

Troon and Villages Locality Planning Group Action Note of Meeting: 16th May 2018

Present:

Richard McMinn (chair) - Troon Resident
 Carol Pritchard - Community Representative
 Anne Cameron - Troon Community Representative
 Helen Jamieson - Dundonald Representative
 Maureen Murray - Dietetic Service Lead, South
 Peter Convery - Elected Member
 Philip Saxton - Elected Member
 Duncan Malcolm - Barassie Representative
 Trish McMinn - Troon Churches Together/Dementia Friendly Troon and Villages
 Bob Pollock - Elected Member
 Laura Thompson - Health Improvement Officer, NHS Ayrshire and Arran.

In attendance:

Seonaid Lewis - Community Engagement Officer, Health & Social Care Partnership
 Lisa McAlpine - Service Manager Troon and Prestwick, Health and Social Care Partnership

Apologies:

Linda Matheson (vice chair/SPAG rep) - Troon Resident
 Vera Kidd - Team Leader (Sheltered Housing), South Ayrshire Council
 Craig McKay - Elected Member
 Norah Williamson - Business Development Manager, Voluntary Action South Ayrshire
 Claire Connelly - Charge Nurse, South Ayrshire Community Mental Health Team
 Pamela Dowson - Community Representative

Agenda Item	Discussion	Action
Welcome Matters Arising	<p>Richard welcomed everyone to the meeting.</p> <p>Bob updated on the noticeboards outside Walker Hall - It has been raised and they are just awaiting quotes. Still need to identify budget and who is taking ownership. Bob highlighted that it has been helpful that the Locality Group and Troon Community Council have agreed to be key holders.</p>	<p>Provide update at future meeting - Bob</p>
Community led Support - Troon Connect	<p>Lisa McAlpine provided an input on Community Led Support and 'New Front Door' Activity, key points from discussion -</p> <ul style="list-style-type: none"> • Currently providing a portal via Customer Service Centre but this is not yet working as well as hoped • Ethos – Prevention - should be social work led - to provide the right information for people before they reach crisis point 	

	<ul style="list-style-type: none"> • Need to be more front facing for communities • Need for a local information hub • Would be good to utilise an existing space/venue that local people are familiar with and has other services or activities going on <ul style="list-style-type: none"> ○ How has Customer Services been promoted <ul style="list-style-type: none"> • In the process of producing a leaflet • Challenges in getting it onto South Ayrshire Council TV screens within Customer Services • Planning to write out to GP's • Need to make visible to people that wouldn't go to services - e.g. socially isolated • Offer from Elected Members to utilise their columns in 'Going Out' publication ○ Create a local Community/Information hub for Troon <ul style="list-style-type: none"> • Options for other community groups and services to be there • Access to South Ayrshire Life website/information • Need something else to bring people in - café space or varied calendar of activities/drop-in sessions • Less formal than Customer Services • Would be great to have one in each neighbourhood area? - No additional funding for this so that wouldn't be possible. Start one in Troon, find out what works best and then it may be possible to replicate satellite hubs in other locations. Need to get the first one working well first ○ Venue suggestions <ul style="list-style-type: none"> • Small room in Troon Library - <i>already well used and may be difficult to book out</i> • Sheltered Housing Units wellbeing rooms - <i>not always that central or usual 'go to' places for people</i> • GP surgeries, Ivy Cottage <p>Lisa thanked the group for their comments and suggestions and will continue to link in with Seonaid to move this forward.</p> <p>Richard thanked Lisa for her input and looked forward to an update on progress in due course.</p>	<p>Ongoing planning and discussion to progress this - Seonaid/Lisa</p> <p>Further discussion re local information hub Richard/Seonaid /Group</p>
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Strategic Plan Consultation	Richard read through a summary report of the 2 Consultation sessions - general discussion and feedback.	
Engagement updates Belhaven Day Care Centre and Struthers Primary	<p>Richard/Seonaid provided update - Belhaven Day Care is moving back to Troon, they are planning to open a community café within their Troon premises. They were interested to hear about locality planning and how they could develop the café to benefit the local community. They are particularly interested in ensuring that the café is dementia friendly and have linked in with Dementia Friendly Troon and Villages to support with this. We discussed potential opportunities for pop-up events within the café and the possibility to utilise this space for Troon Connect.</p> <p>Visited Struthers Primary to discuss engagement with the school - both pupils and parents and the potential to support activity within their community hub. Some interesting opportunities will be explored from a wider community building perspective.</p>	
Strategic Planning Advisory Group	<p>Seonaid provided a brief update in Linda's absence, key points -</p> <p>Social Isolation & Loneliness - strategy on Social Isolation and Loneliness is being finalised which sets out principles and key objectives for South Ayrshire.</p> <p>Power of Attorney Campaign</p> <p>Draft Strategic Plan - Feedback from consultation has been largely positive.</p> <p>Strategic planning Advisory Group Membership - there are currently some gaps in membership of the SPAG and it was agreed that a refresh of the SPAG would be helpful with a view to increasing attendance.</p> <p>Locality Planning Groups were discussed, key points -</p> <ul style="list-style-type: none"> • Membership issues in some Groups; this has led to varying outputs in regard to planning, actions and development - Community Engagement Officers will focus on group membership over the coming months • Work has been completed in some localities to theme/re-format meetings; this has been beneficial and will be rolled out in other areas. • Eddie Goodwin of the Scottish Ambulance Service advised offered to visit Locality Planning Groups to make them aware of recent changes within the Ambulance Service. 	

