

Minute of Integration Joint Board Meeting

Date: Thursday 16th May 2019

Time: 2pm

Place: Elgin House Meeting Room, Ailsa Hospital, Ayr

Present

Stewart Donnelly (Chair)
Councillor Brian McGinley (Vice-Chair)
Margaret Anderson
Lesley Bowie
Councillor Julie Dettbarn
Councillor William Grant
Councillor Hugh Hunter
Linda Semple
Hugh Millar, Representative Member – NHS Public Involvement Network
Chaitanta Munduri, Stakeholder G.P
Joy Tomlinson, Interim Director of Public Health
Billy Cooper, Unison Representative
Karen Hedge, Independent Sector Representative

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)
Rob Whiteford, Chief Finance Officer
Jim Lyon, Interim Chief Social Work Officer
Catriona Caves, IJB Standards Officer
Phil White, Partnership Facilitator
Janet Davies, Psychological Services, North Ayrshire HSCP
James Andrew, Organisational Development Co-ordinator, South Ayrshire Council
Gillian Farrell, Service Lead Organisational Development, South Ayrshire Council
Steven Kelly, Team Leader, SDS
Lynn Campbell, Senior Clerical Officer

Stewart Donnelly in the Chair.

1. Apologies for Absence

Apologies for absence were received on behalf of Susan Dodd, Rosemary Robertson, Marie Oliver, and Dr Crawford McGuffie.

2. **Declarations of Interest**

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life –Code of Conduct for Members of Devolved Public Bodies.

3. **Minute of Previous Meeting**

The minute of the meeting held on 17th April 2019 (previously circulated) was approved by the Board. Mrs Dodds, who was not be in attendance, asked for reference to be made to Item 6, Position Statement on IJB Budget 2019/20. Mrs Dodds wished to highlight she suggested an enablement programme be introduced as a method of moving people on from services and services should be available to those in critical need with no support networks.

4. **Matters Arising**

A paper was submitted (previously circulated) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Budget Monitoring Report for Period 7 – The figures provided by the Chief Finance Officer are based on Period 11 projections for service delivered by South Ayrshire Council and closed books for the NHS. The forecast for the year end is £3.4m after the application of a £300,000 underspend in NHS services. Work continues to produce a balanced budget for 2019-20 and the Chief Finance Officer will provide a further report on this to the Board at its meeting on 19th June, 2019.

Technology Enabled Care Strategy – The future provision of technology enabled care in South Ayrshire will be considered as part of the on-going budget process for 2019-20 and future years.

Red Cross Report – Continued funding of the Red Cross Home from Hospital Service will be considered as part of the budget discussions for 2019-20. A service update report is due to be submitted in June 2019.

Preventing Drug Related Deaths: A Framework for Ayrshire & Arran – An update report is to be provided on an annual basis and as such an update report will be submitted in September, 2019.

Strategic Planning, Commissioning and Delivery of Health & Social Care Services – The Chief Officer reported that SPOG has agreed to create a Strategic Working Group to work together to review integration services and improve integration outcomes following publication of the MSG report on Integration. This report was considered by the IJB at its March, 2019 meeting and will be considered again under agenda item 10 in terms of the requested self-evaluation template.

Care at Home Commissioning Plan – This plan is currently on hold because of the current budget position and will be reviewed following budget setting in June 2019. Care arrangements with care providers remain the same and continue to be

managed under the provisions of the outgoing Framework. Discussions will take place with South Ayrshire Council to move this forward.

Budget Recovery Plan – The forecast overspend for 2018-19 is £3.4m.

Integration of the Contacts and Commissioning Team to the Council's Procurement Service – a 3 month Joint Review Process has been committed to under the “test of change” parameters. Further update will be submitted to the Board in September 2019.

5. Workforce Plan

A report was submitted (previously circulated) by the Director of Health and Social Care seeking approval of the Partnership Workforce Plan 2019-2022.

The Chair welcomed James Andrew, Organisational Development Co-ordinator and Gillian Farrell, Service Lead Organisational Development to the meeting. Mr Andrew advised the Board that this was the first formal Workforce Plan developed for the Health and Social Care Partnership and should be viewed as a starting point.

The plan was developed in joint collaboration with South Ayrshire Organisational Development, the NHS and the Partnership, recognising the differences in approach to hierarchies, human resources and organisational development between NHS and South Ayrshire Council. Mr Andrew stated that the role managers have in workforce planning should not be underestimated.

