

Minute of Integration Joint Board Meeting

Date: Wednesday 12th September 2018

Time: 2pm

Place: County Hall, County Buildings, Wellington Square, Ayr

Present

Stewart Donnelly (Chair)
Councillor Douglas Campbell
Councillor Brian McGinley
Councillor Hugh Hunter
Councillor William Grant
Margaret Anderson
Hugh Millar, Representative Member - NHS Public Involvement Network
Irene McCurdie, Representative Member – South Ayrshire Council Staff Side
Lynn Anderson, VASA Development Manager, Depute Representative Member – 3rd Sector

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)
Rob Whiteford, Chief Finance Officer
Dr Kessar Khaliq, Clinical Director
Dr Chaitanya Mudunuri, Stakeholder General Practitioner
Elaine Hill, Lead Allied Health Professional Advisor
Catriona Caves, Head of Regulatory Services, South Ayrshire Council
Karen Briggs, Service Lead – Legal and Licensing, South Ayrshire Council
Marie Keirs, Principal Accountant
Phil White, Partnership Facilitator
Ruth Campbell, Consultant Dietitian in Public Health Nutrition
Jayne Miller, Senior Manager, Children's Health Services
Elaine Savory, Equality and Diversity Adviser, NHS
Frank McMenemy, Senior Manager - Sensory Impairment & Learning Disability
Lynne McNiven, Interim Director of Public Health & Child Health Commissioner
Lynn Campbell, Senior Clerical Assistant
Laura Conaghan, Administrative Assistant

1. Apologies for Absence

Apologies for absence were received on behalf of Lesley Bowie, Claire Gilmore, Dr Crawford McGuffie and Rosemary Robertson.

2. Declarations of Interest

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Minute of Previous Meeting

The minute of the meeting held on 27th June 2018 ([previously circulated](#)) was approved by the Board.

4. Matters Arising

A paper was submitted ([previously circulated](#)) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Access to Information and Information Management – The New Digital Strategy has now been published and a briefing session was held prior to today's meeting regarding this.

Budget Monitoring Report for Period 7 – Work remains ongoing in relation to the consideration of a nurse bank for SA HSCP. An update will be provided on 10th October 2018.

Technology Enabled Care Strategy – This matter will now be considered under the New Digital Strategy.

Pan-Ayrshire Community Phlebotomy Service – An update report was presented at today's meeting.

Pan-Ayrshire Psychology Review – An interim report was provided at the meeting on the 27th June 2018 ([Appendix 1](#)) with a full update due to be submitted on 10th October, 2018.

Strategic Risk Register – An updated register will be submitted on 10th October 2018.

2018-19 Budget Update – An update was provided at today's meeting.

Red Cross Report – The Red Cross Home from Hospital Service will receive continued funding once the budget for 2018/19 has been agreed.

Preventing Drug Related Deaths: A Framework for Ayrshire & Arran – An update report is to be provided on an annual basis. An update report will be submitted in May 2019.

Annual Performance Report 2017/18 – An updated report will be submitted at today's meeting.

Strategic Planning, Commissioning and Delivery of Health and Social Care Services – An updated report on the progress of the proposals contained within the original paper will be submitted to the Board in December 2018.

5. Change of Name: Criminal Justice

The Chief Officer asked the Board to note the name change of Criminal Justice Services to Justice Services.

The Board agreed to note the name change of the Service.

6. Annual Performance Report 2017/18

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) enclosing an updated version of the Annual Performance Report for 2017/18.

The Director advised that this report seeks homologation from the Board of the decision on the 27th June, 2018 to delegate authority to the Chair of the Integration Joint Board and the Chief Officer to publish the 2017-18 South Ayrshire Health and Social Care Partnership Annual Performance Report by the due date of 31st July, 2018. The updated report contains information that was not available at the original publication date.

The Integration Joint Board agreed to homologate of the decision of the Chair and Chief Officer to publish the first edition of the 2017-18 South Ayrshire Health and Social Care Partnership Annual Performance Report by the due date and approves the final version of the document as attached at [Appendix 1](#) for publication.

