

South Ayrshire Health & Social Care Partnership

Inaugural Prestwick Locality Planning Group

Action Note of Meeting: 24th September 2015

Present: Margaret Milligan, Hugh Hunter, Christine Tweed, Ann Shelton, Billy McLeod, Nora Solesbury, Roddy Wright, Lesley Reid, Ian Catteral, Nicola Young, Mary-Ann Hamilton, Liz Kelly, Margaret Toner, Marie Oliver, Joanna Mowbray, Billy Park, Tim Eltringham, Gus Collins, Phil White, Seonaid Lewis

Apologies: Eudora Tabor, Mark Deans, Laura Twadell

Item	Discussion	Action
Welcome and Introductions	<p>Time before meeting started allowed group members to introduce themselves and find out more about each other's roles, services, groups and activities.</p> <p>Ice Breaker -</p> <p>What are you bringing to the group?</p> <ul style="list-style-type: none"> • An open mind • Passion and enthusiasm • Community support • Service user knowledge and experience • Network of third sector organisations • Knowledge and experience of the impact housing has on Health and Social Care • Understanding of the pressures for people and communities <p>What are your hopes?</p> <ul style="list-style-type: none"> • Every person should get the services they need when they need them • People can live independent lives • We become more inclusive • Pre-plan to be more localised • Consistency • Help to bed-in current changes • Create a turnaround of information • Identify gaps in services and support needs • Networking • Intergenerational opportunities • Work together better - more integrated • Improve communication and information sharing 	
Setting the scene - Locality Planning presentation and discussion	<p>Presentation Overview</p> <ul style="list-style-type: none"> • Welcome pack information • Journey so far • Groups and Networks - process must be inclusive • Terms of Reference • Better outcomes for people • Community Empowerment Bill 	

Item	Discussion	Action
Setting the scene - Locality Planning presentation and discussion cont.	<ul style="list-style-type: none"> • Strategic Plan - Locality perspective • Strategic Planning Advisory group representative • Outcomes - how have people's lives been improved • Neighbourhood Planning - Networks • Profiling information • Launch Event Feedback <p>Questions and comments</p> <ul style="list-style-type: none"> • Profiling - what is the timescale on this? What does the group need and want to be included? • What does the Prestwick Locality consume? Data could be surprising. • We must utilise the wide knowledge and expertise round the table. • Too much information 	<p>Profiling to be carried forward as key action point for next meeting - SL</p>
What we know - Presentation and discussion	<p>Presentation Overview</p> <ul style="list-style-type: none"> • Group Identity/trust • Traditional communication mechanisms • Social media • Informal meetings/social gatherings • Representation • Two way communication/social media - Facebook page for each locality • Build up a picture of the local community • Primary care information • Positives as well as challenges • Assets as well as deficits • Place Tool <p>Small Grants Fund £5000 available for each locality -</p> <ul style="list-style-type: none"> ○ Participatory Budgeting ○ Creating opportunities ○ Match Funding opportunities ○ Create a new network ○ Questions and comments <p>Questions and Comments</p> <ul style="list-style-type: none"> ○ Participatory Budgeting - <ul style="list-style-type: none"> • sounds like a cumbersome process • could work well - using a percentage of the Grant Fund available • Not just about the grants administered but the added value PB events bring 	<p>Prepare Place Tool spread sheet - GC</p> <p>Small Grants Fund & Participatory Budgeting - action point for next meeting</p>

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<p>Questions and Comments cont.</p>	<ul style="list-style-type: none"> • We need to set Priorities - for Group and for Locality • Need for collaborative engagement - what more can we do to support people in the community? • Communities and assets - small scale resources to enable the Community to do more is critical • Acute services need to be involved in some way • Profiling the public purse • Make people aware of what is available • Social isolation should be a key focus • Finding different solutions to problems • Representation, importance of feedback and turning information around quickly • Utilise existing publications, e.g. Going Out 	
<p>Going Forward – Future arrangements and remit</p>	<p>Who isn't here?</p> <ul style="list-style-type: none"> • Street Pastors • Young People - Link in with Scottish Youth Parliament, Pupil Councils, Parent Councils <p>Future meetings - where, when and how frequently?</p> <p>It was agreed that Monday evening's seemed to suit most present.</p> <p>Group Membership - How big should the group be?</p> <ul style="list-style-type: none"> • Can't be too big - balance needed - 1/3rd for quorum • Need to grow additional networks • Layers/service users • Virtual members, e.g. (young people); need to be more creative • Utilise facebook to communicate • Fluidity - older/young people • People's views need to be represented • How to we link back to communities/groups? • Utilise existing events and activities <p>Chair, Vice Chair and Strategic Planning Advisory Group representative need to be discussed and appointed</p>	<p>Further discussion required at next meeting - Group</p> <p>Further discussion required at next meeting - Group</p>
<p>Next Meeting</p>	<p>Monday 26th October, 6.45pm, Biggart Boardroom</p> <p>Agenda items for next meeting</p> <ul style="list-style-type: none"> • Profiling • Remit, Constitution and election of office bearers • Small Grants and Participatory Budgeting <p>Future meeting - 23rd November, 6.45pm, Biggart Boardroom.</p> <p>Key Focus for Future Agendas</p> <ul style="list-style-type: none"> • Mapping • Communication • Launch Event feedback • Social isolation 	<p>Circulate updated Launch Event profiling before next meeting - SL</p>