




**Prestwick and Villages Locality Planning Group  
Action Note of Meeting: Monday 24<sup>th</sup> June 2019**


**Present:** Margaret Milligan, Mary Mann, Ian Davis, Eudora Tabor, Elaine Anderson, Lesley Reid, Hugh Hunter, Jacqui Morris, Gayle Ridge, Karen Walker, Alex Murphy

**In Attendance:** Kenny Milne, Seonaid Lewis

**Apologies:** Liz Kelly, Linda West

Item	Discussion	Action
Welcome	Margaret welcomed everyone to the meeting and extended a warm welcome to Gayle, Karen and Alex, who were all attending for the first time.	
Public Involvement Network - Kenny Milne Person Centred Care Officer (Involvement)	<p>Kenny provided an input on the Public Involvement Network and Public Involvement Group <a href="https://www.nhsaaa.net/about-us/how-to-get-involved/the-public-involvement-network-pin/">https://www.nhsaaa.net/about-us/how-to-get-involved/the-public-involvement-network-pin/</a></p> <p><b>What is the Public Involvement Network?</b></p> <p>The Public Involvement Network is a virtual group of patients, carers, members of the public, and community groups who have an interest in knowing about and improving local health and care services. Members receive up to date information about the health and care services that matter to them. They will also hear about ways they can give their views or time in different ways to help the Public Involvement Network put people and communities at the heart of local NHS and social care services.</p> <p>Kenny encouraged group members to join the Network - Further information and registration form can be found in attached links. Following discussion and questions the following points of interest were noted:</p>	 <p>AAA- PIN - Public Information Leaflet.p</p>  <p>AAA - PIN - Registration Form.pdf</p>

	<ul style="list-style-type: none"> <li>• 2 way engagement process will result in information being collated and passed on to Assistant Director Quality Care &amp; Improvement to help inform strategy</li> <li>• Kenny confirmed that information can be broken down into themes and geographical areas - Group agreed that localised information would be useful to help inform planning</li> <li>• Tobacco/smoking is missing from registration form - Kenny agreed to add this</li> <li>• Annual reporting mechanism</li> </ul> <p>Margaret thanked Kenny for his input.</p>	<p>Seonaid - circulate information to group and via FB page</p> <p>Seonaid - send Kenny breakdown of neighbourhood areas/postcodes</p>
Previous action notes - Matters arising	<ul style="list-style-type: none"> <li>• Discussion took place on whether to meet in July - agreed not to meet in July</li> <li>• Seonaid - Contact with local GP Practice Managers and collating re-direction information is ongoing</li> <li>• SPAG role description has been delayed as result of Review Session</li> <li>• Seonaid provided a brief update on Dementia Awareness week activity (Relaxed Tea Dance and Biggart Cinema) and What matters To You Day (6<sup>th</sup> June).</li> <li>• Prestwick Community Defibrillator has now been installed outside 65 Club in Prestwick Main Street - funded through 209 PB event</li> <li>• Lesley updated the group that Fiona Smith has now taken up a new role which will help strengthen social isolation and loneliness work locally; this is a pan Ayrshire role.</li> </ul>	<p>Social Isolation Implementation Plan to be discussed at August meeting</p>
<b>Updates</b>	<p><b>Strategic Planning Advisory Group (SPAG)</b></p> <p>Margaret provided an update in the absence of SPAG Rep and noted the Highlights summary that is now provided on website following each meeting - <a href="https://www.south-ayrshire.gov.uk/health-social-care-partnership/strategic-planning/strategicplanning2019.aspx">https://www.south-ayrshire.gov.uk/health-social-care-partnership/strategic-planning/strategicplanning2019.aspx</a></p> <p>Following on from previous meeting Margaret asked if anyone had considered the role of SPAG Rep. Jacqui mentioned that she had given it some thought but following the Review Session was undecided - A role descriptor would be useful</p>	 <p>2019 06 04 - spag highlights.pdf</p> <p>Seonaid - develop role descriptor and table for August meeting</p>

	<p><b>Biggart Better Health Hub Proposal</b> Seonaid provided an update on the proposal to develop a Better Health Hub at the Biggart. Seonaid is working on the proposal with Nicola Tomkinson (Health Improvement Officer) and will take it to the Biggart Accommodation Group on 23<sup>rd</sup> July.</p> <p><b>Adult Carers Strategy</b> Launch took place on Friday 14<sup>th</sup> June in Ayr Town Hall. The strategy and related information can be found here - <a href="https://www.south-ayrshire.gov.uk/health-social-care-partnership/strategy.aspx">https://www.south-ayrshire.gov.uk/health-social-care-partnership/strategy.aspx</a></p> <p><b>Employer's Support for Carers</b> Mary provided update on progress, key points:</p> <ul style="list-style-type: none"> <li>• Representatives from Carers Centre and Crossroads have joined sub group</li> <li>• Carer Positive - <a href="http://www.carerpositive.org/">http://www.carerpositive.org/</a></li> <li>• Engaging with carers</li> <li>• Local picture of support for carers - sharing information and signposting</li> <li>• Feed into Carers Strategic Group where appropriate</li> <li>• Identify local employers to engage with - ongoing</li> </ul> <p><b>Prestwick Carers Day - Friday 4<sup>th</sup> October, Prestwick Academy</b> Hugh provided brief update, key points:</p> <ul style="list-style-type: none"> <li>• Will include carers from Prestwick Locality. Other locality areas will host similar events across South Ayrshire</li> <li>• Invitations and publicity will be circulated on 1<sup>st</sup> August</li> </ul>	<p>Seonaid - update at August meeting</p> <p> adult carers strategy.pdf</p> <p>Mary/Seonaid - update for August meeting</p>
<p><b>Locality Planning Review</b></p>	<p>Seonaid took the group through a summary of the Locality Planning Review Paper that was submitted to the Strategic Planning Advisory Group and asked group members for further input or additional recommendations - The group felt that the paper represented the current position of locality planning well and agreed with key points.</p>	<p>Seonaid - collate response and feedback to Phil White</p>

	<p>Seonaid asked the group for their views on the neighbourhood areas - discussion had previously taken place on whether Newton North should sit with Newton South within Ayr North Locality, rather than being split between the two - The majority felt that it would be important to engage with these communities to find out how people felt however the group highlighted that they would be surprised if many local people had heard about locality planning in general. In view of this the group did not feel it was necessary to suggest a change to the boundaries.</p> <p>Group members were in agreement that we need to be more visible within the local community and need to articulate what locality planning is about and how people can be involved.</p>	
Local Priorities	<p>Group discussion on local priorities moving forward:</p> <ul style="list-style-type: none"> <li>• Social Isolation &amp; Loneliness - local implementation plan</li> <li>• Caring for carers - Carers Day and employers support work</li> <li>• Dementia Awareness throughout neighbourhood areas</li> <li>• Funding - small grants and participatory budgeting</li> <li>• Community Led Support - Prestwick Connect and Better Health Hub</li> </ul> <p>The group discussed the formation of short life working groups to progress some of this work - further discussion required at August meeting</p>	Seonaid/Margaret - provide further information and ideas for August meeting
AOCB	No other business	
Date and Time of next meeting	<p>Monday 26<sup>th</sup> August, 7pm Biggart Boardroom</p> <p>Future meeting dates - 23<sup>rd</sup> September, 28<sup>th</sup> October, 25<sup>th</sup> November.</p>	