

Minute of Integration Joint Board Meeting

Date: Wednesday 3rd October 2018

Time: 4pm

Place: Elgin House Meeting Room, Ailsa Hospital, Ayr

Present

Stewart Donnelly (Chair)

Lesley Bowie

Councillor Brian McGinley (Vice-Chair)

Councillor Douglas Campbell

Councillor Hugh Hunter

Councillor William Grant

Margaret Anderson

Glenda Hanna, Depute Representative Member – Independent Sector

Lynne Anderson, VASA Development Manager, Depute Representative Member – 3rd Sector

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)

Rob Whiteford, Chief Finance Officer

Billy McClean, Acting Head of Community Health and Care Services

Paula Godfrey, Head of Children's Health, Care and Justice Services

Marie Keirs, Principal Accountant, South Ayrshire Council

Dr Joy Tomlinson, Interim Director of Public Health (Joint)

Rosemary Robertson, Associate Nurse Director

Crawford McGuffie, Acting Medical Director, NHS

Elaine Hill, Senior Manager – Allied Health Professions

Bill Gray, Senior Manager - Planning & Performance

Irene McCurdie, Union Representative – Council Employees

Lynn Campbell, Administration Assistant

Also Present:

Eileen Howat, Chief Executive, South Ayrshire Council

Stewart Donnelly in the Chair.

The Chair formally welcomed Linda Semple who has been appointed as a voting member of the Integration Joint Board by NHS Ayrshire and Arran to replace Claire Gilmore.

1. Apologies for Absence

Apologies for absence were received on behalf of Hugh Millar, Dr Chaitanya Mudunuri, Margaret McKeith and Susan Dodd.

2. Declarations of Interest

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Audited Annual Accounts for 2017-18 and External Audit Report

A report was submitted by the Director of Health and Social Care ([previously circulated](#)) seeking approval of the Audited Annual Accounts for 2017-18 and to consider the report from the External Auditor.

The Chief Finance Officer advised that the Annual Accounts had been considered, scrutinised and approved by the IJB Performance and Audit Committee at its meeting on 26th September, 2018. As Chair of the Performance and Audit Committee, Councillor McGinley confirmed that the Committee had been content with the Audited Accounts, thanked all officers involved for their hard work, acknowledged good progress and confirmed that Committee Members were happy to recommend the Audited Accounts to the Board.

The Board agreed to (1) approve the Audited Annual Accounts for 2017-18 and (2) note the report from the External Auditor, Messrs Deloitte.

4. 2018-19 Integrated Budget Recovery Plan

A report was submitted by the Chief Finance Officer ([previously circulated](#)) setting out a number of proposals to address the projected overspend of approximately £4 million at 31st March 2019 on the IJB Integrated Budget for 2018-19. An Equality Impact Assessment of the proposals contained in the report was tabled at the meeting.

The Director of Health and Social Care advised the Board that a briefing session with voting members had previously been held to outline the proposals and a further meeting will be held with Senior Managers and Team Leaders next week to inform them of the outcomes of today's meeting.

The Chair explained that the proposals for each service area would be discussed in turn and where the Board could not reach a consensus on the action to be taken, a vote would then be called on all appropriate items.

Eligibility Criteria

The Director of Health and Social Care explained to the Board that the Eligibility Criteria guidelines originally developed by COSLA are applied to all assessments for social care services in South Ayrshire. Currently “substantial” and “critical” needs are met and funded through the Integrated Budget. The proposal going forward, for the remainder of this financial year, would be to provide care across services to adults and older people to those who meet the “critical” criteria only.

The Board acknowledged the fine line which exists between “substantial” and “critical” need and the requirement for a monitoring process. Mr Gray confirmed it is anticipated a monitoring tool will be in place by the end of the year.

The Board agreed to the recommendation to increase the threshold for social care provision in the current financial year for adults and older people from “substantial and critical” to “critical” only.

The Chair advised the Board that Mr McClean would summarise the proposals being made with respect to other services for Adults and Older People.

Care Home Admissions

Mr McClean advised that the proposal being put forward is to reduce care home admissions and the overall number of occupied care home places by admitting one new resident for each existing resident dying or leaving care. Mr McClean confirmed, if adopted, that the proposal could save up to £0.5 million by 31st March, 2019. The Acting Head of Community Health and Care acknowledged that the proposal could lead to an increase in delayed discharges resulting in people being delayed in hospital for a longer period of time, with all of the potential negative impacts that this could have on their health.

Several Board Members expressed their concerns at the high risks involved and indicated that they would be unable to support this proposal. Ms Bowie advised this method of promoting efficiency has been tried previously and proved unsuccessful, as savings made would increase costs in other parts of the system. Ms Bowie emphasised the aim should be to prevent people entering care homes which should only be used as a last resort. Councillor McGinley proposed that conversations with homecare staff and service users take place to allow current pathways to be re-visited and improved. Councillor McGinley further suggested that Voting Members meet to discuss how to effectively make savings in the face of the increasing demand for services.

