

# South Ayrshire Council Roads Services

## Salt Bin Policy & Procedure

1. South Ayrshire Council shall provide salt bins for self-help by members of the public. These shall be sited locally in accordance with this policy.
2. Salt bins shall only be located where the following criteria are met: -
  - The location is not on a precautionary carriageway salting route;
  - The gradient is greater than 1 in 15, or at a junction with a known history of accidents;
  - The location shall not obstruct the passage of pedestrians, a minimum of 1.5 metres wide clearance on the footway is required;
  - The location shall not obstruct junction sight lines;
  - The location is not within 200 metres of another salt bin location;
  - The location is within an urban area;
  - The location is within the boundary of the public road. Roads Services will not provide Salt bins in private roads or car parks for internal use by either the Council or any other public or private property such as schools, parks, hospitals, old people's homes etc unless a service level agreement is in place.
3. Salt bins will only be located where they can be filled from a lorry. The salt bins shall be replenished at the start of the winter period and on a regular basis during the winter period, as resources permit.
4. Salt bins will generally be left in place during the summer months, unless there is a history of vandalism at a particular location.
5. The location of salt bins will be recorded in an electronic database, which will be made available on the South Ayrshire Council [website](#).
6. Only written requests on the Council's Salt Bin Application Form will be considered, these are available from the Roads Manager, South Ayrshire Council, Roads Services, Burns House, 16 Burns Statue Square, Ayr KA7 1UT and on the Council's [website](#).
7. A request will not be accepted unless a location to site the salt bin has been agreed. Therefore, even if the criterion for locating a salt bin is met, a salt bin will not be provided if the adjacent residents cannot agree a position. The signed agreement of adjacent residents must be included on the submitted application form, otherwise the application will not be considered.

## South Ayrshire Council Salt Bin Request Application Form

### 1. Proposed Location

1.1 Street Name .....

1.2 Town .....

1.3 Location .....

### 2. Applicant's Checklist

	Yes	No
Steep Gradient		
Footway Wider than 1.5 metres		
Location outwith junction visibility splay		
Location within Urban Area		
Location on Public Road		
More than 200 metres from nearest salt bin		

### 3. Neighbour Notification

The following neighbours have been consulted and have no objections to a salt bin being placed at this location.

Name	Address	Date	Agreement Y/N	Signed

This application is submitted on behalf of

Name .....

Address .....

.....

.....

Contact No. ....

Signed ..... Date .....

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For Office Use Only

<b>Check Criteria</b>	<b>Yes / No</b>	<b>Check Criteria</b>	<b>Yes / No</b>
Steep Gradient		Carriageway Salting Route	
Footway Wider than 1.5 metres		Footway Salting Route	
Location outwith junction visibility splay		Neighbour Agreement	
Location within Urban Area		More than 200 metres from nearest salt bin	
Location on Public Road			

Request Granted Yes / No.

Reason for Refusal (if applicable).....

Instruction issued to provide salt bin Yes / No ..... (date)

Signed .....