

## Minutes

Venue: Troon Committee Room, County Buildings  
Date & Time: 10am Wednesday 14<sup>th</sup> September 2011

### Present:

|                           |   |
|---------------------------|---|
| Stuart Lindsay            | Ailsa Horizons Ltd  |
| John Esslemont            | Ayrshire Joint Planning Unit                                  |
| Bob Baillie               | Energy Saving Scotland Advice Centre                          |
| Michael Hitchon           | Kyle & Carrick Civic Society                                  |
| Andrew Elliot             | NHS Ayrshire & Arran  |
| Deborah Sandals           | Scottish Natural Heritage                                     |
| Cllr Peter Convery(Chair) | South Ayrshire Council Sustainability & Environment Portfolio |
| Valerie Stewart           | South Ayrshire Council (Community Planning)                   |
| Marion Young              | South Ayrshire Council (Community Planning)                   |
| Lorna Jarvie              | South Ayrshire Council (Sustainable Development)              |
| Fiona Ross                | South Ayrshire Council (Sustainable Development)              |
| Annabel Beattie           | South Ayrshire Council (Sustainable Development)              |

### Apologies:

|                          |   |
|--------------------------|---|
| Norma Duncan             | Ayr Fair Trade Partnership                                    |
| Brian Shaw               | Ayrshire Rivers Trust   |
| Paul Pomfret             | National Trust for Scotland Culzean                           |
| Ruth Sutherland          | Energy Saving Scotland Advice Centre                          |
| Liz Marquis (Vice-Chair) | Energy Agency   |
| Richard Carr             | SAYLSA  |
| Dorothy Simpson          | Scottish Natural Heritage                                     |
| Yvonne Irvine            | Scottish Environmental Protection Agency                      |
| Tom McFadyean            | South Ayrshire Council (Community Care & Housing)             |
| Robert Howe              | South Ayrshire Council (Fleet Management)                     |
| Claire Monaghan          | South Ayrshire Council (Policy, Performance & Communications) |
| Lesley Bloomer           | South Ayrshire Council (Director, Development & Environment)  |
| George Fiddes            | South Ayrshire Council (Transportation)                       |
| Gordon Lauder            | South Ayrshire Council (Environmental Health)                 |
| Clare Strain             | Strathclyde Partnership for Transport                         |

### SUMMARY OF ACTIONS ARISING

| Item | Action  | Partner      |
|------|---|--------------|
| 4    | Sub groups to be formed for SOA review  | As specified |
| 7    | Circulate Ayrshire TV link  | AB           |
| 8    | Partners to think about action for Earth Hour 2012  | All          |
| Item | Minute  | Action       |
| 1    | <b><u>Apologies</u></b><br>Apologies as recorded above.   |              |
| 2    | <b><u>Minutes of previous meeting</u></b><br>Minutes of previous meeting were approved and adopted. |              |
| 3    | <b><u>Matters arising</u></b><br>No matters arising.  |              |

