



Troon and Villages Locality Planning Group Action Note of Meeting: 16th August 2017

Present: Richard McMinn (chair), Lesley Reid, Liz Ferries, Bob Pollock, Linda Matheson, Anne Cameron, Helen Jamieson, Peter Convery, Norah Williamson, Carol Pritchard

In attendance: Phil White, Derek Cargill, Seonaid Lewis

Apologies: Mary Kerr, Rhonda Leith, Craig McKay, Trish McMinn, Vera Kidd, Maureen Murray

Agenda Item	Discussion	Action
Welcome	Richard welcomed everyone to the meeting and let the group know that a bunch of flowers has been arranged for Frances, to thank her for all her hard work as Chair.	
Carers (Scotland) Act - Phil White	<p>Phil provided a presentation overview.</p> <div style="display: flex; justify-content: center; gap: 20px;"> <div style="text-align: center;">  Carers Act LPG Briefing.pptx </div> <div style="text-align: center;">  Carers Act Briefing June 2017 (2).docx </div> </div> <p>Richard thanked Phil for his input.</p>	
Notes of previous meeting	Previous action notes agreed as accurate.	
Matters Arising	Anne provided an update from the Bus Users Group.	
Locality Plan Terms of reference Group membership Locality priorities	<p>Richard let the group know that the Health and Social Care Partnership strategic plan is being updated for 2018 -21 and each locality group will be required to provide information for the plan around our priorities and how we aim to progress them.</p> <p>Key points from discussion –</p> <ul style="list-style-type: none"> • As a group we need to move forward in a different way in order to progress our priorities. • Need to utilise the skills and experience of group members more effectively • Look more closely at group membership – identify gaps and re-affirm representation 	

	<ul style="list-style-type: none"> • People within the locality have heard of PB but don't really know about or understand locality planning - How do we communicate this? <p>Suggestions included – articles in local newspapers and Going Out, South Ayrshire Life, leaflet drops, newsletter, social media, local elected members surgeries, visit's to local community groups and services, consultation events and sharing achievements through a celebratory event or open meeting.</p> <p>This will be discussed in more detail at the next meeting.</p>	
Community Led Support	<p>Seonaid provided a brief update –</p> <ul style="list-style-type: none"> • Effective Conversations Training • New Front Doors update - working closely with Service Manager and social work team on this • Input required for overarching steering group Work plan <p>Norah provided an update on the South Ayrshire Life hub in New Market Street, Ayr. Key points -</p> <ul style="list-style-type: none"> • One stop shop - light touch support • Social work and Occupational Therapy all have a presence • Tele-health/Tele-care information • Recording footfall and types of enquiries 	
Updates Troon and villages Decision Day	<p>Richard let the group know that we are considering changing the venue from Barassie Primary to the Walker Hall - due to ease of access, lack of tables and chairs, parking and promotional aspect - passing trade.</p> <p>Richard asked who would be available to help out on the day - Lesley, Helen plus 1, Bob, Anne, Peter and Carol</p>	<p>This was agreed - Seonaid action venue change</p> <p>Seonaid - circulate volunteer schedule before event</p>
Connect2 sub Group	<p>The group has not yet met since the Summer break. In view of on-going locality priorities discussions the group will not arrange to meet until after the next meeting.</p>	

Dementia Friendly Troon and Villages	Seonaid provided an update – <ul style="list-style-type: none"> The launch is taking place on Saturday 30th September, 10.30am - 2pm – everyone welcome to please come along Lots of things planned - information stalls, music, interactive activities, design a logo competition, teas and coffees.... 	
South Ayrshire Life	Brief update was provided and publicity information circulated. Marie from VASA will be attending the PB event on the 16 th to launch the Troon section and provide and hopefully gather information	
AOCB	Richard highlighted that we still need to elect a Strategic Planning Advisory Group (SPAG) rep. Seonaid let the group know that she would be able to attend the next meeting until a representative is elected and would feed back to the group. Linda Matheson let the group know that she could continue as SPAG rep if Seonaid or someone else was able to go to the meetings she was unable to make. This was agreed and Linda will attend the next meeting and provide feedback.	
Date and Time of next meeting	Wednesday 20 th September, 6.30pm Troon Council Chambers, Municipal Buildings, Troon.	
Future meeting dates	18th Oct (TBC), 15th November	