

## **South Ayrshire Health and Social Care Partnership**

### **Performance & Audit Committee**

#### **Note of Meeting held on 09 December 2016 at 11am in Common Room 1, Ayr Hospital**

##### **Present:**

Councillor Brian McGinley  
Claire Gilmore  
Lesley Bowie  
Hugh Millar, Representative Member – Public Partnership Forum

##### **In Attendance:**

Tim Eltringham, Chief Officer (Director of Health and Social Care)  
Maureen Leonard, Chief Internal Auditor  
Kenny Leinster, Head of Community Health and Care Services  
Paula Godfrey, Head of Children's Health, Care and Criminal Justice Services  
Bill Gray, Senior Manager - Planning & Performance  
Kirsten Kerr, Research Officer  
Pat Kenny, Deloitte  
Jacqueline Lucy, Secretary

##### **Councillor Brian McGinley in the Chair**

#### **1. Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor Robin Reid, Irene McCurdie, Billy McClean and Sharon Lindsay.

#### **2. Declarations of Interest**

There were no Declarations of Interest by Members of the Committee in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

#### **3. Minutes of Previous Meeting**

The minutes of the meeting held on 26 August 2016 were agreed as an accurate record.

The minutes of the previous meeting held on 11 November 2016 were agreed as an accurate record and acknowledgement given that attendance should be prioritised for future meetings.

#### **4. Matters Arising**

A paper was submitted ([previously circulated](#)) updating Members of the Committee on matters arising from previous meetings of the Performance and Audit Committee.

Partnership Annual Report – this is on the agenda for discussion at today's meeting.

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Partnership Annual Report – in relation to producing locality based financial information discussion remains ongoing and it is anticipated this will be submitted to the next meeting

of the Committee.

Audit Scotland Report on Health and Social Care Integration: Local Progress – this is on the agenda for discussion at today’s meeting.

Joint Inspection of Services for Children and Young People – this is on the agenda for discussion at today’s meeting.

IJB Governance Audit – the Chief Internal Auditor is reviewing this and will provide an update to the Committee prior to 31 March 2017.

IJB Annual Assurance Statement – a report defining the roles, responsibilities and relationships of this Committee will be submitted to the next meeting.

South Ayrshire Health and Social Care Partnership Performance Report – this is on the agenda for discussion at today’s meeting.

Audit Scotland Report on Changing Models of Health and Social Care – this has not yet been scheduled and will be confirmed once it has been arranged.

Mr Leinster reported that staff resources and capacity across the Partnership is limited, this was acknowledged by the Committee and Committee Members proposed that the Partnership seek assistance from South Ayrshire Council and NHS Ayrshire and Arran for in-kind resources to be made available.

## **5. Joint Inspection of Children’s Services in South Ayrshire**

A report was submitted ([previously circulated](#)) enclosing the report from the Care Inspectorate on the recent Joint Inspection of Children’s Services in South Ayrshire for consideration by Members.

Ms Godfrey took Members of the Committee through the contents of the report and highlighted that this concluded in August 2016 with the finalised report being published on 04 October 2016. The report showed some very positive practice and emphasised the positive work undertaken by front-line staff. The overall grading given at the end of the Inspection process was “Adequate”.

The Inspection Action Plan is currently being finalised and will be issued to the Care Inspectorate shortly for their consideration and will be presented to a future meeting of this Committee once agreed.

Councillor McGinley requested that revised reporting structures be circulated detailing responsibilities. In response the Chief Officer advised that draft structures have been produced and will be submitted to a future meeting for reference.

Ms Godfrey stated that a draft vision of the Action Plan for children and young people is being considered with proposed wording noted at 4.11. of the report. the Head of Children’s Health, Care and Criminal Justice Services asked that Committee Members submit any comments they have on the Inspection Report directly to her.

**The Committee thanked the Head of Children’s Health, Care and Criminal Justice Services for her report and thanked the team who had supported the Inspection process. The Committee agreed to 1) note the findings of the Inspection; 2) note that Council Director of Educational Services will lead on the preparation of the response to the Inspection; 3) note that that Integrated Children’s Services Planning Group will prepare an Action Plan arising from the findings of the Inspection Report; 4) note that further consultation will take place on a draft vision for children and young people in South Ayrshire; and 5) note that progress in responding to the Inspection findings will be reported regularly to this Committee.**

## 6. Partnership Annual Performance Report for 2015-16

A report was submitted ([previously circulated](#)) for consideration and approval.

Mr Gray advised that there will be a requirement for each Partnership to produce an Annual Performance Report which will take effect from 2016-17. In the current year, 2015-16, there is no such requirement, but each of the three Ayrshire Partnerships has agreed to publish Annual Performance Reports for this period.

Mr Gray took Members of the Committee through the contents of the report and highlighted that it demonstrates some local progress against the National Outcomes. An earlier version of the report had been presented to both South Ayrshire Council's Service and Performance Panel and the Strategic Planning Advisory Group for consultation and feedback.

In order to meet the legal requirement, the Annual Performance Report requires to be published before the end of July each year, although some information will be submitted as provisional because it won't be available at the time of submission.

