. Request approved through P6 Capital Monitoring Report to Cabinet of 26th November, 2024, to allocate additional budget from other projects within this section of the Programme.	0	0
- Tarbolton Cemetery (Coilsfield) - Drainage & Footpaths	0	0	0	0	Concept	Project requires to be developed and will be taken forward in a future year.	0	0
- Troon Cemetery - New Tarmac Paths	0	0	0	0	Complete	Project complete and no further payments due. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate the balance of budget to other projects within this section of the Programme.	0	0
- Troon Cemetery - Remedial Works to Burial Chambers	719,322	719,322	770,100	0	Complete	All remedial works at Troon Cemetery to below ground burial chambers now complete. Final account to be agreed and costs charged. Request to allocate budget to project from other projects within this section made through P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Masonhill Crematorium Relining 2021/22	0	0	0	0	Complete	Project complete and no further payments due. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate the balance of budget to other projects within this section of the Programme.	0	0
- Ayr Mausoleum - Replacement Roof	7,530	7,530	7,530	0	Complete	Works now complete on site. Request to allocate budget approved through P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0
- Ballantrae War Memorial	2,800	2,800	0	0	Complete	Works were funded from the Ward Capital budget. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to reallocate budget to other projects within this section.	0	0
	1,214,779	1,214,779	1,224,006	9,227			92,773	40,000
0								
Upgrading of Various Public Conveniences (Phase 2)								
- Ainsley Park Public Conveniences, Girvan	576,512	576,512	573,337	(236)	Complete	Works are now complete on site. Final account to be agreed with the contractor and final payment made thereafter. It is requested through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 that (a) part of this budget be allocated to other projects below; and (b) that balance of budget remaining be carried forward to 2025/26.	0	0
- Fullarton Woods Public Conveniences	0	0	0	0	Design and Tender	Proposals have been prepared to upgrade the WC's and to form a coffee shop extension. Scheme will potentially be included within the Troon Regeneration works. Scheme to be revisited to increase the size of the café and costs reviewed to allow a new Capital bid to be submitted.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- St Meddan's, Troon	11,052	11,052	12,522	0	Design and Tender	Final fees paid in relation to design works to St Meddan's in Troon. Request to reallocate budget to project made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- The Flushes Public Conveniences, Girvan	7,259	7,259	8,729	0	Design and Tender	On hold. JC+P appointed for Design and CDM services. A scheme has been prepared to refurbish the existing facility, and install paddlegates and card-readers. Structural and M&E Consultants also appointed. Programme prepared. Client has confirmed that these works are to proceed, detailed design underway. Tenders were returned on 6th March 2023. Scope of works to be reviewed to identify savings. Further fees paid in relation to design works for The Flushes in Girvan. Request to reallocate budget to project made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Church Street, Troon - Refurbishment of Public Conveniences 19-20	998	998	998	0	Design and Tender	On hold. JC+P prepared a scheme to refurbish the existing facility, and install paddlegates and card-readers. Structural and M&E Consultants were appointed and design progressed. Project was put on hold due to lack of funding. May still be an option to demolish and rebuild direct access WC's. Costs to be revisited by PDS to allow a new Capital Bid to be submitted by FM. Final fees paid in relation to Church Street in Troon. Request to reallocate budget to project above approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0
	595,821	595,821	595,586	(236)			0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
<u>Ayrshire Roads Alliance - Externally Funded Projects</u>								
<u>Scottish Government</u>								
- Road Safety Improvement Fund 2024/25	218,643	218,643	76,065	0	Complete	Works are now complete on site. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0
<u>Scottish Government - Coastal Change Adaptation</u>								
- Coastal Change Adaptation Fund 2023/24	20,000	20,000	0	(20,000)	Design and Tender	Phase 2 Ballantrae Coastal Change Adaptation Plan is currently in the scoping phase. Phase 2 Ballantrae is valued at £50,000. The remainder of Ballantrae Phase 2 costs for 2024/25 will come from G23990 above. £45,000 should be carried forward to 2025/26. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 18th June, 2025.	86,000	0
<u>SPT 2022/23</u>								
SUSTRANS - Dundonald to Barassie Link 2019-20	3,994	3,994	3,994	0	Complete	Expenditure in relation to previous years project. Income has been received in relation to this. Request to create expenditure and income budgets approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
<u>SUSTRANS 2024/24 Awards</u>								

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
SUSTRANS 24-25 Loans to Troon - Marr College (SAC-PFE-2992)	24,500	24,500	14,371	0	Complete	Works complete. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0
SUSTRANS 24-25 Girvan Active Travel Routes (SAC-PFE-4077)	27,378	27,378	27,378	0	Complete	Works are complete and grant claimed.	0	0
SUSTRANS 24-25 Follow On From Access for All – Coynton (SAC-PFE-2991)	13,500	13,500	9,450	0	Complete	Works complete. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0
SUSTRANS 24-25 NCND East & South Ayrshire NCN7 Accessibility Improvements	113,500	113,500	108,176	0	Complete	Works complete. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0
SUSTRANS 24-25 National Cycle Network Development Fund - NCN & Prestwick - Barassie	82,979	82,979	0	0	Concept	It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0
SUSTRANS - Culzean Way Strategic Definition SAC-NCN-4355	0	0	39,158	0	Complete	Grant has been awarded to this project, works completed and income claimed in the amount of £39,158. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025, to recognise expenditure and income budgets for this project.	0	0
<u>Strategic Timber Transport Fund 2024/25 Awards</u>								
B7045 Maybole (Ref R31-11-2024)	46,750	46,750	45,866	0	Complete	Works are complete on site and grant claimed. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
C1 Newton Stewart Road (Ref R31-14-2024)	120,400	120,400	112,801	0	Complete	Works are complete on site and grant claimed. It is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that the grant not spent be downturned and returned to the programme.	0	0
	671,644	671,644	437,259	(20,000)			86,000	0
<u>VAT Recovery Fund Projects</u>								
<u>Troon Ward</u>								
Development of Portland Park to Provide Enhanced Facilities for Community Use	0	0	0	0	Complete	No further expenditure is anticipated on this completed project. Request to reallocate budget to supplementary projects line below approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
<u>Ayr East Ward</u>								
Feasibility Study for Walkways	0	0	0	0	Complete	No further expenditure is anticipated on this completed project. Request to reallocate budget to supplementary projects line below approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
<u>Girvan and South Carrick Ward</u>								
Bowling Green Improvements (Colmonell)	0	0	0	0	Complete	No further expenditure is anticipated on this completed project. Request to reallocate budget to supplementary projects line below approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Develop Walking Trails (Dailly and Barr)	2,904	2,904	0	(2,904)	Legally Committed	Walking trail information has been produced and distributed throughout Dailly and Barr. Further plans for improvements to trails in Dailly and Barr currently being developed. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to cabinet of the 17th June, 2025.	0	0
General Maintenance								
Replace / Upgrade Equipment (Russell Drive, Ayr)	0	0	0	0	Complete	No further expenditure is anticipated on this completed project. Request to reallocate budget to supplementary projects line below approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
Other								
Golf Academy	0	0	0	0	Complete	This project has been superseded by the Golf Course - Belleisle Enhanced Practice Facilities. Request to reallocate budget to supplementary projects line below approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
Belleisle / Seafeld Golf Course - Wayfinding / Signage Works	50,000	50,000	0	(50,000)	Design and Tender	Request to reallocate budget to this project line below approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024. Works to be progressed. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
VAT Recovery - Supplementary Projects	214,809	214,809	89,750	(125,059)	On Site	Request to reallocate budget to supplementary projects line approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024. This money is to be used to augment Scottish Government Funding for Play and improve play areas. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
	267,713	267,713	89,750	(177,963)			0	0
Girvan Regeneration Projects								
(Ward Projects)								
Girvan Regeneration Projects - Funding to be Allocated 2024/25 & Future Years	566,351	566,351	0	(566,335)	Concept	Budgets allocated to projects in the current and future financial years (2023/24 to 2026/27) through the 12 Year Council Plan approved by South Ayrshire Council on the 1st March, 2023. First phase of projects approved through report taken to Council on the 29th June, 2023 and projects have been allocated to managers for progression. Second phase of projects approved through report taken to Council on the 26th September, 2023 and projects have been allocated to managers for progression. The paper 'Proposed Ward Capital Projects - Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026' was approved by Council of the 12th	259,737	750,000
Girvan Regeneration Projects								

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Girvan and South Carrick - Stumpy Tower Corner Public Realm Upgrade	405,195	405,195	337,674	(67,521)	Complete	Works completes in December, 2024. Cost £450,000 with some costs being incurred late 2023/24. Final account to be agreed and paid and request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Girvan and South Carrick - Introduction of New Public Toilet Facility near to the Boating Pond in Girvan / Biosphere Bikestore	25,016	25,016	5,450	(19,566)	Concept	Work due to start Spring 2026 and complete Autumn 2026. Budget of £400,000 approved and to be allocated between 2024/25 and 2025/26. Agreed Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Extension to the Quay Zone	0	0	0	0	Design and Tender	Work due to start Spring 2025 and completed Spring 2026. Budget £1.5 Million approved and to be allocated from 2025/26.	0	0
Girvan and South Carrick - Upgrade to the Former Bingo Site at Dalrymple Street	156,490	156,490	500	(155,990)	Concept	Site investigations taking place. Works due to start September 2025 and complete December 2025. Budget £300,000 approved and to be allocated between 2024/25 and 2025/26. Request that balance of budget be carried forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Girvan and South Carrick - Upgrade Works to the Exterior Facades of Buildings in Dalrymple Street, Knockcushan Street and Hamilton Street	0	0	0	0	Concept	On hold due issues with private owners.	0	0
Install Multi Media Signage at the Quay Zone	0	0	0	0	Concept	Feasibility being reviewed as part of Transformation Programme looking at EV Charge Points incorporating digital signage.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Girvan Story Project	60,000	60,000	16,573	(43,427)	Design and Tender	A Design Team have now developed costed design plans to RIBA Stage 2 for three of our priority buildings. Additional designs have prepared for energy retrofit and accessibility options for The McKechnie Institute and discussions with funders will follow to confirm priorities for capital works. Adventure Carrick (ACE) have also been supported by the Project to establish grant eligible costs for The Bandstand Project. A number of pilot activities and training sessions have been delivered including stonemasonry and metalwork, these have been well attended and feedback used to develop the activities and training plan for submission with the Stage 2 bid. An area management plan and costed architectural gazetteer have also been prepared to inform the development of the area action plan and third party grants scheme. Request to carry balance of funding forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Girvan Library Contribution	0	0	0	0	Complete	Budget £161,087 has been transferred to main Girvan Library project line within the report.	0	0
G24401-Girvan Promenade - Concrete Seating	4,680	4,680	4,680	0	Design and Tender	Works to be designed.	0	0
Girvan and South Carrick - Installation of New Height Restriction Barrier to the South of the Harbour Master's Office	10,000	10,000	0	(10,000)	Complete	Works complete. Request made to carry forward budget to 2025/26 through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Creation of Events Space at The Shorefront With Power Supply and New Surfacing	4,560	4,560	4,576	0	On Site	Works are on site. Request to allocate additional budget made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Girvan and South Carrick - Create a New Footpath to Access Field at Pinwherry & Pinmore	30,000	30,000	0	(30,000)	Concept	Confirmation required as to whether project is to proceed. Request made to carry forward budget to 2025/26 through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Girvan and South Carrick - Walking Trail Information Boards	11,000	11,000	0	(11,000)	Concept	Confirmation required as to whether project is to proceed. Request made to carry forward budget to 2025/26 through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Girvan and South Carrick - Improve Information Boards around the villages of Ballantrae and Lendalfoot	0	0	0	0	Concept	Confirmation required as to whether project is to proceed	0	0
Girvan and South Carrick - Lion of Carrick Statue Proposals	100,000	100,000	0	(100,000)	Concept	Confirmation required as to whether project is to proceed. Request made to carry forward budget to 2025/26 through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
	1,373,292	1,373,292	369,454	(1,003,839)	0		259,737	750,000
Place Planning and Community Led Projects								
(Ward Projects)								

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Place Planning and Community Led Projects - Funding to be Allocated 2024/25 & Future Years	0	0	0	0	Concept	<p>Budgets allocated to projects in the current and future financial years (2023/24 to 2026/27) through the 12 Year Council Plan approved by South Ayrshire Council on the 1st March, 2023.</p> <p>First phase of projects approved through report taken to Council on the 29th June, 2023 and projects have been allocated to managers for progression.</p> <p>Second phase of projects approved through report taken to Council on the 26th September, 2023 and projects have been allocated to managers for progression.</p> <p>The paper 'Proposed Ward Capital Projects - Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026' was approved by Council of the 12th December, 2024.</p> <p>Budget in 2024/25 has been allocated to projects as detailed below.</p> <p>Further funding available in future years.</p>	0	911,549
Ward 1: Troon								
Troon - Civic Spaces around the Walker Hall (Power Source)	10,000	10,000	9,500	(500)	Complete	<p>Works completed October 2024. with final charges awaited.</p> <p>Request that balance of budget be carried forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.</p>	0	0
Troon - Town Centre Recycling Bins	140,000	140,000	68,199	(71,801)	On Site	<p>Quick quote to be issued.</p> <p>Request that balance of budget be carried forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.</p>	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Troon - Walker Hall Outdoor Stage or Bandstand	0	0	0	0	Concept	Works are unlikely to proceed. Budget will be realigned following December Ward Report. Request to return budget to unallocated line approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Troon - New Play Areas Within Communities (Various Locations)	50,000	50,000	50,000	0	Complete	Works completed in November 2024 and recharges made.	0	0
Troon - Refurbishment Works to Hosier Park Pavilion (possible match funding)	0	0	0	0	Concept	Works were fully funded through other budget lines and therefore, request approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024 to return budget to Unallocated Balance.	0	0
Troon - Traditional community noticeboards to promote events and activities in the town	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0
Troon - Digital community noticeboards to promote events and activities in the town	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0
Troon - Create a BBQ area on the Promenade	10,000	10,000	0	(10,000)	Concept	Request that balance of budget be carried forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Walker Hall - Rigging and Sound Upgrade	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0
Urban Realm Improvements (Compactor Bins)	0	0	0	0	Complete	Work completed in Spring 2025. Budget of £72,360 allocated to 2025/26.	72,360	0
Planters	10,000	10,000	0	(10,000)	Complete	Works completed on site with charges still to be made. Request that balance of budget be carried forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Expansion of Pump Track	0	0	0	0	Design and Tender	PDS have instructed design options for discussion. Budget of £187,500 allocated in 2025/26.	187,500	0
Extension to Playpark for Older Children (Area Behind Troon Town Hall)	0	0	0	0	Design and Tender	Works anticipated to start in Autumn 2025 and be completed on site in Autumn, 2025. Budget of £100,000 allocated in 2025/26.	100,000	0
Match Funding for Marr Pitch Replacement Surface	135,000	135,000	135,000	0	Complete	Works are complete on site and match element of project charged back to Troon Ward budget.	0	0
Skate Park - Reinstall Items Removed on Promenade	10,000	10,000	0	(10,000)	Complete	Works completed on site with charges still to be made. Request that balance of budget be carried forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Support and Continued Development of Facilities at Fullarton Woods	0	0	0	0	Concept	Works due to start on site in Summer 2025 and completed on site in Autumn, 2025. Budget of £10,000 allocated in 2025/26.	10,000	0
Extension to the toilet Block to Provide a Coffee Stall at Fullarton Wood	0	0	0	0	Concept	Budget of £150,000 allocated in 2025/26.	150,000	0
Changing Screens Near Royal Troon Beach Carpark	0	0	0	0	Design and Tender	Works due to start and complete in Spring, 2025. Requested budget of £10,000 be allocated in 2025/26.	10,000	0
Ward 2: Prestwick								
Prestwick - Reconfiguration of Adamton Road North near former St Ninians Primary	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0
Prestwick - Illumination of Salt Pan Buildings at Prestwick St Nicholas Golf Club	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0
Prestwick - Installation of Power Supply to Former Lido Swimming Pool	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Prestwick - Upgrade the Surface of the Carpark Area to the North of Kidz Play	250,301	250,301	250,301	0	Complete	Works are complete. Total budget required of £261,838, of which balance was paid in 2023/24.	0	0
Prestwick - Installation of a 'World Destination' Sign on Promenade	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line. Promenade	0	0
Prestwick - Provision of 2Nr Steel Park Benches at the New Promenade Play Park Area	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line. Promenade	0	0
Prestwick - Provision of 4Nr Steel Picnic Benches on the Promenade	0	0	0	0	Complete	Project complete on site with final costs to be charged. No more money needed and balance can be returned to unallocated line above. Promenade	0	0
Prestwick - Promenade Surfacing Works with Red Tarmacadam to Upgrade and Reconfigure	0	0	0	0	Complete	Works are complete. Works identified to be funded from Promenade budget per Ward Capital paper of 12th December, 2024.	0	0
Introduction of a Memorial Tower	0	0	0		Concept	Works due to start and complete in September, 2025. Budget of £50,000 allocated to 2025/26.	50,000	0
Replace Banner Signage on Lampposts on Prestwick Main Street	10,000	10,000	0	(10,000)	Concept	Works due to start and complete in September, 2025. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Repair / Renew Steps to Boydfield Gardens and Improve Footpath Surfacing Throughout	0	0	0	0	Complete	Works are complete on site. Budget of £75,000 allocated to 2025/26.	75,000	0
Additional Works to Prestwick Pool as part of Salix Funded Energy Improvements	150,000	150,000	150,000	0	On Site	Works are ongoing but Prestwick Ward Capital contribution charged in 2024/25 financial year.	0	0
Ward 3: Ayr North								
Ayr North - Provision of Benches Along Newton Shore Promenade	4,390	4,390	0	(4,390)	Complete	Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayr North - Heathfield and Northfield; Playing Field Area Upgrade	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0
Ayr North - More trees planted in the Kings Park open grass area	0	0	0	0	Concept	Works not included in the Ward Capital paper approved on the 12th December, 2024 and request approved to return balance to unallocated funding line.	0	0
Ayr North - Upgrade Footpath at Newton Shore Promenade with Red Tarmacadam	19,185	19,185	19,185	0	Complete	Project complete with majority of costs charged in 2023/24.	0	0
Ayr North - Provision of a Bike Shelter at Lochside Community Centre	5,000	5,000	0	(5,000)	Concept	Works to be started and completed Summer, 2025. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	5,000	0
Ayr North - Upgrade On-Street Parking Provision at Lochside Community Centre	29,706	29,706	29,706	0	Complete	Works are complete. Total cost £31,601 with some expenditure charged in 2023/24.	0	0
Ayr North - Upgrade of Former Play Park Area at the Junction of Westwood Avenue and Dalmilling Drive	3,000	3,000	2,923	(77)	Complete	Complete. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Ayr North - Upgrading of the Carriageway of Newton Shore Promenade	228,791	228,791	223,930	(4,861)	Complete	Complete. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Ayr North - Newton Multi Use Games Area (MUGA)	239,650	239,650	197,342	(42,308)	Complete	Works are complete on site. Final costs to be charged. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
River Ayr Access	0	0	0	0	Complete	Works are complete on site. Actual spend £134,048 recorded in previous year.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Upgrade the Council Owned Area at Dalmilling Shops on Westwood Avenue	24,835	24,835	0	(24,835)	Complete	Works are complete on site - approved June 2023. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Provision of Play Equipment for Younger Children - Craigie Way / Westwood Avenue	0	0	0	0	Design and Tender	Works due to start and complete in June 2025. Budget of £50,000 allocated to 2025/26.	50,000	0
Oswald Road - Surfacing and Equipment	0	0	0	0	Design and Tender	Works due to start and complete in June 2025. Budget of £50,000 allocated to 2025/26.	50,000	0
Provision of Benches and Sculpture at Various Locations in Wallacetown	0	0	0	0	Concept	Project identified but no budget allocated in the 12th December Report.	0	0
Consideration of Facilities Space in Newton Park	0	0	0	0	Concept	Works likely to take place in Spring 2026. Budget of £50,000 allocated in 2025/26.	50,000	0
Ward 4: Ayr East								
New Community Notice Boards for Outside Forehill Library and Castlehill Gates	10,000	10,000	0	(10,000)	Concept	Works due to start and complete in August, 2025. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Install a Sensory Path in Castlehill Woods	0	0	0	0	Design and Tender	Wors due to start and complete in August, 2025. Request approved to allocate budget of £50,000 to 2025/26 in line with 12th December approved Ward Capital paper.	50,000	0
Various Proposed Works at Glencairn Park Including Solar Light, A floating Path at the 'Duck Pond', Improvement to General Access	0	0	0	0	Concept	Start on site and complete on site in Autumn, 2025. Request approved to allocate budget of £100,000 to 2025/26 in line with 12th December approved Ward Capital paper.	100,000	0
Improve Bin Locations at Glencairn Park	0	0	0	0	Complete	Works are now complete. Request approved to allocate budget of £10,000 to 2025/26 in line with 12th December approved Ward Capital paper.	10,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Extension to the Rear of Forehill Library to Create a Community Space / Room	0	0	0	0	Concept	Works due to start and end in Summer 2026. Request approved to allocate budget of £250,000 to 2025/26 in line with 12th December approved Ward Capital paper.	250,000	0
Ayr East Ward - Place Planning Initiatives	0	0	0	0	Concept	Various proposals being considered to be undertaken from Autumn 2025 to Spring 2027. Request approved to allocate budget required of £250,000 to 2025/26. Work to Kincaidston Community Centre in line with 12th December approved Ward Capital paper.	250,000	0
Car Parking Provision - Peggieshill Road	0	0	0	0	Concept	Works planned for Winter 2025. Request approved to allocate budget of £75,000 to 2025/26 in line with 12th December approved Ward Capital paper.	75,000	0
Kincaidston Community Centre Roof	0	0	0	0	Concept	New project approved under delegated authority. Request to allocate budget in 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Ward 6: Kyle								
Kyle - Benches, Picnic Tables and Upgrade Footpath within Annbank Park	25,000	25,000	0	(25,000)	On Site	Works started in August 2024 and completion in September 2026. Request to increase budget to £25,000 as identified in approved Ward Capital Paper of 18th December, 2024. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Construction of New Footpath on the Southern Edge of Collenan Reservoir	22,000	22,000	0	(22,000)	Design and Tender	Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Kyle - New Outdoor Adult Gym Equipment in Mossblown	0	0	0	0	Complete	Works completed and charged in 2023/24. This was charged against VAT Funding codes. Budget for this was £40,000.	0	0
Kyle - Investment in an Upgraded Location for the War Memorial in Mossblown	80,000	80,000	80,000	0	Complete	Works are complete and Ward contribution recharged in 2024/25.	0	0
Kyle - Installation of New Benches at various locations in Symington	5,000	5,000	2,014	(2,986)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Symington Park - Outdoor Adult Gym Equipment and New Benches	40,000	40,000	0	(40,000)	Concept	Works are currently on hold.. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Community Cinema at Carvick Webster Memorial Hall, Monkton	45,000	45,000	8,651	(36,349)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - 4 Tier Planters for Monkton	5,000	5,000	0	(5,000)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Formal Road Access & Parking Provision at Dundonald Field	32,678	32,678	30,771	(1,907)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Road and Footpath Upgrades at Dundonald, Mossblown, Symington and Loans	36,098	36,098	35,498	(600)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Install seating for the elderly and more dog bins in Annbank	0	0	0	0	Complete	Works are complete. Noted as funded from revenue. Request to return budget to unallocated balance as per Ward Capital paper of 12th December, 2024. Agreed	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Kyle - Install Benches and bins in Wooded Area of Dundonald	5,000	5,000	0	(5,000)	Concept	Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Create Walking Routes, Install Benches and Pathways in Monkton	0	0	0	0	Concept	Project is likely to be considered in Active Travel programme which is grant funded. Request to return budget to unallocated balance as per Ward Capital paper of 12th December, 2024.	0	0
Kyle - Barnweil Monument Repairs and Noticeboard	3,500	3,500	0	(3,500)	Complete	Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Resurface existing MUGA in Annbank	41,000	41,000	0	(41,000)	Design and Tender	Works due to start and complete in July, 2025. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle - Resurface existing MUGA in Mossblown	40,000	40,000	0	(40,000)	Design and Tender	Works due to start and complete in July, 2025. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Install a History Park at Loans Community Hall and Link to Smugglers Trail	0	0	0	0	Concept	Works due to start in and complete in Autumn 2025. Budget of £50,000 in 2025/26.	50,000	0
Create a Car Park for the Village Hall in Craigie	0	0	0	0	Concept	Request approved to add budget of £50,000 in 2025/26.	50,000	0
Review and Upgrade of Seating / Signage Around Craigie	0	0	0	0	Concept	Request approved to add budget of £15,000 in 2025/26.	15,000	0
Review Use of Craigie Village Green for Community Events and Children to Access	0	0	0	0	Concept	Request approved to add budget of £25,000 in 2025/26.	25,000	0
Reserve for Community Projects in Kyle	0	0	0	0	Concept	Neighbourhood Services to liaise with Communities and Community Council. Request approved to add budget of £150,000 in 2025/26. Agreed budget	150,000	0
BBQ Stands and Picnic Tables at Collennan Reservoir	0	0	0	0	Concept	Request approved to add budget of £14,000 in 2025/26.	14,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Improve Accessibility at the Mossblown Village Hall	0	0	0	0	Concept	Create alternative to set of stairs at the main entrance. Request approved to add budget of £20,000 in 2025/26. Agreed budget	20,000	0
Finger Signposts, Symington	0	0	0	0	Concept	Anticipated works will be undertaken in Autumn 2025. Request approved to add budget of £12,000 in 2025/26. Agreed budget	12,000	0
Container Mansefield Road, Tarbolton	0	0	0	0	Complete	Request approved to add budget of £5,000 in 2025/26.	5,000	0
Ward 7: Maybole, North Carrick and Coylton								
Maybole, North Carrick & Coylton - Installation of New Benches in Minishant	0	0	0	0	Design and Tender	As there is no community council in Minishant, Members agreed to put a post on the Minishant social media page for community to suggest locations for the benches on Council land. No budget currently identified.	0	0
Maybole, North Carrick & Coylton - New Curtains with Maybole Coat of Arms for Maybole Town Hall Stage Area and completion of other ancillary works within the Town Hall	0	0	0	0	Complete	Works complete. Funded through and alternative budget Request approved to return budget as identified in Ward Capital paper of 12th December, 2024.	0	0
Maybole, North Carrick & Coylton - Construction of a new permanent Car Park adjacent to Miller Park Play Area, Maybole	65,000	65,000	0	(65,000)	Concept	Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0
Maybole, North Carrick & Coylton - Roads and Footpath Upgrades in Maybole and Dunure	13,865	13,865	9,636	(4,229)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0
Ward Project - Supply & Installation of Branding for Dunure Safety Boat	120	120	120	0	Complete	Works are complete.	0	0
Maybole, North Carrick & Coylton - Install Decorative lighting at Dunure Castle	50,000	50,000	0	(50,000)	Design and Tender	Works anticipated to take place between January and March, 2026. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Maybole, North Carrick & Coylton - Improve access from the Harbour to Kennedy Park and the Castle with a new Viewpoint bridge	230,000	230,000	65,775	(164,225)	Design and Tender	Works are currently on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0
Maybole, North Carrick & Coylton - Multi Use Games Area for Coylton (MUGA)	149,005	149,005	0	(149,005)	Design and Tender	Works anticipated to take place between Winter 2025 and Spring 2026. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	100,995	0
Moving Around - New Seating to Park, Coylton	11,584	11,584	0	(11,584)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0
Support Overall Costs of Window Replacement at Straiton Community Hall	10,000	10,000	0	(10,000)	Complete	Works are complete on site with grant to be paid. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0
New Safety Boat for Dunure Harbour	0	0	0	0	Complete	Cost £52,605 Paid in 2023/24 - no further budget required.	0	0
Coylton Primary School - Reline the Existing Playground to Mark Out Play Areas	7,139	7,139	7,139	0	Complete	Works complete.	0	0
Protect and Enhance Wildlife Habitats in The Villages - Crosshill, Straiton and Kirkmichael Community Action Plan	0	0	0	0	Concept	Project is expected to be delivered after Autumn 2025. Request approved to add budget of £25,000 to 2025/26 to reflect 12th December Ward Capital paper approved.	25,000	0
Minishant - Improve Playpark and Associated Surfacing Within Park	0	0	0	0	Concept	Start And complete in Spring, 2026. Request approved to add budget of £50,000 to 2025/26.	50,000	0
Minishant - Installation of New Benches	0	0	0	0	Concept	Start And complete in Spring, 2026. Request approved to add budget of £10,000 to 2025/26.	10,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Creation of an 'Alzheimer's Walk' in Crosshill With Different coloured Benches Placed Strategically Throughout the Village	20,000	20,000	7,440	(12,560)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0
Christmas Light Plug Installations - Kirkmichael and Crosshill	4,000	4,000	0	(4,000)	Complete	Works are complete on site. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring report to Cabinet of 17th June, 2025.	0	0
McCandlish Hall, Straiton - Match Funding for Roof Repairs, Audio Visual Equipment and Curtains	0	0	0	0	Concept	Start and completion in Summer 2025 Request approved to allocate budget of £26,500 as identified in the Ward Capital paper of 12th December, 2024 in 2025/26.	26,500	0
Creation of Pétanque in Straiton	0	0	0	0	Concept	Request to allocate budget of £15,000 in 2025/26, as approved under Delegated Authority, made through the P12 Capital Monitoring Report to Cabinet of 15th June, 2025.	0	0
Ward 8: Girvan and South Carrick								
Girvan and South Carrick - Installation of Lighting at Glendoune MUGA	0	0	0	0	On Site	Works are currently on site. Funded through 3G sports pitch contract. Request to return budget to unallocated balance line made through P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Ward Project - Installation of Bunting for Length of Girvan Promenade & around Stumpy Tower	3,276	3,276	3,276	0	Complete	Works are complete on site.	0	0
Girvan and South Carrick - Upgrade the use of the Boating Pond in Girvan	150,000	150,000	15,959	(134,041)	Design and Tender	Power supply to kiosk to be considered separately. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Girvan and South Carrick - New Merchant Navy and Seafarers Memorial at Girvan Harbour	0	0	0	0	Complete	Works are complete on site. Cost £16,450 Costs fully paid in 2023/24 and budget is able to be returned to unallocated balance.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Girvan and South Carrick - Upgrade the Bird Aviary in the Knockcushan Street Community Gardens	59,285	59,285	58,282	(1,003)	Complete	Works are now complete on site. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Girvan and South Carrick - Provision of 6nr new Flag Poles at Girvan Harbour	12,540	12,540	0	(12,540)	Concept	Works are anticipated to be complete in July, 2025. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Girvan and South Carrick - Investment in Upgrade to the shelter and pathways at Girvan Rose Garden	100,000	100,000	0	(100,000)	Design and Tender	Works are anticipated to start in Autumn 2025 be complete in Winter, 2025. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Girvan and South Carrick - New Deer Proof Fence at Bynehill Cemetery, Girvan	113,155	113,155	110,841	(2,314)	Complete	Works are now complete on site. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Girvan and South Carrick - Upgrades to Ardstinchar Bridge	42,196	42,196	38,466	(3,730)	Complete	Works are now complete on site. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Girvan and South Carrick - New Seating along the River Stinchar Walk	10,000	10,000	0	(10,000)	Concept	Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Upgrade Knockcushan Gardens	0	0	0	0	Design and Tender	Start in October 2025 and complete in November 2025. Request agreed to allocate budget of £30,000 to 2025/26 as identified in Ward Capital paper of 12th December, 2024.	30,000	0
Community Theatre Girvan (Academy)	0	0	0	0	Concept	Start and end date Summer 2025 Request to allocate budget of £50,000 to 2025/26 as identified in Ward Capital paper of 12th December, 2024.	50,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
War Memorial at Heronsford	3,360	3,360	2,800	(560)	Complete	Works are now complete on site. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Resurface Existing Tennis Courts in Ballantrae	0	0	0	0	Design and Tender	Works are now complete on site and will be charged in 2025/26.	81,500	0
Resurface Existing Tennis Courts in Girvan	0	0	0	0	Concept	Works externally funded by the LTA.	0	0
Develop Community Space Within Dailly	0	0	0	0	Design and Tender	Consultant currently working on a design and quotation. Request to allocate budget of £50,000 to 2025/26 approved as identified in Ward Capital paper of 12th December, 2024.	50,000	0
New Surfacing in Harbour Car Park to Designate Different Uses	0	0	0	0	Concept	Start Spring 2025 and complete Summer 2025. Request to allocate budget of £150,000 to 2025/26 as identified in Ward Capital paper of 12th December, 2024 agreed.	150,000	0
Install solar lighting along the tree lined footpath in Victory Park	0	0	0	0	Concept	Request approved to allocate budget of £10,000 to 2025/26 as identified in Ward Capital paper of 12th December, 2024.	10,000	0
Girvan and South Carrick - Contribution to New Car at the Rear of Dailly Primary School	0	0	0	0	Complete	Works are complete. Start October and completion January 2025. Request to allocate budget of £105,714 to 2025/26 as identified in Ward Capital paper of 12th December, 2024.	105,714	0
	2,774,659	2,774,659	1,612,752	(1,161,905)			2,575,569	911,549
Place Planning and Ayr Ward West / Ayr Town Centre Projects								
(Ward Projects)								

