

Minute of Integration Joint Board Meeting

Date: Wednesday 17th April 2019

Time: 2pm

Place: Elgin House Meeting Room, Ailsa Hospital

Present

Stewart Donnelly (Chair)
Councillor Brian McGinley (Vice-Chair)
Margaret Anderson
Lesley Bowie
Councillor Julie Dettbarn
Councillor William Grant
Councillor Hugh Hunter
Linda Semple
Marie Oliver, Representative Member – 3rd Sector
Hugh Millar, Representative Member – NHS Public Involvement Network
Susan Dodds, Representative Member – Carers
Glenda Hanna, Depute Representative Member – Independent Sector

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)
Rob Whiteford, Chief Finance Officer
Jim Lyon, Chief Social Work Officer
Elaine Hill, Lead Allied Health Professional Advisor
Rosemary Robertson, Nursing Advisor
Karen Briggs, Service Lead, Legal and Licensing
Marie Keirs, Principle Accountant, SAC
Phil White, Partnership Facilitator
Lynn Campbell, Senior Clerical Officer
Laura Conaghan, Administration Assistant

Stewart Donnelly in the Chair.

1. Apologies for Absence

Apologies for absence were received on behalf of Ewing Hope, Karen Hedge, Dr Joy Tomlinson, Dr Chaitanya Mudunuri, Dr Crawford McGuffie and Bill Gray.

2. **Declarations of Interest**

Ms Semple requested that a permanent declaration be made that she is a Non-Executive Director of the Golden Jubilee Foundation Board.

There were no further Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. **Minute of Previous Meeting**

The minute of the meeting held on 13th March 2019 ([previously circulated](#)) was approved by the Board.

4. **Matters Arising**

A paper was submitted ([previously circulated](#)) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Budget Monitoring Report for Period 7 – There is work in progress to produce an HSCP Workforce Plan and this is due to be published in draft form by 31st March 2019.

Technology Enabled Care Strategy – The future provision of technology enabled care in South Ayrshire will be considered as part of the on-going budget process for 2019-20 and future years.

Strategic Risk Register – This item will be discussed at agenda Item 7.

Red Cross Report – Continued funding of the Red Cross Home from Hospital Service will be considered as part of the budget discussions for 2019-20. A service update report is due to be submitted in June 2019.

Preventing Drug Related Deaths: A Framework for Ayrshire & Arran – An update report is to be provided on an annual basis and as such an update report will be submitted in May 2019.

Strategic Planning, Commissioning and Delivery of Health & Social Care Services – The Chief Officer reported that SPOG had agreed to create a Strategic Working Group to work together to review integration services and improve integration outcomes following publication of the MSG report on Integration. This report was considered by the IJB Performance and Audit Committee at its meeting on 1st March 2019 and will be considered under agenda item 10.

Care at Home Commissioning Plan – This plan is currently on hold because of the current budget position and will be reviewed following budget setting in April 2019. Care arrangements with care providers remain the same and continue to be managed under the provisions of the outgoing Framework. Discussions will take place with South Ayrshire Council to move this forward.

Budget Recovery Plan – A paper was submitted to the Council’s Leadership Panel on 12.02.19. The Chief Officer advised that productive discussions are ongoing with the iHub regarding support to review Older People’s Services. An update will be given to the Board once a programme of work has been agreed.

Integration of the Contacts and Commissioning Team to the Council’s Procurement Service – A 3 month Joint Review Process has been committed under the “test of change” parameters. Further update will be submitted to the Board in September 2019.

5. **Alcohol and Drug Partnership Strategy 2018-2021**

A report was submitted ([previously circulated](#)) by the ADP Chair seeking approval of the ADP Strategy for 2018-21.

The Chair welcomed Faye Murfet, ADP Co-Ordinator to the meeting.

Ms Murfet advised the Board that following on from review and consultation, the ADP developed its third strategy as per the request of the Scottish Government. Ms Murfet highlighted that this strategy has been made to be understood by service users and professional alike and is inclusive of different walks of life.

Ms Murfet stated that this strategy holds the same vision and principles as previous strategies. These are (1) Engagement and Involvement, (2) the Importance of Relationships, (3) Asset Based Approaches, (4) Support at Transition and Life Changes, (5) Creating Connections and Opportunities and (6) Integration and Working Together. Ms Murfet provided a PowerPoint presentation to Board Members to give more details on these principles.

Ms Murfet noted that alongside the key principles, there are 8 priority areas of work, which have been developed. Ms Murfet highlighted the following:

(1) Prevention and Early Intervention

Ms Murfet explained that this area will focus on embedding everyday life skills in service users, as well as giving them coping strategies and dealing with social isolation when required. This area will also include support for parents and joint working with Mental Health Services, Homeless Services and Justice Service.

