



Minute of Strategic Planning Advisory Group

Date: Wednesday 28 August 2019

Time: 2.00pm

Place: Girvan Committee Room, County Buildings,
Wellington Square, Ayr, KA7 1DR

Present

Linda Semple, IJB Vice-Chair
Hal Maxwell, Girvan and South Carrick Locality Planning Group
Peter Byrne, Dental Representative / ADPC Chair
Phil White, Partnership Facilitator
Marie Oliver, CEO, VASA
Tim Eltringham, Chief Officer and Director of Health and Social Care
Martin Rogan, South Ayrshire Carers Centre
Margaret Milligan, PING and Prestwick Locality Group
Rita Miller, North Ayr and Villages Locality Planning Group
Lesley Reid, Health Improvement Lead
Mark Barker, Service Lead, Corporate Planning and Implementation, SAC
Eddie Goodwin, Scottish Ambulance Service
Glenda Hannah, Independent Sector Lead, Scottish Care
Bill Gray, Senior Manager – Planning and Performance

In Attendance

Sharron Connolly, Community Engagement Officer
Neil Goudie, Community Engagement Officer
Seonaid Lewis, Community Engagement Officer
Eddie Gilmartin, Service Manager, Registered Services
Kimberley Ward, Secretary (Minutes)

Chair – Linda Semple in the Chair.

1. **Apologies for Absence**

Apologies for absence were submitted on behalf of Kerr Maconochie, Billy McClean, John Swiatczak-Steele, Mandy Yule, Kevin Anderson, David Richardson, Douglas Orr and Phil McAleer.

It was noted that this was the last meeting that Bill Gray would attend as he is retiring soon. Linda Semple thanked Mr Gray for his support to this Group and many others in South Ayrshire.

2. Minutes of Previous Meeting

The minute of the meeting held on 4th June 2019 ([previously circulated](#)), was agreed as an accurate record.

3. Matters Arising

Bill Gray, Senior Manager - Planning and Performance took the Group through the Matters Arising ([previously circulated](#)) and advised that a number of the items were included in the agenda for discussion or scheduled to be discussed at the October meeting.

Mr Gray advised that the Health and Social Care Partnership is now in a position to decide if there will be a need to be a revision to the Strategic Plan. This will be kept on the agenda for the next meeting of the Strategic Planning Advisory Group.

4. Care at Home Redesign

Eddie Gilmartin, Service Manager, Registered Services provided SPAG Members with an overview of the report ([previously circulated](#)). It was noted that significant improvement work has taken place in various areas of the service. Rates of staff absence remain high, however, this is the case for external care providers as well, and is not unique to in-house Council Care at Home staff.

Rita Miller advised that she has recently had personal experience of using Care Opinion and found the system to be patronising. It was agreed that the service will undertake a piece of work to confirm the suitability of this system and offer feedback at the next meeting.

Implementation of the electronic scheduling and monitoring system (CM2000) is ongoing. It is anticipated that a team of in-house staff will be trained on its use by the end of September 2019. A number of external providers have agreed to be part of the pilot exercise as part of the implementation of the system.

The Senior Manager, Planning and Performance explained that the Council's Contract Standing Orders did not allow the recommissioning of the Care at Home Framework to be initiated whilst there was an overspend in the delivery of services. Ongoing work has reduced this overspend which means that the recommissioning of the Care at Home framework can now take place. It is anticipated that the new framework will be in place as of April 2020. As part of the recommissioning process, there is the opportunity to look at how work is packaged and to drive further efficiencies. It was acknowledged that it is really important to get this right.

It was agreed that the Service Manager will look at the Care Opinion system and offer feedback to the next meeting.

5. Draft Adults and Older Peoples Service Improvement Plan

This agenda item was for noting only. The Draft Service Improvement Plan was brought to the Group as part of the consultation exercise. The consultation exercise closes on 30 August 2019 and SPAG Members were encouraged to provide their comments.

The Partnership Facilitator provided an overview of the Plan, outlining the main points.

Ms Marie Oliver enquired as to whether or not consultation could take place by alternative means as there are a number of individuals who do not have access to the internet or who have a sight impairment and are therefore unable to take part. The Partnership Facilitator advised that consultation is normally undertaken through focus groups, however, due to the relatively short consultation period on this particular plan, this has not been possible. This feedback was noted and will be taken on board for future consultation exercises.

Mark Baker, Service Lead, Corporate Planning and Implementation complemented the Partnership on the content, highlighting that it is a very aspirational document, however, he added that the Implementation Plan is not as aspirational as the rest of the document and felt that if this was strengthened that it would enhance the whole document.

Members noted the content of the Draft Adults and Older Peoples Service Improvement Plan and agreed that a report providing an update on progress should be submitted to the SPAG in 6 months.

6. Learning from Participatory Budgeting

A report was submitted ([previously circulated](#)) by the Chief Officer. Mr White, Partnership Facilitator provided an overview of the report and noted the salient points.

Mr Baker noted that the social capital impact of the Participatory Budgeting events far outweighed the value of the funding that was provided through PB. The events allowed for very good networking opportunities across different projects and enabled projects to share resources, whilst allowing the wider public to see dozens of projects in their locality.

Members noted this report with interest and it was agreed that this information would be circulated to IJB Members.

7. **New Community Planning Arrangements for “Community and Health Improvement” Planning**

A report was submitted ([previously circulated](#)) by the Chief Officer. Mr White, Partnership Facilitator took members through the report.

It was noted that this report is being submitted to a number of groups for approval which may not be the best use of resources. This matter will be discussed by the Chair of SPAG and the Director, HSCP.

It was agreed that the overlap between various groups will be discussed out with this meeting and feedback provided to the Group, as appropriate.

8. **Transforming Primary Care**

A report was submitted ([previously circulated](#)) by the Partnership Facilitator. The Senior Manager - Planning and Performance noted that Councillor McGinley requested this become a standing item on the SPAG agenda going forward. This report was initially reported to the IJB meeting held in June as part of an update on the Primary Care Improvement Plan. The report was being submitted to the SPAG for information only to keep stakeholders across the sectors, localities and in the different professions advised of progress.

The SPAG noted the update report.

9. **Locality Planning Groups**

A report was submitted ([previously circulated](#)) by the Community Engagement Officers.

It was noted that the Prestwick Locality Planning Group does not currently have a SPAG representative.

10. **Any Other Business**

No other business was discussed.

11. **Date of Next Meeting**

Wednesday 30 October 2019 at 2.00pm, Maybole Committee Room, County Buildings, Ayr, KA7 1DR