

## **South Ayrshire Health and Social Care Partnership**

### **Integration Joint Board**

#### **Minute of Board Meeting held on Thursday 17 March at 2pm Maybole Committee Room, County Buildings, Ayr**

##### **Present:**

Councillor Rita Miller (Chair)  
Stewart Donnelly (Vice Chair)  
Councillor Bill McIntosh  
Dr Carol Davidson  
Claire Gilmore  
Hugh Millar, Representative Member – Public Partnership Forum  
Marie Oliver, Third Sector Representative Member  
David Donaghey, Depute Representative Member – NHS Ayrshire & Arran

##### **In Attendance:**

Tim Eltringham, Chief Officer (Director of Health and Social Care)  
Kenny Leinster, Head of Community Health and Care Services  
Sharon Lindsay, Chief Finance Officer  
Hal Maxwell, GP Stakeholder  
Dr Ajay Koshti, Clinical Director  
Andrew Moore, Nursing Advisor  
Dr Joy Tomlinson, Consultant in Public Health Medicine  
Mark McGregor, Interim Medical Practitioner  
Ralph Riddiough, Head of Legal and Democratic Services  
Eileen Gillan, PA to Director of Health and Social Care

##### **Councillor Rita Miller in the Chair**

The Chair welcomed all to the meeting and introductions were made as necessary.

##### **1. Apologies for Absence**

Apologies for absence were noted on behalf of Councillor Robin Reid, Councillor Brian McGinley, Lesley Bowie, Irene McCurdie and Julie Lamberth.

##### **2. Declarations of Interest**

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

##### **3. Minutes of Previous Meeting**

**The Minute of the Meeting held on 18 February was approved by the Board.**

##### **4. Matters Arising**

A paper was submitted (circulated) ([link attached](#)) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board.

Item 11 – Looked After Children Strategy

Work is ongoing in relation to the report preparation on the Looked After Children Strategy.

Item 7 – Technology Enabled Care (TEC) and Innovation Programme

A National Strategy on the TEC and Innovation Programme is expected prior to Easter and the future report to the Integrated Joint Board will be mapped out in the same way as the National Strategy to ensure consistency.

Item 15 – Access to Information and Information Management

Hugh Millar and Hal Maxwell will meet with Bill Gray in the next few weeks.

Item 5 – Audit Scotland Report on Health and Social Care Integration

Further detail will be provided in due course.

Item 8 – National Involvement Network for Learning Disabilities

Following the presentation at the earlier workshop the Integrated Joint Board agreed to sign up to the charter and Head of Community Health will now take forward and liaise with ARC Scotland in terms of arranging an involvement event. The chair of the Board will be invited to sign the charter. The Director of Health and Social Care will raise awareness with the Community Planning Partnership.

**5. Minute of Performance & Audit Committee Meeting**

The minutes of the Performance and Audit Committee of 7 March (circulated) ([link attached](#)) was agreed by the Board

**The board agreed the contents of the minutes.**

**6. Financial Management Report as at 31 January, 2016**

A report was submitted (circulated) ([link attached](#)) by the Director of Health and Social Care to provide an overview of the financial position of the South Ayrshire Health and Social Care Partnership for the period to 31 January 2016 (Period 10).

The recovery plan developed to address the overspend on the Council Budgets has not delivered to the extent planned; in addition, additional cost pressures have emerged.

The most significant areas of pressure are:

- Within the Council
  - a) Demand for care of Older People, continues to rise
  - b) Care packages for people with physical or learning disabilities
  - c) Care for Children - the level of outwith authority placements for children is likely to generate an overspend in 2015/16 of almost £1.2m.
- Within Health

- a) AHPs have a range of issues of income reduction and service demand. Action has been taken which should result in the services being managed within budget in future years.
- b) The hospitals are caring for a high number of frail patients and have experienced high sickness absence. The position in Girvan has improved.
- c) In General Medical Services an overspend arising from the level of enhanced services being carried out above budget e.g. anti-coagulation monitoring is compensated by a non-recurring unexpected benefit in the core contract.
- d) The cost of prescribing in Primary Care has risen in recent months and it is expected that this will generate an overspend of £0.2 m in 2015/16. While the volume of items dispensed is not increasing as expected the average cost of prescriptions has risen e.g. higher cost of new anti-coagulants and drugs in short supply.

Work is ongoing to establish multi discipline team working in GP Practices. The Director stressed the need for early intervention prior to hospital admission and advised of an event taking place in May in conjunction with Organisational Development proposing arrangements for the redesign of the Partnership's Older People's Services. In addition to this event the Head of Community Health and Care Services informed the Board he now chairs a fortnightly management meeting reviewing activity and monitoring spends.

