

Minute of Strategic Planning Advisory Group

Date: Tuesday 04 June 2019

Time: 2.00pm

Place: Elgin Meeting Room, Elgin House, Ailsa Hospital,
Dalmellington Road, Ayr, KA6 6AB

Present

Councillor Brian McGinley
Linda Semple, NHS Ayrshire & Arran Non-Executive
Marie Oliver, VASA
Eddie Goodwin, Scottish Ambulance Service
Phil McAleer, Scottish Ambulance Service
Joanna Mowbray, Physio Service Manager
Chaitanya Mudunuri, Stakeholder GP
Tim Eltringham, Chief Officer and Director of Health and Social Care
Bill Gray, Senior Manager, Planning and Performance
Margaret Wilkie, Ayrshire Hospice
Kevin Anderson, Service Lead, Corporate Housing
Margaret Milligan, PING and Prestwick Locality Group
Martin Rogan, South Ayrshire Carers Centre
Phil White, Partnership Facilitator
Hal Maxwell, Girvan and South Carrick Locality Planning Group
Mark Barker, Service Lead, Corporate Planning and Implementation
Rita Miller, North Ayr and Villages Locality Planning Group

In Attendance

Dawn Parker, Corporate Parenting Officer
Kerrie-Anne Martin, Champions Board
Chloe Currie, Champions Board
Issac Hussain, Champions Board
Alex Horne, Champions Board
Billy McClean, Head of Community Health & Care Services
Steven Kelly, SDS Team Leader
Fiona Smith, Senior Health Improvement Officer
Kimberley Ward, Secretary (Minutes)

Chair - Councillor Brian McGinley in the Chair.

1. Apologies for Absence

Apologies for absence were submitted on behalf of Mandy Yule, Kerr Maconochie, Tricia Thomson, Maureen Murray, Joy Tomlinson and Peter Byrne.

2. Minutes of Previous Meeting

The minute of the meeting held on 27th March 2019 ([previously circulated](#)), was agreed as an accurate record.

3. Matters Arising

Bill Gray, Senior Manager - Planning and Performance took the Group through the Matters Arising ([previously circulated](#)) and advised that a number of the items were included in the agenda for discussion.

It was noted that “Learning from Participatory Budgeting” will be brought to the next SPAG meeting and will include data from 2017/18 and 2018/19.

Mr Gray advised that a CPR demonstration took place prior to today’s meeting and was very informative. Members can find more information on the Heartstart [website](#).

Members agreed the format of the SPAG Highlights document. This document will be uploaded to the Council website within one week of the meeting and will include links to any presentations that were received.

4. Appointment of Chair

The Senior Manager - Planning and Performance informed SPAG Members that the Integration Scheme states that the Chair and Vice-Chair positions of the Integration Joint Board must rotate every 2 years between a Council and a Health Board nominee. Councillor McGinley has now been appointed as the IJB Chair and Linda Semple as the Vice-Chair. In line with the SPAG Terms of Reference, Ms Semple will Chair the SPAG in her role as IJB Vice-Chair with effect from the next meeting.

5. Champions Board

Representatives from the Champions Board provided a presentation on the role of the Champions Board and work it has carried out to date.

SPAG Members thanked the Champions Board for attending the meeting and advised that they are really impressed with its work and are very supportive of this. They requested that the Champions Board return to a SPAG meeting later in the year to provide a further update.

It was agreed that (1) this presentation will be circulated to SPAG Members for their reference and (2) Champions Board will return to a future meeting with a further update.

6. Care at Home Redesign

A report was submitted ([previously circulated](#)) by the Head of Community Health & Care Services. Mr McClean provided an overview of the report and noted the salient points.

It was acknowledged that palliative care is not incorporated within the report, but that it is an area of work that continues to progress well. It was agreed that it would be helpful to incorporate this information going forward and staff from the Care at Home Team will link with a representative from the Ayrshire Hospice in this regard. Mr McClean encouraged SPAG Members to contact him if there are any other areas of work that the Team could collaborate on.

It was noted that flow within the hospital has an impact on the Ambulance Service at the point of discharge. Phil White, Partnership Facilitator will link with Phil McAleer, Scottish Ambulance Service to discuss working arrangements going forward.

Councillor McGinley thanked Mr McClean for this report advising it was very informative. This item will remain on the SPAG agenda going forward as this is an area that has been identified for improvement.

It was agreed that “Care at Home Redesign” will be a standing item on the agenda going forward.

7. Locality Planning Review

A report was submitted ([previously circulated](#)) by the Partnership Facilitator which summarises the emerging issues from Locality Planning Groups. It was noted that whilst each of the groups have individual strengths, there is a recurrent theme throughout all groups in terms of a lack of clarity regarding their purpose. Meetings can sometimes drift or aren't focused and there can be gaps in staffing which causes continuity issues. Work will be carried out to look at the Terms of Reference and Standings Orders for the groups to ensure they are still fit for purpose. Locality Planning Group representatives agreed that this report was an accurate representation of the Groups and captures all the relevant information.

It was noted that the Locality Planning Groups would benefit from having named contacts in various fields for example, social workers or physiotherapists. It would not be necessary for them to attend every meeting however it would be beneficial to have a named contact that can provide information or attend a meeting to give an

input, if required. It was also agreed that it may be beneficial for IJB meetings to be held within localities again.

It was agreed that the possibility of holding IJB meetings within localities should be revisited and that a further report on the review exercise would be submitted later in the year.

8. Locality Planning Groups

A report was submitted ([previously circulated](#)) by the Community Engagement Officers.

Locality Planning Group representatives provided an update on their individual areas.

Ayr North continues to link with the villages however the meetings are not well attended. There are a number of issues in Tarbolton, particularly in relation to people being unable to access the library or sports hall during the day as these are now situated within the school. The Locality Planning Group Chair is liaising with the local church to enquire about the possibility of using the church as a community hub.

It was noted that the Better Health Hub is currently being piloted at Biggart Hospital. An update on this will be provided when available.

Prestwick Carers Day has been scheduled to take place on 04 October 2019. The theme of the day will be Mental Health and Connecting Carers.

9. Social Isolation Strategy and Implementation Plan

A report was submitted ([previously circulated](#)) by the Team Leader, SDS and the Senior Health Improvement Officer. Ms Smith provided an overview of the Strategy and associated implementation plan. The Strategy was previously submitted to the SPAG in August 2018 for comments and approval to continue to full consultation. Full consultation took place between December 2018 and February 2019. This was promoted widely using various platforms and all appropriate comments were taken on board and the document was updated accordingly. SPAG Members were asked to approve the Strategy prior to its submission to IJB on 19 June for formal approval.

SPAG Members agreed that this is a good piece of work which recognises issues across the board, including issues of rurality.

Members agreed the content of the strategy and implementation plan and approved it for submission to IJB for formal approval.



10. Any Other Business

No other business was discussed.

11. Date of Next Meeting

Wednesday 28 August 2019 at 2.00pm, Maybole Committee Room, County Buildings, Ayr, KA7 1DR