



*Let us take
care of you*

South Ayrshire Council's Registration Service can offer an excellent choice of venues and historic locations for your special day – whether it be a small, intimate ceremony or the 'full works' in a fairytale castle!

Our experienced Registrars are here to advise and guide you in all legal requirements and in creating a personalised ceremony as individual as you are.

This brochure offers useful information about the civil ceremonies and details of the various venues available when you book your:

- **Civil marriage**
- **Civil partnership**
- **Naming ceremony**
- **Renewal of vows**

With South Ayrshire Council's Registration Service.

For further information please visit
www.south-ayrshire.gov.uk/registrationandbereavement
or telephone 01292 617617



View of Alloway from the Brig O'Doon



Arranging your ceremony

If you choose a civil ceremony, you are opting to have something that is special and personalised. You will have freedom of choice on how you wish your special day to be.

Your civil ceremony may be held at a Registration Office, an Approved Venue, or some other approved location.

Ceremonies can be conducted seven days a week and on public holidays.

When you have decided on a date and venue for your ceremony please contact our Registration office to check availability. You can secure your choice of date and time by paying a non-refundable advance booking fee.

Registrars will be happy to assist in the planning of your ceremony. Whether you choose a simple intimate ceremony or a large, grander event, our Registrars are here to develop and provide tailor-made ceremonies to your personal requirements.



Requirements for marriage/civil partnership

Uniquely placed to assist, our experienced Registrars will advise on individual statutory requirements, which can vary considerably depending on nationality, country of residence and any previous marriages/civil partnerships. We will guide you through the legal preliminaries and will check and process all submitted documentation.



Approximately 4-6 weeks before your marriage or civil partnership, both parties should complete Marriage Notice/Civil Partnership Forms (Form M10/CP10). These forms must be submitted along with birth certificates, any other relevant documents and fee to the appropriate Registration Office.

*...the ring is a symbol
of everlasting love...*



The ceremony

A Civil Ceremony is a statement of commitment of your new life together, creating your own views and setting your own expectations for each other – a ceremony as unique and individual as you are.

A Registrar from our team will be assigned to your ceremony and will contact you as a means of introduction and to discuss your arrangements. South Ayrshire Registration Service offer a pre-wedding meeting which allows couples and the Registrar to meet to establish rapport, plan your ceremony and discuss arrangements for the day itself.

Music is available at our Registration Offices or alternatively you can provide your own music. However, please note that religious music is not permitted at a civil ceremony.

There are certain declarations that you must make (for Civil Marriages only), but you may wish to add your own choice of words to these.

You may also wish to involve family or friends in your ceremony by having them read poetry or readings for you. However, these must not contain any religious content.

*...to love and
to cherish,
from this day
forward...*



The Grand Staircase, Culzean
Photo courtesy of Culzean Castle, The National Trust for Scotland

Renewal of Vows

The ceremony can be to re-capture your wedding day, mark a special anniversary, or provide an opportunity for couples who have been married abroad to share their celebration with family and friends at home. It is a non-statutory ceremony and open to any married couple or couple joined in civil partnership.

Whether you've been together for 5 or 25 years, renewing your vows is a gesture of love and continuing commitment to each other.

Together with the celebrant, you can include special readings, selected music, the rededication of rings or giving of new rings, creating a day to remember and a wonderful celebration for your family and friends.

As part of the ceremony, there will be a signed certificate witnessed by two of your guests, to keep as a personal record of the occasion.



These ceremonies are non-religious and can be held at the Registration Office or at an approved venue or location.

Ceremonies can be conducted seven days a week and on public holidays.

A Renewal of Vows can be as individual as the couple arranging it, creating a unique and personalised Ceremony.







South Ayrshire Council can now offer you the opportunity to celebrate your special family event with a Naming Ceremony for your child or children.

Naming Ceremony

A Naming Ceremony is an expression of commitment to your child in the presence of family and friends, the bonding together of those special people who will play an important role in the unfolding life of your child.

This unique occasion can be used to celebrate the birth of a child, make an announcement of names, or to welcome a child (or children) into your family. It is an opportunity to make an open commitment to parenthood and to strengthen relationships by involving family and friends in the love and support of the child's future.

Together with the celebrant, you may like to make Parent's Promises and acknowledge the special roles taken on by grandparents or brothers and sisters. Your ceremony can also include special readings, music and involve supporting adults or friends to create your own personalised ceremony.

As a part of the ceremony, there will be a signed certificate for the parents to keep as a record of the occasion.

These ceremonies are non-religious and can be held at the Registration Office or at an approved venue or location.

Ceremonies can be conducted seven days a week and on public holidays.

