

County Buildings  
Wellington Square  
AYR KA7 1DR  
Tel. No. 01292 612169

22 May 2025

Dear Councillor

## **SOUTH AYRSHIRE COUNCIL (SPECIAL)**

In terms of Standing Order No. 5.4 and in terms of urgency, you are requested to participate in a special meeting of South Ayrshire Council to be held **on Friday 23 May 2025 at 10.00 a.m.** for the purpose of considering the undernoted business.

This meeting will be held in the County Hall, County Buildings, Ayr on a hybrid basis for Elected Members, will be live-streamed and available to view at <https://south-ayrshire.public-i.tv/>

**Yours sincerely**

**CATRIONA CAVES**  
Chief Governance Officer

## **B U S I N E S S**

1. Provost.
2. Sederunt and Declarations of Interest.
3. Appointments to Panel and Representation on Outside Bodies, Working Groups and COSLA – Submit report by Chief Executive (copy herewith).

<p>For more information on any of the items on this agenda, please telephone Janice McClure, Committee Services on at 01292 612169, at Wellington Square, Ayr or e-mail: <a href="mailto:janice.mcclure@south-ayrshire.gov.uk">janice.mcclure@south-ayrshire.gov.uk</a> <a href="http://www.south-ayrshire.gov.uk">www.south-ayrshire.gov.uk</a></p>
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**South Ayrshire Council**  
**Report by Chief Executive**  
**to South Ayrshire Council (Special)**  
**of 23 May 2025**

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**Subject:       Appointments to Panel and Representation on Outside Bodies, Working Groups and COSLA**

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**1.       Purpose**

- 1.1       The purpose of this report is to make alterations to the lists of Panels, Outside Bodies, Working Groups and COSLA.

**2.       Recommendation**

**2.1       It is recommended that the Council:**

- 2.1.1       approves the amendments outlined at 4.1;**
- 2.1.2       requests that the Labour Group Leader confirms the appointment of the Chair to the Service and Partnerships Performance Panel outlined in 4.2;**
- 2.1.3       requests that the Independents confirm the appointments to the Service and Partnerships Performance Panel and to the Audit and Governance Panel outlined in 4.3;**
- 2.1.4       requests that the Conservative Group Leader confirms the appointment to the Chief Officers' Appointments/ Appraisal Panel outlined in 4.4.; and**
- 2.1.5       agrees the changes to the representatives appointed to the Outside Bodies, Working Groups and COSLA outlined in [Appendix 1](#).**

**3.       Background**

**3.1       At a special meeting on 21 May 2025, the Council:**

- 3.1.1       nominated and appointed Councillor Iain Campbell as Provost and Councillor Brian Connolly as Leader of the Council; and**
- 3.1.2       agreed that a report seeking approval of consequential vacancies on Panels, Outside Bodies, Working Groups and COSLA be considered at a special meeting of the Council on 23 May 2025.**

3.2 In terms of para 11.1 of the Council's Scheme of Delegation, amendment of the membership of Cabinet and other Panels, Committees and Sub-Committees is reserved to Council.

3.3 In terms of para 11.2 of the Council's Scheme of Delegation, the selection and de-selection of Councillors and officers to serve on and/ or to represent the Council on Joint Committees, Joint Boards and other external bodies and organisations is reserved to Council.

#### **4. Proposals**

4.1 Members of the Administration have requested that the Council notes and approves the following changes:

##### **4.1.1 *Cabinet***

- Councillor Chris Cullen replaces Councillor Bob Pollock as the Portfolio Holder for Economic Development;
- Councillor Mark Dixon replaces Councillor Brian Connolly as the Portfolio Holder for Sport and Leisure; and
- Councillor Brian Connolly, as Leader of the Council, becomes the Portfolio Holder for Corporate and Strategic Portfolio;

##### **4.1.2 *Service and Performance and Partnerships Panel***

- the resignation of Councillor Chris Cullen as Chair, and that the Chair of the Service and Partnerships Performance Panel be a member of the Labour Group; and
- the resignation of Councillor Mark Dixon from the Service and Partnerships Performance Panel.

##### **4.1.3 *Audit and Governance Panel***

- the resignation of Councillor Chris Cullen from the Audit and Governance Panel.

##### **4.1.4 *Chief Officers' Appointments and / Appraisal Panel***

- Councillors Brian Connolly and Alec Clark, as Leader and Depute Leader of the Council, become members of the Chief Officers' Appointments/ Appraisal Panel.

4.2 The Labour Group Leader is requested to confirm to the Chief Executive the Labour member who will take up the position of Chair of the Service and Partnerships Performance Panel prior to June Council.

