

**Troon and Villages Locality Planning Group
Action Note of Meeting: 21st September 2016**

Present: Frances Carson (chairperson), Fiona Smith, Richard McMinn, Vera Kidd, Helen Jamieson, Trish McMinn, Myra Robertson, Marie Oliver, Maureen Murray, Nan McFarlane, Peter Convery, Liz Ferries

In attendance: Seonaid Lewis

Apologies: Anne Cameron, Rhonda Leith, Linda Matheson, Mary Kerr

Agenda Item	Discussion	Action
Welcome Notes of previous meeting	Frances Carson opened the meeting. Action Notes from previous meeting were agreed as accurate.	
Matters arising	<p>Strategic Planning Advisory Group - Nan McFarlane raised some concerns following the last SPAG meeting - insufficient time provided for SPAG Reps to provide their input, meeting room was too small for the size of the group and lack of importance placed on LPG's.</p> <p>Marie Oliver indicated that Locality Planning Groups were of high importance to both the SPAG and the IJB and that moving forward there will be a regular slot within the SPAG Agenda for Locality Planning Representatives; although with such a wide agenda and remit, timing may continue to be a challenge.</p> <p>Locality SPAG Reps had been advised that they would only have a few minutes available to provide their input at the last meeting. The North Carrick and South Carrick representatives provided written reports, which seemed to work very well. Producing a reporting framework for SPAG purposes has been discussed at previous Troon and Villages Locality Group meetings, and this has highlighted the importance of re-visiting and completing this.</p>	Carry forward - Seonaid

Presentation - One Year on...	Seonaid provided a presentation on the Group's progress and achievements to date (see attached)	
Social Isolation – Action Planning	<p>Following on from last meeting in June it had been agreed that a Social Isolation Group should be formed to focus on progressing planning and actions. Liz Ferries, Fiona Smith, Maureen Murray, Marie Oliver and Vera Kidd volunteered to form a sub group.</p> <p>It was agreed that Seonaid would let absent group members know and invite them and representatives from the wider community to join.</p> <p>General discussion took place, key points -</p> <ul style="list-style-type: none"> • Small steps - keep it manageable • Asset Mapping - identify groups, activities, people and services • Links with churches - Troon Churches Together • Profiling information - health and wellbeing statistics • AHEAD Project - Community Builders • 'Community Hubs' - key meeting spaces and places • Need to ask/find out what people want... • Whole Locality or focus on 1 neighbourhood initially? • Community Link Practitioner <p>It was agreed that it would be more practical and productive to focus on 1 or 2 neighbourhoods. Discussion took place around all neighbourhoods, focusing on - existing mapping and profiling information, group member's knowledge, rurality, transport and accessibility. Key points -</p> <ul style="list-style-type: none"> • Connect with schools and churches <ul style="list-style-type: none"> ○ Community hubs & meeting spaces ○ Means of communication ○ Community Champions/neighbourhood representatives ○ Untapped potential - wealth of knowledge and skills within the group and wider community <p>It was agreed that the sub group would continue this discussion and feedback to Group at next meeting.</p>	<p>Seonaid - circulate sub group information and arrange initial meeting</p> <p>Sub Group</p>

	<p>Seonaid updated that she has been linking in with Ola, the new Community Link Practitioner based within 101 medical Practice. Collecting and collating information on groups and activities has been discussed and we are in the process of pulling together the information we both have, along with information gathered through the Locality group. To be discussed further at social isolation sub group meeting.</p> <p>This information will also be beneficial to the communications sub group and can be discussed when the sub group next meets. Seonaid asked if anyone else would like to join the communications sub group, as they would be most welcome.</p> <p>Marie Oliver offered the support of VASA to carry out the mapping of groups, activities and services. The mapping information could only be shared via hard copy at this time. If the Group decided to initially focus on 1 or 2 neighbourhood's then VASA will start mapping these areas first. The Group were grateful for VASA's support with this and thanked Marie.</p>	<p>Social isolation group</p> <p>Arrange Communications sub group meeting - Seonaid</p> <p>Seonaid to link in with Marie</p>
Troon Locality Decides PB Event Feedback	<p>General group consensus was that the PB Event went very well and was a great success. The atmosphere was really good and people were excited about voting and making decisions. A table with groups/awards was circulated (see attached) and a breakdown of feedback from the day was provided.</p> <ul style="list-style-type: none"> ○ 18 Groups took part ○ 69 Participants voted on the day ○ £9996.43 was distributed ○ 10 Group Members helped out on the day ○ Excellent feedback from participants <p>Seonaid informed the Group that additional funding of £19,000 is now available to hold another PB event later this year/early next year. The Group agreed that due to the Summer break & Christmas it would be beneficial to delay the PB event until February next year. There is potential to expand the PB sub group to include South Ayrshire Council & Big Lottery input, as well as representatives from the wider community. LPG Group members were also encouraged to join the PB sub group.</p>	<p>Re-circulate Table of Awards and PB Report - Seonaid</p> <p>Seonaid - check availability of Troon Walker Hall for February</p> <p>Provide update on PB funding and event at next meeting - Seonaid</p>

<p>Strategic Planning Advisory Group</p>	<p>Nan McFarlane provided an update from the last SPAG meeting. Key points included -</p> <ul style="list-style-type: none"> • Service Reviews • Presentation and discussion on End of Life Care led by Ayrshire Hospice. • Anticipatory Care Planning • Learning Disability Strategy • Community Link Practitioners • Care in the Community • Locality Planning <p>How and what we feed into the SPAG and report back on requires further discussion - need to produce a reporting template and agree content - this will be carried forward to future agenda</p>	<p>Carry forward - Seonaid</p>
<p>H&SCP Draft Participation & Engagement Strategy Consultation</p>	<p>The Group broke into smaller groups to discuss and provide feedback on the new H&SCP Draft Participation & Engagement Strategy.</p> <p>On the whole feedback was positive - feedback has been collated and will be circulated and fed back to the Partnership.</p>	<p>Seonaid</p>
<p>AOCB</p>	<p>Bus Users Group - The group is still meeting but little to report on at present. Transport and accessibility will be integral re social isolation planning and it may be useful to link more formally with the bus users group.</p> <p>Marie Oliver let the Group know about some VASA upcoming events -</p> <ul style="list-style-type: none"> • Scottish Mental Health Arts & Film Festival - VASA will be showing films in the Book & Bun from Monday 10th October - Sunday 23rd October. Free tea/coffee and popcorn on arrival. Admission is free and will also feature an exhibition by Brush Strokes. Contact VASA for further information. • Strictly Seniors Event (over 55's) will be taking place in Ayr Town hall on the 9th December, 11am - 4pm. • Loneliness Conference - 16th February, more information to follow. 	<p>Seonaid will look into this and report back.</p>

	<p>Seonaid circulated information and dates for the Community Led Conversations community engagement events and encouraged group members to participate. The Troon event takes place on Friday 30th September, 10am - 12 noon in Troon Walker Hall.</p> <p>Helen Jamieson asked Marie Oliver if she could provide further information on the Locality Planning Chairs/Vice Chairs meeting that VASA have arranged on the 11th October. Marie let Helen know that an agenda would be circulated soon.</p>	
Date and Time of next meeting	<p>Wednesday 19th October, 6.00pm Troon Council Chambers, Municipal Buildings, Troon.</p> <p>Future meeting dates – Wednesday 16th November</p>	
	<p>Future Agenda Items include –</p> <ul style="list-style-type: none"> • Community Led Support • Group/Neighbourhood Representation • LPG Priorities - action planning • Transport and accessibility • Locality Budgets • Self Directed Support 	