7. Financial Monitoring Report

A report was submitted by the Chief Finance Officer ([copy enclosed](#)) on the projected financial out-turn of the IJB Integrated Budget for 2018/19.

The Chief Finance Officer gave a brief overview of the report and highlighted that there is a projected overspend of £4m at the end of the financial year.

The Chief Finance Officer stated that the budget for external care home places in 2018/19 will fund 879 placements, however, as reported at the meeting of the Board held 27th June, 2018, there was 932 placements being funded giving rise to an overspend. Since the meeting in June, this has reduced to 922 placements, nevertheless there is still a projected overspend of £800k. The Chief Finance Officer added that due to extra service pressures on internal care at home placements, there is a projected overspend of £400k. In addition, Mr Whiteford reported that external care at home packages for older people are projected to overspend by £700k given the significant increase in demand.

The Chief Finance Officer explained that overspends in relation to secure and residential placements for vulnerable children are projected at £1.8m by 31st March, 2019. Mr Whiteford added that the current care packages in place for the Children's Disability Service, are projected to overspend of £200k. The Chief Officer confirmed that there is ongoing work throughout the service to review external placements.

NHS Ayrshire and Arran propose to reduce the amount delegated to the IJB by £0.259 million. This is for workforce savings included in the Health Board financial plan. At the time of budget setting it was intended to deliver savings across the Health Board through a centralised Workforce Scrutiny Group, which exercised control over the recruitment of specific posts, including those in the Health and Social Care Partnership. The proposal is to allocate the £0.259 million savings target to the Health and Social Care Partnership.

The Chief Finance Officer confirmed that when the budget was set for 2018/19, there was a requirement for £3.3m of efficiencies to be made through the HSCP. The Chief Officer confirmed, in the circumstances, that a budget recovery plan is required and, at present, all non-essential spend has been halted.

Councillor Hunter queried if managers and budget holders are financially trained. The Chief Officer emphasised that all financial implications are understood, however, so are the needs of the people of South Ayrshire.

After discussion, the Board agreed to (1) note the projection of a £4m overspend for 2018/19; (2) note the reasons for the projected overspend; (3) note the forecast is based on current levels of demand; (4) authorise a reduction of £259k in the budget for services delivered through NHS Ayrshire & Arran; and (5) note the requirement for a budget recovery plan.

8. Care at Home Commissioning Plan

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) seeking approval of the finalised Draft Commissioning Plan for externally provided Care at Home Services.

It was noted that South Ayrshire Care at Home Services provided to residents are delivered through a combination of internal and external providers. Reablement services are used to help people regain their independence and to reduce the reliance on Care at Home Services. The Chief Officer advised, if the Commissioning Plan is agreed and the necessary funding is in place, that a tendering process will begin in the near future. A rate of £15.84 per hour will be paid during the 2018/19 financial year. This rate will increase annually in accordance with increases in the Scottish Living Wage and to take account of other inflationary pressures.

Councillor Campbell asked if there would be organisation of the work on a geographical basis. The Chief Officer confirmed that, at present, providers are scattered throughout South Ayrshire, however, it is hoped that the retendering process will provide an opportunity for the distribution of work to be reassessed.

Ms Anderson questioned if there would be an opportunity for work done by different providers to be amalgamated for certain households. The Chief Officer explained, due

to the different care needs often found within a household, that it would not be unusual for different providers to attend.

The Board agreed to (1) approve the Commissioning Plan for externally sourced Care at Home Services, which will be contracted through South Ayrshire Council; and (2) direct South Ayrshire Council to procure the services contained in the Commissioning Plan in pursuit of IJB Strategic Objectives as set out in the 2018-21 Strategic Plan.

9. Pan-Ayrshire Community Phlebotomy Service

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) on the progress made on the establishment of the new Ayrshire-wide Community Phlebotomy Service.

