

**Prestwick and Villages Locality Planning Group  
Action Note of Meeting: Monday 29<sup>th</sup> April 2019**

**Present:** Margaret Milligan, Mary Mann, Liz Kelly, Ian Davis, Eudora Tabor, Elaine Anderson, Lesley Reid, Hugh Hunter, Seonaid Lewis

**Apologies:** Willie Stewart, Jacqui Morris, Margaret Toner, Norah Williamson, Gayle Ridge, Helen Moonie

Item	Discussion	Action
Welcome	Margaret welcomed everyone to the meeting.	
Previous action notes  Matters arising	<p>Previous action notes agreed as accurate.</p> <p>Following on from Primary care Reform input at last meeting Margaret asked if anyone had any further thoughts.</p> <ul style="list-style-type: none"> <li>• We can help spread the word - get people working with it/not against it</li> <li>• Civil approach - A way of reaching the masses. We need the good news stories, not the voice of doom</li> <li>• How can we most widely distribute this information/knowledge</li> <li>• Support redirection work - currently happening in South Carrick</li> <li>• We can help to localise information/signposting</li> </ul> <ul style="list-style-type: none"> <li>○ It would be useful to hear from local GP Practices – local picture</li> <li>○ How do we hear from people - share good stories? Would be good to link in with Public Involvement Network. (Seonaid informed the group that Kenny Milne from Public Involvement Network would be coming along to June meeting)</li> </ul>	<p>Seonaid - pull together resources and information for next meeting</p> <p>Seonaid - speak with Phil and contact local Practice Managers</p>

<p><b>Updates</b></p>	<p><b>Strategic Planning Advisory Group (SPAG)</b></p> <p>In absence of a SPAG rep Seonaid provided brief update from March SPAG meeting:  <a href="https://www.south-ayrshire.gov.uk/health-social-care-partnership/strategic-planning/strategicplanning2018.aspx">https://www.south-ayrshire.gov.uk/health-social-care-partnership/strategic-planning/strategicplanning2018.aspx</a></p> <p>Seonaid highlighted a couple of agenda items pertaining to Locality Groups -</p> <ol style="list-style-type: none"> <li>1. Locality Planning Review - Position Statement on current status</li> <li>2. Learning from Participatory Budgeting 2017-18 Events.</li> </ol> <p>Seonaid updated that Phil White, along with the 3 Community Engagement Officers, will be pulling together reports on the above for June SPAG meeting. Seonaid will circulate both reports when available and table for June meeting.</p> <p>Following on from last meeting Margaret asked if anyone would consider taking on the role of SPAG Rep. No volunteers as yet but it was agreed to provide a role description to encourage/support this - it was stressed how important this role is.</p> <p>General discussion took place around the effectiveness of the Strategic Planning Advisory Group/Rep, in relation to Locality Planning Groups. It was reiterated that 2 way flow communication/information is happening, input around the Adult Carers Strategy is a good example of this. The SPAG Rep is an active role which will contribute greatly to the effectiveness of Locality Group's.</p> <p><b>Locality Planning Group (LPG) Review Session</b></p> <p>Margaret reminded the group about the LPG Review Session taking place on 23<sup>rd</sup> May and asked group members if there was anything they would like included in the session. General discussion followed but no cohesive suggestions were put forward.</p>	<p>Seonaid - produce &amp; circulate role descriptor</p> <p>Seonaid - recirculate Review Session information and ask group members to confirm attendance by end of week. (Elaine, Mary, Hugh, Ian and Jacqui confirmed so far).</p>
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	<p><b>What matters To You Day? 6<sup>th</sup> June</b></p> <p>Seonaid highlighted What matters to you day and provided a brief overview. Margaret asked the group what we could consider doing to support this. No suggestions were forthcoming other than linking in with Dementia Friendly Prestwick to see what they might be doing locally that week (as it is dementia awareness week). Seonaid suggested that it might be an opportunity to do something at the Biggart.</p> <p><b>Caring for Ayrshire Conversation</b></p> <p>Margaret provided an update from the Caring For Ayrshire event that took place last week. Other than Margaret and Seonaid no one else present had attended. Seonaid will circulate feedback once available.  <a href="https://www.nhsaaa.net/caring-for-ayrshire">https://www.nhsaaa.net/caring-for-ayrshire</a></p> <p><b>Decision Day evaluation and engagement</b></p> <p>This agenda item will be carried forward to June meeting.</p>	<p>Seonaid - circulate information - <a href="https://www.whatmatterstoyou.scot/">https://www.whatmatterstoyou.scot/</a></p> <p>Seonaid - carry forward to June agenda - circulate PB report when available.</p>
<p><b>Locality Priorities - Caring for Carers</b></p>	<p><b>Employer Engagement Pilot</b></p> <p>Mary provided an update - The sub group continue to meet and are progressing with the programme. (Initial focus solely on Prestwick locality).</p> <ul style="list-style-type: none"> <li>• Linked in with Unity Enterprise/South Ayrshire Carers Centre</li> <li>• Carer Positive - <i>National perspective</i> <a href="http://www.carerpositive.org/">http://www.carerpositive.org/</a> <ul style="list-style-type: none"> <li>○ Aims to encourage employers to create a supportive working environment for carers in the workplace. Supporting carers to manage the sometimes difficult job of balancing work with caring responsibilities can deliver real benefits to employers as well as helping individuals and their families – e.g. retaining experienced workers, reducing staff absences and making huge savings on recruitment costs.</li> </ul> </li> <li>• Feeding in to (HSCP) Carers Strategic Planning Group</li> </ul>	

	<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Discuss what information we hope to gather and produce programme</li> <li>• Make initial contact with 4/5 local employers (small scale)</li> <li>• Link in with Crossroads - <a href="https://crossroads-sa.org.uk/">https://crossroads-sa.org.uk/</a></li> <li>• Carers perspective - speak with local carers to hear their views</li> </ul> <p><b>Prestwick Carers Day - 4<sup>th</sup> October 2019</b>  This will take place in Prestwick Academy again on Friday 4<sup>th</sup> October. The theme for this year will be Mental Health. It will encompass the Prestwick locality plus Troon and potentially North Ayr. Seonaid updated that the Carers Centre have agreed to hold the £350 funding for the event</p>	<p>Mary/sub group - rolling agenda item</p> <p>Seonaid - Carry forward Social Isolation and Dementia discussion</p>
AOCB	<p>Hugh highlighted the success of the Prestwick Community Defibrillator project which was funded through the Decision Day and suggested it might be appropriate for the locality group to look at mapping/recording all of the Prestwick locality AED's. Training was also discussed.</p> <p>The May meeting again falls on a public holiday - decision made to cancel the May meeting.</p> <p>It was agreed that it would be beneficial to establish working groups again to progress key pieces of work - e.g. social isolation, small grants and dementia (within neighbourhood areas).</p>	<p>Seonaid - scope this out and feedback at next meeting</p> <p>Seonaid/Margaret/Willie - explore options and circulate suggestions</p>
Date and Time of next meeting	<p>Monday 24<sup>th</sup> June, 7pm Biggart Boardroom</p> <p>Future meeting dates - 26<sup>th</sup> August, 23<sup>rd</sup> September, 28<sup>th</sup> October, 25<sup>th</sup> November.</p>	