

Minute of Strategic Planning Advisory Group

Date: Friday 15 November 2019

Time: 9.00am

Place: Girvan Committee Room, County Buildings,
Wellington Square, Ayr, KA7 1DR

Present

Linda Semple, IJB Vice-Chair
Tim Eltringham, Chief Officer and Director of Health and Social Care
Lesley Reid, Health Improvement Lead
Maureen Murray, Troon & Villages LPG
Kerr Maconochie, Community Pharmacy
Phil White, Partnership Facilitator
Linda West, Health, Social Care & Community Planning Facilitator
Martin Rogan, South Ayrshire Carers Centre
Eddie Goodwin, Scottish Ambulance Service
Margaret Milligan, PING and Prestwick Locality Group

In Attendance

Kimberley Ward, Secretary (Minutes)

Chair – Linda Semple in the Chair.

1. Apologies for Absence

Apologies for absence were submitted on behalf of Billy McClean, Frances Ewan, Elaine Hill, Joanna Mowbray, Chaitanya Mudunuri, Phil McAleer, Katrina McFarlane, Rita Miller, Hal Maxwell, David Richardson, Glenda Hanna, Mark Baker and Kevin Anderson.

2. Minutes of Previous Meeting

The minute of the meeting held on 28th August 2019 ([previously circulated](#)), was agreed as an accurate record.

3. Matters Arising

It was noted that all items within the Matters Arising document ([previously circulated](#)) were either on the agenda for the meeting today or scheduled for discussion at a future meeting.

It was agreed that the revision of the 2018/21 strategic plan will be deferred until the new Senior Manager, Policy and Performance has taken up post.

The agenda item regarding Care at Home redesign will also be carried forward as it has been subject to ongoing discussion at the IJB meeting.

4. Strategic Planning Advisory Group Membership

The Director, Health & Social Care Partnership, advised that this report ([previously circulated](#)) had been submitted to the SPAG meeting of 27th March 2019 however comments had not been provided by the group and it was not taken forward at this time. Members were asked to review the Terms of Reference and the membership and advise if they had any comments or amendments. Phil White, Partnership Facilitator, suggested that it might be helpful to complete a benchmarking exercise against other Health & Social Care Partnerships.

The group agreed that the current Terms of Reference were still relevant however the membership requires to be updated. Depending on other pressures, an updated report outlining recommendations regarding membership will be submitted to the March or June 2020 meeting. It was agreed that identifying the correct membership will also provide an opportunity for deputies to be identified which should help improve attendance at the meetings.

It was agreed that the Director, HSCP, will submit a report with recommendations re membership of this group to the March or June 2020 meeting.

5. Locality Planning Review

The Partnership Facilitator provided an overview of the report ([previously circulated](#)), outlining the main points. It was noted that there is a lot of additional information available within the previous report, if required. Work is ongoing in relation to addressing the emerging themes and to improve and strengthen the work that has been carried out to date.

The Locality Planning Groups will continue to report to the SPAG however there is currently no link between Locality Planning Groups and the IJB. It was agreed that it would be helpful to look at the venues for the IJB meetings next year and try to ensure that some of the meetings take place within different localities.

It was noted that the Locality Planning Groups will be relaunched in early 2020 with a refreshed membership.

6. Transforming Primary Care

A report was submitted ([previously circulated](#)) by the Partnership Facilitator. Mr White, Partnership Facilitator, provided an overview of the report and noted the salient points.

It was noted that a presentation regarding the role of the community pharmacist was recently given at a Primary Care event in Troon and it would be beneficial for this presentation to be given at the next SPAG meeting. Members agreed that this would be helpful.

There is currently a lot of good work going on in various areas and full detail was provided within the report. It was agreed that it would be helpful for this report to also be submitted for discussion at each of the Locality Planning Groups as it would provide a greater understanding of the reason that GP's are unable to attend their meetings. It would also be helpful for the Locality Planning groups to receive the presentation on the role of community pharmacists.

Primary Care continues to be a standing agenda item for the SPAG and regular updates will continue to be submitted.

The Community Pharmacy representative, Kerr Maconochie, advised that he also has a helpful video which demonstrates the impact of serial prescribing on GP's, pharmacists and patients. It was agreed that this video will be shown at the next SPAG meeting.

It was agreed that (1) a presentation on the role of the community pharmacist will be given at the next SPAG meeting; (2) the presentation will also be circulated to all Locality Planning Groups and (3) a video on the impact of serial prescribing will be shown at the next SPAG meeting.

7. Locality Planning Groups

A report was submitted ([previously circulated](#)) by the Community Engagement Officers.

It was noted that a Participatory Budget event is taking place in Girvan on Saturday 07 December. Currently there is not currently a central calendar with dates of all events however the information is available on the Locality Planning section of the Council website.

8. Any Other Business

Mr Martin Rogan, Carers Centre representative raised an issue regarding a daytime disco to combat social isolation not being publicised by public bodies as it was taking place within a licenced premises. Lesley Reid, Health Improvement Lead advised that Public Health cannot publicise events that take place within licensed premises as there is not a requirement for them to take place there. The Partnership Facilitator advised that he has written a paper which will be submitted to the Community Planning Board regarding issues like this as guidance is required.

Mr Rogan also highlighted an issue in relation to leaflets regarding the VASA car scheme not being distributed within Council care homes or Sheltered Housing complexes as there is strict no canvassing rule in place. Mr Eltringham asked that the leaflet was emailed to him and he will pursue the issue with relevant colleagues.

Ms Reid highlighted that Scottish Government consultation is currently underway regarding smoking in hospital perimeters. The consultation is open until 10 January 2020 and Ms Reid encouraged members to feedback. The link and legislation will be emailed to members for their information and action as appropriate.

It was agreed that (1) Linda West to email a copy of the car scheme leaflet to Tim who will pursue with the relevant colleagues and (2) the consultation link and associated legislation regarding smoking perimeters in hospitals will be circulated to SPAG members for their action as appropriate.

9. Date of Next Meeting

Wednesday 29 January 2020 at 2.00pm, Girvan Committee Room, County Buildings, Ayr, KA7 1DR