

Troon and Villages Locality Planning Group Action Note of Meeting: 20th September 2017

Present: Richard McMinn (chairperson), Carol Pritchard, Anne Cameron, Helen Jamieson, Peter Convery, Bob Pollock, Trish McMinn, Laura Thompson, Vera Kidd, Mary Kerr, Philip Saxton, Liz Ferries

In attendance: Bill Gray, Valerie Stewart, Duncan Malcolm, Ronnie Kelly, Margarite Ritchie, Susan Brown, Seonaid Lewis

Apologies: Rhonda Leith, Craig McKay, Maureen Murray, Norah Williamson, Linda Matheson

Agenda Item	Discussion	Action
Welcome	Richard welcomed everyone to the meeting.	
Notes of previous meeting	Previous action notes agreed as accurate.	
Matters arising	Any matters arising would be covered within the agenda	
Valerie Stewart	<p>Valerie provided a brief update on the Local Outcome Improvement plans and associated Local Place Plans for South Ayrshire.</p> <p>Four key themes have been agreed –</p> <ul style="list-style-type: none"> • Social isolation • Dementia • Young Carers • Looked After Children <p>The draft plan will be published week beginning 2nd October.</p> <p>Richard thanked Valerie for her input.</p>	
Strategic Plan 2018-21	<p>Bill Gray provided an update on the Health and Social Care Partnership's (H&SCP) strategic plan rewrite. Over the next few months the plan will be reviewed and rewritten. Key points included -</p> <ul style="list-style-type: none"> • An Officers writing group has been set up and a draft plan should be available by the end of November - this will be circulated in December for comment, feedback and changes 	

	<ul style="list-style-type: none"> • The plan will be finalised next March and submitted to the Integration Joint Board next April. • Keen to get the views of Locality Planning groups - Troon Locality's voice needs to be represented. The new plan will reflect each locality group's priorities. • Need to revisit and finalise key priorities for Troon and surrounding areas. The revised/updated information will be included within the plan. • Need the views of local people and professionals - not an officer's view. • Are we focussing on the right priorities - e.g. Anticipatory care Planning and Care at Home - LPG's can help shape what the H&SCP does going forward. • Budgets/funding is a challenge - we don't have much - there is a role for LPG's to influence how services are delivered. • Good progress has been made through Participatory Budgeting - successful event on the 16th September - already influencing how resources are used. • South Ayrshire Life will help broaden knowledge of groups, activities & services. <p>Bill highlighted that he would be happy to come back to a future meeting to provide support on the input required for the strategic plan.</p> <p>Richard thanked Bill for his time and input on behalf of the group.</p>	
Troon Allotment Society - Decision Day funding update	<p>Four representatives came along to provide presentation on the PB funding received at Feb 2017 Decision Day. Key points included -</p> <ul style="list-style-type: none"> • The group were awarded funding of £3,000 at the Feb 2017 PB event, this was used to purchase and construct a large metal shed 	

	<ul style="list-style-type: none"> • At the recent September event they were successful again and secured another £3,000 to kit out the community shed. This included heating, lighting, cooking facilities and wheel chair access. • Links with young people - <ul style="list-style-type: none"> ○ Troon and Barassie nurseries both visit the allotments ○ Utilised for Duke of Edinburgh DofE silver and bronze ○ Work closely with local Community Learning and Development (CLD) team, who have been provided with a new plot ○ From farm to fork initiative; grow, harvest and cook • A plot has recently been allocated to Dementia Friendly Troon and Villages. This plot is close to facilities and next to the CLD plot, so will give great scope for intergenerational work • The recent Decision Day was a fantastic networking opportunity and from this event we now have a further 3 schools interested in coming to the allotments <p>Richard thanked Troon Allotment Society for their input. The presentation was interesting and very detailed, fantastic to see the funding put to such great use.</p>	<p>Seonaid - Upload presentation to website</p>
<p>Troon and Villages Decision Day feedback</p>	<p>Richard opened discussion on the recent PB event.</p> <p>Seonaid highlighted that it had been planned to have all the stalls round the hall perimeter and tables and chairs in the centre, café style, for voters to sit and complete voting forms. Unfortunately due to the venue change and high number of participating groups, the layout had to be adapted. This meant that space was limited, particularly with the high volume of voters on the day, so it was difficult for people to visit all the stalls and a lack of areas for seating.</p> <p>All 29 groups were fully funded and 441 people turned out to vote.</p>	

