

Minute of Integration Joint Board Meeting

Date: Wednesday 26th June 2019

Time: 2pm

Place: Elgin House Meeting Room, Ailsa Hospital, Ayr

Present

Councillor Brian McGinley (Chair)

Lesley Bowie (Vice-Chair)

Margaret Anderson

Stewart Donnelly

Councillor Julie Dettbarn

Councillor Hugh Hunter

Linda Semple

Hugh Millar, Representative Member – NHS Public Involvement Network

Joy Tomlinson, Interim Director of Public Health

Billy Cooper, Unison Representative

Councillor Laura Brennan Whiteford representing Councillor William Grant

Glenda Hannah, Local Integration and Improvement Lead, Independent Sector

In Attendance

Tim Eltringham, Chief Officer (Director of Health and Social Care)

Rob Whiteford, Chief Finance Officer

Jim Lyon, Interim Chief Social Work Officer

Marie Keirs, Finance Co-ordinator

Mark Inglis, Head of Service, Children and Justice Services

Catriona Caves, IJB Standards Officer

Darren Fullerton, Senior Nurse, Community Mental Health

Steven Kelly, Team Leader, SDS

Fiona Smith, Public Health

Lynn Campbell, Administration Assistant

Councillor Brian McGinley in the Chair.

1. Apologies for Absence

Apologies for absence were received on behalf of Councillor William Grant, Margaret Anderson, Elaine Hill, Karen Hedge, Susan Dodd, Rosemary Robertson, Dr Chaitanya Mudunuri, and Dr Crawford McGuffie.

2. **Declarations of Interest**

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life –Code of Conduct for Members of Devolved Public Bodies.

3. **Minute of Previous Meeting**

The minute of the meeting held on 16th May 2019 (previously circulated) was approved by the Board following Mrs Semple highlighting on page 3 'Queens Institute for Nursing Scotland' should read 'Queens Nursing Institute for Scotland'.

4. **Matters Arising**

A paper was submitted (previously circulated) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board and the following was noted:

Budget Monitoring Report for Period 7 – The figures provided by the Chief Finance Officer are based on Period 11 projections for service delivered by South Ayrshire Council and closed books for the NHS. The forecast for the year end is £3.4m after the application of a £300,000 underspend in NHS services. Work continues to produce a balanced budget for 2019-20 and the Chief Finance Officer will provide a further report on this to the Board at its meeting on 19th June, 2019.

Technology Enabled Care Strategy – The future provision of technology enabled care in South Ayrshire will be considered as part of the on-going budget process for 2019-20 and future years.

Red Cross Report – Continued funding of the Red Cross Home from Hospital Service will be considered as part of the budget discussions for 2019-20. A service update report is due to be submitted in June 2019.

Preventing Drug Related Deaths: A Framework for Ayrshire & Arran – An update report is to be provided on an annual basis and as such an update report will be submitted in September, 2019.

Strategic Planning, Commissioning and Delivery of Health & Social Care Services – The Chief Officer reported that SPOG has agreed to create a Strategic Working Group to work together to review integration services and improve integration outcomes following publication of the MSG report on Integration. This report was considered by the IJB at its March, 2019 meeting and will be considered again under agenda item 10 in terms of the requested self-evaluation template.

Care at Home Commissioning Plan – This plan is currently on hold because of the current budget position and will be reviewed following budget setting in June 2019. Care arrangements with care providers remain the same and continue to be managed under the provisions of the outgoing Framework. Discussions will take place with South Ayrshire Council to move this forward.

Budget Recovery Plan – The forecast overspend for 2018-19 is £3.4m.

Integration of the Contacts and Commissioning Team to the Council's Procurement Service – a 3 month Joint Review Process has been committed to under the “test of change” parameters. Further update will be submitted to the Board in September 2019.

5. Appointment of IJB Chair and Vice Chair

A report was submitted (previously circulated) by the Director of Health and Social Care to inform the Board of the appointment of a new IJB Chair and Vice Chair and to update the terms of reference and membership of the Performance and Audit Committee.