After considerable discussion, and given that it would not be possible to arrive at a consensus decision in relation to this proposal, the Chair asked the Voting Members of the Board to vote on whether to agree to reject the proposal (the recommendation) or

to defer consideration pending further information (the amendment). Ms Bowie seconded by Ms Semple proposed that the proposal be rejected. As an amendment, Councillor McGinley seconded by Councillor Hunter proposed that consideration of the proposal be deferred pending further information.

On a show of hands, there voted for the recommendation 4, and for the amendment 4. Given the tied vote, the provisions of Standing Order 16.3 require that the matter under discussion be carried forward to the next meeting to permit further discussion/resolution. In these circumstances, Mr Gray advised that the proposal would require be deferred until the next meeting of the IJB to be held on 14th November 2018.

Care at Home Hours

Following the previous discussion, the Board also agreed that the proposal for Restricting Care at Home Hours should also be deferred until the next meeting. This is to allow for further work to be undertaken by the Head of Community Health and Care Services on the preparation of a proposal for the future provision of services in this area. This proposal will be prepared in such a way as to deliver Best Value in the provision of integrated health and social care services, in line with the provisions of the IJB Strategic Plan, across the full range of delegated functions.

Admissions to South Lodge Care Home

Mr McClean put forward a proposal to increase the current occupancy of South Lodge Care Home by 4 persons, within current staffing levels, thus generating additional income. Mr McClean confirmed that the beds would initially be used for long term placements. The increase in income will be minimal in the current financial year as a result of additional costs that will be incurred on decoration and furniture and fittings.

Some Board Members questioned the difference in costs between care at home services provided in-house and those provided through the Third and Independent Sectors and asked if information on this is available. Mr Gray confirmed that the information is available and that the comparative figures could be provided in the follow-up report to the IJB on 14th November.

The Board agreed to the proposal to increase the current occupancy of South Lodge by four persons utilising four existing bedrooms.

Subsidised Meals at Home and at Day Care Centres

Mr McClean proposed to increase the price of meals at home and at in-house day centres by £1 per meal (plus VAT). The current cost in each case per meal payable by the recipient is £2.85 and £3.42 (including VAT), respectively. In increasing the

charges in this way, it is estimated that a further £0.053 million could be generated in the current financial year.

Mr McClean acknowledged the suggestions made by the Board that avenues such as lunch clubs, signposting to 3rd sector organisations, family support and the use of school premises, as proposed by the Council Leader, should also be explored.

The Board agreed to increase the current charge for meals at home and at day care centres by £1 per meal plus VAT where applicable with immediate effect.

Cost of Care at Home Packages

The Director of Health and Social Care proposed to the Board that care at home packages which have reached and have exceeded £25,000 per annum be reviewed. In addition, Mr Eltringham proposed that a cap of £25,000 per annum (or £30,000 per annum for double carer arrangements) should be introduced which would bring the cost of care at home more into line with the cost of a placement in a care home.

Under the Self-Directed Support policy this contribution would comprise the statutory contribution to meeting eligible need. The option is open to families and carers, under the provisions of self-directed support, to make a contribution to care costs if these exceed the maximum provided by the State, should they wish a person to receive an alternative form of social care to that being proposed by the Health and Social Care Partnership.

A Board Member highlighted that this approach may lead to an increase in the number of requests received for respite.

After discussion, the Board agreed to Review Care Packages over £25,000 per annum (£30,000 per annum where 2 carers are required) and to cap future provision at these levels.

The Chair advised the Board that Ms Godfrey would summarise the proposals to effect savings in the Children and Families Service in the current financial year.

Paid Fostering Allowances

Ms Godfrey advised the Board a proposal to review the budget for current higher paid fostering allowances. It is anticipated that a saving of £0.028 million could be made, however, Mss Godfrey also advised the Board that a National Review of allowance is currently underway and this may have an effect going forward.

The Board agreed to reduce the budget for Fostering Allowances in the current financial year as indicated.

Review Fostering on Enhanced Rates

Ms Godfrey outlined the proposal to review all Enhanced Foster Care rates. The Board acknowledged a consistent approach would be required and there may be particular cases where it is appropriate that higher rates are awarded. The risks identified were carers preferring to work with private providers rather than South Ayrshire Council and that the National Review may have an impact on the allowances.

The Board agreed to reduce the budget for paying enhanced rates to Foster Carers in the current financial year as proposed at £0.007 million.

Review of Outwith Authority Placements

Ms Godfrey informed the Board that a review is currently underway with regards to placements outwith the local authority area and that this may save up to £0.300 million by the end of the year. It was emphasised that this is a target that has been set and that the amount actually saved will be dependent on the outcome of the review exercise.

