




Troon and Villages Locality Planning Group Action Note of Meeting: 19th June 2019



Present: Richard McMinn (Chair), Maureen Murray, Fiona Smith, Anne Cameron, , Carol Pritchard, Vera Kidd, Trish McMinn, Linda West, Craig McKay, Yvonne Morrison, Frances Carson, Peter Convery


In Attendance: Hazel McFarlane, Kenny Milne, Seonaid Lewis

Apologies: Pamela Dowson, Bob Pollock

Agenda Item	Discussion	Actions
Welcome	Richard welcomed everyone to the meeting	
Troon Connect Accessible Book Group - Hazel McFarlane (Policy & Implementation Officer, Sensory Impairment Team)	<p>Hazel provided an update on the Troon Connect Book Group which was funded through the February 2019 Decision Day. The Group meets in Troon Library but due to a library exhibition it will move to The Haven Café for July meeting. Key points -</p> <ul style="list-style-type: none"> • Partnership project with RNIB Connect • Really positive response - numbers have steadily increased from 3 at the first meeting to 14 at the June meeting, with others still wishing to join • Most of those attending are at high risk of social isolation • Some participants have sight and hearing loss, so plan to arrange the loan of an Induction Loop System for the next session • There have been some difficulties with provision of the talking books, but hopefully this is now resolved • Due to new enquiries and geographical spread discussions are taking place to explore the set up further groups in other areas <p>The Group were delighted to see the project going so well and thanked Hazel for coming along.</p>	Seonaid will continue to support the project and keep the group updated.

<p>Public Involvement Network - Kenny Milne Person Centred Care Officer (NHS)</p>	<p>Kenny provided a brief overview of the Public Involvement Network (PIN) and Public Involvement Network Group (PING). Kenny encouraged group members to join the network and help spread the word. He is keen to link in with local groups to promote the network.</p> <p>Richard thanked Kenny for his input.</p>	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  AAA- PIN - Public Information Leaflet.p </div> <div style="text-align: center;">  AAA - PIN - Registration Form.pdf </div> </div> <p>Seonaid - share information via FB page</p>
<p>Previous action notes Matters arising</p>	<p>Previous action notes agreed as accurate. No matters arising not already included on agenda.</p>	
<p>Updates</p>	<p>Strategic Planning Advisory Group (SPAG)</p> <p>Maureen provided an update; a useful highlights summary is now available from each meeting. Key points –</p> <ul style="list-style-type: none"> • Participatory Budgeting Report has been pushed back to August meeting • Members agreed the content of the Social Isolation strategy and implementation plan and approved it for submission to IJB for formal approval • A CPR demonstration took place prior to the meeting which was very informative. More information can be found on the Heartstart website • Locality Planning Review - Following the LPG Review Session a report was submitted by the Partnership Facilitator which summarises the emerging issues from Locality Planning Groups <p>Relaxed Tea Dance/What Matters To You Day (WMTYD)</p> <p>Seonaid and Richard provided a brief update - Tea Dance went really well, more than 150 people, great vibe and good feedback. Seonaid will link in with SAC to explore future opportunities. WMTYD didn't really work out at all. Had the stall set up but had hoped to be outside to engage with wider public, unfortunately weather did not allow for this.</p>	<p>Seonaid will circulate summary along with agenda/action notes.</p> <div style="text-align: center;">  2019 06 04 - spag highlights.pdf </div> <p>http://www.heartstart-ayrshire.org.uk/contact-us.html</p>

	<p>Seonaid updated on the Adult Carers Strategy, the official launch took place on the 14th June in Ayr Town Hall. Seonaid shared link and it was agreed to focus on carers/strategy at future meeting.</p> <p>Primary Care Information & Engagement Event Maureen provided an update from sub group meeting. This included dates/timings/format/promotion/evaluation. Still looking at an afternoon/early evening slot or a Saturday. Will be down to services to determine this. Still looking at September although general feeling is that it will probably need to be later in the year.</p> <p>Troon Together- Community Consultation Survey Link Richard provided a brief update. Survey is live until 8th July. Representatives will be at Troon gala day to engage with people and promote survey.</p>	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  adult carers strategy.pdf </div> <div style="text-align: center;">  Adult Carers Summary.pdf </div> </div> <p style="text-align: center;">Further update at August meeting</p>
<p>Locality Planning Review</p>	<p>Richard asked group members present at review session to feedback on how they felt it went. General feeling was that it was a really useful, informative session. It was good to hear how other groups are doing and have the opportunity to share our views. Richard asked the group for any recommendations to feedback to Phil, to be included in final review paper.</p> <p>Key points from discussion</p> <ul style="list-style-type: none"> • Agreed the review paper captured views and current position well • Need for more intel/statistics at locality/neighbourhood level • Induction and training for new members/existing members - need to re-visit roles and responsibilities • Membership – need more neighbourhood representatives, third sector linkage and representatives from key services • Reporting - connectivity not as good as it could be - strengthen links to SPAG and IJB - would like to encourage representatives from both to sit on Locality Groups or provide additional leadership 	<p style="text-align: center;">Seonaid - Feedback to Phil</p>

Locality Plan	<p>Seonaid provided a brief update on the proposal around short life working groups/local priority work streams.</p> <ul style="list-style-type: none"> • It is proposed to reinstate the social isolation sub group - Carol, Yvonne and Linda volunteered for this, along with existing group members and wider community • Suggested to set up a Small Grants group to focus on evaluation and forward planning <p>South Ayrshire Connect, Neighbourhood Engagement, Communications Strategy and Carers will be discussed at future meeting.</p>	
AOCB	<p>Richard read out a statement in relation to Muirhead Activity Centre</p>  <p>Muirhead Activity Centre Position State</p>	
Date and Time of next meeting	Wednesday 21 st August,	
Future meeting dates	Wednesday 16 th October 2019	