4.3 The Independents are requested to confirm to the Chief Executive the following:

- the members to take the places of Councillor Chris Cullen and Councillor Mark Dixon on the Service and Partnerships Performance Panel; and

- the member to take the place of Councillor Chris Cullen on the Audit and Governance Panel.

4.4 The Conservative Group Leader is requested to confirm to the Chief Executive the Conservative representative for the Chief Officers' Appointments/ Appraisal Panel.

4.5 The Council is asked to agree the changes to the representatives appointed to the Outside Bodies, Working Groups and COSLA outlined in [Appendix 1](#).

## **5. Legal and Procurement Implications**

5.1 There are no legal implications arising from this report.

5.2 There are no procurement implications arising from this report.

## **6. Financial Implications**

6.1 The proposals outlined in this report have no additional financial impacts as the number of Portfolio Holders and Panel Chairs remains unchanged at 13, at a cost of £420,677. This is within the permitted budget and overall number of Senior Councillors for South Ayrshire Council in terms of the Local Governance (Scotland) Act 2004 (Remuneration) Regulations 2007, as amended by the Local Governance (Scotland) Act 2004 (Remuneration) Amendment Regulations 2025 that came into effect from 1 April 2025.

## **7. Human Resources Implications**

7.1 Not applicable.

## **8. Risk**

### ***Risk Implications of Adopting the Recommendations***

8.1.1 There are no risks associated with adopting the recommendations.

### ***Risk Implications of Rejecting the Recommendations***

8.2.1 There are no risks associated with rejecting the recommendations.

## **9. Integrated Impact Assessment (incorporating Equalities)**

9.1 The proposals in this report do not require to be assessed through an Integrated Impact Assessment as they relate to governance matters.

## **10. Sustainable Development Implications**

10.1 ***Considering Strategic Environmental Assessment (SEA)*** – This report does not propose or seek approval for a plan, policy, programme or strategy or document otherwise described which could be considered to constitute a plan, programme, policy or strategy.

## 11. Options Appraisal

- 11.1 An options appraisal has not been carried out in relation to the subject matter of this report.

## 12. Link to Council Plan

- 12.1 The matters referred to in this report contribute to Priority 4 of the Council Plan: Efficient and effective enabling services.

## 13. Results of Consultation

- 13.1 There has been no consultation on the contents of this report.
- 13.2 Consultation has taken place with Councillor Brian Connolly, Portfolio Holder for Corporate and Strategic, and the contents of this report reflect any feedback provided.

## 14. Next Steps for Decision Tracking Purposes

- 14.1 If the recommendations above are approved by Members, the Chief Executive will ensure that all necessary steps are taken to ensure full implementation of the decision within the following timescales, with the completion status reported to the Leadership Panel in the 'Council and Leadership Panel Decision Log' at each of its meetings until such time as the decision is fully implemented:

<b><i>Implementation</i></b>	<b><i>Due date</i></b>	<b><i>Managed by</i></b>
Implement changes to Elected Member remuneration	30 May 2025	Service Lead – Democratic Governance
Publish updated details of membership of Panels and representation on Outside Bodies, Working Groups and COSLA	30 May 2025	Service Lead – Democratic Governance
Notification of nominations/appointments to all relevant Outside Bodies and COSLA	30 May 2025	Service Lead – Democratic Governance

**Background Papers**     [Scheme of Delegation](#)

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**Date:**    22 May 2025

## Proposed Nomination and Appointment to Outside Bodies, Working Groups and COSLA

### Outside Bodies

<i><b>Outside Body</b></i>	<i><b>Current Member</b></i>	<i><b>Proposed Member</b></i>
Ayrshire Economic Joint Committee	Martin Dowey Bob Pollock	Brian Connolly Alec Clark
Ayrshire Economic Partnership Board	Martin Dowey Bob Pollock	Brian Connolly Alec Clark
Ayrshire Economic Joint Committee Sub-Committee	Bob Pollock	Alec Clark

### Working Groups

<i><b>Working Group</b></i>	<i><b>Current Member</b></i>	<i><b>Proposed Member</b></i>
1st Tier Joint Consultative Committee (Chair)	Martin Dowey Bob Pollock	Brian Connolly Alec Clark
Best Value Member/ Officer Working Group	Martin Dowey	Brian Connolly
Community Planning Board	Martin Dowey	Brian Connolly

### COSLA

<i><b>Committee/ Board</b></i>	<i><b>Current Member</b></i>	<i><b>Proposed Member</b></i>
COSLA Convention	Martin Dowey	Brian Connolly
COSLA Convention (substitute)	Bob Pollock	Alec Clark