

South Ayrshire Health and Social Care Partnership

Performance & Audit Committee

Minute of Committee Meeting held on Thursday 10 December at 10.30am in the Rowallan Room, Ayrshire Hospice, Racecourse Road Ayr

Present:

Councillor Brian McGinley

Councillor Robin Reid

Lesley Bowie

Hugh Millar, Representative Member – Public Partnership Forum

Irene McCurdie, Representative Member – South Ayrshire Council Staff

In Attendance:

Tim Eltringham, Chief Officer (Director of Health and Social Care)

Maureen Leonard, Chief Internal Auditor

Kenny Leinster, Head of Community Health and Care Services

Sharon Lindsay, Chief Finance Officer

Bill Gray, Project Planning & Performance Manager

Kirsten Kerr, Research Officer

Jacqueline Lucy, Secretary

Mr Eltringham advised that he would undertake the role of chairperson until an appointment is made later in the meeting and welcomed all present to the first meeting of the Health and Social Care Partnership's Performance and Audit Committee.

1. Apologies for Absence

Apologies for absence were submitted on behalf of Claire Gilmore.

2. Declarations of Interest

There were no Declarations of Interest by Members of the Committee in terms of Standing Order No. 7, the Standards in Public Life – Code of Conduct for Members of Devolved Public Bodies.

3. Election of Chair and Vice-Chair

Mr Eltringham invited Committee Members to nominate from their number, two Members to serve as Chair and Vice-Chair for the period until 4th May 2017.

After deliberation it was unanimously agreed that Councillor Brian McGinley would serve as Chairperson and Councillor Robin Reid as Vice-chairperson.

4. Terms of Reference

A report was submitted by the Chief Finance Officer on the terms of reference for the Performance and Audit Committee which were considered and approved by the Integration Joint Board at its meeting on 28th October, 2015.

Clarification was requested on whether the meetings of the Performance & Audit Committee should be held in public or in private. Differing views on this were expressed by Committee Members and it was suggested that further consideration be given to this matter to allow for a fuller discussion at the next meeting.

The Committee noted its Terms of Reference and agreed that further discussion is required on the status of its meetings.

5. Internal Audit Plan for 2015-16

A report was submitted by the Integration Joint Board's Chief Internal Auditor setting out the proposed Audit Plan for the Partnership for 2015-16 with a focus on Partnership Governance.

The Committee agreed to the Audit Plan presented by the Chief Internal Auditor.

6. Initial Partnership Performance Report

A report was submitted for the Committee's consideration on the initial Partnership Performance report for Adult and Older People's Services for the period to 30th September 2015.

The Performance Report presented was discussed in detail and it was agreed that updates would be submitted to the Committee on a six monthly basis for its consideration. It was noted that some targets have not yet been set, but that further work in this regard would be undertaken prior to the presentation of the next report.

Future reports will attempt to provide both a quantitative and qualitative analysis of the services provided and where possible this would be provided over a range of time periods to facilitate consideration of emerging or on-going trends in the delivery of services.

It was suggested that the Director consider the issues raised by Audit Scotland in its recent report on Health and Social Care Integration in Scotland and the progress that has been made on each of these in South Ayrshire and report on his findings to a future meeting of the Committee or to the Integration Joint Board.

Further, Committee Members also expressed a wish as the content of the Performance Report develops to have a fuller discussion on one or two specific action points.

The Committee agreed to note the contents of the report and thanked those who had been involved in its production.

7. Performance and Audit Committee Work Programme

Consideration is to be given to the agreed work programme of the Committee and the Director was asked to submit possible areas for consideration at the next meeting.

It was suggested that visits should take place to each of the locations within the SA HSCP remit, and that perhaps a member of the Committee could take responsibility

for a locality.

Care Inspectorate recommendations would also be brought to the Committee for consideration, as should any recommendations from NHS Inspections for delegated functions.

The Committee agreed to allow for further reflection and a fuller discussion will be held at the next meeting based on the proposals to be submitted by the Director.

8. Any Other Business

The minutes of Performance and Audit Committee meetings will be submitted to the Integration Joint Board as a standing agenda item.

The Committee also agreed that the agenda and associated papers from today's meeting should be made public.

9. Date of Next Meeting

TBC, March 2016