	<ul style="list-style-type: none"> The draft Dementia Strategy is in development and should be ready for consultation in June. <p>https://www.south-ayrshire.gov.uk/health-social-care-partnership/strategic-planning/strategicplanning2018.aspx</p>	
<p>Group Discussion Roles and responsibilities</p> <p>Locality Plan</p>	<p>Richard took the group through a presentation to support discussion on the role of Community/Staff/Professional Representatives. Key points from discussion –</p> <p>First few slides covered the purpose of locality planning, Richard asked the group to put this into their own words –</p> <ul style="list-style-type: none"> Help vulnerable people To help combat social isolation Learn about health and social care services - what does the Health & Social Care Partnership do/mean? <ul style="list-style-type: none"> Care packages /Social Work Work towards National and local outcomes <ul style="list-style-type: none"> People are not coming to us with issues - How do we engage with these people? How do we find out who needs help and what the issues are? Co-production - services and communities working together <p>Roles and responsibilities of Community Reps – slides provided examples (images and text) -</p> <ul style="list-style-type: none"> ‘Community Builder’ Share and gather Information - 2 way flow Motivator Ambassador Ideas generator Connector <p>Ideas and suggestions from group discussion -</p> <ul style="list-style-type: none"> Building relationships within neighbourhoods/across the locality Starting conversations, bringing issues/ideas/suggestions from communities to the Locality Group Obtain feedback and report back Engage through local Decision Days and events Need real stories Meetings together with other groups, e.g. Community Councils, local community groups, School PTA’s <p>Community representatives felt they would need more time to digest and reflect on this. General feeling was that it will be difficult to achieve this, what we’re trying to do is huge and very challenging.</p>	

	<p>Roles and responsibilities of Staff/Professional Reps – slides provided examples (images and text) -</p> <ul style="list-style-type: none"> • Feedback to Teams • Share Information with teams and services • Bring information and ideas to LPG • Case studies and examples <p>Ideas and suggestions from group discussion -</p> <ul style="list-style-type: none"> • Put people at the centre • Help the locality group do what it decides is needed • Culture change - wider context - focus on prevention before people reach crisis point • Help to communicate effectively - help make sense of services and strategies • Provide localised information and statistics <p>General consensus – Integration/Locality Planning - what we hope to achieve will take time and will be challenging. This is a huge culture shift, from both services and community perspectives. The group felt they would benefit from more direction from the SPAG/Health and Social Care Partnership (HSCP). An information leaflet would be helpful - when locality planning began the HSCP had a leaflet and the group feel it would be beneficial if an updated one could be produced. (Seonaid reported that this has previously been fed back to the HSCP via the Review session in November, Chairs/Vice Chairs group and the Community Capacity Links and Localities group).</p> <p>Richard thanked everyone for their input and commented that he looks forward to progressing as a group to achieve realistic goals/outcomes. Meetings will be more action focussed and everyone has a part to play. Richard updated that the locality plan, themed around our local priorities and locality profile, will be discussed and agreed at the June meeting, along with six month meeting plan.</p>	<p>Only 2 staff/professional representatives were present at the meeting, so further discussion will take place with those not present.</p>
AOCB	No other business	
Date and Time of next meeting	Wednesday 20 th June, 6.30pm Troon Council Chambers	
Future meeting dates	15th August, 19 th September, 17 th October, 21 st November	