

Action Plan

SUSTAINABLE DEVELOPMENT ACTION PLAN

Version:	Consultation Draft
Prepared by:	Andrew Elliot,
Effective From:	September 2010
Review Date:	April 2011
Lead Reviewer:	Sustainable Development Management Team

Dissemination

- Chief Executives Management Team
- Sustainable Development Management Team

	Action	Lead	Resources	Completion Date	Evidence of Completion
Aim;					
Establish appropriate governance structures to implement the Sustainable Development Strategy for NHS Scotland	Establish Sustainable Development Management Team	M Moore		Apr 2010	Team membership Terms of reference
	Confirm Board level Sustainability champion	Directors		Jul 2010	Named champion
	Develop sustainable development policy statement	M Moore		Jul 2010	Signed statement
Embed sustainable working in organisations strategies, policies and procedures	Ensure that sustainable development is addressed by strategy groups and policy makers Built environment Energy Management group Waste management Transport and access group Workforce Planning Procurement Strategy group	Dr Masterton D Docherty A Elliot F McQueen HR A Elliot		Oct 2010	The sustainable development action plans are developed with these groups so that actions are part of routine business and additional groups are not required to deal with sustainability as a different or distinct activity. 6 thematic action plans developed through the work of these groups, coordinated by the Sustainable development management team.
Develop an NHS Ayrshire and Arran Sustainable Development action plan	Register with the SDC Good corporate Citizen Assessment Model toolkit web site. GGCAM	A Elliot		June 2010	Registration
	Carry out baseline assessment in line with GCCAM and establish areas requiring further work	SD Management team		Aug 2010	Completed assessment Gap analysis detailed

	Develop a draft action plan in line with GAP analysis GCCAM	A Elliot and thematic group leads		Oct 2010	Action plans drafted
	Coordinate the development of 6 <u>thematic</u> action plans.	Chairs of Strategy groups		April 2011	Plans developed and approved
	Carry out annual assessment and monitor overall progress, update action plans annually	Chairs of Strategy groups		August 2011 April 2012	Comparison and progress report Updated action plans
Establish targets in line with national regulations and local requirements	Carbon footprint, travel, water power and waste	Chairs of Strategy groups		Apr 2011	Targets and measures reported against
	Report on progress against targets and action plans to the board and SGHD	M Moore		Apr 2011	Reporting mechanism and agreed reports prepared