The National Workforce Plan and the Health and Care Staffing Scotland Bill which was passed on 2nd May 2019 will have an impact on the Partnership Workforce Plan, although it is uncertain exactly what this impact will be at this time.

The Board recognised the plan as a good ‘starting point’.

Ms Semple recommended there should be recognition of the strategic commissioning role across the Partnership, and highlighted there was indeed an equalities implication due to the gender imbalance as a result of professional segregation. There is also an opportunity to engage with the Queens Institute for Nursing Scotland to increase the profile of Community Nursing.

Mr Lyons informed the Board that newly recruited managers will be required to complete a Leadership Management course as part of their Induction Plan. Mr Cooper advised that a large portion of the training budget is used for the training of homecare staff, with the remaining budget set aside for to meet the training needs of other staff as identified by service managers.

The Integration Joint Board approved the Partnership Workforce Plan for 2019-2022.

6. **Adult Carers Strategy**

A report was submitted (previously circulated) by the Director of Health and Social Care seeking approval for the South Ayrshire Adult Carers Strategy 2019 - 2024.

The Chair welcomed Mr Kelly, Team Leader, Self-Directed Support to the meeting.

Mr Kelly advised that the Carers Act had come into effect on 1st April 2018. This required the Partnership to develop an updated strategy, provide more guidance and information for carers, develop and publish an eligibility criteria for carers, develop a short breaks statement to inform carers of the different ways carers can have a break from their caring role, develop support plans and a young carers statement, all with a focus on outcomes for carers. Training has commenced with 75 members of the adult social work staff having completed the training so far, the remaining 10 members of staff will complete this in June 2019.

Mr Kelly confirmed that the consultation on the Strategy was completed in January 2019 and where appropriate the Strategy has been amended to take account of comments received. During the consultation, carers identified 4 core themes: i) I am recognised and valued in my caring role; ii) I am supported in my caring role; iii) I am able to take a break from caring and take care of my own health; and iv) I am not defined in my caring role.

The launch of the strategy will be held on 14th June 2019, during Carers Week, following its approval by the Board.

Mr Kelly anticipated that a draft of the Young Carers Strategy will be available for consultation in autumn of 2019. The Department of Work and Pensions is working towards a 'Young Carers Grant' of up to £300 in value. South Ayrshire Council is also looking at granting access to a leisure card for young carers.

The work of the Carers Centre in South Ayrshire was acknowledged. Local carers' days will be arranged and set up via the Community Engagement Officers. Councillor Hunter advised the next Carers Day in Prestwick will be held on 4th October 2019.

A Carer's Worker, from the Carers Centre is currently based within the Ayr Hospital and is assisting with hospital discharges alongside the Social Work Team on a pilot basis.

The Board acknowledged and recognised that the Strategy is a good piece of work, and that good conversations with families are required on an on-going basis.

The Integration Joint Board approved the Adult Carers Strategy for 2019 – 2024.

7. Significant Case Review

A report was submitted (previously circulated) by the Director of Health and Social Care on the outcome of the Significant Case Review (SCR) and associated Action Plan.

Mr Eltringham provided a brief background to the SCR report which had been published earlier in the year and summarised the recommendations that had been made. As a result of the Review, procedures have been revised, and the new Carefirst ICT system is currently being implemented on a phased basis. The SMT will meet with the Carefirst Team to ensure a smooth implementation within Adult Services. The findings of the Review will also be shared with the Chief Social Work Officers Network.

The Director of Health and Social Care advised that progress on the implementation of the Action Plan will also be monitored by the Chief Social Work Advisor for Scotland and the Care Inspectorate. The Partnership will continue to report progress to the Adult Protection Committee and the Chief Officers Group for Public Protection Group. The Chief Social Work Officer will have a vital role in looking at best practice and in implementing further improvements in adult services.

The Board acknowledged the importance of learning from the SCR to ensure that these events do not re-occur. Discussion followed on whether there is a need for a further meeting to look at the implications of the SCR. However, the majority of the Board agreed that this is not required, however, it agreed that progress on the implementation of the action plan and reports from the APC would be brought back to the IJB for consideration.