**The Board agreed to (1) note the contents of the report, (2) a request for Virement of £0.077m from children's care packages to outwith authority placements as there are a number of disabled children being funded from this budget; and (3) a request being made to South Ayrshire Council for additional non-recurring funding of £0.6m to meet the current projected overspend.**

**A workshop to discuss in detail Delayed Discharges and Integrated Care Funding was also agreed. Details will be issued under separate cover.**

## **7. Reserves Policy**

A report was submitted (circulated) ([link attached](#)) by Director of Health and Social Care requesting Board approval on the Reserves Strategy.

Discussion followed relating to Appendix 1 which detailed the Reserves Strategy, circumstances in which reserves can be created and the necessary governance around these. In developing this strategy the Board are introducing a framework for the establishment of good governance arrangements. Lead Partnership Services Reserves will be reviewed annually.

**The Board approved the Reserves Strategy.**

## **8. 2016/17 Integrated Budget**

A report was submitted (circulated) ([link attached](#)) by the Director of Health and Social Care requesting the Board note the position for the budget for 2016/17.

The Council set its budget for 2016/17 on 3 March 2016. As part of this it approved funding of £71.993m for the Partnership. This consists of £67.817m base funding;

SAHSCP share of Scottish Government funding of £5.830m less amount retained by SAC of £1.654m. The current recurring base is £67.3m. The current projected over-commitment in 2015/16 is £0.7m. There are existing plans to generate efficiency savings on Council budgets; further work is being carried out to refine which are likely to be achieved and consider alternative proposals including reviewing Social Work Contracts, reviewing sleepover arrangements.

The Health Board is due to set its budget on 23 May 2016. A number of cost pressures in the Partnership have been identified e.g. Prescribing and Community Equipment. The level of efficiency savings required for 2016/17 have yet to be identified.

The IJB budget for 2016/17 will be formally set once the cost pressures for the Council budgets have been finalised and the Health Board has confirmed its budget for the year and its contributions to the Partnership. Provided the Health Board budget is set on 23 May 2016 the IJB will set its budget at the June IJB meeting.

**The Board agreed to note the current approaches being applied in South Ayrshire Council and NHS Ayrshire & Arran in determining the funding to be made available to the Integration Joint Board.**

## **9. Service Reviews**

A report was submitted (circulated) ([link attached](#)) by the Director of Health and Social Care requesting members note the proposals for the review of Learning Disability Services and Mental Health Services detailed in the report

The current South Ayrshire Strategies for Adult Mental Health and Learning Disabilities both come to an end in 2016. The updated draft Partnership Strategic Plan for 2016-19 contains provision for work to be undertaken on new strategy development linked to the necessary implementation, resource and commissioning plans, which will also incorporate, in each case, the necessary performance framework and assessment of strategic level risk.

The structure of the review exercise and the role of the group will be to focus on each of the following areas:

- Strategic context and strategy development based on consideration of several areas
- Undertake a review of the resources currently deployed including, finance, staffing, premises, ICT and information management and also contract and commissioning
- Provide a strategic overview of all existing learning disability services and support provided within South Ayrshire
- Undertake an options appraisal exercise including a SWOT analysis provided by different services and support models
- Prepare delivery, resource and commissioning plans and service performance framework to implement the new strategy

**The Board noted the proposals of the Review of Learning Disability Services and Mental Health Services detailed in the report.**

## **10. Care at Home Review**

A report was submitted (circulated) ([link attached](#)) by the Director of Health and Social Care requesting members note the programme of activity which is now in progress in relation to the Review of Care at Home.

Funding secured from the Integrated Care Fund was used to procure external advice for the review and, following a competitive tender exercise, MainStreet Consulting Ltd was appointed to support this work. They have been working with a Project Team comprised of representatives from across the service, with regular update reports provided to the Change Programme Board. The review will be concluded by end of March 2016.

The service review of the Care at Home service will outline future requirements in relation to the growing demands for this key service. Its re-design facilitates the Partnership's strategic objectives on prioritising prevention, reablement and anticipatory care, as well as supporting people to live independently and healthily in local communities.

This review has attempted to address some of these issues. Its work has delivered:

- A new Care Pathway, developed with frontline and wider SAHSCP staff, with a single point of contact, consistent assessment and review, and presumption of reablement at every stage before palliative care
- Development of a new organisational structure for CAH services internally, building on the redesigned Care Pathway
- Determination of a permanent staff establishment for CAH
- Guidance on a high-level roadmap for implementing the changes set out in the report
- Considerations on management information and supporting systems implementation for CAH locally.

