

Prestwick and Villages Locality Planning Group Action Note of Meeting: Monday 10th April 2017

Present: Margaret Milligan, Eudora Tabor, Julie Twaddell, Janette Nixon, Hugh Hunter, Nora Solesbury, Willie Stewart

In attendance: Seonaid Lewis

Apologies: Billy McLeod, Kerr Maconochie, Margaret Toner, Clare Graham, Lesley Keenan, Laura Twaddell, Rhonda Leith, Lesley Reid, Liz Kelly, Christine Tweed, Ann Shelton, Jenni McKeand

Item	Discussion	Action
Welcome	Margaret Milligan chaired the meeting in Billy's absence.	
Notes of previous meeting	<p>Matters arising</p> <p>Timing of meetings - It had previously been agreed to meet every six weeks rather than monthly. Due to continuing drop in attendance at meetings over the past few months and depleted sub group activity, it was agreed that we should continue to meet monthly until the end of the year and then re consider.</p> <p>The next meeting will still take place on 22nd May and then back to the 4th Monday of the month from June.</p> <p>Previous meeting notes agreed as accurate.</p>	Seonaid - circulate future meeting dates
Participatory Budgeting	<p>Prestwick and Villages Decision Day feedback Seonaid provided a brief update on the event</p> <ul style="list-style-type: none"> • 136 voters • 138 registered attendees • 38 voters from wider community • 25 Groups participated - 20 fully funded, 1 partially funded and 4 unsuccessful • Feedback has mostly been very positive 	

	<p>Key points from discussion</p> <ul style="list-style-type: none"> • Diverse range of bids/projects • Went very well • A pity to see some groups leave without funding but understand that's how the PB voting process works • Networking - important to share PB information and contact details to all participating groups and wider. Seonaid has asked all previous participating groups if they are happy to share their contact details. The PB booklet will be finished by the next meeting and circulated • Need a longer lead in time • Format of future events, e.g. market place, café style, live streaming • Other ways to administer the money, e.g. small grants scheme, voting booths, online voting • Videoing and live streaming may put people off <p>PB Moving forward</p> <p>Seonaid updated the group on additional funding - To build on the Council's successful community empowerment initiative, South Ayrshire Council is allocating approximately £80,000 per locality, to be administered through PB. This is in addition to existing PB funding.</p> <p>Key points from discussion</p> <ul style="list-style-type: none"> • Steering group met and the proposal would be for 1 large locality event and 2 smaller (neighbourhood events) • Gala day funding - agreed not to fund separately - applications would need to be submitted through PB process, where appropriate • Neighbourhood focussed events would be beneficial - provide scope to theme around key priorities where appropriate, e.g. social isolation and access to services - 2 smaller events may help with potential oversubscription at the Locality event 	<p>Seonaid - complete PB booklet and circulate</p>
--	--	--

	<ul style="list-style-type: none"> • suggested options for neighbourhood events - <ul style="list-style-type: none"> ○ Symington and Prestwick Airport & Monkton ○ Newton North and Heathfield • Can we provide transport where needed? • Need to set dates and secure venues - 12 month calendar <p>It was agreed to set up a PB steering group meeting as soon as possible to begin planning and finalise dates and format.</p> <p>Seonaid highlighted that the PB sub group was currently low in numbers and it would be beneficial to try and widen out the group. This could include previous participants and appropriate neighbourhood representatives.</p>	<p>Seonaid - circulate potential dates to PB steering group</p> <p>Seonaid - circulate update and invite LPG members to join the steering group</p>
<p>Group membership and representation</p>	<p>Key points from discussion</p> <p>Attendance at monthly meetings has been low over the past few months. It was agreed to ask all members to confirm their membership and encourage members to attend meetings or send a representative on their behalf.</p> <p>It was agreed that representation would be discussed at next meeting. In preparation for this group members will be asked to write a few lines on their role within the group - what/where/who they are representing - what they bring to the group and what they hope to achieve.</p> <p>In view of the above, neighbourhood mapping and discussion on neighbourhood representation will be carried forward to next meeting</p> <p>Sub group activity has slowed down over the past few months and updates have been minimal. Need to focus on sub groups and action planning over the coming months. It was suggested that Seonaid puts together a brief paper on sub groups, including -</p>	<p>Seonaid - circulate email</p> <p>Seonaid recirculate standing orders and terms of reference</p> <p>Seonaid - carry forward to next agenda</p> <p>Seonaid - produce update paper and circulate</p>

	<ul style="list-style-type: none"> • Current membership • Purpose of sub group • Activity to date • Key action points • Next steps <p>It was agreed that time should be set aside within LPG meetings to enable sub group discussion to take place. This will help to consolidate action planning and progress key priorities.</p> <p>Strengthen sub group activity by enlisting members from the wider community, staff teams and neighbourhoods.</p>	
<p>Community Led Support (CLS)</p> <ul style="list-style-type: none"> ○ Monkton Community Conversation 	<p>Seonaid provided brief update and circulated latest CLS newsletter.</p> <p>Seonaid reminded group members about the upcoming Effective Conversations Training. Bookings have been very low and as a result the Troon and Prestwick sessions are now being run together on Tuesday 18th April from 10am -12 at Troon Walker Hall. Seonaid encouraged group members to attend and asked that anyone interested contact her by Wednesday lunch time, as the training will need to be cancelled if no more bookings are made.</p> <p>CLS and Monkton updates will be carried forward to next meeting.</p>	
<p>Draft Adult Mental Health Strategy</p>	<p>Seonaid reminded the group that the consultations for both the draft Mental Health Strategy and the Learning Disability Strategy have been extended to the 30th April. The survey links have been circulated.</p> <p>As both mental health representatives were absent from meeting, it was agreed not to show presentation slides or discuss feedback.</p>	

Strategic Planning Advisory Group (SPAG)	<p>Margaret provided a very brief SPAG update, which included Oral Health Review & Action Plan, and GP Cluster update.</p> <p>SPAG papers, agendas and minutes can be found on the Partnership website - http://www.south-ayrshire.gov.uk/health-social-care-partnership/strategicplanning.aspx</p>	
AOCB	No other business	
Date and Time of next meeting	Monday 22 nd May, 7pm, Biggart Hospital Boardroom	
Future meeting dates	<p>Monday 26th June</p> <p>Monday 24th July</p> <p>Monday 28th August</p> <p>Monday 25th September</p> <p>Monday 23rd October (TBC)</p> <p>Monday 27th November</p>	