Mr White explained that a previous report had been submitted to the Integration Joint Board in October 2017, requesting support for a Ayrshire-wide Phlebotomy service, which was agreed. It had been agreed that this Service would undertake all secondary care community phlebotomy requests and provide a person centred localised service. The Service went live on 15th August 2018, for renal patients only.

Mr White advised that there have been six clinic sites confirmed in South Ayrshire, with additional sites under consideration. Phlebotomy and Administration staff have been recruited and trained to allow for the further roll-out of the service. A further progress update will be provided to the Board in March 2019.

The Board agreed to note (1) the progression of the Ayrshire-wide Community Phlebotomy Service; and (2) that it will receive a further update report in March, 2019.

10. Breastfeeding - Working with Communities

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) on a holistic approach to working with communities in relation to breastfeeding.

Ms Campbell took members of the Board through the contents of the report submitted and advised that there is ongoing work nationwide to promote the benefits of breastfeeding throughout Scotland.

Ms Campbell explained that there are multiple health benefits, both short and long term, for both mothers and their babies. Statistically it has been proven that breastfeeding rates in Scotland are low compared to the rest of the UK, with 18.5% of babies in NHS Ayrshire & Arran being breastfed compared to 30.3% in other parts of the country. Ms Campbell added that although there has been a steady increase in breastfeeding in South Ayrshire, there is a requirement to work to change the current

culture and normalise breastfeeding more within the population. Ms Campbell added that mothers returning from maternity leave should be supported to breastfeed.

Councillor Grant emphasised his support for this and expressed his surprise at the low statistics for South Ayrshire. Ms Anderson added that 50 years ago, breastfeeding was not talked about or promoted in the way that it is now and this change in attitude should help improve the current position.

Ms Miller noted that visits will be made to expectant mothers to seek information on their feeding intentions. Ms Miller indicated that it would be beneficial for a Councillor to become a champion for this cause.

Councillor Hunter asked for this information to be presented to locality planning groups and noted that all Councillors should promote and champion this.

The Board agreed to note the current work and future plans to improve breastfeeding rates in South Ayrshire and confirmed the opportunity for strategic level support for this work.

11. South Ayrshire Dementia Strategy 2018-23

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) seeking IJB approval of this new strategy document.

Mr White gave a brief overview of the report and advised that consultation on the Strategy is now complete. The Partnership Facilitator highlighted the Strategic Outcomes detailed in Section 4.3 to the Board and advised that on-going work would be designed to deliver progress against these outcomes.

It had been noted through the consultation exercise that more choice and control for people living with dementia would be beneficial.

Mr White explained that there is work ongoing to promote and develop dementia friendly communities in South Ayrshire. The Partnership Facilitator confirmed that there will be a formal launch of the Strategy in October 2018.

Mr Miller stated that he felt that there is not a great amount of detail in the strategy about how the progress of dementia is monitored in people. Mr White explained that these responsibilities will remain with GPs, who work closely with families, care providers and the person concerned.

Councillor Hunter added that he would be inclined to review any action plans in relation to early intervention. Mr Eltringham agreed that it would be appropriate to seek to reflect more detailed information in the Implementation Plan on the improvements required by different services to enhance the service provided to people with

dementia. Mr White explained that work is ongoing and the named person is responsible for reporting what work has been done and how personal care plans will continue to be developed.

The Board agreed to approve the Dementia Strategy for 2018-23.

12. Augmentative and Alternative Communication (AAC)

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) on the implementation of legislation relating to the provision of Augmentative and Alternative Communication (AAC) Equipment and Support.

Ms Hill advised that Augmentative and Alternative Communication (AAC) relates to methods used to communicate with people who have little or no speech. Ms Hill noted that residents of South Ayrshire that were identified as requiring alternative methods of communications will be known Speech and Language Therapy.

The Director advised that there is a potential annual cost for AAC in Ayrshire and Arran up to £222k, with the South Partnership having a potential spend of £37k-£70k. In Addition, the Director further advised that these potential costs are an estimate, and that no additional recurrent funding has been made available to meet the potential costs. This matter will be considered as part of the budget process for 2019-20.

