

Mtg	Mtg Date	Title of Report	Directorate	Managed by	Implementation	Complete	Current Due Date	Requested Revised Due Date	Notes (any date changes agreed with relevant PFH(s))	Date Revision agreed with PFH	Portfolio Holder
CAB	26/11/2024	South Ayrshire Council Public Bodies Climate Change Duties Annual Report 2023-2024	["EDUC"]	McCardie, Susan	Completed reporting template nationally to be made publicly available alongside reports of all other public bodies	Yes	30/11/2024		The report has been submitted to the Scottish Sustainability Network - the report will be published nationally on their website alongside other public bodies reports once reviewed.		Kilbride, Martin
CAB	26/11/2024	Community Councils - Amendments to the Scheme for Establishment of Community Councils	["CT"]	Tait, Jamie	Update the Scheme for Establishment of Community Councils to reflect updates	Yes	30/11/2024				Dowey, Martin
SAC	19/08/2024	South Ayrshire Council Local Heat and Energy Efficiency Strategy (LHEES) 2024 - 2029	["HOD"]	Cox, Chris	Initial meeting of LHEES Coordination group	Yes	30/11/2024		Action complete		Kilbride, Martin

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CAB	12/03/2024	Revised Fleet, Travel and Transport Policy 2024	["HOD"]	Ross, Fiona	Fleet will commence meetings with FLO's	Yes	30/11/2024		<p>Meetings have already commenced, have met with Care at Home one of the largest fleet users, Facilities Management who have difficulty with logistics, Educational Support regarding their fleet and initial contact with ICT and with Neighbourhood Services - Waste, Grounds & Bereavement (21/10/2024)</p> <p>Further FLO meetings have taken place with ICT, PDS, Waste Management, Grounds & Bereavement, and Planning / Building Standards Meeting in the diary for Housing and Trading standards/ Env Health. Second meeting with Care at Home has taken place and 3rd meeting scheduled for January. (10/12/24)</p>		Kilbride, Martin
CAB	26/11/2024	Annual Procurement Report 2024	["CEO"]	Alexander, David	Publication of Annual Procurement Report 2024	Yes	01/12/2024				Davis, Ian; Pollock, Bob

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CAB	26/11/2024	Strategic Housing Investment Plan (SHIP) – 2025/26 to 2029/30	["EDUC"]	Carroll, Chris	Submission of the Strategic Housing Investment Plan (SHIP) in draft format (subject to final clearance) to the Scottish Government	Yes	02/12/2024				Kilbride, Martin
CAB	26/11/2024	General Services Capital Programme 2024/25: Monitoring Report as at 30 September 2024	["HOD"]	Bradley, Pauline	Process adjustments to the General Services Capital Programme	Yes	10/12/2024				Davis, Ian
CAB	26/11/2024	Housing Capital Programme 2024/25: Monitoring Report as at 30 September 2024	["HOD"]	Bradley, Pauline	Process adjustments to the Housing Capital Programme	Yes	11/12/2024				Davis, Ian; Kilbride, Martin
SAC	12/12/2024	Proposed Ward Capital Projects – Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026	["HOD"]	Dalrymple, Kenneth; Cox, Chris	Commencement of new Ward Capital projects	Yes	12/12/2024		Completed at Council on 12/12/24		Dowey, Martin; Clark, Alec
SAC	12/12/2024	Proposed Ward Capital Projects – Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026	["HOD"]	Cox, Chris	Report to Council – Burns Statue Square Public Realm and Traffic Improvements	Yes	12/12/2024		Completed at Council on 12/12/24		Dowey, Martin; Clark, Alec

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SAC	12/12/2024	Corton	["HOD"]	Braidwood, Kevin	Corton Applicant be advised of the decision of Council	Yes	12/12/2024				Pollock, Bob
SAC	19/08/2024	Proposed Ward Capital Projects – Update 2023 to 2025 and Approval of New Capital Projects 2024 to 2026	["HOD"]	Dalrymple, Kenneth; Cox, Chris	Report to Council – Burns Statue Square Public Realm and Traffic Improvements	Yes	12/12/2024		Completed at Council on 12/12/2	11/10/2024	Dowey, Martin; Clark, Alec
CAB	23/04/2024	Review of Governance Arrangements Regarding Ward Capital/ Place Plans/ Promenade and Shorefront Projects/ Regeneration Projects and Proposed Arrangement to Develop Regeneration Projects	["HOD"]	Cox, Chris		Yes	12/12/2024		Action complete		Pollock, Bob; Dowey, Martin; Davis, Ian