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Place Planning and Ayr Ward West / Ayr Town Centre Projects - Funding to be Allocated 2024/25 & Future Years	243,427	243,427	0	(167,539)	Concept	<p>Budgets allocated to projects in previous, current and future financial years (2023/24 to 2026/27) through the 12 Year Council Plan approved by South Ayrshire Council on the 1st March, 2023.</p> <p>First phase of projects approved through report taken to Council on the 29th June, 2023 and projects have been allocated to managers for progression.</p> <p>Second phase of projects approved through report taken to Council on the 26th September, 2023 and projects have been allocated to managers for progression.</p> <p>Further report 'Proposed Ward Capital Projects - Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026' approved by Council of the 12th December, 2024.</p> <p>Part of budget has been allocated to projects as detailed below, leaving a balance as shown for further allocation.</p> <p>Request to carry balance of budget</p>	257,200	900,000
Ward 5: Ayr West								
Ayr West - Illumination of the Auld and New Bridges	102,781	102,781	102,781	0	Complete	<p>Works are complete on site.</p> <p>Actual cost £102,781</p> <p>Request approved to increase budget in line with Ward Capital paper of 12th December, 2024.</p>	0	0
Ayr West - Multi Media Modern Signage, Various Locations	0	0	0	0	Concept	<p>On hold pending works being undertaken through Transformation Team.</p> <p>No budget or dates.</p>	0	0
Ayr West - Road Upgrade Works to All Main Arterial Routes into Ayr	131,790	131,790	131,790	0	Complete	<p>Works are complete.</p> <p>Total spend is £535,450 over the 2 financial years 2023/24 and 2024/25.</p>	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Blackfriars Walk - Replace Barriers	0	0	24,070	0	Complete	Work is complete on site. Works were originally funded from the Repairs and Renewals Fund but then agreed to come from Ayr West Ward budget. Request to allocate budget to project made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Murals on Buildings	0	0	0	0	Concept	Destination South Ayrshire to undertake a feasibility study.	0	0
Installation of Column Lighting to Ayr Promenade (ARA)	100,000	100,000	50,112	(49,888)	On Site	Start date January 2025 with completion in Summer 2025 Request approved to add budget of £100,000 as per identified in Ward capital paper of 12th December, 2024. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Re-introduce Path at River in Cambusdoon	0	0	0	0	Design and Tender	Tender process is underway with anticipated start and completion in Autumn 2025. Request agreed to add budget of £140,000 to 2025/26 per Ward capital paper of 12th December, 2024.	140,000	0
<u>Ayr West Town Centre Projects</u>								
Ayr West - Burns Statue Square Public Realm Upgrades	100,000	100,000	109,701	0	Design and Tender	Start date summer 2025 and completion Summer 2026. Request to allocate additional budget made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Loudoun Hall Investment in New Lighting Installations	14,936	14,936	0	(14,936)	Complete	Project complete on site. Request to carry balance of budget forward to 2025//26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayr West - Miller Road Lighting Column Decorative Lighting	12,596	12,596	1,657	(10,939)	Complete	Project complete on site. Request to carry balance of budget forward to 2025//26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Ayr West - Town Hall Gardens	70,000	70,000	0	(70,000)	Design and Tender	Currently progressing towards tender. Start on site Autumn 2025 and completion in Winter 2025. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Uplighting of the Auld Brig and New Bridge - Design Works	50,000	50,000		(50,000)	Design and Tender	Start in August 2025 and complete in November 2025. Currently considering procurement route for this work. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Construct and Enclosed Area at the Bandstand at Place De Saint Germain en Laye Gardens	7,200	7,200	22,163	14,963	Design and Tender	Start on site Summer 2025 and completion in Winter 2025. Currently out to tender with a tender return date of June, 2025. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	292,800	0
Develop a Childs Maze, Sensory Garden and Imaginative Seating on Promenade at Former Putting Green	0	0	0	0	Design and Tender	Start on site in November 2025 and completion March 2026. Currently out to tender with a tender return date of June, 2025. Request approved to allocate budget of £150,000 in 2025/26 per Ward capital paper approved 12th December, 2024.	150,000	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Reintroduce Crazy Golf on Ayr Promenade	100,000	100,000	0	(100,000)	Design and Tender	On site in Winter 2025 and completion in Spring 2026. Updated designs received and passed to Members for consideration. Will require Common Good consultation once designs are agreed. Total budget of £110,000 identified per Ward Capital paper of 12th December, 2024 and request approved to add further £10,000 to 2025/26. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	10,000	0
Notice Board at Alloway Primary - Relocate Existing and Introduce a Second Notice Board in Alloway	5,000	5,000	0	(5,000)	Concept	Start and completion in July, 2025. Notice boards are on order and will be installed on receipt. Request approved to allocate budget of £5,000 per Ward Capital paper of 12th December, 2024. Further request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Uplighting Old Brig and New Bridge - Installation	200,000	200,000	0	(200,000)	Concept	Works will require specialist consultants to undertake a feasibility study and cost estimate. Holding budget of £200,000 has been included for this work until an estimated cost has been received. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
South Harbour Heritage Trail	0	0	0	0	Design and Tender	Works planned to start and complete in Autumn 2025. Memorial position agreed in principle and assessment of artwork for the walled section is underway. Request approved to allocate budget of £50,000 to 2025/26 per Ward Capital paper of 12th December, 2024.	50,000	0
Ayr West - Honest Men and Bonnie Lassies Walk of Fame at Burns Statue Square	0	0	0	0	Concept	On hold pending design / costs for the Burns Statue Square project.	0	0
Public Art - Burns Statue Square - Initial Design Work	12,000	12,000	22,800	0	Complete	Initial designers fee. Currently checking if this should sit her or within wider town centre regeneration budget. Request to add budget of £12,000 as identified in Ward Capital paper of 12th December, 2024. Request to allocate additional budget made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Ayr West - Grain Exchange External Area. Remove Bus Stop and Public Art Adjacent to Create an Event Space	0	0	0	0	Concept	On hold pending design / costs for the Burns Statue Square project.	0	0
Ayr West - Resurfacing of Ayr Promenade with Red Tarmacadam and Upgrade Blackburn Carpark	0	0	0	0	Complete	Works are complete on site. Works were funded in 2023/24. Request to return balance in 2024/25 to unallocated budget line above approved through P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Ayr West - Ayr Town Centre Strategy	51,941	51,941	83,258	0	Design and Tender	Strategy to be developed. Ayr Town Centre Strategy. Request to allocate additional budget made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Ward Project - Ayr West - Purchase of Stretch Tents	49,999	49,999	49,999		Complete	Works are complete.	0	0

Our Communities	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Ayr Town Hall - Rigging and Sound Upgrade	0	0	0	0	Concept	Works not progressing. Request to return balance to unallocated budget line above approved through P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
	1,251,670	1,251,670	598,330	(653,339)			900,000	900,000

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Project Budgets Approved 2024/25: - - Updated Per Council of 27th February, 2025								
<u>Buildings</u>								
<i>Developers' Contributions</i>	613,206	613,206	702,308	89,102	See Expanded Section	For detailed breakdown, see expanded tab below.	2,268,109	0
<i>Equalities Act Budget - Various Projects</i>	349,334	349,334	312,142	(37,193)	See Expanded Section	For detailed breakdown, see expanded tab below.	249,759	225,000
Office Accommodation and Riverside Project	2,933	2,933	2,939	0	Complete	Works are complete on site, with final invoices being received and paid. Request to allocate additional budget to this line made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Office and Welfare Facilities at Bridge Street, Girvan	11,991	11,991	(1,669)	0	Complete	Final certificate has now been processed for payment. Request to use balance to offset additional spend on other projects made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Boiler Room plant replacement programme (low carbon solutions/Net Zero)	126,539	126,539	105,173	(21,366)	Design and Tender	Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	145,756	400,000
Boiler Room Plant Replacement - Girvan Academy & Coynton Primary School	526,308	526,308	478,292	(48,016)	Complete	Works are now complete on site with final account to be agreed and payments made. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Climate Emergency Projects	0	0	0	0	Concept	As a result of a specific grant awarded by Scottish Government, a budget of £810,000 was added to the 2025/26 programme through the capital budgets approved by Council on the 27th February, 2025 for Climate Emergency Projects.	810,000	0
Common Good Contribution - 17-21 High Street	0	0	0	0	Other	Works detailed under project 'Fire Damage Reinstatement Works - 17-21 High Street, Ayr' line below.	0	0
Girvan Harbour Stores	0	0	0	0	Concept	Budget of £360,000 approved for 2025/26 as part of the Capital Investment Programme 2025/26 to 2036/37 approved by Council on the 27th February.	360,000	0
Lighting Upgrades - LED & Solar	0	0	0	0	Concept	Budget of £100,000 approved for 2025/26 as part of the Capital Investment Programme 2025/26 to 2036/37 approved by Council on the 27th February.	100,000	0
Troon Municipal Buildings - Window Replacement Programme	0	0	0	0	Concept	Budget of £180,000 approved in each of the financial years 2025/26, 2026/27 and 2027/28 as part of the Capital Investment Programme 2025/26 to 2036/37 approved by Council on the 27th February.	180,000	180,000
Net Carbon Retrofit	0	0	0	0	Concept	Request to reallocate budget incorrectly identified made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	219,000	
Property Refurbishment - Various Projects	1,241,260	1,241,260	1,284,601	43,341	See Expanded Section	For detailed breakdown, see expanded tab below.	530,692	840,960
Rewiring Programme (Including Residual Decoration Work, Etc.) - Various Projects	79,052	79,052	191,397	112,344	See Expanded Section	For detailed breakdown, see expanded tab below.	150,000	150,000
Works to Facilitate Property Rationalisation - Various Projects	164,288	164,288	191,013	26,724	See Expanded Section	For detailed breakdown, see expanded tab below.	31,540	50,000

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Fire Damage Reinstatement Works - 17-21 High Street, Ayr	800,000	800,000	150,000	(650,000)	On Site	Bell Contracts commenced works on site 10th June 2024 and the project will run until October 2025 due to additional works required, including the additional time required to dry out the insulated plaster. Works are however currently progressing well and the building is now weathertight. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Shaw Park Pavilion Fire Reinstatement	20,803	20,803	20,999	0	On Site	LOA issued 12/03/25 confirming MCW's appointment. Works commenced on site 24/04/25. Progress meeting 01 arranged 4th June. Works are to be funded from an insurance settlement and a contribution from the Property Refurbishment Budget in future years and it is requested through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 that budgets be increased accordingly in 2024/25 and 2025/26.	0	0
CO2 Monitors - Council Properties - Scottish Government Funded 2021-22	0	0	0	0	Complete	Works are complete on site. No further expenditure is anticipated and request approved through the P9 capital Monitoring Report to Cabinet of 18th February, 2025 to reallocate to other projects.	0	0
Information Technology								
<i>Business Systems</i>	773,266	773,266	1,005,238	0	See Expanded Section	For detailed breakdown, see expanded tab below.	900,000	945,000
<i>End User Computing</i>	2,940,184	2,940,184	3,698,140	1,336,679	See Expanded Section	For detailed breakdown, see expanded tab below.	2,994,606	2,380,600

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Information and Data	739,024	739,024	1,088,402	0	See Expanded Section	For detailed breakdown, see expanded tab below.	360,000	360,000
ICT Infrastructure	612,320	612,320	609,694	0	See Expanded Section	For detailed breakdown, see expanded tab below.	275,580	542,000
Transformation Board Projects	109,000	109,000	0	(109,000)	See Expanded Section	For detailed breakdown, see expanded tab below.	0	0
5G Internet Access for Low Green Events	200,000	200,000	200,774	0	Complete	Works are now complete. Request to add additional budget from elsewhere within the Programme made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2027.	0	0
Other								
Facilitate Introduction of Flexible Working	44,995	44,995	64,435	19,440	On Site	Funding allocated to allow for the introduction of projects which will facilitate flexible working within the Council. Request to (a) advance budget from 2025/26 to 2024/25; and (b) reallocate part of this budget to Property Rationalisation made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	255,000	75,000
Initial Work on Projects For Future Years	64,368	64,368	83,584	19,216	Design and Tender	Funding allocated to allow for the development of potential future years projects. Request to advance budget from other lines unspent made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	60,400	90,000
Project Management Costs	8,431	8,431	131,421	0	Other	Corporate and Departmental Overhead recharges made for 2024/25. Request to allocate additional budget to this line approved through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
<i>Repairs and Renewal (Works Funded by Contribution)</i>	636,338	636,338	299,840	(318,168)	See Expanded Section	For detailed breakdown, see expanded tab below.	174,345	0
Scottish Government Flood Grant 2021-22	0	0	0	0	Concept	Request to carry budget forward to 2025/26 approved through the P9 Capital Monitoring report to Cabinet of 18th February, 2025.	0	0
<u>Economic and Regeneration</u>								
<i>Ayrshire Growth Deal</i>	400,893	400,893	271,946	(128,947)	See Expanded Section	For detailed breakdown, see expanded tab below.	1,966,906	14,990,824
Hanger Space (GPA)	0	0	0	0	Concept	No further expenditure on this line anticipated request to re-allocate budget to other projects approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024.	0	0
<u>Projects Brought Forward from 2020/21</u>								
Sale of Land and Buildings	408	408	408	0	Other	Costs incurred in relation to sale of land and buildings. Request to add additional budget made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
	10,464,941	10,464,941	10,891,078	334,156			12,031,693	21,229,384

Analysis of Block Codes - Other Investment

<u>Developers Contributions</u>								
Developers Contributions Unallocated - Greenan	0	0	0	2,205	Concept	Budget to be used for projects in the Greenan area, with projects to be developed. Request to advance part of the available budget in 2025/26 to 2024/25 and set against projects as below made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	157,945	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Doonfoot Primary - Curricular Upgrade (Developer's Contribution)	0	0	0	0	Complete	No further spend anticipated on this line. Request made to return balance to Developers Contributions Unallocated - Greenan approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Doonfoot Upper School - 2 Classroom Extension	25,268	25,268	27,473	0	Complete	Final invoice miscoded and now corrected. Request made to advance budget from the Developers Contributions Unallocated - Greenan 2025/26 and set against this job made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Doonfoot PS - New Car Park Layout & Associated Works	487,867	487,867	500,071	12,204	Complete	Works are now complete on site, with final account to be agreed and final costs charged thereafter. Fee recharges made in P12. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	23,133	0
Developers Contributions Unallocated - North East Troon	0	0	0	2	Concept	Budget to be used for projects in the North East Troon area, with projects to be developed. Request to advance budget to 2024/25 to be set against below project made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	642,960	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Monkton PS - Additional Classrooms	0	0	0	0	Concept	Feasibility information prepared by LMA Architects. Meeting held to discuss the potential for Education to consider the site of the existing public play park off Station Road in Monkton as an area for expansion of the primary school. Possible modular solution. Feasibility study to be updated. Possible planning consent required for relocation of play equipment to playing field.	0	0
Struthers Primary - Classroom Extension	100,000	100,000	174,691	74,691	Design and Tender	Tenders have been returned and checks are currently underway. Works are scheduled to start on site late June 2025. Request to advance part of budget forward from 2025/26 made through the P12 capital Monitoring Report to Cabinet of 17th June, 2025.	1,400,000	0
Struthers Primary School Nursery Conversion	71	71	73	0	Complete	Works are complete. Final certificate paid in February, 2025. Request to allocate budget from unallocated balance above made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	27,973	0
Struthers Primary School - Outdoor Adult Exercise Equipment Trail.	0	0	0	0	Complete	Works are complete on site. No further costs due. Request to return balance of funding to Developers Contributions was approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
New Play Space Games Area - Next to Struthers Primary School	0	0	0	0	Complete	Works are complete on site. No further costs due. Request to return balance of funding to Developers Contributions was approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Struthers Primary School - New Play Area (Developers Contributions)	0	0	0	0	Complete	Works are complete on site. No further costs due. Request to return balance of funding to Developers Contributions was approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
Symington Primary School – Extension to Form GP Room and Store	0	0	0	0	Complete	Works are now complete on site, with final account to be agreed and final costs charged thereafter. Request to carry balance of budget forward to 2025/26 approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	16,098	0
Developers Contributions - Symington Main Street - Unallocated Education	0	0	0	0	Complete	Works are complete on site. No further costs due. Request to return balance of funding to Developers Contributions was approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
	613,206	613,206	702,308	89,102			2,268,109	0

<u>Equalities Act Budget - Various Projects</u>								
Equalities Act Budget - Various Projects - Unallocated Budget 2024/25 & Future Years	0	0	0	7,689	Concept	Unallocated budgets available in 2025/26 and 2026/27. Request to advance part of the Unallocated Budget in 2025/26 to 2024/25 and use to allocated against various projects below made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	249,759	225,000
<u>Projects Brought Forward from Previous Years</u>								