Mr Millar asked if the MSK waiting times should be reflected in this report and it was confirmed that this will be included in the 2016-17 annual performance report as it has been reported during this period as an area of concern. The 2016-17 report will also detail information on Integrated Care Funding.

Ms Gilmore expressed her thanks on behalf of the Committee to those who undertook this piece of work as the report is very well laid out, easy to read, and does show good progress.

**The Committee agreed to approve the contents of the report and to recommend it to the Integration Joint Board.**

## 7. South Ayrshire Health and Social Care Partnership Performance Report

A report was submitted ([previously circulated](#)) providing a statement of performance by the Partnership as at 30th September, 2016, against the approved performance framework.

Mr Gray introduced Ms Kirsten Kerr, Strategy, Policy and Performance Officer, to the Committee.

Ms Kerr highlighted that since the circulation of this report, the Information Services Division (ISD) of the Scottish Government has released 2015-16 data and so an updated report will be issued after the meeting. ISD have also advised that data will now be issued on a quarterly basis. Covalent is now being utilised in setting up a dashboard for performance data which will be updated on a monthly basis.

Ms Gilmore asked if there was an update in relation to Delayed Discharge. Mr Eltringham advised that he attended a meeting with the Cabinet Secretary recently in relation to this matter and the focus is now on intervening early to allow patients to return home. Mr Leinster advised that he now holds a weekly meeting with Community Health and Care management and Acute Services management to facilitate improved communication, a positive working relationship and service redesign.

Reassurance was sought relating to adaptations to homes being available to those in the private sector and confirmation was given that this is a service that is available across housing tenures.

An update was requested relating to the information presented on drug related deaths and MSK. Mr Leinster explained that the number of drug related deaths have increased across Scotland and the majority are older individuals who are released from prison, after being detoxed for a significant period, who then re-use and do not take into account their lowered tolerance. There is a Review and Prevention Group focussed on drug related deaths and the subject matter is one of the Government's priorities.

Mr Eltringham advised that an update position on MSK is being presented to the Integration Joint Board at the meeting being held later today and it is expected that once NHS 24 begin to contact individuals to confirm whether or not they still require the service, the waiting list should diminish.

**The Committee thanked those involved for the production of the report presented and agreed to note the contents.**

## **8. Strategic Plan Implementation Plan**

A report was submitted ([previously circulated](#)) providing an update by the Director of Health and Social Care on the delivery of Strategic Plan action items as at 30<sup>th</sup> September, 2016.

Mr Gray advised the Committee that the plan presented is an update on the current Strategic Plan. The report submitted highlights that, despite resource and financial constraints, work is continuing to be progressed. Mr Gray took the Members of the Committee through the updates noted against the Strategic Objectives contained in paragraph 4.3 of the report.

Ms Gilmore sought assurance, given capacity issues, that the Partnership can deal with any concerns regarding new commissioning models quickly. Mr Eltringham noted that this has been identified as a resource pressure to South Ayrshire Council.

**The Committee noted the contents of the report.**

## **9. Self-Evaluation**

A report was submitted ([previously circulated](#)) by the Director of Health and Social Care on self-evaluation activity within the Partnership.

The outcome of the Joint Inspection of Children's Services highlighted areas which were raised during the self-evaluation activity and so emphasised the need for self-evaluation to be embedded in routine work.

**The Committee noted the contents of the report.**

## **10. Audit Scotland Report on Health and Social Care Integration: Local Progress**

A report was submitted ([previously circulated](#)) by the Director of Health and Social Care detailing on-going local progress against the items highlighted by Audit Scotland in its

report.

Mr Gray updated the Committee and advised that local progress is being made against the report published and highlighted the amber updates to the Committee.

**The Committee noted the contents of the report.**

#### **11. 2016/17 Performance Management Audit Review**

A report was submitted ([previously circulated](#)) by the Chief Internal Auditor proposing terms of reference for the 2016/17 Performance Management Audit Review.

The Chief Internal Auditor reported that the review will start during week beginning 12 December 2016. There is a noted lack of capacity and so the information required to be provided may be affected by resource pressures. It was acknowledged that this is a fundamental issue and the Planning and Performance Team is limited in comparison to the services that are delivered on behalf of the Partnership. Mr Kenny advised that he would fully support getting the correct resource in place in order to measure and improve outcomes, he will also circulate information he has seen in other Partnership areas for reference.

Mr Eltringham suggested he prepare proposals seeking additional resources moving forward and will also request assistance from South Ayrshire Council and NHS Ayrshire and Arran for in-kind resources to be made available as discussed earlier in the meeting.

**The Committee 1) noted the contents of the report; 2) requested that the Chief Internal Auditor ensure any matters arising are reported to the Committee; and 3) agreed that Mr Eltringham prepare proposals seeking additional resources, request assistance from both South Ayrshire Council and NHS Ayrshire and Arran and provide an update at a future meeting.**

#### **12. Any Other Business**

As there were no other matters to be discussed, the Chair thanked all in attendance and closed the meeting.

The meeting closed at 13:10pm.

#### **13. Date of Next Meeting**

10am on 27 January 2017 within Maybole Committee Room, County Buildings, Ayr