

## **South Ayrshire Health and Social Care Partnership**

### **Performance & Audit Committee**

#### **Minute of Meeting held on Friday 26 August 2016 at 10am in the Maybole Committee Room, County Buildings, Wellington Square, Ayr**

##### **Present:**

Councillor Robin Reid

Claire Gilmore

Lesley Bowie

Hugh Millar, Representative Member – Public Partnership Forum

##### **In Attendance:**

Tim Eltringham, Chief Officer (Director of Health and Social Care)

Maureen Leonard, Chief Internal Auditor

Kenny Leinster, Head of Community Health and Care Services

Sharon Lindsay, Chief Finance Officer

Bill Gray, Senior Manager - Planning & Performance

Kirsten Kerr, Research Officer

Dave Richardson, Audit Scotland

Jacqueline Lucy, Secretary

##### **Councillor Robin Reid in the Chair**

#### **1. Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor Brian McGinley and Irene McCurdie.

#### **2. Declarations of Interest**

There were no Declarations of Interest by Members of the Committee in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

#### **3. Minutes of Previous Meeting**

The minutes of the previous meeting held on 17 June 2016 were agreed as an accurate record.

The Chief Officer made the Committee aware that the Care Inspectorate Grading Report, as noted at Item 9 of the previous minutes, will also be considered by South Ayrshire Council as it relates to services provided by the Council.

#### **4. Matters Arising**

A paper was submitted ([previously circulated](#)) updating Members of the Committee on matters arising from previous meetings of the Performance and Audit Committee.

Item 6 – The Partnership Annual Performance Report is currently in draft form and will be presented at the next scheduled meeting of the Committee on 1<sup>st</sup> November.

Item 6: Self-Evaluation Framework – Information will be submitted at the November meeting of the Committee.

Item 6: Locality Based Financial Information – Work is currently being undertaken on the production of locality based financial information and an initial paper will be brought to the next meeting.

Item 8: Governance Audit – with regards to the Hold Harmless letter referred to at the meeting on 7<sup>th</sup> March, 2016, a sharing protocol has now been agreed to provide access to relevant audit information from the parent bodies to the IJB and vice versa.

Item 9: Audit Scotland Report on Health and Social Care Integration: Progress Report – An action log will be presented to the next meeting of the Committee by way of update.

Item 10: Joint Inspection of Services for Children and Young People – The Inspection has now been completed and a draft report has been provided by the Care Inspectorate for discussion and agreement of an action plan to address the issues raised. The finalised report is expected in October 2016 and this will be brought to the next scheduled meeting of the Committee in November for consideration.

Item 5: Draft Annual Accounts 2015-16 – This is on the agenda for consideration at today's meeting.

Item 6: - IJB Governance Audit – report on progress against the agreed action plan will be submitted to the first meeting of the Committee in 2017 for consideration.

Item 7: IJB Annual Assurance Statement – report will be submitted to the November meeting on the relationship between the Performance and Audit Committee and the Council's Audit and Governance Panel.

Item 10: Performance Report – future reports will contain more information on less favourably performing service areas.

Item 12: Audit Scotland Report on Changing Models of Health and Social Care – It was noted that Mr Meechan would seek to organise a discussion on issues arising from this report with his colleagues from Audit Scotland at the next meeting of the Committee.

## **5. Audit Scotland Annual Audit Report for 2015-16**

Reports were submitted (previously circulated) ([appendix 1](#) and [appendix 2](#)) being the proposed Independent Auditor's Report on the IJB Annual Accounts and the draft Annual Audit Report for 2015-16 for consideration by Members.

Mr Richardson, Auditor, advised that Audit Scotland follows a process prior to sign off which it is obliged to comply with and this includes discussion of the draft reports with the relevant committee.

Mr Richardson took members of the Committee through the documents and the recommendations made, including the Action Plan which had been agreed with Management on matters arising from the 2015-16 Independent Auditor's Report.

It was noted that the arrangements in all Integration Joint Boards are not the same in terms of governance. A national overview report will be prepared and made available once finalised.

It was acknowledged that the management of finances within Partnerships can be difficult due to the requirement to respond to need which is unpredictable.

**After discussion, the Committee thanked Mr Richardson for his reports, noting both the unqualified and unmodified Independent Auditor's Report on the Annual Accounts and the proposed Independent Auditor's Report for 2015-16.**

## 6. Annual Accounts

A report was submitted ([previously circulated](#)) on the final Audited Annual Accounts for 2015-16 for the Integrated Budget for approval by Members.

The Chief Finance Officer advised that the Unaudited Annual Accounts had been presented to Committee on 12 June 2016 and that the Accounts remain the same following audit with the exception of an expanded narrative and the addition of a balance sheet.

**After discussion, the Committee agreed to approve the final Audited Accounts for 2015-16 and to recommend these to the Integration Joint Board at its meeting on 15 September 2016 for final approval and signature.**

## 7. Strategic Plan Implementation Plan

A report was submitted ([previously circulated](#)) providing an update on progress made against the Strategic Plan Implementation Plan for 2015-16.

Mr Gray summarised the contents of the report and acknowledged that timescales had slipped on some items because of other pressures and work on Partnership formation. However, progress had been made on a broad front across a wide range of issues

The Chief Officer advised that the Strategic Plan was developed some time ago and the main factor delaying progress had been the lack of capacity within the Partnership to undertake some of the work involved.

The Business Support Co-ordinator role (now known as the Administration and Directorate Support Co-ordinator) has now been filled. This role will add significant value to the day to day running of the Partnership.

**The Committee thanked Mr Gray for the report presented and the update provided. The Committee agreed to note the contents of the report.**

## 8. Internal Audit Annual Report

A report was submitted ([previously circulated](#)) on Internal Audit activity undertaken in 2015-16.

The Chief Internal Auditor asked Members of the Committee to consider the report as submitted and advised that all future updates will be brought to this Committee for information.

**The Committee agreed to note the contents of the report and thanked the Chief Internal Auditor for the update provided.**

## 9. Any Other Business

As there were no other matters to be discussed, the Chair thanked all in attendance and closed the meeting.

The meeting closed at 11.50pm.

**10. Date of Next Meeting**

2pm on 01 November 2016 within Maybole Committee Room, County Buildings