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Ayr Town Hall - Replacement Chair Lifts	0	0	1,872	0	Complete	Works are complete with final fees recharged. Request to allocate budget from areas of underspend within this section of the Programme made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Overmills Day Care Centre - Formation of Accessible Toilets	4,415	4,415	4,415	0	Complete	Works are complete with final invoice received and paid.	0	0
- Cunningham Place Children's House - Accessibility Contribution 2022/23	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
- DDA Accessibility Surveys 2022/23 & 2023/24	0	0	3,840	0	Complete	Works are now complete on site. Request to allocate additional budget from underspends within this Section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Invergarven - Groundworks to Make External Area Child Accessible	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
2023/24 Projects								
- Domain Youth Centre - Create Accessible Exit Ramps 23-24	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Fisherton Primary School - Easi Lift Changing Bench 23-24	3,981	3,981	3,981	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate balance of budget back to the Unallocated Budget line above.	0	0
- Forehill Primary - Toilet & Path Adaptations	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
- Southcraig - Installation of Door Entry System for Easier User Access	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
Straiton Primary School Sensory Room	0	0	5,400	0	Complete	Purchase of acoustic curtains and fee to LMA Architects. Request to allocate additional budget from underspends within this Section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- McKechnie Institute - Access Lift Facility	95,000	95,000	87,034	(7,966)	Complete	Works are now complete on site. Final account to be agreed with contractor and final payment made thereafter. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- New Play Park, Victory Park, Girvan	0	0	0	0	Complete	Contribution towards costs of forming a playpark. Request to transfer to Girvan All Weather Pitch project line approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
2024/25 Projects								
- Doonfoot PS - Exterior Ramps 2024/25	0	0	4,500	0	Concept	Works are currently on hold. Fees for developing works charged in 2024/25. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional budget from underspends elsewhere within the Section.	0	0
- Chalmers Road - Internal Refurbishment 2024/25	16,206	16,206	19,736	0	Complete	Works are complete on site. Final costs and fees charged at P12. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional budget from underspends elsewhere within the Section.	0	0
- Overmills - Lime & Garden Room 2024/25	47,150	47,150	49,850	0	Complete	Works are complete on site. Final fees charged at P12. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional budget from underspends elsewhere within the Section.	0	0
- Hillcrest - First Floor Refurbishment 2024/25	25,000	25,000	2,250	0	Concept	Works are no longer proceeding. Request to use budget to offset other projects Request to reallocate balance of budget to other projects within the section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Dundonald PS - Alterations to Playground	0	0	0	0	Concept	P3 Adjustment duplicated in both Equalities and Property Refurbishment sections. Request reverse P3 adjustment in this section approved through the P6 Capital Monitoring Report to Cabinet of the 26th November, 2024.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Southcraig School - Classroom Adaptations & Refurbishment 2024/25	42,765	42,765	46,614	0	Complete	Works are complete on site. Final fees charged at P12. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional costs from underspends elsewhere within the Section.	0	0
- Troon HWRC - Accessible Ramp Replacement	4,994	4,994	5,534	0	Complete	Works are complete on site. Final fees charged at P12. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional costs from underspends elsewhere within the Section.	0	0
- Crosshill Primary School - Various Accessibility Works	25,000	25,000	21,526	(3,474)	On Site	Majority of works complete and remaining works will be undertaken during summer holiday period. Request made through the P12 Capital Monitoring Report to cabinet of 17th June, 2025 to carry forward balance of budget to 2025/26.	0	0
- Space Place - Accessibility Works	25,000	25,000	7,558	(17,442)	On Site	Works are currently on site and due to complete shortly. Request made through the P12 Capital Monitoring Report to cabinet of 17th June, 2025 to carry forward balance of budget to 2025/26.	0	0
- Wallacetown Hub- Wheelchair Access Ramp	920	920	920	0	Complete	Works are complete on site.	0	0
- Loudon Hall Accessibility	4,450	4,450	4,700	0	Complete	Works are complete on site. Final fees charged at P12. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional from underspends elsewhere within the Section.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Southcraig - Replacement Ceiling Hoist	26,653	26,653	29,052	0	Complete	Works are complete on site. Final fees charged at P12. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional budget from underspends elsewhere within the Section.	0	0
Forehill PS Accessible Ramp to Outdoor Play Hut	1,400	1,400	1,380	0	Complete	Works complete on site. Request to reallocate balance of budget to other projects within the section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Southcraig School Play Area Upgrade	7,000	7,000	0	(7,000)	Concept	Work to be programmed. Request made through the P12 Capital Monitoring Report to cabinet of 17th June, 2025 to carry forward balance of budget to 2025/26.	0	0
Maybole Campus Accessibility Adaptations	4,000	4,000	3,566	0	Complete	Works complete on site. Request to reallocate balance of budget to other projects within the section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Symington Library - Accessible Door Controls	3,000	3,000	2,300	0	Complete	Works complete on site. Request to reallocate balance of budget to other projects within the section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Lochside Community Centre - Works to Form Accessible Entrance	9,000	9,000	0	(9,000)	On Site	Currently on site and completion anticipated by 23rd May. Request made through the P12 Capital Monitoring Report to cabinet of 17th June, 2025 to carry forward balance of budget to 2025/26.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Southcraig School - Replace Pool Hoist	3,400	3,400	3,363	0	Complete	Works complete on site. Request to reallocate balance of budget to other projects within the section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Colmonell Community Centre - Accessibility Review & Adaptations	0	0	2,750	0	Complete	Works are complete on site. Final fees charged at P12. Request made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 to fund additional budget from underspends elsewhere within the Section.	0	0
2025/26 Projects								
Invergarven School - Playground Refurbishment 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Equalities Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Nursery Court Girvan - Wheelchair Ramp form Summer Room to Outdoors 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Equalities Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Southcraig School - Exterior Playground Upgrade 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Equalities Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Doonfoot PS - Interior & Exterior Ramps 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Equalities Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Kingcase Primary - Accessible Doors 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Equalities Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Marr College - Track Hoist 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Equalities Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
	349,334	349,334	312,142	(37,193)			249,759	225,000
Property Refurbishment - Various Projects								
Property Refurbishment - Various Projects - Unallocated Budget 2024/25 and Future Years	28,801	28,801	0	46,316	Concept	Unallocated budgets available in 2024/25, 2025/26 and 2026/27. Request to (a) advance budget from 2025/26 to 2924/25; (b) allocated this balance of budget to projects below; and (c) advance budget from future years to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	530,692	840,960
Projects Brought Forward from Previous Years								
- Heritage Centre 1 -3 High Street, Ayr	0	0	0	0	Complete	Works are complete on site and no further costs anticipated. Request made through the P9 Capital Monitoring Report to Cabinet of 18th February to return budget to unallocated balance.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Lochside Community Centre - Replacement Boiler 2022/23	6,988	6,988	17,748	0	Complete	Final charges made in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Prestwick Community Centre - Slate Roof Replacement	0	0	0	0	Complete	Project is complete and no further charges are anticipated. Request to return budget to Unallocated Budget line above approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
Minishant Primary School – Roof Replacement of Main Building	0	0	(490)	0	Complete	Credit in relation to older Purchase Order currently being investigated. Request to allocate unused budget to other projects within this section of the programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
2023/24 Projects								
Marr College - Internal and External Upgrades	12,155	12,155	13,365	0	Complete	Works are complete on site and final fees charged. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Carnegie Library, Maybole - Refurbishment of Building Exterior including Stonework	0	0	1,227	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Doonfoot Primary - Exterior Brickwork Replacement	0	0	4,045	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Dundonald Primary School / Activity Centre - Carry Out Repairs / Replace Metal Roof	675	675	3,372	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Heathfield Primary School - Remove Current Air Circulation System and Install New Air System to Allow Air Circulation	545	545	1,702	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Heathfield Primary - Replacement of Suspended Ceiling in Ground and First Floor	0	0	215	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Minishant Primary - Replace Ceiling and Lighting Main Building and Dining Hall	0	0	0	0	Complete	Project is complete and no further charges are anticipated. Request to return budget to Unallocated Budget line above approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Minishant Primary - Refurbishment of Male & Female Toilets in Main Building and IFE Building	0	0	3,078	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Various - External Tarmac, Boundary Walls, Railings, Line Markings	14,884	14,884	14,884	0	Complete	Project is complete and final fees charged in P12.	0	0
Girvan Golf Starters Building - Refurbishment of Building Exterior Including Roof and Windows	0	0	0	0	Complete	Project is complete and no further charges are anticipated. Request to return budget to Unallocated Budget line above approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0
Coylton Primary - Ground Floor Corridor Refurbishment 23-24	16,770	16,770	18,960	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Coylton Primary School - Playground Markings- Duplicate code- budget held in Education	0	0	0	0	Complete	Works are complete on site. Budget for these works is held within the School Refurbishment Section of the Programme and the budget held in Property Refurbishment can be returned to the Unallocated Balance, through the P6 Capital Monitoring Report to Cabinet of the 26th November, 2024.	0	0
Dundonald PS - Alterations to Playground	8,120	8,120	8,851	0	Complete	Final charges and fees made in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Kingcase Primary - Upgrade of Fire Doors	0	0	1,795	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Struthers Primary School - Interior Ceiling & Lighting Upgrade 23-24	0	0	730	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Struthers Primary - Flat Roof Replacement	0	0	400	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Troon Town Hall - Flat Roof Replacement	0	0	8,938	0	Complete	Final fees and charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Troon Concert Hall - External Brick Works	0	0	2,531	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Ivy Cottage, Troon - Roof Replacement	1,903	1,903	3,985	0	Complete	Final invoice and fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Maidens Primary School - Replacement Fire Alarm	0	0	0	0	Complete	Budget adjustment made at P12 should have taken budget from the Unallocated Budget line rather than a specific project where no budget was allocated. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024 to reallocate budget from the Unallocated Budget above.	0	0
McCall's Avenue - Replacement Heating	34,210	34,210	35,750	0	Complete	Final fees charged in relation to previous years project. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Marr College - Replacement Fire Alarm	177,018	177,018	177,018	0	Complete	Works are complete on site. Request to add budget from other areas within the Programme approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Maybole Town Hall - Electrical Works	4,620	4,620	4,620	0	Complete	Final charges made in relation to previous years project. Request to allocate budget approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
65 Club, Prestwick - Replace Roof Covering with Insulated Material	0	0	1,784	0	Complete	Works are complete on site and final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Dundonald Primary School - Replacement Water Cylinder	365	365	365	0	Complete	Final invoice in relation to previous years project. Request to allocate budget approved through the P6 Capital Monitoring Report to Cabinet of the 26th November, 2024.	0	0
McKechie Institute - High Level Roof Works	27,562	27,562	28,802	0	Complete	Works are complete on site and final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Ayr Town Hall - Alterations to Car Park Barriers	3,751	3,751	3,751	0	Complete	Budget adjustment made at P12 should have taken budget from the Unallocated Budget line rather than a specific project where no budget was allocated. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024 to reallocate budget from the Unallocated Budget above.	0	0
County Buildings - Upgrade and Refurbish Basement Shower Room	0	0	0	0	Complete	Budget adjustment made at P12 should have taken budget from the Unallocated Budget line rather than a specific project where no budget was allocated. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024 to reallocate budget from the Unallocated Budget above.	0	0
Hourston's - Roof Repairs	0	0	0	0	Complete	Works funded from Hourston's Development budget line.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
IT Technology (Screens, Desk Equipment Etc for Meeting Rooms)	0	0	0	0	Complete	Budget adjustment made at P12 should have taken budget from the Flexible Working Budget line rather than a specific project where no budget was allocated. Request approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024 to reallocate budget from the Unallocated Budget above.	0	0
Office Moves and Furniture	0	0	0	0	Complete	Works funded from Flexible Working budget line.	0	0
Troon Concert Hall- External Brick and Stone Works	6,350	6,350	6,350	0	Complete	Works are complete with final invoice received. Request approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024, to allocate budget from the Unallocated Budget line above.	0	0
Troon Concert Hall- Works To External Windows	2,221	2,221	2,221	0	Complete	Works are complete with final invoice received. Request approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024, to allocate budget from the Unallocated Budget line above.	0	0
2024/25 Projects								
Legionella Upgrade Works- Various Projects	7,018	7,018	8,108	0	Complete	Works are complete on site and final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Various Projects - Tarmac & Boundary Walls 2024/25	75,868	75,868	79,671	0	Complete	Works are complete on site and final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
G24944-Fire and Intruder Alarms - Various Properties 23-24	0	0	9	0	Complete	Works are complete on site and final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Various Projects - Fire & Intruder Alarm Upgrades 2024/25	106,687	106,687	111,997	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Symington Library - External Cladding 2024/25	60,000	60,000	40,864	0	Complete	Works are complete on site. Request to reallocate budget remaining to other projects within this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Kingcase PS - Replace Timber Doors with Aluminium 2024/25	38,710	38,710	40,510	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Struthers PS - Replace Timber Doors with Aluminium 2024/25	19,825	19,825	21,282	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Struthers PS - Upgrade Suspended Ceiling & Lighting 2024/25	12,388	12,388	12,928	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Ceric Building - Roof Repairs & Cladding of Tank Room 2024/25	10,000	10,000	450	0	Complete	Works are complete on site. Request to reallocate budget remaining to other projects within this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Heathfield PS - Corridor & Nursery Improvements 2024/25	15,231	15,231	15,906	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Walker Hall, Troon - Upgrade Suspended Ceiling & Lighting, & Decoration to Walls 2024/25	12,425	12,425	12,965	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Walker Hall, Troon - Upgrade Fire Doors 2024/25	23,526	23,526	24,561	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Montgomerie Hall - Replacement Windows & Decoration 2024/25	10,608	10,608	11,058	0	Complete	Works are complete on site. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Various Projects - High Level Works 2024/25	150,000	150,000	182,652	0	Complete	Works are complete. Final fees recharged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Various Projects - Asbestos Removal 2024/25	50,000	50,000	43,324	0	Complete	Works are complete on site. Request to reallocate budget remaining to other projects within this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
- Southcraig School - Roof Replacement 2024/25- Duplicate code, costs to be charged to Education	0	0	0	0	On Site	Costs of project are to be split 50 / 50 between Property Refurbishment and School Refurbishment. Property Refurbishment element was taken in P12, 2023/24 and therefore, a request is approved through the P6 Capital Monitoring Report to Cabinet of 26th November, 2024 that budget on this line is returned to the unallocated balance.	0	0
- Maybole Library - Stonework & External Repairs 2024/25	0	0	2,250	0	Complete	Design works and costing are currently being progressed. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Racecourse Road Pavilion - Refurbishment 2024/25	0	0	2,250	0	Complete	Works are currently being designed but unlikely to be undertaken in the current financial year. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Carnegie Library, Ayr - Windows 2024/25	1,000	1,000	3,250	0	Complete	Design works and costing are currently being progressed and initial design fees charged at P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Colmonell PS - Upgrade Flooring 2024/25	5,000	5,000	450	(4,550)	Design and Tender	Design works and costing are currently being progressed and initial design fees charged P12. Project will start on site in 2025/26 and therefore, a request is made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to carry the balance of budget forward to 2025/26.	0	0
- Colmonell PS - Investigate Roofing 2024/25	5,985	5,985	6,885	0	Complete	Works are complete on site. Final fees charged P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Girvan Academy - Asbestos Removal & Flooring 2024/25	23,227	23,227	24,605	0	Complete	Works are complete on site. Final fees charged P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Girvan Academy - Replacement Ceiling & Lights 2024/25	22,604	22,604	23,729	0	Complete	Works are complete on site. Final fees charged P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Girvan Academy - Additional Windows 2024/25	0	0	1,575	1,575	Design and Tender	Initial design fees charged P12. Works are programmed to take place over the school Easter break. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Dolphin House - Replacement of Bunk House Roof 2024/25	11,846	11,846	28,482	0	Complete	Works are complete on site and no further costs anticipated. Final fees charged P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Braehead PS - Fascia & Roughcast Replacement	32,374	32,374	33,814	0	Complete	Works are now complete on site. Final fees charged P12. Request to allocate additional budget from projects elsewhere within this section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Troon Pool - Boiler Replacement 2024/25	200,000	200,000	185,030	0	Complete	Works are complete on site. Request to reallocate budget remaining to other projects within this section made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
2025/26 Projects								

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Symington Primary - Remove Timber Doors and Replace with Metal Doors 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Struthers Primary - Remove Timber Doors and Replace with Metal Doors 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kingcase Primary - Remove Timber Doors and Replace with Metal Doors 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Troon Municipal Building - Replacement of Suspended Ceiling and Decoration 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Heathfield Primary - Renewal of Floor Covering and Complete Decoration 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
External Works Inc. Boundary Walls, Tarmac, Etc - Various Properties 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Intruder Alarms - Various Properties Throughout South Ayrshire 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Door Entry Systems - Various Properties Throughout South Ayrshire 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Fire Alarms - Various Locations Throughout South Ayrshire Council 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Masonhill Crematorium - Painting to Porticos and Adjacent Walls 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Asbestos Removal Works - Various Properties 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Legionella/Cold Water Storage Tank Upgrade Works - Various Properties 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kyle Academy - Cold Water Storage Tank Replacement 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Lift Remedial Works - Various Properties 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Carnegie Library Maybole - Exterior Refurbishment - 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Citadel Window Replacement 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Minishant Primary - Main Hall & Dining Hall Refurbishment 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Racecourse Pavilion Ayr - Exterior & Interior Refurbishment 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Ayr Grammar School - Replace Roofing at Tank Room 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Kincaidston Primary - Interior Flooring and Décor Refurbishment 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Dailly Community Centre - Exterior Upgrade 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Dalmilling Primary - Décor Upgrade 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Braehead Primary - Décor and Floors 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Forehill Primary - Replacement Flooring, Trims etc 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Forehill Library - Roof Works 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
							0	0
	1,241,260	1,241,260	1,284,601	43,341			530,692	840,960

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
<u>Rewiring Programme (Including Residual Decoration Work, Etc.) - Various Projects</u>								
Rewiring Programme (Including Residual Decoration Work, Etc.) - Various Projects - Unallocated Budget 2024/25 & Future Years	11,727	11,727	0	112,344	Concept	Unallocated budgets available in 2024/25, 2025/26 and 2026/27. Request to (a) advance budget form 2025/26; and (b) reallocate the revised budget to projects below made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	150,000	150,000
<u>Projects Brought Forward From Previous Years</u>								
- County Buildings - Upgrade of Distribution Boards 2022/23	707	707	707	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate balance of budget back to the Unallocated Budget line above.	0	0
- Renewal of Distribution Board - Girvan Academy Dance Studio 2022/23	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
- Replacement Central Battery – Whitletts Social Work Office	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
<u>2023/24 Projects</u>								
- County Buildings - Replacement Distribution Boards 2023/24	6,580	6,580	6,581	0	Complete	Final charges made in relation to previous years project. Request to allocate budget approved through P3 Capital Monitoring Report to Cabinet of 27th August, 2024.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Kyle Academy - Replacement Fire Alarm	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
2024/25 Projects								
- Upgrade of Switchgear & Distribution Board, County Buildings, Ayr 2024/25	60,038	60,038	184,109	0	Complete	Works complete on site. Request to (a) advance budget form 2025/26; and (b) reallocate part of the revised budget to projects below made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
2025/26 Projects								
McAdam House – Partial Rewiring 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
	79,052	79,052	191,397	112,344			150,000	150,000
Works to Facilitate Property Rationalisation - Various Projects								
Works to Facilitate Property Rationalisation - Various Projects - Unallocated Budget 2024/25 & Future Years	0	0	25,374	26,724	Concept	Unallocated budgets available in 2024/25, 2025/26 and 2026/27. Request to (a) advance budget form 2025/26 to 2024/25; and (b) reallocate part of the revised budget to projects below made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	31,540	50,000
Projects Brought Forward from Previous Years								

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Bath Place - Interior Refurbishment	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
- Demolition - Annbank - Cabin (Brocklehill Ave)	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
2023/24 Projects								
Southcraig - Refurbishment of Large Teaching Area	0	0	0	0	Complete	Works are complete on site and no further expenditure is anticipated. Request approved through the P3 Capital Monitoring Report to Cabinet of 27th August, 2024, to re-allocate budget back to the Unallocated Budget line above.	0	0
Demolition of Gardenrose Primary School	148,441	148,441	148,441	0	Complete	Works are complete on site. Request approved through the P6 Capital Monitoring Report to Cabinet of 26th November to reallocate additional budget to this project from the Unallocated Budget line above.	0	0
St Patricks Primary School - AV Rooms Converted to Changing Rooms	15,847	15,847	17,197	0	Complete	Works are complete on site. Final fee recharge made in P12. Request to allocate additional budget from other projects underspending within the section made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
2025/26 Projects								

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Fisherton Primary - Toilet Refurbishment 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Property Refurbishment Act - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
Masonhill Crematorium - Refurbishment of Staff Kitchen and Toilets 2025/26	0	0	0	0	Concept	Request to allocate budget to this project in 2025/26, taken from the Works to Facilitate Property Rationalisation - Unallocated Funding 2025/26 budget, made through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025.	0	0
	164,288	164,288	191,013	26,724			31,540	50,000
ICT Infrastructure								
- ICT Infrastructure Unallocated Budget 2024/25 & Future Years	0	0	(51,791)	0	On Site	Continuing with the procurement of digital telephony, and improved infrastructure required to increase security and comply with PSN requirements. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	(116,168)	542,000
- Public Switches Telephone Network Decommissioning	3,035	3,035	1,500	0	On Site	Continue the process of identifying unused telephone lines and ceasing them. Increase focus due to rollout of Teams telephony. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Network Control Access	0	0	0	0	Complete	Close report being prepared.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Wi-Fi Refresh	10,727	10,727	33,567	.	On Site	Replacement of various access points across sites underway. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	391,748	0
- Skype for Business Upgrade	0	0	0	0	On Site	Pilot of Teams telephony was a success and wider rollout has now commenced.	0	0
- Wide Area Network (WAN) 2024 Renewal	552,558	552,558	607,460	0	Complete	Close report being prepared. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Corporate External Firewall	46,000	46,000	18,958	0	On Site	Works being progressed. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
	612,320	612,320	609,694	0			275,580	542,000
Business Systems								
- Business Systems - Unallocated Funding 2024/25 & Future Years	470,432	470,432	379,957	0	On Site	A number of projects continue to progressed during this period including Digital Services platform. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	900,000	945,000

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Microsoft 365	2,578	2,578	0	0	On Site	Primary focus continues to be moving content from Shared Drives to SharePoint. Continued support and embedding of tools ongoing for corporate Services through training and Viva Engage messaging. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Oracle eBusiness Suite Programme	60,680	60,680	60,680	0	Complete	Project now formally closed with report presented and accepted at Transformation Board 20th November 2024.	0	0
- Cyber Resilience programme	16,295	16,295	182,958	0	On Site	Procurement of a replacement Security Operation Centre underway. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Vehicle Tracking System	47,184	47,184	0	0	Complete	Project is now closed. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Apps Fitness for Purpose (BS)	0	0	0	0	On Site	Work continues on this assessment.	0	0
- BRS Golf Systems Upgrade	19,391	19,391	295	0	Complete	Project is now closed. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Telecare Analogue to Digital Migration	0	0	0	0	On Site	Roll-out of new digital alarms nearing completion. Scotland-wide ARC implemented.	0	0
- Pay 360 Cloud Migration	0	0	0	0	Complete	Project completed.	0	0
- Digital Platform (Goss) Renewal	0	0	0	0	On Site	Work continues to enhance and develop the Council's digital services platform, supporting services as they modernise and change the way citizens interact with the Council. Work supports Customer Assistance Model project being taken forward in Transformation Portfolio.	0	0
- Servitor Upgrade	37,656	37,656	88,122	0	Complete	Project completed. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Customer Invoicing and Legal Debt Recovery Cloud Migration	70,273	70,273	165,062	0	On Site	Project moving to close. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Oracle Fusion Document Management Solution	20,000	20,000	0	0	On Site	Project in delivery phase. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Care and Repair Cloud Migration (ACT)	3,414	3,414	3,414	0	On Site	Project nearing completion.	0	0
- iDox Uniform Hosting Renewal	0	0	100,000	0	Complete	Payment made in 2024/25 rather than 2025/26. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Leisure Booking System	25,363	25,363	24,750	0	On Site	CoursePro & Online Bookings 5 sites. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Digital Asset Management System (Information Governance)	0	0	0	0	Design and Tender	New project approved by Transformation Delivery Group of the 20th March, 2025. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to allocate budget from the 2025/26 Unallocated Business Systems budget line above.	0	0
Online Training Platform for Community Councils	0	0	0	0	Concept	New project approved by Transformation Delivery Group of the 20th March, 2025. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to allocate budget from the 2025/26 Unallocated Business Systems budget line above.	0	0
	773,266	773,266	1,005,238	0			900,000	945,000
Information and Data								
- Information and Data - Unallocated 2024/25 and Future Years	155,902	155,902	(598)	0	On Site	Workstream focuses on how we store and access our data across both Education and Corporate estates, ensuring we do so securely. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	360,000	360,000

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Converged Infrastructure	150	150	0	0	Complete	Project moving to close. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Cloud Back Up Solution	0	0	0	0	Complete	Moving to close on this Phase.	0	0
- Cloud Hosting and Data Centre Retirement	17,339	17,339	17,339	0	Complete	Migration of Phase 1 servers complete.	0	0
- F5 Application Software Upgrade and Support	0	0	231,782	0	Complete	Project complete. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Lanschool Air	0	0	0	0	On Site	Work nearing completion on moving this product to a Software as a Service solution and to retire 16 on-premises servers.	0	0
- Remote Cabinet Upgrades Phase 4/5	283,741	283,741	304,283	0	On Site	Phase 3 and 4 in the planning and delivery stages. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Azure Migration Project	11,393	11,393	206,281	0	On Site	Project in planning and delivery stage. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
- Oracle Hosting Project	11,750	11,750	49,144	0	On Site	Work now underway for this project with key applications and databases being migrated to the Cloud. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Data Centre UPS 21-22	0	0	(700)	0	Complete	Credit in relation to older PO closed off and no longer required. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Full Cloud Backup Solution	258,749	258,749	280,870	0	On Site	Project in planning and delivery stage. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
	739,024	739,024	1,088,402	0			360,000	360,000

End User Computing								
- End User Computing Unallocated Funding - 2024/25 & Future Years	0	0	140,243	1,336,679	On Site	PC Refresh Programme continues with laptops and desktops being replaced across the estate. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	2,994,606	2,380,600

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- Public Network Accessible Council Owned Devices	24,162	24,162	16,255	0	Complete	Project completed. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- ICT Tech Fund	83,799	83,799	91,833	0	On Site	Project works underway. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Zscaler Private Service Edge-Fi Refresh	6,137	6,137	0	0	Complete	Project completed. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Digital Footprint for Offline Workers	15,000	15,000	6,416	0	Complete	Project completed. Request to reallocate balance of budget to other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Tech Refresh – ICT Equipment for Education	393,538	393,538	710,607	0	On Site	Equipment being issued to schools as it is delivered, replacing historic equipment. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Tech Refresh – Interactive Whiteboards for Schools	75,493	75,493	92,349	0	On Site	Equipment being issued to schools as it is delivered, replacing historic equipment. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
- MFD Renewal	314,353	314,353	382,693	0	Complete	Project completed. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Tech Refresh ICT Equipment for Corporate	55,712	55,712	249,093	0	On Site	Equipment being issued as it is delivered, replacing historic equipment. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
- Microsoft Enterprise Licensing Agreement	1,971,990	1,971,990	1,971,990	0	Complete	License purchase complete with yearly usage reviews now scheduled	0	0
Microsoft Education Licensing Agreement	0	0	0	0	Design and Tender	Project approved by the Transformation Delivery Group in February 2025 and moving to delivery.	0	0
MDM Mobile Guardian	0	0	36,661	0	Design and Tender	Project approved by the Transformation Delivery Group in February 2025 and moving to delivery. Request to reallocate budget from other projects within the ICT section of the Programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
	2,940,184	2,940,184	3,698,140	1,336,679			2,994,606	2,380,600
Transformation Board Projects								

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Recruitment Process Improvement	60,000	60,000	0	(60,000)	Design and Tender	Funding approved through the Transformation Board of 1st May, 2024. Request to recognise capital expenditure and income element approved through the P6 Capital Monitoring Report to Cabinet of 27th November, 2024. Project being progressed. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Digital Training Suite	49,000	49,000	0	(49,000)	Concept	Funding approved through the Transformation Board of 20th November, 2024. Request to recognise capital expenditure and income element made through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025. Request to carry budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Process Automation	0	0		0	Design and Tender	Funding approved through the Transformation Board of 25th February, 2025. Request to recognise capital expenditure and income in 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Solar Farm – Phase 2	0	0		0	Design and Tender	Funding approved through the Transformation Board of 25th February, 2025. Request to recognise capital expenditure and income in 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
	109,000	109,000	0	(109,000)			0	0