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CAB	14/02/2024	Galloway Nomination For New National Park Status	["SC and C"]	Hunter, George	Further Cabinet paper detailing any statutory, regulatory and financial implications.	Yes	12/12/2024		At the Cabinet meeting on the 27th August 2024, it was agreed that the current due date of 30/06/2024 be amended to 01/11/2024. This is now the subject of a council paper in December At the Cabinet meeting on the 26th November 2024, it was agreed that the current due date of 01/11/2024 be amended to 12/12/2024. A paper is going to Jan Cabinet 2025	12/11/2024	Clark, Alec
CAB	26/09/2023	Proposed Ward Capital Projects – Update 2023 to 2025	["HOD"]	Dalrymple, Kenneth; Cox, Chris	Commencement of Green status Capital projects	Yes	12/12/2024		Action complete at Council 12/12/24	16/04/2024	Dowey, Martin; Davis, Ian; Kilbride, Martin
CAB	26/09/2023	Proposed Ward Capital Projects – Update 2023 to 2025	["HOD"]	Dalrymple, Kenneth; Cox, Chris	Submission of full programme of Capital improvement projects for Cabinet approval	Yes	12/12/2024		Council meeting of 10/10/24 agreed to continue to meeting of 12/12/24	16/04/2024	Dowey, Martin; Davis, Ian; Kilbride, Martin

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CAB	25/09/2024	Civic Government (Scotland) Act 1982 - Taxi and Private Hire Vehicles	["CEO"]	Briggs, Karen	Policy updated if any increases implemented	Yes	13/12/2024		At the Cabinet meeting on the 29th October 2024, it was agreed that the current due date of 30/09/2024 be amended to 13/12/2024. Policy updated and website updated on 12/11/24 to reflect this. All relevant parties also updated, including the taxi trade, ARA and Education Service.	16/10/2024	Kilbride, Martin
CAB	26/11/2024	Budget Management – Revenue Budgetary Control 2024/25 – Position at 30 September 2024	["CEO"]	Baulk, Tim	Action the budget transfers in the financial ledger as outlined in the Directorate financial performance reports at Appendix 1 and summarised in 4.1.6	Yes	14/12/2024				Davis, Ian
SAC	10/10/2024	Local Development Plan 3 Governance Arrangements and Planning Liaison Group	["HOD"]	Hall, James	Arrange an initial meeting of the MOWG	Yes	19/12/2024		Initial meeting of the MOWG has been arranged for 11/02/2025. Meeting invites were sent out on 06/12/2024.		Pollock, Bob;Dowey, Martin
SAC	12/12/2024	Review of Governance Arrangements Regarding Ward Capital Fund and Shorefront/ Promenade Capital Projects	["CEO"]	Caves, Catriona	Updated Scheme of Delegation to be published and notified to employees	Yes	20/12/2024				Dowey, Martin;Davis, Ian;Pollock, Bob

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SAC	12/12/2024	Scheme of Delegation	["CEO"]	Caves, Catriona	Updated Scheme of Delegation to be published and notified to employees	Yes	20/12/2024		Updated Scheme published on 13 December and Comms will include messaging in weekly update w/c 16 December		Dowey, Martin
SAC	12/12/2024	Appointments to Panels	["CEO"]	Carlaw, Wynne	Publish details of membership of Panels	Yes	20/12/2024				Dowey, Martin
SAC	12/12/2024	Representation on Outside Bodies	["CEO"]	Carlaw, Wynne	Publish updated details of representation on Outside Bodies	Yes	20/12/2024				Dowey, Martin
SAC	12/12/2024	Representation on Outside Bodies	["CEO"]	Carlaw, Wynne	Notification of appointments to all relevant external groups and officers	Yes	20/12/2024				Dowey, Martin
SAC	12/12/2024	Representation on Working Groups	["CEO"]	Carlaw, Wynne	Publish updated details of representation on Working Groups	Yes	20/12/2024				Dowey, Martin
SAC	12/12/2024	Appointments to Convention of Scottish Local Authorities Policy Boards	["CEO"]	Carlaw, Wynne	Notify COSLA of the change of representation on Policy Boards	Yes	20/12/2024				Dowey, Martin
SAC	12/12/2024	Medium Term Financial Plan 2025-26 to 2029-30	["CEO"]	Baulk, Tim	Publish on the Council's website	Yes	20/12/2024				Davis, Ian
SAC	12/12/2024	South Ayrshire Council Annual Performance Report 2023/2024	["EDUC"]	Anderson, Kevin	Publish the report on the Council's website	Yes	20/12/2024				Dowey, Martin