Mr Gray noted that Councillor Brian McGinley has been appointed as Chair and Ms Semple as vice Chair of South Ayrshire Integration Joint Board.

Mr Gray highlighted that under the Terms of Reference of the Performance and Audit Committee the Chair of the IJB cannot be a member of the Board and Committee therefor there is a requirement for a new voting member from the IJB to be appointed to the Performance and Audit Committee.

The Chair agreed to have discussions with Councillor Grant and Councillor Hunter to ascertain if either have an interest in taking on this role.

Ms Semple has agreed to continue as Vice Chair of the Performance and Audit Committee.

The Chair thanked Mr Donnelly for his previous service to the Integration Joint Board and wished him well on his upcoming retirement.

The Integration Joint Board noted the appointment of the new IJB Chair and Vice Chair and agreed to update the terms of reference and membership of the Performance and Audit Committee.

6. Budget Monitoring Report for 2018- 19 at period 12.

A report was submitted (previously circulated) by the Chief Finance Officer to advise the Integration Joint Board of the financial position for 2018 - 19.

The Chief Finance Officer read through the report highlighting that the previous overspend forecast was £3.2 million.

Community Care overspent by 1.6 million, factors contributing to this were an increase on demand on Care Home places and Care at Home Services, overtime working to cover staff vacancies and sickness. Biggart Hospital relied heavily on

bank and agency staff, to cover shifts. Proposals are currently underway to reduce this.

Children and Justice Services overspent by 1.5 million following the rise in numbers of young people requiring Outwith Authority Placements. The Board acknowledged that some decisions taken regarding young people are not always within the Panels control but instead are enforced by the Court system.

Mr Lyons advised a considerable amount of work has been implemented to reduce the number of people within secure provision, reporting as at today's date there is no current cases using secure provision.

The Chief Finance Officer advised the Board recharges received from East and North Ayrshire's IJBs reduced the overspend by £99,000.

The Set Aside Budget increased to £24.4 million, which contributed to the extra demand on unscheduled care.

Overall the IJB broke even, however this was made possible by additional funding being made available by South Ayrshire Council.

The Chair highlighted the important of continue with the Budget Working Group, the Board agreed the meetings could continue and the next meeting will be scheduled for early August 2019. The Chair thanked the Officers for providing the report and acknowledged the work involved.

The Integration Joint Board 1) noted the breakeven position for 2018-19, 2) noted this was made possible by temporary and repayable funding of £3.3 million from South Ayrshire Council and 3) noted the annual increases of £2.9 million in the Set Aside budget and related expenditure.

7. Annual Accounts 2018 - 19

A report was submitted (previously circulated) by the Chief Finance Officer to present the IJB unaudited accounts for 2018 – 19.

The Chief Finance Officer reported the Annual Accounts 2018-19 were presented to the Performance and Audit Committee on 7 June 2019, noting that the Accounts remain subject to audit.

The increase in the demand for services resulted in the IJB reserves requiring additional funds, this was provided by South Ayrshire Council. This will have an impact on future years and it is recommended that the IJB considers arranging a workshop around how it intends to overcome the potential issues this will raise.

The Chair reiterated the importance of the IJB Budget Working Group and the continuation of the meetings.

The Integration Joint Board 1) considered the unaudited annual accounts prior to their submission to the auditor noting that all figure remain subject to audit; 2) approved the governance statement contained within the Audited Accounts; and 3) approved the accounting polices applied in the production of the unaudited Annual Accounts.

8. IJB Budget for 2019 - 2020

A report was submitted (previously circulated) by the Chief Finance Officer requesting that the IJB:

- (1) approve the proposed budget for 2019/20 as summarised in Appendix 1 at a total value of £224.575 million;
- (2) agree the efficiency measures in Table 2 not previously approved;
- (3) agree the efficiency measures in Table 4;
- (4) accept the high risk both in the delivery of individual schemes and in aggregate;
- (5) agree in relation to its earlier decision to set externally sourced care home places at 880 in 2019-20, that this figure be regarded as an average to be met over the course of the year;
- (6) approve the utilisation of the Integrated Care Fund and Delayed Discharge Funding in 2019-20 as set out in Appendix 4 of the report; and
- (7) agree that the Chief Officer issue detailed Directions to South Ayrshire Council and the NHS Ayrshire & Arran Board based on the contents of the budget paper and as detailed in Section 6.3.