Repairs and Renewal (Works Funded by Contribution)								
Projects Brought Forward from 2020/21								
Car Park Reconstruction - Walker Road, Ayr	0	0	0	0	Complete	Works are now completed on site with costs to be recharged. Request to carry budget forward to 2025/26 approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	16,180	0
Collenan Reservoir - Gantry	186,783	186,783	186,784	0	Complete	Works are now complete and costs fully invoiced. Request to allocate additional funding from elsewhere within the overall programme made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Cunningham Place Children's House - Independent Living Flat	1,613	1,613	1,613	0	Complete	Works are now completed on site and final costs recharged. Request to reallocate balance to the Garden Room project below approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Cunningham Place Children's House - Garden Room	0	0	0	0	Concept	Funding has been awarded for the installation of a garden room at Cunningham Children's House. The independent living flat was progressed first and the Garden Room will now be considered. Client to confirm if these works are still to proceed. Request to carry budget forward to 2025/26 was approved through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	71,441	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Dementia Friendly Promenade	0	0	0	0	Complete	All works are completed and there are no further charges anticipated. Request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to return unused budget in 2025/26 to the Repairs and Renewals Fund.	10,500	0
Energy Performance Certificates	0	0	0	0	Complete	Works are complete on site. No further spend is anticipated and request to return budget to Repairs and Renewals Fund made through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Fuel Emergency Back Up - Operations Centre, Walker Rd , Ayr	13,196	13,196	18,935	0	Complete	Works are complete on site. Request to allocate additional budget for underspends elsewhere in the programme made through the P9 Capital Monitoring Report to Cabinet of 18th February, 2025.	0	0
Shared Boundary Wall at 45 Craigie Road, Ayr	12,057	12,057	2,740	(9,317)	Complete	Works are complete on site. Final invoice due to be submitted. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Darley Golf Course Removal and Replacement Maintenance Building Roof	27,819	27,819	27,819	0	Complete	Works are complete on site and fully charged.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Dundonald Recreation Ground	72,000	72,000	51,631	(20,369)	Design and Tender	There has been the need to undertake groundwork monitoring / assessment prior to final design and tender. The decision is that no works to start until after the Dundonald Highland Games. Works should be completed prior to the end of the year. It is therefore requested through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 that the amount allocated through Repairs and Renewals Fund be returned to the Fund.	0	0
Motorhome Parking Scheme 2023/24	0	0	(13,583)	(13,583)	Design and Tender	Works currently being progressed by ARA. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	47,424	0
Replacement Railings at Blackfriars Walk	24,070	24,070	0	0	Complete	This project is complete. Funding is contained within the Ayr West Ward Capital section of the programme. Therefore it is requested through the P12 Capital Monitoring Report to Cabinet of the 17th June, 2025 that the amount allocated through Repairs and Renewals Fund be returned to the Fund.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Defibrillators and Cabinets at SHU's - Various Locations	23,800	23,800	13,000	(10,800)	On Site	Works have now been completed and defibrillators installed to all locations apart from Whitletts Court which is currently being rendered. The unit will be fitted on completion of this work. All units are registered on the Circuit. St. John's are still to provide training for staff and service users and their families will also be invited to attend. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Replacement Valves for Collenan Reservoir	60,700	60,700	0	(60,700)	Design and Tender	Approval has been attained to Direct Award works and it is anticipated that the appointment will be made by 31st May. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Replacement Valves for Raith Reservoir	60,700	60,700	0	(60,700)	Design and Tender	Approval has been attained to Direct Award works and it is anticipated that the appointment will be made by 31st May. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Replacement of Roof on Belleisle Greenkeepers Welfare Unit	10,000	10,000	8,740	(1,260)	Complete	Works are complete on site. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Replacement of Swimming Pool Plant Equipment at Citadel Leisure Centre	99,000	99,000	0	(99,000)	Concept	Robertson Construction have been instructed to carry out the pool plant replacement works at the Citadel as they are currently on site at this property. Discussions are ongoing regarding the methodology for carrying out the works which will necessitate a diving team. The works are programmed to be carried out in August 2025. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Replacement Fuel Tank - Girvan Depot	44,600	44,600	2,161	(42,439)	Concept	Contract has been awarded and all works aim to be completed by the end of July, 2025. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Ivy Cottage Troon	0	0	0	0	Concept	Request to add expenditure and income budgets for new Repairs and Renewals Fund bid approved by Capital Asset Management Group of 18th December, 2024, made through the P9 Capital Monitoring Report to Cabinet of 16th February, 2025. Budget has been added to 2025/26 in line with proposed project timescales.		0
Facilitating Mitigation Measures re Dark Start	0	0	0	0	Concept	Request to add expenditure and income budgets for new Repairs and Renewals Fund bid approved by Capital Asset Management Group of 18th December, 2024, made through the P9 Capital Monitoring Report to Cabinet of 16th February, 2025. Budget has been added to 2025/26 in line with proposed project timescale.	28,800	0

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Arthur Street PC - Drainage	0	0	0	0	Concept	This bid was approved by Capital Asset Management Group of the 25th March, 2025 and request made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025 to add expenditure and income budgets of £17,955 to the Programme in 2025/26.	0	0
	636,338	636,338	299,840	(318,168)			174,345	0
Regeneration Build Programme								
Regeneration Build Programme	120,000	120,000	30,355	(89,645)	Design and Tender	The Regeneration Build Programme as originally envisaged has been replaced by the new Prestwick Proposition, subject to full council approval on February 6th, this will become a key set of projects under the auspices of the Growth Deal. Further work that had been progressed through the LUF has also not been taken forward due to changes to the LUF portfolio. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	0	0
Ayrshire Growth Deal								
AGD - General Code	42,094	42,094	42,094	0	Design and Tender	The "New Prestwick Proposition" was approved by SAC special council on 6th February 2025. A programme change management paper has been drafted and submitted to both PMO & governments for their approval. This was submitted on 21st February. Subsequently feedback has been given seeking clarity on some points outlined within the document. The document is being actively updated at present and will be re-submitted shortly.	107,906	6,490,824

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25 £	Projected to 31st March, 2025 £	Actual at P12 £	Carried Forward to 2025/26 £	Key Project Milestone	Project Update	2025/26 Approved Budget £	2026/27 Approved Budget £
Spaceport Infrastructure	0	0	0	0	Design and Tender	Project is currently unviable. Monies allocated to the spaceport are currently under reallocation to support commercial build.	0	0
Commercial Space - Prestwick - Industrial Units	0	0	0	0	Design and Tender	The "New Prestwick Proposition" was approved by SAC special council on 6th February 2025. Two key projects have been identified and a project team, working directly for Kevin Braidwood, Director of Housing, Operations & Development has been assembled. The core project team (including support from SE) will be supported by a wider team of colleagues from various depts, including planning, legal, finance, Land & Assets to work through the proposals. Site Investigations and Environmental studies are currently underway.	0	0
Prestwick Infrastructure - Roads	150,000	150,000	74,719	(75,281)	Design and Tender	Proposal for the re-allocation and increase of funding to support the proposed Roads project was granted as part of the "New Prestwick Proposition". The project will be led by ARA and a project team, working directly for Kevin Braidwood, Director of Housing, Operations & Development has been assembled. The core project team (including support from SE) will be supported by a wider team of colleagues from various depts, including planning, legal, finance, Land & Assets to work through the proposals. The scoping and budget for the necessary Traffic and feasibility studies have been submitted and are underway. Request to carry balance of budget forward to 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	500,000	4,000,000

Other Investment in Buildings, Information and Technology	Approved Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone	Project Update	2025/26 Approved Budget	2026/27 Approved Budget
	£	£	£	£			£	£
Aerospace and Space Technology Applications Centre	88,799	88,799	124,778	35,979	Design and Tender	The revised draft OBC was submitted and approved at cabinet on 21st January 2025. The OBC has subsequently been submitted to both PMO and governments for comments/feedback. Feedback has been recently received (8th May) and is actively being reviewed before being resubmitted. Request to advance budget from 2025/26 made through the P12 Capital Monitoring Report to Cabinet of 17th June, 2025.	1,359,000	4,500,000
Digital Projects	0	0	0	0	Design and Tender	The programme change management paper has been drafted and submitted to both PMO & governments for their approval. This was first submitted on 21st February. Initial feedback was given and the document re-submitted. Further clarity on some points outlined within the document has been requested. The document is being actively updated at present and will be re-submitted shortly.	0	0
	400,893	400,893	271,946	(128,947)			1,966,906	14,990,824

Income

Approved Income Budget 2024/25	Projected to 31st March, 2025	Actual at P12	Carried Forward to 2025/26	Key Project Milestone
£	£	£	£	

2025/26 Approved Budget	2026/27 Approved Budget
£	£

Project Budgets Approved 2024/25: - - Updated Per Council of 27th February, 2025
Funding Type
General Capital Grant
Nature Restoration Fund 24/25
Additional - Free School Meals
Renewal of Playparks 25-26
Estimated Capital Grant In Future Years
Tier 1 - Active Travel 24-25 (was CWSR)
Tier 1 - Active Travel 25-26 (was CWSR)
Specific Grants
Climate Emergency
Abortive Costs from Capital
Total Grant Funding
Additional Funding Identified
Capital Receipts
Ayrshire Growth Deal
Aerospace and Space Innovation Centre (plus further adjustments 2024/25 to 2029/30);
Prestwick Infrastructure - Roads (plus further adjustments 2024/25 to 2025/26);
Developers Contributions Unallocated - Greenan
Doonfoot Upper School - 2 Classroom Extension
Struthers Primary - Classroom Extension

8,244,000	8,244,000	9,718,000	0	Income
0	0	92,000	0	Income
1,598,000	1,598,000	0	0	Income
0	0	0	0	Income
0	0	0		Income
688,000	688,000	688,000	0	Income
0	0	0	0	Income
0	0	0	0	Income
0	0	740,146	0	Income
10,530,000	10,530,000	11,238,146	0	
250,000	250,000	408,750	0	Income
0	0	0	0	Income
0	0	0	0	Income
0	0	0	0	Income
487,867	487,867	1,029,101	2,205	Income
25,268	25,268	0	0	Income
100,000	100,000	(325,309)	74,691	Income

0	0
112,000	0
0	0
472,000	0
8,654,000	8,000,000
0	0
487,000	0
810,000	0
0	0
10,535,000	8,000,000
250,000	250,000
0	2,000,000
0	2,500,000
0	2,000,000
181,078	0
0	0
400,000	0

Developers Contributions Unallocated - North East Troon
Strurthers Primary School - Nursery Conversion.
Developer Contributions - Symington Main Street - Unallocated Education
Developers Contributions - Monkton - Educational Cont.
<i>Other Contributions - Grants / CFCR / CRA</i>
Total Additional Funding
Cash Funding Available
Tracked Borrowing - Ayrshire Growth Deal
Tracked Borrowing - Ayrshire Growth Deal Regeneration Build
Tracked Borrowing - Early Years
Borrowing
Total Borrowing
TOTAL FUNDING REQUIREMENT

0	0	528,044	12,206	Income		1,392,960	0
71	71	(27,971)	0	Income		27,973	0
0	0	0	0	Income		16,098	0
0	0	1,823	0	Income		250,000	0
4,184,049	4,184,049	4,150,054	(362,223)	Various		128,165	0
5,047,255	5,047,255	5,764,491	(273,121)			2,646,274	6,750,000
15,577,255	15,577,255	17,002,637	(273,121)			13,181,274	14,750,000
280,893	280,893	30,355		Income		1,966,906	8,490,824
120,000	120,000	241,591				0	0
0	0	0		Income		0	0
29,421,796	29,421,796	22,198,068	(5,641,048)	Income		71,088,677	45,844,642
29,822,689	29,822,689	22,470,014	(5,641,048)			73,055,583	54,335,466
45,399,944	45,399,944	39,472,651	(5,914,169)			86,236,857	69,085,466

Request For Budget Adjustments		Advanced/ (Carry Forward) from/to Future Years £	Release Back 2024-25 £	In Year Budget Amendments 2024-25 £	Additional Budget 2024-25 £	Proposed Revised 2024-25 Budget £	Proposed Revised 2025-26 Budget £	Proposed Revised 2026-27 Budget £
Capital Budget approved by Council of 27th February, 2025						45,399,944	86,236,857	69,085,466
1	<p>South Ayrshire Council on the 29th February, 2024, approved the paper 'Revenue Estimates 2024/25, Capital Estimates 2024/25 to 2035/36, and Carbon Budget 2024/25' which set the Capital Programme for the twelve years 2024/25 to 2035/36.</p> <p>Budget adjustments to the programme have been approved through: -</p> <ul style="list-style-type: none"> - P12 Capital Monitoring report, approved by Cabinet of the 18th June, 2024; - P3 Capital Monitoring report, approved by Cabinet of the 27th August, 2024; - P6 Capital Monitoring report, approved by Cabinet of the 26th November, 2024; - Review of Capital Estimates: General Services Capital Investment Programme 2024/25 to 2025/26, as approved by Council of the 6th February, 2025; - P9 Capital Monitoring report, approved by Cabinet of the 18th February, 2025; and - Capital Investment Programme 2025-26 to 2035/26, approved by Council of the 27th February, 2025. <p>All adjustments approved have been incorporated into the P12 report.</p>							
2	<p>Scottish Government have notified via an updated funding letter on the 25th March, 2025, that that allocation for the Nature Restoration Fund - Edinburgh Process Strand - 2025/26 has been increased from £112,000 to £138,000. It is therefore requested that expenditure and income budgets be increased to match the increased allocation as below: -</p> <ul style="list-style-type: none"> - Nature Restoration Fund - Edinburgh Process Strand - 2025/26 					0	26,000	0
3	<p>Capital Asset Management Group of 25th March, 2025, approved a new Repairs and Renewals bids and it is requested that expenditure and income budgets be created in 2025/26 to recognise this project as detailed below: -</p> <ul style="list-style-type: none"> - Arthur Street PC - Drainage. £17,955 					0	17,955	0
4	<p>A number of ICT projects have been approved by the Transformation Board or Transformation Delivery Group as detailed below.</p> <p>(a) Transformation Board of 25th February, 2025 approved the below two projects, to be funded from the Transformation Fund, and it is requested that expenditure and income budgets be created as below: -</p> <ul style="list-style-type: none"> - Process Automation; and - Solar Farm – Phase 2. 					0 0	12,000 350,000	40,000 0

	(b) Transformation Delivery Group of the 20th March, 2025, approved the below two projects to be funded from the Unallocated Business Systems budget in 2025/26: -							
	- Digital Asset Management System (Information Governance); and					0	57,000	0
	- Online Training Platform for Community Councils.					0	28,125	0
5	A sum of £35,000 has been transferred over from Early Years Revenue budgets as a Capital Financed from Current Revenue (CFCR) contribution in 2024/25, towards the project 'Braehead EYC - External Play Space'. It is requested that this be carried forward to 2025/26 and expenditure and income budgets be created to reflect this in 2025/26, as detailed below: -							
	- Braehead EYC - External Play Space					0	35,000	0
6	UK Government have awarded South Ayrshire Council Levelling Up Fund grant for the project for Burns Statue Square - Ayr Town Centre Regeneration. It is anticipated that along with match funding, this will provide a total project budget of £29.650 Million, with anticipated profiling of £3.100 Million in 2025/26, £14.000 Million on 2026/27 and £12.550 Million in 2027/28 and it requested that expenditure and income budgets be created to recognise this award / match funding.							
	- Burns Statue Square - Ayr Town Centre Regeneration.					0	3,100,000	14,000,000
7	A number of adjustments are required where budgets are required to be carried forward from 2024/25 to 2025/26 to reflect current profiling patterns for projects. These are as detailed below: -							
	<u>Education Investment</u>							
	- Maybole Community Campus;	(843,991)				(843,991)	843,991	0
	- Dailly Primary School Surplus Plot - Car Park;	(12,931)				(12,931)	12,931	0
	- Girvan All Weather Pitch; and	(177,070)				(177,070)	177,070	0
	- Shared Campus Project (Glenburn and St Ninian's Primary Schools).	(42,303)				(42,303)	42,303	0
	<u>Health and Social Care Investment</u>							
	- Hourston's Development; and	(25,309)			(139,815)	(165,124)	25,309	0
	- Replacement of Carefirst System.	(17,854)				(17,854)	17,854	0
	<u>Communities Investment</u>					0	0	0
	- CCTV Public Space Infrastructure;	(14,324)				(14,324)	14,324	0
	- Craigie Additional Sporting Facility;	(3,001)				(3,001)	3,001	0
	- Girvan Library Relocation;	(45,103)				(45,103)	45,103	0
	- New Weighbridge Office at Heathfield Waste Recycling Centre, Ayr KA8 9ST;	(15,403)				(15,403)	15,403	0
	- Maybole Town Centre Regeneration - Town Hall;	(5,169)				(5,169)	5,169	0
	- Maybole Regeneration – Project Team;	(10,212)				(10,212)	10,212	0
	- Nature Restoration Fund 2022/23;	(263,113)				(263,113)	263,113	0
	- Nature Restoration Fund - Edinburgh Process Strand 2023/24;	(8,438)				(8,438)	8,438	0
	- Place Plans;	(4,278)				(4,278)	4,278	0
	- Renewal of Play Parks 2023-24;	(59,113)				(59,113)	59,113	0
	- Renewal of Play Parks 2024-25;	(83,000)				(83,000)	83,000	0
	- Ayr Town Centre Regeneration Works;	(50,000)				(50,000)	50,000	0

	- Girvan Palace Park (Former Bingo Hall Site);	(8,402)				(8,402)	8,402	
	- Scottish Government - Place Based Investment Programme 2022/23;	(19,340)				(19,340)	19,340	0
	- Scottish Government - Place Based Investment Programme 2023/24;	(38,230)				(38,230)	38,230	0
	- Scottish Government - Place Based Investment Programme 2024/25;	(166,316)				(166,316)	116,316	0
	- Prestwick Regeneration/Heritage Works ;	(497,750)				(497,750)	497,750	0
	- Ayr Esplanade- Inner Harbour Improvements;	(37,786)				(37,786)	37,786	0
	- Girvan Esplanade - Adventure Golf Course;	(100,000)				(100,000)	100,000	0
	- International Workers Memorial;	(5,000)				(5,000)	5,000	0
	- Mixed Tenure Grant;	(50,000)				(50,000)	50,000	0
	- Wetland Creation and Pollinator Corridors Belleisle Golf Course;	(32,057)				(32,057)	32,057	0
	- Golf Courses - Enhancements;	(87,283)				(87,283)	87,283	0
	- Golf Course - Belleisle Enhanced Practice Facilities;	(65,973)				(65,973)	65,973	0
	- Belleisle Golf Course Improvements;	(21,845)				(21,845)	21,845	0
	- Darley Golf Course Improvements;	(31,094)				(31,094)	31,094	0
	- Troon Swimming Pool - Health & Fitness Extension;	(3,068)				(3,068)	3,068	0
	- Troon Hosier Park - Changing Accommodation;	(241,106)				(241,106)	241,106	0
	- Troon Regeneration Works;	(350,000)				(350,000)	350,000	0
	- Lochgreen & Fullarton Greenkeeping Facility;	(24,534)				(24,534)	24,534	0
	<u>Other Investment</u>					0	0	0
	- Boiler Room plant replacement programme (low carbon solutions/Net Zero);	(21,366)				(21,366)	21,366	0
	- Boiler Room Plant Replacement - Girvan Academy & Coylton Primary School; and	(48,016)				(48,016)	48,016	0
	- Fire Damage Reinstatement Works - 17-21 High Street, Ayr.	(650,000)				(650,000)	650,000	0
8	Adjustments are required where budgets are required to be advanced from 2025/26 to 2024/25 to reflect current profiling patterns for projects. These are as detailed below: -					0	0	0
	<u>Education Investment</u>							
	- Girvan Primary School; and	236,875				236,875	(236,875)	0
	- Phased Expansion of Free School Meals to Primary School Children 2024/25.	22,291				22,291	(22,291)	0
	<u>Health and Social Care Investment</u>							
	- Scheme of Assistance.	96,603				96,603	(96,603)	0
	<u>Communities Investment</u>							
	- Belleisle Park - Additional Works;	40,750				40,750	(40,750)	0
	- Green Waste / Household Recycling and Waste Transfer Station;	133,247				133,247	(133,247)	0
	- Household Bins - Replacement Programme;	53,829				53,829	(53,829)	0
	- Maybole Town Centre Regeneration - Public Realm Improvements to the High Street;	24,521				24,521	(24,521)	0
	- Maybole Regeneration Works;	8,989				8,989	(8,989)	0
	- Citadel Refurbishment; and	30,284		(4,908)		25,376	(30,284)	0
	- Prestwick Pool - AHU and Water Storage Project - Net Zero.	499,141				499,141	(499,141)	0
	<u>Other Investment</u>					0	0	0
	- Facilitate Introduction of Flexible Working; and	19,440				19,440	(85,073)	0

	- Initial Work on Projects For Future Years.	19,216				19,216	(19,216)	0
9	A number of adjustments are requested as (a) there are projects where budgets are no longer required as final accounts have been settled and projects completed; and (b) other projects where additional funds are required to complete works. Adjustments requested are as detailed below:- <u>Education Investment</u> - ICT Replacement in Schools. <u>Health and Social Care Investment</u> - Community Store - Dukes Road Upgrade. <u>Communities Investment</u> - Ayr Town Centre Projects; - Newton Steeple - Re-rendering; - Ayr Esplanade - Artwork Trail Restoration; - Floating Pontoons @ River Ayr; and - Ayr Leisure Facility. <u>Other Investment</u> - Office Accommodation and Riverside Project; - Office and Welfare Facilities at Bridge Street, Girvan; - 5G Internet Access for Low Green Events; - Project Management Costs; and - Sale of Land and Buildings.							
				(42)		(42)		0
						0	0	0
				(15,353)		(15,353)	0	0
						0	0	0
				2,500		2,500	0	0
				35,428		35,428	50,000	0
				1,950		1,950	0	0
				(517)		(517)	0	0
				4,908		4,908	0	0
						0	0	0
				6		6	0	0
				(13,660)		(13,660)	0	0
				774		774	0	0
				122,990		122,990	0	0
				(1)		(1)	0	0
10	A number of adjustments are required to the Early Years sections of the programme as detailed below: - - Early Learning and Childcare - Multi Year Capital Allocations - Unallocated Funding 2024/25; - Space Place; - Struthers Early Years Centre; - Troon Early Years Centre; - Troon Early Years/Troon Library Relocation; - Wallacetown Early Years - Playground Design; - Wallacetown Early Years - Formation of a New Entrance 2021-22; - Dailly PS (EYC) - External Canopy; and - Troon Cabin Club - Demolition.							
						0	(500,000)	0
		(10,927)				(10,927)	(49,073)	0
				108		108	0	0
		(37,741)				(37,741)	597,741	0
		(25,886)				(25,886)	25,886	0
				13,123		13,123	0	0
				(1,980)		(1,980)	0	0
		(9,518)				(9,518)	9,518	0
		(126)		(11,251)		(11,377)	126	0
11	Adjustments are required to the School Refurbishment section of the programme as detailed below: - - School Refurbishment Programme - Unallocated Funding 2024/25 & Future Years; - Annbank EYC Alterations; - Carrick Campus/Maybole Leisure Centre - Equipment; - Coylton Primary - Reconfiguration of Main Entrance and Reception; - Dalmlilling PS - Hall Extension;							
		(12,459)		12,459		0	(828,082)	0
		(6,746)				(6,746)	6,746	0
		(1,139)				(1,139)	1,139	0
				(313)		(313)	0	0
		35,264				35,264	14,736	0

- Demolition of Former Cherry Tree EYC;	(4,974)		(4,974)	4,974	0
- Reconfiguration/ Upgrade RO87 Doonfoot Primary School;		(1)	(1)	0	0
- Girvan Academy - New Sports Surface (former Tennis Courts);		(3,320)	(3,320)	0	0
- Girvan Academy - Refurbishment Works (ICT Area / Library);	(3,632)		(3,632)	3,632	0
- Girvan Academy - Theatre Improvements;	16,991		16,991	0	0
- Girvan Academy - Refurbishment of Classroom 4;		(505)	(505)	0	0
- Heathfield Primary - Classroom Conversion;		(70)	(70)	0	0
- Heathfield Primary School - ASN Base;	(12,383)		(12,383)	12,383	0
- Kyle Academy - Refurbishment Works 2021/22 (Science Department Upgrade);		6,500	6,500	0	0
- Kyle Academy - Refurbishment Works (Library / ICT Hub Upgrade);	(12,244)		(12,244)	12,244	0
- Sacred Heart Primary School - Installation of Heat Recovery Units;	(7,641)		(7,641)	7,641	0
- Southcraig Campus - Various Works;		67	67	0	0
- Southcraig Roofing works;		3,671	3,671	0	0
- Ayr Grammar PS - SMT Office Conversion;		5,524	5,524	1,550	0
- Colmonell PS Roof Repairs 2024/25 – Additional Works (SRB Funded);		(15,834)	(15,834)	0	0
- Coylton Primary School Playground Markings;		(10,000)	(10,000)	0	0
- Dailly Primary School Playground Improvements;	(20,000)		(20,000)	20,000	0
- Dalmilling Primary School - Internal Re-decoration / Painter Works (Summer 2024);	(629)		(629)	629	0
- Kirkmichael Primary School - Changing Room Conversion to Office;	(2,992)		(2,992)	2,992	0
- Girvan Academy - Refurbishment of First Floor Business / Computing Suite & Music rooms;	(3,117)		(3,117)	3,117	0
- Heathfield PS Cruyff Special Court;	(6,870)		(6,870)	6,870	0
- ICT Capital Spend 2024/25 - ActivPanels Estate;	(6,819)		(6,819)	6,819	0
- Prestwick Academy - Door Fob Security Work;	(6,176)		(6,176)	6,176	0
- Reinstatement of Embankment Pow Burn, Prestwick;	(240)		(240)	240	0
- School Security Improvements;	(5,035)		(5,035)	5,035	0
- Troon PS - Alterations to Classrooms to Form ASN Base;	41,144		41,144	408,856	0
- Developers Contribution - Monkton - Educational Cont. Associated with S75 Agreement for Planning Permission 19-00457-APPM;		1,822	1,822	0	0
- Doonfoot PS - Alterations to Upper School Classrooms to Form ASN Base;	9,399		9,399	312,601	0
- Symington PS - Alterations to Form New Entrance Lobby; and	(7,515)		(7,515)	7,515	0
- Heathfield Primary School - Extension to Dining Hall.	(7,935)		(7,935)	7,935	0
It is requested that budget be allocated from the Schools Refurbishment Programme - Unallocated Funding in 2025/26 to projects as detailed below: -					
- School Refurbishment Programme - Unallocated Funding 2024/25 & Future Years;			0	(14,585)	0

	- Muirhead Primary - Classroom Configuration; and - Colmonell PS Pupil Toilet Refurbishment. In relation to the project 'Marr College, Troon - New 3G Carpet (Schools Refurbishment)', total costs are £290,383. Of this, £135,000 has been funded from Ward Capital leaving a balance of £155,388. Currently a budget of £127,000 has been allocated from School Refurbishment. Grant funding of £127,000 SFA Grant Funding has now been received from the Scottish Football Association towards this project. It is therefore requested that (a) the expenditure and income budgets be increased to reflect the £127,000 grant received; (b) returns the balance of £98,612 to the Unallocated School Refurbishment Budget; and (c) carries forward that remaining balance 20 2025/26 as below: - - School Refurbishment Programme - Unallocated Funding 2024/25 & Future Years; - Marr College, Troon - New 3G Carpet.					0	8,585	0
		(98,612)		98,612		0	98,612	0
		(26,192)		(98,612)	127,000	2,196	26,192	0
12	A number of adjustments are required to the Window and Roof Replacement section of the programme as detailed below: - - Window and Roof Replacement - Unallocated Funding 2024/25 & Future Years; - Girvan Academy - Window Replacement 2022/23; - Troon Town Hall - Window Replacement 2022/23; - Kyle Academy - Replacement Roof Covering & Skylights 2024/25; - Marr College - Roofing Works 24/25; and It is requested that budget be allocated to new projects in 2025/26 from the Unallocated Window and Roof Replacement budget in that year as detailed below: - - Heathfield Primary - Roof Replacement 2025/26. £70k 25/26	40,459		(40,459)		0	(90,367)	(20,092)
				22,500		22,500	0	0
				1,917		1,917	0	0
				15,320		15,320	0	0
				722		722	0	0
						0	70,000	0
13	A number of adjustments re required to Cemeteries Infrastructure section of the programme as detailed below:- - Cemetery Infrastructure Projects - Funding to Be Allocated 2024/25 & Future Years; - Ayr Cemetery - Remedial Works to Burial Chambers; - Ayr Cemetery - Extension to Cremated Remains Section; - Colmonell Cemetery NEW - Re-build Front Walling, Copes & Metal Railings; - Masonhill Crematorium - New Electric Supply to Bothy; - Old Dailly Bell Tower; - Prestwick Cemetery - Shaw Road; - Relocation of Mossblown War Memorial; - St Quivox and Dailly Mausolea; - Troon Cemetery - Remedial Works to Burial Chambers; and - Ballantrae War Memorial.	55,745 (43,574) 1,588		(55,745) (9,489) (2,870) (2,532) (4,532) (3,822) 26,480 50,778 (2,800)		0 (43,574) (9,489) (2,870) (2,532) (4,532) (3,822) 26,480 50,778 (2,800)	0 43,574 0 0 0 4,532 0 0 50,000 0	(40,000) 0 0 0 0 0 0 0 0 0
14	A number of adjustments are required to Public Conveniences section of the programme as detailed below:-							