The Board agreed to (1) note the update in relation to Part 4 of the Health (Tobacco, Nicotine etc. and Care) (Scotland) Act 2016 Duty to Provide or secure Communication Equipment and Support (Provision of communication equipment) and; (2) note the unsupported potential financial risks associated with this legislation.

13. British Sign Language (BSL) Plan

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) seeking approval of a plan designed to promote and support BSL in South Ayrshire in accordance with the provisions of the British Sign Language (Scotland) Act 2015.

The Chair introduced Elaine Savory, Equality and Diversity Adviser, NHS and Frank McMenemy, Senior Manager - Sensory Impairment & Learning Disability to the meeting.

Mr McMenemy gave the Board a brief overview of the report and advised that the Scottish Parliament passed the British Sign Language (BSL) (Scotland) Act in September 2015 and a National Plan was published with this. It was noted that the Scottish Parliament has requested that local BSL Plans are created and submitted to Parliament by 24th October, 2018.

Ms Savory stated, to ensure that there is consistency across Ayrshire, that it was agreed that all Partnerships would work together to develop the Shared Ayrshire BSL Local Plan. Ms Savory added that Ayrshire College had been included in the development of this Plan. Ms Savory noted that Plan will be submitted to North & East Integration Joint Board's and will then be submitted to the NHS Board at its meeting on 8th October, 2018 for agreement.

Councillor Hunter asked why some timescales throughout the action plan are lengthy. Ms Savory advised that the Ayrshire BSL Local Plan is a 6 year plan.

The Board agreed to (1) note the requirement for public bodies in Scotland to publish a BSL Local Plan every six years, showing how they will promote and support BSL and; (2) approve the Ayrshire Shared British Sign Language Plan, attached as [Appendix 1](#).

14. Ayrshire & Arran Proposal for Action 15 of the National Mental Health Strategy

A report was submitted by the Director of Health and Social Care ([copy enclosed](#)) seeking approval to develop and build capacity in the Mental Health Workforce in line with the national commitments of the Mental Health Strategy.

The Director of Health and Social Care advised that South, East and North Health and Social Care Partnerships are worked together to develop a Mental Health Strategy as requested by the Scottish Government in line with the Action 15 of the National Mental Health Strategy. This strategy agreed to develop a bigger workforce within the Mental Health Services. It was noted that all 3 Ayrshire Partnerships had worked together to appoint additional staff to work within the A&E departments, GP Practices, Police Stations and Prisons. The Pan-Ayrshire Mental Health Strategy was submitted to the Scottish Government by the due date, 31st July 2018. This Strategy is additional to the South Ayrshire Adult Community Mental Health Strategy previously approved by the Board.

The Director stated that all financial implications relating to this Strategy will be monitored on a regular basis due to the change and development in services.

The Board agreed to retrospectively approve of the Strategy and noted its submission to the Scottish Government.

15. The State of Child Health – Adversity is not Destiny

A report was submitted by the Director of Public Health ([copy enclosed](#)) advising that the use of Adverse Childhood Experiences is important in achieving transformational change and upholding the rights of children.

The Chair introduced Lynne McNiven, Interim Director of Public Health & Child Health Commissioner and Jayne Miller, Senior Manager - Children's Health to the Board.

Ms McNiven gave a brief overview of the report provided. She explained that Adverse Childhood Experiences (ACES) can have an impact on an individual and their family both mentally and physically. Ms McNiven added that the Partnership is working alongside the Police, Education Services and Justice Services in the achievement of transformational change. Ms McNiven noted that it key for a child to have a trusted adult in their lives and to have the confidence to talk to them, when necessary.

Ms Miller advised that preventative measures should start with Midwives and carry on through childhood via Education Services. Ms Miller added Midwives and Prenatal Health Professionals are being trained to notice domestic violence within homes, which can impact adversely on a child. Ms Miller emphasised that being trauma informed is key to spotting ACES for some children. Work in relation to being trauma aware is ongoing and will take time.

