

**Prestwick and Villages Locality Planning Group
Action Note of Meeting: Monday 28th August 2017**

Present: Margaret Milligan (chair), Willie Stewart, Eudora Tabor, Lesley Reid, Clare Graham, Nora Solesbury, Julie Twaddell, Ailsa Paterson, Hugh Hunter, Margaret Toner, Ellen Mitchell, Liz Kelly, Janette Nixon, Rhonda Leith

In attendance: Valerie Stewart, Seonaid Lewis

Apologies: Helen Moonie, Ian Catteral, Christine Tweed, Anne Shelton, Billy McLeod

Item	Discussion	Action
Welcome	Margaret welcomed everyone to the meeting.	
Notes of previous meeting	Action notes agreed as accurate.	
Matters Arising	Due to the October break and group members being away on holiday, including Margaret and Seonaid, it was agreed not to hold the October meeting. It was agreed that the 25 th September meeting would go ahead as planned.	
Local Outcome Improvement Plans - Valerie Stewart	<p>Valerie provided a brief update on the Local Outcome Improvement Plans, key points -</p> <ul style="list-style-type: none"> • 5 main draft priorities, including <ul style="list-style-type: none"> ○ Child poverty - giving children the best start in life ○ Promoting mental wellbeing ○ Healthier older people • Local Place Plans will be produced for each of the six localities - starting with the areas with greater deprivation/equalities - Ayr North and Girvan by October • The Community Conference will be taking place on 15th September, 9.30am County Hall, invitations have been circulated. 	

	<p>Valerie asked the group to highlight any key issues for the locality? Looking for bullet points on main issues, e.g., Freemans steeple, Men's Sheds, Established Decision Days.</p> <p>The group queried what was meant by issues?</p> <p>Valerie responded - could be priorities/topics. Not just health and social care.</p> <p>General discussion took place around the purpose of this. The group felt that from a Health and Social Care perspective we have already identified our key priorities and our remit does not currently go out with health and social care.</p> <p>If any come to mind let Valerie know.</p> <p>Margaret thanked Valerie for her input.</p>	
<p>Biggart Public Engagement sub group</p>	<p>Seonaid talked through the presentation that was presented to the Biggart steering group, on behalf of the sub group. Key points include -</p> <p>Purpose of the group</p> <ol style="list-style-type: none"> 1. To scope out available spaces within the Biggart, as identified by the Steering Group (Buchanan Ward, Drummond Ward, old buttery) and submit recommendations for discussion. Available spaces would be for community, clinical and non-clinical services. 2. Support the rebranding of the Biggart as a rehabilitation centre; engage with the local community to help raise the profile of the Biggart and seek views and suggestions. Discuss options for community spaces and help channel ideas and priorities through the Prestwick and Villages Locality Planning Group. <p>The Vision</p> <ul style="list-style-type: none"> • Dedicated space for community groups, charitable organisations, support groups, carers café etc. 	

	<ul style="list-style-type: none"> • Possibilities for meeting/training/event space • Utilise existing areas effectively, e.g. new Buttery - free up to 2pm daily, staff canteen space - free after 2pm daily • Communication - information leaflet and newsletter. Create information hub. • Signage and colour zoning <p>General discussion took place -</p> <ul style="list-style-type: none"> • Good suggestions but is much of it feasible with current funding/budgets? • Sounds good - health promoting and community opportunities. • Opportunities for all age groups. • Build on existing services and create more of a community hub but with revenue opportunities. <p>Seonaid will keep the group updated on this and future sub group activity.</p>	
<p>Locality Plan - Discussion groups</p> <ul style="list-style-type: none"> • Our Locality Priorities • Strategic Plan 2018 - 2021 	<p>Margaret split the group into 3 smaller groups, each group was provided with a set of questions and list of current key priorities.</p> <p>Discussion Group Tasks</p> <p>1. Are our identified priorities still relevant?</p> <ul style="list-style-type: none"> • Priorities are still relevant but need to be re-worded • Communication - bit of a concern - very little coming from top down to support this - letting communities/services know about and understand the purpose of locality planning structure • South Ayrshire Life covers some of the signposting/information sharing aspects but not all 	

	<ul style="list-style-type: none"> • Young people - not cracked this yet - great through PB but are we actively engaging with them on key priorities - lots of young groups that we can interact with - looked after and accommodated, youth forum - Rhonda/Community Learning and Development (CLD) key to this <p>2. Moving forward how should we progress these priorities? - e.g. sub groups, by neighbourhood, one priority at a time, overarching key themes encompassing multiple priorities, short life working groups, most relevant, etc.</p> <ul style="list-style-type: none"> • Sub groups are still relevant to progress actions - need to carry through and get some output • Social isolation encompasses so much - need to break this down into manageable pieces • Sub groups - should be a bit more fluid - smaller pieces of work - short life working groups • Need to set goals and outcomes etc. - need to agree locality plan and use this as our mandate • Topic related rather than key people • Effective conversations with local communities and services - what matters to you? <p>3. Consider how we turn our key priorities into more 'robust statements', e.g. incorporating desired outcomes, goals, key milestones, impact etc.</p> <ul style="list-style-type: none"> • Encompass more around influencing services, better access, recognise our local assets and buildings - positive inclusive language • Some of the language we currently have is negative and stigmatising. Further discussion on this will take place at next meeting. 	<p>Seonaid - add to next meeting agenda</p>
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<p>Updates</p> <ul style="list-style-type: none"> Community Led Support (CLS) South Ayrshire Life 	<p>Seonaid highlighted the upcoming CLS 'effective conversations' training and encouraged group members to consider attending.</p> <p>Margaret commented that she had done the training and found it very informative and interesting. She is now progressing through the Train the Trainer training.</p> <p>Clare provided a brief update. Prestwick mapping is almost complete.</p>	<p>Seonaid – circulate information</p> <p>Seonaid – Recirculate flyer</p>
<p>AOCB</p>	<p>No other business</p>	
<p>Date and Time of next meeting</p>	<p>Monday 25th September, 7pm, Biggart Hospital Boardroom.</p>	
<p>Future meeting dates</p>	<p>(Monday 30th October has since been set as next meeting date) Monday 27th November</p>	