	- Ainsley Park Public Conveniences, Girvan;	(236)		(2,940)		(3,176)	236	0
	- St Meddan's, Troon; and			1,470		1,470	0	0
	- The Flushes Public Conveniences, Girvan.			1,470		1,470	0	0
15	A number of adjustments are required to VAT Recovery Fund Projects section of the programme as detailed below:-							
	- Develop Walking Trails (Dailly and Barr);	(2,904)				(2,904)	2,904	0
	- Belleisle / Seafield Golf Course - Wayfinding / Signage Works; and	(50,000)				(50,000)	50,000	0
	- VAT Recovery - Supplementary Projects.	(125,059)				(125,059)	125,059	0
16	A number of adjustments are required to the Ayrshire Roads Alliance managed projects section of the programme as detailed below: -							
	- Ayrshire Roads Alliance - Bridge Works (General);	3,899				3,899	(3,899)	0
	- Victoria Bridge Upgrade Works (including Joint Replacement, Bridge Deck Waterproofing, Corrosion Protection and Concrete Repair Work);	94,724				94,724	(94,724)	0
	- Ayrshire Roads Alliance - Girvan Harbour Jetty Repairs;	(26,843)				(26,843)	26,843	0
	- Ayrshire Roads Alliance - Girvan South Pier Quay Repairs;	(123,621)				(123,621)	123,621	0
	- Ayrshire Roads Alliance - LED Replacement;			(33,820)		(33,820)	0	0
	- Ayrshire Roads Alliance - Local Flood Risk Plan;	(82,615)				(82,615)	82,615	0
	- Roads Reconstruction & Improvements;	(84,258)				(84,258)	84,258	0
	- Ayrshire Roads Alliance - Street Lighting;	(27,381)		33,820		6,439	27,381	0
	- Ayrshire Roads Alliance - EV Charging Infrastructure;	(10,912)				(10,912)	10,912	0
	- Ayrshire Roads Alliance - C12 Dunure Slope Stabilisation;	(9,534)				(9,534)	9,534	0
	- Ayrshire Roads Alliance - Facilities to assist with tourist and visitor facilities;	(40,296)				(40,296)	40,296	0
	- Ayrshire Roads Alliance - Vehicle Restraint Barriers;	24,147				24,147	(24,147)	0
	- Tier 1 - Active Travel Infrastructure Plan 2024-25;	(14,563)				(14,563)	14,563	0
	- Tier 2 - Active Travel Infrastructure Plan 2024-25;	(28,647)				(28,647)	28,647	0
	- Follow On From Accessible Ayr (G21523)		(8,527)			(8,527)	0	0
	- Coastal Change Adaptations;	(15,574)				(15,574)	15,574	0
	- ARA - Adapting To Climate Change - St Ninian's Park;	(15,000)				(15,000)	15,000	0
	<u>Ayrshire Roads Alliance - Externally Funded Projects: -</u>					0	0	0
	- Road Safety Improvement Fund 2024/25;		(142,578)			(142,578)	0	0
	- Coastal Change Adaptation Fund 2023/24;	(20,000)				(20,000)	20,000	0
	- Sustrans 24-25 Loans to Troon - Marr College (SAC-PFE-2992);		(10,129)			(10,129)	0	0
	- Sustrans 24-25 Follow On From Access for All – Coylton (SAC-PFE-2991);		(4,050)			(4,050)	0	0
	- Sustrans 24-25 NCND East & South Ayrshire NCN7 Accessibility Improvements;		(5,324)			(5,324)	0	0
	- Sustrans 24-25 National Cycle Network Development Fund - NCN & Prestwick - Barassie;		(82,979)			(82,979)	0	0
	- B7045 Maybole (Ref R31-11-2024);		(884)			(884)	0	0
	- C1 Newton Stewart Road (Ref R31-14-2024);		(7,599)			(7,599)	0	0

[illegible]

	- Kingcase Primary - Accessible Doors 2025/26;					0	13,000	0
	- Marr College - Track Hoist 2025/26; and					0	6,000	0
	- Girvan Academy - Theatre Improvements.					0	31,000	0
19	A number of adjustments are required to the Property Refurbishment section of the programme as detailed below: -							
	- Property Refurbishment - Various Projects - Unallocated Budget 2024/25 and Future Years;	46,316		(75,117)		(28,801)	(530,692)	(153,888)
	- Lochside Community Centre - Replacement Boiler 2022/23;			10,760		10,760	0	0
	- Minishant Primary School – Roof Replacement of Main Building;			(490)		(490)	0	0
	- Marr College - Internal and External Upgrades;			1,210		1,210	0	0
	- Carnegie Library, Maybole - Refurbishment of Building Exterior including Stonework;			1,227		1,227	0	0
	- Doonfoot Primary - Exterior Brickwork Replacement;			4,045		4,045	0	0
	- Dundonald Primary School / Activity Centre - Carry Out Repairs / Replace Metal Roof;			2,697		2,697	0	0
	- Heathfield Primary School - Remove Current Air Circulation System and Install New Air System to Allow Air Circulation'			1,157		1,157	0	0
	- Heathfield Primary - Replacement of Suspended Ceiling in Ground and First Floor;			215		215	0	0
	- Minishant Primary - Refurbishment of Male & Female Toilets in Main Building and IFE Building;			3,078		3,078	0	0
	- Coylton Primary - Ground Floor Corridor Refurbishment 23-24;			2,190		2,190	0	0
	- Dundonald PS - Alterations to Playground;			731		731	0	0
	- Kingcase Primary - Upgrade of Fire Doors;			1,795		1,795	0	0
	- Struthers Primary School - Interior Ceiling & Lighting Upgrade 23-24;			730		730	0	0
	- Struthers Primary - Flat Roof Replacement;			400		400	0	0
	- Troon Town Hall - Flat Roof Replacement;			8,938		8,938	0	0
	- Troon Concert Hall - External Brick Works;			2,531		2,531	0	0
	- Ivy Cottage, Troon - Roof Replacement;			2,082		2,082	0	0
	- McCall's Avenue - Replacement Heating;			1,540		1,540	0	0
	- 65 Club, Prestwick - Replace Roof Covering with Insulated Material;			1,784		1,784	0	0
	- McKechnie Institute - High Level Roof Works;			1,240		1,240	0	0
	- Legionella Upgrade Works- Various Projects;			1,090		1,090	0	0
	- Various Projects - Tarmac & Boundary Walls 2024/25;			3,803		3,803	0	0
	- Fire and Intruder Alarms - Various Properties 23-24;			9		9	0	0
	- Various Projects - Fire & Intruder Alarm Upgrades 2024/25;			5,310		5,310	0	0
	- Symington Library - External Cladding 2024/25;			(19,136)		(19,136)	0	0
	- Kingcase PS - Replace Timber Doors with Aluminium 2024/25;			1,800		1,800	0	0
	- Struthers PS - Replace Timber Doors with Aluminium 2024/25;			1,457		1,457	0	0
	- Struthers PS - Upgrade Suspended Ceiling & Lighting 2024/25;			540		540	0	0
	- Ceric Building - Roof Repairs & Cladding of Tank Room 2024/25			(9,550)		(9,550)	0	0
	- Heathfield PS - Corridor & Nursery Improvements 2024/25;			675		675	0	0
	- Walker Hall, Troon - Upgrade Suspended Ceiling & Lighting, & Decoration to Walls 2024/25;			540		540	0	0

- Walker Hall, Troon - Upgrade Fire Doors 2024/25;		1,035	1,035	0	0
- Montgomerie Hall - Replacement Windows & Decoration 2024/25;		450	450	0	0
- Various Projects - High Level Works 2024/25;		32,652	32,652	0	0
- Various Projects - Asbestos Removal 2024/25;		(6,677)	(6,677)	0	0
- Maybole Library - Stonework & External Repairs 2024/25;		2,250	2,250	0	0
- Racecourse Road Pavilion - Refurbishment 2024/25;		2,250	2,250	0	0
- Carnegie Library, Ayr - Windows 2024/25;		2,250	2,250	0	0
- Colmonell PS - Upgrade Flooring 2024/25;	(4,550)		(4,550)	4,550	0
- Colmonell PS - Investigate Roofing 2024/25;		900	900	0	0
- Girvan Academy - Asbestos Removal & Flooring 2024/25;		1,378	1,378	0	0
- Girvan Academy - Replacement Ceiling & Lights 2024/25;		1,125	1,125	0	0
- Girvan Academy - Additional Windows 2024/25;	1,575		1,575	(1,575)	0
- Dolphin House - Replacement of Bunk House Roof 2024/25;		16,636	16,636	0	0
- Braehead PS - Fascia & Roughcast Replacement; and		1,440	1,440	0	0
- Troon Pool - Boiler Replacement 2024/25.		(14,970)	(14,970)	0	0
It is requested that budget be allocated to new projects in 2025/26 from the Unallocated Property Refurbishment budget in that year as detailed below: -					
- Symington Primary - Remove Timber Doors and Replace with Metal Doors 2025/26;			0	10,000	0
- Struthers Primary - Remove Timber Doors and Replace with Metal Doors 2025/26;			0	15,000	0
- Kingcase Primary - Remove Timber Doors and Replace with Metal Doors 2025/26;			0	45,000	0
- Troon Municipal Building - Replacement of Suspended Ceiling and Decoration 2025/26;			0	20,000	0
- Heathfield Primary - Renewal of Floor Covering and Complete Decoration 2025/26;			0	20,000	0
- External Works Inc. Boundary Walls, Tarmac, Etc - Various Properties 2025/26;			0	50,000	0
- Intruder Alarms - Various Properties Throughout South Ayrshire 2025/26;			0	33,000	0
- Door Entry Systems - Various Properties Throughout South Ayrshire 2025/26;			0	33,000	0
- Fire Alarms - Various Locations Throughout South Ayrshire Council 2025/26;			0	34,000	0
- Masonhill Crematorium - Painting to Porticos and Adjacent Walls 2025/26;			0	80,000	0
- Asbestos Removal Works - Various Properties 2025/26;			0	25,000	0
- Legionella/Cold Water Storage Tank Upgrade Works - Various Properties 2025/26;			0	25,000	0
- Kyle Academy - Cold Water Storage Tank Replacement 2025/26;			0	25,000	0
- Lift Remedial Works - Various Properties 2025/26;			0	25,000	0
- Carnegie Library Maybole - Exterior Refurbishment - 2025/26;			0	10,000	0
- Citadel Window Replacement 2025/26;			0	60,000	0
- Minishant Primary - Main Hall & Dining Hall Refurbishment 2025/26;			0	30,000	0

	<ul style="list-style-type: none"> - Racecourse Pavilion Ayr - Exterior & Interior Refurbishment 2025/26; - Ayr Grammar School - Replace Roofing at Tank Room 2025/26; - Kincaidston Primary - Interior Flooring and Décor Refurbishment 2025/26; - Dailly Community Centre - Exterior Upgrade 2025/26; - Dalmilling Primary - Décor Upgrade 2025/26; - Braehead Primary - Décor and Floors 2025/26; - Forehill Primary - Replacement Flooring, Trims etc 2025/26; and - Forehill Library - Roof Works 2025/26. 					0	40,000	0
						0	40,000	0
						0	30,000	0
						0	30,000	0
						0	9,000	0
						0	13,000	0
						0	30,000	0
						0	22,000	0
20	<p>A number of adjustments are required to the Rewiring Programme section of the programme as detailed below: -</p> <ul style="list-style-type: none"> - Rewiring Programme (Including Residual Decoration Work, Etc.) - Various Projects - Unallocated Budget 2024/25 & Future Years; - County Buildings - Upgrade of Distribution Boards 2022/23; - County Buildings - Replacement Distribution Boards 2023/24; - Upgrade of Switchgear & Distribution Board, County Buildings, Ayr 2024/25; and - McAdam House – Partial Rewiring 2025/26. 	112,344		(124,071)		(11,727)	(150,000)	0
				(1)		(1)	0	0
				1		1	0	0
				124,071		124,071	0	0
						0	28,105	0
21	<p>Adjustments are required to the Works to Facilitate Property Rationalisation section of the programme as detailed below: -</p> <ul style="list-style-type: none"> - Works to Facilitate Property Rationalisation - Various Projects - Unallocated Budget 2024/25 & Future Years; and - St Patricks Primary School - AV Rooms Converted to Changing Rooms. <p>It is requested that budget be allocated to a new project in 2025/26 from the Unallocated Works to Facilitate Property Rationalisation budget in that year as detailed below: -</p> <ul style="list-style-type: none"> - Works to Facilitate Property Rationalisation - Various Projects - Unallocated Budget 2024/25 & Future Years; - Fisherton Primary - Toilet Refurbishment 2025/26; and - Masonhill Crematorium - Refurbishment of Staff Kitchen and Toilets 2025/26. 	26,724		(1,350)		25,374	(31,540)	0
				1,350		1,350	0	0
						0	0	0
						0	30,000	0
						0	50,000	0
22	<p>A number of adjustments are required to the Information Technology section of the programme as detailed below: -</p> <p>ICT Infrastructure</p> <ul style="list-style-type: none"> - ICT Infrastructure Unallocated Budget 2024/25 & Future Years; - Public Switches Telephone Network Decommissioning; - Wi-Fi Refresh; - Wide Area Network (WAN) 2024 Renewal; and - Corporate External Firewall. <p>Business Systems</p> <ul style="list-style-type: none"> - Business Systems - Unallocated Funding 2024/25 & Future Years; - Microsoft 365; - Cyber Resilience programme; - Vehicle Tracking System; 					0	0	0
				(51,791)		(51,791)	116,168	(116,168)
				(1,535)		(1,535)	0	0
				22,840		22,840	0	0
				54,902		54,902	0	0
				(27,042)		(27,042)	0	0
				(90,475)		(90,475)	0	0
				(2,578)		(2,578)	0	0
				166,663		166,663	0	0
				(47,184)		(47,184)	0	0

	<ul style="list-style-type: none"> - BRS Golf Systems Upgrade; - Servitor Upgrade; - Customer Invoicing and Legal Debt Recovery Cloud Migration; - Oracle Fusion Document Management Solution; - iDox Uniform Hosting Renewal; and - Leisure Booking System. 			(19,096) 50,466 94,789 (20,000) 100,000 (613)		(19,096) 50,466 94,789 (20,000) 100,000 (613)	0 0 0 0 0 0	0 0 0 0 0 0
	Information and Data							
	<ul style="list-style-type: none"> - Information and Data - Unallocated 2024/25 and Future Years; - Converged Infrastructure; - F5 Application Software Upgrade and Support; - Remote Cabinet Upgrades Phase 4/5; - Azure Migration Project; - Oracle Hosting Project; - Data Centre UPS 21-22; and - Full Cloud Backup Solution. 			(156,500) (150) 231,782 20,542 194,888 37,394 (700) 22,121		(156,500) (150) 231,782 20,542 194,888 37,394 (700) 22,121	0 0 0 0 0 0 0	0 0 0 0 0 0 0
	End User Computing							
	<ul style="list-style-type: none"> - End User Computing Unallocated Funding - 2024/25 & Future Years; - Public Network Accessible Council Owned Devices; - ICT Tech Fund; - Zscaler Private Service Edge-Fi Refresh; - Digital Footprint for Offline Workers; - Tech Refresh – ICT Equipment for Education; - MFD Renewal; - Tech Refresh ICT Equipment for Corporate; - Microsoft Enterprise Licensing Agreement; and - MDM Mobile Guardian. 	1,336,679		(1,196,436) (7,907) 8,034 (6,137) (8,584) 317,069 16,856 68,340 193,381 36,661		140,243 (7,907) 8,034 (6,137) (8,584) 317,069 16,856 68,340 193,381 36,661	(1,336,679) 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0
	Transformation Board Projects							
	<ul style="list-style-type: none"> - Recruitment Process Improvement; and - Digital Training Suite. 	(60,000) (49,000)				(60,000) (49,000)	60,000 49,000	0 0
23	A number of adjustments are required to the Repairs and Renewals section of the programme as detailed below: - <ul style="list-style-type: none"> - Collenan Reservoir - Gantry; - Dementia Friendly Promenade; - Fuel Emergency Back Up - Operations Centre, Walker Rd , Ayr; - Shared Boundary Wall at 45 Craigie Road, Ayr; - Dundonald Recreation Ground; - Motorhome Parking Scheme 2023/24; - Replacement Railings at Blackfriars Walk; - Defibrillators and Cabinets at SHU's - Various Locations; - Replacement Valves for Collenan Reservoir; - Replacement Valves for Raith Reservoir; 			1 5,739 (9,317) (20,369) (13,583) (10,800) (60,700) (60,700)	(24,070)	1 0 5,739 (9,317) (20,369) (13,583) (24,070) (10,800) (60,700) (60,700)	0 (10,500) 0 9,317 20,369 13,583 0 10,800 60,700 60,700	0 0 0 0 0 0 0 0 0

	- Replacement of Roof on Belleisle Greenkeepers Welfare Unit;	(1,260)				(1,260)	1,260	0
	- Replacement of Swimming Pool Plant Equipment at Citadel Leisure Centre; and	(99,000)				(99,000)	99,000	0
	- Replacement Fuel Tank - Girvan Depot.	(42,439)				(42,439)	42,439	0
24	An adjustment is required to both expenditure and income budgets within the Regeneration Build / Ayrshire Growth Deal section of the programme as detailed below, reflecting the current project profiling: - Regeneration Build Programme - Regeneration Build Programme. Ayrshire Growth Deal Programme - Prestwick Infrastructure - Roads.; and - Aerospace and Space Technology Applications Centre.	(89,645) (75,281) 35,979				(89,645) (75,281) 35,979	89,645 75,281 (35,979)	0 0 0
25	Ongoing works are being undertaken at The Quay Zone, Girvan, in relation to rectification of the building following storm damage, with additional works agreed for the construction of an extension. A total package of works of £3,636,000 has been prepared, with £2,136,000 being funded through settlement costs from the Councils insurers and £1,500,000 from the Capital Programme. It requested the expenditure and income budgets be adjusted to reflect this as detailed below: - - The Quay Zone, Girvan - Storm Damage Rectification / Extension				106,655	106,655	1,545,619	0
26	Ongoing works are to be undertaken at Shaw Park Pavilion, in relation to reinstatement following from a fire. A total cost of £439,659 has been identified and this will be funded through a claim to the Councils insurers (£385,771) with some additional budget to be allocated from the Unallocated Property Refurbishment line in future years (£53,888) and it is requested the expenditure and income budgets be increased to reflect this as detailed below: - - Shaw Park Pavilion Fire Reinstatement.				196	196	418,660	0
27	A number of adjustments are required to the Girvan Regeneration Projects - Funding to be Allocated 2024/25 & Future Years section of the programme to align budget to the 'Proposed Ward Capital Projects - Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026' paper approved by Council on the 12th December, 2024 as detailed below: - - Girvan Regeneration Projects - Funding to be Allocated 2024/25 & Future Years; - Girvan and South Carrick - Stumpy Tower Corner Public Realm Upgrade; - Girvan and South Carrick - Introduction of New Public Toilet Facility near to the Boating Pond in Girvan / Biosphere Bikestore; - Girvan and South Carrick - Upgrade to the Former Bingo Site at Dalrymple Street; - Girvan Story Project; - Girvan and South Carrick - Installation of New Height Restriction Barrier to the South of the Harbour Master's Office;	(566,335) (67,521) (19,566) (155,990) (43,427) (10,000)		(16)		(566,351) (67,521) (19,566) (155,990) (43,427) (10,000)	566,335 67,521 19,566 155,990 43,427 10,000	0 0 0 0 0

	- Creation of Events Space at The Shorefront With Power Supply and New Surfacing;			16	16	0	0
	- Girvan and South Carrick - Create a New Footpath to Access Field at Pinwherry & Pinmore;	(30,000)			(30,000)	30,000	0
	- Girvan and South Carrick - Walking Trail Information Boards; and	(11,000)			(11,000)	11,000	0
	- Girvan and South Carrick - Lion of Carrick Statue Proposals.	(100,000)			(100,000)	100,000	0
28	A number of adjustments are required to the Place Planning and Community Led Projects section of the programme to align budget to the 'Proposed Ward Capital Projects - Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026' paper approved by Council on the 12th December, 2024 as detailed below: -						
	- Place Planning and Community Led Projects - Funding to be Allocated 2024/25 & Future Years				0	0	(115,000)
	<u>Ward 1: Troon</u>						
	- Troon - Civic Spaces around the Walker Hall (Power Source);	(500)			(500)	500	0
	- Troon - Town Centre Recycling Bins;	(71,801)			(71,801)	71,801	0
	- Troon - Create a BBQ area on the Promenade;	(10,000)			(10,000)	10,000	0
	- Planters; and	(10,000)			(10,000)	10,000	0
	- Skate Park - Reinstall Items Removed on Promenade.	(10,000)			(10,000)	10,000	0
	<u>Ward 2: Prestwick</u>						
	- Replace Banner Signage on Lampposts on Prestwick Main Street; and	(10,000)			(10,000)	10,000	0
	<u>Ward 3: Ayr North</u>						
	- Ayr North - Provision of Benches Along Newton Shore Promenade;	(4,390)			(4,390)	4,390	0
	- Ayr North - Provision of a Bike Shelter at Lochside Community Centre;	(5,000)			(5,000)	5,000	0
	- Ayr North - Upgrade On-Street Parking Provision at Lochside Community Centre;				0	0	0
	- Ayr North - Upgrade of Former Play Park Area at the Junction of Westwood Avenue and Dalmlilling Drive;	(77)			(77)	77	0
	- Ayr North - Upgrading of the Carriageway of Newton Shore Promenade;	(4,861)			(4,861)	4,861	0
	- Ayr North - Newton Multi Use Games Area (MUGA); and	(42,308)			(42,308)	42,308	0
	- Upgrade the Council Owned Area at Dalmlilling Shops on Westwood Avenue.	(24,835)			(24,835)	24,835	0
	<u>Ward 4: Ayr East</u>						
	- New Community Notice Boards for Outside Forehill Library and Castlehill Gates; and	(10,000)			(10,000)	10,000	0
	- Kincaidston Community Centre Roof				0	100,000	0
	<u>Ward 6: Kyle</u>						
	- Kyle - Benches, Picnic Tables and Upgrade Footpath within Annbank Park;	(25,000)			(25,000)	25,000	0
	- Kyle - Construction of New Footpath on the Southern Edge of Collenan Reservoir;	(22,000)			(22,000)	22,000	0
	- Kyle - Installation of New Benches at various locations in Symington;	(2,986)			(2,986)	2,986	0
	- Symington Park - Outdoor Adult Gym Equipment and New Benches;	(40,000)			(40,000)	40,000	0
	- Kyle - Community Cinema at Carvick Webster Memorial Hall, Monkton;	(36,349)			(36,349)	36,349	0
	- Kyle - 4 Tier Planters for Monkton;	(5,000)			(5,000)	5,000	0

	- Kyle - Formal Road Access & Parking Provision at Dundonald Field;	(1,907)				(1,907)	1,907	0
	- Kyle - Road and Footpath Upgrades at Dundonald, Mossblown, Symington and Loans;	(600)				(600)	600	0
	- Kyle - Install Benches and bins in Wooded Area of Dundonald;	(5,000)				(5,000)	5,000	0
	- Kyle - Barnweil Monument Repairs and Noticeboard;	(3,500)				(3,500)	3,500	0
	- Kyle - Resurface existing MUGA in Annbank; and	(41,000)				(41,000)	41,000	0
	- Kyle - Resurface existing MUGA in Mossblown.	(40,000)				(40,000)	40,000	0
	Ward 7: Maybole, North Carrick and Coylton							
	- Maybole, North Carrick & Coylton - Construction of a new permanent Car Park adjacent to Miller Park Play Area, Maybole;	(65,000)				(65,000)	65,000	0
	- Maybole, North Carrick & Coylton - Roads and Footpath Upgrades in Maybole and Dunure;	(4,229)				(4,229)	4,229	0
	- Maybole, North Carrick & Coylton - Install Decorative lighting at Dunure Castle;	(50,000)				(50,000)	50,000	0
	- Maybole, North Carrick & Coylton - Improve access from the Harbour to Kennedy Park and the Castle with a new Viewpoint bridge;	(164,225)				(164,225)	164,225	0
	- Maybole, North Carrick & Coylton - Multi Use Games Area for Coylton (MUGA);	(149,005)				(149,005)	149,005	0
	- Moving Around - New Seating to Park, Coylton;	(11,584)				(11,584)	11,584	0
	- Support Overall Costs of Window Replacement at Straiton Community Hall;	(10,000)				(10,000)	10,000	0
	- Creation of an 'Alzheimer's Walk' in Crosshill With Different coloured Benches Placed Strategically Throughout the Village;	(12,560)				(12,560)	12,560	0
	- Christmas Light Plug Installations - Kirkmichael and Crosshill; and	(4,000)				(4,000)	4,000	0
	- Creation of Pétanque in Straiton.					0	15,000	0
	Ward 8: Girvan and South Carrick							
	- Girvan and South Carrick - Upgrade the use of the Boating Pond in Girvan;	(134,041)				(134,041)	134,041	0
	- Girvan and South Carrick - Upgrade the Bird Aviary in the Knockcushan Street Community Gardens;	(1,003)				(1,003)	1,003	0
	- Girvan and South Carrick - Provision of 6nr new Flag Poles at Girvan Harbour;	(12,540)				(12,540)	12,540	0
	- Girvan and South Carrick - Investment in Upgrade to the shelter and pathways at Girvan Rose Garden;	(100,000)				(100,000)	100,000	0
	- Girvan and South Carrick - New Deer Proof Fence at Bynehill Cemetery, Girvan;	(2,314)				(2,314)	2,314	0
	- Girvan and South Carrick - Upgrades to Ardstinchar Bridge;	(3,730)				(3,730)	3,730	0
	- Girvan and South Carrick - New Seating along the River Stinchar Walk; and	(10,000)				(10,000)	10,000	0
	- War Memorial at Heronsford.	(560)				(560)	560	0
29	A number of adjustments are required to the Place Planning and Ayr Ward West/Ayr Town Centre Projects section of the programme to align budget to the 'Proposed Ward Capital Projects - Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026' paper approved by Council on the 12th December, 2024 as detailed below: -							