The Vice Chair asked for clarification on the relationship between the IJB and APC, and where responsibilities would lie. The Director of Health and Social Care confirmed that update reports would be received by the APC on the implementation of the action plan. These can also be considered at the Clinical Care and Governance Committee, Performance and Audit and the IJB. IJB Members and officers will ensure that actions are being met.

Ms Semple suggested that the SCR is written into the risk register to ensure any future risks are being monitored effectively. Ms Caves confirmed that officers should take this point on board.

Ms Caves offered to provide training to IJB Members on the Code of Conduct and on their responsibilities as Board Members.

After discussion, the Integration Joint Board agreed to (1) note the contents of the SCR report and Action Plan; (2) note that the Adult Protection Committee will monitor delivery of the Action Plan and; (3) agreed that the Director Health and Social Care should liaise with the Independent Chair of the APC to arrange for update reports to the APC to be made to the IJB for consideration.

8. Veterans First

A report was submitted (previously circulated) by the Professional Lead, Psychological Services, to request acknowledgement of the work of V1P A & A in organising the Armed Forces Covenant across North, East and South Ayrshire; in ensuring better access to NHS services; in acknowledging the steps being taken to determine the future model and financial framework for the service; and to note the contents of the Scottish Veterans Commissioners Report - Veterans Health & Wellbeing (previously circulated).

Ms Davis advised that the paper was an update on the progress of the PAN Ayrshire Veteran First Point Service since it began in April 2017. The paper outlines the next steps and future model and sustainability of the Service. Ms Davis advised that funding for the Service ends in March 2020. The first year of funding was fully provided by the Scottish Government, but since April 2018 the funding has been provided by the Scottish Government at 50% and the 3 Ayrshire Partnerships, also at 50%. Ms Davis advised that the North IJB had noted the positivity around the Service and its achievements, however, it has requested a further paper on financial sustainability. A number of options are being presented to Scottish Government regarding ongoing funding.

Ms Semple asked if there are any economic evaluations. Ms Davis advised she could not answer that today, however, would submit this information via the Director of Health and Social Care.

Councillor McGinley acknowledged that the report was well presented and that it raised issues which are beyond Health and Social Care. Broader conversations are required to establish what actions are being taken by the Military. The Vice Chair emphasised early intervention and prevention is preferable to the need for treatment. Ms Davis highlighted the large numbers of individuals coming through Mental Health Services. The Director of Health and Social Care confirmed service requirements vary in each of the 3 Partnerships, with Mental Health being the service identified most frequently in South Ayrshire. This may have cost implications in the future.

Mr Millar stated there is a clearly identified group of people who have a need for these services and even given the current financial difficulties recommends that the Board continues to support this Service.

The Integration Joint Board (1) acknowledged of the work of V1P A & A in organising the Armed Forces Covenant across North, East and South Ayrshire; (2) acknowledged the steps being taken to determine the future model and financial framework for the service; (3) noted the contents of the Scottish Veterans Commissioners Report - Veterans Health & Wellbeing.

9. Ministerial Strategic Group for Health and Social Care: Review Template

A report was submitted (previously circulated) by the Chief Officer on the content of the self-evaluation template issued in respect of the above which has now been completed in collaboration with NHS Ayrshire & Arran and South Ayrshire Council.

Mr Eltringham referred to the MSG report on Integration which had been submitted to the IJB for consideration at its meeting on 13th March, 2019 along with an update on progress locally. This has now been followed up on by Government and Integration Authorities NHS Boards and Local Authorities have been asked to complete a self-evaluation template for their respective areas which provides a more detailed assessment locally of progress made against the 6 high level areas set out in the MSG report.

The Board acknowledged that there will be a need to evidence further progress when the document is resubmitted next year.

The Integration Joint Board (1) approved the self-evaluation template and its contents; noted the identified areas for improvement; and agreed that the document is submitted to the Scottish Government by the due date; and (2) agreed that action items be monitored through the Performance and Audit Committee with the first progress update report to be provided later in the year.

10. Any Other Business

The Chair thanked Miss Conaghan, who was not in attendance, for all her help and support over the past two years and wished her well with the remainder of her pregnancy and maternity leave.

Councillor McGinley will chair the IJB meeting going forward for the next two years as Mr Donnelly is stepping down from the role.

The meeting closed at 4.15pm.



11. Date of Next Meeting

2.00pm on Wednesday 19th June 2019, Elgin House Meeting Room, Ailsa Hospital, Dalmellington Road, Ayr, KA6 6AB.