The Chief Finance Officer summarised the previous decisions which were agreed by the Board in February and March 2019 with regards to the proposed budget. The Budget Position Statement which was presented to the Board on 17th April had also outlined some proposals to address the budget gap.

The Chief Finance Officer recommended that the Board approved the measures not yet agreed and highlighted by an 'N' in Table 2 on page 3 of the report. In addition, Mr Whiteford asked the Board also to approve the proposals to close the remaining budget gap of £2.8m as summarised in Table 4.

A request for a deferral in the repayment of the temporary funding provided for 2018-19 had been submitted to South Ayrshire Council. This will play a vital role in setting a balanced budget. This has not been approved at this time, but a proposal has been submitted. Mr Cooper raised concerns that South Ayrshire Council might refuse this proposal and enquired what would happen in such an instance and when the repayments would start. The Chief Finance Officer confirmed in this situation that the Budget Working Group would be required to meet and recommend

alternative proposals to balance the budget. Under the revised proposal payments would commence in 2020-21.

Mr Cooper also highlighted his concern that the Trade Unions had not been consulted on work scheduling for in-house care at home and on other service re-design matters (4.13.3). The Chief Officer offered to meet with Mr Cooper to discuss these matters further.

The Board acknowledged the work being done within Children and Justice Services to reduce costs.

The Chief Officer advised that the Head of Service for Community Health and Care is currently working alongside acute colleagues to rebalance and transform the provision of care. Mr Eltringham also highlighted the work on-going within Learning Disabilities to transform the way that services are provided to better meet people's outcomes. He highlighted, for example, the Girvan core and cluster development.

Mr Hunter enquired how 'Franks Law' is being promoted and Mrs Keirs confirmed that the Commissioning Team are working with providers to promote the entitlement that some under 65s will now have to free personal care.

Further discussion followed acknowledging that the budget is high risk and the need to ensure wherever possible that the budget can be balanced while avoiding harm to service users and the wider South Ayrshire community.

The Integration Joint Board (1) approved the proposed budget for 2019/20 at a total value of £224.575 million; (2) agreed the efficiency measures in Table 2 not previously approved; (3) agreed the further efficiency measures in Table 4; (4) accepted reluctantly the high risk both in the delivery of individual schemes and in aggregate; (5) agreed in relation to its earlier decision to set externally sourced care home places at 880 in 2019-20, that this figure be regarded as an average to be met over the course of the year; (6) approved the utilisation of the Integrated Care Fund and Delayed Discharge Funding in 2019-20 as set out in Appendix 4 of the report; and; (7) agreed that the Chief Officer issue detailed Directions to South Ayrshire Council and the NHS Ayrshire & Arran Board based on the contents of the budget paper and as detailed in Section 6.3.

9. Appointment of Chief Social Worker

A report was submitted (previously circulated) by the Director of Health and Social Care to advise the IJB of the decision made by South Ayrshire Council Leadership Panel to establish the post of Chief Social Work Officer.

The Director of Health and Social Care advised the Board the Chief Social Work Officer role will have responsibility for a wide range of strategic and development activities. The Leadership Panel also approved interim arrangements for the filling of the post on an interim basis until 30 November 2019, pending a formal recruitment process.

The Director of Health and Social Care confirmed to the Board it was not unusual for the Chief Social Work Officer post to be graded as a Level 17.

The Integration Joint Board agreed to 1) endorse the decision made by the South Ayrshire Council Leadership Panel on 11 June 2019 to establish a Chief Social Work Officer post; and 2) endorse the decision made by the South Ayrshire Council Leadership panel on 11 June to fill the post on an interim basis until 30 November 2019, pending a formal recruitment process.

10. Mental Health Conversations

A report was submitted (previously circulated) by Ms Thelma Bowers, Mental Health Services, NAHSCP to recommend the Board approves the Ayrshire strategic response to the Scottish Government's Mental Health Strategy 2017 – 2027.