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CAB	29/11/2022	ICT Data Centre – Hosting and Delivery Model	["CT"]	Mullen, Kevin	Phase 2 implementation	Yes	20/12/2024		Over 60% of servers are live and migrated to Microsoft Azure. With the remainder dependent on either applications retirement (some of which are long term) or product replacement (such as Skype in Oct 2025). As such, subsequent recurring updates will have limited change and phase 2 is marked as complete.		Davis, Ian
SAC	12/12/2024	Asset Management Plan (Land and Buildings) 2024	["HOD"]	Burns, Tom	Asset Management Plan approved by South Ayrshire Council on 12th December 2024 and is published on the Council website	Yes	31/12/2024				Kilbride, Martin
SAC	10/10/2024	Local Development Plan 3 Governance Arrangements and Planning Liaison Group	["HOD"]	Iles, Craig	Arrange 6-monthly meetings of the PLG	Yes	31/12/2024				Pollock, Bob;Dowey, Martin
CAB	25/09/2024	Integrated Impact Assessment	["EDUC"]	Anderson, Kevin	Roll out training to staff	Yes	31/12/2024				Dowey, Martin

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CAB	18/06/2024	Council Plan Actions: 2024/2025	["EDUC"]	Anderson, Kevin	Quarter 2 performance reported to Service and Partnerships Performance Panel	Yes	31/12/2024				Dowey, Martin
CAB	26/09/2023	Integrated Impact Assessment	["EDUC"]	Anderson, Kevin	Rollout new IIA to wider Council	Yes	31/12/2024				Dowey, Martin; Hunter, Hugh
CAB	28/11/2023	The International Ayr Show – Festival of Flight 2023	["SC and C"]	Kerr4, Laura	The International Ayr Show – Festival of Flight event update is reported to the Service and Partnerships Performance Panel	Yes	14/01/2025		Deferred from November 2024 per SPPP work programme		Clark, Alec; Connolly, Brian
CAB	29/10/2024	Destination South Ayrshire – Event Space Digital Connectivity	["CT"]	Hunter, George	Further report to Cabinet detailing the representations received from the public consultation	Yes	21/01/2025		Paper complete for Jan 25 Cabinet		Pollock, Bob; Dowey, Martin

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CAB	27/08/2024	Aerospace and Space Technology Application Centre (ASTAC) Project	["CT"]	Hunter, George	ASTAC verbal progress report (Portfolio Holder/ ELT/ Cabinet) Also AEPB update	Yes	21/01/2025		Not progressed until Cabinet approval for Astac at 21/01/2025 - revised due date amended. PFH notified. At the Cabinet meeting on the 26th November 2024, it was agreed that the current due date of 30/11/2024 be amended to 21/01/2025. Paper going to Jan Cab and updated to administration on 14 Jan	13/11/2024	Pollock, Bob
CAB	27/08/2024	Aerospace and Space Technology Application Centre (ASTAC) Project	["CT"]	Hunter, George	Project Plan •Change Management •Risk Register Update •Risk Transfer	Yes	31/01/2025		A paper with the Astac OBC is anticipated in Jan 25		Pollock, Bob
CAB	27/08/2024	Aerospace and Space Technology Application Centre (ASTAC) Project	["CT"]	Hunter, George	ASTAC Draft OBC to Cabinet	Yes	31/01/2025		Paper going to 21/01/2024 Cabinet. At the Cabinet meeting on the 26th November 2024, it was agreed that the current due date of 31/12/2024 be amended to 30/01/2025.	14/11/2024	Pollock, Bob
SAC	12/12/2024	Medium Term Financial Plan 2025-26 to 2029-30	["CEO"]	Baulk, Tim	Budget strategy to be implemented as part of the 2025-26 budget setting process	Yes	31/03/2025				Davis, Ian

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CAB	23/04/2024	Former Toilets/ Shelter, Esplanade, Ayr - Common Good Consultation	["CEO"]	Caves, Catriona	Conclusion of lease - PLEASE ADVISE WHEN THE ADDENDUM CAN BE RELEASED	Yes	31/03/2025		Work on lease cannot begin until court authority obtained. Petition lodged in court in August, hearing fixed for 26th September. Update 16.10.24 - common good petition granted by Sheriff on 26.9.24. Work now to proceed re lease. Offer and draft lease issued to tenant's solicitor on 4.10.24, response awaited. Update 23.12.24 - a 25 year lease is now in place, with the date of entry 1st November 2024.		Kilbride, Martin
LP	26/10/2021	Long-Term Financial Outlook and Medium-Term Financial Plan	["CEO"]	Baulk, Tim	Develop a workforce plan that is clearly aligned to the prioritised service provision	Yes	31/03/2025		Council Workforce Plan 2022-2025 approved by Cabinet in Nov 2022. Due for renewal in 2025.		
CAB	26/11/2024	Update on Pupil Equity Fund and Attainment Scotland Fund	["EDUC"]	McRoberts, Lyndsay	Annual update on progress to Cabinet	Yes	30/11/2025				Grant, William