

**Prestwick and Villages Locality Planning Group**  
**Action Note of Meeting: Monday 30th September 2019**

**Present:** Margaret Milligan (Chair), Willie Stewart, Mary Mann, Eudora Tabor, Gayle Ridge, Lesley Reid, Jacqui Morris, Ian Davis, Hugh Hunter, Elaine Anderson, Liz Kelly, Seonaid Lewis

**Apologies:** Marie Oliver, Margaret Toner

| Item                                    | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Action                                                                |
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| Welcome                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                       |
| Previous action notes - Matters arising | <p>Previous action notes agreed as accurate.</p> <p>Discussion took place on changing meeting dates/timings - It was agreed to meet at the earlier time of <b>6pm</b> and to move to bi-monthly timing in the New Year.</p>                                                                                                                                                                                                                                                                                                                                                                                                                            | Seonaid circulate new time for comment.                               |
| Public Health Priorities - Lesley Reid  | Lesley provided a presentation on Public health reform, including Public health priorities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Lesley send presentation for Seonaid to circulate                     |
| Locality Planning Review                | <p>Review Paper Recommendations</p> <p>Margaret took the group through the updated Review Paper recommendations for comment. The updated paper will go to the next SPAG and IJB meetings.</p> <p>Standing Orders – General discussion took place, key points -</p> <ul style="list-style-type: none"> <li>• It was noted that in the membership guidelines it should read Justice rather than Criminal Justice</li> <li>• Questions arose on what statutory obligation/requirements of Locality Planning Group’s</li> </ul> <p>Much of the discussion was more around what we can do moving forward rather than any changes for review paper, e.g.</p> | Seonaid to circulate supporting information on statutory requirements |

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|                                                  | <ul style="list-style-type: none"> <li>• Young people - formal and informal mechanisms for engagement - ideal forum for testing groups going out into the community - going too the school's/pupil councils - we should be doing this</li> <li>• Utilising other local structures e.g. Community Councils and Learning Community Partnership - this does already happen but not the same across all areas</li> <li>• Some members felt the updated standing orders were too flexible while others welcomed the opportunity to work differently and more fluidly.</li> <li>• It was viewed that there is a need for 2 tiers of membership - core group and wider networks/partners - this is currently the case but further action required to tie in with review.</li> <li>• Agreed to name change and re-launch</li> <li>• Would like to see stronger connection to SPAG. Group felt it would be beneficial to find out what the expectation are from SPAG and IJB</li> </ul> <p>Due to time the Locality Priorities and work streams discussion will be carried forward to October meeting - Social Isolation &amp; Loneliness, Carers - Employer's Support for Carers, Dementia Awareness/Dementia Friendly and re-establishing working groups</p> | Seonaid will collate feedback and pass on to Phil |
| Election of Office Bearers                       | <p>Margaret let the group know that both herself and Willie would be stepping down as Chair and Vice Chair and asked if anyone would like to put themselves forward.</p> <p>In the absence of any volunteers Hugh suggested that he could do it but only if appropriate for an elected member to take on this role. General discussion took place and it was agreed that Seonaid should clarify this and feedback. In the meantime it was agreed that anyone who might be interested in either role should contact Seonaid.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Seonaid - clarify position and feedback.          |
| AOCB                                             | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                   |
| Date and Time of next meeting<br>Future meetings | <p>Monday 28<sup>th</sup> October, 6pm, Biggart Board Room</p> <p>Monday 25<sup>th</sup> November, 6pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                   |