The next key step is consultation with Trade Unions, staff and service users.

**The Board noted the programme of activity now in progress in relation to the Review of Care at Home.**

## **11. Health and Care Governance Arrangements**

A report was submitted (circulated) ([link attached](#)) by the Director of Health and Social Care requesting members endorse the revised Terms of Reference for the Health and Care Governance Group.

The integration Scheme requires the NHS Board and Council to create this Group to provide the NHS Board, Council and IJB with the following assurance:

- Provides assurance to the IJB, the Council and NHS, via the Chief Officer, that the Professional standards of staff working in Integrated Services are maintained and that appropriate professional leadership is in place.
- Reviews significant and adverse events and ensures learning is applied.
- Supports staff in continuously improving the quality and safety of care.
- Ensures that service user/patient views on their health and care experiences are actively sought and listened to by services.

Different functions of the Partnership will require different elements of governance. It is

proposed that a progressive approach is taken to the delivery of an effective governance framework, as we gradually develop the building blocks or structures to oversee this work and provide assurance to members of the Board.

The group membership was discussed. Andrew Moore clarified 2 public representatives would be invited. It was agreed that 3.2 be changed to “at least six registered professionals will constitute a Quorum” and 7.3 amended to “Oversee the work of relevant Partnership Health and Care.....”

**The Board agreed to endorse the revised Terms of Reference subject to the two changes mentioned above.**

## **12. Health Improvement Strategies**

A report was submitted (circulated) ([link attached](#)) by the Director of Public Health requesting members review the progress being made with health improvement strategies and action plans and consider how the Partnership can contribute to their ongoing implementation.

The overarching Health Improvement Strategies paper brings together and provides an update on all Ayrshire & Arran’s current Health Improvement Strategies/Action plans. There are multiple strategies and action plans working together to protect and improve the health and well-being of the population and reduce inequalities through advocacy, prevention and anticipatory care and includes key messages.

It was acknowledged that the nature of health and health inequalities requires a range of different approaches. Various strategies currently in place were discussed and the Board agreed that a 2 hour workshop dedicated to Health Improvement be arranged which would facilitate members with a broad overview of all Ayrshire & Arran current Health Improvement Strategies/Action Plans.

**The Board noted the contents of the report overview and agreed that a future 2 hour workshop be arranged.**

## **13 A National Clinical Strategy for Scotland**

A report was submitted (circulated) ([link attached](#)) by the Director of Health and Social Care requesting members note the contents of this report and of the publication of the strategy document.

The Director encouraged members of the Board to read the full report on ‘A National Clinical Strategy for Scotland’. This report provides significant opportunities for areas of change in healthcare in relation to Social Care. The strategy will be available to Strategic Planning Advisory Group and to Locality Planning Groups for consideration and comment.

There is also a Care Hackathon scheduled to take place on 29/30 April in Central Glasgow to develop innovative solutions that deliver the right care, in the right place, by the right people, at the right time, for people in Scotland. The event will take a creative, person centred approach. It was agreed that the flier be circulated to members of the Board for interest.

**The Board noted the report on ‘A National Clinical Strategy for Scotland’.**

#### 14. Realistic Medicine

A report was submitted (circulated) ([link attached](#)) by the Director of Health and Social Care requesting members (1) note the contents of the report and (2) note the CMO's invitation to engage in debate on the messages from the annual report summarised in Appendix 1.

The proposal in the report refers to the Chief Medical Officer (CMO) inviting doctors to lead a debate with the public and politicians on 'Realistic Medicine' which should be based on:

- Shared decision making
- A personalised approach to care
- Reducing harm and waste
- Reducing unnecessary variation in practice and outcomes
- Manage risk more effectively: and
- Encourage improvement and innovation across the system

Discussion should focus around the 'Realistic Medicine' infographic (Appendix 1).

**The Board noted the (1) contents of the report and (2) noted the CMO's invitation to engage in debate on the messages form the annual report summarised in Appendix 1.**

#### 15. Branding Proposals

A presentation of the proposed branding material to be used by South Ayrshire Health and Social Care Partnership was projected on the screen for comment.

**The Board agreed the Branding Proposals and the Senior Manager will now take forward.**

#### 16. Any Other Business

**Hugh Miller requested a copy of the Self Evaluation document for the Children's Services inspection – Tim to reflect on whether this will be a public document.**

**Tim agreed to resend training analysis needs out.**

As there were no further matters to discuss, the meeting closed at 3.55pm.

#### 17. Date of Next Meeting

The next meeting will take place on 20 April 2016 and members are asked to make themselves available from 2pm.