

South Ayrshire Health and Social Care Partnership

Integration Joint Board

Minute of Board Meeting held on Friday 21 October 2016 at 2pm in Seminar Room, Girvan Hospital, Girvan

Present:

Councillor Rita Miller (Chair)
Stewart Donnelly (Vice Chair)
Carol Davidson
Claire Gilmore
Councillor Brian McGinley
Julie Lamberth, Representative Member – NHS Ayrshire & Arran Staff Side
Hugh Millar, Representative Member – Public Partnership Forum
Glenda Hanna, Representative Member – Independent Sector
Lynn Anderson, Representative Member – Third Sector

In Attendance:

Tim Eltringham, Chief Officer (Director of Health and Social Care)
Sharon Lindsay, Chief Finance Officer
Kenny Leinster, Head of Community Health and Care Services
Paula Godfrey, Head of Children's Health, Care and Criminal Justice Services
Billy McClean, Associate Director Allied Health Professions
Dr Joy Tomlinson, Consultant in Public Health Medicine
Maureen Leonard, Chief Internal Auditor
Elaine Hill, Lead AHP Advisor
Phil White, Partnership Facilitator
Bill Gray, Senior Manager - Planning & Performance
Jacqueline Lucy, Secretary to Head of Service

Councillor Rita Miller in the Chair

Pre-Meeting Note – the Integration Joint Board met with members of the Girvan Locality Planning Group who presented on issues and needs within their locality and took part in a question and answer session with the Board.

The Chair welcomed all to the meeting and introductions were made as necessary.

1. Apologies for Absence

Apologies for absence were noted on behalf of Lesley Bowie, Councillor McIntosh, Councillor Reid, Irene McCurdie, Margaret McKeith, Marie Oliver, Ajay Koshti, Phil Hodgkinson and Andrew Moore.

2. Declarations of Interest

There were no Declarations of Interest by Members of the Board in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Minute of Previous Meeting

The minute of the meeting held on 15 September 2016 was approved by the Board.

4. Matters Arising

A paper was submitted ([previously circulated](#)) updating Members of the Board on matters arising from previous meetings of the Integration Joint Board.

Looked After Children Strategy – The action plan arising from the recent Inspection is now being finalised and consequently the Looked After Children Strategy is on track to be presented to the December meeting of the Board.

Access to Information and Information Management – Following the most recent meeting of the sub-group, Mr Millar prepared a paper which will be submitted to the December meeting of the Board, if possible.

National Involvement Network for Learning Disabilities – This remains ongoing with a report being presented to South Ayrshire Council's Leadership Panel on 01 November 2016.

Draft Participation and Engagement Strategy – The consultation is ongoing and a report on the outcomes from this will be submitted to the December meeting.

Older People and Complex Care Programme – This will be submitted to the December meeting of the Board.

Technology Enabled Care Strategy – This will be submitted to the December meeting of the Board.

Integrated Budget for 2016-17 – Is an item on the agenda for discussion at today's meeting.

Financial Management Report as at 30th June 2016 – It was agreed that the Chief Officer would report back on utilisation and the position currently remains the same in that £100k of the £400k approved remains unutilised.

Child Protection Annual Report – A workshop will be held immediately prior to the February meeting of the Board.

Ayrshire and Prestwick Care Homes: GP Practice Alignment – an update report will be submitted to the March meeting of the Board.

Ayrshire and Arran GP Cluster Framework - an update report will be submitted to the March meeting of the Board.

Musculoskeletal Service Pressures and Improvement Programme – A report will be submitted to the December meeting of the Board.

Mr Gray proposed as there a number of meetings scheduled to take place over the coming weeks, that the board agree to cancel its meeting on 11 November 2016 and move the Performance and Audit Committee from 01 November 2016 to 11 November 2016. This was agreed and confirmation will be issued.

5. Presentation on Community Led Support Programme

Mr White introduced Jenny Pitts to members of the Board. Ms Pitts from the National Development Team for Inclusion (NDTi) took the Board through a presentation on this initiative which is now underway in South Ayrshire. The approach has had an enthusiastic response across various authorities and the key aspect is to ensure it involves everyone, including communities and individuals.

After discussion, it was agreed that this should be piloted in villages and a locality

planning approach should be developed.

The Board thanked Ms Pitts for her attendance at today's meeting and for her presentation.

6. Budget Monitoring Report

A report was submitted ([previously circulated](#)) on the Integrated Budget as at Period 5 – 31 August 2016 for consideration by the Board.

The Chief Finance Officer explained that while the projection remains the same, it is made up of different costs and these are detailed as at paragraph 4.2.1. The Chief Finance Officer took Members through the contents of the report and explained that the cost reductions are noted at Appendix 2, with most of these having already been achieved. Paragraph 4.6 details a virement request which requires Board approval.

Ms Tomlinson asked if Ms Lindsay has had sight of East Ayrshire and North Ayrshire IJB Recovery Plans and the Chief Finance Officer explained that these have just been considered and can now be circulated for information.

It was acknowledged during the Board's first year that financial reports had projected an overspend which became an underspend at the financial year end. Assurance was sought that the budget will be in balance at the end of the current financial year, however, neither the Chief Officer or Chief Finance Officer were able to give this as the basis for projection will be clearer after consideration of the period 7 financial data at the December Board meeting. The Chief Officer acknowledged the anxieties expressed and confirmed that work is on-going to streamline financial systems and to improve reporting.