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| 4 | <p style="text-align: center;"><b><u>SOA Review: Issues Paper</u></b></p> <p>AB outlined general recurring issues with the existing Clean, Attractive &amp; Sustainable SOA. A round table discussion ensued. LJ voiced concern on the time it took to gather information, and whether it was meaningful and reflected change. VS: this plan period ends in March 2012.</p> <p>JE: need to be clear of the partnership's contribution to the bigger picture and focus on the national agendas set out in legislation. AE: do the carbon baselines would differ between organisations? Cllr C: how would be approach obtaining a joint baseline?</p> <p>Sub group meetings were suggested as a means to take forward three main elements of the SOA common to key partners: carbon, community engagement, and biodiversity. The meetings to take place before the next partnership meeting. BB, AE, Andrew Marnie &amp; AB to form the climate/carbon subgroup; SL, BB, MH for the community engagement. FR: could the Biodiversity sub group could be pinned under one heading of CSGN? LJ suggested LBAP, planning and SNH partners, possibly ART for the Biodiversity sub group. MH suggested SWT and RSPB. LJ: best approach is to work with partners who willingly attend the Sustainability Partnership. Stagecoach has not been represented at the Partnership meetings lately. Cllr C agreed to contact Stagecoach to discuss.</p> | <b>Groups</b> |
| 5 | <p style="text-align: center;"><b><u>South Ayrshire Council Communities of Practice (CoP):<br/>Live Demonstration</u></b></p> <p>VS outlined the new Community Planning CoP which will be introduced up to partners in the near future. LJ: the partnership will likely be interested in this. Optimum number of members of a CoP are 100 – 150. VS: the system works by generating daily emails collating of postings. A test bed currently in place with the Community Planning Implementation Group, then one will be created for each of the themed groups, including the Sustainability Partnership. AB asked partners if they approved of using the CoP as a method for meeting notifications, incorporating documents? All agreed.</p>   |               |
| 6 | <p style="text-align: center;"><b><u>Update on Scottish Climate Change Declaration annual report</u></b></p> <p>LJ: the annual report paper was discussed at a Cosla meeting on the 1<sup>st</sup> September. It's proposed that the reporting schedule be moved to calendar year to help synchronise reporting. This is a clean slate for local authorities. Cosla will receive the 2011 reports by February 2012. LJ asked if any partner wished to add any data regarding 2011 progress, please send information to her, or post on the CoP. The 2010 report is on the <a href="#">SP website</a>. The reporting process and document will be improved year on year – it's similar to the SOA report in respect of having an opportunity to present what the partnership has achieved in that year. This year's report will be circulated to the partnership shortly.</p>  | <b>ALL</b>    |
| 7 | <p style="text-align: center;"><b><u>Community Planning Conference</u></b></p> <p>VS: the CP conference this year is on the 28<sup>th</sup> October in the County Hall, County Buildings. The final programme will require input from each theme group. VS asked for volunteers from SP partners. Feedback from last year was that there was too much talking and not enough listening. The intention is for a short (1 minute) introduction by theme group leads. The sessions will be called "Over to You". There will be no formal workshops however there will be informal networking rooms eg a funding network room.</p> <p>Cllr C: By then we should have preliminary results data from the Openspace strategy, and the Dog Consultation.</p> <p>SL: there is a new pilot approach with the community engagement events which should feed into the conference. There is an opportunity at that level for the public to input, which could act as a seedcorn for the conference.</p> <p>VS: there will be a graffiti wall for noting of issues, including positive comments!</p> <p>AB drew the partner's attention to <a href="#">Ayrshire TV</a></p>  |               |
| 8 | <p style="text-align: center;"><b><u>Earth Hour 2012</u></b></p> <p>LJ: with 6 months to go, we're thinking ahead to the 2012 event. A link will be circulated which has been placed on the CoP events page, linking to You Tube clip.</p>  | <b>AB</b>     |

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|    | LJ asked the partners to think about what we could possibly do as a partnership to celebrate Earth Hour 2012, perhaps something more novel besides switching lights off.  | <b>ALL</b> |
| 9  | <p style="text-align: center;"><b><u>AOCB</u></b></p> <p>FR: reminder that the Openspace Strategy consultation closed today. Response numbers have been good. Once in draft form, it will be circulated to the partners for comment.</p> <p>FR: Cllr C has now agreed to represent Ayrshire on the CSGN. A small amount of cash is released every year for projects by the CSGN. In the first year, there were 3 or 4 South Ayrshire projects but none were submitted in the second year. FR asked the partners to remember about the potential for grants. Criteria changes year on year. JE: a spending review is about to start. News of a community fund shortly to be announced (<i>subsequently announced. For further information contact John Esslemont <u>directly</u> at Ayrshire Joint Planning Unit on 01292 673764 or email <a href="mailto:john.esslemont@south-ayrshire.gov.uk">john.esslemont@south-ayrshire.gov.uk</a></i>).</p> <p>FR: A good example of partnership working across local authority boundaries is work that East Ayrshire Woodland Trust is undertaking with South Ayrshire Council's Neighbourhood Services looking at woodland management in the Castlehill estate.</p> |            |
| 10 | <p style="text-align: center;"><b><u>Next Meeting: Wednesday 2<sup>nd</sup> November, 10am</u></b></p> <p>LJ suggested the next meeting be held at the Energy Agency and asked for partner approval. It would be useful if partners visited to get a perspective on the Energy Agency's work. BB: would it be helpful to put on a presentation for partners on that topic? Agreed.</p>  |            |