Mr Fullerton presented the report to the Board stating that the Priorities and Outcomes 2019 – 2027 document is a strategic response to the Scottish Government's Mental Health Strategy 2017 – 2027.

Mr Fullerton advised the Partnerships have participated in large engagement with people using online surveys to discover what matters most to people, in order to ensure the right supports are in place for members of the community.

The Integration Joint Board approved the Ayrshire strategic response to the Scottish Government's Mental Health Strategy 2017 – 2027.

11. Primary Care Improvement Plan

A report was submitted (previously circulated) by Ms Campbell, Strategic Programme Manager, Primary Care Transformation to request the IJB 1) receive the update on the PCIP and be assured on its progress; 2) approve the actions set out for 2019/20; 3) note the Primary Care Improvement Fund 2018-19 end of year position and approve the projections for 2019 – 20; and 4) approve the proposal and timelines for developing the PCIP 2020 – 2022 for sign off in December 2019.

Ms Campbell presented the update report highlighting the implementation plan was set over 2 years providing a review was complete at the end of year 1, which is available at section 4 of the report.

Ms Campbell advised a lot of work around engagement the public and with the wider stakeholders has taken place surrounding educating the public and professional on the changes being implemented.

Work is currently underway to address the issue of the difficulty many practises are experiencing in regard to their vacant spaces within their premises. The Chief Officer acknowledged this is a barrier that many practices are facing.

A national solution is currently being sought to develop and agree a Scotland GP IT system, local solutions to the IT issues are also continuing.

The Chair commented that public sector IT system would be beneficial.

Ms Campbell highlighted section 4.4 of the report which focussed on the Improvement Fund 2018 – 2020; the projections for 2019-20 are outlined within Appendix 2 and 3.

Next steps will be to look at learning and new pharmacists. A further update will be presented to the IJB in December 2019.

The Integration Joint Board 1) noted the update on the PCIP and its progress; 2) approved the actions set out for 2019/20; 3) noted the Primary Care Improvement Fund 2018-19 end of year position and approve the projections for 2019 – 20; and 4) approved the proposal and timelines for developing the PCIP 2020 – 2022 for sign off in December 2019.

12. Review of South Ayrshire Integration Scheme

A report was submitted (previously circulated) by the Chief Officer recommending the IJB notes 1) the requirement for the integration scheme to be reviewed by 1st April 2020; and 2) the arrangements for the review exercise as set out within section 4 of the report.

The Chief Officer advised the Board a review of the Integration Scheme is required after 5 years of the Partnerships being developed therefor this is required to be complete by 1st April 2020.

A review exercise is required to be complete by October 2019, including a 1 month consultation period. Mr Eltringham acknowledged the timescales are tight and Mr Gray confirmed the consultation will be carried out electronically.

A Strategic review Oversight Group will be formed to manage the different aspects of the review process. The group will be overseen by a Project Board which will

consist of two elected members of the Council and two non-executive members of the NHS Board.

There will be 4 sub – groups created to focus on the main areas; these are Scope and Governance, Provision of Support Services, Clinical and Care Governance and Risk, and Finance.

The Integration Joint Board noted the requirement for the integration scheme to be reviewed by 1st April 2020; and 2) noted the arrangements for the review exercise as set out within section 4 of the report.

13. Social Isolation Strategy and Action Plan

A report was submitted (previously circulated) by the Director of Health and Social Care recommending the Board 1) approves the final draft of the Social Isolation Strategy and Action Plan; and 2) remits the Strategy and Action Plan to Community Planning Partners for their consideration.

Mr Kelly presented the report on the Social Isolation Strategy and Action Plan, Mr Kelly highlighted that Social Isolation is now recognised as a national problem and following this Social Isolation sub group developed a strategy and action plan. The Strategy and Action were endorsed by the Strategic Planning Advisory Group on 2 May 2018, receiving positive feedback on the approach being taken to ensure a consistent approach is being taken across South Ayrshire.

The Strategy focuses on three themes; these are Prevent, Respond and Restore. The objectives each theme will be delivered through the action plan. The performance will be monitored via Pentana.

