

## **Documentation Supporting a Planning Application.**

You are encouraged to submit your planning application via the e-planning Scotland web site <https://eplanning.scotland.gov.uk/WAM/>. That site will advise on the file sizes and types of documentation that you intend to submit that are acceptable.

For documents you intend to submit directly to the Council, there are preferred file types and sizes:

- Paper documents should preferably be either A4 or A3 in size. (Drawings must not be larger than A0). If measurements need to be taken by scaling from the drawing, please also note the stated dimensions on the drawings of important building/site heights, breadth and width. Please also number your drawings, as this assist with our document management.
- If documents are submitted by either CD or DVD, individual files cannot be in excess of 10Mb. Beyond 10Mb it can be difficult for others who may be interested in the application, to view such documents over their broadband connection. The following file types are accepted – GIF,JPG,PDF,PLT,TIF,TXT,XLS and XLW. Please note that video format is not a preferred file type. Should you intend submitting such a file, particularly if sized at over 10Mb, please contact the Planning Service beforehand to clarify if and how it may be accepted.