

Prestwick and Villages Locality Planning Group
Action Note of Meeting: Monday 27th February 2016

Present: Billy McLeod, Laura Twaddell, Julie Twaddell, Nora Solesbury, Willie Stewart, Hugh Hunter, Margaret Milligan

In attendance: Phil White, Seonaid Lewis

Apologies: Lesley Keenan, Lesley Reid, Joanne Payne, Helen Moonie, Margaret Toner, Clare Graham, Eudora Tabor

Item	Discussion	Action
Welcome	<p>Billy McLeod opened the meeting.</p> <p>Matters Arising</p> <p>Recap - agreed to a 6 weekly meeting timetable at last meeting. (If the Monday falls on a public holiday we will meet on the Monday before).</p> <p>Alcohol licencing - No further information as yet. Billy will suggest that it is included in Locality Chairs meeting agenda.</p> <p>Hugh Hunter expressed that he was unclear on the purpose and membership of the Alcohol Licencing Forum mentioned at the last meeting. General discussion took place around how the locality group could become more informed around licencing.</p> <p>Self Directed Support (SDS) has been high on the agenda for quite a few months now - are we any further forward with inviting Steven Kelly to come along to a meeting to provide an input?</p> <p>Steven has been asked to provide an input but this has been delayed due to uncertainty around meeting dates.</p>	<p>Seonaid - re-circulate dates</p> <p>Lesley will keep Julie informed</p> <p>Hugh offered to try and find out who Chairs the forum. Billy agreed to look in to this in conjunction with Hugh.</p> <p>Billy/Seonaid agreed to get back to Steven with revised dates.</p>
Notes of previous meeting	Previous minutes agreed as accurate	

<p>Learning Disability Strategy</p>	<p>Phil attended the meeting to provide a brief overview of the new draft strategy. Key points included -</p> <p>The Keys to Life - Improving Quality of Life for People with Learning Disabilities –</p> <ul style="list-style-type: none"> • clear direction from the Government • consultations with carers and service providers - mirrors the lifetime of keys to life. <ul style="list-style-type: none"> ○ staff surveys and events ○ forums for service providers and service users <p>Vision</p> <ul style="list-style-type: none"> • Changes in resources • Emphasis on transition • Children’s services • Review of current care packages • Self Directed Support - wider promotion • Adult support and protection • Independence - Housing models • Technology enabled care - telecare and telehealth - home monitoring • Communication Plan - Local Directories • Locality Planning • Active citizenship • Community Led Support <ul style="list-style-type: none"> ○ 5 new sub groups will be formed ○ Commissioning plans ○ Our Integration Joint Board (IJB) and South Ayrshire Council have signed up to the National Involvement Network (Charter) <p>An online survey is available on the Health and Social Care Partnership website (this has been circulated). Group members were encouraged to complete the survey or provide feedback through Seonaid.</p>	
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	<p>Comments and questions</p> <p>Laura Twaddell - Asset based approaches - what do we need to be doing as Locality Planning Groups (LPG's)?</p> <ul style="list-style-type: none"> ○ This can be done through Community Led Support ○ Billy - breadth of good examples available is heart-warming <p>Phil - lack of money drives the potential for better solutions</p> <p>Hugh - how is progress going to be measured? Phil - through commissioning group - forum for service providers and one for service users - this still requires to be signed off by IJB</p> <p>Hugh - get this on the agenda in a year's time - what's the impact, what difference can be seen.</p> <ul style="list-style-type: none"> ○ Billy - people's stories demonstrate the impact <p>Strategy cycle - Mental health, Learning Disability, Carers, Dementia etc. - revisit once a year - what difference has it made, what's been the impact - spread across LPG's</p> <ul style="list-style-type: none"> ○ Good idea - agenda a different strategy at each meeting through each LPG. <p>Billy - multi faceted conference - 'What if'? Get everyone together</p> <p>Phil - need to report on all of this and provide annual report next year - what impact has integration had?</p> <p>Julie Twaddell - in terms of the survey - shall we share the survey?</p> <ul style="list-style-type: none"> ○ yes - everyone's views count 	<p>Seonaid - recirculate survey links and information</p>
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<p>Community Led Support</p>	<p>Phil provided an update, key points –</p> <ul style="list-style-type: none"> • Steering group meets regularly and a work plan is currently being populated • Awareness raising is key - strong lead for this - giving permission to change • New section within Health & Social Care Partnership website • Cultural change - link up - adult and older people's services (not yet focussed on children's services) • Effective Conversations training - locally and centrally (dates and times have been circulated) • Social work duty system - re-route people 	<p>Seonaid - recirculate information and links</p>
<p>New Front Doors</p>	<p>Locality Planning Group's input -</p> <ul style="list-style-type: none"> • Need to know what's on our doorsteps • South Ayrshire Life - Directories and phone line • Participatory Budgeting - increased exposure and knowledge of groups and services • 'Community Hubs' - accessible/easy to get to - library/church/community hospital - places people can be routed to <p>Branding</p> <ul style="list-style-type: none"> • Let's Talk • Time 2 talk • Time 2 Chat • Talk Prestwick • Connect Prestwick <p>The group was asked to vote on their preferred choice - general consensus within the group was 'Connect'</p> <p>How do we do all of this?</p> <p>Billy - generational split - cultural differences - Community spirit - good examples</p> <ul style="list-style-type: none"> • Troon and Villages Decision Day and Dementia Friendly Prestwick's Dragons Den event. 	

