

ANNUAL PLANNING MEETING

Date & Time: Wednesday 28th October 2009 10am – 2.30pm

Venue: Ayr Committee Room, County Buildings

A Buffet Lunch will be available from 12pm to 12.30pm

Agenda:

1. Apologies
2. Minutes of meeting of 26th August 2009
3. Matters arising
4. Approval of Sustainability Forum Terms of Reference
5. Election of Chair and Vice-Chair
6. Final SOA action plan (Ken Gibb)
7. Annual Report 2009 (Ken Gibb)
8. Timetable of meetings for 2010
9. Any Other Business
10. Forward Planning: The Forum will be asked to consider and examine the strengths, opportunities and challenges of the following:
 - i. Delivering the Single Outcome Agreement (for example, performance monitoring, reporting, requirement for resources)
 - ii. Developing the Single Outcome Agreement (for example eliciting new actions, requirement for resources)
 - iii. Engaging with the wider community (for example, youth, third sector, communities)
 - iv. Building best practice and research (for example delivery of presentations, engagement in consultations, awareness-raising)

Summing up