	- Place Planning and Ayr Ward West / Ayr Town Centre Projects - Funding to be Allocated 2024/25 & Future Years	(167,539)		(75,888)	(243,427)	167,539	0
	Ward 5: Ayr West						
	- Blackfriars Walk - Replace Barriers; and			24,070	24,070	0	0
	- Installation of Column Lighting to Ayr Promenade.	(49,888)			(49,888)	49,888	0
	Ayr West Town Centre Projects						
	- Ayr West - Burns Statue Square Public Realm Upgrades;			9,701	9,701	0	0
	- Loudoun Hall Investment in New Lighting Installations;	(14,936)			(14,936)	14,936	0
	- Ayr West - Miller Road Lighting Column Decorative Lighting;	(10,939)			(10,939)	10,939	0
	- Ayr West - Town Hall Gardens;	(70,000)			(70,000)	70,000	0
	- Uplighting of the Auld Brig and New Bridge - Design Works;	(50,000)			(50,000)	50,000	0
	- Construct and Enclosed Area at the Bandstand at Place De Saint Germain en Laye Gardens;	14,963			14,963	(14,963)	0
	- Reintroduce Crazy Golf on Ayr Promenade;	(100,000)			(100,000)	100,000	0
	- Notice Board at Alloway Primary - Relocate Existing and Introduce a Second Notice Board in Alloway;	(5,000)			(5,000)	5,000	0
	- Uplighting Old Brig and New Bridge - Installation;	(200,000)			(200,000)	200,000	0
	- Public Art - Burns Statue Square - Initial Design Work;			10,800	10,800	0	0
	- Ayr West - Ayr Town Centre Strategy; and			31,317	31,317	0	0
	- Ward Project - Ayr West - Purchase of Stretch Tents.				0	0	0
30	A number of adjustments are required to the Promenade and Shorefront Improvement Scheme section of the programme as detailed below: -						
	- Promenade and Shorefront Improvement Scheme - Unallocated 2024/25, 2025/26 & 2026/27 (See Below).	(218,042)		218,042	0	223,366	0
	Troon Promenade Projects						
	- Resurfacing of Troon Esplanade With Red Tarmacadam;	(89,538)			(89,538)	89,538	0
	- BBQ Area on Promenade With Picnic Area;	(10,000)			(10,000)	10,000	0
	- Wind Direction Installations;	4,743			4,743	(4,743)	0
	- Esplanade - Additional Area to be Resurfaced. Includes Emergency Repairs for Health and Safety Issues;	(36,120)			(36,120)	36,120	0
	- Esplanade - Additional Area to be Resurfaced. Phase 2 Resurfacing;	(94,419)			(94,419)	94,419	0
	- Shore Defence / Structural Stabilisation;	(50,000)			(50,000)	50,000	0
	- Install Lecterns Along Promenade; and	(7,500)			(7,500)	7,500	0
	- Compostable Toilet at South Beach.	(30,000)			(30,000)	30,000	0
	Prestwick Promenade Projects						
	- Provision of 2Nr Steel Benches at New Prestwick Promenade Playpark;				0	(1,900)	0
	- Provision of 4Nr Steel Picnic Tables at Prestwick Promenade; and				0	(3,424)	0
	- Prestwick Promenade Surfacing Works.	223,037			223,037	(223,037)	0
	Ayr West Promenade Projects						
	- Remove the Watchful and Carry Out Repairs to the Slipway;			(1)	(1)	0	0
	- Resurfacing of Ayr Promenade with Red Tarmac; and			(226,023)	(226,023)	0	0

	- Repairs to the Footbridge Over the Slipway.			7,982		7,982	0	0
	Girvan Promenade Projects							
	- Installation of a New Height Restriction Barrier at the South of the Harbourmaster's Office at Girvan Harbour;					0	0	0
	- New Shelter (Park Run Start Point at Girvan Harbour);	200				200	(200)	0
	- Creation of Event Space at the Shorefront With Power Supply and New Surfacing;	(68,000)				(68,000)	68,000	0
	- Girvan Esplanade - Adventure Golf Course.					0	0	0
31	A number of additions are required to reallocate budget incorrectly designated in the Capital Investment Programme 2025/26 to 20236/37 as detailed below: -							
	- Net Carbon Retrofit;					0	(219,000)	0
	- Maybole Library - Stonework & External Repairs 2024/25;					0	50,000	0
	- Racecourse Road Pavilion - Refurbishment 2024/25;					0	50,000	0
	- Carnegie Library, Ayr - Windows 2024/25;					0	49,000	0
	- Colmonell PS - Upgrade Flooring 2024/25;					0	5,000	0
	- Girvan Academy - Additional Windows 2024/25.; and					0	35,000	0
	- Ivy Cottage Troon.					0	30,000	0
TOTAL ADJUSTMENTS		(5,914,169)	(286,140)	0	273,009	(5,927,300)	12,120,657	13,594,852
TOTAL REVISED BUDGET		(5,914,169)	(286,140)	0	273,009	39,472,644	98,357,514	82,680,318

South Ayrshire Council

**Report by Chief Financial Officer
to Cabinet
of 17 June 2025**

**Subject: Budget Management – Revenue Budgetary Control
 2024/25 – Out-turn Statement at 31 March 2025**

1. Purpose

- 1.1 The purpose of this report is to present Members with a financial overview of the General Services revenue account, Housing Revenue Account and Common Good Accounts for 2024/25 as at 31 March 2025.

2. Recommendation

2.1 It is recommended that the Council:

- 2.1.1 notes the out-turn position for each Directorate/ service for 2024/25 detailed in Appendix 1;
- 2.1.2 approves the revisions to previous earmarking and new earmarking of funds, to be carried forward for utilisation in 2025/26, as outlined in Appendix 2 and included in table 1 at 4.1.1;
- 2.1.3 notes the overall General Services in-year underspend of £0.182m at 4.1.1 (before earmarking) and the accumulated uncommitted reserves position of £4.431m, as outlined at 4.1.9;
- 2.1.4 notes the £0.097m HSCP 2024/25 in-year underspend and accumulated reserves position of £11.100m available to the Partnership for 2025/26, as outlined in 4.1.5 to 4.1.6;
- 2.1.5 notes the creation of a new provision for potential abortive capital spend of £3.279m charged to revenue in 2024/25, as outlined in 4.1.7, which significantly impacts on the in-year out-turn position noted in 2.1.3 above;
- 2.1.6 notes the Housing Revenue Account financial position outlined in 4.2 and approves the newly requested £1.350m earmarking of funds as detailed in Appendix 1f);
- 2,1.7 notes the Common Good Fund's financial position outlined in 4.3;
- 2.1.8 approves the release of a small number of current committed reserve balances, as noted in 4.1.11 and detailed in Appendix 3; and

- 2.1.9** notes the General Fund uncommitted reserve balance is below the desired 2% of expenditure at 31 March 2025 but further notes the previous Council agreement, to contribute £3.928m of funds to the uncommitted reserve during 2025/26, increases the balance held above the desired level going forward.

3. Background

- 3.1 The budget management report contains overview information for General Service Revenue, Housing Revenue and the Common Good Funds. The associated Directorate Appendices 1a to 1g show all financial variance analysis and other relevant financial information.
- 3.2 As detailed in the Budget Management – Revenue Budgetary Control 2024/25 – Position Statement at 31 January 2025, presented to the Cabinet of 18 March 2025, revisions to the 2024/25 revenue budget have been made in terms of corporate allocations and other transfers actioned in line with Financial Regulations rules on budget transfers.
- 3.3 Since March 2025, further notifications of additional general revenue grant funding due have been notified from the Scottish Government. Service expenditure plans have been reviewed in light of this and expenditure/income budgets have been revised in line with the additional allocated funding.
- 3.4 As a result of Storm Eowyn, the Council incurred a variety of costs in relation to the emergency activity undertaken during the storm and recovery works in the days following the storm. As part of the Budget Management – Revenue Budgetary Control 2024/25 – Position Statement at 31 January 2025, presented to the Cabinet of 18 March 2025, Members approved a draw of £0.500m from uncommitted reserves to meet the then estimated costs. Final costs have now been collated resulting in a draw of £0.418m from reserves and Service expenditure budgets have been revised in line with the additional allocated funding. The remaining balance of committed funding of £0.082m has been return to uncommitted reserves.
- 3.5 As detailed in the Budget Management – Revenue Budgetary Control 2024/25 – Position Statement at 31 January 2025, Members agreed a final draw of £0.329m from reserves to meet the remaining outstanding costs in relation to the Station Hotel Fire. Service expenditure budgets have been revised in line with the additional allocated funding.

4. Proposals

4.1 *Overview of General Services Financial Position at 31 March 2025*

- 4.1.1 Detailed explanations for Directorate/ service variances are provided in the revenue out-turn reports (Appendix 1) to this report. Appendix 2 provides details of final earmarking requests for sums to be carried forward for use in 2025/26. The final Directorate/Service position is summarised in Table 1 below:

Table1/

Table 1

	<i>Out-turn Fav/ (Adv) £m</i>	<i>Earmarking previously approved £m</i>	<i>New Earmarking requested £m</i>	<i>Revised Year End Out-turn Fav/ (Adv) £m</i>
1) Service Expenditure				
Chief Executive's	1.809	(0.902)	0.208	1.115
Education	0.563	(0.530)	(0.270)	(0.237)
Housing, Operations & Development	0.014	(0.214)	(0.226)	(0.426)
Communities & Transformation	2.597	(0.241)	(0.384)	1.972
Miscellaneous Services	(1.874)	-	-	(1.874)
Service out-turn sub total	3.109	(1.887)	(0.672)	0.550
Abortive capital spend Provision (see 4.1.7 below)	(3.279)	-	-	(3.279)
Revised Service out-turn	(0.170)	(1.887)	(0.672)	(2.729)
2) Funding				
Council tax income	0.352	-	-	0.352
Total underspend/(Overspend)	0.182	(1.887)	(0.672)	(2.377)

- 4.1.2 Table 1 above shows a net combined underspend of £0.182m for the year. Earmarking of £2.559m (Appendix 2) results in a net overall overspend of £2.377m for the year.
- 4.1.3 **Earmarking** - Appendix 2 provides detail of the movement on the previously approved earmarked funds of £1.887m and the newly requested earmarked funds of £0.672m included with the service analysis in Appendix 1.
- 4.1.4 **Council Tax income** – Table 1 above indicates an over recovery of income of £0.352m recorded in 2024/25. As reported in previous Budget Management Reports to Cabinet, actual in year collections were slightly above target for the year which resulted in an overall net under recovery being shown for 2024/25.
- 4.1.5 **Health and Social Care Partnership** – details of the out-turn information can be found within the Financial Monitoring report presented to the Integration Joint Board (IJB) meeting of 11 June 2025. Appendix 1c summarises this information and indicates an in-year underspend of £0.097m.
- 4.1.6 At the IJB meeting on 11 June 2025, the Board considered the End of Year position across both Council and NHS services with an overall accumulated reserve position of £11.100m. The IJB agreed to the Earmarking of £5.856m into 2025/26 and beyond. A further £4.646m was approved to be held as the Innovation and Improvement Fund. This results in a remaining uncommitted reserve of £0.597m or 0.27% of planned base expenditure of £216.877 for 2025/26. This is below the lower end of the IJB Reserves Strategy which recommends an uncommitted reserve of between 2% and 4%.
- 4.1.7 **Abortive capital spend provision** – During 2024/25 Council agreed to initiate a change request in relation to the Ayrshire Growth Deal to realign

and revise the projects to be progressed. This change request was considered and endorsed by the Ayrshire Growth Deal Project Management Office in February 2025 and is now with the Scottish Government for final decision. From an accounting perspective this change request creates an event that may result in the discontinuation of the Ayrshire Growth Deal Spaceport project. Project spend incurred prior to approval of a full business case is at the Councils own risk therefore the discontinuation of this project will require the cost to be met by the Council. A provision has therefore been created for £3.279m of potential abortive capital spend, the cumulative spend over four previous financial years (2019/20 to 2023/24) held in Assets Under Construction. There was no capital spend incurred on this project during 2024/25. The provision expenditure has been allocated to the Communities and Transformation directorate (Economic Regeneration Service) at the year-end (as detailed in appendix 1e) but is shown separately in Table 1 above at 4.1.1.

- 4.1.8 **Bad Debt Provisions and Other Provisions held** – In order to take a prudent approach in light of the current financial environment an increase in the Council's general bad debt provision has been applied. This is offset by reductions in other provisions, resulting in a net overall reduction in provisions of £0.230m for the year. This ensures that all provisions held remain at an appropriate level. The net impact on revenue is contained within Miscellaneous Services.
- 4.1.9 **Overall Accumulated Reserve position:** Table 2 below highlights the £22.897m Council's overall General Services accumulated reserve position, outlining commitments of £18.466m and uncommitted funds at 31 March 2025 of £4.431m, which represents approximately 1.73% of 2024/25 spend, excluding HSCP expenditure, as the partnership holds its own reserves.

Table 2

	£m	£m
Accumulated General Reserves brought forward from 2024/25	28.591	
Net Contribution to/(from) accumulated reserves to fund 2024/25 revenue expenditure	(5.876)	
Service underspend for the year (per Table 1, para 4.1.1)	3.109	
Abortive Capital costs (per Table 1 and para 4.1.7)	(3.279)	
Council Tax income (per Table 1 and para 4.1.4)	0.352	
Accumulated general reserves 2024/25		22.897
Less commitments:		
Previously approved (per Appendix 3)	(15.907)	
Previously approved Service earmarking (Per Appendix 2)	(1.887)	

	£m	£m
Updated and new Service earmarking requests (Per Appendix 2)	(0.672)	(18.466)
Uncommitted Reserves at 31 March 2025		4.431

4.1.10 Council policy is to aim to maintain an uncommitted reserve balance of at least 2% of expenditure. As stated in 4.1.9 above, uncommitted reserves are sitting slightly below this level.

4.1.11 Appendix 3 provides an analysis of the revised committed funds as at 31 March and also indicates the funds that can be released to uncommitted reserves as they are no longer required to be held for the original purpose intended.

4.1.12 As part of the 2025/26 revenue budget Council, agreed to contribute £3.928m in 2025/26 to uncommitted reserves which would increase the balance shown in table 2 above to £8.359m, or 3.1% of planned 2025/26 expenditure.

4.2 **Overview of Housing Revenue Account Financial Position at 31 March 2025**

4.2.1 The HRA shows a net contribution to reserves of £1.944m, the reasons for which are outlined in Appendix 1f. The accumulated surplus on the HRA revenue account at 31 March 2025 is £4.464m, of which £2.000m is held as a minimum working balance and £0.213m has previously been earmarked. A further £1.350m is now requested to be earmarked to fund expenditure in future years. This leaves an uncommitted balance of £0.901m.

4.2.2 The appropriate uncommitted balance will be considered as part of the annual Housing Business plan update and will form part of the HRA 2026/27 budget setting process.

4.3 **Overview of Common Good Financial Position at 31 March 2025**

4.3.1 The accumulated revenue surplus/deficit for each individual fund is outlined in Appendix 1g. At 31 March 2025, the Common good fund shows a combined accumulated revenue surplus of £0.436m together with a combined capital reserve of £0.192m.

5. **Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

6. **Financial Implications**

6.1 At 31 March 2025, General Services shows an accumulated reserve of £22.897m. After adjustment for the factors outlined in this report, the Council has uncommitted funds of £4.431m as at 31 March 2025. which represents approximately 1.73% of 2024/25 final budgeted spend, excluding the HSCP, which now holds its own uncommitted reserves.

- 6.2 At 31 March 2025, the Housing Revenue Account shows an accumulated reserve of £4.464m. After adjustment for the factors outlined in this report, the HRA has uncommitted funds of £0.901m as at 31 March 2025.

7. Human Resources Implications

- 7.1 There are no specific human resource implications arising directly from this report. Any indirect implications are being managed on an operational basis by the Service Directorates.

8. Risk

8.1 *Risk Implications of Adopting the Recommendations*

- 8.1.1 There are no risks associated with adopting the recommendations.

8.2 *Risk Implications of Rejecting the Recommendations*

- 8.2.1 There are no risks associated with rejecting the recommendations.

9. Integrated Impact Assessment (incorporating Equalities)

- 9.1 The proposals in this report do not require to be assessed through an Integrated Impact Assessment.

10. Sustainable Development Implications

- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority1 of the Council Plan: Efficient and effective enabling services.

13. Link to Shaping Our Future Council Yes ☐ No ☒

- 13.1 Not applicable.

14. Results of Consultation

- 14.1 There has been no public consultation on the contents of this report.
- 14.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Chief Financial Officer will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such time as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Incorporate financial information in the unaudited 2024/25 Annual Accounts to be submitted to external audit	30 June 2025	Chief Financial Officer

Background Papers **Report to Cabinet of 18 March 2025– [Budget Management – Revenue Budgetary Control 2024/25 – Position Statement as at 31 January 2025](#)**

Person to Contact **Tim Baulk, Chief Financial Officer**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612620
E-mail tim.baulk@south-ayrshire.gov.uk

Date: 11 June 2025

Budget Management Report to 31 March 2025 (Period 12)

Appendix 1

Ref.	Directorate/ Account	Pages
1a	Chief Executive's Strategic Office	1 to 5
1b	Health & Social Care	6
1c	Education	7 to 10
1d	Housing, Operations and Development	11 to 15
1e	Communities & Transformation	16 to 19
1f	Miscellaneous Services Account	20 to 22
1g	Housing Revenue Account	23 to 25
1h	Common Good Funds	26 to 27

This appendix outlines the **key financial issues** for each directorate or account (**Tables 1 to 3**), together with **other financial information** (**Tables 4 to 8**).

Chief Executive's

Table 1 - Objective Analysis

Period 10 Projected Variance Fav / (Adv) £'000	Service	Full Year Budget 2024/25 £'000	Actual expenditure to 31 March £'000	Year End Variance favourable /(adverse) £'000
(51)	Chief Executive & Support	451	497	(46)
	Finance and ICT Services:			
0	Head of Finance & ICT Services	168	168	0
298	Corporate Finance and Accounting	2,363	2,026	337
684	Revenues and Benefits	6,262	5,617	645
63	Procurement	804	685	119
1,045	Total Finance and ICT Services	9,597	8,496	1,101
	Regulatory Services			
0	Head of Regulatory Services	166	163	3
22	Civil Contingencies & Business Continuity	71	63	8
92	Democratic Governance Services	2,638	2,539	99
91	Insurance, Risk & Safety Management	616	517	99
123	Legal & Licensing Services	946	854	92
73	Trading Standards & Environmental Health	1,825	1,774	51
401	Total Regulatory Services	6,262	5,910	352
476	Human Resources	3,147	2,753	394
10	Internal Audit	344	336	8
1,881	Total Chief Executive's Office	19,801	17,992	1,809

Table 2 - Subjective Analysis

Period 10 Projected Variance Fav / (Adv) £'000	Account	Full Year Budget 2024/25 £'000	Actual expenditure to 31 March £'000	Year End Variance favourable /(adverse) £'000
1,079	Employee costs	16,410	15,364	1,046
62	Property costs	189	174	15
(31)	Supplies and services costs	644	638	6
25	Transport costs	98	52	46
237	Administrative costs	691	1,132	(441)
464	Third party payments	1,643	1,373	270
0	Transfer payments	26,149	23,959	2,190
0	Financing costs	101	110	(9)
1,836	Gross expenditure	45,925	42,802	3,123
45	Gross income	(26,124)	(24,810)	(1,314)
1,881	Net expenditure	19,801	17,992	1,809

Table 3 - Analysis of Significant Variances

Year End Variance Fav / (Adv) £'000	Chief Executive & Support
(46)	<p>Chief Executive & Support - overspend of £0.046m as a result of ;</p> <p>Employee Costs - underspend of £0.008m due to the current level of vacancies.</p> <p>Supplies & Services Costs - overspend of £0.052m on legal fees and consultancy costs.</p> <p>Administrative Costs - overspend of £0.002m on membership fees and subscriptions.</p>
(46)	Total variance

Year End Variance Fav / (Adv) £'000	Finance and ICT Services
0	Chief Financial Officer - no material variances to report
337	<p>Corporate Finance - underspend of £0.337m mainly as a result of:</p> <p>Employee Costs - underspend of £0.334m due to the current level of vacancies</p>
645	<p>Revenues & Benefits - underspend of £0.645m as a result of:</p> <p>Employee Costs - underspend of £0.178m due to the current level of vacancies. Cabinet of 18th March approved a service restructure which has removed 4.5 fte posts therefore this level of underspend will reduce significantly in 2025/26. Members previously approved earmarking of the 2024/25 underspend of £0.070m (Table 5 below) to deliver ongoing essential support in 2025/26 within the Corporate Finance Social Care Support Team.</p> <p>Administrative Costs - overspend of £0.096m, due to increased postage costs (£0.089m) and printing costs (£0.006m).</p> <p>Third Party Payments - underspend of £0.271m. The Scottish Government announced additional Scottish Welfare Fund budget in December 2024 of £0.421m, due to the timing of this payment, Members previously approved earmarking of this for use 2025/26 (Table 5 below). Spending of £0.153m has been incurred in the fourth quarter therefore Members are now requested to approve the reduction of the previously approved earmarking (Table 5 Below)</p> <p>Transfer Payments - underspend of £2.191m, which fully relates to underspends in public and private rent rebates issued, and is offset by the corresponding under-recovery in grant income received to fund these noted below.</p> <p>Income - under recovery of income of £1.907m mainly due to the grant received to fund public and private rent rebate costs (£2.011m) as a result of lower rent rebate expenditure noted above. This is partially offset by over-recoveries in other income streams totalling £0.104m, mainly from Scottish Water (£0.053m) and DWP grant to support delivery of housing benefit (£0.043m).</p>
119	<p>Strategic Procurement - underspend of £0.119m as a result of;</p> <p>Employee Costs - overspend of £0.005m in relation to overtime costs and maternity leave cover.</p> <p>Administrative Costs - underspend of £0.022m due to reduced printing costs (£0.015m) and an underspend on training (£0.005m).</p> <p>Income - over recovery of income of £0.100m, in contract rebates (£0.057m) and charges for work done for other Council services (£0.043m).</p> <p>As part of the period 10 Budget Management Report, members approved earmarking of part of the service underspend of £0.063m to carry forward to 2025/26 to fund the cost of maternity leave cover. The essential element of this request is to ensure that the service continues to provide a timely level of support in processing new supplier requests and checks and processing of quick quotes to ensure no delays with supplier deliveries (Table 5 below).</p>
1,101	Total variance

Year End Variance Fav / (Adv) £'000	Regulatory Services
3	Chief Governance Officer - no material variances to report
8	Civil Contingencies - no material variances to report
99	<p>Democratic & Governance Services - underspend of £0.099m mainly as a result of;</p> <p>Employee Costs - underspend of £0.055m due to the current level of vacancies.</p> <p>Property Costs - Members previously approved earmarking of £0.055m to fund dilapidation costs for the Watson Peat Building at Auchincruive in 2025/26. Following a year end review, this has now been treated as a provision in 2024/25 therefore the approved earmarking is no longer required and therefore requested to be removed (Table 5 below).</p> <p>Supplies & Services Costs - underspend of £0.060m, mainly due to underspends in ICT software (£0.029m), catering costs (£0.010m) and other fees (£0.011m).</p> <p>Transport Costs - underspend of £0.025m due to less vehicle hire, fuel and mileage.</p> <p>Administrative Costs - overspend of £0.536m. The overspend is wholly due to costs incurred in relation to the 2024 General Election (£0.560m), and this is fully offset by the corresponding income received from UK Government. This overspend is reduced by underspends across various other administration budgets totalling £0.024m.</p> <p>Third Party Payments - underspend of £0.005m in relation payments to external agencies.</p> <p>Income - over recovery of income of £0.481m, which mainly relates to the income received to fund the costs of the 2024 General Election mentioned in Administrative costs above (£0.560m). This is partly offset by an under-recovery of £0.084m mainly due to marriage fee income levels being lower than anticipated.</p>
99	<p>Insurance, Risk & Safety Management - underspend of £0.099m mainly as a result of;</p> <p>Employee Costs - underspend of £0.085m due to the current level of vacancies.</p> <p>Administrative Costs - underspend of £0.016m on risk reduction initiatives.</p>
92	<p>Legal & Licensing Services - underspend of £0.092m mainly as a result of;</p> <p>Employee Costs - underspend of £0.155m due to the current level of vacancies. Members approved earmarking of £0.049m from 2023/24 to fund legal costs in relation to historic child abuse cases. As these are still ongoing, Members again approved earmarking of the £0.049m underspend to use in 2025/26 (Table 5 below).</p> <p>Income - under recovery of income of £0.050m, mainly due to Licencing fee income levels being lower than anticipated.</p>
51	<p>Trading Standards & Environmental Health - underspend of £0.051m mainly as a result of;</p> <p>Employee Costs - underspend of £0.012m due to current vacancies.</p> <p>Transport Costs - underspend of £0.013m due to less private vehicle hire, fuel and mileage.</p> <p>Administrative Costs - overspend of £0.028m. This is due to £0.013m of Private Water Supplies grants which have been issued, and this is fully funded by corresponding grant income. Other overspends include Training courses (£0.010m) and Public Health Act 1968 funeral costs (£0.005m).</p> <p>Financing Costs - overspend of £0.009m on Glasgow Scientific Lab Debt Charges.</p> <p>Income - over recovery of £0.068m, mainly due to additional income from Food Standards Scotland (£0.037m) and Government grant income (£0.030m) which funds the cost of Private Water Supplies grants issued and Air Quality Management .</p>
352	Total variance

Year End Variance Fav / (Adv) £'000	Human Resources
394	<p>Human Resources & Payroll - underspend of £0.394m mainly as a result of;</p> <p>Employee Costs - underspend of £0.201m due to the current level of vacancies. Members approved earmarking of £0.049m to fund the remaining cost of the approved temporary post in relation to the implementation of Oracle Fusion HR in 2025/26. Members approved earmarking of £0.086m from 2023/24 to employ graduate interns in 2024/25, and currently there is an underspend of £0.025m which relates to the remaining part of their contractual costs in 2025/26. Members approved earmarking of this underspend for 2025/26 to meet this cost (Table 5 below)</p> <p>Administrative Costs - underspend of £0.198m mainly due to an underspend of £0.170m in the corporate workforce and succession planning fund. Members previously approved earmarking of this underspend (Table 5 below) for use in 2025/26, where Services will be able to seek funds to pay for essential training courses to support the development of a future talent pipeline of employees across the Council.</p>
394	Total variance

Year End Variance Fav / (Adv) £'000	Internal Audit
8	Performance, Appraisal & Audit - no material variances to report
8	Total variance

Table 4 - Budget Transfer Requests

Budget Transfer Requests:	DR £'000	CR £'000
Total	0	0

Table 5 - Earmarking Requests

Earmarking requests:	Objective/ Subjective	Amount £'000
Previously approved requests:		
Corporate Finance SCS Team support	Revenues & Benefits/Employee Costs	70
Scottish Welfare Fund grant	Revenues & Benefits/Third party Payments	421
Temporary staffing to cover maternity leave	Procurement/Employee Costs	63
Temporary HR Oracle Fusion post	Human Resources/Employee Costs	49
Graduate Intern contract costs	Human Resources/Employee Costs	25
Corporate workforce and succession planning fund	Human Resources/Administrative Costs	170
Dilapidation Costs - Watson Peat Building Auchincruive	Democratic & Governance/Property Costs	55
Legal costs - historic child abuse cases	Legal Services/Employee Costs	49
Total approved		902
Amended requests :		
Scottish Welfare Fund grant - reduce	Revenues & Benefits/Third party Payments	(153)
Dilapidation Costs - Watson Peat Building Auchincruive - remove	Democratic & Governance/Property Costs	(55)
Total amended requests		(208)
Total		694
Comments:		

