

Minute of Integration Joint Board Meeting

Date: Wednesday 9th October 2019

Time: 2.00pm

Place: Maybole Committee Room, County Buildings, Ayr

Present

Brian McGinley (Chair)
Lesley Bowie
Margaret Anderson
Councillor Julie Dettbarn
Councillor William Grant
Councillor Hugh Hunter
Ewing Hope
Hugh Millar, Representative Member – NHS Public Involvement Network
Karen Hedge, Independent Sector Representative Member

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)
Rob Whiteford, Chief Finance Officer
Elaine Hill, Lead Allied Health Professional Advisor
Rosemary Robertson, Nursing Advisor
Marie Keirs, Finance Team Co-ordinator, SAC
Jim Lyon, Interim Chief Social Work Officer
Phil White, Partnership Facilitator
Irene McCurdie, Representative Member – Council Trades Unions
Marie Oliver, VASA
Russell Scott, Senior Programme Manager (Transformation and Sustainability), NHS
Lynn Campbell, Administration Assistant

Chair - Councillor Brian McGinley in the Chair.

1. Apologies for Absence

Apologies for absence were received on behalf of Linda Semple, Billy Cooper, Joy Tomlinson and Susan Dodd.

2. Declarations of Interest

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Minute of the Previous Meetings

The minute of the meeting held on 4th September 2019 (previously circulated) was approved by the Board.

4. Matters Arising

A paper was submitted (previously circulated) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Preventing Drug Related Deaths: A Framework for Ayrshire & Arran - Update report to be submitted to the Board in December.

Integration of the Contracts and Commissioning Team to the Council's Procurement Service - The review exercise is now complete. See agenda item 8.

Significant Case Review

Update reports on implementation of Action Plan arising from Review to be reported to future meetings of the Board.

Financial Management Report as at 31st July 2019 – report to be submitted to the Board in November.

Appointment of IJB Chair and Vice-Chair

Following discussion with the nominated representatives, Ms M Oliver withdrew from the process. Mr B Cooper has agreed to serve on the Performance and Audit Committee.

5. Records Management Plan

A report was submitted (previously circulated) by the Chief Finance Officer to update the Board on the status of the Records Management Plan.

It was noted that the IJB at its meeting on 13th February, 2019 agreed to submit its Records Management Plan and supporting evidence to the Keeper of the Records.

The Chief Officer reported that The Keeper of the Records of Scotland has written to confirm they are pleased to be able to agree the Records Management Plan arrangements in place for South Ayrshire Integration Joint Board. The Record Management Plan has been published on the IJB website as a measure of good practise.

The Integration Joint Board noted the Records Management Plan has been agreed by the Keeper of the Records of Scotland.

6. Charging for Day Care Services

A report was submitted (previously circulated) by the Chief Officer seeking approval to proceed with the proposal to implement a charge for Older People's Day Services and to ask the IJB agree to issue direction to South Ayrshire Council to implement the decision.

The consultation exercise with stakeholders has now concluded, reporting that 59% of those who completed the survey were happy to pay for a charge for day services. The findings of the consultation can be found in [appendix 1](#).

The proposed date of implementing the charge is the 11th November 2019.

It was recommended that the IJB proceed with a flat rate daily charge of £10, this would not be means tested.

The Budget Working Group proposed that charges for Adult Day Services be postponed until 2020-21 following the decision to close Kyle Day Service in Ayr.

The Integration Joint Board (1) agreed to proceed with the proposal to implement a charge for Older People's Day Services in 2019-20; and (2) to issue a Direction to South Ayrshire Council to implement its decision.

7. Review of Commissioning and Procurement Functions

A report was submitted (previously circulated) by the Chief Officer advising the Board of the completion of the review exercise on the potential transfer of staffing resources from the HSCP Contract and Commissioning Team to the Council's Procurement Service.

The Chief Officer advised the Board the review exercise was now complete and the recommendation is to transfer one Contract and Commissioning Officer to South Ayrshire Council's Procurement service as of 1st January 2020. The procurement service will become responsible for HSCP contract monitoring.