(2) Trauma Informed Support

Ms Murfet stated that this area will provide supportive environments for service users and in some cases allow for them to focus on what trauma has led to their addictions. Ms Murfet noted that training sessions will be developed and provided to staff groups to highlight how to spot addiction.

(3) Strength in Recovery

Ms Murfet stated that this area will focus on helping service users to self-manage their addictions. This will include volunteering opportunities to become peer supporters and working with communities to have activities in local areas that service users can become involved in. Ms Murfet stressed to the Board that addiction is not a Monday-Friday, 9am-5pm problem.

(4) Alcohol and Drug Related Deaths

Ms Murfet advised that the Police are not notified if there has been an alcohol related death however, will be told if there has been a drug related death and therefore the numbers for alcohol related deaths are not accurate at present. Ms Murfet noted that Police Scotland have been approached by the ADP to develop a peer support service for people coming into Ayr Custody Suite. Work is ongoing in relation to this.

(5) Young People

Ms Murfet explained the importance of investing time in young people and listening to their views on addiction as they are potential future service users. Ms Murfet stated that gaining the views of young people helped develop the strategy.

(6) Families and Carers

Ms Murfet explained that service users have previously stated that family support was an essential part of their recovery. Ms Murfet added that this area will invest in whole family recovery, which will include the needs of the whole family.

(7) Communities

Ms Murfet explained that this area will focus on integrating service users back into their communities following treatment for their addictions. Ms Murfet noted that this links closely with Strength in Recovery.

(8) Service and Support

Ms Murfet explained that it is essential to ensure that services that are available to service users are high quality and flexible.

Throughout the implementation of the strategy, the ADP will review all these areas of priority to ensure that resources are being used in the best way.

Councillor Hunter queried if there is any spiritual element used in helping people recover. Ms Murfet confirmed that although the ADP remains impartial in relation to religion, there are services that have been commissioned via different churches.

Ms Semple requested that an updated needs assessment is provided when an update on the strategy is provided. Ms Murfet agreed to this. Ms Semple added that the equality impact assessment is fully inclusive of all area, however stated that it may be beneficial to the ADP to mention that they understand the issues for each area group. Councillor McGinley stated that he is encouraged by the robust

strategy and the key elements that are in this to combat issues that are not always associated with addiction, such as childhood trauma. Ms Dodd questioned if there was any work being done in relation to socially isolated carers that use alcohol as a coping mechanism. Ms Murfet confirmed that this data is difficult to gather and is a piece of work that needs to be reviewed. Councillor Grant thanked Ms Murfet for the paper and the ongoing hard work by the ADP and queried if there was any work being done in relation to combatting the cheap drugs that are available on the streets. Ms Murfet confirmed that there is an outreach programme in place that will review this.

The Integration Joint Board agreed to consider and approve the new Alcohol and Drug Partnership Strategy for 2018-2021.

6. Position Statement on IJB Budget: 2019/20

A report was submitted ([previously circulated](#)) by the Chief Finance Officer providing an update on the IJB Integrated Budget for 2019-20.

The Chief Finance Officer advised the Board that this is a positioning statement as a balance budget is not able to be provided at present due to the funding gap currently sitting at £2.817m. The Chief Finance Officer confirmed that South Ayrshire Council did not reduce its funding for Adult services and there has been an uplift of 2.5%.

The Chief Finance Officer highlighted that a number of budget pressures that have contributed to the £8.580m, which include service demand, ring fenced funding and demographic pressures. The Chief Finance Officer noted that there is a material overspend of £3.057m, some of which will not be reoccurring. It was noted that the main reasons for these overspends were outwith authority placements for children & families, the rising demand for Care at Home Services and the additional beds at Biggart Hospital. The Chief Finance Officer noted that the Board should also take into consideration the repayment of additional funding which was agreed to be paid back at £975k per year for four years. The Chief Finance Officer confirmed that the Budget Working Group is continuing to work on budget savings and a paper will be reported to the Board in June 2019.

The Chief Officer highlighted that there were areas that required further discussion and the Budget Working Group has been hugely helpful in allowing Officers and Integration Joint Board Members to have a robust discussion. The Chief Officer added that if a balanced budget was offered to the Board at present then significant cuts in service would be necessary. It was noted that there is ongoing work in order to transform sleepovers within Learning Disability Services, as well as promoting TEC Services.