Table 6 - Efficiency Savings

Efficiency savings:	Targeted £'000	Shortfall £'000
Council Tax premium on second homes	209	0
Revised NDR empty property relief scheme	950	0
Expand employee benefits framework scheme	80	0
Remove Registration & Archives security/ grounds budgets	2	0
Reduce Internal Audit hire car costs	1	0
Reduce various Legal & Licensing supplies/ admin budgets	2	0
Additional Scottish Government DHP admin grant income	53	0
Total	1,297	0
Comments:		

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Achieved £'000
Payroll Management - Corporate target	406	406
Total	406	406
Comments:		

Table 8 - Grant Income

New Grants Received:		
Amount £'000	Grant name/ body	Grant purpose
421	Scottish Government	Scottish Welfare Fund
421		

Social Care

Table 1 - Objective Analysis

Period 9 Projected Variance Fav/(Adv) £'000	Service	Full Year Budget 2023/24 £'000	Full Year Actual to 31 March 2024 £'000	Full Year Variance Fav/(Adv) £'000
	Community Care Services :			
59,355	Older People	57,988	59,355	(1,367)
5,023	Physical Disabilities	5,084	5,023	61
64,378	Total Community Care Services	63,072	64,378	(1,306)
21,716	Children's Services	23,600	21,716	1,884
90	Justice Services	111	90	21
21,806	Total Children and Justice Services	23,711	21,806	1,905
28,258	Learning Disabilities	26,881	28,258	(1,377)
4,845	Mental Health	4,389	4,845	(456)
1,957	Addiction	2,430	1,957	473
35,060	Total Mental Health Services	33,700	35,060	(1,360)
5,943	Directorate Services	6,865	5,943	922
5,943	Total Support Services	6,865	5,943	922
570	Integrated Care Fund/Delayed Discharges	486	570	(84)
(19,158)	Interagency payments with Health	(19,158)	(19,158)	0
108,599	HSCP Sub-total	108,676	108,599	77
650	Scheme of Assistance/Aids and Adaptations etc	670	650	20
109,249	Final HSCP total	109,346	109,249	97

IJB Reserves	£'000
Balance brought forward	17,469
Transfers out	(11,249)
Transfers in	4,880
Balance carried forward	11,100
Commitments	(10,503)
Uncommitted Reserves	597

Health & Social Care Partnership: the above table provides an overview statement of the budget and out-turn position for the Council's element of the Integration Joint Board (IJB) for 2024/25 as at 31 March 2025, which records an in-year underspend of £0.097m for the Council element following various draws from reserves during the year. When combined with the balance of reserves brought forward plus the various transfers in and out of reserves during the year, a closing reserve balance of £11.100m is held by the Partnership. Of this balance, £10.503m is committed leaving an uncommitted balance of £0.597m

Education Directorate

Table 1 - Objective Analysis

Period 10 Projected Variance Fav/(Adv) £'000	Service	Full Year Budget 2024/25 £'000	Actual Expenditure to 31 March £'000	Year end Variance Fav/(Adv) £'000
0	Directorate	323	616	(293)
230	Corporate Policy, Strategy & Performance	3,247	2,715	532
0	Education - Early Years	18,736	18,568	168
(80)	Education - Learning and Teaching Schools	102,747	102,678	69
349	Education - Learning and Teaching Additional Support	19,541	19,358	183
0	Education Support Services	6,973	7,069	(96)
499	Total Education Directorate	151,567	151,004	563

Table 2 - Subjective Analysis

Period 10 Projected Variance Fav/(Adv) £'000	Account	Full Year Budget 2024/25 £'000	Actual Expenditure to 31 March £'000	Year end Variance Fav/(Adv) £'000
635	Employee costs	116,505	116,388	117
0	Property costs	15,555	15,730	(175)
0	Supplies and services costs	2,829	2,617	212
(431)	Transport costs	4,841	5,383	(542)
0	Administrative costs	2,052	2,312	(260)
230	Third party payments	10,422	9,318	1,104
0	Transfer payments	938	922	16
(35)	Financing costs	13,188	13,188	0
399	Gross expenditure	166,330	165,858	472
100	Gross income	(14,763)	(14,854)	91
499	Net expenditure	151,567	151,004	563

Table 3 - Analysis of Significant Variances

Year end Variance Fav /(Adv) £'000	Directorate
(293)	<p>Payroll Management Target - under-recovered by £0.294m. This is due the net impact of the following:</p> <ul style="list-style-type: none"> - additional SG funding to support delivery of the £12 per hour pay commitment, which was not allocated to EY as part of the budget process due to information not being received from SG until after budget was approved. - two weeks of employers superannuation at 19.3%, rather than the budgeted reduced rate of 6.5%, estimated at approximately £0.133m and is due to the new reduced rate being applied from the first full pay period in each new tax year (May payrun), as the April payrun includes 16th March - 15th April 2024. - teacher roll adjustment, due to falling school rolls - confirmation of probationer funding from SG.
(293)	Total variance

Year end Variance Fav /(Adv) £'000	Corporate Policy, Strategy & Performance
532	<p>Public Sector Reform (LACER) - this pilot within North Ayr, working with Mutual Ventures Trust is £0.232m underspent. Members have already approved to earmark £0.230m of these funds to continue with this pilot in 2025/26 and are now requested to increase this to the full underspend of £0.232m (refer Table 5 below).</p> <p>Rapid Rehousing Transition Plans & Housing First - underspent by £0.272m primarily due to staff shortages. Members are requested to earmark £0.057m to fund Housing First Team Leader post (23 months) approved at ELT, to meet Care Commission guidelines (refer to Table 5 below).</p>
532	Total variance

Year end Variance Fav /(Adv) £'000	Education
324	<p>Pupil Equity Funding - underspent by £0.150m. PEF is provided on a financial year basis but used across an academic year by schools (August 2024 - August 2025) and has permissible carry forward. SG reviewed 2023/24 funding in order to utilise £0.900m of the carry forward funding to manage pay pressures in 2023-24 and have committed that there will be an additional payment in 26/27 when the programme ends (in theory). This should ensure that funding continues to be available at currently planned levels going forward with no detriment to schools. Members are requested to earmark this underspend to be utilised up to the end of the academic year (refer to Table 5 below).</p> <p>Early Years - £0.168m underspent, primarily due to the delay in Troon EYC opening, payments to partner nurseries and additional income in relation to wrap-around childcare.</p> <p>Pupil Transport - overspent by £0.397m, including £0.103m relating to SPT and £0.294m relating to ASN framework contracts.</p> <p>Free School Meals (holidays) - £0.065m overspent, due to the number qualifying for free school meals during school holidays.</p> <p>Uplift of Litter - £0.130m overspent, however there will be a corresponding over-recovery in Waste Management (HOD) income to offset this overspend.</p> <p>Other local authority income (ASN) - £0.067m over-recovery in inter-authority recharges, due to an increase in the number of pupils accessing ASN in South Ayrshire from other authorities.</p>

	<p>Whole Family Wellbeing Fund (WFWF) - underspent by £0.661m in relation to WFWF to support the development of holistic whole family support services. This is primarily due to a delay in filling posts. Members have already approved earmarking of £0.300m of this underspend to fund both internal and external contracts during 2025/26 and are now requested to increase this to £0.361m (refer to Table 5 below).</p> <p>PPP/New Schools - other property costs are overspent by £0.067m, primarily due to vandalism and other repair costs.</p> <p>Capital Financed by Current Revenue (CFCR) - Members should note that the service has purchased equipment as part of the operational service provision during the year totalling £0.083m (Gym equipment costing £0.023m, treehouse and landscaping costing £0.026m and stage lighting costing £0.034m) where revenue funding has been utilised that meets the de-minimis asset threshold of £0.010m and therefore has been capitalised and included as assets on the Council's balance sheet.</p>
324	Total variance

Table 4 - Budget Transfer Requests

Budget Transfer Requests:		DR £'000	CR £'000
	None at Period 12		
Total		0	0

Table 5 - Earmarking Requests

	Previously Approved £'000	New Requests £'000	Total Earmarking £'000
Whole Family Wellbeing Funding (WFWF)	300	61	361
Pupil Equity Fund	0	150	150
Public Sector Reform - North Ayr	230	2	232
Housing 1st Team Leader	0	57	57
Total	530	270	800
Comments: Detail included above.			

Table 6 - Efficiency Savings

Efficiency savings:	Target £'000	Shortfall £'000
Review Early Learning Team	125	0
Review all current Education external contract arrangements	50	0
Introduce Teacher Turnover Target	500	0
Increase income and fees targets by 20% for Short Term Let Licences	2	0
Realign PSL Bulk Leasing Scheme income budget based on current recovery rates	20	0
Reduced Private Sector Housing Grant budget based on low uptake	15	0
Total	712	0
Comments: No shortfalls.		

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Shortfall £'000
Payroll Management - Corporate target	3,748	(294)
Total	3,748	(294)
Comments: Under-recovered by £0.294m.		

Table 8 - Grant Income

New Grants Received:		
Amount £'000	Grant name/ body	Grant purpose
2,614	Scottish Government	Pupil Equity Fund
128	Scottish Government	Mental Health & Wellbeing
120	Scottish Government	Care Experienced Children & Young People
2,980	Scottish Government	Unitary Charge - new schools
429	Scottish Government	HEEPS
8	Scottish Government	Child Poverty Practice Action Fund
652	Scottish Government	South Ayrshire Reads
39	Dumfries & Galloway Council	SWEIC
41	Ayrshire Chamber of Commerce	Developing Young Workforce
5	Lintel Trust	Arts Festival Grant
7,016		
Comments:		
Additional amounts notified during the financial year, not included in original budget.		

Housing Operations & Development

Table 1 - Objective Analysis

Projected Variance P10 favourable /(adverse) £'000	Service	Full Year Budget 2024/25 £'000	Actual to 31 March £'000	Variance favourable /(adverse) £'000
(1,106)	Directorate	12,026	13,202	(1,176)
7	Directorate	439	430	9
(1,113)	Ayrshire Roads Alliance/SPT	11,587	12,772	(1,185)
523	Planning & Development	8,693	8,027	666
350	Asset Management and Community Asset Transfer	7,454	7,025	429
133	Planning and Building Standards	1,625	1,430	195
40	Professional Design Services	(403)	(449)	46
0	Special Property Projects	17	21	(4)
382	Housing & Operations	36,093	35,569	524
0	Facilities Management	12,519	12,568	(49)
178	Housing Services	1,529	1,216	313
204	Neighbourhood Services	21,529	21,332	197
0	Property Maintenance	516	453	63
(201)	Total Housing Operations & Development	56,812	56,798	14

Projected Variance P10 favourable /(adverse) £'000	Account	Full Year Budget 2024/25 £'000	Actual to 31 March £'000	Variance favourable /(adverse) £'000
511	Employee costs	39,016	38,527	489
285	Property costs	7,561	7,751	(190)
(6)	Supplies and services costs	18,900	18,111	789
(57)	Transport costs	6,028	6,156	(128)
14	Administrative costs	839	882	(43)
(993)	Third party payments	16,749	18,177	(1,428)
(7)	Transfer payments	7	7	0
0	Financing costs	6,531	6,531	0
(253)	Gross expenditure	95,631	96,142	(511)
52	Gross income	(38,819)	(39,344)	525
(201)	Net expenditure	56,812	56,798	14

Table 3 - Analysis of Significant Variances

Projected Variance favourable /(adverse) £'000	Directorate
9	Directorate - underspend of £0.009m as a result of various small underspends across the service
9	Total variance

Projected Variance favourable /(adverse) £'000	Ayrshire Roads Alliance/SPT
(1,185)	Ayrshire Roads Alliance/SPT - overspend of £1.185m. This is mainly as a result of overspends in electricity costs for street lighting, electric vehicles and Christmas lights (£0.279m), increased sub-contractors costs of £0.796m (which includes unbudgeted costs of £0.400m for road surfacing works in relation to a national cycling event and £0.097m for new parking ticket machines), increased consultancy costs (£0.258m), and under-recovery of car parking income (£0.447m) as a result of the extension of 2 hour free parking. This is partially offset by an underspend in employee costs (£0.300m) as a result of current vacancies, underspends in road maintenance materials and bitumen asphalt (£0.200m) and insurance premium costs (£0.081m).
(1,185)	Total variance

Projected Variance favourable /(adverse) £'000	Asset Management & Community Asset Transfer
429	<p>Asset Management & Community Asset Transfer - underspend of £0.429m mainly as a result of:</p> <p>Employee Costs - overspend of £0.021m. The service has been running with some long term vacancies and there was an underspend on employee costs, however a budget transfer was approved earlier in the year to use this underspend to fund increased costs in other areas of the service.</p> <p>Property costs - underspend of £0.224m mainly as a result of Central Repairs Account (CRA) management action to prioritise works which has resulted in planned maintenance being stopped temporarily (£0.254m), and reduced repair and maintenance costs in Health & Social Care occupied buildings (£0.027m). There is also an underspend of £0.079m in rent and insurance costs for McCalls Avenue, as these costs are now shared with other Council services. There has also been a reduction in the rental charge for the Town buildings (£0.050m). Various other small underspends provide a total additional underspend of £0.014m. These underspends are offset by an overspend due to the delay in delivering the proposed office rationalisation saving (£0.200m).</p> <p>Supplies & Services - overspend of £0.050m, mainly due to consultancy costs in relation to the 5 year periodic Council property asset valuations (£0.072m). Other overspends include legal fees (£0.012m), equipment and materials (£0.019m), ICT costs (£0.016m) and other supplies (£0.010m). These overspends are partly off set by an underspend in the CRA budget of £0.079m where only essential works have been carried out.</p> <p>Administrative Costs - underspend of £0.042m, due to a further CRA underspend of £0.027m, and reduced spend across various administrative supplies of £0.015m.</p> <p>Third Party Payments - underspend of £0.060m . This is due to an underspend of £0.041m on energy efficiency initiatives, and an underspend in CRA of £0.019m.</p> <p>Income - over recovery of £0.176m, mainly due to additional rental income received for commercial properties and industrial units, where work was undertaken to recover historical and outstanding rents due to the Council</p>
429	Total variance

Projected Variance favourable /(adverse) £'000	Planning & Building Standards
195	<p>Planning & Building Standards - underspend of £0.195m as a result of ;</p> <p>Employee costs - underspend of £0.163m as a result of current vacancies</p> <p>Supplies & Services costs - overspend of £0.141m in consultancy costs. This relates to legal and specialist experts costs in relation to judicial reviews and other advice</p> <p>Income - over-recovery of £0.174m due to an increase in the number of applications linked to some economic recovery in the second half of the year.</p>
195	Total variance

Projected Variance favourable /(adverse) £'000	Professional Design Services
46	<p>Professional Design Services - underspend of £0.046m as a result of;</p> <p>Employee Costs - underspend of £0.041m due to current vacancies.</p> <p>Administrative Costs - underspend of £0.017m mainly due to less spend on membership fees and subscriptions.</p> <p>Income - under recovery of £0.018m on fees recharged to the Capital programme due to reduced level of work carried out on Capital projects.</p>
46	Total variance

Projected Variance favourable /(adverse) £'000	Special Property Projects
(4)	No material variance to report.
(4)	Total variance

Projected Variance favourable /(adverse) £'000	Facilities Management
(49)	<p>Facilities Management - overspend of £0.049m as a result of:</p> <p>Employee costs - overspend of £0.075m as a result of the requirement to cover high levels of vacancies and sickness absence. This has resulted in increased employers national insurance costs as employees working additional hours to cover absence move above the budgeted lower national insurance lower earnings limit. This is partly offset by the over-recovery of income noted below</p> <p>Property costs - overspend of £0.011m due to public convenience paddle gate maintenance at various locations</p> <p>Income - over-recovery of £0.037m in recharge of costs to other Council services</p>
(49)	Total variance

Projected Variance favourable /(adverse) £'000	Housing Services
313	<p>Housing Services - underspend of £0.313m mainly as a result of:</p> <p>Employee Costs - underspend of £0.217m due to current vacancies.</p> <p>Property Costs - underspend of £0.051m due to a lower than expected level of repair and maintenance costs in homelessness properties.</p> <p>Supplies & Services Costs - underspend of £0.076m, mainly due to reduced removal and storage costs (£0.065m) and lower furniture costs (£0.009m).</p> <p>Administrative Costs - overspend of £0.030m, mainly due to the creation of a bad debt provision to cover the level of homeless rent arrears (£0.041m). This overspend is partly offset by various small underspends in postage, stationery and telecoms (£0.011m).</p> <p>Third Party Payments - underspend of £0.161m. This relates to the DWP benefits subsidy grant received for homelessness (£0.103m) and the financial inclusion funding approved at Cabinet 12th March 2024 to provide a tenant hardship fund over 2 financial years (£0.052m). The DWP funding is expected to be used to fund homelessness initiatives and will fund additional staffing to deliver these initiatives. Members previously approved earmarking of these underspends to deliver on both initiatives in 2025/26 (Table 5 below). The DWP benefits subsidy transferred from Revenue & Benefits Service is higher than anticipated therefore Members are requested to approve earmarking of the additional £0.043m received (Table 5 below). There has been spend of £0.008m in the Tenant Hardship Fund in quarter four therefore Members are requested to approve the reduction of the previously approved earmarking accordingly (Table 5 below). There is also an underspend of £0.038m on works carried out to mixed tenure properties. Engagement with private owners is currently underway and Members are requested to approve earmarking of this underspend to be used to fund costs in 2025/26 (see Table 5 below).</p> <p>Income - under recovery of £0.159m as a result of the current demand for temporary accommodation units being utilised from the HRA stock. This is partly offset by the corresponding underspend in Property Costs and Supplies & Services Costs notes above.</p>
313	Total variance

Projected Variance favourable /(adverse) £'000	Neighbourhood Services
197	<p>Neighbourhood Services - underspend of £0.197m as a result of:</p> <p>Property Costs - overspend of £0.047m as a result of the necessity to introduce security measures at Heathfield Waste Recycling Centre</p> <p>Supplies & Services Costs - underspend of £0.286m mainly as a result of underspend of £0.247m for Ash Dieback works. Members previously approved £0.094m projected underspend to be earmarked for carry forward to be used in 2025/26 (Table 5 below) at Cabinet of 18 February. The increased underspend of £0.153m is now requested to be earmarked for carry forward</p> <p>Transport costs - overspend of £0.033m as a result of increased repairs and maintenance costs and fuel price increases</p> <p>Third Party payments - overspend of £0.090m mainly due to additional waste management licences required for Heathfield Waste Recycling Centre (£0.064m) and an increase in recycling costs (£0.026m)</p> <p>Income - over-recovery of £0.087m as a result of over-recovery of bereavement income (£0.124m), waste recycling (£0.014m) and brown bin permit income (£0.053m), offset by an under-recovery in commercial waste customer income (£0.104m).</p> <p>Capital Financed by Current Revenue (CFCR) - Members should note that the service has purchased equipment as part of the operational service provision during the year totalling £0.450m (80 solar powered litter bins costing £0.424m, a weighbridge ramp costing £0.013m and 2800 kerbside caddy bins costing £0.013m) where revenue funding has been utilised that meets the de-minimis asset threshold of £0.010m and therefore the equipment has been capitalised and included as assets on the Council's balance sheet.</p>
197	Total variance
Projected Variance favourable /(adverse) £'000	Property Maintenance
63	Property Maintenance Service - underspend of £0.063m in relation to reduced levels of repair and maintenance work carried out on Council buildings under Central Repairs Account (CRA) as noted under Asset Management above.
63	Total variance

Table 4 - Budget Transfer Requests

	DR £'000	CR £'000
Total	0	0

Table 5 - Earmarking Requests

	Objective/ Subjective	Amount £'000
Previously approved:		
Ash Dieback	Neighbourhood Services/Supplies and Services costs	94
DWP funding for homeless initiatives	Housing Services/Third Party Payments	60
Financial Inclusion Funding - Tenant Hardship Fund	Housing Services/Third Party Payments	60
Total approved requests		214
Amend previously approved requests:		
Ash Dieback - increase	Neighbourhood Services/Supplies and	153
DWP funding for homeless initiatives - increase	Housing Services/Third Party Payments	43
Financial Inclusion Funding - Tenant Hardship Fund - decrease	Housing Services/Third Party Payments	(8)
Total amended requests		188
New requests :		
Mixed Tenure Properties	Housing Services/Third Party Payments	38
Total		38
Total earmarking requests		440

Table 6 - Efficiency Savings

		Targeted £'000	Shortfall £'000
ARA	Introduction of EV charging tariff for public use.	52	52
ARA	Remove 5.5fte vacant strategic posts (Split EAC/SAC – 50/50%)	104	0
ARA	Increase fees and permit charges to developers, utilities and public by 5%	30	0
ARA	Increase harbour dues by 5%	6	0
Neighbourhood Services	Introduce £50 charge for Garden Waste Collections (based on servicing 1 bin per	559	0
Neighbourhood Services	Increase Bereavement prices by 10%	180	0
Neighbourhood Services	Introduce £30 charge to householders for lost, stolen, damaged replacement bins	30	0
Neighbourhood Services	Increasing commercialisation (Heathfield Waste recycling centre)	100	0
Neighbourhood Services	Reduction in Neighbourhood Services overtime	10	0
Facilities Management	Increase cost of public toilets from £0.30 to £0.50 per use	21	7
Asset Management	Transforming the Estate Review - rationalise council assets and remove various property costs	200	200
Property Maintenance	Review internal charging approach to reduce and remove administration costs	50	0
Planning	Realign Planning fees income budget based on current recovery rates	30	0
		1,372	259
Comments:			

Table 7 - Payroll Management

	Targeted £'000	Achieved £'000	Over/(Under) achieved £'000
Payroll Management - Corporate target	1,020	1020	0
Payroll Management - Directorate target	63	63	0
Total	1,083	1,083	0

Table 8 - Grant Income

Amount £'000	Grant name/ body	Grant purpose
16	Zero Waste Scotland	Support recycling initiatives
20	Scottish Government	School milk subsidy
36		
Comments:		
The above grants which have been received during the financial year were not part of the approved Directorate budget.		

Communities & Transformation

Table 1 - Objective Analysis

Period 10 Projected Variance Fav/(Adv) £'000	Service	Full Year Budget 2024/25 £'000	Actual Expenditure to 31 March £'000	Year end Variance Fav/(Adv) £'000
550	Directorate	1,572	467	1,105
	Communities			
0	Thriving Communities	6,010	5,742	268
150	Economy and Regeneration	1,356	4,290	(2,934)
(238)	Destination South Ayrshire	4,741	4,802	(61)
0	Sport, Leisure and Golf	5,976	5,405	571
(88)	Total Communities	18,083	20,239	(2,156)
	Transformation			
0	ICT Strategy & Delivery	10,017	9,730	287
91	Customer Services & Public Affairs	2,385	2,239	146
(200)	Transformation	902	966	(64)
(109)	Total Transformation	13,304	12,935	369
353	Total Communities & Transformation	32,959	33,641	(682)

Table 2 - Subjective Analysis

Period 10 Projected Variance Fav/(Adv) £'000	Account	Full Year Budget 2024/25 £'000	Actual Expenditure to 31 March £'000	Year end Variance Fav/(Adv) £'000
459	Employee costs	25,467	23,900	1,567
(100)	Property costs	4,189	4,141	48
(81)	Supplies and services costs	6,005	6,322	(317)
(100)	Transport costs	697	705	(8)
(200)	Administrative costs	740	905	(165)
(88)	Third party payments	6,598	9,394	(2,796)
0	Transfer payments	10	10	0
0	Financing costs	8,303	8,303	0
(110)	Gross expenditure	52,009	53,680	(1,671)
463	Gross income	(19,050)	(20,039)	989
353	Net expenditure	32,959	33,641	(682)

Table 3 - Analysis of Significant Variances

Year end Variance Fav /(Adv) £'000	Directorate
1,105	Payroll Management - over-recovery in payroll management target of £1.097m, due to delays in filling vacancies, vacancy freeze and utilisation of external funding.
1,105	Total variance

Year end Variance Fav /(Adv) £'000	Communities
268	<p>Thriving Communities - Modern Apprentices - underspent by £0.070m. As part of the Strategic Workforce Planning Group, Thriving Communities have committed to creating modern apprenticeship opportunities across the organisation to support both service delivery and workforce planning. These opportunities will encourage young people to become employees of SAC, creating a workforce for the future in a range of vocational areas. Members are requested to earmark this underspend to fund the ongoing MA's during 2025/26 (refer to Table 5 below).</p> <p>Additional funding of £0.200m to enhance external funding including NOLB & UKSPF, was not required during 2024/25, due to the delay in some projects.</p>
(2,934)	<p>Economy & Regeneration - Abortive capital spend provision – During 2024/25 Council agreed to initiate a change request in relation to the Ayrshire Growth Deal to realign and revise the projects to be progressed. This change request was considered and endorsed by the Ayrshire Growth Deal Project Management Office in February 2025 and is now with the Scottish Government for final decision. From an accounting perspective this change request creates an event that may mean the discontinuation of the Ayrshire Growth Deal Spaceport project. A provision has therefore been created for £3.279m of potential abortive capital spend and is shown against Economic Regeneration.</p> <p>Training and Skills LACER project - underspent by £0.150m. Members to note that ELT approval has already been sought to earmark this underspend to fund 5 temporary positions within Community Wealth Building until September 2025 (refer to Table 5 below).</p> <p>LACER SLL - underspent by £0.046m. Members are requested to earmark this underspend and utilise it to fund the annual subscription to Miconex, where over 200 South Ayrshire based businesses are registered to accept the local gift card. (refer to Table 5 below).</p> <p>ERDF - £0.112m income in relation to Claim 3 from previous financial year 2023/24.</p>
(61)	<p>Destination South Ayrshire - International Ayr Show - Festival of Flight 2024 - over-spent by £0.227m. This is covered by over-recovery in Directorate payroll turnover targets.</p>
571	<p>Sport, Leisure and Golf - net over-recovery, primarily due to -</p> <ul style="list-style-type: none"> - vacancies across Sport & Leisure - overspends in supplies and services, including food provisions for the Cafes - delay in works being completed at Dalmilling golf course - over-recovery in golf memberships, casual green fees and The R&A income. - over-recovery in sport & leisure memberships, admissions, Learn2Swim and lets. <p>Members are requested to earmark £0.250 of this net over-recovery to:-</p> <ul style="list-style-type: none"> - purchase the remaining older machinery within Golf, which are currently on a lease extension (£0.150m) - assist in funding one-off revenue consequences of capital expenditure within both Prestwick Swimming Pool and Citadel, including lockers and equipment (£0.050m) - fund the ongoing works at Dalmilling golf course funded from The R&A income (£0.050m) <p>(refer to Table 5 below).</p> <p>Capital Financed by Current Revenue (CFCR) - Members should note that the service has purchased equipment as part of the operational service provision during the year totalling £0.065m (Golf equipment costing £0.029m and chairs/trolley at Ayr Town Hall costing £0.036m) where revenue funding has been utilised that meets the de-minimis threshold of £0.010m and therefore has been capitalised and included as an asset on the Council's balance sheet.</p>
(2,156)	Total variance

Year end Variance Fav /(Adv) £'000	Transformation
369	<p>ICT - underspent by £0.286m within software, hardware and leased lines contracts. A full review of contracts will be undertaken as part of ICT service review.</p> <p>IAAH (COVID Recovery Project) - underspent by £0.119m, which is primarily due to the challenge in filling short term contracts (12 month). ELT have previously approved to utilise this underspend to extend 1fte temp level 8 Senior Advisor Post for 23 months from March 2024 and 1fte 23 month level 5 advisor post with immediate effect. Members have previously approved the earmarking of £0.091m of this underspend and are now requested to increase this to £0.109m, to extend contracts until 2025/26 (refer to Table 5 below).</p> <p>Transformation - net overspend of £0.064m, primarily due to an unachieved savings target from 2023/24 of £0.200m and underspend of £0.145m within employee costs.</p>
369	Total variance

Table 4 - Budget Transfer Requests

Budget Transfer Requests:		DR £'000	CR £'000
	None at Period 12		
Total		0	0

Table 5 - Earmarking Requests

	Previously Approved £'000	New Requests £'000	Total Earmarking £'000
IAAH extend contracts	91	18	109
LACER - Community Wealth Building posts	150	0	150
Miconex Annual Subscription	0	46	46
Golf - transport costs	0	150	150
Golf - Dalmilling Works	0	50	50
RCCE - Prestwick Pool & Citadel	0	50	50
Modern Apprentices	0	70	70
Total	241	384	625
Comments: Detail included above.			

