

### **Allotment Sites – Rules & Regulations**

1. An application for an allotment garden must be made in writing to either the Secretary of the site or to the Head of Neighbourhood Services, Burns House, Burns Statue Square, Ayr, KA7 1UT.
2. At the time of taking over an allotment a tenant shall pay the appropriate annual rental. Any tenant failing to commence work on an allotment within a period of two months from the date of tenancy shall forfeit the tenancy and rent paid and the Site Secretary shall have the power to re-let the allotment.
3. (a) All rent must be paid yearly in advance and is due to be paid between 1<sup>st</sup> and 30<sup>th</sup> of April each year, payable at Neighbourhood Services, The Wallace Tower, 172-176 High Street, Ayr, KA7 1PZ.  
  
(b) Non-payment of rent by the end of April will be taken as an indication of cessation of tenancy. Thereafter the Site Secretary will be empowered to re-let the appropriate allotment.
4. A tenant shall not sub-let, assign or otherwise part with the possession of an allotment or any part thereof without first obtaining the consent of the Site Secretary.
5. An allotment must be used for the sole purpose of growing vegetables and other produce (but not by way of trade or business) and a tenant shall not allow any part of the allotment to be waste. The tenant shall keep the allotment well manured and shall control all weeds and otherwise maintain it in a proper state of cultivation.
6. No livestock shall be kept on any allotment. Dogs must be kept on a leash.
7. No building or structure of any kind shall be erected on any allotment garden without the written consent of the Head of Neighbourhood Services.
8. A tenant shall not erect any wall or fence, or plant any hedge except by permission from the Head of Neighbourhood Services.
9. A tenant shall not cause any nuisance or annoyance to the tenant of any allotment, or obstruct any path set out by the Council for the use of the tenants of the site.
10. A tenant shall not cause or permit the playing of any radio, tape recorder, etc., in such a manner as to cause annoyance or nuisance to any other tenant or member of the public.

11. A dispute arising between tenants or between a tenant or tenants and the Site Secretary shall be referred to the Head of Neighbourhood Services whose decision is final and binding on all parties.
12. Each tenant is required to see that the access gate to the site is securely fastened after each entry or exit.
13. Any elected member or officer of the District Council shall be entitled at any reasonable time to inspect any allotment garden.
14. The Council reserves the right to clear and tidy any plot which remains in an uncultivated condition and will not be responsible for any losses in produce or materials arising from this action.