

Minute of Integration Joint Board Meeting

Date: Wednesday 4th September 2019

Time: 3.15pm

Place: County Hall, County Buildings, Ayr

Present

Linda Semple (Vice Chair)

Stewart Donnelly

Lesley Bowie

Margaret Anderson

Councillor Julie Dettbarn

Councillor William Grant

Councillor Hugh Hunter

Hugh Millar, Representative Member – NHS Public Involvement Network

Karen Hedge, Independent Sector Representative Member

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)

Rob Whiteford, Chief Finance Officer

Elaine Hill, Lead Allied Health Professional Advisor

Marie Keirs, Finance Team Co-ordinator, SAC

Mark Inglis, Head of Children's Health, Care and Justice Services

Jim Lyon, Interim Chief Social Work Officer

Phil White, Partnership Facilitator

Pat Kenny, External Auditor, Deloitte

Billy Cooper, Representative Member – Council Trades Unions

Catriona Caves, Standards Officer

Susan Dodd, Representative Member for Carers

Linda West, VASA

Lesley Reid, Health Improvement Lead, Public Health

Lynn Campbell, Administration Assistant

Linda Semple in the Chair.

1. Apologies for Absence

Apologies for absence were received on behalf of Councillor Brian McGinley, Dr Chaitanya Mudunuri, Dr Crawford McGuffie, and Rosemary Robertson.

2. **Declarations of Interest**

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. **Minute of the Previous Meetings**

The minute of the meeting held on 26th June 2019 (previously circulated) was approved by the Board subject to Mrs Bowie highlighting on page 1 the following correction: 'Lesley Bowie (Vice Chair)' should read 'Linda Semple (Vice Chair)'. The minute of the meeting held on 5th July 2019 was approved by the Board.

4. **Matters Arising**

A paper was submitted (previously circulated) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Preventing Drug Related Deaths: A Framework for Ayrshire & Arran - Update report to be submitted to the Board in October.

Strategic Planning, Commissioning and Delivery of Health and Social Care Services
Now superseded by the MSG Action Plan. Will be discussed under agenda item 8.
Care at Home Commissioning Plan

As a result of management action taken, the commissioning process has now started and it is expected that a new framework contract for externally sourced care at home services will be in place for 1st April, 2020.

Integration of the Contracts and Commissioning Team to the Council's Procurement Service - The review exercise is nearing completion and it is expected that a report will be submitted to IJB and Council Leadership Panel in October, 2019.

MSG: Review of Progress with Integration of Health and Social Care – the Board to receive an update on progress of improvement activity locally as at 30th September, 2019.

Significant Case Review

Update reports on implementation of Action Plan arising from Review to be reported to future meetings of the Board.

Appointment of IJB Chair and Vice-Chair

Updated terms of reference for IJB Performance and Audit Committee as agreed by the Board now published on the website.

5. **Financial Management Report as at 31st July, 2019**

A report was submitted (previously circulated) by the Chief Finance Officer to advise the Board of the financial position for the four months to 31st July, 2019 and to provide a projection for the remainder of the financial year..

The Chief Finance Officer advised that Community Care and Health is forecast to overspend by £0.938 million. Of this, it is anticipated that Older People Services will overspend by £0.168 million, contributing to this is internal Care at Home target hours for service delivery not being met, Biggart Hospital continues to experience underlying issues in relation to delayed discharges and high sickness levels. Mr McClean advised 12 beds are being closed at Biggart which will reduce the number of agency staff being used. The preparation of plans to consider how best to invest winter planning monies in community services is underway. District Nursing continues to rely on supplementary staff, however, Mr McClean advised he has reviewed the current position with the District Nursing Team and is developing proposals which will see less use of bank and agency staff.

Children and Criminal Justice Services are forecast to overspend by £0.672 million at the financial year-end and the Chief Officer commented that his figure is a considerable improvement on the previous year. Mr Inglis reported that weekly meetings are being held with Service Managers to consider ways to reduce the number of placements.

Mental Health Services are forecast to underspend by £1.153 million, this is a result of a reduction in the number of high cost care packages.

The Payroll Management Target has proven to be challenging and will continue to be monitored throughout the year.

Discussion followed as the Board recognised that further information is required around planned expenditure and income in the current year. The Chief Officer stated that the IJB Budget Working Group has been very beneficial tool in terms of budget planning, monitoring and assurance and the Board agreed it would be helpful, in terms of governance, to receive feedback from these meetings.