<p>Monkton update</p>	<p>New Front Doors - Locality Planning Groups will take some of this forward - identify key places and spaces. Community Engagement Officer's link in with groups on this.</p> <ul style="list-style-type: none"> ○ What would be a good starting point? <ul style="list-style-type: none"> ● Where might the first new front door be at neighbourhood/locality level - venue/services/volunteers/hospitality ● Need to populate work plan - agenda item for next meeting - 'Connect Prestwick' <p>Seonaid provided a brief update on the recent 'Monkton Conversations' and next steps</p> <ul style="list-style-type: none"> ● Seonaid and Louise Wilson (Outside the Box) have undertaken to move this forward, in conjunction with the Locality Group and Locality Service Hub group ● 2 conversations have been held to date in November and January ● Locality Planning Group members have participated ● Another is planned for end of March ● Redirect conversation - New Front Doors - whole village approach <p>Seonaid and Louise are in the process of formulating the basis of an action plan, which will be added to, through community participation and engagement within Monkton and surrounding areas over the coming months. An update will be provided at next meeting.</p>	<p>Seonaid - link in with LPG on this and provide information for inclusion within steering group work plan.</p> <p>Seonaid - include in next agenda</p>
<p>Prestwick Locality Decides</p>	<p>Seonaid provided a brief update on the upcoming Prestwick and Villages Decision Day.</p> <p>Over 20 application forms have been received to date but very few have been submitted so far. Final arrangements are now in place and closing date is Friday 3rd March.</p> <p>General discussion took place on Participatory Budgeting, key points included –</p>	

	<ul style="list-style-type: none"> • Beneficiaries and range of projects • Support provided and responsibility on participants • Localised, more targeted funding pots of smaller amounts • Some would like to see more money going in to PB • Laura - attended a workshop in Glasgow - SCDC – South Ayrshire would appear to be ‘ahead of the game’ 	
Equality Outcomes	Information was circulated and group members were encouraged to provide any feedback and complete the online survey.	
Group Representation and membership	<p>Terms of Reference - Primary purpose of the group</p> <ul style="list-style-type: none"> • key statements - are we doing this already/working towards it - if not why (barriers) • What do we need to do to move towards this? • Representation - revisit suggested list • Identify gaps and how we link to these people - not necessarily round the table <p>Billy asked the group to consider this and feedback to either Billy or Seonaid before or during next meeting</p> <p>Julie asked if feedback could be shared anonymously - Yes - just need to get the views</p> <p>This will be ‘work-shopped’ at next meeting</p> <p>Revisit and utilise neighbourhood maps and profiling information</p>	<p>Seonaid - carry over to next agenda</p> <p>All - consider representation and purpose and feedback to either Billy or Seonaid</p>
AOCB	Encouraged group members to help out or attend the Decision Day.	
Date and time of next meeting	Monday 10 th April, 7pm, Biggart Boardroom	
Future meeting dates	Monday 10th April, Monday 22nd May Monday 3rd July, Monday 14th August Monday 25th September, Monday 6th November, Monday 11th December	