Table 6 - Efficiency Savings

	£'000	£'000
Maybole Golf - delete vacant post	34	0
Increase monthly Learn2 membership from £23 to £25 per month	50	0
Increase various golf green and membership fees by £5 per annum	40	0
Realign Riverside Sports Arena income budget based on current recovery rates	15	0
Total	139	0
Comments: All shortfalls in approved efficiencies have been included in the outturns above.		

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Shortfall/ (Surplus) £'000
Payroll Management - Corporate target	633	1,097
Total	633	1,097
Comments: £0.628m over-recovered.		

Table 8 - Grant Income

New Grants Received:		
Amount £'000	Grant name/ body	Grant purpose
99	Scottish Government	CCLD
739	Scottish Government	No-one Left Behind (NOLB)

Miscellaneous Services

Table 1 - Objective Analysis

Period 10 Projected Variance Fav/(Adv) £'000	Service	Full Year Budget 2024/25 £'000	Full Year Actual to 31 March 2024 £'000	Full Year Variance Fav/(Adv) £'000
(1,644)	Miscellaneous Services	(5,686)	(3,812)	(1,874)
(1,644)	Total Miscellaneous Services	(5,686)	(3,812)	(1,874)

Table 2 - Subjective Analysis

Period 10 Projected Variance Fav/(Adv) £'000	Account	Full Year Budget 2024/25 £'000	Full Year Actual to 31 March 2024 £'000	Full Year Variance Fav/(Adv) £'000
(1,558)	Debt management charges	17,610	20,262	(2,652)
75	Investment income	(2,184)	(2,272)	88
0	Recharges to other services	(1,793)	(1,843)	50
0	Requisitions and other initiatives	859	859	(0)
0	Contributions to/ from Funds	54	54	0
(72)	Employee provision	710	748	(38)
(42)	Fees and subscriptions	479	491	(13)
(231)	Other payments	3,618	4,126	(507)
(32)	Covid-19 costs	0	38	(38)
172	Salary sacrifice schemes	478	461	16
0	Storm Eowyn costs	377	377	0
	<u>Year-end accounting adjustments:</u>			
0	Depreciation/ impairment reversal	(27,637)	(27,637)	0
0	Short-term employee benefit adjustment	(249)	(249)	0
0	Finance lease adjustment	200	200	0
0	Capital grant/ expenditure written out	1,891	1,891	0
0	PPP unitary charge	12,236	12,236	0
0	PPP flexibility adjustment	(2,026)	(2,026)	0
0	PPP IFRS16 adjustment	0	(1,178)	1,178
0	Contribution to Capital (Affordable Housing)	1,182	1,182	0
0	Pension Fund contribution - net revenue charge	(11,498)	(11,498)	0
(1,688)	Gross expenditure	(5,693)	(3,778)	(1,915)
44	Gross income	6	(35)	41
(1,644)	Net expenditure	(5,687)	(3,813)	(1,874)

Table 3 - Analysis of Significant Variances

Full Year Variance Fav/(Adv) £'000	Miscellaneous Services
(2,652)	Debt management charges - the overall budget for loan charges was £17.610m, comprising £6.457m for loan principal, £10.979m for interest costs and £0.174m for loans fund expenses. A full year overspend of £2.652m reflected higher than predicted interest rates for a longer period of the year than anticipated, despite having to borrow less than originally planned. The eventual small reductions in interest rates were not significant enough to bring expenditure back in line with budget.
88	Investment income - the budget for investment income was set at £2.130m based on an estimate of the average revenue balances held during the year at an assumed interest rate return of 5.50% on those balances. A full year over-recovery of £0.088m was due to higher than forecast interest rate levels.
50	Recharges to other services: this budget is held corporately and represents central support costs recoverable from services outwith the General Fund, e.g. HRA, Capital, AVJB, Common Good Funds, etc. The over-recovery reflects a higher than budgeted charge due to the impact of recent pay awards and other cost increases.
(38)	Employee provision - the full year overspend was mainly due to apprenticeship levy costs.
(507)	Other payments - the full year net overspend of £0.507m comprised the following significant elements: - £0.673m overspend on Non-Domestic Rates due to a combination in reductions in available reliefs and increases in poundage rates; - £0.355m overspend due to unachievable corporate efficiency targets reported in Miscellaneous but allocated to service budgets where appropriate (refer to Table 6 - Efficiency Savings below); and - £0.086m underspend in energy costs across all Council services but reported corporately within Miscellaneous Services, due to what continues to be a fluctuating energy price market. These projected overspends are partly offset by the following projected underspends: - £0.435m following the release of/ adjustment to provisions created in previous years for expected costs and other commitments that have not materialised; and - £0.203m underspend on insurance costs (net of third party claims).
(38)	Covid-19 costs: the full year overspend relates to ongoing costs associated with the lease of a hangar at Prestwick Airport.
0	Storm Eowyn costs: non-employee expenditure totalling £0.377m was incurred and charged to Miscellaneous Services in the aftermath of Storm Eowyn in January 2025 and as approved by Members, was funded by a draw from reserves. Other costs of £0.041m were charged direct to services and also met from reserves.
1,178	PPP - IFRS adjustments - From 1 April 2024, a new International Financial Reporting Standard, IFRS 16, came into effect for Local Authorities relating to Right of Use leased assets. The new standard also impacts the accounting for Service Concession Arrangements (SCA's), more commonly known as PPP contracts. The impact of this new standard is a net reduction in cost charged to revenue relating to the contract following the reameasurement of the liabilities within the contract. For 2024/25 this net reduction in costs was £1.178m.
(1,874)	Total Full Year Variance

Table 4 - Budget Transfer Requests

Description	DR £'000	CR £'000
N/a		
Total	0	0

Table 5 - Earmarking Requests

Description	Objective/ Subjective	Amount £'000
	Service/ Account	
Total		0
Comments: No earmarking requests identified for Miscellaneous Services.		

Table 6 - Efficiency Savings

Efficiency savings:	Targeted £'000	Shortfall £'000
Procurement (prior year saving)	177	177
Purchase of additional leave: target to be allocated across services	200	3
Additional AVCs: on-cost savings	48	0
Future Operating Model: target to be allocated across services	175	175
Total	600	355
Comments: Continuing pressures on service budgets has made it challenging to allocate corporate procurement and Future Operating Model savings across directorates, as underspends arising from new ways of working have been utilised to offset overspends due to inflationary pressures and contractual increases. However, those savings targets were considered as part of the wider Transformation work across the Council and have now been permanently addressed as part of the 2025/26 budget.		

Table 7 - Payroll Management

Payroll Management:	Targeted £'000	Achieved £'000
	0	0
Total	0	0
Comments: No payroll management target allocated to Miscellaneous Services.		

Table 8 - Grant Income

New Grants Received:		
Amount £'000	Grant Name/ Body	Grant Purpose
0		
Comments: No new grant income received within Miscellaneous Services.		

Housing Revenue Account

Table 1 - Objective Analysis

Projected Variance P10 favourable /(adverse) £'000	Service	Full Year Budget 2024/25 £'000	Actual to 31 March £'000	Variance favourable /(adverse) £'000
938	Housing Revenue Account	0	(1,944)	1,944
1,065		0	(1,944)	1,944

Projected Variance P10 favourable /(adverse) £'000	Service	Full Year Budget 2024/25 £'000	Actual to 31 March £'000	Variance favourable /(adverse) £'000
550	Employee costs	5,940	5,285	655
193	Property costs	14,416	13,702	714
55	Supplies and services costs	341	267	74
0	Transport costs	70	40	30
(186)	Administrative costs	1,520	1,349	171
0	Support services costs	1,837	1,869	(32)
12	Third party payments	562	550	12
0	Transfer payments	117	107	10
123	Financing costs	16,455	16,440	15
0	CFCR	5,397	5,397	0
747	Gross expenditure	46,655	45,006	1,649
191	Income	(46,655)	(46,950)	295
938	Net expenditure	0	(1,944)	1,944

Table 3 - Financial Variance Analysis

Projected Variance favourable /(adverse) £'000	Housing Revenue Account
655	Employee costs - underspend of £0.655m due to current vacancies.
714	Property Costs - underspend of £0.714m. This is mainly due to an underspend of £1.177m in the cost of repairs to council houses, where management action undertaken has reduced the use of sub contractors by increasing efficiency to keep an increased level of work "in house". There is also an underspend of £0.063m in the costs for Decants. Other small underspends across various lines total £0.031m. These underspends are partially offset with an increase in Unlets costs (£0.308m), as well as overspends in gas boiler maintenance contract (£0.131m) and electricity costs (£0.118m) due to price increases.
74	Supplies & Services - underspend of £0.074m, mainly due to lower than anticipated "in-house" legal fees (£0.046m), removal & storage costs (£0.018m) and various other small underspends (£0.010m).
30	Transport Costs - underspend of £0.030m due to less use of vehicles, and lower fuel and mileage costs.
171	Administrative costs - underspend of £0.171m. There are underspends on telecoms charges (£0.042m), postage costs (£0.029m), subscriptions (£0.022m), training (£0.031m), other admin costs (£0.015m) as well as less feasibility & design costs for capital projects being charged to revenue (£0.093m). There is also an underspend of £0.463m in bad debts based on the current level of arrears of council house rental income. These underspends are partly offset by an overspend of £0.521m in insurance costs due to increased premiums which reflects increased property values after a recent revaluation exercise.
(32)	Support service costs - overspend of £0.032m, due to staff overheads being charged from other services.
22	Third Party Payments and Transfer Payments - underspend of £0.022m on charges from other Council services.

15	Financing costs - net underspend of £0.015m comprising: - Principal, Interest payments and expenses - underspend of £0.010m on principal, interest and expenses, which relates to the timing of loan payments and interest rates of temporary loan debt. - Interest income on revenue balances - £0.005m over recovery as a result of the Loans Fund exceeding the originally estimated rate of interest on investments.
0	CFCR - online
295	Income - over recovery of £0.295m in rental income. This is the impact of new builds coming into stock and available for renting
1,944	Total projected variance
Comments:	

Table 4 - Accumulated Surplus

Accumulated Surplus	£'000	Amount £'000
HRA accumulated surplus as at 1 April 2024	2,520	
Current year projected surplus	1,944	
Surplus for the year ended 31 March 2025		4,464
Minimum working balance		(2,000)
Surplus available for future spend		2,464
Current commitments:		
Revenue:		
Transformation within Housing - support costs		(44)
Costs associated with Home Loss Payments at Riverside High Flats and provision for Disturbance Allowance approved by Leadership Panel 26 November 2019		(169)
Total current commitments		(213)
Uncommitted surplus as at 31 March 2025		2,251
Comments:		
Uncommitted Surplus:		
Members are requested to approve earmarking from the uncommitted surplus for use in 2025/26:		
Request	Purpose	Amount £'000
Reduce the number of unlet properties	Joint management action by Housing & Property Maintenance is taking place to prioritise the reduction in empty properties for relet and to minimise the impact of void rent loss. Funding is required to outsource work to sub-contractors to help reduce the overall number of properties under repair and improve relet times	500
Increased insurance policy excess levels	The uninsured excess level has increased from £1,000 to £50,000 per claim under the new policy conditions. Based on previous claims history, this request is to establish a fund to mitigate the budget impact of uninsured losses across HRA assets. Following discussion with Risk & Insurance, it was agreed that the proposed provision would be sufficient to mitigate any financial loss.	500
Transformation within Housing	Amend existing transformation line within the commitments section and request to add £300K to existing commitment, taking the overall provision to £344K. This is to fund and support a project team to progress the implementation of a Housing Asset Management System which is an audit requirement. Implementation period is expected to be 18 -24 months.	300
Rain Water Harvesting Systems	Funding for initial inspection, service and any remedial works following commission of the RWH system, before cyclical maintenance regime is established.	50
Total		1,350

Table 5 - Rent Arrears

	As at 31 March 2024	As at 31 March 2025	Movement
Rent Arrears			
Current Tenants – Mainstream	779	658	-16%
Former Tenants – Mainstream	593	582	-2%
Total	1,372	1,240	-10%
Comments: Historically, the Council has performed well in the areas of rent arrears management and the collection of rental income. From the 2023/24 benchmarking information, the Council was the best performing local authority in terms of overall arrears at 4.63% of the rent due for the 2023/24 reporting year. Rent arrears is an area of focused activity with a dedicated team managing rent accounts and progressing necessary recovery actions, while supporting tenants in arrears. Officers are continuing to make contact and engage with tenants to provide ongoing advice and support to those households who are experiencing hardship. As an alternative to using legal action for recovery, every effort is being made to secure repayment arrangements and actively apply for Alternative Payment Arrangements (APA's) for housing costs to be paid direct to the Council from the Department of Works and Pensions for households in receipt of Universal Credit. The current reduction in rent arrears has been factored into the Bad Debt Provision out-turn figure noted above in Table 3.			

Common Good Funds

Table 1 - Objective Analysis

Period 10 Projected Variance Fav/(Adv) £'000	Common Good Fund	Full Year Budget 2024/25 £'000	Full Year Actual to 31 March 2024 £'000	Full Year Variance Fav/(Adv) £'000
(111)	Ayr Common Good Fund	0	125	(125)
4	Prestwick Common Good Fund	0	(7)	7
1	Troon Common Good Fund	(0)	(2)	2
0	Maybole Common Good Fund	(0)	(0)	0
0	Girvan Common Good Fund	0	0	0
(106)		(0)	116	(116)

Table 2 - Financial Variance Analysis

Full Year Variance favourable /(adverse) £'000	Common Good Fund
(125)	<p><u>Ayr Common Good Fund:</u> The following variances from budget combined to result in a net full year overspend of £0.125m: Property costs: a full year overspend of £0.121m, comprising £0.076m for repairs and maintenance, £0.032m for energy costs and £0.017m for other utilities (non-domestic rates, council tax, water), partly offset by a £0.004m underspend on insurance costs. As outlined in Table 4 below, a change in the Fund's operating model has been approved to take effect from 1 October 2025, which will see much of this expenditure transfer to the building occupier (i.e. the Council); this new arrangement will also be reflected in the value of corresponding rental income values. Income: a £0.005m under-recovery was attributed to a combination of £0.025m under-recovery of rental income, partly offset by a £0.020m over-recovery of interest income.</p>
7	<p><u>Prestwick Common Good Fund:</u> A favourable variance of £0.007m was attributed to small over-recoveries for both rental income (£0.003m) and interest income (£0.002m), together with a small underspend on property costs</p>
2	<p><u>Troon Common Good Fund:</u> A favourable variance of £0.002m was attributed to a small over-recovery for interest income.</p>
(116)	Total variance

Table 3 - Accumulated Revenue Reserves

Common Good Fund	Reserves as at 31 March 2024 £'000	Reserves as at 31 March 2025 £'000
Ayr Common Good Fund	260	135
Prestwick Common Good Fund	245	251
Troon Common Good Fund	38	39
Maybole Common Good Fund	2	2
Girvan Common Good Fund	9	9
Total	553	436
Comments: Recent significant increases in the cost of property repairs and maintenance, coupled with relatively static rental and other income continues to put pressure on Ayr Common Good Fund budgets and reserves. Members recently approved changes to the operating model for Ayr Common Good Fund with effect from 1 October 2025 which are expected to stabilise the Fund's income and expenditure and encourage modest growth in the Fund's reserves. All other Funds remain relatively stable, including Girvan Common Good Fund where the in-year deficit (£0.046m) continues to be funded by the Council.		

Table 4 - Accumulated Capital Reserves

Common Good Fund	Reserves as at 31 March 2024 £'000	Reserves as at 31 March 2025 £'000
Ayr Common Good Fund	711	157
Prestwick Common Good Fund	35	35
Total	746	192
Comments: Ayr Common Good Fund's capital reserve has been reduced through planned expenditure on the restoration of fire-damaged properties at Ayr High Street. Approximately £0.040m is expected to be incurred during 2025/26, with the balance of remaining expenditure funded by insurance recovery income and a capital contribution from the Council.		

South Ayrshire Council
Requests for Carry Forward of Resources to 2025/26

	<i>Previously Approved £m</i>	<i>New request £m</i>	<i>Total £m</i>
Chief Executive			
Corporate Finance – Social Care Support Team	0.070	-	
Revenues & Benefits – Scottish Welfare Fund Grant	0.421	(0.153)	
Procurement – Temporary staffing cover for maternity leave	0.063	-	
Human Resources – Temporary Oracle Fusion post	0.049	-	
Human Resources – Graduate Intern programme	0.025	-	
Human Resources – Corporate workforce and succession planning fund	0.170	-	
Democratic Governance – Watson Peat dilapidation costs	0.055	(0.055)	
Legal and Licensing - Work on historic child abuse cases	0.049	-	
	0.902	(0.208)	0.694
Education			
Whole Family Wellbeing Fund	0.300	0.061	
Public Sector Reform – North Ayr	0.230	0.002	
Pupil Equity Funds	-	0.150	
Housing First project	-	0.057	
	0.530	0.270	0.800
Housing, Operations and Development			
Neighbourhood Services – Ash Tree Dieback	0.094	0.153	
DWP funding for homeless initiatives	0.060	0.043	
Financial Inclusion Funding - Tenant Hardship Fund	0.060	(0.008)	
Mixed Tenure Properties	-	0.038	
	0.214	0.226	0.440
Communities and Transformation			
Thriving Communities – IAAH contract extensions	0.091	0.018	
Economy and Regeneration – Community Wealth Building	0.150	-	
Economy and Regeneration – Miconex contract	-	0.046	
Employability – Modern Apprentices	-	0.070	

	<i>Previously Approved £m</i>	<i>New request £m</i>	<i>Total £m</i>
Destination South Ayrshire – Golf transport costs	-	0.150	
Destination South Ayrshire – Dalmling Golf works	-	0.050	
Destination South Ayrshire – RCCE Prestwick Pool & Citadel	-	0.050	
	0.241	0.384	0.625
<i>Total Carry-Forward</i>	1.887	0.672	2.559

South Ayrshire Council
Analysis of Committed Reserves

	<i>Committed £m</i>	<i>Drawn down £m</i>	<i>Released to uncommitted £m</i>	<i>Closing balance £m</i>
Specific purposes				
2024/25 budget contribution	4.000	(4.000)	-	-
General Services earmarking b/f from 2023/24	2.616	(2.616)	-	-
PPP Reserve commitment to budget	5.000	-	(3.000)*	2.000
Workforce Change fund	5.515	(0.066)	-	5.449
Affordable Homes	1,854	(0.131)	-	1.723
Transformation Fund	4.964	(0.043)	-	4.921
Efficiency & Improvement fund legacy items	0.251	(0.021)	(0.017)	0.214
Community Halls fund	0.500	-	-	0.500
Ayrshire Growth Deal (PMO)	0.138	(0.083)	-	0.039
Corporate Support Capacity issue	0.226	-	(0.226)	-
Civil Contingency (3 Ayrshires reserve)	0.124	-	-	0.124
Employability	0.100	(0.021)	(0.079)	-
Station Hotel	0.635	(0.635)	-	-
Ash Tree Dieback	0.514	(0.281)	-	0.233
Storm Eowyn	0.500	(0.419)	(0.081)	-
Financial Inclusion (formerly Covid-19)	1.714	(1.010)	-	0.704
Golf Health and safety works	0.157	-	(0.157)	-
Subtotal of current commitments required:				15.907
New commitment:				
General Service earmarking 2024/25 (see appendix 2)				2.559
Total revised commitments as at 31 March 2025				
				18.466

*Release of £3,000m to uncommitted reserves agreed as part of the 2025/26 budget proposals

South Ayrshire Council

**Report by Chief Financial Officer
to Cabinet
of 17 June 2025**

Subject: Write-offs: Council Tax, Non-Domestic Rates, Customer Invoicing and Housing Benefit Overpayments

1. Purpose

- 1.1 The purpose of this report is to seek the approval of Members to write-off Council Tax, Non-Domestic Rates, Housing Benefit Overpayments and Customer Invoicing Accounts in accordance with Council policy.

2. Recommendation

2.1 It is recommended that the Cabinet:

- 2.1.1 approves the write-off of Council Tax amounting to £63,147.65;**
- 2.1.2 approves the write-off of Non-Domestic Rates amounting to £294,628.33;**
- 2.1.3 approves the write-off of Housing Benefit Overpayments amounting to £11,355.49**
- 2.1.4 notes the write-off of Customer Invoicing amounting to £48,808.04 previously approved by the Chief Financial Officer in accordance with Section 7 (FIP10) of the Council's Scheme of Delegation**

3. Background

- 3.1 Current approved procedures allow for the write-off of Council Tax, Non-Domestic Rates, Customer Invoicing and Housing Benefit Overpayments once all attempts to recover such debts have been exhausted.

4. Proposals

4.1 *Council Tax (Including Water Service charges)*

- 4.1.1** The total amount submitted to Cabinet for write-off for cases above £10,000 is £63,147.65.
- 4.1.2** In addition, write-offs of Council Tax accounts amounting to £308,941.42 in respect of cases under £10,000 have been approved by the Chief Financial Officer in accordance with section 7 (FIP10) of the Council's Scheme of Delegation.

- 4.1.3 A total of £247,837.32 was approved for write off in 2023/24.
- 4.1.4 Whilst the write-off figures include debt for multiple years it should be noted for context that Council Tax annual bills totalling £96.6m (including water service charges) were issued for the year 2024/25

4.2 ***Non-Domestic Rates***

- 4.2.1 The total amount submitted to Cabinet for write-off for cases above £10,000 is £294,628.33.
- 4.2.2 In addition, write-offs of Non-Domestic Rates amounting to £226,096.41 in respect of cases under £10,000 have been approved by the Chief Financial Officer in accordance with section 7 (FIP10) of the Council's Scheme of Delegation.
- 4.2.3 A total of £540,805.91 was approved for write off in 2023/24.
- 4.2.4 Whilst the write-off figures include debt for multiple years it should be noted for context that Non Domestic Rates annual bills totalling £54.1m were issued for the year 2024/25

4.3 ***Housing Benefit Overpayments***

- 4.3.1 The total amount submitted to Cabinet for write-off for cases above £10,000 is £11,355.49.
- 4.3.2 In addition write-offs for Housing Benefit Overpayments amounting to £440,120.78 in respect of cases under £10,000 have been approved by the Chief Financial Officer in accordance with section 7 (FIP10) of the Council's Scheme of Delegation.
- 4.3.3 A total of £446,934.00 was approved for write off in 2023/24.
- 4.3.4 Whilst the write-off figures include debt for multiple years it should be noted for context that HBO is reducing in value due to DWP migration to Universal Credit. The total value of HBO outstanding is now around £1.6m.

4.4 ***Customer Invoicing***

- 4.4.1 There were no cases above £10,000 requiring write-off in 2024/25
- 4.4.2 Write-offs for Customer Invoicing accounts amounting to £48,808.04 in respect of cases under £10,000 have been approved by the Chief Financial Officer in accordance with section 7 (FIP10) of the Council's Scheme of Delegation.
- 4.4.3 A total of £81,280.74 was approved for write off in 2023/24.
- 4.4.4 Whilst the write-off figures include debt for multiple years it should be noted for context that Customer Invoicing bills totalling £48.3m were issued for the year 2024/25

- 4.5 A full list of all write-offs is available for Members' only consideration, on the Elected Members' Portal.
- 4.6 The write-offs are fully provided for in the existing bad debt provision. Members should note, however, that debts will continue to be pursued, where claims have been lodged with the Trustee in relation to debtors in liquidation or subject to sequestration.
- 5. Legal and Procurement Implications**
- 5.1 There are no legal implications arising from this report.
- 5.2 There are no procurement implications arising from this report.
- 6. Financial Implications**
- 6.1 The write-offs will be contained within the existing bad debt provision, which will be reviewed to take account of likely levels of bad debt write-offs and the potential for any recovery of debt previously written off. In addition, Non-Domestic Rates income is part of the Council's total revenue funding 'envelope', which is guaranteed by the Scottish Government.
- 7. Human Resources Implications**
- 7.1 Not Applicable.
- 8. Risk**
- 8.1 ***Risk Implications of Adopting the Recommendations***
- 8.1.1 There are no risks associated with adopting the recommendations.
- 8.2 ***Risk Implications of Rejecting the Recommendations***
- 8.2.1 If the recommendations are rejected there is a risk that additional costs would be incurred to pursue debt recovery with very limited income generated.
- 9. Integrated Impact Assessment (incorporating Equalities)**
- 9.1 The proposals in this report do not require to be assessed through an Integrated Impact Assessment.
- 10. Sustainable Development Implications**
- 10.1 ***Considering Strategic Environmental Assessment (SEA)*** - This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.
- 11. Options Appraisal**
- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

13. Link to Shaping Our Future Council Yes ☐ No ☒

- 13.1 Not applicable.

14. Results of Consultation

- 14.1 There has been no public consultation on the contents of this paper.
- 14.2 Consultation has taken place with Councillor Ian Davis, Portfolio Holder for Finance, Human Resources and ICT, and the contents of this report reflect any feedback provided.

15. Next Steps for Decision Tracking Purposes

- 15.1 If the recommendations above are approved by Members, the Chief Financial Officer will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Cabinet in the 'Council and Cabinet Decision Log' at each of its meetings until such times as the decision is fully implemented:

<i>Implementation</i>	<i>Due date</i>	<i>Managed by</i>
Debt will be written off and systems updated	30 June 2025	Service Lead – Revenues and Benefits

Background Papers [Full list of specific write-offs](#) (Members only)

[Further full list of specific write-offs](#) (Members only)

Person to Contact **Tim Baulk, Chief Financial Officer**
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612620
E-mail tim.baulk@south-ayrshire.gov.uk

Nicola Gemmell, Service Lead - Revenues and Benefits
County Buildings, Wellington Square, Ayr, KA7 1DR
Phone 01292 612592
E-Mail Nicola.gemmell@south-ayrshire.gov.uk

Date: 4 June 2025