Councillor Hunter enquired as to whether an update on the letters sent to the Chief Executive in relation to the repayment of the temporary funding is available. The Chief Officer confirmed that the Chief Executive will report on this to the Council's Leadership Panel in September and that the outcome from this meeting will be reported to the IJB for further consideration.

The Integration Joint Board (1) noted the projected overspend of £0.8 million; (2) noted the improvement compared with 2018/19; and (3) agreed to look at further options being developed to ensure future financial balance.

6. Audited Annual Accounts for 2018-19 and External Audit Report

A report was submitted (previously circulated) by the Chief Finance Officer seeking approval of the Audited Annual Accounts for 2018-19 and asking the Board to consider the report from the External Auditor, Messrs Deloitte.

The Chief Finance Officer informed the Board the Accounts and External Auditors Report had been recently discussed at a meeting of the Performance and Audit Committee on 23rd August 2019 and that the Committee had agreed to recommend to the Board that it approve the Audited Annual Accounts at today's meeting.

Mr Whiteford re-iterated the 'break-even' position was a result of being granted a loan of funds from South Ayrshire Council. It was acknowledged the aspects of the accounts could be improved upon in future years and that this could be achieved with better planning.

Mr Kenny commented that the accounts are a fair representation and agreed that the narrative to support the figures could be improved upon as indicated within the recommendations of the Audit report.

Ms Semple commented that the report from the Auditors was very useful and encouraged those who had not read it to do so.

The Integration Joint Board (1) noted that the Audited Accounts and Management Representation Letter for 2018-19 and the report from the External Auditor have been considered and where appropriate, scrutinised by the IJB Performance and Audit Committee; (2) approved the Audited Annual Accounts and Management Representation Letter for 2018-19; and (3) noted the report from the External Auditor, Messrs Deloitte.

7. Appointment of Members to the IJB Performance and Audit Committee

A report was submitted (previously circulated) by the Chief Officer advising the Board of the expressions of interest received from Voting Members and Representative Members to serve on the IJB Performance and Audit Committee; and to ask the Board to agree appointments to the Committee to fill two vacant positions.

Interest was expressed from both Councillor Hunter and Councillor Grant for the Voting Member position on the Committee and following a brief discussion, Councillor Hunter agreed to stand down thus allowing the position to be filled by Councillor Grant.

The Chief Officer advised 3 Representative Members, Susan Dodd, Billy Cooper and Marie Oliver had expressed interest in the other vacant position. Mrs Dodd confirmed she would be happy to withdraw. The Chief Officer proposed that he

would have discussions with the two remaining interested parties to determine who should serve and report back at the next meeting.

The Board agreed to appoint Councillor Grant to the Performance and Audit Committee and agreed that the Chief Officer should have further discussion with the two Representative Members to agree who will serve and report back on this to the next meeting.

8. MSG Action Plan

A report was submitted (previously circulated) enclosing the proposed Action Plan compiled following submission of the MSG Self-Evaluation Template to the Scottish Government on local progress on the integration of health and social care in South Ayrshire; and to seek homologation of the decision by the Chief Officer to submit the Action Plan to the Scottish Government by the due date of 23rd August 2019.

Mr Eltringham reported that the Action Plan had been discussed at the last three-way meeting where minor changes had been agreed prior to its submission to Government.

The Integration Joint Board (1) approved the Action Plan; (2) agreed to homologate the decision of the Chief Officer to submit this to the Scottish Government by the due date; and (3) agreed to remit the Action Plan to South Ayrshire Council and the NHS Ayrshire and Arran Health Board for consideration through their governance processes.

9. Any Other Business

Mr Cooper enquired as to whether any formal decision has been made regarding the closure of Kyle Day Centre. Mr Eltringham advised discussions are currently ongoing, however, it is anticipated that the service will end at Kyle and be commissioned in alternative ways.

Ms Semple thanked David Williams, Scottish Government, Mr Eltringham, Mr McClean and Mr Inglis for their presentations at the joint IJB/Leadership Panel Workshop.

The Board acknowledged this would be the last meeting that Stewart Donnelly the former Chair would attend. The Board thanked Mr Donnelly for his support over the years and wished him well in his retirement.

10. Date of Next Meeting



south ayrshire
health & social care
partnership

Minute

Wednesday, 9th October, 2019 at 2pm, in County Hall, County Buildings, Wellington Square, Ayr.

The meeting closed at 4.30pm.