	<p>Richard asked group members for their opinions and feedback. Key points included -</p> <ul style="list-style-type: none"> • Fantastic turnout but need to look at bigger venue for next time. • Great feedback from participating groups • A high number of evaluation forms were received on the day and overall feedback was very good. The evaluations will be collated and included within full report. • Would be good if funding could be put aside to cover group's expenses if unsuccessful • Suggestion that the SAC Funding Officer could have a stall on the day to provide advice and information • Duncan Malcolm, from Troon Allotment Society, commented that the networking was great! • A question was raised around the voting process and that with so many people, there must have been a lot of spoiled papers. <ul style="list-style-type: none"> ○ Seonaid responded that each voting paper was verified before being submitted for counting. The system put in place worked well - voters were directed to a verification table situated at the exit, where 2 volunteers checked each voting paper to ensure a vote had been placed for each and every group. If any had been missed, voters were asked to complete their votes before leaving. (There were only 2 spoiled papers out of the 443 submitted). • Peter highlighted that we should focus on the good things; it was a very successful event... <p>The group thanked Seonaid for her work on the PB event.</p>	<p>Seonaid - collate information and include in report</p>
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<p>Locality Priorities - Discussion groups</p>	<p>Following on from the last meeting Richard split the group into 3 smaller groups, to discuss locality priorities and input for strategic plan rewrite.</p> <p>Discussion Group Tasks</p> <ol style="list-style-type: none"> 1. Are our identified priorities still relevant? 2. Moving forward, how should we progress these priorities? 3. Please consider how we turn our key priorities into more 'robust statements', e.g. incorporating desired outcomes, goals, key milestones, impact etc., to form a locality plan. <p>Key points from discussion –</p> <ul style="list-style-type: none"> • It was agreed that our priorities were still relevant; although some could be brought together • Promote positive wellbeing - health promotion for all age groups • There needs to be an end point/goal • Need to target professional organisations and services, e.g. surveys to GP practices and schools • Have fewer overarching priorities but with multiple sub headings/tasks/goals • Gather views from the wider community on our priorities; ask people to rank them. This would then enable us to agree a starting point and then break down into manageable chunks • Social isolation - need to agree definition and identify target groups - Fiona Smith could help with this within the capacity of her new role • South Ayrshire Life helps with some of the communication aspects but there is still a need to raise awareness of integration and locality planning and encourage local people to become involved 	
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	<ul style="list-style-type: none"> • We need to publicise and promote our group more - PB events, Facebook page and new notice board in the library are effective but we need to build on this and widen out • Mental health and wellbeing - need to re-visit profiling information - and wider mental health issues - dementia and depression. Could focus more on training and raising awareness. Good links to build on with dementia Friendly Troon and Villages group • Focus on kinship carers - not utilising all entitlements <p>Richard summed up that we need to set goals, plan how best to achieve them and set realistic timescales. We will progress this further at the next meeting.</p>	Seonaid - add to next meeting agenda
Updates: Dementia Friendly Troon and Villages	<p>Seonaid provided a brief update. The launch will be taking place on Saturday 30th September between 10.30am and 2pm, official speeches at 11am.</p> <p>There will be arrange of information stalls; including Troon Allotment Society, Little Art School Trust, Alzheimer Scotland, Sun Court Care Home, Dundonald House Care Home, Troon Rotary and Invigor8. The Scottish Fiddle Orchestra will be providing musical entertainment and there will be tea, coffee and home baking. Seonaid encouraged group members to pop in.</p>	
South Ayrshire Connect training	Seonaid reminded the group that CLS 'effective conversations' training was running again and encouraged group members to attend. Information flyer has been circulated.	Seonaid - circulate information
Locality Planning Groups review event	The date has been set for 1 st November, 12.30-4.30 at UWS, more information to follow. Could group members please let Seonaid know if they are able to attend.	
AOCB	It was agreed to cancel the October meeting due to annual leave.	
Date and Time of next meeting	Wednesday, 15th November, 6.30pm.	