The Board agreed to (1) note the indicative projection of a £0.9m overspend; (2) note the intention to refine the projection and manage costs over the coming months; and (3) approve the virement request as detailed at paragraph 4.6. It was also agreed that the East Ayrshire and North Ayrshire IJB Recovery Plans would be circulated for information.

7. 2016-2017 Integrated Budget

A report was submitted ([previously circulated](#)) on proposals to balance the Integrated Budget for 2016-17.

The Chief Finance Officer advised the Board that it has an Integrated Budget for 2016-17 which is in balance, but that this has been achieved as a result of one-off or short-term efficiency measures, in some instances. Beyond the current year, financial balance is only likely to be achieved through the agreement of further permanent budget reductions. For example, in the current year it had been expected that funding carried forward within the Social Care Budget would be available for general use and could contribute towards the need for efficiencies. However, South Ayrshire Council had required this to be spent on specifically identified areas and, as a consequence, further offsetting efficiencies require to be found. In terms of Health spend, Mr McClean has undertaken a review of the Allied Health Professionals Service and has identified efficiencies of £0.3m which will create short-term efficiencies in the current year.

Prior to the establishment of the Partnership, South Ayrshire Council had agreed planned efficiencies in Social Work services. The Board isn't bound by decisions made prior to April, 2015, but does require to achieve financial balance. In practice going forward, this will mean ratifying a number of these proposed efficiencies and where they are either no longer possible or viable as a result of changing circumstances, new proposals will require to be brought forward for consideration by the Board.

The Board agreed to (1) approve the planned approach to the management of cost reductions; (2) recognise the extent of the cost reductions which still require to be delivered on a recurring basis; and (3) note the planned divergence from historical South Ayrshire Council planned efficiencies.

8. Joint Inspection of Children's Services

A report was submitted ([previously circulated](#)) enclosing the report from the Care Inspectorate on the recent Joint Inspection of Children's Services in South Ayrshire.

Ms Godfrey took the Board through the contents of the report and explained that, overall, the Care Inspectorate had rated services as adequate. The required action plan arising from the Inspection is currently being finalised. Once this has been completed, progress against the items contained within it will be reported regularly to the Performance and Audit Committee. It was proposed that a workshop be held to discuss the Joint Inspection of Children's Services once the action plan is available.

The Care Inspectorate has advised that it will monitor progress but does not have any plans to undertake a follow-up Inspection.

The Board noted the contents of the report provided and acknowledged frontline staff had been praised for their ongoing hard work and commitment. It was also agreed that a workshop will be held once the Action Plan has been finalised.

9. Living Wage

A report was submitted ([previously circulated](#)) detailing progress being made on negotiations currently taking place with private and third sector providers on the funding required to support the introduction of the Living Wage.

Mr Gray advised the Board that discussions have been ongoing for a period of time with both the Independent Sector and Voluntary Sector Providers. Details of the final offer made are set out at paragraph 4.3 of the report. The financial implications of the offer are set out in paragraph 6.1.1 and the cost has been reflected in the Period 5 monitoring report. The Scottish Government has agreed that those providing sleepovers in 2016-17 will continue to be paid at the Statutory Minimum Wage of £7.20 per hour.

The Board thanked the Contracts and Commissioning and Finance Teams for undertaking this piece of work and agreed to note the contents of the report.

10. Sensory Impairment Service Developments

A report was submitted ([previously circulated](#)) providing an update on the Pan

Ayrshire Sensory Impairment Locality Plan.

Mr Leinster explained that the “See Hear” Scottish Government Strategy was published in 2014 and a corresponding Pan Ayrshire Sensory Impairment Strategy has been developed. There is now a requirement to appoint a Policy Officer to support and co-ordinate the implementation of the local Strategy.

The Chief Officer advised that South Ayrshire is the Lead Partnership for this service, and each Partnership has given its support to this initiative.

The Board agreed to note the contents of the report, and to approve the proposal to create a jointly funded “Policy Officer” post on a temporary basis for up to three years. The Board also requested that an update on progress be brought back in 6 months.

11. Strategic Planning Advisory Group

The minutes of the meeting of the Strategic Planning Advisory Group held on 09 September 2016, were submitted ([previously circulated](#)) by the Director of Health and Social Care for noting by the IJB.

12. Performance and Audit Committee

The minutes of the meeting of the Performance and Audit Committee held on 26 August 2016, were submitted ([previously circulated](#)) by the Director of Health and Social Care for noting by the Board.

13. South Ayrshire Area Partnership Forum

The minutes of the meeting of the South Ayrshire Area Partnership Forum held on 12 September 2016, were submitted ([previously circulated](#)) by the Director of Health and Social Care for noting by the IJB.

14. South Ayrshire GP Partnership Forum

The minutes of the meeting of the South Ayrshire GP Partnership Forum held on 15 September 2016, were submitted ([previously circulated](#)) by the Director of Health and Social Care for noting by the Integration Joint Board.

15. Any Other Business

As there were no further matters to discuss, the meeting closed at 4.15pm.

Date of Next Meeting

2pm on 09 December 2016 within Room 1, Eglinton House, Ailsa Hospital, Ayr.