The Contract and Commissioning posts are funded by the IJB therefore the Board are required to approve for the transfer of funding associated with the post, to the Council.

The Board noted that an update would be provided after 3 months however also requested that a review was also provided at 9 months.

Mrs McCurdie highlighted concern that the Contract and Commissioning Officers concerned were not involved in any discussions as part of the review exercise.

Discussion followed regarding concerns of re-grading, T. Eltringham advised he is not aware of this.

The Board agreed to approve (1) the recommendation from the Review Team to transfer one Contract and Commissioning Officer from 1st January, 2020 to the Council's Contract and Commissioning Team to be part of the administration of the bespoke Contract and Supplier management Process for Social Care Contracts; (2) the transfer of £14,684 in 2019-20 and £58,736 in a full year from the Integrated Budget to South Ayrshire Council as part of the transfer; and (3) the issuing of a Direction to South Ayrshire Council to give practical effect to these new arrangements.

8. Annual Performance Report for 2018/19

A report was submitted (previously circulated) enclosing the draft Annual Performance Report for 2018-19 for approval of the Board.

The Chief Officer commented that the report evidences lots of good working by the Partnership, for example:- trends within ADP show deterioration in alcohol and drug misuse, the new supported accommodation for Learning Disability Service users is expected to open in the next few weeks, further accommodation opportunities are anticipated moving forward. An improvement in response rate within Adult Protection was noted. The number of Looked After Children has fallen, significant work was undertaken by Children and Families colleagues.

Ms Oliver requested that the 3rd Sector reporting have a larger section in the annual report moving forward.

Mr Miller highlighted the difference in securing free school meals within the different local authorities and questioned whether the IJB could write to the Council requesting an update on this area. Councillor Grant confirmed the Council are interested in implementing an auto-enrolling scheme for free school meals and clothing grants and agreed to feedback any information to Mr Miller and the Board.

Mrs Bowie commented the annual report provided good information, however questioned the cause of the number of young adult deaths. Mr White commented a new strategy is being developed by Community Planning Partners and anticipates that this is an area they will investigate.

Discussion followed surrounding delayed discharges and the targets set by the HSCP. Mr Eltringham assured the Board that Mr McClean, Head of Community Health and Care Services and his teams are working extremely hard to develop

services and make them more efficient with the support of the Chief Executive of NHS and the Director of Acute Services.

The Chair recognised the relationship between health and poverty and questioned how this can be tackled moving forward to improve the lives of South Ayrshire residents.

The Integration Joint Board approved the Annual Performance report and agreed that it could be distributed to stakeholders.

9. HARP Report

A report was submitted (previously circulated) by the Director of Health and Social Care to provide the Board with an overview of the positive impact of the Healthy and Active Rehabilitation Programme (HARP) on the people living in South Ayrshire who are affected by multiple long term conditions.

Mrs Hill explained that the service was designed for people with multiple morbidity, looking at their goals and to reduce their health risks. Referrals can be made by G,P's or individuals can self-refer to the programme. The programme uses a 4 tier system approach to rehabilitation ranging from walking groups at tier 1 through to cardiac rehabilitation programmes at tier 4. The number of referrals received by the HARP programme are increasing, there was 511 exercise classes held for tier 3 participants alone between July 2018 – June 2019.

Following an evaluation period it was noted that positive improvements in participant's health have been identified.

Feedback received from participants has been very positive with many returning to volunteer.

Conversations have taken place with Ayrshire College to develop training courses that will provide students with an opportunity to gain qualifications around exercising and assisting people living with multiple morbidity.

Mr White highlighted South Ayrshire Life (a Tier 1 activity) was recently recognised by winning an award at Scottish Parliament. The Board acknowledged the good work being done and thanked Mrs Hill for presenting the report.

The Integration Joint Board (1) noted the findings from the evaluation of the HARP programme and the positive impact it has on people affected by multiple long term conditions; (2) acknowledged the recommendations from

the report which are , to continue to support the provision of HARP Tier 2/3, further refine linkages with local communities and services to ensure widest possible opportunities for the people of South Ayrshire with long term conditions to improve their health, work with Ayrshire College to ensure the local workforce is developed in line with the needs of this population, and expand the volunteering opportunities for individuals with long term conditions.