The Board agreed that efforts should be made as proposed to reduce the budget for out of authority placements in the current financial year and to explore less expensive placements going forward.

The Chief Finance Officer then highlighted a number of **general savings proposals**.

Vacancy Management

The current vacancy management target within Social Care is £1.9 million. It is anticipated that this target will be met. By further delaying the filling of vacant posts in the current year, it is anticipated that a further £0.15 million could be saved. This will include the proposals to recruit a Finance Manager for the IJB and an Administration and Directorate Support Co-ordinator for the HSCP.

The Board agreed to support further delays in the filling of vacancies in all areas other than in registered services.

Non-Essential Expenditure and Premium Rate Overtime

The Chief Officer advised that all Social Care Managers have been instructed to stop all non-essential expenditure in the remainder of the financial year. This management action should save approximately £200,000.

Mr Eltringham advised the Board of his intention to limit premium overtime working in the remainder of the financial year and that this is expected to save £0.028 million by 31st March, 2019.

Self-Directed Support Systems Development

The budget allocated for Self-Directed Support development is currently £0.084 million. It is proposed that £0.050 million be used for the development of SDS and that the remaining £0.034 be utilised to off-set part of the projected overspend.

The Board agreed to this proposal.

Support to Carers

An allocation of £0.428 million was received from the Scottish Government to help implement the provisions of the new Carers Act in 2018-19. A projected underspend of £0.258 million was identified in the last budget monitoring report.

Councillor Hunter requested to discuss the reasons for the underspend at a future meeting.

The proposal to utilise £0.05 million towards the projected overspend was agreed by the Board.

Alcohol and Drugs Partnership Funding

The Alcohol and Drug Partnership recently received an additional £0.111 million of funding. Plans to utilise £0.06 million of this have been made. The Chief Officer is proposing that the remaining £0.05 million is used to off-set the projected overspend in the Integrated Budget.

The Board agreed to utilise £50,000 of Alcohol and Drug Partnership Funding towards the Budget Recovery Plan.

Aids and Mobility Equipment

The Chief Officer is seeking to reduce expenditure on equipment by £0.025 million in the current financial year to off-set expenditure in other areas of the budget. The Board was concerned about the impact this may have on discharges, people's ability to live at home and the fact that it is likely to lead to a waiting list. Given this the Board agreed to defer consideration of this issue pending the further report requested on future health and social care support to adults and older people at its meeting on 14th November.

The Board agreed to defer consideration of this proposal.

Integrated Care Fund and Additional Monies to Support Delayed Discharge

A proposal was put forward to effect savings in these areas of the Integrated Budget leading to potential savings in the period to 31st March, 2019 of £0.150 million.

The Board agreed to support this proposal.

South Ayrshire Council Change Fund

The Chief Finance Officer advised that the Council had set aside £1.0 million on a non-recurring basis in its 2016/17 budget. This was to allow initiatives to be developed which would assist the IJB in managing demand for services in a more cost effective manner. £0.8 million remains to be committed at this time. Mr Whiteford proposed that the IJB approach the Council to ask if it would agree to this being utilised to partially address the £2.0 million of temporary pressures resulting from unusually high numbers of high cost placements for vulnerable children.

The Board agreed that this proposal should be explored with the Council.

Councillor Campbell advised the Board that there would be a need for it to revise its Budget Direction to South Ayrshire Council for 2018-19, as it could not instruct the Council to incur an overspend in the provision of services.

In conclusion, the Chair summarised the agreements reached at the meeting which were as follows: the Board (1) considered each proposal within the Budget Recovery Plan for 2018/19 and agreed the action to be taken as detailed above; (2) considered the risks and consequences to service users, the IJB and partnership organisations of the action proposed and the decisions made; (3) agreed to increase the threshold for social care service provision in the current financial year, for adults and older people, from “substantial and critical” to “critical” only; (4) agreed to ask the Chief Officer to facilitate further engagement between the IJB, NHS Ayrshire and Arran and South Ayrshire Council to review the current position and other potential solutions across the full range of delegated functions to the IJB, including both Council and NHS, and options to ensure longer term financial sustainability; and (5) agreed that a follow-up report on the issues in the budget recovery plan where further information is required be submitted to the IJB meeting to be held on 14th November, 2018; and (6) instructed the Chief Officer to issue revised Budget Directions to South Ayrshire Council and NHS Ayrshire and Arran on the basis of the proposals approved at this meeting.

5. Any Other Business

As there were no further matters to discuss, the meeting was closed at 6.35pm.



6. Date of Next Meeting

2.00pm on Wednesday 14th November 2018 within Eglington House, Ailsa Hospital, Dalmellington Road, Ayr, KA6 6AB

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