Mr Kelly assured Mr Hunter that the Community Engagement officers will have an active role within the strategy and action plan. Mr Kelly advised Catriona Haston has been invited to link in with South Ayrshire Life as part of the Action Plan Group to review Community Transport as this is an area which has been identified as a contributor to lack of motivation for people experiencing Social Isolation.

The Integration Joint Board 1) approved the final draft of the Social Isolation Strategy and Action Plan; and 2) remits the Strategy and Action Plan to Community Planning Partners for their consideration.

14. South Ayrshire Alcohol and Drug Partnership Funding Allocations 2019 – 20

A report was submitted (previously circulated) by the Chief Officer recommending the IJB 1) agrees to the funding commitments detailed within the report proposed by the ADP; and 2) agrees that the Chief Officer issue the necessary directions, on its

behalf, to South Ayrshire Council and to the NHS Ayrshire and Arran Board to give practical effect to these budget proposals.

The Chief Social Work Officer advised the Board the ADP have received a Programme for Government letter advising an additional £383,455 had been allocated to South Ayrshire ADP. The Scottish Government have also indicated that funding allocation for 2019-20 will remain the same as they were for 2018-19, confirmation of this has yet to be received. A 3% efficiency saving has been applied to the 2019-20 allocation budget as requested by the Director of Health and Social Care.

Ms Murfet briefly went over the proposed funding allocation which can be found in appendix 1 of the report, which includes multi-disciplinary work with those vulnerable to alcohol and drug related deaths.

Ms Murfet also advised the Board work is due to commence with Police Custody, where people will be given the opportunity to talk with a peer. The team are keen to discover if this is the best time to engage with young people.

The Chair advised there could be an opportunity to link in with the employment team too to remove some of the barriers to employment caused by alcohol and drugs. The Chair also highlighted other volunteering opportunities could be looked at, noting that not all who have come through recovery want to become 'peers'. Mr Hunter enquired if there were any 'good news' stories that could be reported in line with the work being undertaken. Ms Murfet confirmed recovery outcomes will be captured in the next annual report.

The Integration Joint Board 1) agreed to the funding commitments detailed within the report proposed by the ADP; and 2) agreed that the Chief Officer issue the necessary directions, on its behalf, to South Ayrshire Council and to the NHS Ayrshire and Arran Board to give practical effect to these budget proposals.

15. Clinical Care and Governance

The minutes of the meeting of the Clinical Care and Governance held on 5 December 2018 were submitted (previously circulated) by the Director of Health and Social Care Partnership for noting by the IJB.

16. GP Partnership Forum

The minutes of the meeting of the GP Partnership Forum held on 14 December 2018 were submitted (previously circulated) by the Director of Health and Social Care Partnership for noting by the IJB.

17. South Ayrshire Area Partnership Forum

The minutes of the meeting of the South Ayrshire Area Partnership Forum held on 18 January 2019 were submitted (previously circulated) by the Director of Health and Social Care Partnership for noting by the IJB.

18. South Ayrshire Area Partnership Forum

The minutes of the meeting of the South Ayrshire Area Partnership Forum held on 6 March 2019 were submitted (previously circulated) by the Director of Health and Social Care Partnership for noting by the IJB.

19. Strategic Planning Advisory Group

The minutes of the meeting of the Strategic Planning Advisory Group held on 27 March 2019 were submitted (previously circulated) by the Director of Health and Social Care Partnership for noting by the IJB.

20. Performance & Audit Committee

The minutes of the meeting of the Performance and Audit Committee held on 1 March 2019 were submitted (previously circulated) by the Director of Health and Social Care Partnership for noting by the IJB.

21. Any Other Business

The Director of Health and Social Care informed the Board that the District Nursing Support Team were nominated, along with Care at Home Pharmacy Technicians and the Parkinson's Disease Team at Biggart for awards at the A&A awards ceremony held on Tuesday 25th June.

22. Date of Next Meeting

2.00pm on Wednesday 4th September 2019, County Hall, County Buildings, Wellington Square, Ayr, KA7 1DR.