10. 2018-19 ADP Annual Report

A report was submitted (previously circulated) by the Chief Social Work Officer to present the Alcohol and Drug Partnership (ADP) Annual Report 2018-2019 to the Board.

Miss Murfet advised the Board the Annual Report focuses on the eight strategic priority areas; Prevention & Early Intervention, Trauma Informed Support, Strength in Recovery, Alcohol and Drug Related Deaths, Young People, Families and Carers, Communities, and Support and Services. The report highlights areas of new work being undertaken as well continuing to develop prevention, early intervention and self-management approaches.

Acknowledgement was made that individuals continue to lose their lives to drugs and alcohol, and admissions to hospital in South Ayrshire is currently higher than the Scottish average.

When questioned how outcomes were measured, Miss Murfet advised a new data recording system is being developed and it is anticipated that personal outcomes can be recorded within it.

The Chair commented that he was encouraged that processes are being implemented to look areas where improvements can be made, noting thanks for the work that has been undertaken.

The Integration Joint Board approved the ADP Annual Report 2018 – 2019.

11. Caring for Ayrshire – Project Initiation Document

A report was submitted (previously circulated) by the Director of Health and Social Care seeking approval from the Board of the Caring for Ayrshire – Project Initiation Document (PID) along with the associated governance structure being put in place.

Mr Russell advised that the PID document was developed to inform the Caring for Ayrshire Board on the aims and objectives in redesigning the way health, social care and well-being services are delivered across Ayrshire over a 10 year strategic direction. The PID was endorsed by the Integrated Governance Committee on 18

September 2019 and the Caring for Ayrshire Programme Board on 19 September 2019. Mr Scott advised that it has been highlighted for the programme to be successful the South Ayrshire Health and Social Care Partnership will be required to have a role in terms of governance.

The Director of Health and Social Care advised the partnership is fully engaged with the programme, noting that J. Burns intends to hold a members briefing session. Mr Scott acknowledged that this was an ambitious piece of work but commented that the Scottish Government have shown some interest. Councillor Hunter agreed that Councillors would benefit from attending any briefings any workshops being held.

Mr Scott confirmed to Mr Miller that South Ayrshire is the first area to be commissioned and the initiative was brought forward from the Health Board.

Following discussions around engagement with clinicians and the public the Chair commented that opportunities have been missed, discussions should have been held with the Community Planning Board in the first instance. It was noted that the branding requires to a joint approach as currently the PID is being perceived as being implemented by the Health Board only.

The Integration Joint Board (1) approved the Caring for Ayrshire Programme – Project Initiation Document (PID); (2) accepted South Ayrshire health and Social Care Partnership have a significant role within the programme; and (3) approved the governance structure and supporting processes contained within the PID. The Board recommended further discussions between partners would be appropriate.

12. Performance and Audit Committee

The minutes of the meeting of the Performance and Audit Committee held on 7 June 2019 were submitted (previously circulated) by the Director of Health and Social Care for noting by the IJB.

13. Strategic Planning Advisory Group

The minutes of the meeting of the Strategic Planning Advisory Group held on 4 June 2019 were submitted (previously circulated) by the Director of Health and Social Care for noting by the IJB.

14. Any other Business

Mrs Bowie enquired as to whether there was any update on the Senior Manager, Planning & Performance vacancy, which has implications on the IJB. The Director of Health and Social Care advised it is anticipated that the post will be recruited at the end of the month, however the Chief Social Work Officer and Chief Finance

Officer post are required to filled first. A report is being presented to the next Leadership Panel.

Mr Lyon thanked elected members for their contribution to the recent public engagement advising the Annual Chief Social Work Officer report will be brought before the IJB once it has been to Council.

15. Date of Next Meeting

Wednesday, 9th October, 2019 at 2pm, in County Hall, County Buildings, Wellington Square, Ayr.

The meeting closed at 4.05pm.