The Board agreed to (1) note the evidence base surrounding Adverse Childhood Experiences (ACEs) and how this can be used to prevent, identify and mitigate the impact of ACEs within communities; (2) recognise the negative impact ACEs have on health inequalities and health and social outcomes; (3) discuss and agree the wide ranging elements of work necessary to support partners to become more resilient trauma-informed, trauma-sensitive organisations; (4) support the development of a Pan-Ayrshire programme to screen the 'Resilience' documentary at a locality level in North, South and East Ayrshire to complement the proposed Police Scotland/Violence Reduction Unit's programme; (5) endorse the creation of a Pan-Ayrshire ACEs Hub to support the strategic, grassroots and civic development of an ACEs / Trauma informed community of practice across Ayrshire; (6) support local research on the links between ACEs and health service usage; (7) access the Infant, Children and Young People's Transitional Change Programme via the Ayrshire GIRFEC website: <http://girfec-ayrshire.co.uk/>; and (8) note the work undertaken by Partnership services to date.

16. The State of Child Health – Spotlight on Child Poverty and Welfare Reform

A report was submitted by the Director of Public Health ([copy enclosed](#)) on the proposal of Local Authority Partners working collaboratively to develop a Child Poverty Local Action Plan by April 2019.

Ms McNiven gave the Board a detailed overview of the report and highlighted that in Ayrshire, 35% of children live in poverty. Ms Niven noted that there are a number of potential risks relating to children born into poverty, including poor development, higher rates of hospitalisation and a shorter life expectancy. Ms McNiven informed the Board that a Child Poverty Local Action Plan was required by NHS Ayrshire & Arran as of April 2018. This gave the Partnership the opportunity to work collectively to alleviate

the potential effects of child poverty in Ayrshire. Staff within Education Services, Social Work and Health are encouraged to work together and to continue to share ideas and positive outcomes.

Ms McNiven explained that David Burns an Executive Manager in South Ayrshire Council will be leading on this work in South Ayrshire and will report back to the Scottish Government in the first quarter of 2019.

The Board agreed (1) that NHS Ayrshire & Arran has a role to play in mitigating the effects of poverty on the health and wellbeing of children in Ayrshire and Arran by working with partners in local authorities, and HSCPs, Elected Members, Non-executive Directors, Police, Fire and Rescue, Third Sector organisations and others; (2) that supporting staff to understand the impact of poverty on children's outcomes and encouraging services to be more poverty-sensitive can improve poorer children's experience of the NHS and result in better health and social outcomes; (3) that efforts to mitigate child poverty by NHS services and those of partner agencies will contribute to reducing health inequalities in Ayrshire and Arran; (4) the development of Child Poverty Action Plans jointly with local authority partners; and (5) the Welfare Reform Pathway for use by staff and partners across Ayrshire and Arran.

17. GP Partnership Forum

The minutes of the meeting of the GP Partnership Forum held on 29th March 2018 were submitted ([previously circulated](#)) by the Director of Health and Social Care Partnership for noting by the IJB.

18. South Ayrshire Area Partnership Forum

The minutes of the meeting of the South Ayrshire Area Partnership Forum held on 17th May 2018 were submitted ([previously circulated](#)) by the Director of Health and Social Care Partnership for noting by the IJB.

19. Strategic Planning Advisory Group

The minutes of the meeting of the Strategic Planning Advisory Group held on 6th June 2018 were submitted ([previously circulated](#)) by the Director of Health and Social Care Partnership for noting by the IJB.

20. Any Other Business

As there were no further matters to discuss, the meeting closed at 4.50pm.

21. Date of Next Meeting



south ayrshire
health & social care
partnership

Minute

2.00pm on Wednesday 14th November 2018 within Eglinton House, Ailsa Hospital,
Dalmellington Road, Ayr, KA6 6AB.