Ms Dodds noted that there is a requirement of a change in attitude for service users automatically expecting services from South Ayrshire Council. The Chief Officer agreed and stated that there needs to be a better balance between what services are required to keep someone safe and what services people want. Ms Semple congratulated Officers on the work done to make savings and reminded the Board that they must not overlook the SDS work and engagement on this. Ms Semple queried what work was being done at a national level or West of Scotland level to discuss re-provisioning of complex care packages. The Chief Social Work Officer confirmed that there has been no discussion at a national level however the nature of funding is changing nationally moving forward.

The Integration Joint Board agreed (1) to note this budget position statement; (2) to note that a further budget paper will be presented to the IJB meeting on 19th June 2019; (3) that charges for services provided to carers under section 24(4) and section 25 of the 2016 Carers Act will be waived with effect from 1st April, 2019; and (4) agreed to increase hourly rates paid for externally contracted services by 50p per hour to fund the increase in the Scottish Living Wage from 1st April, 2019, where the services being provided are adult social care and/or housing support.

7. Strategic Risk Register

A report was submitted ([previously circulated](#)) by the Chief Officer providing an update on the Integration Joint Board Strategic Risk Register.

The Chair welcomed Caron Bishop, Co-Ordinator, Planning and Performance to the Board.

Ms Bishop highlighted that the information included in the Strategic Risk Register is correct as at 28th February 2019. Ms Bishop noted that the format of the register has been updated to make it much easier to read. Ms Bishop stated that the strategic level risks on the register is 16 however, these have been amalgamated into 7 headings, which are:

1. Resources
2. Planning
3. Inequality
4. Health
5. Governance
6. Protection
7. Engagement

Ms Bishop noted that the budget remains to have the most significant risk and has the potential to delay the progress on some Strategic outcomes. The Director

advised that the budget is being reviewed on a regular basis by the Management Team and the IJB Budget Working Group.

The Integration Joint Board agreed to consider and approve the updated version of the Partnership's Strategic Risk Register.

8. Acquisition of Work Scheduling and Call Monitoring System for Care at Home Service

A report was submitted ([previously circulated](#)) by the Director of Health and Social Care seeking IJB approval to acquire a new work scheduling and call monitoring system for care at home services.

Mr McClean advised the Board that South Ayrshire Care at Home Services are undergoing modernisation of the service, which includes the need for an updated IT system that allows for scheduling visits more effectively. Mr McClean noted that this was highlighted in a review of Care at Home Services, which was completed in 2016, and was noted as an action.

Mr McClean advised that an options appraisal was completed in August 2018 and it was found that the product that tested the highest during the Proof of Concept test was actually not practical or fit for purpose. It was then decided that the second placed company, CM, would be tested. Mr McClean explained that this system is already in use in other Local Authorities and the feedback has been positive. Mr McClean explained that funding for this project was made available via South Ayrshire Council's Efficiency and Improvement Fund. Mr McClean added that the cost of implementing this service will be £228k, with an annual rental payment for the use of the CM software, which will be £134k over five years. Mr McClean noted that there is a projected efficiency of £466k by year three of using this system.

The Director confirmed that scheduling element of the system is solely for use by internal Care at Home Staff. Ms Hanna noted that the retendering of services was still ongoing at present and it would be useful to have roll out dates for the implementation of this system. Mr McClean confirmed that there is ongoing work with providers and this system will be built into the retendering process. Councillor Hunter queried if there would be training for existing staff to use this system. Mr McClean confirmed that staff will be trained to use this system with confidence. Councillor Hunter questioned if the implementation of this system will be done alongside other services. The Director confirmed that the implementation of this system will be done in full integration on the Carefirst system.

The Chief Officer noted his support for the implementation of this system for Care at Home Services and confirmed that the current system is outdated. Councillor Dettbarn gave her full support for the implementation of this system. Councillor Hunter queried how long it would be until this system is in place and requested that

an update is provided to the Board following on from the implementation. Mr McClean stated that the system should be rolled out within 6 months and would be willing to give the Board an update in October 2019.

The Integration Joint Board agreed to (1) approve the acquisition of a work scheduling system for the Health and Social Care Partnership Care at Home Service from CM2000 on a fixed price basis, for a five year duration, with on-going funding beyond the initial implementation phase being met from the IJB Integrated Budget; (2) note that the costs of the initial implementation phase will be met by South Ayrshire Council including from its Efficiency and Improvement Fund; and (3) note that the contract for the system, if approved, will be between CM2000 and South Ayrshire Council and that arrangements will now be finalised with the Council for acquisition and implementation of the system.

9. Any Other Business

As there were no further matters to discuss, the meeting was closed at 4.05pm.

10. Date of Next Meeting

2.00pm on Thursday 16th May 2019, Elgin House Meeting Room, Ailsa Hospital, Dalmellington Road, Ayr, KA6 6AB.