

County Buildings  
Wellington Square  
AYR KA7 1DR  
Telephone No. 01292 612169

10 April 2024

To:- **Councillors Dowey (Chair), Clark, Grant, Lyons and Saxton.**

Dear Councillor

**CHIEF OFFICERS' APPOINTMENTS / APPRAISAL PANEL**

You are invited to attend a meeting of the above Panel to be held in **The Maybole Room, County Buildings, Wellington Square, Ayr on Wednesday 17 April 2024 at 9.00 a.m.** for the purpose of considering the undernoted business.

Yours sincerely

**CATRIONA CAVES**  
Chief Governance Officer

**B U S I N E S S**

1. Declarations of Interest.
2. Minutes of previous meetings of
  - (a) 17 October 2023; and
  - (b) 9 November 2023.(copies herewith).
3. **Appointment of Post of Assistant Director - Corporate Policy, Strategy and Performance – Short Listing.**
4. **Chief Executive's Leadership Performance and Development Review Objective Setting.**

For more information on any of these items on the agenda, please telephone Janice McClure, Committee Services at 01292 612169, at Wellington Square, Ayr or e-mail: [janice.mcclure@south-ayrshire.gov.uk](mailto:janice.mcclure@south-ayrshire.gov.uk)  
[www.south-ayrshire.gov.uk](http://www.south-ayrshire.gov.uk)

## **CHIEF OFFICERS APPOINTMENTS / APPRAISAL PANEL.**

Minutes of a meeting in County Buildings, Wellington Square, Ayr  
on 17 October 2023 at 2.00 p.m.

Present: Councillors Martin Dowe (Chair), Alec Clark, William Grant, Lee Lyons and Philip Saxton.

Attending: M. Newall, Chief Executive; and W. Wesson, Chief HR Adviser.

### **1. Exclusion of press and public.**

The Panel resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded from the meeting during discussion of the following item of business on the agenda, on the grounds that it involved the likely disclosure of exempt information in terms of paragraph 1 of Part 1 of Schedule 7A of the Act.

### **2. Declarations of Interest.**

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

### **3. Minutes of previous meeting.**

The Minutes of the meeting of 19 September 2023 (issued) were submitted and approved.

### **4. Director of Housing, Operations and Development Recruitment and Selection - Shortlisting.**

There was submitted paperwork (issued to Members only) to facilitate shortlisting of applicants for the post of Director of Housing, Operations and Development.

The Panel

#### **Decided:**

- (1) to approve the shortlisting for the post of Director of Housing, Operations and Development; and
- (2) to agree the questions and case study for these interviews.

The meeting ended at 2.50 p.m.

**CHIEF OFFICERS APPOINTMENTS / APPRAISAL PANEL.**

Minutes of meeting in County Buildings, Wellington Square, Ayr,  
on 9 November 2023 at 9.30 a.m.

Present: Councillors Martin Dowey (Chair), Alec Clark, William Grant, Lee Lyons and Philip Saxton.

Attending: M. Newall, Chief Executive; and W. Wesson, Chief HR Adviser.

**1. Exclusion of press and public.**

The Panel resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, that the press and public be excluded from the meeting during discussion of the following items of business on the agenda, on the grounds that they involved the likely disclosure of exempt information in terms of paragraph 1 of Part 1 of Schedule 7A of the Act.

**2. Declarations of Interest.**

There were no declarations of interest by Members of the Panel in terms of Council Standing Order No. 17 and the Councillors' Code of Conduct.

**3. Interviews for the Post of Director of Housing, Operations and Development.**

Following interview, the Panel

**Decided:** to appoint Kevin Braidwood to the post of Director of Housing, Operations and Development.

**4. Post of Depute Chief Executive**

Following interview, the Panel

**Decided:**

- (1) to appoint the Director of Education, Lyndsay McRoberts to the post of Depute Chief Executive and Director of Education; and
- (2) to agree her revised Job Description and Terms and Conditions.

The meeting ended at 11.55 a.m.